



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

Ordinary Meeting of Council

Monday, 16 March 2015

MINUTES – ORDINARY MEETING

16 MARCH 2015



MINUTES OF THE MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5.06PM ON MONDAY, 16 MARCH 2015

57/15 ATTENDANCE

1 PRESENT

Mayor Downie, Deputy Mayor Goss, Cr Adams (from 5.10pm), Cr Calvert, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley, Mr Jennings – General Manager, Miss Bricknell – Corporate Services Manager, Mr Chellis – Works & Infrastructure Manager, Mr Payton – Planning & Development Manager, Miss Green – Economic & Community Development Manager (to 6.05pm), Miss Mason – Executive Officer (to 6.05pm), Mrs Eacher – Executive Assistant

Guests:

Mr Michael & Mrs Pip Leedham (from 5.55pm to 6.05pm)

2 APOLOGIES

Nil

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59/15 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

Council **RESOLVED** to accept the following declarations of interest:

Cr Goninon

INFO 7 - P15-005; P15-025; P15-032; P15-033.

60/15 CONFIRMATION OF MINUTES

1 ORDINARY COUNCIL MEETING – 16 FEBRUARY 2015

DECISION

Cr Polley/Cr Lambert

The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 16 February 2015 be confirmed as a true record of proceedings.

Carried unanimously

2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	10/02/2015	Campbell Town District Forum	Ordinary
ii)	10/02/2015	Devon Hills Neighbourhood Watch & Residents Committee	Ordinary
iii)	17/02/2015	Ross Local District Committee	Ordinary
iv)	03/03/2015	Northern Midlands Economic Development Committee	Ordinary
v)	03/03/2015	Perth Local District Committee	Ordinary
vi)	03/03/2015	Evandale Advisory Committee	Ordinary
vii)	04/03/2015	Longford Local District Committee	Ordinary
viii)	02/03/2015	Signage Committee	Ordinary

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DECISION

Cr Knowles/Cr Lambert

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

3 RECOMMENDATIONS OF SUB COMMITTEES

That Council note the following recommendation/s of Committees:

Meeting Date	Committee	Recommendation
03/03/2015	Perth Local District Committee	The Committee recommends that Council, as a matter of urgency, repair the weir (including the removal of the willows) in the South Esk River at Perth in accordance with the representation by Mr Stagg at the 16 February Council Meeting; and that Council continue to maintain the weir on a regular basis.
17/02/2015	Ross Local District Committee	The Ross Local District Committee request the Northern Midlands Council to have all cats registered.
02/03/2015	Signage Committee	The Committee recommended that consideration be given to a budget allocation of \$5,000 in the 2015/16 financial year for replacement signage in reserves.

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 15: Officer's Action Items.*

DECISION

Cr Lambert/Cr Knowles

That Council note and investigate the following recommendation of the Perth Local District Committee:

The Committee recommends that Council, as a matter of urgency, repair the weir (including the removal of the willows) in the South Esk River at Perth in accordance with the representation by Mr Stagg at the 16 February Council Meeting; and that Council continue to maintain the weir on a regular basis.

Carried unanimously

Cr Knowles/Cr Polley

That Council note and investigate the following recommendations of the Ross Local District Committee:

The Ross Local District Committee request the Northern Midlands Council to have all cats registered.

Carried unanimously

Cr Knowles/Cr Polley

That Council note and investigate the following recommendations of the Signage Committee:

The Committee recommended that consideration be given to a budget allocation of \$5,000 in the 2015/16 financial year for replacement signage in reserves.

Carried unanimously

61/15	DATE OF NEXT COUNCIL MEETING 20 APRIL 2015
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Mayor Downie advised that the next Ordinary Council Meeting would be held on Monday, 20 April 2015, at the Northern Midlands Council Chambers at Longford to commence at 5.00pm.

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62/15 INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings; General Manager

The General Manager advised that the following workshops/ meetings had been held since the last Council meeting.

Date Held	Purpose of Workshop
02/03/2015	Council Workshop <ul style="list-style-type: none"> - Rural Alive & Well Tasmania - Longford Horse Association - Office Renovations – Office Accommodation & Security - Ben Lomond Tourism Driver Infrastructure Program Application - Ross Grain Storage Depot - TasWater Shareholders' Letter of Expectation - Community Strategic Plan 2015-2025 - Longford Revival Festival - Ross Historic Quarry Proposal - Amalgamations - Overlanders Motorhome Club - Line Marking of Roads
16/03/2015	Council Workshop – prior to Council meeting

2 MAYOR'S COMMUNICATIONS

Mayor Downie's Communications for the period to 16 March 2015 are as follows:

Date	Activity
13/02/2015	Attended official launch of Centenary of ANZAC Commemoration QVMAG
14/02/2015	Attended National Servicemen's Association Tasmania State Branch Commemoration Day
16/02/2015	Attended Council meeting and workshop
17/02/2015	Attended meeting of the Perth Community Reference Group re the Perth Roads Project
18/02/2015	Attended meeting with Mr Bryan Green MP
18/02/2015	Attended function to meet the editor of the Examiner Newspaper
19/02/2015	Attended meeting with Senator Eric Abetz and Mr Eric Hutchinson MP
20/02/2015	Attended Media Skills Workshop
27/02/2015	Opened the Longford Municipal Bowls Championships
27/02/2015	Attended Executive Committee Meeting for NTD
27/02/2015	Attended media announcement of funding for Westmoor Bridge, Powranna
27/02/2015	Opened the Christ Church Art in Action Exhibition
01/03/2015	Opened the 2015 Longford Blessing of the Harvest Festival
02/03/2015	Attended the Longford Ladies Probus 25 th Birthday Celebration
02/03/2015	Attended Council workshop
05/03/2015	Attended and spoke at the Northern Midlands Council Civic Reception for Richard Flanagan
05/03/2015	Attended Glover Prize function
06/03/2015	Attended Local Government Committee meeting
06/03/2015	Attended Glover Prize cocktail party
16/03/2015	Attended Council meeting and workshop
	Attended to numerous email, phone, media and mail inquiries.

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3 PETITION

Responsible Officer: Des Jennings; General Manager

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993, Part 6 - Petitions, polls and public meetings, S57 and S58*, should be noted:

Section 57. Petitions

- (1) *A person may lodge a petition with a council by presenting it to a councillor or the general manager.*
- (2) *A person lodging a petition is to ensure that the petition contains –*
 - (a) *a clear and concise statement identifying the subject matter; and*
 - (b) *a heading on each page indicating the subject matter; and*
 - (c) *a brief statement on each page of the subject matter and the action requested; and*
 - (d) *a statement specifying the number of signatories; and*
 - (e) *the full printed name, address and signature of the person lodging the petition at the end of the petition.*

58. Tabling petition

- (1) *A councillor who has been presented with a petition is to –*
 - (a) *table the petition at the next ordinary meeting of the council; or*
 - (b) *forward it to the general manager within 7 days after receiving it.*
- (2) *A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.*
- (3) *A petition is not to be tabled if –*
 - (a) *it does not comply with section 57; or*
 - (b) *it is defamatory; or*
 - (c) *any action it proposes is unlawful.*
- (4) *The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.*

3 PETITIONS RECEIVED

Nil.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- *Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaise with representative bodies.*
- *Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.*

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2 CONFERENCES AND SEMINARS

Nil.

5 WORKS & INFRASTRUCTURE REPORT

The Works & Infrastructure Report for the period to 4 March 2015 was circulated in the Attachments.

6 BUILDING APPROVALS

The following table provides a comparison of the number and total value of building works for 2014 and 2015.

	YEAR - 2014				YEAR - 2015			
	FEBRUARY		JAN – FEB		FEBRUARY		JAN – FEB	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$
New Dwellings	2	530,000	10	2,056,000	6	1,347,809	12	2,625,119
Dwelling Additions	1	1,000	3	126,000	1	30,000	3	85,000
Garage/Sheds & Additions	5	87,400	8	111,265	6	310,550	10	497,050
Commercial	3	880,000	5	1,220,000	0	0	1	30,000
Other (Signs)	0	0	0	0	0	0	0	0
Swimming Pools	0	0	0	0	0	0	0	0
Minor Works	1	4,600	2	5,100	2	1,605	2	1,605
Building Certificates	2	6,500	6	28,500	1	3,000	1	3,000
Amended Permits	2	0	3	0	0	0	0	0
TOTAL	16	1,509,500	37	3,546,865	13	1,692,964	29	3,241,774

Figures do not include Building Approvals processed under the Resource Sharing Agreements.

7 DEVELOPMENT APPLICATIONS

Planning decisions in February 2015:

Total Approved:	17	Total Refused:	0
Total Permitted:	5	Total Discretionary:	9
Average Days for Permitted:	7	Average Days for Discretionary:	35
Total Exempt under IPS:		Days allowed for approval under LUPAA:	42
Total Withdrawn:	1	Strata Plans Approved:	1

Project	Details	Address	Applicant	No of LUPAA days	Permitted/ Discretionary
DELEGATED DECISIONS					
P14-359	Change of use to medical centre	180 Fairtlough Street, PERTH	F Joske (obo Drs Flanagan, Joske & Rapley)	42	D
P14-385	Pump shed & 2 water tanks - variation to setback in rural zone (ancillary to level 2 activity)	701 Mount Joy Road, CRESSY	Prime Design (obo TPI Enterprises)	26	D
P15-003	Dwelling (vary rear setback to 1.5m) - within 50m of highway	6 Partington Place, PERTH	MZSR Developments (obo K Stagg)	29	D
P15-004	Boundary adjustment (minor)	45 Frederick Street, PERTH	AJ Phillips (obo van Tiernan)	21	P
P15-005	Replacement sheds (over 80m2 of outbuildings on lot & vary wall/apex height)	24 Summit Drive, DEVON HILLS	Wilkin Design & Drafting (obo Goninon)	38	D

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DELEGATED DECISIONS

P15-009	Multiple dwellings (2)	10 Shervan Court, PERTH	Sammilne Pty Ltd	16	P
P15-010	Unit alterations/additions (heritage precinct)	Unit 3, 3A Scone Street, PERTH	J Groves	42	D
P15-013	Dwelling & shed (vary front garage setback & rear setback for shed)	11 Sheringham Court, PERTH	M Van Donselaar	43	D
P15-014	Sign for Stornoway Quarrying, Seedhouse & Midway Landscape Supplies	827 Hobart Road, ancillary to 831 & 835 Hobart Road, BREADALBANE	Stornoway Projects Pty Ltd	41	D
P15-025	Dwelling	Part of 87 Marlborough Street (corner of Hobhouse St), LONGFORD	Wilkin Design & Drafting (obo Goninon)	0	P
P15-026	Dwelling	Lot 1 Edward Street, PERTH	Prime Design	0	E
P15-032	Dwelling	Hobhouse St (Part of 87 Marlborough Street), LONGFORD	Wilkin Design & Drafting (obo Goninon)	0	P
P15-033	Dwelling	Hobhouse St (Part of 87 Marlborough Street), LONGFORD	Wilkin Design & Drafting (obo Goninon)	0	P
P15-043	Dwelling extensions/alterations	63 Cambock Lane, EVANDALE	Adams Building Design	0	E
P15-046	Carport	12 Goderich Street, LONGFORD	P Barnett & T Martin	0	E

COUNCIL DECISIONS

P14-287	Dwelling (vary [S] setback) & garage (vary rear [N] setback & vary side [W] setback) (less than 25% of site free of impervious surfaces)	Lot 9 - 66 Seccombe Street, PERTH	J Walsh & H Clayton	54	D
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WITHDRAWN

P15-019	3-lot subdivision (Attenuation distance of brickworks and Longford Waste Transfer Station) - WITHDRAWN	61 Weston Street, LONGFORD	PDA Surveyors (obo Cassidy)	-	D
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8 MATTERS AWAITING DECISION BY TPC & RMPAT

TPC	Tasmanian Planning Commission
IPS	Northern Midlands Interim Planning Scheme 2013 – effective date 1.6.13. Report on representations sent to TPC. TPC advised it is currently assessing the Launceston Interim Planning Scheme 2012. TPC has indicated that it won't commence assessing another interim scheme before completing the Launceston Interim Scheme. Planning Reform Taskforce established by State – the declared schemes will be used as a consistent platform for the transition to a single planning scheme.
	Gap Analysis
P14-319	Dispensation 01/14 - use and development of 'Equipment and Machinery Sales and Hire', 'Manufacturing and Processing', and 'Storage' (contractor's yard only) on 201 Pateena Road, Longford (CT 122423/2)
RMPAT	Resource Management & Planning Appeals Tribunal
P11-122	Section 64 order – earthworks at 18 Logan Road, Evandale adjourned pending outcome of planning application – dispensation regarding zoning of access to be sought
Decisions received	
TPC	
-	-
RMPAT	
124/14P	P14-287 - Lot 9 - 66 Seccombe Street, Perth: Dwelling (vary [S] setback) & garage – appeal of Refusal Notice issued 12.12.14. Teleconference to be held 9.1.15. Consent agreement ratified by RMPAT.

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9 USE OF COUNCIL SEAL: FEBRUARY 2014

0	Final plans of subdivision
0	Part 5 Agreements under <i>Land Use Planning & Approvals Act</i>
0	Instruments of Approval for Planning Scheme Amendments
0	Draft Amendments to <i>Northern Midlands Planning Scheme 1995</i>
1	Other Agreements/Documents

10 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2014/2015 year												Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	2013/2014
132	67	47	50	84	54	44	46	54					446
337	33	28	29	53	35	23	19	31					251

11 ANIMAL CONTROL: FEBRUARY 2014

Item	Income/Issues 2013/2014		Income/Issues for February 2015		Income/Issues 2014/2015	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,578	79,742	107	3,645	3,523	81,880
Dogs Impounded	94	5,430	9	641	57	3,712
Euthanized	5	-	1	-	2	-
Re-claimed	73	-	6	-	46	-
Re-homed/To RSPCA	16	-	2	-	7	-
New Kennel Licences	4	250	1	66	2	130
Renewed Kennel Licences	69	2,656	(1)	(40)	63	2,520
Infringement Notices (paid in full)	13	1,820	6	840	18	2,860
Legal Action	-	-	-	-	-	-
Livestock Impounded	1	58	1	120	2	300
TOTAL		89,956		5,271		91,402

12 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2012/2013		2013/2014		2014/2015	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	90	121	32	32	65	68
October-December	88	119	23	23	66	68
January-March	-	-	-	-		
April-June	200	260	87	194		
TOTAL	378	500	142	249		

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

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Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2012/2013	2013/2014	2014/2015
Notifiable Diseases	7	6	2
Inspection of Food Premises	132	126	28

Notifiable Disease investigations have been carried out by the Department of Health and Human Services from Hobart, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year.

13 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	1	1	-	-	-	1	-	-				
Building & Planning	4	-	1	2	-	1	6	8				
Community Services	-	-	1	-	-	-	-	-				
Corporate Services	-	-	-	-	1	-	-	-				
Governance	-	-	-	-	-	-	-	1				
Waste	3	3	-	1	-	-	-	-				
Works (North)	33	40	29	16	19	9	39	27				
Works (South)	5	2	3	9	10	4	3	11				

14 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount \$
21-Jul-14	Campbell Town District High School	Chaplaincy	\$1,500
21-Jul-14	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
5-Aug-14	P & S Williams	Donation - Family lost caravan in wind storm	\$100
18-Aug-14	Cressy District High School	Inspiring Positive Futures Program	\$8,000
12-Sep-14	Legacy Week	Donation	\$173
22-Oct-14	Campbell Town District High School	Donation - School Achievement Awards	\$90
22-Oct-14	Perth Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Evandale Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Longford Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Cressy District High School	Donation - School Achievement Awards	\$90
22-Oct-14	Avoca Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Perth Fire Brigade	Donation	\$50
28-Nov-14	Longford Fire Brigade	Donation	\$100
19-Nov-14	Red Cross Centenary Rose Planting	Catering	\$31
18-Nov-14	Helping Hand Associated	Donation	\$1,150
18-Nov-14	Longford Care-a-Car	Donation	\$1,000
	Council wages and plant	Assistance to Campbell Town SES	\$145
Planning/Building Applications Remitted			
2-Sep-14	Longford Mens Shed	Planning & Building Fees	\$2,319
30-Oct-14	P14/202 Brick Walls near footpaths	Planning & Building Fees	\$660
Sporting Achievements			
16-Jul-14	Ms T Morris	Australian Darts Championships	\$60
16-Jul-14	Mr I Chugg	National Schoolboy Football Championships	\$60
18-Aug-14	Mrs H Farrow	Australian Indoor Bowls Titles	\$60
2-Sep-14	Ms Shenaye Zaporozec	Indoor Bowls Championships at Mt Gambier SA	\$60
2-Sep-14	Mrs Julie Zaporozec	Indoor Bowls Championships at Mt Gambier SA	\$60

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Date	Recipient	Purpose	Amount \$
2-Sep-14	Mr Simon Zaporozec	Indoor Bowls Championships at Mt Gambier SA	\$60
18-Nov-14	Miss Sophie Parkin	U15 National Cricket Carnival 2014	\$60
10-Dec-14	Mr Jakeb Morris	Junior Darts Championships 2014	\$60
10-Dec-14	Mr Bailey Groves	Junior World Shooting Cup in Germany	\$120
10-Dec-14	Mr Daniel Murfet	U19 National Cricket Championships	\$60
		TOTAL DONATIONS	\$24,187

15 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/02/2015	40/15	Lease Of Royal George Hall	That Council write to the Department of Crown Lands and advise that the i) Royal George Hall has not been utilised for many years and that Council no longer wishes to continue to pay the annual licence. ii) Crown may wish to consider other options, including offering the asset for sale.	Executive Officer	Letter sent 2 March 2015.	
16/02/2015	44/15	Longford Local District Committee Membership	That a report on the suggested amendments to the Memorandum of Understanding be presented at a later date, taking into consideration comments from all local district committees, once received.	Executive Officer	In progress.	
16/02/2015	53/15	Review Of Policy 40 – Public Open Space Contribution	That Policy 40 be amended	Executive Officer	Complete	
10/11/2014	296/14	Richard Flanagan: Winner Of The 2014 Man Booker Prize	That i) Mayor Downie write to Mr Richard Flanagan and congratulate him as the winner of the prestigious 2014 Man Booker Prize. ii) the Council Executive consider arrangements for a civic reception for Mr Flanagan.	Executive Officer	Complete	
19/01/2015	26/15	Ben Lomond National Park:	That: i) Council acknowledge the confirmed financial contributions ii) Council agree to fund the project to a maximum of \$4,000.	General Manager	In progress.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed.	
16/02/2015	42/15	Launceston Airport And Translink Precinct Master Plan Proposal	That: i) management continue to seek stakeholder support for the Launceston Gateway Precinct Master Plan. ii) Council support the recommendation to the Northern Tasmania Development (NTD), Local Government Committee to identify the project as being of regional and state significance, having links to the Regional Futures Plan. iii) an estimate of costs be identified for Council's consideration.	General Manager	In progress.	
16/02/2015	43/15	Strategic Project : Economic Development & Tourism Strategy	That Council obtain costings to conduct an Economic Development and Tourism Strategy in 2015/16 budget deliberations.	General Manager	To be progressed.	

MINUTES – ORDINARY MEETING

16 MARCH 2015



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/02/2015	43/15	Strategic Project : Economic Development & Tourism Strategy	That the following identified projects be listed for consideration during the 2015/2016 budgetary deliberations taking on board the importance of community health: a) Sport and Recreation and Open Space Strategy inclusive of Management Plans for: Morven Park, Ross Recreation Ground, Cressy Oval Recreation Ground, Cressy Swimming Pool, Campbell Town Swimming Pool. b) Transport Master Plan: Longford Traffic Study, Campbell Town Traffic Study	General Manager	To be progressed.	
8/12/2014	331/14	Strategic Project Briefs	That Council A) review the briefs in early 2015, which include: i) Economic Development and Tourism Strategy; ii) Launceston Airport and TRANSLink Precinct Master Plan; iii) Longford Recreation Ground Master Plan; iv) Longford Traffic Study; v) Northern Midlands Health, Fitness & Sports Centre Master Plan; vi) Sport, Recreation and Open Space Strategy; and vii) Transport Master Plan viii) Perth Recreation Ground Master Plan; B) report to Council at the conclusion of the review process at which time Council will determine the items to be progressed.	General Manager	Report to February Council meeting.	
8/12/2014	331/14	Strategic Project Briefs	That concept plans, through stakeholder consultation, be prepared for the following facilities: Longford Recreation Ground Master Plan; Northern Midlands Health, Fitness & Sports Centre Master Plan; and Perth Recreation Ground Master Plan.	General Manager	In progress.	
15/09/2014	229/14	Strategic Projects	That management B) provide a list of relevant existing briefs and progress thereon.	General Manager	In progress.	
13/10/2014	253/14	Wifi – Longford	That i) Council endorses the Longford Town Hall as the recommended location to house the WiFi hardware; and ii) Officers continue to investigate and implement the extension of the WiFi coverage within Longford and investigate a regional approach to the provision of WiFi facilities.	General Manager	In progress.	
19/01/2015	15/15	Midlands Highway Signage: Woolmers Estate	That Council officers instigate specific discussions with the operators of heritage tourism venues and identify specific needs and desires and then meet with representatives of State Growth and the Tasmanian Planning Commission to identify solutions and report back to Council.	Planning & Development Manager	Referred to Signage Committee.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
19/01/2015	24/15	Northern Midlands Interim Planning Scheme 2013 – Evandale Residential Specific Area Plan	That Council i) adopts recommendations 2 and 3; and recommends to the commission that, should the Commission support the recommendation, the amendments be placed on public exhibition.	Planning & Development Manager	Complete	
16/02/2015	51/15	Northern Midlands Land Use And Development Strategy	That Council progress with costings for the Land Use and Development Strategy, and alternatively; TRANSLink, Perth, heavy industry and rural activities at Powranna Road, and that both options be brought back to Council for consideration.	Planning & Development Manager	Report to April Council Meeting.	
16/02/2015	52/15	Northern Midlands Rural Processing Centre	That Council adopt and release the Northern Midlands Rural Processing Centre Report and workshop the Recommendations February 2015.	Planning & Development Manager	To be taken to Council Workshop.	
13/10/2014	267/14	Policy Review: Policy 30 – Dog Management Policy	That Council endorse the proposed changes to Policy 30, as highlighted in the attached document, for public exhibition in accordance with s.7 of the Dog Control Act 2000.	Planning & Development Manager	To be advertised and letters to be sent to local kennel owners.	
16/09/2013	226/13 (3)	Recommendations of Sub Committees - Natural Resource Management Committee	That Council investigate the feasibility of a trial of cat management activities in a local community in the Municipality with a view to test the effectiveness of cat control in reducing populations of feral and unrestrained cats. It is suggested that the investigation consider approaches used in the Bellingham area as a model for use in NMC.	NRM Officer / Planning & Development Manager	Awaiting outcome of State Government review.	30-Jun-15
8/12/2014	321/14	Campbell Town War Memorial Oval Precinct Development Plan	That Council: iii) Approve the development of a business plan, with a statewide perspective, to assess the viability of the proposed multipurpose centre; iv) Authorise the Manager Economic and Community Development to progress the preparation of the project brief for the business plan, with the funding for the project to be identified within the next budget review.	Economic & Community Dev. Manager	Project brief for the Financial & Economic Analysis of the Campbell Town Wam Memorial Oval Precinct Development plan developed and expressions of interest being sought from consultants. Deadline for submissions extended to 25 March 2015.	
23/06/2014	139/14	Confirmation Of Minutes - Longford Local District Committee - Visitor Information Centre	That Council note and investigate the following recommendation of the Longford Local District Committee: The Committee recommends to Council that they identify funding, location and implementation of a standalone visitor information centre as a matter of priority.	Economic & Community Dev. Manager	Longford Visitor Appeal Study underway - due for completion end of March 2015.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	317/14	Recommendations Of Sub Committees - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendation of the Northern Midlands Economic Development Committee: That Council: <ul style="list-style-type: none"> ▪ undertakes work to underpin a funding application to Round Two of the National Stronger Region Fund for the Burlington Road upgrade ... ▪ Provide the Committee with the criteria, justification and detail that supports the individual proposals on the Council's priority project list ... ▪ Reconfirm the Economic Development Committee terms of reference ... 	Economic & Community Dev. Manager	<ul style="list-style-type: none"> • Economic Development Committee to consider revised terms of reference at 30 March 2015 meeting. 	
8/12/2014	317/14	Recommendations Of Sub Committees - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendation of the Northern Midlands Economic Development Committee: That Council: <ul style="list-style-type: none"> ▪ writes to the Federal Minister for Communications, and Ministers Hutchinson, Shelton and Hidding, expressing concern that the NBN rollout has stalled in Tasmania and there is no plan for the recommencement of the NBN rollout ... ▪ Appoint the Economic Development Committee Chair to the Perth Bypass Committee ... ▪ Include the Economic Development Committee minutes on Council agenda. 	Economic & Community Dev. Manager	<ul style="list-style-type: none"> • letters sent to Minister Turnbull, Minister Hiffing, Eric Hutchinson MP and Mark Shelton MP • Dept of Communications advised NBN rollout to Longford, Perth and Evandale will occur in next 18 months. • Chair of Economic Development Committee was not appointed to the Perth Bypass Committee. 	
16/02/2015	37/15 (3)	Recommendations Of Sub Committees - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendations of the Northern Midlands Economic Development Committee and will discuss at a future workshop: <ul style="list-style-type: none"> ⌘⌘⌘⌘ That Council does not progress the Burlington Road Stage Two upgrade until the local businesses have upgraded their internal roadways. ⌘⌘⌘⌘ That Council maintain pressure for the rollout of the NBN in the Northern Midlands. ⌘⌘⌘⌘ That the Committee advises Council the tyre recycling facility is a waste and environmental issue and on that basis Council should approach the state government. 	Economic & Community Dev. Manager	<ul style="list-style-type: none"> i) Addressed in Rural Processing Centre Report. iii) Dept of Communications advised NBN rollout to Longford, Perth and Evandale will occur in next 18 months. v) on 16 March Council agenda. 	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/02/2015	37/15 (3)	Recommendations Of Sub Committees - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendations of the Northern Midlands Economic Development Committee and will discuss at a future workshop: ii) Council request the State Government to rezone the Cressy Research Farm to allow subdivision into smaller titles (effectively, a 'Translink-style' zoning for the Research Farm). iv) the Committee advises Council the tyre recycling facility is a waste and environmental issue and on that basis Council should approach the state government.	Economic & Community Dev. Manager	ii) Manager Planning & Development progressing this item. iv) General Manager is progressing this item.	
16/02/2015	41/15	State Government Trails And Bikeways Funding	That Council write to the Minister for Infrastructure, The Hon. Rene Hidding MP, advocating for the reinstatement of a state government trails and bikeways funding program, the development of an inventory of what work is still required to fill in the many gaps in the network of trails and pathways, and the establishment of a permanent fund that will meet the growing demand now apparent in cycling tourism and in the use of bicycles for sport and leisure, and that the motion be put to LGAT.	Economic & Community Dev. Manager	Letter forwarded to Minister Hidding 24/2/15. LGAT Motion drafted.	
16/02/2015	50/15	2015/2016 Municipal Budget	That Council hold a Municipal Bus Tour on Wednesday 15 April 2015.	Corporate Services Manager		
16/02/2015	50/15	2015/2016 Municipal Budget	That Council adhere to its previously adopted Budget process as detailed and endorse the following 2015-16 Draft Budget parameters	Corporate Services Manager		
10/11/2014	283/14	Confirmation Of Minutes - Evandale Advisory Committee	That Council note and investigate the following recommendation of the Evandale Advisory Committee: That Council retain the dump site in Morven Park and provide appropriate screening.	Works & Infrastructure Manager	Report to March Council meeting.	30-Jun-15
26/05/2014	114/14	Confirmation Of Minutes - Morven Park Management & Development Assoc. Inc	That Council note and investigate the following recommendation of the Committee: That the Waste Pit be moved from Morven Park to an alternative site located away from the village, due to the detrimental effect that it has on the ERSS, Sporting Events and OH&S concerns.	Works & Infrastructure Manager	Evandale Advisory Committee recommendation to maintain at Morven Park and provide suitable screening. - Report to March Council Meeting.	31-Oct-14
18/08/2014	206/14	Notice Of Motion: Line Marking On Local Roads	That a report to Council be prepared on the Campbell Town/ Poatina Road and Springbanks Road in which the risks are assessed (specifically in relation to corners and rises) and the requirements of the road are ascertained	Works & Infrastructure Manager	Existing lines to be repainted.	
8/12/2014	317/14	Recommendations Of Sub Committees - Cressy Local District Committee	That Council note the following recommendation of the Cressy Local District Committee: That the Cressy Local District Committee endorses the installation of a boat ramp at Cressy.	Works & Infrastructure Manager	Report to April Council meeting.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	317/14	Recommendations Of Sub Committees - Morven Park Management & Development Association Inc	That Council note and investigate the following recommendation of the Morven Park Management & Development Association Inc: NMC to look into relocating Waste Pit from Morven Park to a suitable location.	Works & Infrastructure Manager	Report to March Council meeting.	
16/02/2015	37/15 (3)	Recommendations Of Sub Committees - Perth Local District Committee	That Council note and investigate the following recommendations of the Perth Local District Committee: That the Committee recommend to Council that in view of the Planning Application to change the use of 180 Fairtlough Street, Perth to a Medical Centre, that the footpath from the Midland Highway (on the northern corner of Fairtlough Street) be extended to the east to the frontage of the proposed Medical Centre, prior to the opening of the facility.	Works & Infrastructure Manager	To be considered in budget deliberations.	
19/01/2015	10/15	West Perth Drainage Study: Request for Upgrade to the Drainage System as Identified	That Council receive a further report on the upgrade of the Drainage System at West Perth no later than the March Council meeting.	Works & Infrastructure Manager	Deferred to April Council meeting for finalisation of hydraulic engineers report.	16/03/2015

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
15/10/2012	262/12 (3)	Sub Committee Recommendations - Cressy Local District Committee	That funding be sought for the establishment of a cycle way between Cressy and Longford or other areas that may be appropriate	General Manager	Awaiting suitable grant funding program.	Review 6 Monthly
10/12/2012	348/12	ANZAC Day Centenary	That Council provide in-principle support to community events throughout the municipal area to celebrate the ANZAC Centenary.	General Manager	Ongoing.	Ongoing
28/05/2012 (15/4/13)	121/12 (101/13)	Sealing of Nile Road	That Council actively seek special grant funding of approximately \$2.4M for the reconstruction and sealing of the 8.2km gravel section of Nile Road.	General Manager	Submission lodged for RDA funding under Forestry Agreement. Included in State Government Election Priority List.	Review 6 Monthly
23/01/2012	19-Nov	Draft Policy – Overnight Camping	That Council defer a decision on the Overnight Camping (self contained vehicles) Policy pending the advice of Council's solicitor.	Planning & Development Manager	Report to March 2015 council meeting.	31-Jan-15

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/09/2013	226/13 (3)	Recommendations of Sub Committees - Natural Resource Management Committee	To seek the support of Council in seeking interest from local Town Progress Committees, other community groups (e.g. RSL) and schools to participate in a coordinated Northern Midlands Avenue and Memorial Tree restoration program. This program would develop a program of works to reinvigorate and reinstate Pioneer Avenue and other memorial plantings in the lead up to the centenary of the ANZAC deployment in 2015.	NRM Officer / Planning & Development Manager	Consultation continuing.	31-Dec-14
23/06/2014	148/14	Policy: Use of Conferencing Technology to Attend Council Meetings and Workshops	That the matter be deferred until the technological issues have been addressed and a further demonstration be held at the next workshop.	Corporate Services Manager	Awaiting connection to NBN.	
15/09/2014	220/14	Confirmation of Minutes	That Council create an inventory of goods and chattels owned by Council.	Corporate Services Manager	Ongoing. Godfrey Rivers paintings restored.	30-Jun-15
27/05/2013	128/13	Bureau of Meteorology Station – Flood Information Warning Station at Longford	That Council investigate the reinstatement and stabilisation of the riverbank on the southern side of the boat ramp at Longford.	Works & Infrastructure Manager	Met with BOM. BOM to apply for planning permit and proceed to relocate monitoring station. Council Officers to consider assistance to dismantle current monitoring station. BOM to reassess design to meet new requirements and make planning application.	31-Dec-14
9/12/2013 20/01/2014 26/05/2014	347/13 04/15 116/14	Cressy Boat Ramp 1. Proposed Construction of a Boat Ramp at Macquarie Street, Cressy 2. Recommendations Of Sub Committees - Cressy Local District Committee	1. That Council officer's investigate the establishment of a boat ramp, with the retention of the concrete blocks, at Macquarie Street, Cressy. 2. That Council Officer's note and investigate the recommendation - that a boat ramp be constructed at Cressy to a minimum safe standard. 116/14 That an engineers report be requisitioned for the Cressy Boat Ramp;	Works & Infrastructure Manager	Report to March 2015 council meeting.	30-Jun-15

Matters that are grey shaded have been finalised and will be deleted from this schedule

16 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

Activities from the 1 to 28 February 2015

1. GOVERNANCE UNIT –GENERAL MANAGER

a. Governance – Meetings/Conferences

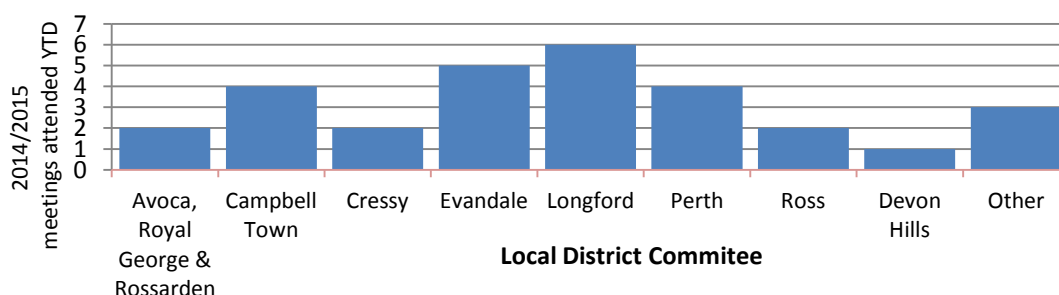
- Council meetings:
 - Ordinary meeting 16 February

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- Council Workshops:
 - Ordinary workshop 2 February
 - Stormwater: TRANSLink/Western Junction Flooding workshop 3 February
 - TasWater workshop 4 February
 - Ordinary workshop 16 February
- Community meetings:
 - Longford Local District Committee



- Executive Management Team:
 - 4 February
 - 11 February
- Staff Meeting
 - 10 February
 - 24 February
- Other Meetings:
 - Mill Dam Major Stakeholders meeting with consultant's for assessment/options project
 - Brian Watson RSL
 - Meeting with Danial Rochford - Rural Alive and Well Tasmania Inc
 - Official opening of Windsor Pavilion
 - Meeting with Robert at Longford Caravan Park
 - Met with Amanda Slater, Excellent Outcomes
 - Attended meeting re Ben Lomond National Park - Economic Growth in Northern Tasmania
 - Attended meetings re Stormwater/TRANSLink
 - Attended Tourism Northern Tasmania Meeting
 - Attended Voluntary Council Amalgamations Regional Meeting
 - Attended LGAT General Meeting
 - Attended Fraud Control Training
 - Attended Perth Road Community Reference Group meeting
 - Met with Senator Eric Abetz and Mr Eric Hutchinson
 - Attended General Managers Meeting
 - Attended Drug & Alcohol presentation
 - Attended meetings re Launceston Gateway Precinct Master Plan
 - Attended Local Government Regional Breakfast
- Meetings held with Councillors
 - Michael Polley
 - Dick Adams

b. General Business:

- Health & Safety and Risk Management Review

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- NBN Rollout
- Sub Regional Alliance
- Legal issues, leases and agreement reviews
- Interim Planning Scheme issues
- Road Construction
- Engineering Services
- Drainage issues & Translink stormwater
- Flood levee
- Road and Traffic issues
- Resource Sharing
- Animal Control
- Buildings
- Footpaths
- Tourism
- NRM North
- Staff issues/Employment
- Childcare issues
- Risk Management & WHS
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Governance Audit
- General correspondence.

c. Other Activities:

- Northern Midlands Council Australia Day Carnival citizenship ceremony, award presentation and ambassador address
- Agenda
- Councillor requests, meetings, speeches, emails & phone enquiries
- Project support
- Newsletters:
 - Staff

2. CORPORATE SERVICES BUSINESS UNIT

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for services in Campbell Town.

b. Finance

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems,

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interest and penalty.

- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors and reviewed account format.
- Creditor payments and enquiries.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, appointments, retirement & resignations issues, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims, Award adjustments, and other HR issues, and childcare support issues.
- Property sales for unpaid rates, Debt Collection services, Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning and Audit and Annual Report.
- Sundry grant reporting and auditing. Committee financial management support and auditing.
- Property ownership, licences and leases, property committee, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, website and facebook, town and local committee web pages, sign design, new residents information, council policies.
- Banking & Investments, Ezidebit, BPay Billing etc and setup alterations.
- Rate System issues, 2014/15 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST & FBT, Fuel Tax, and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery Work schedules, mapping, Annual Report and quarterly reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues.
- General accounting, customer service, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Emergency Management meetings, EM Plans, Strategic Fire Plan meetings, and general administration issues.
- Waste Transfer Station Management issues, Kerbside waste collection contract issues and special clean-up service.
- General Office support and attendance of meetings, reports, emails & phone enquiries.
- Works & Infrastructure support.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting & aurora pole reporting and maintenance.
- Community events, receptions, and Special Projects support.
- Risk Management, safety management provisions, and contractor management.
- Fleet Management.

c. Insurance

- Insurance renewals and policy maintenance.

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- Risk Register review and audits
- No claims during February.

d. Information Technology

- Server and desktop maintenance.
- Minor upgrades of other IT equipment.
- Open Office Software upgrade and enhancement requests.
- GIS maintenance and training.
- Information Management System maintenance and upgrade planning.
- IT Independent Audit, Disaster Recovery & IT backup upgrade and maintenance.
- Council Web Site development, Town and Local District Committee site development, NMBA website and HH App maintenance.
- Infonet system re-written.
- ApproveTas maintenance.
- Office phone system upgrade & Mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Upgrade and review access security systems.
- Maintain photocopiers and printers.
- New computer installations.
- Upgrade website hosting.
- WiFi hotspots

3. ECONOMIC AND COMMUNITY DEVELOPMENT UNIT

a. Tourism/Economic Development focus

- Prepared the project brief for the financial and economic analysis of the Campbell Town War Memorial Oval Precinct Development Plan: one expression of interest has been received to date.
- Planning a luncheon to host the Finnish Ambassador in the Northern Midlands during his official visit to the state later this month.
- Planning a forum to introduce Northern Midlands' businesses to the Energy Cut Program.
- Managing the contract for the consultant undertaking the review of the business plan for Northern Midlands Council stand alone visitor information and tourist centre.
- Prepared presentation power points for the Ben Lomond Feasibility Study and the Campbell Town War Memorial Oval Precinct Development Plan.
- Assisted with the planning, publicity and carry through of community forums for the Longford Visitor Appeal Study.
- Assisting the Heritage Highway Tourism Region Association Board with the planning of an intensive online and social media promotional campaign.
- Researching the process for nominating the Ross Bridge for listing on the National Heritage List.
- Collaborating with HHTRA and NMBA to resolve issues regarding the upgrade of the Heritage Highway App.

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- Working with the Chair of the Economic Development Committee to investigate options for attracting equestrian events and clubs to Longford.
- Prepared a funding application for a Sport and Recreation Minor Grant for the Longford Golf Club for a grant towards the development of a junior practice green to host My Golf Programs. Outcome awaited.
- Representing NMBA at the quarterly TCCI Chambers Alliance Forums.
- Working with artists on an interactive exhibition at Longford as part of the 2015 Tasmanian International Arts Festival (formerly 'Ten Days on the Island').
- Working with Max Employment to identify and develop Work for the Dole placements across the Northern Midlands.
- Collaborating with UTAS Centre for Pathways and Partnerships to plan a campaign to market university courses to Northern Midlands residents.
- Promoting the 'Think Big: Shop Small' Campaign in the Northern Midlands.
- Assisting with driving the 'Tourism Potential of Ben Lomond National Park: Feasibility Study' including onsite inspection and meeting with Ben Lomond Village operators, and Parks and Wildlife staff, participation on project scoping group and interviews with business operators in the Alpine Village. Prepared an application for the funding of the study to the new Tourism demand Driven Infrastructure Program.
- Coordinated Council's funding application for Bridges Renewal Programmes Round One Funding for Westmoor Bridge, Powranna Road Cressy. Funding secured.
- Collaborating with the Economic Development Committee Chair to develop a proposal for the establishment of a Longford Motor Racing Historic Society.
- Working with a film company on a feasibility study towards the making of a Norfolk Island – Norfolk Plains documentary: company currently applying for funding.
- Representing Council on the Northern Region Tourism Cycling Group.
- Facilitating the progressing of the agenda of the Northern Midlands Economic Development Committee.
- Serving on a working group aiming to secure a sustainable future for Heart FM Radio Station. Volunteer recruitment and training is underway.
- Member of Council's Signage subcommittee.
- Assisted with securing funds from Your Community Heritage Grants program to interpret convict stories at Woolmers and Brickendon Estates. Assisting with the introduction of the convict-themed tours.
- Assisting Woolmers/Brickendon Estates with leveraging off the World Heritage listing status.
- Representing the Heritage Highway Region at quarterly Tourism Northern Tasmania Local Tourism Association forums.
- Managing the on-line promotion of the TRANSlinc precinct utilising the promotional video and facebook.

b. Community development focus

- Manage the Council Page in the Country Courier.
- Met with State Government Road Safety Consultant to discuss the changes being made – effective February 28th 2015 – to the Community Road Safety Partnership Program.
- Meeting held re the possibility of establishing an amateur theatre company in Longford.
- Assisted with the planning of the civic reception for Richard Flanagan.

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- Participating on the Christ Church tree restoration/management working group and assisting the Parish prepare a funding application to the Tasmanian Community Fund.
- Prepared the project brief for the Northern Midlands Health, Fitness and Sports Centre Master Plan, contracted consultant and project commenced February 4th.
- Prepared presentation power point for the Northern Midlands Health, Fitness and Sports Centre Master Plan.
- Coordinating Council's Further Education Bursary Program 2014.
- Assisting Health Revival with efforts to secure grant funding to expand the range of programs and equipment at the Northern Midlands Sports Centre. To date, a grant has been secured from the Longford Rotary Club.
- Participating on a state Equine Emergency Management working group and assisted with the holding of an equine emergency management forum for horse owners at Longford in December 2014.
- Working with Northern Midlands RSL Branch to plan the Northern Midlands ANZAC 2015 celebrations, including assisting with the preparation of funding applications for the Centenary of ANZAC Concert and assistance with the funding of IT for Longford ANZAC Day 2015 and the schools 'ANZAC Supreme Sacrifice' Project, and attended the launch of the ANZAC concert.
- Member of the ANZAC Day Traffic Management Committee.
- Managing the risk register for the Economic and Community Development Unit.
- Working with Baptcare to publicise the National Disability Insurance Scheme in the Northern Midlands.
- Prepared the Helping Hand application for ongoing funding under the new Australian Government Department of Social Services Families and Communities Program. Outcome awaited.
- Member of the Northern Region Sport and Recreation Committee.
- Working with Volunteering Tasmania to implement options for strengthening volunteerism in the Northern Midlands.
- Member of the Working Group seeking implementation of the recommendations of the Health Needs Assessment (Part A Northern Midlands) project.

4. PLANNING & DEVELOPMENT UNIT

a. Policy

- Continuing participation in NTD regional planning committee.
- Ongoing review of current policies.
- Duty of Care and legislative obligations – review of staff levels and procedures.
- WH&S assessment of applicability of specific codes.
- Regular planning and building assessment unit meetings.
- Participation in the Economic Development Committee.
- Redraft proposed Dilapidated Buildings Policy.
- Pursue development of tyre recycling facility.
- Participation on BLNP feasibility study.
- Participation in Launceston Gateway Project - brief and presentations.
- Participation in SGS consultancy re Rural Processing Centre Project.
- Preparation of Land Use and Development Strategy proposal.

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b. Health

- Ongoing issues requiring water samples etc.
- Liaise with Department of Health re. Royal George water quality issues.
- Liaise with Department of Health re. Avoca water quality issues.
- Ongoing testing of recreational water quality.
- Continue to support and administer the Immunisations programme.
- Licensing and inspection of food premises.
- Place of Assembly licence inspections and renewals is ongoing.
- Review of procedures for continuous improvement is ongoing.
- School Immunisation Programme.
- EPA - Smoke Awareness campaign.
- TPI - ongoing issues.
- Ongoing review of potential asbestos issues at Avoca.

c. Building.

- Follow up of illegal works continuing.
- Assistant Building Surveyors attending ongoing professional development training seminars.
- Plumbing inspections and assessment are ongoing.
- Review of procedures for continuous improvement is ongoing.
- Amended Plumbing and Building regulations to be assimilated into ongoing practices.
- Comment on building regulatory framework reform.

d. NRM

- Participation with the Mill Dam Committee.
- Operation of NRM Committee of Council.
- National rainwater and grey water initiative of the Australian Government – opportunities to be investigated.
- Environmental Management Plan – review of implementation programme.
- Review of relevant development proposals is ongoing.
- Weed management and action plan implementation.
- Follow up and monitoring of reported weed infestations
- Regular articles in local news papers.
- Coordination of Mill Dam bank stabilisation project.
- Maintenance of Mill Dam plantings.

e. Compliance

- Permit conditions – Periodic review of compliance with planning permit conditions – ongoing.
- Building audit - ongoing.
- Service of Building and Planning Notices.
- Prosecution for illegal buildings and works ongoing as required.
- Signage.
- Follow up dog registrations.

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- Regular inspection visits to Mill Dam.
- Campaign re picking up after dogs.
- Active review of dogs not previously registered.
- Promote consistent processes across region.
- Fire Abatement inspections and notices.
- Overhanging tree inspections - Devon Hills

f. Planning

- Participation in the TRANSlink working group
- Consideration of TRANSlink rail hub development concept
- Participation in Regional Planning Scheme issues.
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments.
- Ongoing review of procedures and physical office environment.
- Oversight of Powranna & Burlington Rd precinct project.
- Brief for Heritage Streetscape project.
- Resource Sharing - BODC.
- Heritage walls

g. Animal Control

- Continued follow up of dog registrations.
- After hours call outs for dog at large etc.
- Review of procedures.
- Dog attacks.
- Dangerous Dog declarations.

5. WORKS & INFRASTRUCTURE UNIT

In conjunction with INFO 5 – Works & Infrastructure Report.

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.
- Involvement in asset management working group with Councils in North and North West Region.

b. Traffic Management

- Northern Midlands Traffic Committee – liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- McShane subdivision, stage 2, (Seccombe Street, Perth) has reached practical completion.
- 4 Lot Pegasus subdivision Ross at practical completion.
- 3 lot Coenen subdivision, White Hills Road has reached practical completion.
- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- 3 lot Gadsby subdivision in Cromwell Street, Perth has reached practical completion.

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- 5 lot Chugg subdivision in Malcombe Street, Longford has reached practical completion.
- 13 lot Shervan subdivision between Norfolk Street and Drummond Crescent, Perth has reached practical completion.
- Stage 2 of the Kerr/Bean/Shervan subdivision, Mulgrave and Seccombe Street, Perth has reached practical completion.

d. Waste Management

- Input into regional waste management discussions – ongoing.

e. Tenders and Contracts

f. Flood levee

- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

g. Engineering

- Input into Northern Regional Infrastructure group – ongoing.
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.

h. Capital works

- Construction of new kerb and channel in Glenelg Street, Campbell Town, practically complete
- Reconstruction works on Tooms Lake Road chainage 4.075 – 6.36 practically complete.

17 RESOURCE SHARING SUMMARY FROM 01 JULY 2014

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource sharing summary for the period 1 July to 30 June 2015 was circulated in the Attachments.

18 VANDALISM: FEBRUARY 2015

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Feb 2015	Jan -Feb 2015	Feb 2014
No incidents reported				
TOTAL COST VANDALISM		\$ 0	\$ 1,100	\$ 4,640

19 YOUTH PROGRAMME UPDATE: FEBRUARY 2015

Prepared by: Lorraine Green, Economic and Community Development Manager

Council has contracted the Longford and Launceston PCYCs to provide two youth programs each week across the first school year term:

- The Friday evening youth program at the Northern Midlands Community Sports Centre, Longford:
- The high school-aged Activity Program at Perth Community Centre on Thursday evenings.

In February 2015 four Friday evening sessions were held – 49 attendees; and four Perth sessions – 46 attendees.

In 2014, Council contracted Northern Joblink to provide once weekly At-Risk Youth Programs at Cressy and Campbell Town District High Schools. This contract has been extended across the first 2015 school year term.

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DECISION

Cr Goninon declared an interest in INFO Item 7 - P15-005; P15-025; P15-032; P15-033, signed the register and left the meeting at 5.10pm.

Cr Adams attended the meeting at this time.

Cr Goss/Cr Knowles

That the information items INFO 7 – P15-005; P15-025; P15-032; P15-033, be received.

Carried unanimously

Cr Goninon returned to the meeting at 5.11pm.

Cr Goss/Cr Lambert

That the Information items, with the exception of INFO 7 – P15-005; P15-025; P15-032; P15-033, be received.

Carried unanimously

63/15

LONGFORD HORSE ASSOCIATION

Responsible Officer: Lorraine Green, Manager Economic and Community Development

Report prepared by: Lorraine Green, Manager Economic and Community Development

1 PURPOSE OF REPORT

To:

- i) present to Council the Longford Horse Association Report;
- ii) seek Council's acceptance of the Longford Horse Association Report;
- iii) seek Council's endorsement of the Report's recommended way forward; and
- iv) seek Council's approval for the expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints.

2 INTRODUCTION/BACKGROUND

The horse community is a thriving sub-culture of the Longford community primarily centred around the southern end of the town. There is an opportunity for Longford to build on its rich horse heritage brand and culture to become the centre for equestrian, western and show horse riding events in Northern Tasmania.

This can be achieved by utilising the Longford Showground and other facilities in South Longford to cater for 25 to 40 events from October through to March, and for the development of all season training opportunities at those facilities. The development of a complementary public multipurpose bridal trail linking north and south Longford would make this venture a major boost to the local economy.

It is proposed that the Longford Horse Association, an incorporated non-profit organisation, be established to manage the equestrian and public horse riding events proposed.

The Chair of the Northern Midlands Economic Development Committee, Mr Michael Salhani, has prepared a report: "Longford Horse Association Proposal" that documents this proposal.

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3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume One – Mapping Our Direction” goal has relevance to this issue:

Part 2.1 Economic Development: “to achieve sustainable economic advantage by building on the Northern Midlands natural assets and further developing the economy of the Northern Midlands.”

4. FINANCIAL IMPLICATIONS

The report recommends the expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail linking North and South Longford, to identify opportunities and restraints.

A further allocation from the Economic Development Committee budget maybe requested to assist with the establishment of the Longford Horse Association and its website, social media and initial promotional materials.

If the review of the Longford Horse Trail finds that the trail is viable, the cost of developing the trail would need to be determined and a funding source identified.

5 CONSULTATION WITH STATE GOVERNMENT

This proposal has not required consultation with the State Government.

6 COMMUNITY CONSULTATION

This proposal is the result of consultation with representatives of Equestrian Tasmania, Northern Tasmanian Quarter Horse Association, Longford Show Society and a local equine veterinarian.

7 OPTIONS FOR COUNCIL TO CONSIDER

- i) To accept and adopt the recommendation.
- ii) To not accept the recommendation.

8 OFFICER’S COMMENTS/CONCLUSION

Establishing Longford as the centre for equestrian, western and show horse riding events in Northern Tasmania would be a major boost for the local economy.

9 ATTACHMENTS

- 9.1. Longford Horse Association
- 9.2. Proposed Longford Horse Trail

RECOMMENDATION 1

That the matter be discussed.

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RECOMMENDATION 2

That Council:

- i) Accepts the Longford Horse Association Report;
- ii) Endorses the Report's recommended way forward; and
- iii) Approves expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints.

DECISION

Cr Polley/Cr Knowles

That Council:

- i) Accepts the Longford Horse Association Report; and
- ii) Approves expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints; and report back to Council.

Carried unanimously

64/15

NOMENCLATURE: NAMING OF NEW COURT OFF DRUMMOND CRESCENT, PERTH – SHERINGHAM COURT

File: P12-365; 27/003/678

Responsible Officer: Wayne Chellis; Works & Infrastructure Manager

1 PURPOSE OF REPORT

This report considers the naming of a new cul-de-sac created as a result of a subdivision in Drummond Crescent, Perth.

2 INTRODUCTION/BACKGROUND

A 13 lot subdivision has been developed off Drummond Crescent Perth with all lots having access from the new cul-de-sac. The developer was invited to submit names to Council for the new cul-de-sac. Name submitted was:

- Sheringham Court – Named after the Norfolk seaside town of Sheringham.

Meander Valley Council and Launceston City Council were asked if the submitted names conflicted with names within their municipality. No objections were received from Meander Valley Council or Launceston City Council.

3 STATUTORY REQUIREMENTS

Council has the authority to assign the names to urban roads which are wholly contained within a proclaimed town boundary under the *Survey Coordination Act 1944*. If Council agrees to assign the name "Sheringham Court" for the new cul-de-sac then the Council is to advise the Nomenclature Board Secretary within forty days of assigning the name.

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4 FINANCIAL IMPLICATIONS

It is accepted that the developer is responsible for installing street name signage associated with new roads.

5 RISK ISSUES

The Nomenclature Board's guiding principles for the assignment of place names states:

Existing road names should not be duplicated within adjoining municipalities and ideally within the state. More critically they should not be duplicated within adjoining localities or suburbs (as recently gazetted for addressing purposes). Even the re-arrangement of the generic or type from say "Court" to "Place" may still result in potential misinformation and confusion to the user.

6 OFFICER'S COMMENTS/CONCLUSION

Feedback suggests that assigning the name Sheringham Court to the new street would be supported.

7 ATTACHMENTS

7.1 Location Plan.

RECOMMENDATION

That Council assign the developer's preferred name "Sheringham Court" to the new road constructed off Drummond Crescent, to the south of the Charles Street intersection.

DECISION

Cr Goss/Cr Lambert

That Council assign the developer's preferred name "Sheringham Court" to the new road constructed off Drummond Crescent, to the south of the Charles Street intersection.

Carried unanimously

65/15

NOMENCLATURE: NAMING OF NEW CUL-DE-SAC OFF SECCOMBE STREET, PERTH – SHERVAN COURT

File: P10-142; 27/003/605

Responsible Officer: Wayne Chellis; Works & Infrastructure Manager

1 PURPOSE OF REPORT

This report considers the naming of a new cul-de-sac created as a result of a subdivision off Seccombe Street, Perth.

2 INTRODUCTION/BACKGROUND

A 13 lot subdivision has been developed off Seccombe Street with 8 lots having access from the new cul-de-sac and 5 lots with access off Seccombe Street. The developer was invited to submit

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names to Council for the new cul-de-sac. Names submitted were:

- Arandale Court - not acceptable as there is an Arrandale Road within the municipality off Pateena Road.
- Shervan Court

Meander Valley Council and Launceston City Council were asked if the submitted name conflicted with names within their municipality. No objections were received from Meander Valley Council or Launceston City Council.

3 STATUTORY REQUIREMENTS

Council has the authority to assign the names to urban roads which are wholly contained within a proclaimed town boundary under the *Survey Coordination Act 1944*. If Council agrees to assign the name "Shervan Court" to the new cul-de-sac then Council is to advise the Nomenclature Board Secretary within forty days of assigning the name.

4 FINANCIAL IMPLICATIONS

It is accepted that the developer is responsible for installing street name signage associated with new roads.

5 RISK ISSUES

The Nomenclature Board's guiding principles for the assignment of place names state:

Existing road names should not be duplicated within adjoining municipalities and ideally within the state. More critically they should not be duplicated within adjoining localities or suburbs (as recently gazetted for addressing purposes). Even the re-arrangement of the generic or type from say "Court" to "Place" may still result in potential misinformation and confusion to the user.

6 OFFICER'S COMMENTS/CONCLUSION

Feedback suggests that assigning the name Shervan Court to the new street would be supported.

7 ATTACHMENTS

7.1 Location Plan.

RECOMMENDATION

That Council assign the developer's preferred name "Shervan Court" to the new road constructed off Seccombe Street.

DECISION

Cr Goss/Cr Lambert

That Council assign the developer's preferred name "Shervan Court" to the new road constructed off Seccombe Street.

Carried unanimously

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66/15 RECONSTRUCTION OF ASSET NO'S 925 & 1548 MACQUARIE ROAD, CAMPBELL TOWN (ASHBY ROAD TO MORNINGSIDE BRIDGE)

Responsible Officer: Wayne Chellis; Works & Infrastructure Manager

1 INTRODUCTION

The purpose of this report is to seek direction from Council in relation to the removal of Macrocarpa Pine trees planted on private property in Macquarie Road, Campbell Town.

2 INTRODUCTION/BACKGROUND

In the 2014/15 Municipal budget, funding of \$275,000 was approved for the reconstruction of a 1.275 km section of Macquarie Road, from Ashby Road to the Morningside Bridge which is located across the Macquarie River. It is proposed that the road will be milled up, widened and 150mm to 200mm of gravel will be added, graded and compacted to provide for 5.5 metres of seal and 0.750 metres of road shoulder each side and two coat sealed.

The section of Macquarie Road is very rough and uneven due to the sealed road being raised up by the roots of trees which grow in close proximity to the road pavement. This section of road is considered sub-standard and requires urgent reconstruction. It should be noted that approximately two years ago, signs were erected to advise the travelling public of the road hazard which exists due to the proximity of the Macrocarpa trees to the road.

The signage has recently been reviewed and upgraded to ensure there is adequate warning regarding the condition of the road.

The remainder of the road (where there are no trees) is in reasonable condition, however it is not considered good practice, or prudent, to upgrade and widen only part of this section of Macquarie Road.

The Macrocarpa trees are approximately 60 to 80 years of age and 10 to 15 metres in height and the condition of the trees (broken Branches etc) indicates that they are getting toward the end of their useful life.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to this issue:

- Policy 5.1 Transport Infrastructure Operations: *Ensure that council's roads, bridges, footpaths and related assets are planned, designed, developed, constructed and maintained to meet service, safety, and efficiency standards acceptable to the community*

4 POLICY IMPLICATIONS

Council's Road Infrastructure Asset Management Plan provides for Collector Roads (Macquarie Road) to be sealed to a width of 5.5 metres with 0.750 metre gravel shoulders.

Collector Roads carry moderate volumes of traffic and provide access by linking local areas to Link Roads and Arterial Roads.

5 STATUTORY REQUIREMENTS

Local Government (Highways) Act 1982

39. Obligation of occupiers to cut back vegetation, &c.

- (1)*** In this section, **vegetation** includes any tree, hedge, and shrub.
- (2)*** Where the corporation is of the opinion that it is necessary to do so to remove or reduce the danger to persons using a local highway arising from the obstruction of their view by any vegetation or structure on any land, it may require the occupier of the land to cut, trim, or reduce the height of the vegetation or structure to the extent or in the manner specified in the notice.
- (3)*** The corporation may require the occupier of land on which a hedge or live fence is growing to remove seedlings, suckers, or offsets from the hedge or fence that have grown on a local highway.
- (4)*** Where the roots of a tree interfere with the pavement of, or anything in, a highway in a city or town, the corporation may require the occupier of the land on which the tree is growing to kill or remove the tree or cut off its roots within the boundaries of the land.
- (5)*** The corporation may require the occupier of any land abutting upon a highway or any other way to remove from the land ferns, weeds, rubbish, scrub, undergrowth, or dry grass.
- (6)*** The corporation may require the occupier of land on which any vegetation is growing to remove a branch or other part of the vegetation that overhangs a local highway and that is less than –
 - (a)*** 2.5 metres above a part of the highway that is intended mainly for the use of pedestrians;
 - (b)*** 4.5 metres above any other part of the highway that is not intended for use as a carriage-way; or
 - (c)*** 6 metres above a part of the highway that is intended for use as a carriage-way.
- (7)*** Without prejudice to the exercise of any of its powers under the foregoing provisions of this section, the corporation may require the occupier of the land on which a tree is growing or standing to remove the tree or any specified part of it if the corporation is of the opinion that it is desirable to do so to remove a danger, obstruction, interference, or inconvenience to the use of the highway.
- (8)*** A requirement under this section shall be made by written notice served on the occupier stating the time within which the requirement is to be complied with, not being less than 14 days from the service of the notice.
- (9)*** If a requirement made under this section is not complied with, the corporation may carry out the requirement and recover the expenses reasonably incurred from the occupier of the land to which it relates.
- (10)*** A person who is aggrieved by a requirement made under subsection (7) may apply to the Magistrates Court (Administrative Appeals Division) for a review of the requirement.
- (11)*** ...

Section 39 requires a landowner to remove vegetation if the requisite notice is received from Council it having formed the opinion that it is necessary to remove the specified vegetation so as to remove or reduce a danger to persons who use a local highway.

No particular form of notice is necessary. A letter which complies with the requirements of the section will suffice.

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6 FINANCIAL IMPLICATIONS

In the event that council make a decision to pay for the cost of the removal of the trees the cost is in the order of \$20,000.

7 RISK ISSUES

The condition of the sealed surface is very rough and uneven and has the potential to cause an accident.

Should Council agree to cover the cost of removal of the trees this would set a precedent that would become costly to Council in the future.

8 CONSULTATION WITH STATE GOVERNMENT

N/A.

9 CONSULTATION WITH PROPERTY OWNER

The Works & Infrastructure Manager, Corporate Services Manager and Works Supervisor met with the property owner on 25 September 2014; at which time the property owner agreed to cut the trees branches back 1.5 metres from the edge of the road to a height of six metres, with the roots to be ripped to a depth of approximately 1.5 metres near the property boundary to ensure that the roots do not impact the new pavement. The property owner agreed to complete the work by late January/early February to enable the road to be reconstructed in accordance with Council's sealing program.

Since the September 2014 meeting, Council Officers have been in contact with the property owner on a regular basis in order to ensure that the road works are able to be undertaken.

Most recently, the property owner has advised his willingness to permit Council to remove the trees at the expense of Council; with the cost of replacement of the fence and trees to be borne by the property owner.

10 TREE CONDITION REPORT

The environmental and risk report provided by Enspeg (report attached) advised that the ripping of the roots to ensure they will not do further damage to the road and pruning to allow the work to be carried out will cause the following concerns.

- The trees will become unstable in the future and ripping may result in root plate failure and rot and make them structurally unsound;
- Pruning will result in altering the canopy of the tree which will allow the wind to enter. This will result in large branch failures during wind events.
- The Environmental and Risk Report recommended that the trees be removed.

11 OPTIONS FOR COUNCIL TO CONSIDER

The following options should be considered by Council:

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- i) permitting the property owner additional time to trim the branches and deep rip the roots in preparation for the road improvements; with the road improvements to be deferred and carried out in the 2015/16 financial year.
- ii) that Council contribute \$20,000 towards the cost of the removal of the trees as requested by the property owner.
- iii) that Council take into account the cost of the road reconstruction caused by the tree roots and serve notice on the property owner to remove the trees at his cost in accordance with *section 39 of the Local Government (Highways) Act 1982*.

12 OFFICER'S COMMENTS/CONCLUSION

It should be noted that there a number of areas throughout the Northern Midlands Council area where trees (generally Pine species) have been planted too close to the road by property owners and tree roots are damaging the road pavement. Property owners should be proactive in removing the trees to prevent damage to Council's road assets. The cost of removal of the trees should be borne by property owners.

The deep ripping of the roots and the trimming of the branches will cause further stress to the trees and, in addition, there is the risk that the roots may not be ripped to a depth that will prevent them from continuing to damage the new pavement.

It should be noted that the road may still require to be re-graded and sealed again in say 20 years once the roots have decayed and the road becomes uneven again; it is not feasible to remove the existing roots under the road as indications are that some may be at a depth in excess of one metre.

Council needs to consider the options and reprogram the project to be carried out in 2015-2016 financial year and the existing signage to be reviewed to ensure the travelling public are aware of the hazard the tree roots present to the road users.

It should be noted that the Environmental and Risk Report by Enspect recommended removal of the trees.

13 ATTACHMENTS

Enspect Report.

RECOMMENDATION

That Council

- i) take into account the cost of the road reconstruction caused by the tree roots and serve notice on the property owner to remove the trees at his cost in accordance with *section 39 of the Local Government (Highways) Act 1982*; and defer/reprogram the project to be carried out next financial year.

OR

- ii) contribute \$20,000 towards the cost of the removal of the trees as requested by the property owner and defer/reprogram the project to be carried out next financial year.

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DECISION

Cr Polley/Cr Goninon

That Council take into account the cost of the road reconstruction caused by the tree roots and serve notice on the property owner to remove the trees at his cost in accordance with *section 39 of the Local Government (Highways) Act 1982*; and defer/reprogram the project to be carried out next financial year.

Carried unanimously

67/15

TALISKER STREET REALIGNMENT AND UPGRADE

Responsible Officer: Wayne Chellis; Works & Infrastructure Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek council's support in regards to the construction of a car park on the Council owned land situated at 29 Talisker Street at the rear of the IGA Supermarket located on the corner of the Main Street (Midlands Highway).

2 INTRODUCTION/BACKGROUND

Council were recently advised that an application for Black Spot Funding for the reconstruction of the Talisker Street Main Street junction (plans attached) had been approved. The purpose of the reconstruction is to provide more site distance to the south when vehicles are making a right turn onto the Midland Highway. Unfortunately when cars are parked close to the corner at the front of the supermarket it is impossible to see cars travelling in a Northerly direction, therefore making a right turn unsafe. It is of the view of the writer that it is only a matter of time before a serious accident may occur.

To provide more site distance it is proposed to realign the junction to make it 90 degrees to the Midlands Highway. In doing so the road will need to be widened on the corner near the supermarket and narrowed on the other ie Northern side to square it up.

Walk through Traffic islands are proposed to be constructed in Talisker Street to enable the junction to be squared up and provide a safe refuge for pedestrians when crossing the widened section of street.

An outstand will be constructed from the Southern corner of Talisker Street to the Main entrance door of the supermarket. The purpose of that is to prevent cars from parking close to the corner, therefore restricting site distance to the South.

Constructed within the outstand will be a pram crossing to line up with a new pram crossing constructed within the footpath on the other side of the Midlands Highway. Unfortunately the Midlands Highway is not of sufficient width to cater for an island in the centre at that location.

3 BUILDING REPORT/ PLANNING APPROVAL

To ensure the project is completed in a timely manner the road Improvement project and the proposed construction of the car park was advertised in the Examiner on Saturday 7th March, with a closing date of 23 March. Given the approach of winter, delaying a decision, in the advent of representations being received until the April Council meeting, could result in adverse

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consequences in terms of construction costs, time and safety. It is recommended that Council delegate approval or refusal of this application to the Planning & Development Manager.

4 STRATEGIC PLAN

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” goals have relevance to this issue:

- 5.1 Transport Infrastructure Operations

Ensure that council’s roads, bridges, footpaths and related assets are planned, designed, developed, constructed and maintained to meet service, safety, and efficiency standards acceptable to the community.

Monitor road and transport infrastructure and regularly review the *Road Asset Management Plan* (including the Footpath Improvement Program) and *Five Year Capital Works Program* to meet current and forecast transport system needs.

Minimise heavy vehicle through-traffic from all town centres in Northern Midlands.

5 FINANCIAL IMPLICATIONS

Council to allocate funds of \$45,000 from the proposed sale of the land situated at 47 George Street Perth.

6 RISK ISSUES

The realignment of the intersection will result in this intersection being considerably safer than it is currently considered to be. The provision of a car park will compensate for the reduction in the number of car parking spaces available in the main street as a result of the realignment.

7 CONSULTATION WITH STATE GOVERNMENT

Not Applicable.

8 COMMUNITY CONSULTATION

Interested parties and business owners were invited to attend an onsite meeting on Tuesday, 10 March 2015, attendees understood the need for the road improvements and were overwhelmingly supportive of the proposal to construct the car park.

9 OFFICER’S COMMENTS / CONCLUSION

9.1 Proposal to Construct Car Park

The land referred to is 29 Talisker Street Perth on which a hall was originally constructed, which was removed in approximately 1975. A local resident advised that people travelled long distances to attend dances in the hall.

The concrete foundations of the building still remain in place today and form a concrete edge for the existing lawn area.

Also situated on that land is a toilet block, further assessment of the need thereof is required at a later date; the decision on the amenities block has little bearing on the proposed car park.

The future of this particular area has been previously discussed by Council and it is understood that Council's preference was that it be constructed into a formal car park at some time.

It is proposed that now is the appropriate time for the construction of the car park which has been considered for a number years. It is hoped that the provision of off street parking in Talisker Street will compensate for the loss of two very important parking spaces at the front of the supermarket.

Attached plans have been drawn up to provide the maximum amount of car parking spaces possible at the same time taking into consideration the need to drain the sealed surface to the kerb and gutter given no storm water is available.

9.2 Concerns Raised By Property Owners

It is understandable that business owners south of Talisker Street junction are concerned regarding the loss of two prime parking spaces on the Talisker Street corner outside the IGA Supermarket. The construction of the outstand will force patrons to park further to the south and this may have an impact on all of the businesses up to the chemist shop.

10 ATTACHMENTS

Talisker Street realignment and car park plans.

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That

- i) Council delegate authority to approve/refuse the planning application for this project to the Planning & Development Manager; and
- ii) subject to planning approval, Council construct an asphalt sealed car park on Council owned land at 29 Talisker Street, Perth; and
- iii) the work be carried out as soon as possible following the road construction or before, if possible.

DECISION

Cr Lambert/Cr Goninon

That

- i) Council delegate authority to approve/refuse the planning application for this project to the Planning & Development Manager; and
- ii) subject to planning approval, Council construct an asphalt sealed car park on Council owned land at 29 Talisker Street, Perth; and
- iii) the work be carried out as soon as possible following the road construction or before, if possible.

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Carried

Voting for the motion:

Mayor Downie, Deputy Mayor Goss, Cr Calvert, Cr Goninon, Cr Gordon, Cr Knowles,
Cr Lambert, Cr Polley

Voting against the motion:

Cr Adams

68/15

RELOCATION OF MORVEN PARK WASTE DUMP POINT

Responsible Officer: Wayne Chellis; Works & Infrastructure Manager

1 INTRODUCTION

This report assesses the satisfactory relocation of the Morven Park Waste Dump Point.

2 INTRODUCTION/BACKGROUND

Caravan waste dump pits were installed at Bishopsbourne Recreation Ground, King Street oval, Campbell Town and Morven Park Recreation Ground, Evandale in 2004.

At that particular time the installation of Caravan Waste Dump Pits was a relatively new initiative to Tasmania and the concrete pits were fabricated for NMC by Hudson Civil.

Communication was undertaken with the committees prior to installing all the pits and the Evandale Local Advisory Committee and Morven Park Management Committee supported the installation of the Waste Dump Pit at the existing site in Morven Park.

Prior to making the decision in relation to the location council officers and staff perused the Evandale township plans and considered other locations as potential sites. Morven Park was without doubt considered the best location and in fact the only location that provided sufficient space with good safe access away from public streets and private properties with sewerage available.

Unfortunately the sewerage servicing the Morven Park Clubrooms is connected directly to the main in High Street, therefore restricting the connection to the existing location within Morven Park.

Following a request from the Light Railway council budgeted \$5,000 for the relocation of the Caravan Waste Dump Pit to Falls Park Market Ground. On further investigation that particular site was not considered satisfactory. The access alongside the proposed waste dump point is not as good as the existing location and the market operations would prohibit the usage for a longer period than the Light Rail Operations.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to this issue:

- 3.1 Individual and Community Safety
- 5.5 Waste Management

4 POLICY IMPLICATIONS

The proposal supports policy 5.5 regarding Waste Management in that it is effective in providing a responsible and effective area for the disposal of solid wastes.

5 COMMUNITY CONSULTATION

5.1 Other Sites Considered

Plans were drawn up and presented to the ELAC to consider relocating the Waste Dump to the frontage of the detention basin in John Street/ Western Junction. That particular project included a water connection, sewerage connection and off road concrete parking area at a cost of approximately \$25,000.

After giving consideration to that proposal the ELDC advised that the Waste Dump Pit should be located in the township of Evandale to attract tourists to Evandale. Further to that the ELAC were provided with the Evandale sewerage plans for the purpose of selecting a suitable site in Evandale and after perusing those plans and walking around the town the Committee requested the waste dump pit remain in its current location.

Further to that the south east corner of the Memorial Hall Ground was suggested as a potential site; however there was no support for that given the close proximity to the barbecue area, and playground. In addition to that the access off High Street is not ideal to cater for large self contained vans.

5.2 Concerns Raised by Evandale Light Railway

Prior to the relocation of the Evandale Light Railways to Morven Park, it is understood that no complaints were recorded by Council in regard to the location of the Caravan Waste Dump Point. However, concerns have been raised during the last 12 months, as follows:

- The waste dump point located at the frontage of the railway station is not aesthetically pleasing and detracts from the visual impact of the station building.
- The road is not of sufficient width to cater for other vehicles to pass.
- Parking is restricted at the frontage of the train station.
- The waste dump point smells all the time.
- The waste dump point smells when caravans are emptying their waste.
- The waste dump point does not meet today's standard.
- Caravans will not be able to exit the ground without turning around due to the installation of the boom gate on the southern side of the ground approximately 12 months ago.

In response to those concerns Council has advised:

- a) Landscaping, including the installation of a ground level fire hydrant, removal of steel protection posts, construction of a concrete island kerb and planting of small trees to screen between the Railway Station and the waste dump pit and sign will improve the aesthetics of the area.

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- b) The width of the gravel road is eight metres wide and is of sufficient width to provide for a vehicle to easily pass when a caravan is along-side the waste dump point. In addition to that the road is currently being reconstructed and sealed. Therefore line marking will be possible if required.
- c) The Morven Park surrounds provide for sufficient parking of vehicles and there appears to be no requirement for the light railway operators to park directly in front of the railway station.
- d) The waste dump point has a gully trap installed similar to a toilet or kitchen sink, therefore should not smell and during inspections no smell has been evident.
- e) Operators of caravans advise that there should be no smell when emptying their chemical toilets if the recommended amount of chemicals is added to the water.
- f) The waste dump point met the standards when installed; however, to address the concerns and to meet today's standards until such time as a decision is made regarding the location, the top of the pit and water provision has been upgraded .



It is understood that the boom gate was installed by the committee following a complaint that dust was blowing to the South when hoons drove around the ground. In the event that hoons were driving around the ground registration numbers of offenders should have been provided to the police. In addition to that the boom gate has not been closed when the writer has visited the site.

6 OFFICER'S COMMENTS/CONCLUSION

The cost of the relocation of the Caravan Waste Dump point may vary from \$5,000 to \$30,000 subject to the existing infrastructure to cater for that facility.

At this time Council is not in a position to relocate the waste dump point until such time as a better location is identified.

RECOMMENDATION 1

That the matter be discussed.

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RECOMMENDATION 2

That the waste dump point remain in the existing location and the following landscaping and improvements be undertaken:

- a) Landscaping, including the installation of a ground level fire hydrant, removal of steel protection posts, construction of a concrete island kerb and planting of small trees to screen between the Railway Station and the waste dump pit and installation of signage.
- b) Road line marking as required.

DECISION

Cr Goss/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Knowles/Cr Calvert

That the waste dump point remain in the existing location and the following landscaping and improvements be undertaken:

- a) Landscaping, including the installation of a ground level fire hydrant, removal of steel protection posts, construction of a concrete island kerb and planting of small trees to screen between the Railway Station and the waste dump pit and installation of signage.
- b) Road line marking as required.

Carried

Voting for the motion:

Mayor Downie, Cr Adams, Cr Calvert, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley

Voting against the motion:

Deputy Mayor Goss

69/15

**MEMBERSHIP: LONGFORD LOCAL DISTRICT
COMMITTEE, ROSS LOCAL DISTRICT COMMITTEE AND
PERTH LOCAL DISTRICT COMMITTEE**

Responsible Officer: Des Jennings, General Manager

Report prepared by: Amanda Mason, Executive Officer and Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is to notify Councillors and seek ratification of late nominations for the Ross, Longford and Perth Local District Committees.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has 7 local district committees throughout the municipality. The purpose of the committees is to:

- Provide a focal point for information to and from Council;
- Identify and prioritise local needs; and
- Provide advice and feedback on Council wide and local decisions.

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The membership of the Committees is limited to 9 members. Each Committee is appointed one Councillor as the Council representative. The term of membership is 2 years.

At the Council meeting of 16 February 2015 Council ratified the members of both the Longford and Ross Local District Committees. Neither Committee had a full complement of members, the Longford Local District Committee having 6 members and the Ross Local District Committee having 7.

Since the Council meeting of 16 February 2015 additional nominations have been received to both committees.

Membership of the Perth Local District Committee expires in November 2015; however, the membership has been limited to 5 members for some considerable time and a nomination for membership has now been received.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” goals have relevance to this issue:

- e.g. 1.3 – Community Dialogue

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Positions on the Ross Local District Committee were advertised in October 2014. Subsequent to the new committee being appointed an additional nomination has been received from Mr Terence Jacobson.

Positions on the Longford Local District Committee were advertised in January 2015. Subsequent to the new committee being appointed, three additional nominations have been received, Mrs Lesley McKenzie, Ms Leonie Dennison and Ms Jocelyn Moore.

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Since inception of the Perth Local District Committee council has on several occasions advertised to augment the existing membership. The membership has been limited to 5 members for some considerable time and Mr William Egan has now nominated.

10 OPTIONS FOR COUNCIL TO CONSIDER

- To accept the following nominations for the Ross Local District Committee:
 - Mr Terence Jacobson
- To accept the following nominations for the Longford Local District Committee:
 - Mrs Lesley McKenzie; and
 - Ms Leonie Dennison
 - Ms Jocelyn Moore
- To accept the following nominations for the Perth Local District Committee:
 - Mr William Egan

RECOMMENDATION

That Council

- a) accept Mr Terence Jacobson as a member of the Ross Local District Committee;
- b) accept Mrs Lesley McKenzie, Ms Leonie Dennison and Ms Jocelyn Moore as members of the Longford Local District Committee; and
- c) accept Mr William Egan as a member of the Perth Local District Committee.

DECISION

Cr Adams/Cr Knowles

That Council

- a) accept Mr Terence Jacobson as a member of the Ross Local District Committee;
- b) accept Mrs Lesley McKenzie, Ms Leonie Dennison and Ms Jocelyn Moore as members of the Longford Local District Committee; and
- c) accept Mr William Egan as a member of the Perth Local District Committee.

Carried unanimously

70/15

AVOCA, ROYAL GEORGE AND ROSSARDEN LOCAL DISTRICT COMMITTEE MEMBERSHIP

Responsible Officer: Des Jennings, General Manager

Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is to notify Councillors and seek ratification of the members of the Avoca, Royal George and Rossarden Local District Committee for the 2015-2017 term.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has 7 local district committees throughout the municipality. The purpose of the committees is to:

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- Provide a focal point for information to and from Council;
- Identify and prioritise local needs; and
- Provide advice and feedback on Council wide and local decisions.

The membership of the Committees is limited to 9 members. Each Committee is appointed one Councillor as the Council representative. The term of membership is 2 years.

The Committees are governed by a Memorandum of Understanding with the Council. It has been identified that the Memorandum of Understanding has become outdated and requires review. It is proposed that an updated Memorandum of Understanding be prepared, identical for all committees and reported to Council for verification later this year.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” goals have relevance to this issue:

- e.g. 1.3 – Community Dialogue

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Positions on the Avoca, Royal George and Rossarden Local District Committee were advertised in February 2015.

10 OPTIONS FOR COUNCIL TO CONSIDER

To accept the 7 nominations for membership of the Avoca, Royal George and Rossarden Local District Committee for the term from March 2015 to March 2017.

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11 OFFICER'S COMMENTS

Positions on the Avoca, Royal George and Rossarden Local District Committee were advertised in February 2015 at which time the following 7 nominations were received:

1. Mrs Claudia Freeman
2. Mrs Shirley Freeman
3. Mrs Helen Reynolds
4. Mr Antony Gee
5. Mrs Shirley Squires
6. Ms Jacinta Allen
7. Mrs Dalija Wells

Council will continue to seek nominations for the vacant positions.

Should any additional nominations be received, sanction of such membership will be sought from Council.

RECOMMENDATION

That Council accepts the appointment of Mrs Claudia Freeman, Mrs Shirley Freeman, Mrs Helen Reynolds, Mr Antony Gee, Mrs Shirley Squires, Ms Jacinta Allen and Mrs Dalija Wells to the membership of the Avoca, Royal George and Rossarden Local District Committee.

DECISION

Cr Knowles/Cr Lambert

That Council accepts the appointment of Mrs Claudia Freeman, Mrs Shirley Freeman, Mrs Helen Reynolds, Mr Antony Gee, Mrs Shirley Squires, Ms Jacinta Allen and Mrs Dalija Wells to the membership of the Avoca, Royal George and Rossarden Local District Committee.

Carried unanimously

71/15

CRESSY LOCAL DISTRICT COMMITTEE MEMBERSHIP

Responsible Officer: Des Jennings, General Manager

Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is to

1. notify Councillors and seek ratification of the members of the Cressy Local District Committee for the 2015-2017 term.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has 7 local district committees throughout the municipality. The purpose of the committees is to:

- Provide a focal point for information to and from Council;
- Identify and prioritise local needs; and

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- Provide advice and feedback on Council wide and local decisions.

The membership of the Committees is limited to 9 members. Each Committee is appointed one Councillor as the Council representative. The term of membership is 2 years.

The Committees are governed by a Memorandum of Understanding with the Council. It has been identified that the Memorandum of Understanding has become outdated and requires review. It is proposed that an updated Memorandum of Understanding be prepared, identical for all committees and reported to Council for verification later this year.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” goals have relevance to this issue:

- e.g. 1.3 – Community Dialogue

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Positions on the Cressy Local District Committee were advertised in February 2015. 9 nominations were received, being:

1. Mrs Angela Jenkins
2. Mrs Helen Howard
3. Mrs Helen Williams
4. Mrs Maurita Taylor
5. Mr Andrew Turnham
6. Mr Peter Goss
7. Mrs Fae Cox
8. Mrs Ann Green
9. Mr David Bassett

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10 OPTIONS FOR COUNCIL TO CONSIDER

- To accept the 9 nominations for membership of the Cressy Local District Committee for the term from March 2015 to March 2017

RECOMMENDATION

That Council

- a) accept Mrs Angela Jenkins, Mrs Helen Howard, Mrs Helen Williams, Mrs Maurita Taylor, Mr Andrew Turnham, Mr Peter Goss, Mrs Fae Cox, Mrs Ann Green and Mr David Bassett as members of the Cressy Local District Committee.

DECISION

Cr Goss/Cr Knowles

That Council accept Mrs Angela Jenkins, Mrs Helen Howard, Mrs Helen Williams, Mrs Maurita Taylor, Mr Andrew Turnham, Mr Peter Goss, Mrs Fae Cox, Mrs Ann Green and Mr David Bassett as members of the Cressy Local District Committee.

Carried unanimously

72/15

TASWATER: SHAREHOLDERS' LETTER OF EXPECTATION

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of this report is to

- i) consider the Shareholders' Letter of Expectation (SLE) which was formally adopted by the owner councils at the general meeting of the Corporation on 16 May 2013.
- ii) provide feedback/suggested amendments to the SLE by 31 March 2015. The SLE, including any proposed amendments, will then be tabled at the May 2015 TasWater General Meeting for approval.

2 INTRODUCTION/BACKGROUND

As per information previously provided through workshops and meetings with Miles Hampton, Chair of TasWater and Michael Brewster, Chief Executive of TasWater, the SLE was originally adopted in 2009. It was reviewed in 2013 by the owner councils and is now again listed for review as per the requirements of the *Water & Sewerage Corporation Act 2012*.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "*Volume 1 – Mapping Our Direction*" goals have relevance to this issue:

- Part 1: Governance
 - 1.8 Regional/ State/ Federal/ International Relations

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- Part 5: Focus on Physical Assets
- 5.2 Hydraulic Infrastructure

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

- *Water & Sewerage Corporation Act 2012*
- *Water and Sewerage Industry Act 2008*

6 FINANCIAL IMPLICATIONS

Financial Implications to TasWater include, but are not limited to:

- Preservation of Employee Benefits
- Legislative Compliance
- Financial Considerations:
 - Distributions – Dividends
 - Capital structure review to coincide with preparation of Price and Service Plan submissions.

7 RISK ISSUES

If a SLE is not adopted, the shareholders have no formally identified process/ documentation that communicates the Shareholders' high level performance expectations and strategic priorities to the Board of the Corporation.

8 CONSULTATION WITH STATE GOVERNMENT

N/A.

9 COMMUNITY CONSULTATION

N/A.

10 OPTIONS FOR COUNCIL TO CONSIDER

The options for Council to consider, include:

- i) not to accept the recommendation
- ii) provide feedback on the shareholders' Letter of Expectation.

11 OFFICER'S COMMENTS/CONCLUSION

Water and Sewerage Corporation Act 2012

12. Shareholders' letter of expectation

- (1)** *As soon as practicable after the day on which the Corporation is incorporated, the members of the Corporation are to provide the shareholders' letter of expectation to the Board.*
- (2)** *The shareholders' letter of expectation is to specify –*
 - (a)** *the strategic priorities of the Corporation; and*
 - (b)** *the high-level expectations of members for the performance of the business of the*

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Corporation and any subsidiary of the Corporation.

- (3)** *The shareholders' letter of expectation of the Corporation is not to be inconsistent with this Act, the regulations or the constitution of the Corporation.*
- (4)** *The members of the Corporation may at their own discretion, or on the application of the Board, initiate the process contained within the constitution of the Corporation to –*
 - (a)** *amend the shareholders' letter of expectation; or*
 - (b)** *revoke the shareholders' letter of expectation and substitute another shareholders' letter of expectation.*
- (5)** *Before or while preparing a shareholders' letter of expectation or an amendment to a shareholders' letter of expectation, the members of the Corporation are to consult with the Board.*

The SLE, as adopted in 2013, reflects the requirements and the relevant legislation being the *Water and Sewerage Corporation Act 2012*.

Council continues to raise its concerns with the TasWater Board with regards to the Price and Services Plan and its impact that its implementation is having on the community.

It is demonstrated in Part 5 – Financial Considerations and the Shareholders' Letter of Expectation and in particular Clause 21.4 *"The Corporation should undertake a capital structure review to coincide with preparation of Price and Service Plan submissions"*.

The importance of this clause and the need to be cogitate of the impact that capital infrastructure improvements are having on the Price and Service Plan, and recognising the need for such costs to be regularly taken up with the State Government and the Regulators and balance the economic burden placed on the customer against the requirements of the industry regulators.

Consideration may be given to articulating in the SLE the following:

- Recognition that the State and Federal Governments non-commitment towards funding for major infrastructure projects is impacting on the economic sustainability and growth of the regions and the State.
- A commitment is sought from both State and Federal Governments toward long term funding of projects of State significance.

It is believed that the items highlighted above may be listed for consideration and incorporation into the Shareholders' Letter of Expectation.

12 ATTACHMENTS

12.1 TasWater correspondence dated 5 January 2015.

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council approves the Shareholders' Letter of Expectation in relation to Council's shareholding in the Tasmanian Water & Sewerages Corporation Pty Ltd, subject to

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consideration being given to incorporating the following clauses into the Shareholders' Letter of Expectation:

- i) Recognition that the State and Federal Governments non-commitment towards funding for major infrastructure projects is impacting on the economic sustainability and growth of the regions and the State.
- ii) A commitment is sought from both State and Federal Governments toward long term funding of projects of State significance.

DECISION

Cr Goninon/Cr Calvert

That the matter be discussed

Carried unanimously

Cr Goss/Cr Goninon

That Council approves the Shareholders' Letter of Expectation in relation to Council's shareholding in the Tasmanian Water & Sewerages Corporation Pty Ltd, subject to consideration being given to incorporating the following clauses into the Shareholders' Letter of Expectation:

- i) Recognition that the State and Federal Governments non-commitment towards funding for major infrastructure projects is impacting on the economic sustainability and growth of the regions and the State.
- ii) A commitment is sought from both State and Federal Governments toward long term funding of projects of State significance.
- iii) Pressure be brought to bear on the external regulators to extend the roll-out of capital improvements
- iv) Overall downward pressure on pricing.

Carried unanimously

73/15

2015 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (ALGA) – COUNCILLOR ATTENDANCE

Responsible Officer: Des Jennings, General Manager

Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

This report considers the attendance of Councillors at the 2015 National General Assembly of Local Government to be held in Canberra from 14 to 17 June 2015.

2 INTRODUCTION/BACKGROUND

The Program provides the following theme overview for the 2015 National General Assembly of Local Government titled "*Closest to the Community: Local Government in the Federation*".

The 2015 NGA is being held at an important time, not only for local government, but the Commonwealth, states and territories and the Australian people. It is a time when the Commonwealth Government has invited all interested parties to consider potential reform of the Federation and of taxation. While the Government recognises that the current Federation has given rise to '... a vibrant democracy, a strong economy and a cohesive society that millions of migrants have chosen to join', it also suggests that over time, it has '... increased the overlap of roles and responsibilities between spheres of government and reduced accountability to voters,

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created duplication and blame-shifting'. The Prime Minister has frequently alluded to this problem, and has established a White Paper process on the Reform of the Federation, and a White Paper on Taxation to address these issues.

The White Paper on the Reform of the Federation will '... seek to clarify roles and responsibilities to ensure that, as far as possible, the States and Territories are sovereign in their own sphere, so that voters know who is responsible for what'. The Prime Minister, in his Sir Henry Parkes Commemorative Dinner address at Tenterfield, on 25 October 2014 said that '... the Government is determined to make the case for change'. But he also acknowledged that consensus is required for rethinking the conventions about which level of government is responsible for the delivery of a particular service, or the revenue measures to which particular levels of government should have access. He said, '... Without a measure of consensus, any change requiring legislation is unlikely to secure parliamentary passage and the whole exercise could turn out to be futile'. He went on to say, '... Without an element of consensus, any change that's actually achieved could be reversed at the earliest opportunity and therefore hardly worth doing'. Local government is an essential part of the Australian system of government. Local governments are democratically elected and provide for the 'good governance' of local communities throughout Australia.

As part of that role, councils provide crucial local planning, services, programs and infrastructure including local roads, community halls, sports, cultural and recreation facilities that underpin the life of every local community throughout Australia. In this way local government is indeed the level of government that is 'closest to the community'.

It is therefore an important partner and stakeholder in the development of a national consensus on any reform proposal and should help shape this debate and make its contribution to the White Paper process. The Australian Local Government Association (ALGA) has had input to these papers, and in consultation with state and territory local government associations has made submissions on relevant matters. ALGA also intends to make substantial submissions to the Green Papers expected to be released on the Federation and Taxation during this process and encourages all councils to become actively involved in this process.

The NGA debate on motions and associated discussions will help to inform the ALGA Board in formulating these submissions.

3 STRATEGIC PLAN 2007-2017

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, "Volume 1 – Mapping Our Direction", Part 1a Governance are applicable to this report.

4 OFFICER'S COMMENTS

Council has allocated \$11,640 in the 2014/15 budget towards councillors attending conferences and seminars, as at the 6 March 2015, Council have spent \$2,707 on councillor conferences and seminars.

The National General Assembly of Local Government was attended by Deputy Mayor Downie in 2013 and 2014; Mayor Polley attended in the years prior to 2013.

The President of ALGA has called on Councils to put forward motions to be considered at the conference. A discussion paper is attached to assist Council in identifying motions that address the theme of the NGA.

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To be eligible for inclusion in the NGA Business Papers, and then debate on the floor of the NGA, motions must follow the following principles, as listed in the discussion paper:

- *Be relevant to the work of local government nationally;*
- *Be consistent with the themes of the Assembly;*
- *Complement or build on the policy objectives of your state and territory local government association;*
- *Propose a clear action and outcome; and*
- *Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of local government.*

5 ATTACHMENTS

- Correspondence;
- Program and Registration; and
- Discussion Paper.

RECOMMENDATION 1

That Council discuss this issue.

RECOMMENDATION 2

That Council

- i) note the report; and authorise the attendance of

- ...
- ...

at the 2015 National General Assembly of Local Government to be held at the National Convention Centre in Canberra from 14 to 17 June 2015.

- ii) submit the following motions for consideration at the ALGA conference

DECISION

Cr Goninon/Cr Knowles

That Council

- i) note the report; and authorise the attendance of

- Mayor Downie
- Cr Polley

at the 2015 National General Assembly of Local Government to be held at the National Convention Centre in Canberra from 14 to 17 June 2015.

Carried unanimously

Cr Adams/Cr Goss

That Council

- ii) submit the following motions for consideration at the ALGA conference

- a) the General Manager be authorised to contact the City of Clarence to explore the presentation of a joint motion on the matter of the recovery of outstanding rates on commonwealth land;

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- b) Recognition of local government in the constitution; and
- c) Roles of local government.

Carried unanimously

74/15

RETIREMENT OF MR MICHAEL LEEDHAM – MUNICIPAL EMPLOYEE

Mayor Downie welcomed Mr and Mrs Leedham to the Council Meeting, who were invited to the Council Meeting and evening meal by Council on the occasion of Mr Leedham's retirement from the Northern Midlands Council on Tuesday, 24 March.

Mayor Downie made special mention of the very impressive 44 years service to the Northern Midlands and Campbell Town councils; currently being the second last employee of the Campbell Town Council and the longest serving employee at Council.

He noted that Mike

- *was the road overseer and grader operator, who had built some of the best roads in the municipality – including the Lake Leake and Mount Joy roads;*
- *had excelled at the tasks and roles performed during his employment, willingly and with enthusiasm;*
- *had been an excellent leader and mentor to his colleagues, as well as having provided assistance to the community;*
- *is an accomplished sportsman, captaining the state golf team and opening the bowling for the state and shield cricket teams; as well as playing football for Campbell Town; and providing guidance to young golfers.*

In closing Mayor Downie referred to the respect shown to Mike by ratepayers and the community; congratulated him on his 44 years service and wished him well on his retirement from Council.

Mr Leedham thanked Mayor Downie, Council and, in particular, the Works Department staff for his enjoyable term of employment at Council.

Mayor Downie adjourned the meeting for the meal break at 6.05pm at which time Ms Green and Miss Mason left the meeting.

Mayor Downie reconvened the meeting at 6.45pm.

75/15

PUBLIC QUESTIONS & STATEMENTS

In accordance with a decision made by Council at the meeting held on 16 October 2006, "The existing policy for public questions/ representations was examined and it was agreed that this part of the meeting should become the only opportunity for members of the public to make a representation on a matter in which they have an interest on an item which is before the Council for decision e.g. development applications. Other than with approval of the Mayor, individuals will not be allowed to address Council on agenda related matters at any other time during the meeting."

Public Question and Statements Time will commence at 6.45pm.

No Questions or Statements were forthcoming from the gallery.

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76/15

MONTHLY FINANCIAL STATEMENT

File: Subject 24/023
Prepared by: Maree Bricknell, Corporate Services Manager
Responsible Officer: Martin Maddox - Accountant

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 28 February 2015.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Statements for the period ended 28 February 2015.

Council's bank balance as at 28 February 2015 totals \$10,465,094 including \$9,367,785 investments which has earned \$199,262 interest to date.

Rates raised in 2014-15 amounts to \$9,023,890 there has been \$8,432,202 collected during the year (including some arrears) leaving 15.32 percent unpaid which compares to 15.13 percent at the same time last year.

3 ALTERATIONS TO 2014-15 BUDGET

The following alteration to the 2014-15 Budget is provided for Council consideration and approval (by absolute majority).

- There is a 'missing piece' of kerb between a proposed subdivision and the railway crossing in Fairtlough Street (north of Arthur Street) at Perth at it is considered that it would be more beneficial for the work to be completed in conjunction with the subdivision works by the subdivider at a quoted price of \$12,700. Funds to be reallocated from unspent road works during 2014/15.
- An allocation of \$18,444 is required to completion of works on English Town Road, Deddington including removal of tree trunks, installation of headwalls to culverts, drain formation and post & wire fencing. Funds to be reallocated from unspent road works during 2014/15.

The following alteration has been approved by the General Manager under delegation:

- No items for February 2015.

4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Bank Reconciliation to 28 February 2015
- 5.2 Schedule of Investments to 28 February 2015

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- 5.3 Summary of Rates & Charges to 28 February 2015
- 5.4 Income & Expenditure Summary to end February 2015
- 5.5 Account Management Report to end February 2015

RECOMMENDATION

That Council

- 1. receive and note the Monthly Financial Report for the period ending 28 February 2015.
- 2. approve the following 2014-15 Budget alterations

No.	Details of Work	Location of Work	Funding from	Amount
	Kerb extension	Fairtlough Street from Arthur to subdivision	Balance of funding from Road Capital Projects 2014/15	\$12,700
	Drainage & fencing	English Town Road, Deddington	Balance of funding from Road Capital Projects 2014/15	\$18,444

DECISION

Cr Goninon/Cr Calvert

That Council adopt the recommendation.

Carried unanimously

77/15 REVIEW OF SIGNS CODE

File: 13/026/007

Responsible Officer: Duncan Payton, Planning & Development Manager

Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

The purpose of this report is to advise Council of a review into the Signs Code of the *Northern Midlands Interim Planning Scheme 2013*.

2 INTRODUCTION/BACKGROUND

The *Northern Midlands Interim Planning Scheme 2013* has been in operation since June 2013. In that time operational difficulties have been found with the Signs Code.

The impact of such difficulties was highlighted in an appeal against Council's decision to approve a sign for Rural Supplies in October 2014. Where the previous planning scheme gave discretion to vary criteria, such as 2.7m clearance, the interim scheme has removed a number of such discretions.

It is considered appropriate to review the Signs Code taking into consideration the signage provisions of the previous scheme and surrounding councils.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to

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this issue:

- 4.4 Planning Practice

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

5.1 Land Use Planning & Approvals Act 1993 - Section 34 Amendment of planning scheme

A planning authority may initiate an amendment of a planning scheme administered by it.

6 FINANCIAL IMPLICATIONS

This matter is covered within existing budget allocation.

7 RISK ISSUES

There is a risk that the Signs Code does not operate to provide intended outcomes.

8 CONSULTATION WITH STATE GOVERNMENT

A draft amended Signs Code would be referred to the Tasmanian Planning Commission.

9 COMMUNITY CONSULTATION

A draft amended Signs Code would be placed on public notification.

10 OFFICER'S COMMENTS/CONCLUSION

The Signs Code is to be reviewed with a draft brought to a future Council meeting in the form of a draft amendment to the Interim Scheme.

Council can then decide whether to make further changes to Signs Code before placing the draft amendment on public exhibition.

RECOMMENDATION

That the report be noted.

DECISION

Cr Goss/Cr Knowles

That the report be noted.

Carried unanimously

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78/15

NORTHERN TASMANIA REGIONAL LAND USE STRATEGY

Responsible Officer: Duncan Payton, Planning & Development Manager

Report prepared by: Duncan Payton, Planning & Development Manager

1 PURPOSE OF REPORT

This report seeks Council endorsement of the final draft of the *Northern Tasmania Regional Land Use Strategy (NTRLUS)* of October 2014, and the *NTRLUS Review: GLP Gap Analysis Advice*, dated 7 October 2014 .

2 INTRODUCTION/BACKGROUND

Northern Tasmania Regional Land Use Strategy

The NTRLUS is a joint initiative between the Tasmanian Government, Northern Tasmania Development and the eight northern Councils, originally as part of the former Government's Regional Planning Initiative.

The NTRLUS is the statutory regional plan for Northern Tasmania approved and declared by the Minister for Planning. It sets out the strategy and policy basis to facilitate and manage change, growth, and development to 2032. Across the Northern Region it will guide land use, development and infrastructure decisions made by State and local government, and by key infrastructure providers.

All municipal planning schemes and policy decision making within the region will advance and implement the strategy, including its vision, directions and objectives. The Minister for Planning has confirmed his intention to retain the NTRLUS as an integral part of the Tasmanian planning reform agenda.

The NTD Regional Planning Committee periodically reviews the strategy to ensure it remains up to date. The Committee prepares recommended revisions to the Minister for Planning, who is able to accept these revisions and declare a revised RLUS.

In November 2013, the NTD Regional Planning Committee commissioned 10CG to undertake a policy neutral review and structural edit of the RLUS.

The attached revised RLUS has been professionally edited and restructured, to ensure it is more concise and readable to a broader audience. There has been no change to the strategic objectives that underpin the document despite some structural changes and revision of language. The key messages, strategies, directions and policies remain the same. In addition Section F has been added to include reference to the Greater Launceston Plan (GLP).

NTRLUS Review: GLP Gap Analysis Advice

The RLUS must reflect the key strategic work undertaken in the region to ensure it remains up to date and reflective of its context.

The NTD Regional Planning Committee has overseen preparation of independent professional advice regarding a 'gap analysis' between the RLUS and the Greater Launceston Plan (GLP). The analysis outlines the synergies and comparative differences in

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the key objectives of the RLUS and GLP, and prepares recommendations about future amendments to the RLUS that would incorporate key land use planning objectives and strategies from the GLP.

The GLP involves George Town Council, Meander Valley Council, City of Launceston, Northern Midlands Council and West Tamar Council.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” policies have relevance to this issue:

- 4.6 Strategic Planning
- 4.14 Regional Planning

4 POLICY IMPLICATIONS

None applicable.

5 STATUTORY REQUIREMENTS

Use and development of land is regulated by the *Land Use Planning and Approvals Act 1993*. Division 1A of the Act provides for the creation of a regional land use strategy with which a draft interim scheme is to be consistent.

6 FINANCIAL IMPLICATIONS

There are no specific financial implications to Council in regard to this matter.

7 RISK ISSUES

There is no specific risk to Council with regard to this matter.

8 CONSULTATION WITH STATE GOVERNMENT

The Tasmanian Planning Commission is fully aware of the review and structural edit.

9 COMMUNITY CONSULTATION

This matter has not been specifically raised for community consultation as the purpose is to improve readability and relevance (through the GLP) rather than to alter strategy. The gap analysis will provide direction for future review during which further community consultation will be undertaken.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council is asked to endorse the RLUS in the revised format.

11 OFFICER’S COMMENTS/CONCLUSION

The NTRLUS is the strategic document intended to provide ongoing consistency in planning schemes throughout the northern region. The version adopted by the Minister and provided to

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councillors in 2013 was cumbersome and unlikely to be read by many. Given that one of the objectives of the Resource Management and Planning System of Tasmania is:

1(c) to encourage public involvement in resource management and planning;

it is appropriate that the document be revised and presented in a more user friendly manner. It is also appropriate that such a revision makes reference to the more recently completed Greater Launceston Plan and furthers the linkages between the two.

12 ATTACHMENTS

12.1 Redrafted Northern Tasmania Regional Land Use Strategy;

12.2 Gap Analysis

RECOMMENDATION 1

That the report be discussed.

RECOMMENDATION 2

That the gap analysis be noted and that the redrafted Northern Tasmania Regional Land Use Strategy be endorsed.

DECISION

Cr Calvert/Cr Gordon

That the gap analysis be noted and that the redrafted Northern Tasmania Regional Land Use Strategy be endorsed.

Carried unanimously

79/15

POLICY: OVERHANGING TREES POLICY

Responsible Officer: Duncan Payton, Planning & Development Manager

Report prepared by: Duncan Payton, Planning & Development Manager

1 PURPOSE OF REPORT

This report proposes the adoption of a policy to provide a consistent approach, throughout the municipal area, to the issue of trees and shrubs protruding beyond property boundaries and into footpaths and nature strips.

2 INTRODUCTION/BACKGROUND

The land between the boundary of a property and the carriageway of a road is variously referred to as the footpath or nature strip. Depending on its location, this land can frequently be used by pedestrians, cyclists and horse riders. Each of these users has a reasonable expectation that they can use this area safely.

However, many properties throughout the municipal area have trees, shrubs and other vegetation extending beyond their boundaries and creating a potential hazard or inconvenience

for other users.

Currently, Council does not have a policy to provide guidance and direction to either property owners or council officers.

Previously, where concerns have been raised with overhanging trees and the like, attempts have been made to resolve the matter cooperatively. This has not always been successful and presents an inconsistent approach.

In recent years, the matter of overhanging trees in Devon Hills has been frequently raised. Council staff have conducted inspections throughout Devon Hills on multiple occasions and sent multiple letters requesting property owners to address the issue. Again, with mixed results.

There is a legislative base for Council to proactively address overhanging vegetation. The *Local Government (Highways) Act 1982* provides that Council may require the removal of overhanging vegetation that is less than:

- 2.5 metres above a footpath;
- 4.5 metres above the nature strip; and
- 6.0 metres above the carriage way of the road.

Additionally, the Local Government Act 1993 provides for the issue of an abatement notice if the overhanging vegetation is considered likely to cause danger or harm to the health, safety or welfare of the public.

It is reasonable to consider that overhanging vegetation could cause danger or harm to the health, safety or welfare of the public through:

- possible trip hazard;
- possible eye or other injury if walked into;
- possible intrusion into path causing individuals to step into traffic lanes.

A clear and concise policy requiring the footpaths and nature strips to be clear to a specified height will provide certainty for property owners and safety for the users.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” policies have relevance to this issue:

- 1.4 Community Agendas
- 1.6 Risk Management

4 POLICY IMPLICATIONS

This is a new policy proposal

5 STATUTORY REQUIREMENTS

The Local Government Act 1993 requires the issue of abatement notices where council is satisfied that a nuisance exists.

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The Local Government (Highways) Act 1982 details the obligations of occupiers to cut back vegetation.

6 FINANCIAL IMPLICATIONS

It is estimated that to proactively implement such a policy across the municipal area, with twice yearly inspection regime, some fifty six days of an officer's time (approximately \$15,000p.a.) would be required. This is likely to be outsourced to a private contractor.

Some of this cost may be offset through the issue of infringement notices.

7 RISK ISSUES

Safe work measures will be formulated to ensure the safety of officers involved in the inspection regimes.

Council has an obligation to address nuisance once identified.

8 CONSULTATION WITH STATE GOVERNMENT

No consultation has been undertaken at this time.

9 COMMUNITY CONSULTATION

No consultation has been undertaken at this time.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council could:

1. Note the report and do nothing further; or
2. Adopt the draft policy as proposed; or
3. Adopt the draft policy with alterations.

11 OFFICER'S COMMENTS/CONCLUSION

The matter of overhanging trees and vegetation has the potential to be quite sensitive. Horse riders in Devon Hills have an expectation to be able to ride safely for the full width of the horse trail in that estate. Whilst the residents also enjoy and wish to maintain the extensive natural vegetation.

Throughout the towns, pedestrians expect to be able to walk along the footpaths without having to duck under branches, brush against wet vegetation or be forced to walk on the road. Many residents are also proud of their hedge rows and trees along their front boundaries. In some cases, existing hedges could not be pruned to the boundary without killing them.

The policy proposed provides for the initial contact to be through a letter requesting removal of overhanging vegetation. This provides the opportunity for residents either remove the vegetation or to respond requesting specific consideration if necessary.

Abatement notices would normally only be issued where there is no response or inadequate

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action by the resident. More definitive action would be taken by council only in response to the abatement notice being ignored.

12 ATTACHMENTS

- 12.1 Launceston Council Fact Sheet
- 12.2 Extract from the *Local Government (Highways) Act 1982*
- 12.3 Extract from the *Local Government Act 1993*

RECOMMENDATION 1

That the report be discussed.

RECOMMENDATION 2

That Council adopts the Overhanging Trees Policy.

DECISION

Cr Goninon/Cr Polley

That Council adopts the Overhanging Tree Policy.

Carried

Voting for the motion:

Mayor Downie, Deputy Mayor Goss, Cr Adams, Cr Goninon, Cr Gordon, Cr Knowles,
Cr Lambert, Cr Polley

Voting against the motion:

Cr Calvert

Policy OVERHANGING TREES

POLICY NUMBER

DRAFT

OBJECTIVES

To provide safe and obstacle free passage over footpaths and nature strips for pedestrians and where applicable cyclists and horse riders.
To advise property owners of the expectation that their vegetation does not extend beyond their boundary with a road.
To provide a clear, concise and consistent approach by council officers.

STATUTORY AUTHORITY

Local Government Act 1993;
Local Government (Highways) Act 1982

POLICY

Adopted 16 March 2015 – Min Ref. 79/15

POLICY

INTRODUCTION

The land between the boundary of a property and the carriageway of a road is variously referred to as the footpath or nature strip. Depending on its location, this land can frequently be used by pedestrians, cyclists and horse riders. Each of these users has a reasonable expectation that that they can use this area safely.

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However, many properties throughout the municipal area have trees, shrubs and other vegetation extending beyond their boundaries and creating a potential hazard or inconvenience for other users.

Relevantly, the *Local Government (Highways) Act 1982*, at section 39, provides that Council:

may require the occupier of land on which any vegetation is growing to remove a branch or other part of the vegetation that overhangs a local highway and that is less than -

- (a) 2.5 metres above a part of the highway that is intended mainly for the use of pedestrians;*
- (b) 4.5 metres above any other part of the highway that is not intended for use as a carriage-way; or*
- (c) 6 metres above a part of the highway that is intended for use as a carriage-way.*

Additionally, Division 6 of the *Local Government Act 1993* deals with nuisances, which it relevantly defines to include *anything that causes, or is likely to cause, danger, or harm to the health, safety or welfare of the public.*

Vegetation protruding into the public area could result in eye injuries to pedestrians or could cause cyclists or horse riders to fall. Equally, such protruding vegetation could cause pedestrians or riders to veer onto the carriage-way surface. Consequently, it is considered that protruding vegetation *is likely to cause, danger, or harm to the health, safety or welfare of the public* and is therefore a nuisance.

Division 6 further provides that if council is satisfied that a nuisance exists, the general manager must serve an abatement notice on the person causing the nuisance or the owner or occupier of the land stating what the nuisance is, what needs to be done about it and when it needs to be done.

A person served with an abatement notice may appeal to a magistrate within 14 days of service on the grounds that the nuisance does not exist, the required action is unreasonable or that the period provided to take the action is unreasonable.

If a person does not either abate the nuisance or lodge an appeal within the prescribed time, the general manager may take reasonable steps to abate the nuisance and an authorised officer may issue an infringement notice (3 penalty units).

DEFINITIONS

<i>Boundary</i>	refers to the property boundary as shown on the property title.
<i>Overhanging trees</i>	or the purpose of this policy, overhanging trees refers to all vegetation, including but not limited to trees, shrubs and plants, that extends beyond the property boundary and into, over or under a highway.
<i>Highway</i>	is all that land encompassing the road and land between the property boundaries on each side

OBJECTIVE

To provide a clear, concise and consistent approach by council officers in seeking the removal of overhanging trees.

APPLICATION OF THE POLICY

Nuisance created by overhanging trees throughout the Northern Midlands Council municipal

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area, other than areas within the Rural Resource or Environmental Management zones, shall be minimised through the following process.

Overhanging trees shall be:	<p>Cut back to the boundary fence; and</p> <p>Provide a clear height above an area intended mainly for the use of pedestrians of 2.5 metres; and</p> <p>Provide a clear height above an area designated as a horse trail of 3.0 metres; and</p> <p>Provide a clear height above the nature strip, on the carriage-way side of a constructed foot path of 4.5 metres.</p>
Every street shall be inspected twice per year:	<p>An authorised officer shall drive each street.</p> <p>All properties where overhanging trees are observed shall be photographed.</p>
Inspection results to be recorded.	Down load photographs and register in data-works against overhanging trees and the applicable property.
Request property owners to remove the overhanging trees to provide the required clearance. Note: Planning approval may be required in Heritage areas.	<p>Prepare and send standard letter to the owners of all identified properties</p> <p>Provide 14 days for necessary works to be undertaken.</p>
Consideration of specific requests for relaxation of requirements due to special circumstances, e.g. impact on hedge or heritage values.	Requests to be received by Planning & Development Management, in conjunction with Council's Heritage Adviser and Works & Infrastructure as considered appropriate.
Follow up inspection between 14 and 21 days after letters sent.	All properties, the subject of request letters, shall be reinspected and rephotographed.
Inspection results to be recorded.	Down load photographs and register in data-works against overhanging trees and the applicable property.
Abatement notices	<p>Prepare and serve abatement notices on the owners of all properties identified in the follow up inspection to have overhanging trees.</p> <p>Provide a further 14 days for compliance.</p>
Follow up inspection between 14 and 21 days after abatement notices sent.	All properties, the subject of request letters, shall be reinspected and rephotographed.
Inspection results to be recorded.	Down load photographs and register in data-works against overhanging trees and the applicable property.

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Infringement Notices	<p>Prepare and serve Infringement Notices in accordance with s.204A of the Local Government Act 1993 on the owners of all properties where abatement notice not complied with and an appeal has not been lodged with a magistrate.</p> <p>Forward copy of notice to Corporate Services to raise debtor.</p> <p>Corporate Services to refer all unpaid fines to the State Government's Monetary Penalties Unit for further enforcement action.</p>
Undertake necessary works	<p>Prepare and send letter to the owners of all properties where abatement notices not complied with to advise that, in accordance with s.201 of the Local Government Act 1993, Council will send a contractor to undertake the necessary works and the owner will be charged for the costs of such action.</p> <p>Engage contractor to undertake required works.</p> <p>Provide contractor with individual purchase order for each property.</p> <p>Upon receipt of account from contractor, after works completed, advise Corporate Services to enable an account for costs (including administration costs) to be sent to the property owners.</p>

80/15 POLICY: OVERNIGHT CAMPING – SELF CONTAINED VEHICLES POLICY

Responsible Officer: Duncan Payton, Planning & Development Manager

Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

This report seeks Council adoption of the draft Overnight Camping - Self Contained Vehicles Policy.

2 INTRODUCTION/BACKGROUND

In 2012 the provision, by Council, of free overnight parking/camping areas for self contained recreational vehicles became a topical issue following a challenge regarding compliance with the National Competition Policy (NCP) and the adopted principles of competitive neutrality.

The Tasmanian Government is a signatory to this policy and has undertaken to ensure that publically owned businesses do not enjoy a competitive advantage as a result of being publically owned. Consequently, Council activities that are considered to be 'significant business activities' should adhere to the principals of competitive neutrality.

The State Government's Economic Regulator determined that the provision of camping areas for recreational vehicles is a significant business activity. This is not based on the potential revenue from such a venture but rather that it is a business activity that potentially competes

with private enterprise and as such, should not have an advantage.

There are privately operated caravan parks located in Longford and Ross.

Council currently provides free overnight camping for self contained vehicles in Bishopsbourne, Evandale and Campbell Town and the Cressy Committee is keen to see one established in their town.

Following legal review, this draft policy is provided to ensure that Council meets its NCP obligations with regard to the provision of overnight camping areas for self contained vehicles.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” policies have relevance to this issue:

- 2.2 Tourism Industry Support
- 4.12 Local Commerce

4 POLICY IMPLICATIONS

Compliance with the National Competition Policy and the principles of competitive neutrality.

5 STATUTORY REQUIREMENTS

Local Government Act 1993;
Economic Regulator Act 2009; and
National Competition Policy

6 FINANCIAL IMPLICATIONS

Council will be required to calculate the full cost of providing these 'free' sites and levy fees based on full cost recovery.

7 RISK ISSUES

There is a risk that whilst the draft policy seeks to keep overnight camping fees to around ten dollars, fees based on full cost recovery may be greater than this.

8 CONSULTATION WITH STATE GOVERNMENT

The draft policy is drafted consistently with the State Governments 2012 directions paper.

9 COMMUNITY CONSULTATION

Community consultation has not been undertaken at this time.

10 OPTIONS FOR COUNCIL TO CONSIDER

Adopt the draft policy;
Alter the draft policy; or

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Reject the draft policy.

11 ATTACHMENTS

Annexures to the Policy
Competitive Neutrality Fact Sheet

RECOMMENDATION 1

That the report be discussed.

RECOMMENDATION 2

That the draft Overnight Camping (Self Contained Vehicles) Policy be adopted.

DECISION

Cr Goss/Cr Knowles

That the matter be discussed.

Carried unanimously

Cr Goss/Cr Knowles

That the Overnight Camping (Self Contained Vehicles) Policy be adopted.

Carried unanimously

POLICY OVERNIGHT CAMPING - SELF CONTAINED VEHICLES

POLICY NUMBER

OBJECTIVES

To provide guidance for the provision of Council maintained areas for overnight stays by visitors travelling in self contained vehicles. The Policy seeks to provide for the needs of a significant tourism sector whilst meeting the reasonable expectations of the National Competition Policy.

STATUTORY AUTHORITY

Local Government Act 1993; Economic Regulator Act 2009; National Competition Policy.

POLICY

Adopted on 16 March 2015 – Min Ref: 80/15

POLICY

INTRODUCTION

As the recreational use of self contained motor homes and camper vans increases, so there is a rising demand or expectation for suitable areas to be allocated for overnight use at minimal or no charge. The offset to this minimal or no charge is that no services will be offered at these sites. As the sites will be limited to self contained vehicles, no services are required.

Notwithstanding this, Council will aim to provide at least one 'dump point' for black and grey water in each town and correspondingly a point where the water tanks of such vehicles can be refilled with both potable and non-potable water.

In the provision of areas for overnight stays by people travelling in self contained vehicles, Council is aware of its obligations under the National Competition Policy(NCP), specifically with

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regard to the principles of competitive neutrality.

The Tasmanian Economic Regulator has determined that the provision of RV camping services is a significant business activity. In developing this Policy the Council has considered the 2012 *Statewide Directions Paper - Review of Council Recreational Overnight Camping Services*, together with the *Local Government Association Tasmanian 2012 Policy Guidelines for Recreational Vehicles: Development and Management of Facilities*.

The Council has followed the 7-step Decision Making Guide (Annexure A).

As these facilities are Council owned, it is a requirement that fees are designed, at a minimum, to achieve full cost recovery. This process involves Council identifying all costs of providing these services, as if it were a stand-alone business that does not enjoy any subsidisation derived from its council ownership. Council has adopted the Full Cost Attribution Checklist (Annexure B) as a guideline for compliance.

In order to facilitate open and transparent decision making in relation to the Council's significant business activities all processes and decisions made are fully documented.

DEFINITIONS

- Full Cost Attribution** means all costs that would be attributable were the site to be developed for this purpose by a private operator and includes all items listed in the attached checklist.
- Self Contained Vehicle** means a vehicle that is fully self-contained with respect to shower, toilet, washing, cooking and sleeping facilities and must have holding tanks for all toilet waste and sullage water sufficient for at least 48 hours use by the occupants.

OBJECTIVE

To provide direction for the provision of Council maintained areas for overnight stays by visitors travelling in self contained vehicles.

APPLICATION OF THE POLICY

When considering the provision and operation of sites for overnight stays by visitors travelling in self contained vehicles Council shall have regard to the following statements of intent.

Intent	
Provision for overnight stays shall potentially be made at:	<ul style="list-style-type: none">• Evandale – Falls Park (Monday -Friday);• Evandale – Honeysuckle Banks;• Campbell Town – Red Bridge;• Bishopsbourne – Recreation Ground;• Cressy – Recreation Ground
Sites located in towns where there is a private facility shall be operated in conjunction with that facility.	
Proposed sites must be supported by the relevant Town Committee.	
Fees, where levied, shall be based on full cost recovery.	To be estimated using the attached Full Cost Attribution Checklist. (Target fee less than \$10.00)
Maximum length of stay at any one time is 48 hours.	Maximum two consecutive nights.
Use of the sites is limited to self contained vehicles.	Tents and non self contained vehicles are prohibited

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	from using these sites.
All vehicles must display a current permit visible and legible through the front windscreen.	Permits shall be available from the Council office in Longford and online.
Sites shall provide access to potable water and dump points for black and grey water.	Alternatively appropriate signage shall direct users to the nearest facility.
All sites shall display appropriate signage to welcome visitors and advise:	<ul style="list-style-type: none">• The area is for self contained vehicles only;• Maximum stay is 48 hours or two consecutive nights;• Discharge of any liquid waste other than to a designated dump point is prohibited;• Location of designated dump point;• All rubbish and other waste to be removed on departure;• Campfires are not permitted;• Hanging of clothes, bedding or similar items outside the vehicle is not permitted;• Pets must be controlled and tethered at all times;• Permits must be displayed and be visible and legible through the front windscreen.• Web address to download permit.

CON – ITEMS FOR THE CLOSED MEETING

DECISION

Cr Goninon/Cr Gordon

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Planning and Development Manager, Works & Infrastructure Manager and Executive Assistant.

Carried unanimously

81/15 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations*.

82/15 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations*.

82/15 (2) INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.
Management Meetings

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82/15 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations*.

Correspondence Received

82/15 (4) INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.

Action Items – Status Report

82/15 (5) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN THE LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(e) of the *Local Government (Meeting Procedures) Regulations*.

Council Property Review

83/15 INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.

Heritage Walls

DECISION

Cr Lambert/Cr Gordon

That Council move out of the closed meeting.

Carried unanimously

Mayor Downie closed the meeting at 7.55pm.

MAYOR _____

DATE _____