



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

Ordinary Meeting of Council

Monday, 18 May 2015

MINUTES – ORDINARY MEETING

18 MAY 2015



MINUTES OF THE MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5.00 PM ON MONDAY, 18 MAY 2015

115/15 ATTENDANCE

1 PRESENT

Mayor Downie, Deputy Mayor Goss, Cr Adams, Cr Calvert, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley, Miss Bricknell – Acting General Manager, Mr Payton – Planning & Development Manager, Ms Green – Economic & Community Development Manager (to 6.15pm), Mr Godier – Senior Planner (to 7.14pm), Mrs Eacher – Executive Assistant

2 APOLOGIES

Des Jennings – General Manager, Mr Chellis – Works & Infrastructure Manager

116/15 TABLE OF CONTENTS

115/15	ATTENDANCE	549
1	PRESENT	549
2	APOLOGIES	549
116/15	TABLE OF CONTENTS	549
117/15	DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE	552
118/15	CONFIRMATION OF MINUTES	552
1	ORDINARY COUNCIL MEETING – 20 APRIL 2015	552
2	CONFIRMATION OF MINUTES OF COMMITTEES	552
3	RECOMMENDATIONS OF SUB COMMITTEES	553
119/15	DATE OF NEXT COUNCIL MEETING	555
120/15	INFORMATION ITEMS	555
1	COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING	555
2	MAYOR'S COMMUNICATIONS	556
3	PETITION	556
4	CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES	557
5	WORKS & INFRASTRUCTURE REPORT	557
6	BUILDING APPROVALS	557
7	DEVELOPMENT APPLICATIONS	557
8	MATTERS AWAITING DECISION BY TPC & RMPAT	559
9	USE OF COUNCIL SEAL: APRIL 2015	559

MINUTES – ORDINARY MEETING

18 MAY 2015



10	132 & 337 CERTIFICATES ISSUED	559
11	ANIMAL CONTROL: APRIL 2015	559
12	HEALTH ISSUES	560
13	CUSTOMER REQUEST RECEIPTS	560
14	GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)	561
15	ACTION ITEMS: COUNCIL MINUTES	562
16	KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS	568
17	RESOURCE SHARING SUMMARY FROM 01 JULY 2014	576
18	VANDALISM: APRIL 2015	576
19	YOUTH PROGRAMME UPDATE: MAY 2015	577
20	INTERIM PLANNING SCHEME	577
21	NRM ACTIVITIES	577
22	CAT MANAGEMENT	578
23	RAIN GARDEN - CAMPBELL TOWN	579
24	OVERHANGING TREES	580
25	PERTH TO BREADALBANE HIGHWAY DUPLICATION	580
26	GRAIN STORAGE	580
27	TYRE STORAGE & RECYCLING	580
28	CONARA PUBLIC TOILETS	581
29	LOCAL GOVERNMENT REFORM	581
121/15	COUNCIL'S DISABILITY DISCRIMINATION ACCESS ACTION PLAN	582
122/15	PROPOSED CONSTRUCTION OF A BOAT RAMP AT MACQUARIE STREET, CRESSY	585
123/15	ROSS LOCAL DISTRICT COMMITTEE MEMBERSHIP	591
124/15	NORTHERN MIDLANDS COUNCIL LOCAL DISTRICT COMMITTEES – MEMORANDUM OF UNDERSTANDING	593
125/15	GLENORCHY CITY COUNCIL RE: COUNCIL REFORM	597
126/15	LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) 2015 LOCAL GOVERNMENT CONFERENCE	599
127/15	ASSEMBLY OF LOCAL GOVERNMENT (ALGA): 2015 NATIONAL GENERAL ASSEMBLY & FINANCIAL ASSISTANCE GRANTS (FAGs)	601
128/15	STRATEGIC PLANNING PROJECTS – COSTS	605
129/15	PUBLIC QUESTIONS & STATEMENTS	609
1	PUBLIC QUESTIONS	609
CORP 1	Monthly Financial Statements	609
P&D 1	Petition to Amend Sealed Plan No. 155124 to Remove Covenant, 50 & 56 Youl Road, Perth	609
130/15	COUNCIL ACTING AS A PLANNING AUTHORITY	610
2	STATEMENTS	610
PLAN 1	Draft Amendment 04/15 – amend the general residential zone with regard to access to 18 Logan Road, Evandale	610

MINUTES – ORDINARY MEETING

18 MAY 2015



131/15	DRAFT AMENDMENT 04/15 – AMEND THE GENERAL RESIDENTIAL ZONE WITH REGARD TO ACCESS TO 18 LOGAN ROAD, EVANDALE	610
130/15	COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION	618
132/15	PETITION TO AMEND SEALED PLAN NO. 155124 TO REMOVE COVENANT, 50 & 56 YOUL ROAD, PERTH	618
133/15	POWRANNA – TRUCK WASH	621
134/15	MONTHLY FINANCIAL STATEMENT	624
CON – ITEMS FOR THE CLOSED MEETING		626
135/15	APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE	626
136/15 (1)	PERSONNEL MATTERS	626
136/15 (2)	INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	626
136/15 (3)	MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL	626
136/15 (4)	INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	626
136/15 (5)	INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	626
136/15 (6)	INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	626
137/15	PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN THE LAND OR FOR THE DISPOSAL OF LAND	627
138/15	TRANSFER OF WASTE MATERIAL FROM TRANSFER STATIONS – TENDER 15/1	627
139/15	MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL	627
140/15	CONTRACTS FOR THE SUPPLY AND PURCHASE OF GOODS OR SERVICES	627
141/15	TASWATER DIVIDENDS	627
142/15	INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	627

DECISION

Cr Adams/Cr Goninon

That Council move *CON 5 Strategic Planning Projects – Costs* into open council as GOV 11.

Carried unanimously

Cr Adams/Cr Polley

That Council move *CON 7 Powranna – Truck Wash* into open council as GOV 12.

Carried unanimously

Cr Adams/

That Council move *CON 9* into open council.

The Motion lapsed for want of a seconder

Cr Knowles/Cr Lambert

That Council agree to the inclusion in the Agenda of late item GOV 10; and consider

MINUTES – ORDINARY MEETING

18 MAY 2015



item P&D 1 after the meal break.

Carried unanimously

117/15 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

Council **RESOLVED** to accept the following declarations of interest:

Deputy Mayor Goss

INFO 7 (P15-092)

118/15 CONFIRMATION OF MINUTES

1 ORDINARY COUNCIL MEETING – 20 APRIL 2015

DECISION

Cr Knowles/Cr Polley

The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 20 April 2015 be confirmed as a true record of proceedings.

Carried unanimously

2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	23/02/2015	Cressy Memorial Hall Management Committee	AGM
ii)	23/02/2015	Cressy Memorial Hall Management Committee	Ordinary
iii)	31/03/2015	Ross Community Sports Club	AGM
iv)	31/03/2015	Ross Community Sports Club	Ordinary
v)	01/04/2015	About Campbell Town Inc.	AGM
vi)	01/04/2015	About Campbell Town Inc.	Ordinary
vii)	08/04/2015	Morven Park Management & Development Association	Ordinary
viii)	14/04/2015	Evandale Community Centre and Memorial Hall Management Committee	Ordinary
ix)	14/04/2015	Campbell Town District Forum	Ordinary
x)	21/04/2015	Ross Local District Committee	Ordinary
xi)	05/05/2015	Campbell Town District Forum	Ordinary
xii)	05/05/2015	Ross Local District Committee	Ordinary
xiii)	05/05/2015	Evandale Community Centre and Memorial Hall Management Committee	Ordinary
xiv)	05/05/2015	Northern Midlands Economic Development Committee	Ordinary
xv)	06/05/2015	Longford Local District Committee	Ordinary

MINUTES – ORDINARY MEETING

18 MAY 2015



DECISION

Cr Lambert/Cr Calvert

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

3 RECOMMENDATIONS OF SUB COMMITTEES

That Council note the following recommendation/s of Committees:

Meeting Date	Committee	Recommendation
08/04/2015	Morven Park Management & Development Association	In asking Council to erect a Beware of Children sign on a pole in between shed and traffic calmer to prevent vehicles taking a short cut and to prevent the breakage of new asphalt.
08/04/2015	Morven Park Management & Development Association	That motion be put forward to the Northern Midlands Council in relation to having some bollards/posts being placed across the ends of the topside of the waste dump and rail fence to prevent motor homes, caravans etc. parking on topside as well as the bottom side when emptying waste and that contact be made with Ian Pease of the Evandale Light Rail for appropriate location.
14/04/2015	Campbell Town District Forum	That Council include in the 2015/16 budget deliberations the cost of engaging a consultant to review the convict brick trail project and identify the potential future of the project and cost to Council to maintain/continue the project.
05/05/2015	Ross Local District Committee	That the Ross Canon be include on the heritage listing in the Northern Midlands Council Planning Scheme.
05/05/2015	Ross Local District Committee	That Council investigate the possibility of offering a subsidy for returning bottles/cans/drink bottles.
05/05/2015	Ross Local District Committee	That the new picnic table on the northern end of Church Street be moved to the southern end of Church Street, and be replaced with the existing sandstone style.
05/05/2015	Northern Midlands Economic Development Committee	That Council write to the Minister for Primary Industries and Water to outline Council's vision for the development of a Rural Processing Centre at the western end of Burlington Road, and request the Minister give consideration to approving the inclusion of Cressy Research Farm land in this Centre.
05/05/2015	Northern Midlands Economic Development Committee	That Council write to landowners adjoining the western end of Burlington Road to outline Council's vision for the development of a Rural Processing Centre at the western end of Burlington Road and request the landowners give consideration to making land available for inclusion in the Centre.
06/05/2015	Longford Local District Committee	That the Longford Local District Committee recommends Council develop a system of standardised signage incorporating a style guide consistent with state requirements.
06/05/2015	Longford Local District Committee	That the Longford Local District Committee suggest that the Northern Midlands Council write to the Department of State Growth seeking information on any master plan of the proposed by-pass highway of the Perth township with specific interest on the interchange to and from Longford and Launceston. If the master plan remains in development then the Council seek to be included in the project team or at least be a primary stakeholder as it seeks to promote the efficient movement of traffic between Launceston and Longford.
06/05/2015	Longford Local District Committee	The Longford Local District Committee recommends Council establish a bi-lateral agreement with State Growth for the maintenance of the appearance and condition of the roundabout and its surrounds.

NOTE: Matters already considered by Council at previous meetings have been incorporated into INFO 15: Officer's Action Items.

DECISION

Cr Adams/Cr Calvert

That Council **note** the following recommendation of the Morven Park Management Committee:

Council to erect a Beware of Children sign on a pole in between shed and traffic calmer to prevent vehicles taking a short cut and to prevent the breakage of new asphalt.

That Council **note and investigate** the following recommendation of the Morven Park Management Committee:

That motion be put forward to the Northern Midlands Council in relation to having some bollards/posts being placed across the ends of the topside of the waste dump and rail fence to prevent motor homes, caravans etc. parking on topside as well as the bottom side when emptying waste and that contact be made with Ian Pease of the Evandale Light Rail for appropriate location.

That Council **note and investigate** the following recommendation of the Campbell Town District Forum:

That Council include in the 2015/16 budget deliberations the cost of engaging a consultant to review the convict brick trail project and identify the potential future of the project and cost to Council to maintain/continue the project.

That Council **note and investigate** the following recommendation of the Ross Local District Committee:

- 1. That the Ross Canon be include on the heritage listing in the Northern Midlands Council Planning Scheme.*
- 2. That Council investigate the possibility of offering a subsidy for returning bottles/ cans/ drink bottles.*
- 3. That the new picnic table on the northern end of Church Street be moved to the southern end of Church Street, and be replaced with the existing sandstone style.*

That Council **note and endorse** the following recommendation of the Northern Midlands Economic Development Committee:

- 1. That Council write to the Minister for Primary Industries and Water to outline Council's vision for the development of a Rural Processing Centre at the western end of Burlington Road, and request the Minister give consideration to approving the inclusion of Cressy Research Farm land in this Centre.*
- 2. That Council write to landowners adjoining the western end of Burlington Road to outline Council's vision for the development of a Rural Processing Centre at the western end of Burlington Road and request the landowners give consideration to making land available for inclusion in the Centre.*

That Council **note and investigate** the following recommendation of the Longford Local District Committee:

- 1. That the Longford Local District Committee recommends Council develop a system of standardised signage incorporating a style guide consistent with state requirements.*
- 2. That the Longford Local District Committee suggest that the Northern Midlands Council write to the Department of State Growth seeking information on any master plan of the proposed by-pass highway of the Perth township with specific interest on the interchange to and from Longford and Launceston. If*

MINUTES – ORDINARY MEETING

18 MAY 2015



the master plan remains in development then the Council seek to be included in the project team or at least be a primary stakeholder as it seeks to promote the efficient movement of traffic between Launceston and Longford.

3. *The Longford Local District Committee recommends Council establish a bi-lateral agreement with State Growth for the maintenance of the appearance and condition of the roundabout and its surrounds.*

Carried unanimously

119/15

DATE OF NEXT COUNCIL MEETING

Council considered the date of the next Ordinary Council Meeting which was currently scheduled to be held on Monday, 15 June 2015, at the Northern Midlands Council Chambers at Longford to commence at 5.00pm.

DECISION

Cr Polley/Cr Goninon

That the meeting be changed from Monday, 15 June 2015 to 22 June 2015 due to the conflict of the date with the ALGA meeting date.

Carried unanimously

120/15

INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Maree Bricknell; Acting General Manager

The Acting General Manager advised that the following workshops/ meetings had been held since the last Council meeting.

Date Held	Purpose of Workshop
04/05/2015	Council Workshop <ul style="list-style-type: none">• Avoca Bridge• Conara Public Toilets• Local District Committee Memorandum of Understanding• Tasmania Land Conservancy and Greening Australia• Longford Playground• Resource Sharing• Budget Deliberations
18/05/2015	Council Workshop – prior to Council meeting

MINUTES – ORDINARY MEETING

18 MAY 2015



2 MAYOR'S COMMUNICATIONS

Mayor Downie's Communications for the period to 18 May 2015 are as follows:

Date	Activity
22/04/2015	Attended TasWater General Meeting
25/04/2015	Attended Longford ANZAC Day Dawn Service, Bishopsbourne ANZAC Day Service and Evandale ANZAC Day service
30/04/2015	Attended LGAT General Meeting
04/05/2015	Conducted Citizenship Ceremony
04/05/2015	Attended Council workshop
06/05/2015	Attended breakfast meeting with AMAC, annual general meeting of AMAC and tour of Melbourne
07/05/2015	Airport.
11/05/2015	Attended meeting regarding a truck wash at Powranna
11/05/2015	Attended debriefing session with organisers of the Longford Revival Festival
18/05/2015	Attended Council meeting and workshop
	Attended to numerous email, phone, media and mail inquiries.

3 PETITION

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993, Part 6 - Petitions, polls and public meetings, S57 and S58*, should be noted:

Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter; and
 - (b) a heading on each page indicating the subject matter; and
 - (c) a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
 - (a) table the petition at the next ordinary meeting of the council; or
 - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with section 57; or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

3 PETITIONS RECEIVED

Nil.

MINUTES – ORDINARY MEETING

18 MAY 2015



4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaise with representative bodies.
- Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.

2 CONFERENCES AND SEMINARS

- Local Government Association of Tasmania – General Meeting
- Australian Mayoral Aviation Council - Conference

5 WORKS & INFRASTRUCTURE REPORT

The Works & Infrastructure Report for the period to 11 May 2015 was circulated in the Attachments.

6 BUILDING APPROVALS

The following table provides a comparison of the number and total value of building works for 2014 and 2015.

	YEAR - 2014				YEAR - 2015			
	APRIL		JAN – APRIL		APRIL		JAN – APRIL	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$
New Dwellings	7	1,199,975	25	5,096,076	9	1,927,277	32	7,173,962
Dwelling Additions	0	0	7	378,800	0	0	5	235,000
Garage/Sheds & Additions	6	377,500	20	717,925	6	172,484	19	976,084
Commercial	2	2,870,000	9	5,025,000	3	203,000	4	233,000
Other (Signs)	0	0	0	0	0	0	0	0
Swimming Pools	0	0	0	0	0	0	0	0
Minor Works	0	0	3	7,100	2	5,800	5	9,010
Building Certificates	0	0	8	31,000	0	0	3	5,001
Amended Permits	0	0	7	0	0	0	0	0
TOTAL	15	4,447,475	79	11,255,901	20	2,308,561	68	8,623,057

Figures do not include Building Approvals processed under the Resource Sharing Agreements.

7 DEVELOPMENT APPLICATIONS

Planning decisions in April 2015:

Total Approved:	19	Total Refused:	1
Total Permitted:	2	Total Discretionary:	16

MINUTES – ORDINARY MEETING

18 MAY 2015



Average Days for Permitted	33	Average Days for Discretionary:	43
Days allowed for approval by LUPAA	28	Days allowed for approval under LUPAA:	42
Total Exempt under IPS:	0	Strata Plans Approved:	1
Total Withdrawn:	1		

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P15-017	Dwelling & shed (vary [S] setback)	56 Clarence St (lot 2), Perth	Prime Design	42	D
P15-021	Multiple dwellings (2)	Edward St (lot 3), Perth	Prime Design (obo Rossiter)	21	P
P15-023-01	Multiple dwellings (2)	57 Bulwer St, Longford	Steve Jordan Drafting (obo McCarthy)	45	D
P15-023-02	2-lot subdivision	57 Bulwer St, Longford	Steve Jordan Drafting (obo McCarthy)	42	D
P15-034	Multiple dwellings (2)	5c Malcombe St (lot 6), Longford	S Chugg	45	P
P15-037	Solar panels on medical centre	8a High St, Evandale	Euro Solar	45	D
P15-041	Enclosed patio and replacement garage	5 Smith St, Longford	C Bard	42	D
P15-042	Dwelling extension (heritage-listed place)	37 Main Road, Perth	Lateral Architecture	42	D
P15-048-01	Multiple dwellings (2)	13 Sheringham Court & 52 Charles St, PERTH	W Van Der Pols	42	D
P15-048-02	2-lot subdivision	13 Sheringham Court & 52 Charles St, Perth	W Van Der Pols	42	D
P15-054	Dwelling & shed	7 Lach Dar Court, Longford	MZSR Developments	45	D
P15-062	Dwelling extension	66 Marlborough St, Longford	N McEldowney	41	D
P15-068	Shed extension	50 Wellington St, Longford	AJ Andrews & RJ Heathcote	43	D
P15-070	Sign at Cressy Trout Park	92a Main St, Cressy	NMC (obo Cressy Local District Committee)	29	D
P15-092	Dwelling & shed	11 King St, Cressy	J Goss		D
P15-097	Dwelling	2 Partington Place, Perth	Richard Davey Constructions	0	E
P15-103	Dwelling & retaining wall	27 Minerva Drive, Perth	Hotondo Homes	0	E
P15-111	Dwelling	4 Sheringham Court, Perth	Prime Design (obo Stevens)	0	E
COUNCIL DECISIONS					
P14-351	Replacement carport and demolition of outbuilding	22 Malcombe St, Longford	W Artis	63	D
REFUSED					
P15-063	Resource processing (grain processing & distribution facility) & consolidation of 3 titles (Scenic Management - Tourist Road Corridor)	'Williamwood', 109 Auburn Road (accessed from Roseneath Road), Ross	Woolcott Surveys (obo XLD Grain)	-	D

MINUTES – ORDINARY MEETING

18 MAY 2015



WITHDRAWN

P15-088	Sign for Rural Supplies (heritage precinct) Superseded by P15-124	13 Marlborough St, Longford	Rural Supplies Longford (obo MITY Pty Ltd)	-	D
---------	---	-----------------------------	--	---	---

8 MATTERS AWAITING DECISION BY TPC & RMPAT

TPC	Tasmanian Planning Commission
IPS	Northern Midlands Interim Planning Scheme 2013 – effective date 1.6.13. Report on representations sent to TPC. TPC advised it is currently assessing the Launceston Interim Planning Scheme 2012. TPC has indicated that it won't commence assessing another interim scheme before completing the Launceston Interim Scheme. Planning Reform Taskforce established by State – the declared schemes will be used as a consistent platform for the transition to a single planning scheme.
	Gap Analysis
01/2015	Rural Living zone subdivision provisions – on public exhibition until 27.5.15
04/2015	Amend General Residential zone re access to 18 Logan Road, Evandale – to May Council meeting
RMPAT	Resource Management & Planning Appeals Tribunal
P11-122	Section 64 order – earthworks at 18 Logan Road, Evandale adjourned pending outcome of planning application – dispensation regarding zoning of access to be sought
Decisions received	
TPC	
-	-
RMPAT	
-	-

9 USE OF COUNCIL SEAL: APRIL 2015

1	Final plans of subdivision
1	Part 5 Agreements under <i>Land Use Planning & Approvals Act</i>
1	Instruments of Approval for Planning Scheme Amendments
1	Draft Amendments to <i>Northern Midlands Planning Scheme 1995</i>
3	Other Agreements/Documents

10 132 & 337 CERTIFICATES ISSUED

No. of Certificates Issued 2014/2015 year													Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
132	67	47	50	84	54	44	46	54	73	51			570
337	33	28	29	53	35	23	19	31	35	41			327

11 ANIMAL CONTROL: APRIL 2015

Item	Income/Issues 2013/2014		Income/Issues for April 2015		Income/Issues 2014/2015	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,578	79,742	103	2,370	3,746	87,226
Dogs Impounded	95	5,430	11	959	82	5,111
Euthanized	5	-	1	-	3	-
Re-claimed	74	-	10	-	68	-
Re-homed/To RSPCA	16	-	-	-	11	-
New Kennel Licences	4	250	4	264	7	452

MINUTES – ORDINARY MEETING

18 MAY 2015



Item	Income/Issues 2013/2014		Income/Issues for April 2015		Income/Issues 2014/2015	
	No.	\$	No.	\$	No.	\$
Renewed Kennel Licences	69	2,656	-	-	62	2,480
Infringement Notices (paid in full)	13	1,820	2	260	22	3,390
Legal Action	-	-	-	-	-	-
Livestock Impounded	1	58	-	-	2	300
TOTAL		89,956		3,853		98,959

12 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2012/2013		2013/2014		2014/2015	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	90	121	32	32	65	68
October-December	88	119	23	23	66	68
January-March	-	-	-	-	-	-
April-June	200	260	87	194	-	-
TOTAL	378	500	142	249	131	136

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2012/2013	2013/2014	2014/2015
Notifiable Diseases	7	6	2
Inspection of Food Premises	132	126	56

Notifiable Disease investigations have been carried out by the Department of Health and Human Services from Hobart, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year.

13 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	1	1	-	-	-	1	-	-	-	1		
Building & Planning	4	-	1	2	-	1	6	8	1	-		
Community Services	-	-	1	-	-	-	-	-	-	-		
Corporate Services	-	-	-	-	1	-	-	-	1	-		
Governance	-	-	-	-	-	-	-	1	-	-		
Waste	3	3	-	1	-	-	-	-	-	-		
Works (North)	33	40	29	16	19	9	39	27	15	22		
Works (South)	5	2	3	9	10	4	3	11	4	6		

MINUTES – ORDINARY MEETING

18 MAY 2015



14 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount \$
21-Jul-14	Campbell Town District High School	Chaplaincy	\$1,500
21-Jul-14	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
5-Aug-14	P & S Williams	Donation - Family lost caravan in wind storm	\$100
18-Aug-14	Cressy District High School	Inspiring Positive Futures Program	\$8,000
12-Sep-14	Legacy Week	Donation	\$173
22-Oct-14	Campbell Town District High School	Donation - School Achievement Awards	\$90
22-Oct-14	Perth Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Evandale Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Longford Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Cressy District High School	Donation - School Achievement Awards	\$90
22-Oct-14	Avoca Primary School	Donation - School Achievement Awards	\$30
22-Oct-14	Perth Fire Brigade	Donation	\$50
28-Nov-14	Longford Fire Brigade	Donation	\$100
19-Nov-14	Red Cross Centenary Rose Planting	Catering	\$31
18-Nov-14	Helping Hand Associated	Donation	\$1,150
18-Nov-14	Longford Care-a-Car	Donation	\$1,000
10-Mar-15	Longford Senior Citizens Club	Donation	\$430
24-Mar-15	Cressy Scout Club	Donation	\$300
20-Apr-15	Longford Football Club	Donation - 200 Sandbags too large for Council use	\$104
	Council wages and plant	Assistance to Campbell Town SES	\$145
Planning/Building Applications Remitted			
2-Sep-14	Longford Mens Shed	Planning & Building Fees	\$2,319
30-Oct-14	P14/202 Brick Walls near footpaths	Planning & Building Fees	\$660
5-May-15	P15/090 NMC 9 Bond Street Ross	Planning & Building Fees	\$633
Sporting Achievements			
16-Jul-14	Ms T Morris	Australian Darts Championships	\$60
16-Jul-14	Mr I Chugg	National Schoolboy Football Championships	\$60
18-Aug-14	Mrs H Farrow	Australian Indoor Bowls Titles	\$60
2-Sep-14	Ms Shenaye Zaporozec	Indoor Bowls Championships at Mt Gambier SA	\$60
2-Sep-14	Mrs Julie Zaporozec	Indoor Bowls Championships at Mt Gambier SA	\$60
2-Sep-14	Mr Simon Zaporozec	Indoor Bowls Championships at Mt Gambier SA	\$60
18-Nov-14	Miss Sophie Parkin	U15 National Cricket Carnival 2014	\$60
10-Dec-14	Mr Jakeb Morris	Junior Darts Championships 2014	\$60
10-Dec-14	Mr Bailey Groves	Junior World Shooting Cup in Germany	\$120
10-Dec-14	Mr Daniel Murfet	U19 National Cricket Championships	\$60
17-Mar-15	Samuel Evans	Bursary Program 2015	\$500
2-Apr-15	Mr J Soward	Donation Towards Anzac Centenary in Turkey 2015	\$120
11-Apr-15	Robert Montagner	Bursary Program 2015	\$500
13-Apr-15	Mrs Julie Zaporozec	Contribution Towards Indoor Bowls\Trans Tasman Test Series	\$120
13-Apr-15	Mr Simon Zaporozec	Contribution Towards Indoor Bowls\Trans Tasman Test Series	\$120
20-Apr-15	Ms K Earley	Bursary Program 2015	\$500
21-Apr-15	Sharnee Johnstone	Bursary Program 2015	\$500
21-Apr-15	Emma Johnstone	Bursary Program 2015	\$500
27-Apr-15	Ms Ashley Blair	Bursary Program 2015	\$500
28-Apr-15	Caleb Clifford	Bursary Program 2015	\$500
28-Apr-15	Isaac Clifford	Bursary Program 2015	\$500
1-May-15	Ms Olivia Harvey	Bursary Program 2015	\$500
		TOTAL DONATIONS	\$30,514

MINUTES – ORDINARY MEETING

18 MAY 2015



15 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/02/2015	40/15	Lease Of Royal George Hall	That Council write to the Department of Crown Lands and advise that the i) Royal George Hall has not been utilised for many years and that Council no longer wishes to continue to pay the annual licence. ii) Crown may wish to consider other options, including offering the asset for sale.	Executive Officer	Letter sent 2 March 2015. No response received to date.	
16/02/2015	44/15	Longford Local District Committee Membership	That a report on the suggested amendments to the Memorandum of Understanding be presented at a later date, taking into consideration comments from all local district committees, once received.	Executive Officer	Matter discussed at Council workshop on 4 May 2015. Report in this Council meeting Agenda	Complete
16/03/2015	60/15	Confirmation Of Minutes - Recommendations Of Sub Committees - Ross Local District Committee	note and investigate the following recommendations of the Ross Local District Committee: The Ross Local District Committee request the Northern Midlands Council to have all cats registered.	Executive Officer	Awaiting outcome of State Government Cat Management Plan, due end 2015.	31-Dec-15
20/04/2015	104/15	Membership: Cressy, Longford and Avoca, Royal George & Rossarden Local District Committees	That Council: a) accept Mr Daniel Rowbottom as a member of the Cressy Local District Committee; b) accept Mr Gary Cobb as a member of the Avoca, Royal George and Rossarden Local District Committee; and c) in regard to the Longford Local District Committee i) accept Mr Neil Tubb as a member of the Committee. ii) note the withdrawal / resignation of Mrs Dennison and Ms Moore from the Committee.	Executive Officer	Members notified	Complete
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) Cressy; d) Evandale; e) Longford; f) Perth; g) Ross; and list within the draft 2015/2016 budget for consideration	Executive Officer	Matter to be considered in 2015/16 budget process	
15/09/2014	229/14	Strategic Projects	That management B) provide a list of relevant existing briefs and progress thereon.	General Manager	In progress.	
13/10/2014	253/14	Wifi – Longford	That i) Council endorses the Longford Town Hall as the recommended location to house the WiFi hardware; and ii) Officers continue to investigate and implement the extension of the WiFi coverage within Longford and investigate a regional approach to the provision of WiFi facilities.	General Manager	Other sites to be listed in draft 2015/16 budget.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed.	

MINUTES – ORDINARY MEETING

18 MAY 2015



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	331/14	Strategic Project Briefs	That concept plans, through stakeholder consultation, be prepared for the following facilities: Longford Recreation Ground Master Plan; Northern Midlands Health, Fitness & Sports Centre Master Plan; and Perth Recreation Ground Master Plan.	General Manager	In progress.	
19/01/2015	26/15	Ben Lomond National Park:	That: i) Council acknowledge the confirmed financial contributions ii) Council agree to fund the project to a maximum of \$4,000.	General Manager	In progress.	
16/02/2015	42/15	Launceston Airport And Translink Precinct Master Plan Proposal	That: i) management continue to seek stakeholder support for the Launceston Gateway Precinct Master Plan. ii) Council support the recommendation to the Northern Tasmania Development (NTD), Local Government Committee to identify the project as being of regional and state significance, having links to the Regional Futures Plan. iii) an estimate of costs be identified for Council's consideration.	General Manager	In progress.	
16/02/2015	43/15	Strategic Project : Economic Development & Tourism Strategy	That Council obtain costings to conduct an Economic Development and Tourism Strategy in 2015/16 budget deliberations.	General Manager	To be progressed and incorporated in draft 2015/16 budget.	
16/02/2015	43/15	Strategic Project : Economic Development & Tourism Strategy	That the following identified projects be listed for consideration during the 2015/2016 budgetary deliberations taking on board the importance of community health: a) Sport and Recreation and Open Space Strategy inclusive of Management Plans for: Morven Park, Ross Recreation Ground, Cressy Oval Recreation Ground, Cressy Swimming Pool, Campbell Town Swimming Pool. b) Transport Master Plan: Longford Traffic Study, Campbell Town Traffic Study	General Manager	To be progressed and incorporated in draft 2015/16 budget.	
20/04/2015	93/15	Local Government Association of Tasmania Motions for the General Meeting - 22 July 2015	That Council receive the report and list the following matters for consideration at the LGAT General Meeting to be held on 22 July 2015: i) that LGAT lobby the Minister for Infrastructure, Hon Rene Hidding, advocating for the reinstatement of a state government trails and bikeways funding program, the development of an inventory of what work is still required to fill in the many gaps in the network of trails and pathways, and the establishment of a permanent fund that will meet the growing demand now apparent in cycling tourism and in the use of bicycles for sport and leisure. ii) Recognition of local government in the Constitution; and iii) Roles of Local Government.	General Manager	Motions submitted on 28 April 2015.	Complete

MINUTES – ORDINARY MEETING

18 MAY 2015



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	94/15	Perth Town Structure Plan	That: i) Council supports the preparation of the Perth Town Structure Plan; ii) Council's Management seek external financial support for the preparation of the Plan; iii) Council's Management engage with the local businesses and the Perth Local District Committee to seek support for the process; and iv) a funding allocation is incorporated in the 2015/2016 Budget to progress the project.	General Manager	Discussion with State Growth commenced with regard to funding support.	
20/04/2015	101/15	Local Government Reform	That i) Council agrees to collaborate with the councils of Meander Valley and West Tamar in a benchmarking exercise of financial and service delivery measures utilising the services of an independent consultant. ii) the General Manager be authorised to engage a project consultant with local government experience.	General Manager	Draft brief for benchmarking project being finalised.	
20/04/2015	103/15	Meeting with Launceston City Council re: Council Amalgamations	That the Northern Midlands Council does not consider meeting with the Launceston City Council at this time to discuss the topic of Local Government reform, until it has pursued its current benchmarking project.	General Manager	Letter sent 28 April 2015.	
20/04/2015	103/15	Meeting with Launceston City Council re: Council Amalgamations	That a meeting be arranged with the Mayor and General Manager of George Town Council to discuss the issue of benchmarking subject to the agreement of Meander Valley Council and West Tamar Council.	General Manager	Meeting to be arranged.	
20/04/2015	107/15	Public Toilet, Conara	That the following position be conveyed to State Growth: a) Council does not agree to the temporary closure of access to overnight camping, playground and park area at Conara; b) Council supports the retention of a Public Toilet facility at Conara; c) Council supports the demolition of the existing public toilet due to safety concerns on the proviso State Growth replace the facility; d) Council supports the clear delineation of the green camping area to prevent camping beyond the designated free camping area; d) that a temporary toilet facility be installed by State Growth while the demolition and re-establishment of the present toilet facility take place.	General Manager	Letter sent 28 April 2015. State Growth officer to address Council at workshop on 18 May 2015.	

MINUTES – ORDINARY MEETING

18 MAY 2015



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/09/2013	226/13 (3)	Recommendations of Sub Committees - Natural Resource Management Committee	That Council investigate the feasibility of a trial of cat management activities in a local community in the Municipality with a view to test the effectiveness of cat control in reducing populations of feral and unrestrained cats. It is suggested that the investigation consider approaches used in the Bellingham area as a model for use in NMC.	NRM Officer / Planning & Development Manager	Awaiting outcome of State Government Cat Management Plan, due end 2015.	30-Dec-15
13/10/2014	267/14	Policy Review: Policy 30 – Dog Management Policy	That Council endorse the proposed changes to Policy 30, as highlighted in the attached document, for public exhibition in accordance with s.7 of the Dog Control Act 2000.	Planning & Development Manager	To be advertised and letters to be sent to local kennel owners.	
16/02/2015	51/15	Northern Midlands Land Use And Development Strategy	That Council progress with costings for the Land Use and Development Strategy, and alternatively; TRANSlink, Perth, heavy industry and rural activities at Powranna Road, and that both options be brought back to Council for consideration.	Planning & Development Manager	Report to May Council Meeting.	
16/02/2015	52/15	Northern Midlands Rural Processing Centre	That Council adopt and release the Northern Midlands Rural Processing Centre Report and workshop the Recommendations February 2015.	Planning & Development Manager	To be taken to Council Workshop.	
20/04/2015	110/15	Control of rabbits at Mill Dam	That the Northern Midlands Council approves the program subject to all public health protocols being adhered to.	Planning & Development Manager	DPIPWE have been advised.	Complete
16/03/2015	60/15	Confirmation Of Minutes - Recommendations Of Sub Committees - Perth Local District Committee	note and investigate the following recommendation of the Perth Local District Committee: The Committee recommends that Council, as a matter of urgency, repair the weir (including the removal of the willows) in the South Esk River at Perth in accordance with the representation by Mr Staggs at the 16 February Council Meeting; and that Council continue to maintain the weir on a regular basis.	Executive Assistant	Weir repaired.	
23/06/2014	139/14	Confirmation Of Minutes - Longford Local District Committee - Visitor Information Centre	That Council note and investigate the following recommendation of the Longford Local District Committee: The Committee recommends to Council that they identify funding, location and implementation of a standalone visitor information centre as a matter of priority.	Economic & Community Dev. Manager	Longford Visitor Appeal Study report received: consultant to present report at June 1st Council Workshop.	

MINUTES – ORDINARY MEETING

18 MAY 2015



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	321/14	Campbell Town War Memorial Oval Precinct Development Plan	That Council: iii) Approve the development of a business plan, with a statewide perspective, to assess the viability of the proposed multipurpose centre; iv) Authorise the Manager Economic and Community Development to progress the preparation of the project brief for the business plan, with the funding for the project to be identified within the next budget review.	Economic & Community Dev. Manager	Project brief for the Financial & Economic Analysis of the Campbell Town War Memorial Oval Precinct Development plan developed and final expression of interest due May 15.	
8/12/2014	317/14	Recommendations Of Sub Committees - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendation of the Northern Midlands Economic Development Committee: That Council: \$ undertakes work to underpin a funding application to Round Two of the National Stronger Region Fund	Economic & Community Dev. Manager	Terms of reference adopted at Council's April Meeting. Work toward National Stronger Region Fund application underway.	
16/02/2015	37/15 (3)	Recommendations Of Sub Committees - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendations of the Northern Midlands Economic Development Committee and will discuss at a future workshop: ii) Council request the State Government to rezone the Cressy Research Farm to allow subdivision into smaller titles (effectively, a 'Translink-style' zoning for the Research Farm). iv) the Committee advises Council the tyre recycling facility is a waste and environmental issue and on that basis Council should approach the state government.	Economic & Community Dev. Manager	ii) Manager Planning & Development progressing this item. iv) General Manager is progressing this item.	
16/02/2015	41/15	State Government Trails And Bikeways Funding	That Council write to the Minister for Infrastructure, The Hon. Rene Hidding MP, advocating for the reinstatement of a state government trails and bikeways funding program, the development of an inventory of what work is still required to fill in the many gaps in the network of trails and pathways, and the establishment of a permanent fund that will meet the growing demand now apparent in cycling tourism and in the use of bicycles for sport and leisure, and that the motion be put to LGAT.	Economic & Community Dev. Manager	1. Response received from Acting Premier Rockliff on 2 April 2015 reporting that current budget doesn't allow funding to be allocated to this property. 2. LGAT Motion submitted.	
16/03/2015	63/15	Longford Horse Association	Approves expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints; and report back to Council.	Economic & Community Dev. Manager	Mr Jeff McClintock, landscape consultant, has agreed to undertake this review, commencing August 2015.	

MINUTES – ORDINARY MEETING

18 MAY 2015



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	90/15	Honeysuckle Banks Masterplan proposal	That Council approve the development of a masterplan for Honeysuckle Banks, Evandale, at a maximum cost of \$2,000.	Economic & Community Dev. Manager	Consultant yet to be contracted.	
16/02/2015	50/15	2015/2016 Municipal Budget	That Council adhere to its previously adopted Budget process as detailed and endorse the 2015-16 Draft Budget parameters	Corporate Services Manager		
8/12/2014	317/14	Recommendations Of Sub Committees - Cressy Local District Committee	That Council note the following recommendation of the Cressy Local District Committee: That the Cressy Local District Committee endorses the installation of a boat ramp at Cressy.	Works & Infrastructure Manager	Report to May Council meeting.	
19/01/2015	10/15	West Perth Drainage Study: Request for Upgrade to the Drainage System as Identified	That Council receive a further report on the upgrade of the Drainage System at West Perth no later than the March Council meeting.	Works & Infrastructure Manager	In Committee information update to May Council meeting.	16/03/2015
20/04/2015	102/15	Priority Project: Sealing of Nile Road	That Council authorises the preparation of an economic appraisal of road infrastructure investment for the sealing of the Nile Road, up to a maximum of \$10,000.	Works & Infrastructure Manager		
20/04/2015	91/15	Frequency of Kerbside Refuse Collection	That Council continues to provide a fortnightly collection service and encourages residents to request additional bins if they have insufficient capacity, and investigate if the Regional Waste Management Group could undertake a Green Waste Collection trial within the Northern Midlands.	Works & Infrastructure Manager		

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
15/10/2012	262/12 (3)	Sub Committee Recommendations - Cressy Local District Committee	That funding be sought for the establishment of a cycle way between Cressy and Longford or other areas that may be appropriate	General Manager	Awaiting suitable grant funding program.	Review 6 Monthly
10/12/2012	348/12	ANZAC Day Centenary	That Council provide in-principle support to community events throughout the municipal area to celebrate the ANZAC Centenary.	General Manager	Ongoing.	Ongoing
16/09/2013	226/13 (3)	Recommendations of Sub Committees - Natural Resource Management Committee	To seek the support of Council in seeking interest from local Town Progress Committees, other community groups (e.g. RSL) and schools to participate in a coordinated Northern Midlands Avenue and Memorial Tree restoration program. This program would develop a program of works to reinvigorate and reinstate Pioneer Avenue and other memorial plantings in the lead up to the centenary of the ANZAC deployment in 2015.	NRM Officer /Planning & Development Manager	Support not received by NRM Officer to progress and complete prior to ANZAC Day 2015.	Complete

MINUTES – ORDINARY MEETING

18 MAY 2015



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
23/06/2014	148/14	Policy: Use of Conferencing Technology to Attend Council Meetings and Workshops	That the matter be deferred until the technological issues have been addressed and a further demonstration be held at the next workshop.	Corporate Services Manager	Awaiting connection to NBN.	
15/09/2014	220/14	Confirmation of Minutes	That Council create an inventory of goods and chattels owned by Council.	Corporate Services Manager	Ongoing. Godfrey Rivers paintings restored.	30-Jun-15
27/05/2013	128/13	Bureau of Meteorology Station – Flood Information Warning Station at Longford	That Council investigate the reinstatement and stabilisation of the riverbank on the southern side of the boat ramp at Longford.	Works & Infrastructure Manager	New planning application lodged March 2015.	
9/12/2013 20/01/2014 26/05/2014	347/13 404/15 116/14	Cressy Boat Ramp 1. Proposed Construction of a Boat Ramp at Macquarie Street, Cressy 2. Recommendations Of Sub Committees - Cressy Local District Committee	1. That Council officer's investigate the establishment of a boat ramp, with the retention of the concrete blocks, at Macquarie Street, Cressy. 2. That Council Officer's note and investigate the recommendation - that a boat ramp be constructed at Cressy to a minimum safe standard. 116/14 That an engineers report be requisitioned for the Cressy Boat Ramp;	Works & Infrastructure Manager	Report to Council.	30-Jun-15

Matters that are grey shaded have been finalised and will be deleted from this schedule

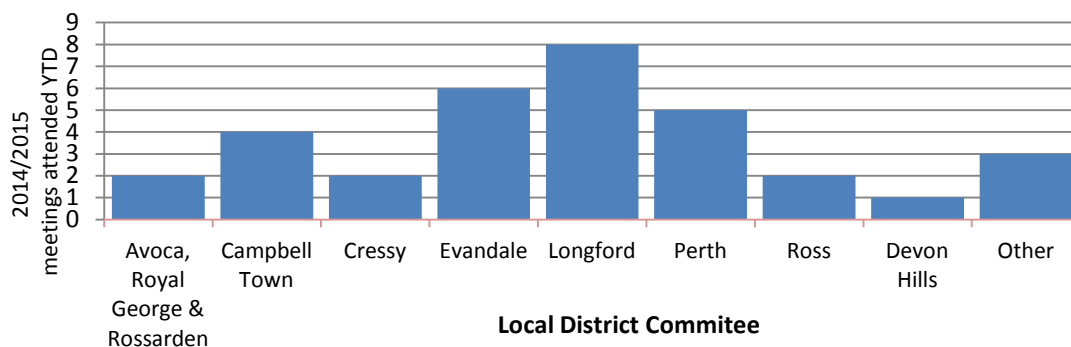
16 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

Activities from the 1 to 30 April 2015

1. GOVERNANCE UNIT –GENERAL MANAGER

a. Governance – Meetings/Conferences

- Council meetings:
 - Ordinary meeting 20 April
 - Council Workshops:
 - Bus Tour 15 April
 - Ordinary workshop 4 May
 - Ordinary workshop 18 May
- Community meetings:
 - Longford Local District Committee



- Executive Management Team:
 - 1 April
 - 22 April

MINUTES – ORDINARY MEETING

18 MAY 2015



- 29 April
- Staff Meeting
 - 8 April
 - 22 April
- Other Meetings:
 - Attended meeting with Pinpoint Communications re vehicle tracking
 - Met with Mill Dam Stakeholders Group re report assessment
 - Met with Meander Valley, West Tamar Mayors & General Managers re resource sharing
 - Met with Country Courier re publications going forward
 - Met with Greening Australia re Midlands Land Conservancy
 - Met with Rebecca White MP
 - Attended Alcohol & Other Drug training
 - Met with Campbell Town Museum Committee
 - Inspected Evandale Aged Residential unit
 - Attended meeting re Launceston Gateway Precinct proposal
 - Met with West Tamar General Manager
 - Met with Longford Local District Committee chairperson
 - Met with representative from KPMG re benchmarking project
 - Met with consultant re Ross planning issues
 - Attended General Manager's breakfast meeting
 - Met with Shane Gregory from State Growth re Perth Bypass and other infrastructure issues
 - Met with Sarah McDonald from NBN Co
 - Met with representatives from Longford Local District Committee re Visitor Information Centre
 - Meetings held with Councillors

b. General Business:

- Health & Safety and Risk Management Review
- NBN Rollout
- Sub Regional Alliance
- Legal issues, leases and agreement reviews
- Interim Planning Scheme issues
- Road Construction
- Engineering Services
- Drainage issues & Translink stormwater
- Road and Traffic issues
- Resource Sharing
- Animal Control
- Buildings
- Tourism
- NRM North
- Staff issues/Employment
- Childcare issues
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support

MINUTES – ORDINARY MEETING

18 MAY 2015



- Event management
- Governance Audit
- General correspondence.

c. Other Activities:

- Citzenships
- Agenda
- Councillor requests, meetings, speeches, emails & phone enquiries
- Project support
- Newsletters:
- Staff

2. CORPORATE SERVICES BUSINESS UNIT

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for services in Campbell Town.

b. Finance

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems, interest and penalty.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors and reviewed account format.
- Creditor payments and enquiries.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, appointments, retirement & resignations issues, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims, Award adjustments, and other HR issues, and childcare support issues.
- Property sales for unpaid rates, Debt Collection services, Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning and Audit and Annual Report.
- Grants Commission hearing, sundry grant reporting and auditing. Committee financial management support and auditing.
- Property ownership, licences and leases, property committee, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, website and facebook, town and local committee web pages, sign design, new residents information, council policies.
- Banking & Investments, Ezidebit, BPay Billing etc and setup alterations.
- Rate System issues, 2014/15 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST & FBT, Fuel Tax, and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery Work schedules, mapping, Annual Report and quarterly reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues.

- General accounting, customer service, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, and general administration issues.
- Waste Transfer Station Management issues, Kerbside waste collection contract issues and special clean-up service.
- General Office support and attendance of meetings, reports, emails & phone enquiries.
- Works & Infrastructure support.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events, receptions, and Special Projects support.
- Risk Management, safety management provisions, drug & alcohol policy and contractor management.
- Fleet Management.

c. Insurance

- Insurance renewals and policy maintenance.
- Risk Register review and audits
- 1 Professional Indemnity claim in April/May.

d. Information Technology

- Server and desktop maintenance.
- Minor upgrades of other IT equipment.
- Open Office Software upgrade and enhancement requests.
- GIS maintenance and training.
- Information Management System maintenance and upgrade planning.
- IT Independent Audit, Disaster Recovery & IT backup upgrade and maintenance.
- Council Web Site development, Town and Local District Committee site development, NMBA website and HH App maintenance.
- Infonet system re-written.
- ApproveTas maintenance.
- Office phone system upgrade & Mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Upgrade and review access security systems.
- Maintain photocopiers and printers.
- New computer installations.
- Upgrade website hosting.
- WiFi hotspots
- Fleet tracking

3. ECONOMIC AND COMMUNITY DEVELOPMENT UNIT

a. Tourism/Economic Development focus

- Member of the Northern Region Futures Plan working group
- Working on Council's submission to the Legislative Council Inquiry into Built Heritage Tourism: to be presented to the Inquiry Committee by Mayor Downie and Manager ECD May 20th 2015.
- Preliminary discussions held with regard to two potential new events in the Northern Midlands.
- Participated in an information session on the Asian Business Engagement Plan funding program.
- Coordinated Council's funding application for Bridges Renewal Programmes Round One Funding for Westmoor Bridge, Powranna Road Cressy. Funding secured. Preparing applications for funding in Round Two for Woolmers Bridge.
- Managing the expression of interest process for the financial and economic analysis of the Campbell Town War Memorial Oval Precinct Development Plan.
- Participating in the review of the Economic and Community Development Unit.
- Undertaking preliminary research on feature playgrounds following receipt of a request by a Longford resident for the development of such a playground in the town.
- Managed the contract for the consultant undertaking the review of the business plan for Northern Midlands Council stand alone visitor information and tourist centre.
- Scheduled the Longford Visitor Appeal Study consultant, Mr Bill Cox, to present his report at the Council's June 1st 2015.
- Assisting the Heritage Highway Tourism Region Association Board with the planning of an intensive online and social media promotional campaign.
- Collaborating with HHTRA and NMBA to resolve issues regarding the upgrade of the Heritage Highway App.
- Working with the Chair of the Economic Development Committee to investigate options for attracting equestrian events and clubs to Longford.
- Representing NMBA at the quarterly TCCI Chambers Alliance Forums.
- Working with Max Employment to identify and develop Work for the Dole placements across the Northern Midlands.
- Promoting the 'Think Big: Shop Small' Campaign in the Northern Midlands.
- Assisting with driving the 'Tourism Potential of Ben Lomond National Park: Feasibility Study'. Prepared an application for the funding of the study to the new Tourism Demand Driven Infrastructure Program – notified not successful late April. Project brief forwarded to recommended consultants May 1st 2015: expressions of interest close May 22nd. First Compliance Report submitted to Department of State Growth May 4th.
- Working with a film company on a feasibility study towards the making of a Norfolk Island – Norfolk Plains documentary: company currently applying for funding.
- Facilitating the progressing of the agenda of the Northern Midlands Economic Development Committee.
- Serving on a working group aiming to secure a sustainable future for Heart FM Radio Station. Prepared a draft business case for Northern Midlands Community Broadcasters.
- Member of Council's Signage subcommittee.
- Assisted with securing funds from Your Community Heritage Grants program to interpret

MINUTES – ORDINARY MEETING

18 MAY 2015



convict stories at Woolmers and Brickendon Estates. Assisting with the introduction of the convict-themed tours.

- Assisting Woolmers/Brickendon Estates with leveraging off the World Heritage listing status.
- Representing the Heritage Highway Region at quarterly Tourism Northern Tasmania Local Tourism Association forums.

b. Community development focus

- Preparing an application to the Heart Foundation Local Government Awards 2015.
- Managing the Council Page in the Country Courier and exploring options to strengthen Council's support of the newspaper.
- Working with Council's WHS Officer to address risk issues identified at the Midlands Kids Club (Perth Before and After School care and Vacation Care Service).
- Evaluated the first term youth programs and negotiate contracts with PCYCs and Northern Job Links for the school holiday and second term programs.
- Meeting held re the possibility of establishing an amateur theatre company in Longford.
- Participating on the Christ Church tree restoration/management working group and assisting the Parish prepare a funding application to the Tasmanian Community Fund.
- Managing the project developing a masterplan for the Northern Midlands Health, Fitness and Sports Centre.
- Coordinating Council's Further Education Bursary Program 2014.
- Assisting Health Revival with efforts to secure grant funding to expand the range of programs and equipment at the Northern Midlands Sports Centre. To date, a grant has been secured from the Longford Rotary Club.
- Participating on a state Equine Emergency Management working group.
- Working with Northern Midlands RSL Branch to plan the Northern Midlands ANZAC 2015 celebrations, develop traffic management plans, and plan the ANZAC Commemoration Concert being held April 18.
- Managing the risk register for the Economic and Community Development Unit.
- Working with Baptcare to publicise the National Disability Insurance Scheme in the Northern Midlands.
- Prepared the Helping Hand application for ongoing funding under the new Australian Government Department of Social Services Families and Communities Program. Outcome awaited.
- Member of the Northern Region Sport and Recreation Committee.
- Working with Volunteering Tasmania to implement options for strengthening volunteerism in the Northern Midlands.
- Member of the Working Group seeking implementation of the recommendations of the Health Needs Assessment (Part A Northern Midlands) project.

4. PLANNING & DEVELOPMENT UNIT

a. Policy

- Continuing participation in NTD regional planning committee.
- Ongoing review of current policies.
- Duty of Care and legislative obligations – review of staff levels and procedures.
- WH&S assessment of applicability of specific codes.

MINUTES – ORDINARY MEETING

18 MAY 2015



- Regular planning and building assessment unit meetings.
- Participation in the Economic Development Committee.
- Redraft proposed Dilapidated Buildings Policy.
- Pursue development of tyre recycling facility.
- Participation on BLNP feasibility study.
- Participation in Launceston Gateway Project - brief and presentations.
- Participation in SGS consultancy re Rural Processing Centre Project.
- Preparation of Land Use and Development Strategy proposal.

b. Health

- Ongoing issues requiring water samples etc.
- Liaise with Department of Health re. Royal George water quality issues.
- Liaise with Department of Health re. Avoca water quality issues.
- Ongoing testing of recreational water quality.
- Continue to support and administer the Immunisations programme.
- Licensing and inspection of food premises.
- Place of Assembly licence inspections and renewals is ongoing.
- Review of procedures for continuous improvement is ongoing.
- School Immunisation Programme.
- EPA - Smoke Awareness campaign.
- TPI - ongoing issues.
- Ongoing review of potential asbestos issues at Avoca.

c. Building.

- Follow up of illegal works continuing.
- Assistant Building Surveyors attending ongoing professional development training seminars.
- Plumbing inspections and assessment are ongoing.
- Review of procedures for continuous improvement is ongoing.
- Amended Plumbing and Building regulations to be assimilated into ongoing practices.
- Comment on building regulatory framework reform.

d. NRM

- Participation with the Mill Dam Committee.
- Operation of NRM Committee of Council.
- National rainwater and grey water initiative of the Australian Government – opportunities to be investigated.
- Environmental Management Plan – review of implementation programme.
- Review of relevant development proposals is ongoing.
- Weed management and action plan implementation.
- Follow up and monitoring of reported weed infestations
- Regular articles in local news papers.
- Coordination of Mill Dam bank stabilisation project.

MINUTES – ORDINARY MEETING

18 MAY 2015



- Maintenance of Mill Dam plantings.

e. Compliance

- Permit conditions – Periodic review of compliance with planning permit conditions – ongoing.
- Building audit - ongoing.
- Service of Building and Planning Notices.
- Prosecution for illegal buildings and works ongoing as required.
- Signage.
- Follow up dog registrations.
- Regular inspection visits to Mill Dam.
- Campaign re picking up after dogs.
- Active review of dogs not previously registered.
- Promote consistent processes across region.
- Fire Abatement inspections and notices.
- Overhanging tree inspections - Devon Hills.

f. Planning

- Participation in the TRANSlink working group.
- Consideration of TRANSlink rail hub development concept.
- Participation in Regional Planning Scheme issues.
- Consideration of Planning Directives.
- Consideration of proposed planning legislative amendments.
- Ongoing review of procedures and physical office environment.
- Oversight of Powranna & Burlington Rd precinct project.
- Brief for Heritage Streetscape project.
- Resource Sharing - BODC.
- Heritage walls.

g. Animal Control

- Continued follow up of dog registrations.
- After hours call outs for dog at large etc.
- Review of procedures.
- Dog attacks.
- Dangerous Dog declarations.

5. WORKS & INFRASTRUCTURE UNIT

In conjunction with INFO 5 – Works & Infrastructure Report.

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.
- Involvement in asset management working group with Councils in North and North West Region.

MINUTES – ORDINARY MEETING

18 MAY 2015



b. Traffic Management

- Northern Midlands Traffic Committee – liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- McShane subdivision, stage 2, (Seccombe Street, Perth) has reached practical completion.
- 4 Lot Pegasus subdivision Ross at practical completion.
- 3 lot Coenen subdivision, White Hills Road has reached practical completion.
- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- 3 lot Gadsby subdivision in Cromwell Street, Perth has reached practical completion.
- 5 lot Chugg subdivision in Malcombe Street, Longford has reached practical completion.
- 13 lot Shervan subdivision between Norfolk Street and Drummond Crescent, Perth has reached practical completion.
- Stage 2 of the Kerr/Bean/Shervan subdivision, Mulgrave and Seccombe Street, Perth has reached practical completion.

d. Waste Management

- Input into regional waste management discussions – ongoing.

e. Tenders and Contracts

-

f. Flood levee

- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

g. Engineering

- Input into Northern Regional Infrastructure group – ongoing.
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.

h. Capital works

- Construction of new kerb and channel in Cromwell St ongoing.

17 RESOURCE SHARING SUMMARY FROM 01 JULY 2014

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource sharing summary for the period 1 July to 30 June 2015 was circulated in the Attachments.

18 VANDALISM: APRIL 2015

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		April 2015	Jan - Apr 2015	Apr 2014
Lights damaged at Pioneer Park toilet	Evandale	\$ 400		
Damage to Avoca toilet and BBQ	Avoca	\$ 700		
TOTAL COST VANDALISM		\$ 1,100	\$ 2,200	\$ 2,050

MINUTES – ORDINARY MEETING

18 MAY 2015



19 YOUTH PROGRAMME UPDATE: MAY 2015

Prepared by: Lorraine Green, Economic and Community Development Manager

Youth Activity Programs

Council contracted the Longford and Launceston PCYCs to provide youth programs across the school holiday period and weekly across the second school year term:

The Perth School Holiday program on Thursday evenings attracted 11 participants to each session. The first session in the second school term attracted 7 participants and the following week: 11 participants.

The Longford Friday evening Youth Program at the Sports Centre averaged 12 participants each session across April.

A new program is being trialled this term: a Primary School Activity Program afterschool on Fridays at Evandale: commencing May 15th 2015.

Youth At-Risk Programs

Council has contracted Northern Joblink (NJL) to continue to provide once weekly At-Risk Youth Programs (2.5 hours per session) at Cressy and Campbell Town District High Schools across the second school year term. The sessions commenced in the second week of the term.

20 INTERIM PLANNING SCHEME

Prepared by: Duncan Payton, Planning & Development Manager

After extensive delays in the interim planning scheme process - following change in Government and policy direction - the Executive Commissioner of the Tasmanian Planning Commission, Mr Greg Alomes, has advised that the Commission is seeking to resolve matters relating to the interim schemes by the end of June to provide a unified position from which to advance the single planning scheme project.

To this end, the Commission will conduct a meeting of relevant parties to the Northern Midlands Interim Planning Scheme on Thursday, 21 May 2015 to facilitate resolution of issues raised during public exhibition and by Council. The Commission will invite the relevant parties.

21 NRM ACTIVITIES

Prepared by: Monique Case, NRM Facilitator

Mill Dam

There is a meeting proposed for the Mill Dam Action Group (Special Committee of Council) on 21 May to review: membership, future pathways of Committee and JMG draft report.

The consultants, JMG McGee, for the hydrological and geomorphologic assessment project have provided a draft of their report for review by the Mill Dam Major Stakeholders Group. The Group has a meeting proposed for the 25th of May to finalise its comments and discuss possible actions that might be addressed via an application to the Natural Resource Management North (NRM Nth) Tamar Estuary and Esk Rivers (TEER) Sediment and Erosion Grants which close 15th June. Government and Industry applications require 50/50 cash in-kind contribution. The funding available ranges between \$1,000 – \$25,000.

Upon receipt of the final report, it will be provided to the Mill Dam Action Group and Council for consideration of recommended actions and identification of potential funding streams.

Tamar Estuary and Esk Rivers (TEER) Sediment and Erosion Grants

Natural Resource Management North (NRM Nth) Tamar Estuary and Esk Rivers (TEER): Riverbank Erosion Grants program provides small grant funding of \$1,000 up to \$25,000 (GST exclusive) to;

MINUTES – ORDINARY MEETING

18 MAY 2015



community groups, industry groups, local government and individual land managers to enable them to undertake projects that will help reduce sediment delivery to waterways within the TEER area (eligible catchments include the Tamar, North Esk, South Esk, Macquarie, Brumby-Lake, and Meander catchments). There is support available to applicants via the regional Council's network of NRM Facilitators and via the Regional Stormwater Officer. The application period will be open from Monday, 4th May 2015 and will close on Monday, 15th June 2015.

Examples of eligible activities and projects that will be considered include:

- stabilisation of riverbank erosion and in-stream works;
- construction of sediment traps;
- construction of localised wetland areas or drainage diversion to a streamside reserve or vegetation buffer;
- establishment of stock crossings where a demonstrated high sediment load is generated from stock accessing waterways;
- establishment of vegetation buffers in agricultural areas or forestry areas (above standard requirements);
- native planting and revegetation;
- fencing and other stock exclusion for site rehabilitation/management;
- hire of a contractor to undertake work; and
- erosion control measures.

Other works and activities will be considered based on project merit and subject to technical advice and approvals. Further details can be found at: <http://www.nrmnorth.org.au/riverbank-erosion-grants>

22 CAT MANAGEMENT

Prepared by: Duncan Payton, Planning & Development Manager

The issue of cat management and the public concern surrounding feral cats, as well as roaming domestic cats, is both protracted and complex.

In 2009, the State Government enacted legislation to require the micro-chipping and de-sexing of all cats, other than those of registered breeders. However, practical enforcement of such a requirement has remained elusive.

In March 2015, Council supported a motion, stemming from the Ross Local District Committee, to investigate the introduction of a registration scheme for cats as a means of stemming the flow of domestic cats into the feral population.

On 06 May 2015 the Hon. Jeremy Rockliff, Minister for Primary Industries and Water, announced that:

The Hodgman Liberal Government is taking decisive action on feral cat concerns and will deliver Tasmania's first Cat Management Plan by the year's end.

Managing feral and stray cats is a community-wide problem and a complex issue that requires a range of approaches to manage the impacts on native wildlife, livestock and human health.

To date, legislation has been the focus but it is clear that this ignores the complexity of the issue.

The management of cats requires fostering responsible ownership, building awareness of the impacts cats can have and importantly tackling the problem of feral cats.

The State has undertaken to establish a reference group, involving key organisations with a direct interest in cat management and ownership, to drive the development and implementation of the plan. The reference group is to provide a draft Cat Management Plan for consideration by the end of 2015.

It is considered appropriate that NMC await the outcome of this Cat Management Plan before taking any further action.

23 RAIN GARDEN - CAMPBELL TOWN

Prepared by: *Duncan Payton, Planning & Development Manager*

Works and Infrastructure personnel, in conjunction with Councils NRM Facilitator, Ms Case, and NRM North have completed the installation of the rain garden planter box demonstration project adjacent to the toilets at Valentines Park in Campbell Town.

Raingardens capture stormwater; once captured, stormwater is filtered through the garden bed, peak flows are reduced because stormwater is retained which diminishes erosion and pollution issues related to the 'first flush' of stormwater into our waterways. Beneath the surface of a Raingarden are a series of different sand and soil layers which capture pollutants. In a planter box Raingarden, a length of slotted pipe or 'Ag Pipe' runs along the bottom and captures filtered water and distributes it back into the stormwater system or directs it to be used elsewhere on your property. Plants which live and grow in the Raingarden also absorb and further filter out pollutants captured in stormwater flows. Rain gardens are a bioretention cell which cleans stormwater, reduces peak flows and provides habitat for insects and butterflies.

The purpose of this rain garden planter box is to be seen and demonstrate how individuals can contribute to the health of waterways by similar filtration projects to remove pollutants from stormwater prior to its reaching the creeks and rivers.

A 'build your own' guide can be found at: <http://www.nrmnorth.org.au/raingardens>



MINUTES – ORDINARY MEETING

18 MAY 2015



24 OVERHANGING TREES

Prepared by: Duncan Payton, Planning & Development Manager

At its 16 March 2015 meeting (min ref 79/15) Council resolved to adopt the Overhanging Trees Policy.

In essence, the Policy provides for twice yearly inspections of urban streets with letters and if necessary notices sent to property owners where the required clearances are not maintained. As a last resort infringement notices will be served and contractors arranged to undertake the necessary works.

The following will be required prior to commencement of these inspections:

1. Advise the community through the Country Courier, Council's supplement in the Examiner and through Council's web-page; and
2. Budget allocation. The March report to Council noted that effective implementation of the Policy was likely to require staffing at 0.2 FTE (with on-costs, approximately \$15,000).

In the interim, staff will continue to respond to specific requests as resources allow.

25 PERTH TO BREADALBANE HIGHWAY DUPLICATION

Prepared by: Duncan Payton, Planning & Development Manager

The Department of State Growth held two information sessions (Devon Hills and Perth) in early May to discuss the two alternative proposals for the Perth to Breadalbane Highway Duplication project. The Department advises that both meetings were well attended and the proposal was generally well received.

Given the relatively late introduction of an alternative design – principally relating to access to and from Devon Hills and the Island Block and Digger Excavations site – formal lodgement of the planning application is now anticipated for June.

In the interim, the Department has erected a display in the foyer of the Council office in Longford. This display presents both options and comment may be made directly to the department staff on 1800 753 878 or email: info@stategrowth.tas.gov.au

26 GRAIN STORAGE

Prepared by: Duncan Payton, Planning & Development Manager

At its April meeting Council refused the proposed grain storage development to be accessed from Roseneath Road near Ross, largely on the grounds of its potential visual impact on the heritage village.

Since then, the proponents have identified a potential alternative site which, whilst still in the Ross area, is on the other side of the Midland Highway and will have no visual relationship to the village.

Council officers have facilitated positive discussions between the proponents and staff from State Growth in regard to the resolution of potential access issues from the Highway.

Whilst anticipated, application for this site has not been lodged at this time.

27 TYRE STORAGE & RECYCLING

Prepared by: Duncan Payton, Planning & Development Manager

Council officers continue to seek a resolution to the growing stockpile of used tyres in Tasmania. Whilst multiple potential solutions exist from pyrolysis to shredding and granulating.

Discussions have previously been held with two potential proponents seeking to process the stockpile and industrial tyres throughout the State utilising a pyrolysis process to break the tyres down to steel, distillate and char (carbon black). However, to date Council has not received formal application to

MINUTES – ORDINARY MEETING

18 MAY 2015



develop and use such a facility.

Opportunities for the tyres to be shredded to reduce the physical volume of the tyres for their storage at an alternative site pending financial viability of recycling are being investigated.

Opportunities for shredding and granulating of tyres for further use (e.g. as a component in asphalt) are also being investigated. Mr Jim Hole of Eldan Recycling presented to the Economic Development Committee in regard to the machinery they offer to reduce tyres to the granular consistency required for use in asphalt.

In the past, tyres had been compressed and baled for export to Asia. However, this ceased following the Longford tyre fire that also destroyed the baling machine.

Following the adoption of Council's motion to the general meeting of the LGAT in 2014, it is understood that the EPA has tasked an officer to further investigate the problem and potential solutions. To date, a copy of that officer's findings has not been made available.

28 CONARA PUBLIC TOILETS

Prepared by: Amanda Mason, Executive Officer

At the Northern Midlands Council meeting of 20 April 2015, Council discussed the future of the public toilet facility at Conara. Council made the following decision:

Cr Knowles/Cr Lambert

That the following position be conveyed to State Growth:

- a) Council does not agree to the temporary closure of access to overnight camping, playground and park area at Conara;*
- b) Council supports the retention of a Public Toilet facility at Conara;*
- c) Council supports the demolition of the existing public toilet due to safety concerns on the proviso that State Growth replace the facility;*
- d) Council supports the clear delineation of the free camping area to prevent camping beyond the designated free camping area;*
- e) That a temporary toilet facility be installed by State Growth while the demolition and re-establishment of the present toilet facility takes place.*

Carried unanimously

The General Manager, Des Jennings, wrote to the Department of State Growth relaying the above decision on 28 April 2015.

The Department of State Growth attended the Council workshop prior to the Council meeting of 18 May 2015 and advised that the Conara amenities would be replaced as soon as practicable; however, would enter into discussions with Council as to the ongoing management/ownership of the area.

29 LOCAL GOVERNMENT REFORM

Report prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to provide an update on the voluntary amalgamations and resource sharing proposal presented by the Minister for Planning and Local Government, Peter Gutwein MP in February 2015.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council, Meander Valley Council, West Tamar Council and George Town Council have had informal discussions regarding the voluntary amalgamations and resource sharing proposal outlined by Mr Gutwein noting the four principles that must be met for amalgamations to be considered:

MINUTES – ORDINARY MEETING

18 MAY 2015



- Amalgamations must be in the best interest of ratepayers;
- Improve the level of services for communities;
- Preserve and maintain local representation; and
- Ensure the financial status of the entities is strengthened.

Mayors and General Managers met on 1 April to discuss local government reform. At the meeting, it was agreed that the process should first commence with a benchmarking exercise of financial and service delivery measures using an independent consultant with local government experience for each Council.

The Mayors all agreed to take an agenda item to their respective Council's April meetings and seek Council approval to enter into more formal discussions about identifying strategic shared service opportunities.

The General Managers have now prepared a consultancy brief and are in the process of calling expressions of interest from experienced independent consultants to carry out the benchmarking project to ensure openness and transparency.

DECISION

Cr Goninon/Cr Goss

INFO 27 Tyre Storage and Recycling:

That Council officers issue notice to the owners of the facility to comply with the permit conditions within 14 days.

Carried unanimously

Cr Knowles/Cr Goss

That the INFO items, with the exception of INFO 7 (P15-092), be received.

Carried unanimously

Cr Goss left the meeting at 5.30pm

Cr Polley/Cr Knowles

That the item INFO 7 (P15-092) be received.

Carried unanimously

Cr Goss returned to the meeting at 5.31pm.

121/15

COUNCIL'S DISABILITY DISCRIMINATION ACCESS ACTION PLAN

File: Anti-Discrimination Act 1998 02/014

Responsible Officer: Lorraine Green, Manager Economic and Community Development

Report prepared by: Lorraine Green, Manager Economic and Community Development

1 PURPOSE OF REPORT

To provide Council with the proposed process for the development of Council's Disability Discrimination Access Policy and Action Plan 2015-2020.

2 INTRODUCTION/BACKGROUND

The Commonwealth Disability Discrimination Act (1992) makes it unlawful to discriminate, in the provision of goods, services or facilities, against people on the basis that they have, or may

have, a disability.

The Act states that an organisation may develop an Action Plan to eliminate discriminatory practices and the Australian Local Government Association recommends Councils develop an Action Plan as the best way to manage the range of issues involved.

Council resolved at its December 16th 2002 meeting to appoint a Special Committee of Council, under Section 24 of the Local Government Act, to undertake the development of Council's Disability Discrimination Action Plan. The Committee worked across 2003-2004 to develop Council's Disability Discrimination Access Policy and Action Plan 2005-2010. This policy and plan was adopted at Council's April 4th 2005 Council Meeting.

Council Officers have progressively worked on implementing the strategies in the plan in order to achieve the desired goals. Council's Access Policy and Action Plan 2005-2010 with a current status report against the plan's goals, is held as an Attachment.

The Way Forward:

It is proposed that the Disability Discrimination Action Committee be reinstated with the terms of reference for the committee being:

- i) To review the current Access Policy and provide advice to Council on any changes recommended to the Policy.
- ii) To assist Council with the development and implementation of a DDA Access Action Plan for 2015-2020 by overseeing the six key steps of an Action Plan as outlined under the *Disability Discrimination Act (1992)*, being:
 1. The review of current Council practices and facilities with a view to identify any discriminatory practices
 2. The development of strategies to eliminate discriminatory practices
 3. The setting of goals and targets and associated time frames
 4. The allocation of responsibility for implementation
 5. The promotion of the Plan to current and potential customers, Councillors and staff
 6. The establishment of evaluation mechanisms

It is proposed that the Committee comprise:

- Two Northern Midlands residents with disabilities
- Two representatives of Disability Specialists Organisations
- A Councillor
- Manager Economic and Community Development
- Manager Corporate Services or Unit delegate
- Manager Planning and Development or Unit delegate.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "*Volume 1 – Mapping Our Directions*" goals have relevance to this issue: 3.2. Health "To develop the health and well-being of Northern Midlands communities."

4 POLICY IMPLICATIONS

It is proposed that Council's Access Policy be reviewed and updated as required.

5 STATUTORY REQUIREMENTS

The Commonwealth Disability Discrimination Act (1992) makes it unlawful to discriminate, in the provision of goods, services or facilities, against people on the basis that they have, or may have, a disability.

6 FINANCIAL IMPLICATIONS

The recommended strategies in Council's Disability Discrimination Access Policy and Action Plan 2015-2020 will be costed and presented to Council.

7 RISK ISSUES

Developing and implementing a DDA Action Plan is a proactive way for Council to address disability discrimination issues in the Northern Midlands. There are two key benefits in taking this positive approach:

- i) Eliminate discrimination which will:
 - Minimise Council's liability under the Disability Discrimination Act (1992);
 - Provide people with a disability with the opportunity to make an economic and social contribution to the local community;
 - Improve the quality of our customer service through focussed, action orientated customer consultation
- ii) Avoid complaints being lodged with the Human Rights and Equal Opportunity Commission. These may develop into expensive and time-consuming matters.

8 CONSULTATION WITH STATE GOVERNMENT

Tasmanian Health Organisation North within the Department of Health and Human Services will be consulted during the review of the Access Policy and development of the Access Action Plan.

9 COMMUNITY CONSULTATION

Extensive community consultation underpinned the development of the Disability Discrimination Access Action Plan 2005-2010 and will also underpin the development of the 2015-2020 Action Plan.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either endorse or not endorse the proposed process for the development of the 2015-2020 Access Action Plan.

11 OFFICER'S COMMENTS/CONCLUSION

Developing and implementing a DDA Action Plan is a proactive way for Council to address disability discrimination issues in the Northern Midlands.

MINUTES – ORDINARY MEETING

18 MAY 2015



12 ATTACHMENTS

- 12.1 Council's Access Policy and Action Plan 2005-2010 with a current status report against the plan's goals

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council endorse the proposed process for the development of Council's Disability Discrimination Access Policy and Action Plan 2015-2020.

DECISION

Cr Adams/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Knowles/Cr Calvert

That Council endorse the proposed process for the development of Council's Disability Discrimination Access Policy and Action Plan 2015-2020.

Carried unanimously

122/15 PROPOSED CONSTRUCTION OF A BOAT RAMP AT MACQUARIE STREET, CRESSY

Responsible Officer: Wayne Chellis; Works & Infrastructure Manager

Report prepared by: Wayne Chellis; Works & Infrastructure Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek resolution from Council in relation to the proposed construction of a boat ramp at Macquarie Street, Cressy.

2 INTRODUCTION

A report was tabled at the 9 December 2013 Council Meeting (min. ref. 347/13) at which time council resolved that the establishment of a boat ramp with the retention of the concrete weir be investigated.

The previous report regarding the construction of the boat ramp also involved the removal of the weir; documentation relating to the removal of the weir (with the exception of David Cookson's risk assessment) has been removed from this report.

3 BACKGROUND

Part of the background information in relation to the proposed construction of the boat ramp and removal of weir is in the previous report which is included in attachments.

Construction of Boat Ramp with Retention of Weir

Further to council's decision on 9 December 2013, Burbury Consulting was engaged to undertake an assessment and provide Council with a report, listed in attachments, on the proposal to construct a boat ramp at Macquarie Street, Cressy.

Within the report a number of operational constraints and risk concerns were identified as follows:

- The site is highly susceptible to water level changes due to the upstream river convergences/ catchment and the weir.
- The design of launch ramps for variable water levels and flows will introduce safe access for higher river currents; however, will cause difficulty with site space for designing variable grade ramps.
- A higher rainfall of 30-60mm coincides with a multiple of 10 increases in average river flows.
- The turning head and existing public land, including the pump house will restrict launching and retrieving of vessels and parking during usage. Therefore the purchase or lease of land would be required to construct the boat ramp and provide parking for a maximum of 3 cars and trailers.
- Ramp restrictions would be required to include vessel size, maximum parking, and non usage of ramp in certain river flows.
- The downstream weir presents a navigation constraint and risk issues around manoeuvring on and off the boat ramp during river flows and loss of propulsion. The writer advises there are a number of installations required that would reduce the risk, all of which would add to the capital cost and ongoing maintenance.

4 FINANCIAL IMPLICATIONS

Marine and Safety Tasmania (MAST) have previously advised: *"MAST does not consider the site suitable for a ramp"* and *"MAST advises that funding for a ramp cannot be considered"*. It therefore appears that Council would need to fully fund the construction of the boat ramp and improvements to the car parking area, which may include the relocation of the existing stormwater pipes.

Estimate of cost provided by Burbury Consulting is \$108,450 however the writer advises that there are a number of items required that are not included in the Burbury Consulting report. The true cost will not be known until tenders are received for all works to be completed as specified.

It should be noted that the Lake Leake boat ramp tender which is a much simpler design, however included a jetty was \$195,000 and the estimate of cost to construct the boat ramp pontoon was \$60,000.

5 RISK ISSUES

5.1 Risk Management

The Burbury Consulting report advises that it should be highlighted that the weir represents a significant navigation and safety risk to the site and introduction of regular vessels to the river.

The writer advises that officers have a duty of care to be impartial and to report on and address all safety concerns that may arise from the building of new and the upgrading of existing infrastructure irrespective of whether or not Council owns the assets. Council officers are also required to consult with and seek the views of other agencies that may be affected directly, or indirectly, by the construction of an asset. Council may be held liable for supporting the construction of an asset that provides access to an area that is considered unsafe for public use which has the potential to result in an insurance claim.

Recognition of a safety concern and the installation of warning signage doesn't always absolve Council from liability. Furthermore, the installation of signs, etc recognising there is a safety concern has at times worked in favour of claimants when making insurance claims. Council does, however, at times, accept such risk for the overall good of the community.

5.2 Risk Assessments

5.2.1 Removal of the Weir

Mr David Cookson C.P.M.S.I.A. was contracted to undertake a risk assessment and was requested to *identify potential problems with the removal of the Cressy weir and establish a boat ramp*, at the eastern end of Macquarie Street, Cressy.

Mr Cookson concluded:

My conclusion is that Council is not in a position to approve the development / building of a boat ramp because they do not control the area and other government departments have authority. The weir is owned and maintained by TasWater, Council should request TasWater that appropriate warning signage should be placed on both banks of the river warning boats and people of the submerged hazard and to keep more than 4 meters away etc.

The following are my recommendations

- 1/ Council write to TasWater asking them to consider establishing appropriate signage at the weir.*
- 2/ If TasWater do not respond Council consider placing signage to assist the public*
- 3/ Council place appropriate signage at the end of Macquarie Street outlining appropriate rules and identifying the hazards for small boats using the area*
- 4/ Council do not proceed with construction of a boat ramp due to an inappropriate layout for parking and the turning of vehicles with trailers.*

Action Taken

- 1/ Council installed appropriate signage as recommended by Mr Cookson.*

5.2.2 Retention of the Weir

Council's Safety Coordinator, Michael Higginson, was requested to undertake a risk assessment of the proposal to construct a Boat Ramp and supporting infrastructure

on Brumby's Creek at Cressy.

Mr Higginson expressed serious reservations with the proposal of a boat ramp being constructed within 50 metres of a weir.

He noted that,

- even for experienced operators, there is the potential for mechanical failure; and
- the boat ramp would attract inexperienced persons to the area to fish, swim, launch and retrieve vessels.

The fluctuating water levels in the creek would add to the potential risk of persons and water craft being swept towards/over or being caught in the weir.

Mr Higginson's report is attached.

6 CONSULTATION

Council staff have approached a number of partner agencies including Marine & Safety Tasmania, Inland Fisheries Services, Ben Lomond Water, Hydro Tasmania and the Bureau of Meteorology in regard to this matter all of which have been met with a negative response, citing their reasons for not wishing to progress this matter; affected property owners have also been consulted. Since December 2012, two applications seeking a grant to construct a boat ramp at Cressy have been submitted to Marine & Safety Tasmania, both of which have been refused.

A risk assessment was conducted by Mr Cookson and tabled at the 23 October meeting of the Cressy Local District Committee; the Committee requested Council to seek out ways to address the issues raised in the risk assessment.

A further risk assessment has been undertaken by Council's Work Health & Safety Officer.

6.1 GENERAL CONSULTATION

6.1.1 Inland Fisheries Service (IFS)

The Inland Fisheries Service was advised of the request by the Cressy Local District Committee to construct a boat ramp at Macquarie Street, Cressy. Mr Neil Morrow agreed to meet with Council representatives, however, raised the following concerns in regard to the proposal and did not support the construction of the boat ramp:

"As discussed the IFS has the following concerns with this proposal.

- *The site is restricted in size and is inadequate for turning and reversing of boats and trailers and parking.*
- *The river is restricted to a 5 knot speed limit which is appropriate for the vessels described above*
- *Any increase in traffic as a result of facility improvement would very likely lead to conflict between future and existing users and open up the potential for illegal and antisocial activity*
- *The impact of boating on existing recreational use including fishing would need to be carefully considered. The Macquarie River is currently the 5th most popular river fishery in Tasmania with over 1500 anglers fishing here each*

season. It is likely that impacts may extend to Brumbys Creek which is the 3rd most popular river fishery with 2270 anglers per season.

- The IFS has invested heavily in providing foot access to the river for angling. An increase in boat based anglers can impact on the shore based fishing experience
- The lower Macquarie is a major attraction for visiting anglers and a number of local trout guiding businesses. Any increase in boating for purposes other than passive recreation could impact adversely on tourism and employment.
- Safety issues associated with the in stream weir approximately 50m downstream from the proposed development
- Dramatic and frequent fluctuations in water flow and level change the nature of the river and pose a risk to safe navigation for vessels other than those currently provided for

“Based on the above the IFS concludes that the existing area in its present condition is suitable for launching of small car toppers, inflatables and canoes and is consistent with current and future use of the Macquarie River between Brumbys Creek and Woolmer’s Bridge and therefore would not support the proposal. Consultation with a number of existing users including people who use the type of vessels described above support the IFS position.”

6.1.2 Marine and Safety Tasmania (MAST)

In November 2012 Council’s wrote to MAST as follows:

“At a recent meeting of Council, a recommendation from the Cressy Local District Committee for a formal application to be submitted to MAST for the re-instatement of the boat ramp at Cressy was endorsed.

“The need for a boat ramp at Cressy is strongly supported by the local community with their passion for fishing being displayed by their on-going commitment towards the annual Tasmanian Trout Expo and in particular it would assist the increasing number of boating enthusiasts who wish to access this section of the Macquarie River.

“For your information, the future of the weir at Cressy is being assessed and its possible removal will no doubt improve general safety for boat owners.

“Please note that your Mr Peter Hopkins has inspected the boat ramp site (end of Macquarie St) and I ask that you liaise with him about the matter.

“Your favourable consideration to fund this proposal is sought and if you require any further information, please contact me.”

On 18 December 2012 Peter Hopkins, MAST’s Manager for Recreational Boating provided the following response to Council’s request:

“... MAST has looked at the site previously with Mr Jonathan Galbraith from Council and advice given to him was that MAST does not consider the site suitable for a ramp.

“The river also has the tendency to be reasonably shallow at certain times of the year which would create dangerous navigational issues.

“MAST advises that funding for a ramp cannot be considered.”

I suggest you include the complete documents as attachments.

6.2 CONSULTATION: SPECIFIC TO RETENTION OF THE WEIR

6.2.1 Mr Bassett, Cressy

Mr Bassett has raised concerns previously and in his latest correspondence dated 9 October 2014 to Council, he specifically refers to the following concerns in relation to the Cressy Boat Ramp proposal:

- Lack of a coherent plan
- Role of the Council advisor
- Legal risk to Council
- Detriment to present users
- Inadequate parking
- Weir removal
- Control of boats
- Rubbish/toilet facilities.

7 OFFICER'S COMMENTS

In regard to public safety, cognisance should be taken of:

- a) the opinion of Marine and Safety Tasmania (MAST) is that *the tendency to be reasonably shallow at certain times of the year which would create dangerous navigational issues* and further that they would not consider funding a boat ramp.
- b) the risks identified in Burbury the Consulting report and the risk assessments conducted by Mr Higginson.

Direction is sought from Council as to whether to pursue the establishment of a boat ramp and retaining of the weir at Macquarie Street, Cressy.

It should be noted that, in the event that Council wish to proceed with the construction of a boat ramp at Cressy, Council would need to:

- a) Gain the support of the Inland Fisheries Service (IFS) Hydro Tasmania, Marine and Safety Tasmania (MAST); and one of the property owners Mr Bassett all of whom have previously not been in favour of the project;
- b) Undertake a further analysis of river current and impact on proposed structure on variable river conditions.
- c) Construct a management plan for maintaining control of usage (i.e. closing during high water levels and parking).
- d) Engage Burbury Consulting to advance the plans and provide full details and specifications to enable tenders to be called and further to that supervise the construction of the boat ramp
- e) Council should also recognise that the cost estimate of \$108,450 provided by Burbury Consulting does not take into account the following:
 - Relocation of the storm water pipes to the river.

MINUTES – ORDINARY MEETING

18 MAY 2015



- Reconstruction and gravelling of the turning circle.
- The provision of solar lights or barriers to reduce the risk of a boat going over the weir.
- Geotechnical assessment /survey and information required prior to constructing the boat ramp estimated to be \$10,000.
- Environmental management controls for construction of the boat ramp.

8 ATTACHMENTS

- 8.1 Risk Assessment – Mr M Higginson
- 8.2 Burbury Consulting Report and plans
- 8.3 Previous Report to Council

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council officer's do not pursue the establishment of a boat ramp at Macquarie Street, Cressy due to the risks associated with the construction of the boat ramp and increased usage.

DECISION

Cr Calvert/Cr Goninon

That Council officer's do not pursue the establishment of a boat ramp at Macquarie Street, Cressy due to the risks associated with the construction of the boat ramp and increased usage.

Carried unanimously

123/15

ROSS LOCAL DISTRICT COMMITTEE MEMBERSHIP

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is to notify Councillors and seek ratification of a new member of the Ross Local District Committee for the 2014-2016 term.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has 7 local district committees throughout the municipality. The purpose of the committees is to:

- Provide a focal point for information to and from Council;
- Identify and prioritise local needs; and
- Provide advice and feedback on Council wide and local decisions.

MINUTES – ORDINARY MEETING

18 MAY 2015



The membership of the Ross Local District Committee is limited to 9 members. Each Committee is appointed one Councillor as the Council representative. The term of membership is 2 years.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” goals have relevance to this issue:

- e.g. 1.3 – Community Dialogue

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

Each committee is formed as a special committee of Council pursuant to section 24 of the *Local Government Act 1993*. Pursuant to section 24(3) of the *Local Government Act 1993* the Council is to determine the procedures relating to meetings of a special committee.

At present, pursuant to the current MOUs local district committee meetings are to be held in accordance with the *Local Government (Meeting Procedures) Regulations 2005*.

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Positions on the Ross Local District Committee were advertised in October 2014. 8 nominations have been received to date and ratified by Council, being:

1. Mr Keith Draper
2. Mr Allan Cameron
3. Mr Terence Jacobson
4. Mrs Jill Bennett
5. Mr Herbert Johnson
6. Mrs Debra Cadogan-Cowper
7. Mrs Fiona Doe
8. Mr Arthur Thorpe

There remains one vacancy on the committee.

MINUTES – ORDINARY MEETING

18 MAY 2015



Mrs Christine Robinson of Ross attended the Ross Local District Committee meeting on 21 April 2015. Subsequent to that meeting she submitted a nomination form to join the committee.

10 OPTIONS FOR COUNCIL TO CONSIDER

To accept the late nomination for membership of the Ross Local District Committee for the term from November 2014-November 2016.

RECOMMENDATION

That Council accept Mrs Christine Robinson as a member of the Ross Local District Committee.

DECISION

Cr Goninon/Cr Polley

That Council accept Mrs Christine Robinson as a member of the Ross Local District Committee.

Carried unanimously

124/15 NORTHERN MIDLANDS COUNCIL LOCAL DISTRICT COMMITTEES – MEMORANDUM OF UNDERSTANDING

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is to provide Council with a revised Memorandum of Understanding for the 7 local district committees of the Northern Midlands Council, for approval.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has 7 local district committees, one for each major township in the municipality. They are:

- Avoca, Royal George & Rossarden Local District Committee (meeting bi-monthly);
- Campbell Town District Forum (meeting monthly);
- Cressy Local District Committee (meeting bi-monthly);
- Evandale Advisory Committee (meeting monthly);
- Longford Local District Committee (meeting monthly);
- Perth Local District Committee (meeting monthly); and
- Ross Local District Committee (meeting monthly).

Each committee is a special committee of Council created pursuant to section 24 of the *Local Government Act 1993*.

The purpose of the committees is to act as a focal point between Council and the Community, identifying local needs and providing feedback to Council on decisions.

The Committees are all of varying ages. Some have been in place since 1994, others have been

MINUTES – ORDINARY MEETING

18 MAY 2015



formed in more recent years.

The relationship between the Northern Midlands Council and each committee is governed pursuant to a Memorandum of Understanding (MOU). The purpose of the MOU is to:

- set the purpose, roles and responsibilities of the committee; and
- provide guidelines in respect to membership and meeting procedures.

At present, the term of membership for the committees is two (2) years. However, each committee is to hold an Annual General Meeting every year (except Evandale Advisory Committee which has amended its MOU to make the General Meeting bi-annually). The MOU is generally reviewed at the Annual General Meeting and amendments are proposed. As such, the MOU for each committee is different as they have slowly changed and evolved on an individual basis over time. As a result, there lacks consistency between the 7 committees.

It has been some time since the Memorandum of Understanding for all committees has had a thorough review by Council officers.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- Part 1 – Governance
 - 1.1 - Governance
 - 1.3 - Community Dialogue
 - 1.4 – Community Agendas

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

Each committee is formed as a special committee of Council pursuant to section 24 of the *Local Government Act 1993*. Pursuant to section 24(3) of the *Local Government Act 1993* the Council is to determine the procedures relating to meetings of a special committee.

At present, pursuant to the current MOUs local district committee meetings are to be held in accordance with the *Local Government (Meeting Procedures) Regulations 2005*.

6 FINANCIAL IMPLICATIONS

The financial implication for Council in respect to the local district committees is the time dedicated by each officer to each committee, plus travel and administrative costs.

Combined annual cost of committees per year:

Council officer time (including on costs):	\$ 28,476.36
Council Manager time (including on costs):	\$ 8,486.67
Travel costs:	\$ 2,105.28

MINUTES – ORDINARY MEETING

18 MAY 2015



Stationary:	\$ 420.00
Advertising:	\$ 875.00
End of year functions:	\$ 2,215.00
ESTIMATED TOTAL COST PER YEAR:	\$ 42,578.31

The calculation of time spent by Council Officers on each committee per month is comprised of preparation of Agendas and Minutes, travelling to and from meetings, attending meetings and actioning requests from meetings, as well as other miscellaneous enquiries received throughout the month between meetings.

It is important to note that it is expected the advertising costs will decrease if the draft MOU is approved, bringing the term of each committee in line, which means that advertising will only need to occur once every two years for all seven committees.

7 RISK ISSUES

The members of the local district committees do not receive any formal training, in particular in respect to the *Local Government (Meeting Procedures) Regulations 2005*. It has been identified that binding the committees to legislation, without providing formal training places an unrealistic expectation on the committee. On this basis, the revised MOU outlines the specific requirements for the meetings, to avoid confusion.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

All 7 committees have been asked for their contribution and suggested amendments to the MOUs at their most recent AGMs. Several suggestions have been received including:

- the number of members per committee be capped at 10;
- there be a minimum number of members identified for each committee;
- all committees run for the same period, eg from 1 July 2015 to 30 June 2017;
- the requirement for an Annual General Meeting be removed, and a General Meeting be held bi-annually, at the commencement of the new term of membership.

10 OPTIONS FOR COUNCIL TO CONSIDER

- To review the attached draft Memorandum of Understanding and if accepted refer to the Local District Committees for acceptance; or
- Propose further changes to the draft Memorandum of Understanding.

11 OFFICER'S COMMENTS/CONCLUSION

A thorough review of the MOU for all the local district committees had not been conducted for some time. As a result of consultation with the committee members, as well as observation of the running of the committees it was identified that a review and update of the MOU was required. The primary issues which have been identified are:

- The term of membership for each committee is two years. Therefore, the need for an

annual general meeting is considered by a majority of committees as unnecessary. Legislation does not require a special committee of Council to have an annual general meeting.

- Moving the terms for the committees to all fall due at the same time will significantly reduce the time and cost involved in advertising vacancies and holding the General Meetings.
- Properly identifying the meeting procedures in the MOU reduces the onus on the Chairperson to be compliant with the *Local Government (Meeting Procedures) Regulations 2005* without having received formal training.
- Capping the membership, and providing a minimum number of participants allows for uniformity between all committees. Setting the meeting quorum amount in the MOU has also been important in ensuring sufficient numbers are present to hold a meeting.

12 ATTACHMENTS

12.1 Draft Memorandum of Understanding

12.2 Memorandum of Understanding – Avoca, Royal George & Rossarden Local District Committee

12.3 Memorandum of Understanding – Campbell Town District Forum

12.4 Memorandum of Understanding – Cressy Local District Committee

12.5 Memorandum of Understanding – Evandale Advisory Committee

12.6 Memorandum of Understanding – Longford Local District Committee

12.7 Memorandum of Understanding – Perth Local District Committee

12.7 Memorandum of Understanding – Ross Local District Committee

RECOMMENDATION 1

That the matter be discussed by Council.

RECOMMENDATION 2

That Council endorse the draft Memorandum of Understanding to apply to all 7 local district committees and the Memorandum of Understanding be circulated to all 7 committees for their approval.

DECISION

Cr Goninon/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Calvert/Cr Polley

That

- i) Council endorse the draft Memorandum of Understanding to apply to all 7 local district committees and the Memorandum of Understanding be circulated to all 7 committees for their approval; and
- ii) Council officers enter into discussion with the Committees and recommend that they consider holding the minimum of 6 meetings per year at which council resources/ secretarial assistance is to be provided.

Carried unanimously

MINUTES – ORDINARY MEETING

18 MAY 2015



125/15 GLENORCHY CITY COUNCIL RE: COUNCIL REFORM

Responsible Officer: Maree Bricknell, Acting General Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's position in respect to a request by Mayor Kristie Johnston of Glenorchy City Council to work with it on exploring potential for mutually beneficial reform initiatives.

2 INTRODUCTION/BACKGROUND

On 24 April 2015 Mayor Downie received a letter from Mayor Johnston of the Glenorchy City Council to identify if Council was willing to engage in reform dialogue. The letter is attached to this report.

The request has arisen as a result of the presentation made by the Minister for Planning and Local Government, Peter Gutwein MP on the subject in February 2015.

Subsequent to Mayor Johnston's letter, Northern Midlands Council has attended a LGAT general meeting with presentations on the amalgamation issue. Council has also commenced a benchmarking exercise with Meander Valley, West Tamar and George Town councils.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to this issue:

- Part 1 – Governance
 - 1.1 – Governance
 - 1.6 – Risk Management
 - 1.8 – Regional / State relations
- Part 2 – The Local Economy
 - 2.1 – Long Term Economic Development

4 POLICY IMPLICATIONS

History shows that Council policy has been to work with neighbouring northern municipal areas.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Not applicable at this stage.

7 RISK ISSUES

Good relationships between municipal areas is important for reputational risk.

8 CONSULTATION WITH STATE GOVERNMENT

The current interest in the amalgamation issue is due to the Treasurer's presentation offering Councils a financial incentive for voluntary local government reform.

9 COMMUNITY CONSULTATION

There has been no widespread survey at this stage within Northern Midlands, but the topic has been given wide spread media attention of late.

10 OPTIONS FOR COUNCIL TO CONSIDER

There are the following options for Council to consider:

- a) Proceed with discussion with Glenorchy City Council regarding the topic of Local Government reform initiatives; or
- b) Council defer any action on this request until after it completes its current benchmarking project; or
- c) Council take no action on exploring reform options with Glenorchy City Council.

11 OFFICER'S COMMENTS/CONCLUSION

Open and frank discussion with other Councils may be beneficial for all, and uncover possible opportunities, however it has been Council policy to work with neighbouring councils where possible.

12 ATTACHMENTS

12.1 Letter from Mayor Johnston, Glenorchy City Council, dated 23 April 2015.

RECOMMENDATION 1

That the matter be discussed by Council.

RECOMMENDATION 2

That Council defer any action on this request from Glenorchy City Council awaiting the outcome of current benchmarking project with neighbouring councils.

DECISION

Cr Polley/Cr Gordon

That Council defer any action on this request from Glenorchy City Council awaiting the outcome of current benchmarking project with neighbouring councils.

Carried unanimously

MINUTES – ORDINARY MEETING

18 MAY 2015



126/15 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) 2015 LOCAL GOVERNMENT CONFERENCE

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

This report considers the attendance of Councillors at Local Government Week, including Australian Centre for Excellence - Research Symposium on 21 July 2015; and the Local Government Association of Tasmania (LGAT) Annual General Meeting, General Meeting and 2015 Local Government Conference on 22 to 24 July 2015 at Inveresk, Launceston.

2 INTRODUCTION/BACKGROUND

For 2015, the LGAT Conference is being branded as part of a Local Government Week and will be held in Launceston the week of the 19th - 24th July.

- On the 19th a session will be held which will focus around community development as a continuation of the Tasmanian Medicare Local partnership.
- On Tuesday 21st, the Australian Centre for Excellence in Local Government will be conducting a researchers forum – presenting findings from academic and practitioner local government researchers.
- The General Meeting will be on the Wednesday at which the Minister will speak and participate in a Q&A; and
- The conference proper will be held on the Thursday and Friday. The Theme of the Conference for 2015 is “Big Thinking”.

In conjunction with the LGAT conference the Australian Centre for Excellence is running the 2015 Local Government Research Symposium on 21 July, at the Tramsheds, Launceston.

The Annual General Meeting is to be followed by the General Meeting, in accordance with the Rules of the Association, the meetings are to be held at Inveresk, Launceston on Wednesday, 22 July 2015, commencing at 11.00 am. The 2015 Local Government Conference is to follow on 23 and 24 July 2015.

2015 Local Government Research Symposium

The Research Symposium is a great opportunity for Local Government practitioners, academics and elected members to either showcase research and best practice that they have undertaken or to hear about the new research findings and emerging practice arising elsewhere.

Tuesday 21 July, 9.00am - 4.30pm at The Tramsheds Function Centre in Launceston.

This research symposium for local government practitioners, academics and elected members is being organised by the Australian Centre of Excellence for Local Government (ACELG) in partnership with the Local Government Association of Tasmania (LGAT).

The symposium will include formal and informal sessions and workshops intended to:

MINUTES – ORDINARY MEETING

18 MAY 2015



- *Showcase examples of current local government research and practice which relate to key policy issues for Tasmania and Australia.*
- *Provide opportunities for local government practitioners to share information and outcomes of their research projects, and*
- *Discuss the implications of research for local government policy and practice.*

For more information call or email Jessie Lymn on (02) 9514 8223, jessie.lymn@acelg.org.au.

The symposium is being held in conjunction with the 2015 Local Government Association of Tasmania Conference (22-24 July in Launceston).

Registration of \$50 includes morning and afternoon tea, lunch and associated materials.

A program will be available in May 2015.

3 STRATEGIC PLAN

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, “*Volume 1 – Mapping Our Direction*”, 1.8 Regional/ State/ Federal/ International Relations are applicable to this report.

4 FINANCIAL IMPLICATIONS

In accordance with the Councillors Allowances, Travelling and Other Expenses Policy it was agreed that \$6,000 be allocated towards the LGAT Conference to enable Councillors to attend. The Conference Program and Registration Form for the AGM and Conference are not yet available; however, the cost of full registration in 2014 was \$750. Registration for the Research Symposium is \$50.

4 POLICY IMPLICATIONS

Council’s Policy 4 - *Councillors Allowances, Travelling & Other Expenses* makes provision for the attendance of Councillors at conferences.

5 STATUTORY REQUIREMENTS

Not applicable

6 RISK ISSUES

It is important that Councillors and senior staff keep abreast of current issues in Local Government.

7 CONSULTATION

Not applicable.

8 OPTIONS FOR COUNCIL TO CONSIDER

Council authorise or not authorise delegates to attend the Local Government Association of Tasmania (LGAT) Annual General Meeting, General Meeting and Conference from 22 to 24 July.

MINUTES – ORDINARY MEETING

18 MAY 2015



9 ATTACHMENTS

- 9.1 LGAT Conference Program – Draft
- 9.2 Email from LGAT dated 12 May 2015.

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council

- A) authorise the attendance of ... at the LGAT AGM and General Meeting to be held in Launceston on Wednesday, 22 July 2015.
- B) authorise the attendance of ... at the LGAT AGM, General Meeting and Conference to be held in Launceston from 22 to 24 July 2015.

DECISION

Cr Goss/Cr Gordon

That Council

- A) authorise the attendance of

- i) Mayor Downie
- ii) Cr Knowles
- iii) Cr Adams

at the LGAT AGM and General Meeting to be held in Launceston on Wednesday, 22 July 2015.

- B) authorise the attendance of

- i) Cr Adams

at the LGAT AGM, General Meeting and Conference to be held in Launceston from 22 to 24 July 2015.

Carried unanimously

127/15 ASSEMBLY OF LOCAL GOVERNMENT (ALGA): 2015 NATIONAL GENERAL ASSEMBLY & FINANCIAL ASSISTANCE GRANTS (FAGs)

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is to

- 1.1 enable Council to consider its motions submitted to the 2015 National General Assembly of Local Government (ALGA) to be held in Canberra from 14 to 17 June 2015. The Program theme for the 2015 National General Assembly of Local Government is “Closest to the Community: Local Government in the Federation”; and.
- 1.2 inform Council in relation to the Financial Assistance Grants to Local Government and the

stance of ALGA and LGAT thereto.

2 INTRODUCTION/BACKGROUND

2.1 ALGA Conference

The President of ALGA has called on Councils to put forward motions to be considered at the conference.

Council will recall that it resolved in March 2015 as follows:

Cr Adams/Cr Goss

That Council

- ii) submit the following motions for consideration at the ALGA conference*
 - a) the General Manager be authorised to contact the City of Clarence to explore the presentation of a joint motion on the matter of the recovery of outstanding rates on commonwealth land;*
 - b) Recognition of local government in the constitution; and*
 - c) Roles of local government.*

Carried unanimously

The wording of the three motions proposed by Council is:

Motion 1:

“That the Australian local Government Association (ALGA) make representations to the relevant Australian Government Ministers requesting that the Minister enforce the requirements of the Commonwealth Airport leases in respect to airport lessees making the as levied rate equivalent payments as required under Clauses 26.1 and 26.2 of the airport leases.”

Motion 2:

That the Australian Local Government Association (ALGA) make representation to the Prime Minister requesting a referendum to facilitate the recognition of local government in the Australian Constitution.

Motion 3:

That the Australian Local Government Association (ALGA) make representation to the relevant Australian Government Ministers seeking support for the development of a consistent basis for determining whether a particular function is best carried out by Local, State or Federal Government.

2.2 Financial Assistance Grants (FAGs)

ALGA and Local Government are seeking to restore indexation to the Financial Assistance Grants (FAGs) from the Commonwealth Government, to this end, the President of ALGA has written to local members of Parliament to draw to their attention the impact on the electorate.

These untied grants are a vital part of Local Government’s revenue base, allowing the provision and maintenance of community infrastructure such as local roads, swimming pools and libraries. However, the Commonwealth Government’s 2014 Budget decision to freeze indexation for this critical funding source will result in a permanent base reduction

MINUTES – ORDINARY MEETING

18 MAY 2015



of about 13% once the freeze ends.

ALGA advises that the thirteen councils within the electorate of Lyons will receive combined FAGs payments of \$30,927,960 from the Australian Government this financial year. However, if all councils feel the full impact of the indexation freeze, they could see an electorate wide loss of up to \$12,061,904 by the time the freeze ends in 2017/18.

In relation to the Northern Midlands Council the impact of this freeze could be significant, with council receiving \$3,625,091 in FAGs payments this financial year, with the full impact of the freeze being felt in the final year of the freeze, calculations indicate that FAGs payments could be reduced by as much as \$1,413,785.

The impacts of the freeze would therefore undoubtedly have considerable impact on the ability of Council to continue to deliver quality services to ratepayers and maintain infrastructure.

Mayor Downie has written the following letter to the Federal Member for Lyons, Mr Eric Hutchinson MP, in relation to the freeze of the FAGs:

"As you would be aware indexation of the Financial Assistance Grants from the Commonwealth Government have been frozen.

"Financial Assistance Grants are a vital part of Local Government's revenue base, allowing the provision and maintenance of community infrastructure such as local roads, swimming pools and community parks and gardens.

"Council acknowledges that the Federal Government is endeavouring to repair its budget situation but believes the reduction in grants by no indexation over the freeze period will greatly impact the ability of Councils to provide services at the local level. It especially impacts on rural disadvantaged municipal areas that receive a greater proportion of their annual revenue from grant funding due to their disadvantaged situation.

"The impact on the Northern Midlands Council as a result of the freezing of the Financial Assistance Grants is significant, and by the final year of the freeze it has been calculated by the Local Government Association of Tasmania and the Australian Local Government Association, that the Northern Midlands will have lost as much as \$1,413,785.49.

"This loss places the following services and infrastructure at risk for the Northern Midlands Council:

- *Reduction in funding for road, stormwater and flood levee asset renewals;*
- *Service level reductions in parks, reserves, public buildings, youth programs, tourism projects, economic development and regional body subscriptions; and*
- *Reduced out of hours services including animal control, and emergency response.*

"The ultimate result is most likely to result in rate increases to the rate payers of the Northern Midlands Council."

3 STRATEGIC PLAN 2007-2017

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which and Council operates. The goals identified in, *"Volume 1 – Mapping Our Direction", Part 1a Governance* are applicable to this report.

MINUTES – ORDINARY MEETING

18 MAY 2015



4 POLICY IMPLICATIONS

Not applicable.

5 STATUTORY REQUIREMENTS

In relation to Motion 1: there are no legislative requirements for occupiers of commonwealth land to pay municipal rates.

6 FINANCIAL IMPLICATIONS

In relation to

- Motion 1: rate equivalent payments from Commonwealth leases is a significant component of Council's revenue.
- FAGs: the impact on the Northern Midlands Council as a result of the freezing of the Financial Assistance Grants is significant, and by the final year of the freeze it has been calculated by the Local Government Association of Tasmania and the Australian Local Government Association, that the Northern Midlands will have lost as much as \$1,413,785.49.

7 RISK ISSUES

Not apparent.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Council has had significant consultation of issues associated with motions submitted to ALGA.

10 OPTIONS FOR COUNCIL TO CONSIDER

Not applicable.

11 OFFICER'S COMMENTS

11.1 ALGA Conference

Council has been in consultation with the Clarence City Council and the Australian Mayoral Aviation Council (AMAC) in regard to a suitably worded motion in respect of leased commonwealth land rating for submission to the ALGA conference. Clarence City Council has resolved to second and support the motion.

11.2 Financial Assistance Grants (FAGs)

ALGA has written to local Members of Parliament drawing attention to the impact of the freeze of FAGs on the electorate.

MINUTES – ORDINARY MEETING

18 MAY 2015



Council has also written to the Federal Member for Lyons, Mr Eric Hutchinson MP, seeking support for the Commonwealth Government to restore indexation to the Financial Assistance Grants (FAGs).

12 ATTACHMENTS

12.1 Copy of motions submitted.

12.2 Correspondence received from ALGA dated 16 April 2015.

RECOMMENDATION

That Council note the report; and

- i) endorse the motions submitted for consideration at the ALGA conference; and
- ii) in relation to the indexation of the Financial Assistance Grants (FAGs), note the correspondence forwarded to the Federal Member for Lyons, Mr Eric Hutchinson MP.

DECISION

Cr Goninon/Cr Adams

That Council note the report; and

- i) endorse the motions submitted for consideration at the ALGA conference; and
- ii) in relation to the indexation of the Financial Assistance Grants (FAGs), note the correspondence forwarded to the Federal Member for Lyons, Mr Eric Hutchinson MP.

Carried unanimously

128/15 STRATEGIC PLANNING PROJECTS – COSTS

Report prepared by: Duncan Payton, Planning & Development Manager

1 PURPOSE OF REPORT

This report seeks to provide an update in regard to estimates of costings for the proposed Land Use and Development Strategy and the Gateway and Perth Plan projects.

2 INTRODUCTION/BACKGROUND

At the 16 February 2015 meeting of Council a report was presented outlining the proposed preparation of a Launceston Gateway Precinct Master Plan seeking to capitalise on the strategic logistical advantages of the existing Translink industrial and commercial estate, adjacent to the Launceston Airport, Western Junction and the Midland Highway. Council resolved:

That:

- i) *management continue to seek stakeholder support for the Launceston Gateway Precinct Master Plan.*
- ii) *Council support the recommendation to the Northern Tasmania Development (NTD), Local Government Committee to identify the project as being of regional and state significance, having links to the Regional Futures Plan.*

MINUTES – ORDINARY MEETING

18 MAY 2015



iii) *an estimate of costs be identified for Council's consideration.*

A further report was presented at that meeting advocating the preparation of a comprehensive land use and development strategy to both fill the strategy void and provide planning and development direction for the Northern Midlands into the future. Council resolved:

That Council progress with costings for the Land Use and Development Strategy, and alternatively; TRANSlink, Perth, heavy industry and rural activities at Powranna Road, and that both options be brought back to Council for consideration.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" policies have relevance to this issue:

- 2.1 Long Term Economic Development
- 2.3 Business Support
- 4.6 Strategic Planning
- 4.7 Land Use Planning
- 4.14 Regional Planning

4 POLICY IMPLICATIONS

None applicable.

5 STATUTORY REQUIREMENTS

Use and development of land throughout the municipal area is regulated by the *Interim Planning Scheme 2013* pursuant to the *Land Use Planning and Approvals Act 1993* and must have regard to relevant strategic plans.

It is anticipated that the Gateway Master Plan will be incorporated into the Planning Scheme through the introduction of a Specific Area Plan.

Preparation of the Master Plan will have regard to the *Airports Act 1996* (Commonwealth), the *Rail Infrastructure Act 2007*, *Roads and Jetties Act 1935* and the *Highways Act 1951*.

6 FINANCIAL IMPLICATIONS

The financial impact of these proposed strategic planning documents is significant. On one hand Council is faced with substantial expenditure for the preparation of the plans, whilst on the other hand this is offset by the anticipated gains of a substantial boost in development on the municipal area in the short, medium and long term as a direct result of being ready for development and promoting the opportunities offered in the region.

Following the February meeting, a broad estimate of costs for the Land Use and Development Strategy was sought from an external consultant who has indicated that it could be done for \$200,000 but would be closer to \$300,000 if done well. This project could be broken down with individual townships expected to cost around \$30 - 40,000 and rural industry site identification and study around the same.

The consultant suggested that for a project of this size Council could hire a mid level planner for 12 months to do most of the work, with external input then required only for specialist components (eg. heritage, climate change, flooding, infrastructure).

The Gateway Precinct Master Plan will need to be dealt with separately given its regional significance. Following the February resolution of Council to continue to seek stakeholder support and to recognise the regional significance of the project, a stakeholder group including senior representatives from: Northern Midlands Council; Launceston City Council; Launceston Airport; State Growth; Regional Development Australia; Northern Tasmania Development; Tasmania Irrigation; Tas Rail and Tas Ports has been formed with all parties enthusiastic about the potential returns of the project.

Consistent with similar scale projects from some of the stakeholders, Gateway Precinct Master Planning Project will progress in three stages. Firstly, a market demand project will determine if it is realistic to pursue the matter further. A brief structure has been prepared and is currently being considered by the stakeholder group with the following proposed purpose statements:

Purpose

- Primary - to establish an evidence base to support development of a master plan for the precinct.
- Secondary – to inform decision-making by public or private entities about whether to proceed to full business case development for potential infrastructure, enterprise or other investments either at the precinct or at locations that might feed freight into or receive freight from it.

It is not unrealistic to expect that this demand assessment will cost around \$100,000 given the scope encompassing all types of freight, all capability to service it within and outside the precinct and the regulatory setting that may impact current and projected demand.

If the demand assessment reveals that substantial growth and development is realistic, the second stage of the project is preparation of the master plan and preferred options.

For the options to become reality, stage three is the preparation of the detailed business case to support applications at State and Federal level for government funding.

Each of stage two and three could also be expected to cost around \$100,000. Whilst funding contributions will be sought from Government and stakeholder partners, a significant contribution from the Northern Midlands Council, perhaps in the order of \$100,000 to 150,000 is likely to be required. More detailed estimates and partner contributions will be developed over the coming months.

7 RISK ISSUES

The greatest risk to Council is that a significant amount of money is spent on a series of strategic reports that are not of sufficient standard or lack empirical evidence to support the conclusions. Stringent and consistent oversight across the projects is required to ensure that standards are maintained, thus providing the greatest opportunity for enhanced development.

MINUTES – ORDINARY MEETING

18 MAY 2015



8 CONSULTATION WITH STATE GOVERNMENT

Government agencies, notably Stage Growth, have been involved from the outset. More detailed consultation with agencies will occur as the projects develop.

9 COMMUNITY CONSULTATION

Community consultation has not been undertaken at this time, although these projects have been identified through previous consultation exercises both by Council and the GLP project. Comprehensive community consultation will be provided throughout the projects.

10 OPTIONS FOR COUNCIL TO CONSIDER

Relevantly, at this time, Council could resolve to make provision for funding in ensuing financial periods or it could resolve to withhold funding.

The latter option would see these strategic projects being abandoned and substantial potential development opportunities lost to the area.

The preferred option is that funding allocations be made in this budget cycle with the understanding that additional allocations will be required in subsequent budget periods.

11 OFFICER'S COMMENTS/CONCLUSION

The strategic planning expectations before the Northern Midlands Council presently are substantial and come with significant cost attached.

This report principally addresses only the Strategic Land Use and Development Plan and the Gateway Precinct Plan.

Each of these plans can reasonably be expected to cost from \$200,000 to \$300,000. Whilst contributions will be sought from Government and other parties and the cost of the Strategic Plan can be offset by a number of smaller projects, Councils contribution will still be substantial and is likely to require an allocation from reserves rather than reliance on current revenue.

It is suggested that in this financial period, Council concentrate on the advancement of the Gateway Precinct Plan, the Perth Plan and the Rural Industry Planning Project and make budgetary provision in the order of \$150,000; \$40,000 and \$40,000 respectively.

RECOMMENDATION 1

That the report be discussed.

RECOMMENDATION 2

That Council provide for the following projects in the 2015/2016 budget:

- Gateway Precinct Plan - \$ 150,000;
- Perth Plan - \$ 40,000; and
- Rural Industry Planning Project - \$ 40,000.

MINUTES – ORDINARY MEETING

18 MAY 2015



DECISION

Cr Knowles/Cr Goss

That Council make a strategic planning provision of \$200,000 in the 2015/2016 draft budget.

Carried

Voting for the motion:

Mayor Downie, Deputy Mayor Goss, Cr Calvert, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley

Voting against the motion:

Cr Adams

Mayor Downie adjourned the meeting for the meal break at 6.15pm, at which time Miss Green left the meeting.

Mayor Downie reconvened the meeting after the meal break at 6.50pm.

129/15

PUBLIC QUESTIONS & STATEMENTS

In accordance with a decision made by Council at the meeting held on 16 October 2006, "The existing policy for public questions/ representations was examined and it was agreed that this part of the meeting should become the only opportunity for members of the public to make a representation on a matter in which they have an interest on an item which is before the Council for decision e.g. development applications. Other than with approval of the Mayor, individuals will not be allowed to address Council on agenda related matters at any other time during the meeting."

Public Question and Statements Time will commence at 6.45pm.

1 PUBLIC QUESTIONS

CORP 1 Monthly Financial Statements

Mr M Salhani, Perth

Mr Salhani queried the bank balance/investments of approx. \$9M earning approximately 2.6% interest; and the percentage of rates outstanding relative to rates raised.

Miss Bricknell advised that the details of investments were included in schedule of investments in the attachments to the agenda. The percentage of rates outstanding being relative to rates raised in the current year, however collections include some arrears.

P&D 1 Petition to Amend Sealed Plan No. 155124 to Remove Covenant, 50 & 56 Youl Road, Perth

Ms P Capodici, Perth

Ms Capodici advised that they wish to build on their property which currently has a covenant in place; and that they have consulted with lawyers and their neighbours do not object to the removal of the covenant. However, their application had been rejected.

MINUTES – ORDINARY MEETING

18 MAY 2015



Ms C Klapche, Perth

Ms Klapche advised that the covenant had been put in place when they had built there house at 50 Youl Road. She stated that the covenant had been placed on the property in error and that they had not realised the impact that the covenant would have. Ms Klapche advised that they were happy to agree to have the covenant removed, and that this type of restriction did not exist on any other land in the area.

130/15

COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

DECISION

Cr Knowles/Cr Lambert

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda items PLAN 1.

Carried unanimously

2

STATEMENTS

PLAN 1 *Draft Amendment 04/15 – amend the general residential zone with regard to access to 18 Logan Road, Evandale*

Nil statements.

131/15

DRAFT AMENDMENT 04/15 – AMEND THE GENERAL RESIDENTIAL ZONE WITH REGARD TO ACCESS TO 18 LOGAN ROAD, EVANDALE

File Number: 13/026/007

Responsible Officer: Duncan Payton, Planning & Development Manager

Report prepared by: Paul Godier, Senior Planner

1 INTRODUCTION

At its 9 December 2013 meeting, Council resolved to recommend to the Tasmanian Planning Commission that the *Northern Midlands Interim Planning Scheme 2013* be modified by zoning the driveway access to the Evandale Market carpark (18 Logan Road) from General Residential to Rural Resource.

Dates for hearings into the Interim Scheme have not yet been set. The zoning of the access to 18 Logan Road continues to cause problems for applications on that land, and it is recommended that Council initiate an amendment to resolve the zoning issue.

2 BACKGROUND

Applicant

Northern Midlands Council

Proposal

Amendment 04/15 to amend the General Residential zone with regard to access to 18 Logan Road, Evandale

Critical Date

There is no statutory time frame for Council to decide whether to initiate an amendment of its own motion

Recommendation

Initiate and certify the draft amendment

Planning Instrument

Northern Midlands Interim Planning Scheme 2013

Planning Authority

Northern Midlands Council

3 STATUTORY REQUIREMENTS

The *Land Use Planning & Approvals Act 1993* contains the following provisions:

Section 34 (1) (b) – A planning authority may of its own motion, initiate an amendment of a planning scheme administered by it.

Section 33 (2B) - Before making a decision as to whether or not to initiate an amendment of the planning scheme, the planning authority must consider –

- (a) whether the requested amendment is consistent with the requirements of section 32; and*
- (ab) any representation made under section 30I, and any statements in any report under section 30J as to the merit of a representation, that may be relevant to the amendment; and*
- (b) any advice referred to in section 65 of the Local Government Act 1993 received by it.*

Comment:

- (a) Part 5 of this report finds that the draft amendment is consistent section 32 of the Act.
- (ab) There are no representations under section 30I relevant to the draft amendment. Council's 30J report regarding the operation of the interim scheme, recommends rezoning the access to 18 Logan Road to Rural Resource.
- (b) This report provides advice in relation to section 65 of the Local Government Act 1993 (advice of qualified persons).

4 ASSESSMENT

4.1 Proposed Amendment

The proposed amendment seeks to make the use classes *General Retail and Hire (market)*, *Recycling and Waste Disposal*, and *Resource Development* Discretionary at 18 Logan Road, Evandale.

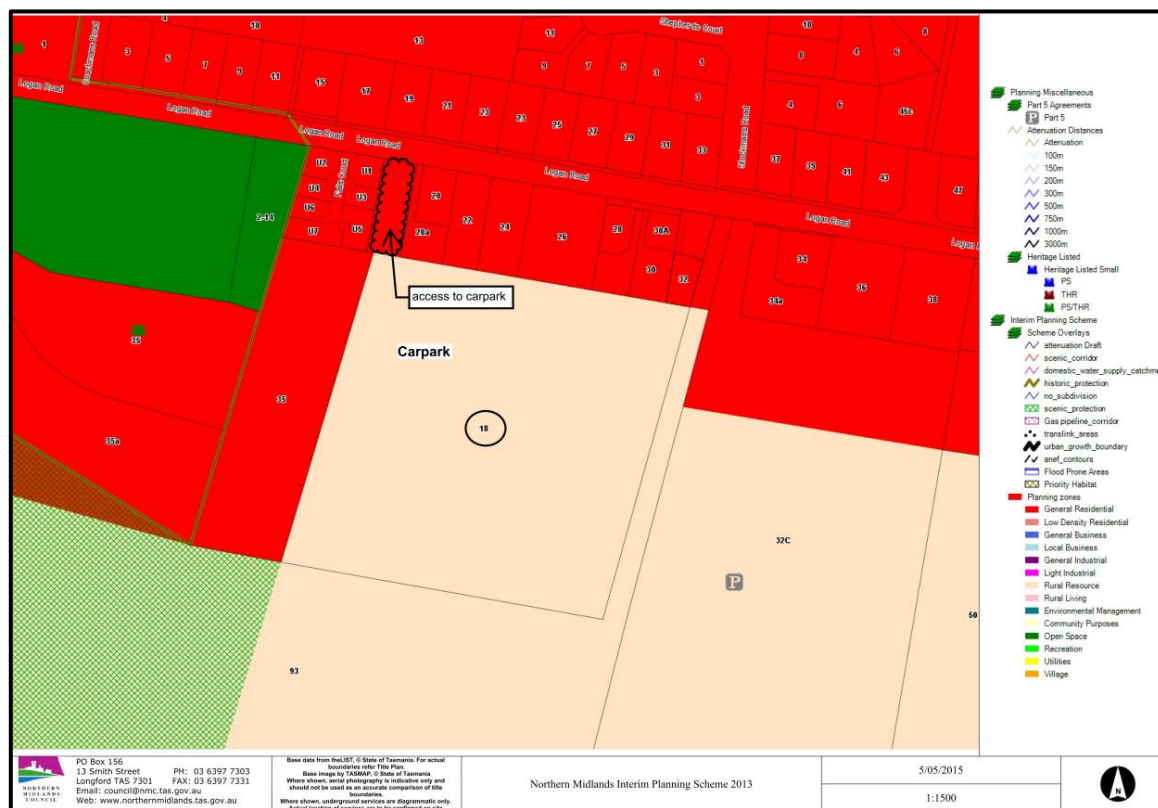
MINUTES – ORDINARY MEETING

18 MAY 2015



4.2 Reason for the Proposed Amendment

Figure 1 – current zone of 18 Logan Road, Evandale



Most of 18 Logan Road is zoned Rural Resource, however the access from Logan Road is zoned General Residential (see Figure 1).

Part of the property contains a carpark for the Evandale Market. The Evandale Market is in the use class *General Retail and Hire (market)* therefore, the Evandale Market carpark is also in the use *Class General Retail and Hire (market)*. *General Retail and Hire* is Discretionary in the Rural Resource zone.

General Retail and Hire is Prohibited in the General Residential zone (i.e. over the access to 18 Logan Road). This does not affect the current use of the carpark, but expansion of the carpark is effectively prohibited due to the zone of the access. An application to expand the carpark has had to be put on hold due to the zoning of the access which prohibits consideration of the application.

An application for storage of used building materials (*Recycling and Waste Disposal* use class) has also had to be put on hold due the zoning of the access which prohibits consideration of the application.

4.3 Site and locality

Figure 2 – aerial photograph of area



The subject site is the access to 18 Logan Road, Evandale. The access is 18m wide and 50m long. It adjoins three residential units to the west, and a single dwelling and its driveway to the east.

4.4 Public Exhibition

Public exhibition of the draft amendment occurs after it has been certified, as per section 38 of the *Land Use Planning & Approvals Act 1993*:

- (1) *After giving to the Commission a copy of a draft amendment of a planning scheme and the instrument certifying that the amendment meets the requirements specified in section 32, the planning authority must –*
 - (a) *cause a copy of the draft amendment to be placed on public exhibition for a period of 28 days or a longer period agreed to by the planning authority and the Commission; and*
 - (b) *advertise, as prescribed, the exhibition of the draft amendment.*

4.5 Referrals

No referrals are required for this draft amendment.

5 ASSESSMENT FOR CONSISTENCY WITH SECTION 32 OF THE LAND USE PLANNING & APPROVALS ACT 1993

32. Requirements for preparation of amendments

(1) *A draft amendment of a planning scheme, and an amendment of a planning scheme, in the opinion of the relevant decision-maker within the meaning of section 20(2A)–*

- (a)
- (b)
- (c)

MINUTES – ORDINARY MEETING

18 MAY 2015



(d)

(e) must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area; and

(ea) must not conflict with the requirements of section 300; and

(f) must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.

5.1 (e) must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area.

Comment: The use table for the Rural Resource zone is included below. Potential exists for land use conflict between the residential uses adjoining the property and permissible uses in the Rural Resource zone such as *Domestic Animal Breeding, Boarding or Training* (Permitted with permit) and *Service Industry* (Discretionary).

Rather than rezoning the access *Rural Resource* and opening up a number of potentially incompatible uses adjacent to residential properties, it is considered preferable to make specific uses -*General Retail and Hire (market), Recycling and Waste Disposal*, and *Resource Development* - Discretionary on the access to 18 Logan Road.

26.2 Use Table – Rural Resource Zone

No Permit Required	
Use Class	Qualification
Natural and cultural values management	
Passive recreation	
Resource development	If not for: a) plantation forestry on prime agricultural land; or b) controlled environment agriculture on prime agricultural land; or c) intensive animal husbandry on prime agricultural land; or d) a dwelling; or e) forestry or plantation forestry on non-prime agricultural land.
Utilities	If for existing uses and the curtilage does not increase by more than 30% as at the effective date and not located on prime agricultural land
Permitted	
Use Class	Qualification
Business and professional services	If for a veterinary centre or similar specialist animal breeding or care services
Domestic animal breeding, boarding or training	If not on prime agricultural land
Community meeting & entertainment	If for existing premises used for public purposes
Crematoria and cemeteries	If for crematoria and not on prime agricultural land
Extractive industries	If not: a) located on prime agricultural land or; b) for a Level 2 Activity
Food services	If for existing uses and the curtilage does not increase by more than 30% as at the effective date
Hotel industry	If for existing uses and the curtilage does not increase by more than 30% as at the effective date

MINUTES – ORDINARY MEETING

18 MAY 2015



Permitted	
Use Class	Qualification
Residential	If for existing uses or home-based business in an existing dwelling
Resource development	If not for: a) plantation forestry on prime agricultural land; or b) controlled environment agriculture on prime agricultural land, unless dependent upon the soil as a growth medium; or c) intensive animal husbandry on prime agricultural land.
Resource processing	If directly associated with produce from the subject site
Sports and recreation	If for existing uses and the curtilage does not increase by more than 30% as at the effective date
Visitor accommodation	If for existing uses and the curtilage does not increase by more than 30% as at the effective date
Discretionary	
Use Class	Qualification
Bulky goods sales	If for rural supplies, landscape supplies and timber yard
Business and professional services	If not for a veterinary centre or similar specialist animal breeding or care services
Educational and occasional care	If providing education services for the resource development use class
Emergency Services	
Equipment and machinery sales and hire	
Extractive industries	If located on prime agricultural land, or If for a Level 2 Activity
Food services	If: a) not for existing uses or b) the curtilage increases by more than 30% as at the effective date
General retail and hire	
Hotel industry	If for: a) existing uses and the curtilage increases by more than 30% as at the effective date; or b) cellar door sales, micro-breweries or micro-distilleries
Motor racing facility	If not a new facility on prime agricultural land
Recycling and waste disposal	
Residential	If for single dwelling
Research and development	If directly associated with resource development
Resource development	If: a) for controlled environment agriculture or intensive animal husbandry on prime agricultural land; or b) not for plantation forestry on prime agricultural land.
Resource processing	If not directly associated with produce from the subject site
Service industry	
Sports and recreation	If: a) not for existing uses or b) the curtilage increases by more than 30% as at the effective date
Tourist operation	
Transport depot	
Utilities	If: a) for existing uses on prime agricultural land; or b) not for existing uses; or c) the curtilage increases by more than 30% as at the effective date
Vehicle fuels sales and service	
Visitor accommodation	If:

MINUTES – ORDINARY MEETING

18 MAY 2015



<i>Discretionary</i>	
<i>Use Class</i>	<i>Qualification</i>
	a) <i>not for existing uses or</i>
	b) <i>the curtilage increases by more than 30% as at the effective date</i>
<i>Prohibited</i>	
<i>All other uses</i>	

5.2 *(ea) must not conflict with the requirements of section 300.*

Comment: Section 300 requires the amendment to be consistent with the Regional Land Use Strategy, and not to be inconsistent with mandatory provisions. The proposed amendment does not conflict with the requirements of section 300.

5.3 *(f) must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.*

Comment: The amendment seeks to make the uses *General Retail and Hire (market)*, *Recycling and Waste Disposal*, and *Resource Development* Discretionary on the access to 18 Logan Road. Currently these uses are permissible on the bulk of the land; *General Retail and Hire (market)*, and *Recycling and Waste Disposal* are Discretionary, *Resource Development* is no permit required. The proposed amendment makes these uses Discretionary on the access to the land. This means that Discretionary applications for these applications can be considered by Council. This will allow consideration of the further use and development of the land for uses existing on site, consistent with the above requirement.

6 FINANCIAL IMPLICATIONS

The cost of undertaking the draft amendment is within existing budget allocations.

7 STRATEGIC/ANNUAL PLAN/COUNCIL POLICIES

The proposal does not conflict with the implementation of Council's strategic plan.

8 OPTIONS

- a) Initiate and certify the draft amendment; or
- b) Refuse to initiate and certify the draft amendment.

9 DISCUSSION

Before making a decision whether or not to initiate the amendment, the planning authority must consider whether the requested amendment is consistent with the requirements of section 32 of the Land Use Planning & Approvals Act. Part 5 of this report finds that the draft amendment is consistent section 32 of the Act.

Rather than rezoning the access to Rural General, which would open a number of permissible uses potentially incompatible with adjoining residential uses, the proposed amendment seeks to make a limited number of uses Discretionary on the access to 18 Logan Road (CT 135864/3) by amending the General Residential zone by the addition of the following to clause 10.2 Use

MINUTES – ORDINARY MEETING

18 MAY 2015



Table – General Residential zone:

Discretionary	
Use Class	Qualification
General retail and hire	If for Market on CT 135864/3
Recycling and waste disposal	If on CT 135864/3
Resource development	If on CT 135864/3

It is recommended that Council initiate and certify the draft amendment and place it on public exhibition for 28 days.

10 ATTACHMENTS

N/A

11 RECOMMENDATION

- 1) That Council, under section 34 (1) of the *Land Use Planning & Approvals Act 1993*, initiate Draft Amendment 04/15 to insert the following into the Discretionary category of Clause 10.2:

Discretionary	
Use Class	Qualification
General retail and hire	If for Market on CT 135864/3
Recycling and waste disposal	If on CT 135864/3
Resource development	If on CT 135864/3

- 2) That Council, under section 35 (1) of the *Land Use Planning and Approvals Act 1993*, certify Draft Amendment 04/15 as meeting the requirements of section 32 of the Act, and place it on public exhibition for 28 days, in accordance with section 38 of the Act.

DECISION

Cr Knowles/Cr Goninon

- 1) That Council, under section 34 (1) of the *Land Use Planning & Approvals Act 1993*, initiate Draft Amendment 04/15 to insert the following into the Discretionary category of Clause 10.2:

Discretionary	
Use Class	Qualification
General retail and hire	If for Market on CT 135864/3
Recycling and waste disposal	If on CT 135864/3
Resource development	If on CT 135864/3

- 2) That Council, under section 35 (1) of the *Land Use Planning and Approvals Act 1993*, certify Draft Amendment 04/15 as meeting the requirements of section 32 of the Act, and place it on public exhibition for 28 days, in accordance with section 38 of the Act.

Carried unanimously

MINUTES – ORDINARY MEETING

18 MAY 2015



130/15 COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr Lambert/Cr Goninon

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously

132/15 PETITION TO AMEND SEALED PLAN NO. 155124 TO REMOVE COVENANT, 50 & 56 YOUL ROAD, PERTH

File: 108500.15; 108500.156, P15-047
Responsible Officer: Duncan Payton, Planning & Development Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

This report advises Council of a petition to amend a sealed plan, by removing a covenant that restricts building any structure over part of the lots due to potential flooding.

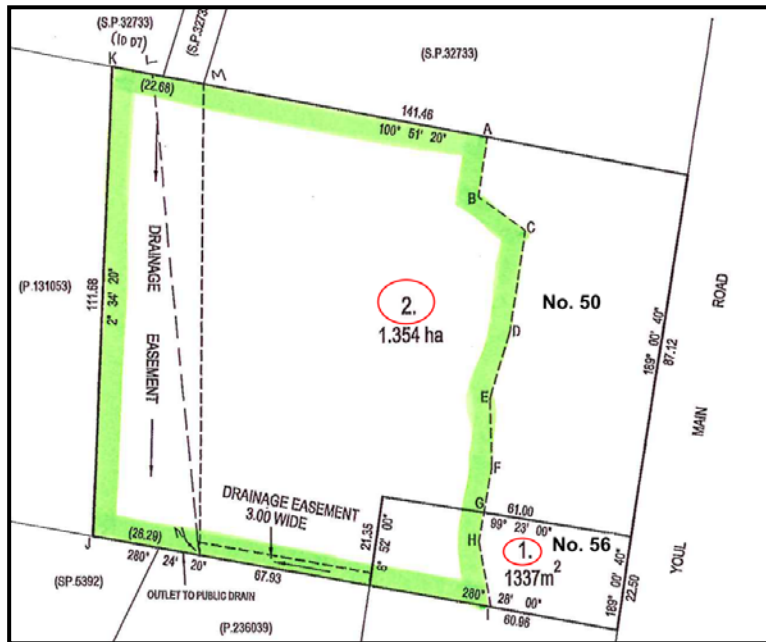
2 INTRODUCTION/BACKGROUND

The permit for subdivision was approved in 2007, and required a building envelope to be shown on the final plan along the 162.61 contour line, due to the potential for flooding below that line. This was incorporated through a covenant on the titles.

Figure 1 – covenant between owners of Lots 1 & 2, Not to erect any dwelling house, building, erection or structure of any kind on any portion of Lot 1 & 2 on the area marked 'ABCDEFGHIJKA'

MINUTES – ORDINARY MEETING

18 MAY 2015



Clarke & Gee lawyers, on behalf of the owners of Lot 1 (M & P Capodici) and Lot 2 (A & C Klapche), have petitioned Council to have the covenant removed. The petition is supported by all the parties to the covenant (i.e. the owners of Lots 1 & 2).

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- 5.2 Hydraulic Infrastructure

4 POLICY IMPLICATIONS

5.2 Hydraulic Infrastructure

- Provide protection of people and property from stormwater and flood where practical.
- Develop solutions for areas known to experience serious effects from storm water/runoff.

5 STATUTORY REQUIREMENTS

5.1 *Local Government (Building & Miscellaneous Provisions) Act 1993*

103 (1)(b) Amendment of sealed plans

When a plan has taken effect, it may be amended by the council on the application of any person having an interest in land subject to the plan.

104 (1) Hearing in respect of amendment of plans

At the end of 28 days after the last notice is served or the last petition is served the council may, if no person has asked to be heard in opposition, cause the amendment to be made.

MINUTES – ORDINARY MEETING

18 MAY 2015



6 FINANCIAL IMPLICATIONS

There are financial implications should the owners commence Supreme Court proceedings against a refusal of Council to amend the sealed plan, as per Clarke & Gee's email of 27 March 2015.

7 RISK ISSUES

There are risk issues related to building on land potentially subject to flooding.

8 CONSULTATION WITH STATE GOVERNMENT

None required for this matter.

9 COMMUNITY CONSULTATION

None required for this matter.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may resolve to amend the sealed plan as requested, or not amend the sealed plan.

11 OFFICER'S COMMENTS/CONCLUSION

Council's Works & Infrastructure Section have advised that Council's latest flood advice from Cameron Oakley, suggests a flood level at some 163 (100 year ARI), which is higher than the level adopted for the covenant on the land (162.61), and suggested seeking legal advice regarding the covenant.

Clarke & Gee were advised that Council officers would be willing to support an amendment to the covenant to remove the prohibition on outbuildings in the flood area, however Clarke & Gee rejected this stating:

The application to amend the sealed plan relates to a restrictive covenant that benefits the owners of each lot on the plan. The application has been lodged on behalf of all of the owners.

The covenant is not for the benefit of council.

As such I do not see what relevance the Council's concerns regarding flooding may have on the application, or how Council cannot support the same.

I would expect that should the Council refuse the application, I would then need to advise my clients to consider making an application to the Supreme Court for a writ of mandamus.

Council's legal advice on this matter has been circulated to Councillors.

Regardless of the covenant, the Flood Prone Areas Code of the Northern Midlands Interim Planning Scheme 2013 applies to land potentially subject to flooding at a 1% annual exceedance probability (i.e. 100-year ARI), whether mapped or not. This means that a Discretionary application is required for use or development of land within the 100 year ARI.

MINUTES – ORDINARY MEETING

18 MAY 2015



12 ATTACHMENTS

12.1 Petition to amend sealed plan

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council resolve to refuse to cause the amendment to the sealed plan to be made under Section 104 (1) of the *Local Government (Building & Miscellaneous Provisions) Act 1993*.

DECISION

Cr Goninon/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Knowles

That Council resolve to refuse to cause the amendment to the sealed plan to be made under Section 104 (1) of the *Local Government (Building & Miscellaneous Provisions) Act 1993*.

Carried

Voting for the motion:

Mayor Downie, Cr Adams, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley

Voting against the motion:

Deputy Mayor Goss, Cr Calvert

133/15

POWRANNA – TRUCK WASH

Report prepared by: Duncan Payton, Planning & Development Manager

1 PURPOSE OF REPORT

This report brings to Council's attention the need for a truck wash facility adjacent to the sale yards at Powranna and the opportunity for funding through the State Government and Regional Development Australia (RDA).

The report advises Council of the suggestion that it might be the applicant and operator of the facility and seeks direction in regard to Council's willingness for this to be further investigated.

2 INTRODUCTION/BACKGROUND

For reasons of bio-security as well as the condition and amenity of roads in Tasmania, stock transport vehicles are required to include the ability to contain animal effluent on board rather than allow it to spill onto the road during transport.

Consequently, the operators of these vehicles need ready and convenient access to facilities to wash down the trucks prior to collecting the next load. Such facilities are, by necessity,

substantially larger than car was facilities and are correspondingly vastly more expensive to establish and use. (For example, the proposed facility for Powranna is projected to cost up to \$400,000 to develop.)

The nearest facility to Powranna is located in Launceston, which means a significant cost in time and fuel to the truck operator who needs to clean down prior to accepting the next load.

The need for a facility at Powranna was raised with the site owners, Roberts Ltd, when the sale yards were significantly expanded around 2013. Roberts Ltd have indicated they are happy for a truck-wash to be developed on their land. However, they will lease the land at a nominal rate and supply water rather than operate the facility themselves.

Mr John Barker, consultant on behalf of the Livestock Transport Association (LTA), has advised that the development of such a facility will require government finance and that both the State Government and the RDA have indicated that such finance may be available (the next round of RDA grants starts at the end of May).

Further, Mr Barker has advised that, around Australia, some 60% of truck-wash facilities are operated by the relevant Council. Mr Barker believes that Council is the best equipped entity available to seek funding from both levels of government, coordinate the construction contracting and operation of the wash itself.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” policies have relevance to this issue:

- 1.9 Financial Management
- 2.1 Long Term Economic Development
- 4.8 Growth Centre - Transport and Industry
- 4.13 Natural Resource Management

4 POLICY IMPLICATIONS

None applicable.

5 STATUTORY REQUIREMENTS

Use and development of land is regulated by the *Land Use Planning and Approvals Act 1993* which is given effect through the Northern Midlands Interim Planning Scheme 2013.

6 FINANCIAL IMPLICATIONS

It is suggested that Council might become the applicant - for funding and approvals - and then be the operator of the facility.

Whilst the development, if it went ahead, would be reliant upon government grant capital funding, there will be some costs to council in staff resources to prepare and submit appropriate grant applications.

Once developed and operational, the projected figures indicate that Council could operate at full cost recovery.

7 RISK ISSUES

Risks associated with this proposal relate to expenditure of staff resources if grant applications are unsuccessful, and possible financial loss if projected figures surrounding cost of development or operational and use projections are significantly inaccurate.

8 CONSULTATION WITH STATE GOVERNMENT

No formal consultation has been undertaken at this time.

9 COMMUNITY CONSULTATION

No community consultation has been undertaken at this time.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council could:

1. Note the report and do nothing further; or
2. Indicate willingness to further consider the proposal that it become the applicant and operator; or
3. Indicate that it is not willing to further consider the proposal that it become the applicant and operator.

11 OFFICER'S COMMENTS/CONCLUSION

At this time all that is sought is an indication from Council in regard to its willingness or otherwise to be the applicant and operator of the proposed truck-wash facility at Powranna.

If Council is unwilling, the proponents will need to find another body capable of seeking and administering government funding or abandon the project.

If Council is willing, the proponents will undertake further research to substantiate their estimates and provide Council with an accurate picture of what is proposed and expected.

It is anticipated that the actual construction and operation of the facility will be contracted to appropriate parties. Council's role will initially be as a facilitator and later as overseer, making appropriate allowance for ongoing maintenance and asset replacement.

RECOMMENDATION 1

That the report be discussed.

RECOMMENDATION 2

That Council advise Mr Barker that it is willing to further investigate the proposal that it be the applicant and operator of the proposed Truck-wash facility at Powranna.

MINUTES – ORDINARY MEETING

18 MAY 2015



DECISION

Cr Polley/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Goninon

That Council assist with facilitation of the establishment of a truck-wash but not accept any responsibility for operation thereof.

Carried unanimously

Mr Godier left the meeting at 7.14pm.

134/15

MONTHLY FINANCIAL STATEMENT

File: Subject 24/023

Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30th April 2015.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Statements for the period ended 30th April 2015.

Council's bank balance as at 30th April 2015 totals \$10,332,614 including \$9,908,665 investments which has earned \$266,852 interest to date.

Rates raised in 2014-15 amounts to \$9,081,604 there has been \$9,025,087 collected during the year (including some arrears) leaving 9.88 percent unpaid which compares to 10.57 percent at the same time last year.

3 ALTERATIONS TO 2014-15 BUDGET

The following alteration to the 2014-15 Budget is provided for Council consideration and approval (by absolute majority).

- No items for April 2015.

The following alteration has been approved by the General Manager under delegation:

- No items for April 2015.

4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Bank Reconciliation to 30th April 2015
- 5.2 Schedule of Investments to 30th April 2015
- 5.3 Summary of Rates & Charges to 30th April 2015
- 5.4 Income & Expenditure Summary to end April 2015
- 5.5 Account Management Report to end April 2015.

MINUTES – ORDINARY MEETING

18 MAY 2015



RECOMMENDATION

That Council receive and note the Monthly Financial Report for the period ending 30th April 2015.

DECISION

Cr Goninon/Cr Knowles

That Council receive and note the Monthly Financial Report for the period ending 30th April 2015.

Carried unanimously

MINUTES – ORDINARY MEETING

18 MAY 2015



CON – ITEMS FOR THE CLOSED MEETING

DECISION

Cr Adams/Cr Lambert

That Council move into the “Closed Meeting” with the Acting General Manager, Planning and Development Manager and Executive Assistant.

Carried unanimously

135/15 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations*.

136/15 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations*.

136/15 (2) INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.
Management Meetings

136/15 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations*.
Correspondence Received

136/15 (4) INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.
Action Items – Status Report

136/15 (5) INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.
Stormwater Infrastructure

136/15 (6) INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.
Rates matter

MINUTES – ORDINARY MEETING

18 MAY 2015



137/15 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN THE LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(e) of the *Local Government (Meeting Procedures) Regulations*.
Purchase Proposal

138/15 TRANSFER OF WASTE MATERIAL FROM TRANSFER STATIONS – TENDER 15/1

DECISION

Cr Polley/Cr Knowles

That Council

- 1 accept the tender from Aussie Waste Management; and
2. investigate the integration of other regional Council's in the procurement of services for waste management and align contract documentation accordingly.

Carried unanimously

139/15 MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations*.
Potential Professional Indemnity Claim

140/15 CONTRACTS FOR THE SUPPLY AND PURCHASE OF GOODS OR SERVICES

As per provisions of Section 15(2)(c) of the *Local Government (Meeting Procedures) Regulations*.
Lease Assignment

141/15 TASWATER DIVIDENDS

DECISION

Cr Adams/Cr Gordon

That this report; letter from Treasurer, The Hon. P Gutwein MP; and minutes of the TasWater meeting held on 22 April 2015 (stamped confidential), be noted.

Carried unanimously

142/15 INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations*.
Stormwater Infrastructure

MINUTES – ORDINARY MEETING

18 MAY 2015



DECISION

Cr Gordon/Cr Lambert

That Council move out of the closed meeting and make the following decision(s) available to the public:

- CON 4 - Transfer of Waste Material from Transfer Stations – Tender 15/1
- CON 9 - TasWater Dividends.

Carried unanimously

Mayor Downie closed the meeting at 8.25pm.

MAYOR _____

DATE _____