



**NORTHERN  
MIDLANDS  
COUNCIL**

# **MINUTES**

**Ordinary Meeting of Council**

**Monday, 17 October 2016**

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



MINUTES OF THE MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5.02PM ON MONDAY, 17 OCTOBER 2016

### 277/16 ATTENDANCE

#### 1 PRESENT

Mayor Downie, Deputy Mayor Goss, Cr Calvert, Cr Gordon, Cr Goninon, Cr Knowles, Cr Lambert, Cr Polley AM

#### In Attendance:

Mr Jennings – General Manager, Mr Boog – Works & Infrastructure Manager (to 7.47pm), Miss Bricknell – Corporate Services Manager (from 5.04pm to 7.47pm), Mr Godier – Senior Planner (to 6.49pm), Mrs Bond (from 5.06pm to 7.47pm), Mrs Eacher – Executive Assistant (to 7.47pm)

#### 2 APOLOGIES

Cr Adams

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### 279/16 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

*No declarations were received.*

### 280/16 CONFIRMATION OF MINUTES

#### 1 ORDINARY COUNCIL MEETING – 19 SEPTEMBER 2016

##### DECISION

##### **Cr Knowles/Cr Goss**

The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 19 September 2016, be confirmed as a true record of proceedings.

Carried unanimously

#### 2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	13/09/2016	Ross Community Sports Club Inc.	Ordinary
ii)	14/09/2016	Morven Park Management & Development Association Inc.	Ordinary
iii)	28/09/2016	Cressy Local District Committee	Ordinary
iv)	03/10/2016	Northern Midlands Economic Development Committee	Ordinary
v)	04/10/2016	Campbell Town District Forum	Ordinary
vi)	04/10/2016	Perth Local District Committee	Ordinary
vii)	04/10/2016	Evandale Advisory Committee	Ordinary
viii)	05/10/2016	Ross Local District Committee	Ordinary

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### DECISION

**Cr Goss/Cr Lambert**

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

### 3 RECOMMENDATIONS OF SUB COMMITTEES

That Council note the following recommendation/s of Committees:

Meeting Date	Committee	Recommendation
04/10/2016	Campbell Town District Forum	That Council review the cleaning schedule of the Campbell Town toilets given the high volume of usage, with the view to increase the daily cleaning.

**NOTE:** Matters already considered by Council at previous meetings have been incorporated into INFO 15: Officer's Action Items.

### DECISION

**Cr Calvert/Cr Goninon**

That Council **note and investigate** the following recommendation/s of the **Campbell Town District Forum:**

*That Council review the cleaning schedule of the Campbell Town toilets given the high volume of usage, with the view to increase the daily cleaning.*

Carried unanimously

*Ms Bricknell attended the meeting at 5.04pm and Mrs Bond at 5.06pm*

### 281/16 DATE OF NEXT COUNCIL MEETING 21 NOVEMBER 2016

Mayor Downie advised that the next Ordinary Council Meeting would be held at 5.00pm on Monday, 21 November 2016, at the Northern Midlands Council Chambers at Longford.

### 282/16 INFORMATION ITEMS

### 1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
03/10/2016	<b>Council Workshop</b> <ul style="list-style-type: none"><li>Tamar Lake Project</li><li>Education Bill 2016</li><li>Ross Town Square Plan</li><li>Joint Select Committee on Future Gaming Markets</li><li>Northern Economic Stimulus</li><li>Planning &amp; Development – Department Review</li></ul>
17/10/2016	<b>Council Workshop</b> <ul style="list-style-type: none"><li>prior to Council meeting</li></ul>

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### 2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 20 September 2016 to 17 October 2016 are as follows:

Date	Activity
20 September 2016	Attended meeting with Heritage Council, Campbell Town
25 September 2016	Attended the Avoca Spring Fair, Avoca
27 September 2016	Attended breakfast with the Premier, Launceston
28 September 2016	Attended meeting with ratepayer, Campbell Town
29 September 2016	Attended meeting with CEO, Veolia, Campbell Town
29 September 2016	Attended Elizabeth Macquarie Irrigation Trust meeting, Campbell Town
30 September 2016	Attended NTD AGM, Launceston
3 October 2016	Attended Council Workshop, Longford
5 October 2016	Attended Launceston Art Society 125 <sup>th</sup> Anniversary, Launceston
8 October 2016	Attended Spirit of Tasmania Tour of Tasmania award presentation, Poatina
13 October 2016	Attended Woolmers & Brickendon Green Army Team Graduation, Woolmers Estate
14 October 2016	Attended meeting with Minister for Infrastructure, the Hon. Rene Hidding MP, Longford
15 October 2016	Attended Longford Show, Longford
17 October 2016	Attended Council Workshop and Council Meeting
Attended to numerous email, phone, media and mail inquiries.	

### 3 PETITION

#### 1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

#### 2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

##### Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
  - (a) a clear and concise statement identifying the subject matter; and
  - (b) a heading on each page indicating the subject matter; and
  - (c) a brief statement on each page of the subject matter and the action requested; and
  - (d) a statement specifying the number of signatories; and
  - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

##### 58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
  - (a) table the petition at the next ordinary meeting of the council; or
  - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
  - (a) it does not comply with section 57; or
  - (b) it is defamatory; or
  - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

#### 3 Petitions Received

Nil.

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### 4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

#### 1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- *Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaise with representative bodies.*
- *Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.*

#### 2 CONFERENCES AND SEMINARS

Nil

### 5 WORKS & INFRASTRUCTURE REPORT

The Works & Infrastructure Report for the period to 6 October 2016 was circulated in the Attachments.

### 6 BUILDING APPROVALS

The following table provides a comparison of the number and total value of building works for 2015 and 2016.

	YEAR - 2015				YEAR - 2016			
	SEPT		JAN –SEPT		SEPT		JAN –SEPT	
	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$
New Dwellings	5	2,384,487	69	16,782,824	4	1,033,366	28	7,446,250
Dwelling Additions	7	428,000	25	1,723,043	2	43,000	22	2,411,710
Garage/Sheds & Additions	5	59,642	55	1,990,924	6	114,500	78	2,689,406
Commercial	2	70,000	9	622,100	3	876,978	15	8,278,600
Other (Signs)								
Swimming Pools								
Minor Works	2	4,500	21	58,190			2	6,600
Building Certificates	1	1,860	6	12,561				
Amended Permits								
<b>TOTAL</b>	<b>22</b>	<b>2,948,489</b>	<b>185</b>	<b>21,272,188</b>	<b>15</b>	<b>2,067,844</b>	<b>131</b>	<b>20,832,611</b>
<b>Inspections</b>								
Building	0				22		272	
Plumbing	0				28		230	

Figures do not include Building Approvals processed under the Resource Sharing Agreements.

### 7 DEVELOPMENT APPLICATIONS

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
<b>DELEGATED DECISIONS</b>					
P16-009	Conversion of church to cafe & function centre; conversion of hall to dwelling; fencing; outbuilding & landscaping (heritage-listed place)	55 High Street, CAMPBELL TOWN	Planning Development Services (obo G&N Graham)	47	D

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Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
<b>DELEGATED DECISIONS</b>					
P16-107	Garage/carport (vary setbacks) & 2 x B&B accommodation units	161 Wellington Street, LONGFORD	Prime Design	53	D
P16-148	Dwelling (vary front setback to 3.5m) & shed (vary rear setback)	1 Charles Street, PERTH	Steve Jordan Drafting (obo van Tienen)	44	D
P16-151	Car park	1B Hudson Fysh Drive, WESTERN JUNCTION	AJL Consulting Engineers	18	P
P16-162	Dwelling additions & outbuilding extensions (existing non-conforming use - variation to northern setback) (accessed via right of way over CT143319/3)	79 Haslewood Street, LONGFORD	M & C Walker	38	D
P16-166	Freezer storage facility (Discretionary use within rural zone & ancillary to level 2 activity under EMPCA) (vary side setback)	5 Burlington Road, CRESSY	Ritson Building Design (obo Tas Quality Meats)	40	D
P16-168	Garage - vary front (Seccombe St) setback - and new access	5 Myrtle Place, PERTH	Green Project Services (obo Shaw)	39	D
P16-170	Removal of 3 trees (2 Eucalypts & 1 Acacia) and remedial pruning of other trees (heritage-listed place in heritage precinct)	2A William Street, LONGFORD	Anglican Parish of Longford/Perth	31	D
P16-171	Multiple dwellings x 2 (unit 1 - vary setback for garage & private open space)	43 Mulgrave Street, PERTH	T & J Pitchford	40	D
P16-172	Demolition of derelict storage shed & scoreboard (heritage precinct)	38 Badajos Street, ROSS	Northern Midlands Council	42	D
P16-177	Tourist accommodation & amenity buildings (partially retrospective) (variation to access & parking provisions)	Ringwood Hotel, 74 Main Street, CRESSY	Ringwood Hotels Pty Ltd	29	D
P16-181	Storage shed	3 Hudson Fysh Drive, WESTERN JUNCTION	Vos Group	6	P
P16-188	Shed (vary rear & side setback to 500mm), tree & pergola removal & covered deck	32 Barclay Street, EVANDALE	W Lodge	27	D
P16-191	Dwelling addition	64 Devon Hills Road, DEVON HILLS	MG & SL Wise	3	P
P16-193	Dwelling (vary rear setback) & shed (vary front and side setbacks) - within 50m of highway	5 Partington Place, PERTH	Island Quality Homes Construction (obo Jackwitz & Lau)	23	D
P16-196	Dwelling alterations (extend and enclose porch)	359 Cressy Road, LONGFORD	K & L O'Brien	2	P
P16-205	Dwelling	115a Fairtlough Street, PERTH	Haas Property Developments Pty Ltd	0	E
P16-207	Shed and carport	58c Drummond Street, PERTH	BJ & MJ Jenkins	0	E
P16-212	Dwelling addition (pergola) - retrospective	2/57 Youl Road, PERTH	Wilkin Design & Drafting (obo Magnotta)	12	P
P16-225	Garage	7 Acacia Court, PERTH	L J & J L Pitt	0	E
<b>COUNCIL DECISIONS</b>					
P16-052	Tourist facility (visitor accommodation, caretaker's dwelling/reception, wastewater treatment system & 4 signs)	832 Hobart Road, BREADALBANE	A & K Futures Pty Ltd	42	D
P16-139	New pedestrian entrances & gates to Falls Park (heritage precinct)	Falls Park, 2-14 Logan Road, EVANDALE	Northern Midlands Council	42	D
P16-178	Extension of cattery shed (vary setbacks in rural zone) (accessed via right of way over CT250499/1)	593 Pateena Road, LONGFORD	Boxx Projects (obo Beech)	42	D



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### COUNCIL DECISIONS

#### REFUSALS

P16-061	Artist studio & parking for mobile bus to conduct professional service (variation to setbacks in rural zone)	530 White Hills Road, EVANDALE	R Farrington (obo Shane Burston)	42	D
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#### RMPAT DECISIONS

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### 8 MATTERS AWAITING DECISION BY TPC & RMPAT

TPC	Tasmanian Planning Commission
IPS	Northern Midlands Interim Planning Scheme 2013 – effective date 1st June 2013. Report on representations sent to TPC. TPC held a meeting on 21 May 2015 with Council staff and representors to discuss representations to the Interim Scheme. No further action from TPC at this time.
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPP). TPC panel have heard submissions in relation to the SPP zones, with code hearings being held in September and October.
02/15	Draft Amendment 02/15 – revisions to heritage provisions – public exhibition completed 28th June 2016. Report presented to September council meeting and forwarded to TPC.
07/15	Draft Amendment & Planning Permit P15-331 - 2 Hudson Fysh Drive, Western Junction – Carpark (variations to development standards). TPC held hearing 17th June 2016. TPC has directed Council to modify the amendment by way of making the amendment more widely applicable.
01/16	Site-specific Planning Scheme Amendment 01/16 & 24-hour service station. Report on representations to Council meeting 19th September 2016, and forwarded to the TPC.
RMPAT	Resource Management & Planning Appeals Tribunal
P15-098	Appeal 114/15P–Shed (recycling and waste disposal) – 18 Logan Road, Evandale – Woof v NMC. Appellant has withdrawn the appeal.
P16-065	Appeal 58/16S - 1 Edward St, Perth- 18-lot subdivision, filling of lots 1-15 & 201, & removal of 34 trees. Consent agreement forwarded to TPC.
P16-105	Appeal 91/16P – 437 Woolmers Lane, Longford – landfarm contaminated soil Consent agreement forwarded to TPC.
P16-018	Appeal 78/16P – 7-21 Paton Street, Longford – 23-lot subdivision. Consent agreement being finalised with appellant.
P16-139	Appeal 101/16P – 2-14 Logan Road, Evandale – New pedestrian entrance to Falls Park. Preliminary conference set for 14 October 2016.
Decisions received	
TPC	
-	
RMPAT	
-	

### 9 USE OF COUNCIL SEAL: SEPTEMBER 2016

0	Final plans of subdivision
0	Part 5 Agreements under <i>Land Use Planning &amp; Approvals Act</i>
0	Instruments of Approval for Planning Scheme Amendments
0	Draft Amendments to <i>Northern Midlands Planning Scheme 1995</i>
0	Management Agreements
2	Other Agreements/Documents

### 10 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2016/2017 year												Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	2015/2016
132	77	48	77										202
337	31	33	40										104

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### 11 ANIMAL CONTROL

Item	Income/Issues 2015/2016		Income/Issues for September 2016		Income/Issues 2016/2017	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,773	92,210	779	22,179	3,243	73,243
Dogs Impounded	76	5,460	3	355	15	1,873
Euthanized	7	-	-	-	-	-
Re-claimed	60	-	-	-	10	-
Re-homed/To RSPCA	9	-	-	-	2	-
New Kennel Licences	12	816	-	-	1	69
Renewed Kennel Licences	60	2,460	-	-	69	2,898
Infringement Notices (paid in full)	53	9,776	12	4,160	26	6,428
Legal Action	-	-	-	-	-	-
Livestock Impounded	2	130	1	281	1	281
<b>TOTAL</b>		<b>110,852</b>		<b>48,804</b>		<b>84,792</b>

### 12 HEALTH ISSUES

#### Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2013/2014		2014/2015		2015/2016	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	32	32	65	68	31	31
October-December	23	23	66	68	-	-
January-March	-	-	-	-	-	-
April-June	87	194	85	163	*	*
<b>TOTAL</b>	<b>142</b>	<b>249</b>	<b>216</b>	<b>299</b>	<b>*</b>	<b>*</b>

\* Immunisations are now undertaken by Launceston City Council, no figures available.

#### Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation. Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2013/2014	2014/2015	2015/16	2016/17
Notifiable Diseases	6	2	5	-
Inspection of Food Premises	126	118	154	11

Notifiable Disease investigations have been carried out by the Department of Health and Human Services from Hobart, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year.

### 13 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	5	-	-									
Building & Planning	3	1	1									
Community Services	-	-	-									
Corporate Services	-	1	-									
Governance	-	-	-									
Waste	1	-	-									
Works (North)	42	33	27									
Works (South)	1	4	9									

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### 14 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
31-Aug-16	George Town RSL Sub Branch Inc	Wreath - Vietnam Veterans Day	\$55
16-Aug-16	S Dhillon	Contractor Long Service Gift Voucher	\$100
12-Sep-16	Fluers Flowers	Flowers - Passing of Marie Barnes	\$50
	Council wages and plant	Assistance to Campbell Town SES	\$37
<b>Planning/Building Applications Remitted</b>			
5-Aug-16	Christ Church Longford	Planning / Building Application fees - removal of trees	\$340
19-Sep-16	Avoca Tourist Centre	Planning Application fees - public wifi	\$340
<b>Sporting/Academic Achievements</b>			
16-Aug-16	Mrs Julie Zaporozec	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Mr Simon Zaporozec	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Mr Kara Zaporozec	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Mrs Helen Farrow	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Miss Remi Smith	U14 Tasmanian Girls Basketball Team	\$60
<b>TOTAL DONATIONS</b>			<b>\$1,222</b>

### 15 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
19/09/2016	250/16	CMCA RV Park Project	That a further report be brought to Council detailing potential locations and land options.	Governance & Community Dev Officer	Investigations in progress. Future report to Council.	
18/01/2016	07/16	Honeysuckle Banks Masterplan	That Council: i) Accept in principle, the draft Honeysuckle Banks masterplan; and ii) Release the draft Honeysuckle Banks masterplan for community consultation.	Governance & Community Dev Officer	Advice being sought on durability of infrastructure given flood prone nature of the area.	
21/03/2016	60/16	Policy: Public Liability Insurance Requirement for Council Owned Facilities	That a decision on the matter be deferred to the 18 April 2016 Council meeting, pending the provision of further information.	Governance & Community Dev Officer	Complete.	Oct-16
19/09/2016	249/16	Recognition Of Order Of Australia Medals During Citizenship And Australia Day Celebrations	That Council: a) Incorporate Order of Australia Award recognition at Council's annual Australia Day event, commencing in 2017; b) Provide information on Order of Australia Awards to new citizens and the wider community, once received from the Order of Australia Association (Tasmania Branch – Northern Region); c) Use the Order of Australia Award display board supplied by the Order of Australia Association (Tasmania Branch – Northern Region) at Council citizenship and Australia Day events; and d) Permits Council to be named as supporting the Order of Australia Association (Tasmania Branch – Northern Region) in its project to promote Order of Australia Awards.	Governance & Community Dev Officer	Order of Australia Association (Tasmania Branch - Northern Region) notified.	
27/06/2016	158/16	Restoration of BL 15LB Mark I No. 788 cannon located at War Memorial Ross	That i) Council officers seek a costing to refurbish the cannon; ii) Council officers in conjunction with the RSL apply for grant funding to assist with the restoration of the cannon; and iii) the community and RSL sub-branch be consulted on the matter of the concept of a cover for the cannon, to be raised through the Ross Town Square Master Plan consultation phase.	Governance & Community Dev Officer	Awaiting quote. RSL Ross Sub-Branch notified.	
15/08/2016	219/16	Brown's Car Park – One Way Vehicle Access	That the matter be considered at a Council Workshop.	Works & Infrastructure Manager	To be considered at 31 October Council Workshop.	
15/08/2016	211/16	Confirmation Of Minutes - Campbell Town District Forum	To note 1. consider the King Street Oval, northern end of Foster Street (away from camping area), East Street (behind the Grange) for an off leash area, and that signage be placed at Valentine and Blackburn Parks advising "no off leash" area.	Works & Infrastructure Manager	To be considered in conjunction with Master Plan.	

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
15/08/2016	211/16	Confirmation Of Minutes - Campbell Town District Forum	To note 2. the Campbell Town District Forum would like to be prioritised within the municipality for tree planting in 2016/17.	Works & Infrastructure Manager	Noted.	
19/09/2016	244/16	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendation/s of the Campbell Town District Forum: Recommend Council approach State Growth requesting an improvement to or removal of the camping area at Conara Park to prevent campers from driving down in front of Conara residents and using the area as a public toilet.	Works & Infrastructure Manager	Correspondence to be sent.	
15/08/2016	211/16	Confirmation Of Minutes - Cressy Local District Committee	To note and Investigate 1. further investigate the installation of a dump point in Cressy.	Works & Infrastructure Manager	To be considered in conjunction with Master Plan.	
19/09/2016	244/16	Confirmation Of Minutes - Perth Local District Committee	That Council note and investigate the following recommendation/s of the Perth Local District Committee: Footbridge at William Street Reserve: That Council reconsider the proposed design of the footbridge at William Street Reserve in light of the new information.	Works & Infrastructure Manager	Options being investigated.	
15/08/2016	220/16	Longford Caravan Park & Carins Park Fence	That council plants a Hawthorn hedge and appropriate fencing, with the plan to be brought to a future council meeting.	Works & Infrastructure Manager	Under consideration.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed.	
15/02/2016	32/16	Financial and Economic Analysis of the Campbell Town War Memorial Oval Precinct Development Plan	That i) Council officers call quotes for the design of the smaller clubrooms (incorporating change facilities and public toilets).	General Manager	Report to Council.	
19/09/2016	263/16	Launceston Gateway Precinct Master Plan: Demand Analysis	That 1) a brief be prepared for the preparation of the Launceston Gateway Precinct Master Plan; and 2) external funding sources for the project be identified.	General Manager	To be progressed.	
15/02/2016	34/16	Lighting: Velodrome & Village Green Improvements To Christmas Lighting	That Council officers be authorised to investigate suitable lighting arrangements for i) the tree and other areas of interest within Village Green; and ii) Longford velodrome; and report back to Council.	General Manager	Finalising specifications for installation.	
21/03/2016	75/16	Longford Odour Emissions	That a report be tabled and the matter be discussed with TasWater at the May Council Workshop and listed for the May Council meeting.	General Manager	To be prepared.	
19/09/2016	252/16	Northern Midlands Strategic Plan 2017 – 2027	That Council i) approve advertising the Draft Northern Midlands Strategic Plan 2017–2027, for comment from the community and relevant authorities; and ...	General Manager	(i) In progress.	
19/09/2016	252/16	Northern Midlands Strategic Plan 2017 – 2027	That Council ... ii) produce a visual chart of actions.	General Manager	(ii) Complete	
18/07/2016	197/16	Northern Midlands Trails And Bikeways Strategy	That Council officers include the costing of the construction of a cycleway between Longford and Cressy, in conjunction with the horse trails proposal, in the review of the Longford CBD Urban Design Master Plan.	General Manager	Costings to be sought and proposed review to be included in the Longford CBD Urban Design Master Plan.	
19/09/2016	251/16	Northern Tasmania Development: New Governance Model	1) That Council supports the winding up of Northern Tasmania Development Inc. and the transfer of assets and liabilities to a successor organisation. 2) The successor organisation shall be titled the Northern Tasmania Development Corporation Limited (NTDC) a company limited by guarantee. 3) That Council become a member of NTDC on and from 1 January 2017. 4) The Constitution of NTDC shall be as attached as an annexure 12.4. 5) The Stakeholder Agreement shall be as attached as an annexure 12.3. 6) Funding commitments shall be for the contribution amount over a period of three (3) consecutive years	General Manager	Complete. NTD Advised.	

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			from the date that the membership commences. At the end of each three (3) year cycle a review will be undertaken.			
18/04/2016	106/16	Proposed Natural Gas Main Extension To Translink Industrial Precinct	That a fee offer be sought for the preparation of a business case to support the natural gas main extension to TRANSlink Industrial Precinct and reported to Council.	General Manager	Matter in progress.	
21/09/2015	266/15	Stokes Park: Concept Plan	That i) management meet with Mr Stokes to discuss the concept plan. ii) management be authorised to seek community comment on the previously prepared concept plans for Stokes Park. iii) the comments received be used as a basis for amending the concept plans and then presented to Council at a Workshop. iv) the horse trail be considered as part of the concept plans.	General Manager	To be progressed as a component of the Longford Township CBD Urban Design Strategy	
21/09/2015	272/15	West Perth Stormwater Assessment	That Council 1) initiate ongoing discussion with the State Government and TasRail to fully investigate opportunities to fund the required upgrade of Youl Main Road and Drummond Street and their associated drainage culverts, including culverts under the railway line; and 2) concurrently investigate the introduction of a stormwater head-works levy.	General Manager	Underway.	
27/06/2016	151/16	Confirmation Of Minutes - Longford Local District Committee	That Council note and investigate the following recommendation/s of the Longford Local District Committee - ... 3. That Council notes the suggestion of investigating a heritage building preservation fund for future budgetary considerations.	General Manager	To be progressed.	
19/09/2016	262/16	ALGA National Local Roads And Transport Congress Attendance	It is recommended that Cr Adams be authorised to attend the 2016 ALGA National Local Roads and Transport Congress in Toowoomba.	Exec. Assistant	Complete.	
15/08/2016	211/16	Confirmation Of Minutes - Cressy Local District Committee	To note and Investigate 2.request the Department of State Growth inspect and conduct reconstruction work to Cressy Main Road, between Cressy and Longford where the road is deteriorating.	Engineering Officer	Matter referred to Dept of State Growth. Further information sought and provided.	
19/09/2016	244/16	Confirmation Of Minutes - Ross Local District Committee	That Council note and investigate the following recommendation/s of the Ross Local District Committee: That Council investigate the installation of a broken white line on Roseneath Road from the highway to the 50km/sign, and on Chiswick Road, from the highway to the 50km/hr sign with the installation of a two-way sign (arrow up/arrow down) at the 50km/hr signs.	Engineering Officer	Traffic count to be conducted during tourist season when user numbers are highest.	
19/09/2016	244/16	Confirmation Of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendation/s of the Northern Midlands Economic Development Committee: 1. That a Tas Motor Sports representative be invited to present at a forthcoming Council Workshop and our committee members be invited to join the workshop for this presentation. 2. That Council prepare an information sheet that provides rural businesses wanting to provide accommodation for itinerant workers with an understanding of the planning requirements/ regulations involved. 3. That Council seek clarification of the role the Migrant Resource Centre would/could play in the management/support of the Seizing the Moment proposal.	Project Officer	1. Representative to be invited to future Council Workshop. 2. Noted that this issue may be addressed by a LGAT/DPIPWE taskforce - to be monitored. 3. Info re role at MRC has been sought.	
27/06/2016	156/16	Funding Application for the implementation of the Northern Midlands Community Sports Centre Master Plan	That Council allocate \$504,723 to the Major Upgrade of the Northern Midlands Sports Centre project, subject to securing a Regional Revival Fund Grant Project grant of \$504,722.	Project Officer	Regional Revival Fund grant application not successful. Other funding opportunities to be pursued.	
15/08/2016	216/16	Impact Of The Education Bill 2016 On	matter be workshopped and that the facts be established and impacts be addressed. That	Project Officer	Report to Council.	

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
		The Starting Age Of School Children	representatives of both side of the debate be invited to attend			
19/09/2016	247/16	Northern Midlands Further Education Bursary Program	That Council endorse the expansion of the Further Education Bursary Program as proposed by Cape Hope Foundation, and appoint Cr Knowles, Cr Calvert and Cr Lambert to the 2016 Further Education Bursary Committee.	Project Officer	In progress.	
19/09/2016	265/16	Rating Of Residential Properties Owned By Charities	That Council acknowledge the Uniting AgeWell objection to payment of the 2016/17 rates and charges, and advise that use for private residential occupancy is not 'owned and occupied exclusively for charitable purpose' under the LGA, therefore its property at 64-68 Drummond Street, Perth is not exempt from municipal rates.	Corporate Services Manager	Letter sent. Complete.	
19/10/2015	310/15	Planning Practice Quarterly Report: July – September 2015	future quarterly reports include trending information and be in an updated format	Planning & Development Manager	Format being addressed - proposal to next workshop.	
15/08/2016	229/16	Making Of By-Law: Placement Of Shipping Containers By-Law	That Council undertake initial consultation on the Draft Placement of Shipping Containers By-Law with key stakeholders and that a report be brought to a future meeting of Council.	Senior Planner	Progressing.	
19/09/2016	266/16	Perth Structure Plan	That the draft plan, including options 1 and 3, be endorsed for public exhibition, following discussions with the affected landowners.	Senior Planner	To be exhibited 22/10/2016.	22/10/2016
19/09/2016	267/16	Planning Practice Quarterly Report: April To June 2016	That the report be noted and that the presentation of the quarterly report be enhanced.	Senior Planner	Format being addressed - proposal to next workshop.	
15/08/2016	231/16	Trucks Parking On Residential Properties	That Council officers identify land which is currently owned by Council that may be appropriate for designated areas of off-street parking of heavy vehicles in Northern Midlands towns.	Senior Planner	Progressing.	
15/08/2016	231/16	Trucks Parking On Residential Properties	That Council seek a remedy to the parking, on a consistent basis, of more than one commercial vehicle on residential property.	Senior Planner	Progressing.	
19/09/2016	248/16	Northern Midlands Council Logo	That Council endorse the picture component of the Council logo with the wording 'NMC' included, for use on employee work clothing.	People & Culture Business Partner	Application to register logo lodged with ATO.	
15/08/2016	230/16	Making Of By-Law: Animal Management By-Law	That Council undertake initial consultation on the Draft Animal Management By-Law with key stakeholders and that a report be brought to a future meeting of Council.	Animal Control Officer	Draft Animal Management By-law has been sent to key stakeholder for comments and submissions; once received the By-law will be adjusted to reflect those comments.	

### LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) Cressy; d) Evandale; e) Longford; f) Perth; g) Ross; and list within the draft 2015/2016 budget for consideration	Governance & Community Dev Officer	Ross - Planning approval received, construction to commence. Cressy - planning approval received, construction underway.	
21/09/2015	249/15	Tom Roberts: Proposed Interpretation and Grave Upkeep	That Council: i) endorse the proposal for Tom Robert's interpretation at Longford and/or Christ Church Illawarra, and ii) enter into negotiations with Christ Church with regard to the upkeep of Tom Robert's grave.	Governance & Community Dev Officer	Awaiting response from Dumaresq family.	

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
18/05/2015	125/15	Glenorchy City Council Re: Council Reform	That Council defer any action on this request from Glenorchy City Council awaiting the outcome of current benchmarking project with neighbouring councils.	General Manager	Benchmarking project to be finalised. Project expected to commence in Oct/Nov 2016.	Early 2017.
16/03/2015	63/15	Longford Horse Association	Approves expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints; and report back to Council.	General Manager	To be addressed as part of the Longford CBD Urban Design Plan.	
18/04/2016	98/16	Perth Recreation Ground 2030 Masterplan	That Council: i) accept the Perth Recreation Ground 2030 Master Plan in principle; ii) release the plan for community consultation; iii) consider funding components of the Master Plan in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plan; iv) seek a contribution from the state government; v) investigate options for the skate park; and vi) consider options for the scout hall.	Project Officer	Report to Council.	
21/03/2016	78/16	Land Use and Development Strategy	That Council i) endorse the attached Land Use and Development Strategy brief to allow tenders to be called; ii) that the tender be called as staged reports and as a whole, and reported back to council.	Planning & Development Manager	Draft brief being reviewed by TPC.	30/11/2016

*Matters that are grey shaded have been finalised and will be deleted from this schedule*

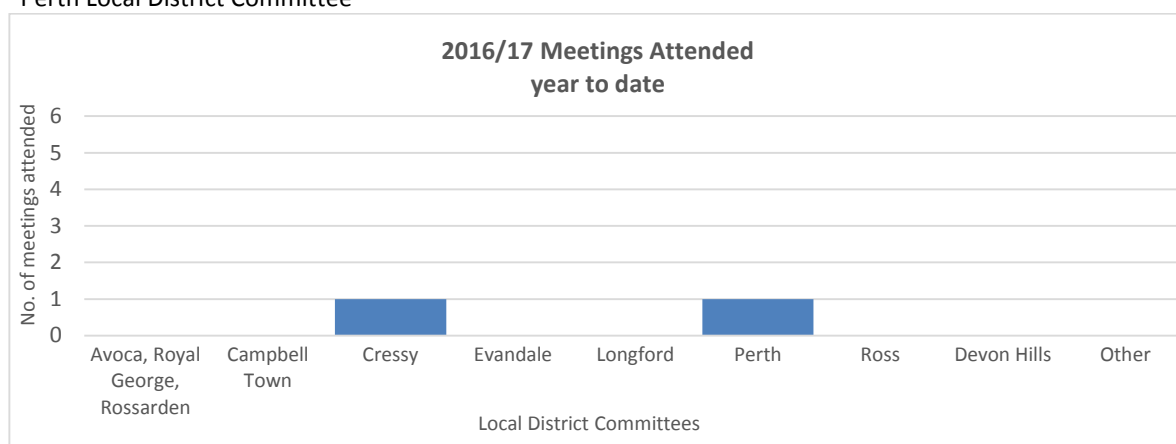
## 16 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

*Activities from the 1 to 30 September 2016*

### 1. GOVERNANCE UNIT –GENERAL MANAGER

#### a. Governance – Meetings/Conferences

- Council meetings:
  - Ordinary meeting 19 September
- Council Workshop:
  - 5 September
  - 19 September
- Community meetings:
  - Perth Local District Committee



- Executive Management Team:
  - 28 September
- Staff Meeting
  - 6 September



# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



- 20 September
- Other Meetings:
  - Attended Launceston Gateway Precinct Master Plan meeting
  - Attended meeting re Paton Street detention basin
  - Attended NTD Local Government Committee meeting
  - Met to discuss municipal swimming pools
  - Attended Northern Midlands Economic Development Committee meeting
  - Met with Cameron Oakley, Hydrodynamica re stormwater matters
  - Met to discuss Waste Tyres matters
  - Met with ratepayer re business update and development application
  - Met with Tourism Northern Tasmania re funding
  - Attended Launceston Airport Roundabout Landscaping meeting
  - Attended Ross Town Square Master Plan meeting
  - Met with ratepayers re stormwater matters, Lewis Street Longford
  - Met with Susie Bower re higher education opportunities for LG Professionals and Elected Members
  - Met with northern councils to review Draft KPMG Contract
  - Attended Launceston Airport annual stakeholder report presentation function
  - Met with solicitors re appeals
  - Met with residents re proposed development
  - Met with the General Manager, State Roads re Perth Structure Plan and stormwater matters
  - Met with representatives from Northern Midlands Business Association
  - Attended meeting re Longford Recreation Ground Master Plan
  - Met with service provider re information sessions for local builders and developers on Planning Scheme requirements
  - Attended Northern Tasmania Development Annual General Meeting and Local Government Committee Meeting
  - Attended Northern Tasmania Development Special Meeting
- Meetings with Councillors
  - Cr Janet Lambert

### **b. General Business:**

- Health & Safety and Risk Management Review
- NBN Rollout
- Sub Regional Alliance
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- NRM North
- Staff matters/Employment/Interviews
- Childcare matters
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management



# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



- Strategic Plan
- Local Government Reform
- General correspondence.

### c. Community Development Update

- Strategic projects and master plans:
  - Campbell Town War Memorial Oval redevelopment – contractor for design of building to be appointed at October Council meeting, progressing funding application through Sport & Recreation funding stream for ground upgrades and investigating alternative funding opportunities for installation of lighting
  - TRANSLink Precinct Renewal program – awaiting outcome of funding application to National Stronger Regions Fund, expected end of October
  - Northern Midlands Health, Fitness & Sports Centre – application to Regional Revival Grants Program unsuccessful
  - Longford Play Space – installation to progress when weather permits
  - Activation Team Project Champion contract complete, planter pots, street tree lighting and tear off map to be finalised and being progressed by other officers
  - Longford CBD Urban Design Master Plan – parklet planning approval applications submitted, awaiting concept for CBD
  - Honeysuckle Banks Master plan – guidelines for construction being sought (due to being flood prone area), as per Council request
  - Perth Recreation Ground Master Plan – final plan presented to October Council meeting
  - Campbell Town CBD Urban Design Master Plan – awaiting final concept plan
  - Ross Swimming Pool Master Plan – awaiting structural review
  - Cressy War Memorial Swimming Pool Master Plan – awaiting structural review
  - Ross Town Square Master Plan – concept plan presented to October Council workshop
  - Longford Recreation Ground Master Plan - awaiting final plan
  - Northern Midlands Economic Development Strategy - drafting commenced
  - Asia Engagement Strategy
- Tourism
  - Heritage Highway Tourism Region Association
    - Assisting with the development of the 2016/17 Business Plan
    - Assisting with website upgrade, marketing activities, itineraries, newsletter and social media campaigns
    - Updating event directory
    - Participation on working group to develop convict themed self-guided tours of the Heritage Highway region
  - Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Northern Midlands Business Association
  - Coordinating Northern Midlands Visitor & Information Centre: planning underway to refresh the visitor centre appearance and functionality – improving user experience for both visitors and volunteers
  - Powranna Truck Wash facility funding – awaiting outcome of National Stronger Regions Fund application, expected end of October
- Media and communications
  - Preparation of double page spread Council pages in Country Courier
  - Preparation of weekly Council advert in Your Region, Examiner
  - Preparation of media releases, speeches and communications for website, newsletters and Facebook page
- Events
  - Liaising with various organisations and community groups regarding holding events within the Northern Midlands
  - Meeting with local user groups and organisations in Perth to plan Council's Australia Day Event 2017
  - Liaising with event organiser for CMCA Solo Rally 2017 – to be held at Campbell Town

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



- Providing assistance to successful grant applicants under Council's Special Events funding for the first half of this financial year
- Emergency Management
  - Updating Council's Social Recovery Plan
- Health & wellbeing
  - Participating in the quarterly Northern Midlands Health Service Providers Forums
  - Member of the Northern Region Sport and Recreation Committee
  - Review of Council's Disability Access Policy and Action Plan

### d. Other Activities:

- Citzenships
- Met with LINC Tasmania representative to discuss change in LINC opening hours in Longford
- Project support
- Newsletters
- Local District Committee attendance and secretarial support
- Liaising with Council's Management Committees

## 2. CORPORATE SERVICES BUSINESS UNIT

### a. Customer Service

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for services in Campbell Town.
- Policy reviews.

### b. Finance

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems, interest and penalty.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Property sales for unpaid rates, Debt Collection services, and Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Grants Commission information, sundry grant reporting and auditing. Committee financial management support and auditing.
- Property ownership, licences and leases, property committee, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, website and facebook, town and local committee web pages, new resident's information, council information policies and procedures.
- Banking & Investments, Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2016/17 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST PAYG FBT Fuel & Land Tax, and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, Annual Report and quarterly reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues. Perth School After School Care proposal negotiations.
- General accounting, customer service, feedback survey, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.
- Waste Transfer Station Management issues, Kerbside waste collection contract issues and special clean-up

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



service.

- General Office support and attendance of meetings, reports, emails & phone enquiries.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support.
- Risk Management, safety management and reporting, drug & alcohol testing administration, and contractor and volunteer management.
- Light Fleet Management.

### c. Insurance

- Insurance renewals and policy maintenance.
- Risk Register review and audits.
- 1 open Workers Compensation claim/s.
- 1 new motor vehicle claim.

### d. Information Technology

- Server and desktop maintenance.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Web Site, Town and Local District Committee site maintenance, NMBA website and HH App maintenance.
- Infonet system maintenance.
- ApproveTas maintenance.
- Cemetery database maintenance.
- Office telephone system & Mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots.
- Fleet tracking.
- ECM Upgrade implementation & training.
- Relocation of office arrangements setup.

## 3. PLANNING & DEVELOPMENT UNIT

### a. Policy

- Ongoing review of current policies.
- Ongoing review of work programs and standard operating procedures.
- Regular planning and building assessment unit meetings.
- Participation in the Economic Development Committee.
- Pursue development of tyre recycling facility.
- Participation in Launceston Gateway Project – Demand Analysis.
- Pursue preparation of Land Use and Development Strategy.
- Perth Structure Plan.
- By-Law preparation.

### b. Health

- Ongoing issues and enquiries relating to on-site wastewater management.
- Ongoing issues requiring water samples etc.

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



- Liaise with Department of Health re. Royal George water quality issues.
- Liaise with Department of Health re. Conara water quality issues.
- Ongoing monitoring of recreational water quality – public pools and river swimming sites.
- Continue to support and ensure provision of Immunisations programme – contracted to external provider.
- Registration and inspection of food premises.
- Place of Assembly licence inspections and renewals is ongoing.
- Response and investigation of potential asbestos issues.
- Response and investigation of air quality, noise and other environmental issues.
- Notifiable disease investigations.
- Registration of cooling regulated systems (cooling towers).
- Registration and licensing of Public Health Risk Activities (tattoo and skin penetration).

### c. Building.

- Follow up of illegal building works continues
- Plumbing inspections and assessments continue
- Information and Training session being organised for November by Justice Department in relation to Permit Authority and Compliance Training with relation to the incoming Building Act 2016 in January.
- Assimilation of Plumbing and Building regulations into practice ongoing.

### d. NRM

- Continuation of delivery of NRM Facilitator Network Partnership with NRM North.
- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Operation of NRM Committee of Council.
- Coordination of Mill Dam bank stabilisation project follow up and maintenance.
- Participation in facilitation of NRM North's Green Army Teams working with Northern Midland's landholders Community Engagement with supervised exhibition at Longford and Campbell Town Shows.
- On-going participation support with local Landcare groups as requested and where required – Perth/ Evandale, Nile, Rossarden.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on Bio-security regarding reported weed infestations.
- Assistance to EHO, by undertaking Recreational Water Sampling for the 2014-15 season, data entry and Annual Recreational Water Report development.
- Participation with Development application assessment process as part of the Planning and Development team.
- Continuation of relationship with TAS TAFE Horticulture Certificate II & III.
- Council Host Officer for Round 4 Northern Midlands Council hosted Green Army Teams.
- Council representative to Tamar Estuary and Esk River (TEER) Scientific Technical Committee (STC).
- Support and facilitation of devolved grant submissions for landholders and community groups such as:
  - NRM North on ground works
  - TEER River Bank Erosion Grant.

### e. Compliance

- Permit conditions – Structured review of compliance with planning permit conditions – ongoing.
- Building audit - ongoing.
- Service of Building and Planning Notices.
- Prosecution for illegal buildings and works ongoing as required.
- Signage.
- Follow up dog registrations and compliance with kennel and dangerous dog restrictions.
- Regular inspection visits to Mill Dam.
- Campaign re picking up after dogs.
- Active review of dogs not previously registered.
- Promote consistent processes across region.
- Fire Abatement inspections and notices.
- Overhanging tree inspections - Implementation of Policy.

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



- Overnight camping site in Campbell Town.

### **f. Planning**

- Participation in the Launceston Gateway Precinct Master Plan project working group.
- Participation in Regional Planning Scheme issues.
- Attendance at State Planning Provisions hearings.
- Consideration of Planning Directives.
- Consideration of proposed planning legislative amendments.
- Ongoing review of procedures.
- Participation in Perth Structure Plan project.
- NMC Land Use Strategy.
- Active response to enquiries and development opportunities.
- Amendments to interim scheme.
- Assessment of development proposals.
- Liaison with appellants and RMPAT regarding Planning Appeals.

### **g. Animal Control**

- Review and update of microchip register.
- Follow up of dog registrations.
- Follow up of kennel licences.
- After hours call outs for dog at large etc.
- Review of procedures.
- Dog attacks.
- Dangerous Dog declarations.
- Service of related notices and infringements.

## **4. WORKS & INFRASTRUCTURE UNIT**

In conjunction with INFO 5 – Works & Infrastructure Report.

### **a. Asset Management**

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

### **b. Traffic Management**

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

### **c. Development Work**

- McShane subdivision, stage 2, (Seccombe Street, Perth) has reached final completion.
- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Hollejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- 3 lot Gadsby subdivision in Cromwell Street, Perth has reached final completion.
- 5 lot Chugg subdivision in Malcombe Street, Longford has reached practical completion.
- Stage 2 of the Kerr/Bean/Shervan subdivision, Mulgrave and Seccombe Street, Perth has reached practical completion.
- 9 Lot Shervan Subdivision in Fairtlough Street, Perth has reached practical completion.

### **d. Waste Management**

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites - ongoing

### **e. Tenders and Contracts**

- Lake River Bridge, Macquarie Road approaching completion.

### **f. Flood levee**

- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

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### g. Engineering

- Input into Northern Regional Infrastructure group – ongoing.
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the *Urban Drainage Act 2013* – ongoing.

### h. Capital works

- None to report.

## 17 RESOURCE SHARING SUMMARY FROM 01 JULY 2016

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource sharing summary for the period 1 July 2016 to 30 June 2017 was circulated in the Attachments.

## 18 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Sep 2016	Jan – Sep 2016	September 2015
Graffiti in toilets	Old Bridge Rd, Perth	300		
Glass smashed at Cenotaph	Ross	200		
Glass bricks smashed	Pioneer Park Toilets, Evandale	500		
Vandalism at Cenotaph	Cressy	500		
Trees stolen	Dakins Hill	400		
Water over road signs stolen	All areas	500		
TOTAL COST VANDALISM		\$ 2,400	\$ 10,170	\$ 2,100

## 19 YOUTH PROGRAMME UPDATE: SEPTEMBER 2016

Prepared by: Lorraine Green, Project Officer

### Youth Activity Programs

Council has contracted the Longford and Launceston PCYCs to continue to provide youth programs weekly across the current school year term. The Longford and Perth programs assist high school-aged students to learn life and interpersonal skills through physical activity-based programs.

**The Perth Youth Program** on Thursdays 6.30-8.30pm had four sessions in September, with an average of 7 participants at each session (wet and cold weather impacted on participation at two sessions).

**The Longford Friday evening Youth Program** at the Sports Centre had 31 participants across the four September sessions: averaging 8 participants at each session.

**The Evandale afterschool program** for primary-aged students involves students in physical activity that encourages the learning and practise of appropriate social and interpersonal skills. There were three sessions in September; averaging 24 participants at each session. One session was cancelled due to inclement weather.

### Youth Mentoring Program

Council contracted National Joblink (NJL) to provide fortnightly mentoring sessions at Campbell Town and Cressy District High Schools for students referred by school staff for assistance with primarily managing behavioural and socialisation issues. These sessions commenced early in Term One and are ongoing.

At Cressy District High School, the NJL mentor is working with grade 7 and 8 students, and at Campbell Town District High School he is working with students from grades 7-12.

## 20 NORTHERN MIDLANDS COUNCIL AUSTRALIA DAY 2017 EVENT UPDATE

Prepared by: Amanda Bond, Governance and Community Development Officer

Council, in early 2016 requested that officers expand the Northern Midlands Council Australia Day event further in 2017.

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The 2017 Northern Midlands Council Australia Day event will be held at the Perth Recreation Ground. Perth is the only town in the municipality where a Council Australia Day event has not been held, in past 8 years.

Council officers have been liaising with members of the Perth Recreation Ground Management Committee, the Perth Cricket Club, the Perth Football Club, the Perth Primary School, the Perth Community Centre Management Committee, Perth Lions Club and the Perth Local District Committee to collaborate to create a successful 2017 event.

Preliminary discussions presented ideas such as live music entertainment, “traditional” activities for children such as egg and spoon race, three legged race, sack race, toss the thong etc.

A funding application has been submitted for funding toward having an outdoor cinema at the conclusion of the event. The outcome of the funding application should be known later this month. The ability to have the outdoor cinema is dependent on the outcome of the funding application.

The inclusion of an outdoor cinema at the event will mean, rather than holding the event in the morning, as has traditionally been the case, the event will need to commence in the afternoon. The benefit to this however, is that it will enable the Mayor and Councillors to attend other Australia Day events in other towns, which traditionally are held in the morning.

Further updates will be provided to Council once the outcome of the funding application is known.

### 21 LONGFORD STRATEGIC PLAN

*Prepared by: Amanda Bond, Governance and Community Development Officer*

The Chairperson of the Longford Local District Committee, Mr Michael Salhani has prepared, for the Longford Business & Tourism Association and the Longford Local District Committee, a Strategic Plan for Longford. The plan is attached for information. Mr Salhani is presently overseas, however, has requested the plan be published in the Council Agenda and indicated he wishes to present the plan to Council when he returns in 2017.

#### **Attachment:**

Longford Strategic Plan

### 22 NATURAL RESOURCE MANAGEMENT ACTIVITIES

*Prepared by: Monique Case, NRM Facilitator*

#### **Scotch Oakburn – St Johnstone Excursion:**

Between 22-25 August Scotch Oakburn's Year 9's participated in their 5<sup>th</sup> year of “outdoor” class room activities at Gilbert and Kate Taylor's property St Johnstone at Campbell Town.

Over 2 days, 2 groups of students per day visited St Johnstone to continue native revegetation works along Ephemeral Creek and to learn about Fire with Tas Fire Services lesson touched on topics including fuel loads, ecology, management techniques. Rosemary Grant from ABC radio was kind enough to attend again this year, the story can be found at:

<http://www.abc.net.au/news/2016-08-31/fire-school-burning/7794772> and image at <http://www.abc.net.au/news/2016-08-31/fire-school-sandy-whight-and-gilbert-taylor/7794824>

Both the Taylor's and Scotch Oakburn are keen to continue into 2017 and beyond, planning for the 2017 excursion has commenced.

#### **Rossarden Progress Association and Landcare Group**

NRM Facilitator participated in the Rossarden Progress Association (RPA) and Landcare Group, working bee to eradicate Broom. Rae Young from Tas Landcare provided valuable insight into the control/treatment options for the Broom. The group continues to work towards a management plan which will assist in targeting upcoming Green Army Team's efforts. The RPA Landcare Group has further working bees scheduled in October.

#### **Work Placement Student**

Northern Midlands Council and, in particular, the NRM Facilitator have developed a relationship with TAS TAFE over a number of years has hosted work placement students. This year saw a Horticulture Certificate III student hosted for 3 days in September.



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### 23 ENHANCING LONGFORD LIBRARY'S SERVICE PROVISION

Prepared by: Amanda Bond, Governance and Community Development Officer

#### Overview

Launceston LINC is intending to undertake community consultation in October regarding a number of proposed changes to the Longford Library. The proposed changes include:

- Realigning opening hours to better meet community need
- Adjusting staff rosters to create more capacity for service delivery
- Undertaking some minor refurbishments to the interior of the building.

#### Current Operation

Longford Library is currently open for 36 hours per week from Monday to Friday.

The centre generally opens at 11am and closes between 5 and 7pm, depending on the day.

The original intent of these operating hours was to maximise the amount of time the centre would be open. This was achieved by rostering only one person on at the centre for most of the day. The exception was over the lunch period to enable staff breaks.

#### Proposed Changes

LINC Tasmania is proposing to maintain existing staff hours but to reduce the centre's opening hours from 36 to 28 hours per week.

This will enable two staff to be rostered to work for most of each day and will enable the delivery of community-driven programs such as children's programs, community learning programs and literacy support.

LINC Tasmania will also invest funds to refurbish the interior and make the space more inviting and functional.

#### Community Consultation

LINC Tasmania wishes to engage in community consultation around these changes. This will be achieved through a community survey, available online and in hardcopy at the Longford Library.

We will promote this consultation through:

- Point of placement advertising in the Longford Library
- An advertisement in the local newspaper
- Communication with local schools and hopefully in their school newsletters
- Through the Northern Midland Council's Facebook page.

#### DECISION

**Cr Lambert/Cr Calvert**

That the Information items be received.

Carried unanimously

*Miss Bricknell and Mrs Eacher left the meeting at 5.12pm*



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283/16

## JOINT SELECT COMMITTEE ON FUTURE GAMING MARKETS

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

### 1 PURPOSE OF REPORT

This report:

- i) Provides information on the Tasmanian Parliament Joint Select Committee on Future Gaming Markets;
- ii) Provides background on Council's previous deliberations on poker machines and gaming;
- iii) Seeks Council's response to a request by LGAT to contribute to the LGAT submission to the Joint Select Committee.

### 2 INTRODUCTION/BACKGROUND

The Parliament of Tasmania has established a Joint Select Committee to inquire into and report upon community attitudes to gambling and potential structural features of the Tasmanian Casino, Keno and Electronic Gaming markets from 2023 onwards. The terms of reference are as follows:

- a) consideration of community attitudes and aspirations relating to the gambling industry in Tasmania with particular focus on the location, number and type of poker machines in the State;
- b) review of the findings of the Social and Economic Impact Studies conducted for Tasmania;
- c) consideration of the document entitled "Hodgman Liberal Government post-2023 Gaming Structural Framework";
- d) an assessment of options on how market-based mechanisms, such as a tender, to operate EGMs in hotels and clubs could be framed;
- e) consideration of future taxation and licensing arrangements, informed by those in other jurisdictions;
- f) a review of harm minimisation measures and their effectiveness, including the Community Support Levy;
- g) consideration of the duration and term of licences for the various gaming activities post 2023;
- h) any other matters incidental

LGAT's July 2016 General Meeting passed a resolution that:

*That LGAT formally take the position that the terms of reference for the State Government's Joint Select Committee Review into gaming in Tasmania be expanded to include whether or not electronic gaming machines should be allowed outside casinos at all and that as part of the Select Committee Review process, the Tasmanian community be polled to determine its view on this critical question*

*That LGAT formally take the position that the Gaming Act should be reviewed particularly to remove its power to over-ride other acts.*

*That LGAT convey this position to the Government, Opposition and Green parties and to all Members of the Legislative Council.*

LGAT will be preparing a whole of sector submission for the Joint Select Committee and has invited Council to provide input to the submission by Friday 21 October 2016.

The closing date for direct submissions to the Joint Select Committee is Friday 9 December 2016.

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Council has had previously deliberations on poker machines and gambling. On 8 January 2016 Council received correspondence from Mayor Tony Foster of Brighton Council, inviting council to consider membership of the Tasmanian Community Coalition.

Mayor Foster's letter advised: Take up membership of the Tasmanian Community Coalition and support the campaign

*... Brighton council has long been opposed to the proliferation of poker machines in our community and particularly their concentration in lower socio-economic areas...*

*With the issue of the extension of the poker machine monopoly now very much under consideration, I believe it is important that local government again consider the impact of this form of gambling on our communities...*

*Consequently, Brighton Council recently joined the Tasmanian Community Coalition campaigning for a curb on poker machines in hotels and clubs, as well as the National Alliance for Gambling Reform. The local Coalition comprises welfare organisations, community groups and people concerned at the adverse impacts of this form of gambling and interested in alleviating the consequential suffering in our communities.*

*The Coalition has called for poker machines to be phased out in hotels and clubs, for a reduction in the maximum bet to \$1 and for pokies to be restricted to the two casinos in Hobart and Launceston...*

*Brighton Council intends placing this crucial community issue on the agenda for the forthcoming LGAT meeting ...*

*In the meantime, I invite your Council to consider joining the Tasmanian Community Coalition, to represent our local communities and strengthen local government input on this key public issue...*

Council's decision follows:

### DECISION

**Cr Knowles/Cr Goninon**

*That the matter be discussed.*

*Carried unanimously*

**Cr Knowles/**

*That Council*

*1. note the report; and*

*2. takes a stance against poker machines in local clubs and hotels and joins the Tasmanian Community Coalition.*

*The Motion lapsed for want of a seconder*

**Cr Polley/Cr Goninon**

*That Council note the report and take no further action.*

*Carried unanimously*

### **3 STRATEGIC PLAN 2007-2017**

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, "Volume 1 – Mapping Our Direction", Part 1a Governance are applicable to this report.

### **4 OFFICER'S COMMENTS**

On 7 September 2016, Mayor David Downie requested that this matter be placed on a Council Meeting Agenda for discussion. The matter was discussed at Council's 3 October 2016 Workshop.

### **5 OPTIONS FOR COUNCIL TO CONSIDER:**

- i) Take no action at this time;
- ii) Provide input to the LGAT submission to the Joint Select Committee on Future Gaming Markets;
- iii) Provide direct input to the Joint Select Committee on Future Gaming Markets.

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### 6 ATTACHMENTS

N/A

### RECOMMENDATION 1

That Council discuss this matter.

### RECOMMENDATION 2

That Council note the report and take no further action.

*Mrs Eacher returned to the meeting at 5.16pm*

### DECISION

#### **Cr Goninon/Cr Polley**

That Council note the report and take no further action.

Lost

#### **Voting for the motion:**

Cr Calvert, Cr Goninon, Cr Gordon, Cr Polley

#### **Voting against the motion:**

Mayor Downie, Cr Goss, Cr Knowles, Cr Lambert

#### **Cr Knowles/Cr Goss**

That Northern Midlands Council not prepare a submission but that the Local Government Association of Tasmania (LGAT) be informed of Council's support of the select committee review of the Gaming Act.

Carried unanimously

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### 284/16 EDUCATION BILL 2016

*Responsible Officer:* Amanda Bond, Governance and Community Development Officer  
*Report prepared by:* Lorraine Green, Project Officer

#### 1 PURPOSE OF REPORT

This report:

- i) provides Council with background on the Education Bill 2016 and its impact on the starting age of school children;
- ii) seeks Council's direction with regard to responding to the proposed changes in the Education Bill 2016.

#### 2 INTRODUCTION/BACKGROUND

The Tasmanian Government's review of the Education Act 1994 resulted in the release of the Education Bill 2016. The proposed changes to the Act documented in the Bill aim to address Tasmania's significant social, economic and educational challenges, particularly through extending the compulsory years of education and training, and lowering the age that children are required to commence schooling.

Currently, the compulsory school starting age in Tasmania is five years, when children commence their first year of full-time school in Prep. The review of the Act proposes to lower the compulsory school starting age by six months, to four years and six months. As a consequence of the changes to the compulsory starting age, the non-compulsory starting age for Kindergarten would be lowered to three years and six months.

The Bill argues that introducing compulsory school earlier in a child's life is expected to have a positive impact on a child's future achievements at school and the extent to which they are able to take advantage of opportunities later in life.

The consultative period on the proposed changes commenced in March 2016 and closed on 13 May 2016.

A number of submissions made during the review process challenged the proposed change to the compulsory school starting age, arguing that young children needed to be in a play-based environment; not a school-based learning environment.

The Government is required to prepare a Regulatory Impact Statement (RIS) when the introduction of primary legislation imposes a major restriction on competition or a significant impact on business. Given that the Education Bill 2016 will have a significant impact on non-school early childhood education and care services, a RIS was prepared to form the basis for consultation with key stakeholders and the broader Tasmanian community across March – May 2016.

The RIS states the impact on early childhood services is expected to result from a decrease in demand for child care services (both long day care and family day care) for children between three and four years, as these children move into kindergarten at the new starting age of three years and six months. It was noted that the reduction in the numbers of three to five year olds in child care services could affect the financial viability of some services, particularly those in rural and regional areas. Further the RIS noted that child care services could find it difficult to recruit university-qualified early childhood education teachers who may, under the proposed legislation, seek to work with children in kindergarten due to potentially more favourable salaries and conditions.

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This matter was on the Agenda of Council's 15 August 2016 Meeting. Council's decision follows:

### DECISION

*Cr Lambert/Cr Knowles*

*That the matter be workshopped and that the facts be established and impacts be addressed.*

*That representatives of both side of the debate be invited to attend.*

*Carried unanimously*

Council's Executive Assistant, Mrs Gail Eacher, contacted the Department of Education to invite a representative to attend a Council workshop to discuss this matter. The following response was received from the Department's Acting Secretary, Mr Tim Bullard on 26 September 2016:

*The Education Bill is currently before Parliament and due for debate shortly.*

*Given that, it would probably be more useful if we wait and see the result of the Parliamentary debate, so that information provided reflects the final position of parliament.*

*As such, may I suggest that we consider a later meeting of the Council? What date would that be?*

Mrs Eacher responded with the dates of forthcoming Council workshops.

This matter was discussed at the 3 October 2016 Council Workshop and it was requested that this matter be placed on this Council Meeting Agenda.

### **3 STRATEGIC PLAN 2007/2017**

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goal is relevant to this issue: 3.4 Children's Services: "To facilitate care, learning and support services which benefit Northern Midlands children and their families."

### **4 FINANCIAL IMPLICATIONS**

If the changes proposed in the Education Bill 2016 are implemented the financial viability of Council's child care services at Avoca, Cressy and Perth are likely to be significantly impacted from 2020. Early Learning Services estimate that approximately 50 percent of rural based childcare services may not be viable following the changes to the school age.

### **5 RISK ISSUES**

The introduction of a younger compulsory school starting age may have a negative impact on the health and wellbeing of some Northern Midlands' children. Should any of Council's child care centres no longer be financially viable, the closure of these services would lead to more informal care, or parents who are unable to remain in the workforce or undertake further education and training.

### **6 CONSULTATION WITH STATE GOVERNMENT**

Council has requested a Department of Education representative attend a Council Workshop to discuss this matter.

### **7 COMMUNITY CONSULTATION**

Community members had the opportunity to make submissions during the consultative period earlier in 2016.

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### 8 OPTIONS FOR COUNCIL TO CONSIDER

- i) Take no action at this time;
- ii) Await the meeting with the Department of Education representative and a representative of the other side of the debate;
- iii) Contact Legislative Council Members to express Council's opposition to the lowering of the compulsory school starting age by six months, to four years and six months.

### 9 OFFICER'S COMMENTS/CONCLUSION

The Government position is that the changes to the compulsory school starting age proposed in the Education Bill 2016 are about equity in education and creating more options for families by offering every Tasmanian child access to quality early learning sooner. The general consensus of those opposed to the change in school starting age is that young children need to be in a play-based environment; not a school-based learning environment.

### 10 ATTACHMENTS

- 10.1 Fact Sheet: Early Years Education in Tasmania
- 10.2 Letter dated 19 August 2016 from The Hon. Jeremy Rockliff MP, Minister for Education and Training
- 10.3 29 September 2016 Meeting Notes: Early Childhood Sector

### RECOMMENDATION 1

That the matter be discussed.

### RECOMMENDATION 2

That Council

- i) Note the report
- ii) .....

### DECISION

#### **Cr Goninon/Cr Goss**

That the matter be discussed.

Carried unanimously

*Miss Bricknell returned to the meeting at 5.25pm.*

#### **Cr Polley/Cr Goninon**

That the matter be deferred.

Lost

#### **Voting for the motion:**

Cr Calvert, Cr Goninon, Cr Polley

#### **Voting against the motion:**

Mayor Downie, Cr Gordon, Cr Goss, Cr Knowles, Cr Lambert

#### **Cr Knowles/Cr Lambert**

That council not support any changes to the school starting age and seek further urgent consultation.

Lost

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### Voting for the motion:

Cr Gordon, Cr Goss, Cr Knowles, Cr Lambert

### Voting against the motion:

Mayor Downie, Cr Calvert, Cr Goninon, Cr Polley

## 285/16 PERTH RECREATION GROUND 2030 MASTER PLAN

Responsible Officer: Amanda Bond, Governance & Community Development Officer  
Report prepared by: Lorraine Green, Project Officer

### 1 PURPOSE OF REPORT

To:

- i) present to Council the revised Perth Recreation Ground 2030 Master Plan;
- ii) seek Council's acceptance and release of the revised Master Plan;
- iii) seek Council's endorsement of the way forward with the Master Plan.

### 2 INTRODUCTION/BACKGROUND

Council is committed to promoting the health and well-being of Northern Midlands residents by ensuring the provision of sport and recreation facilities and programs/activities that enable residents to participate in physical activity. The Perth Recreation Ground is an integral component of the sport and recreation infrastructure of the Northern Midlands, serving as the town's main sport and recreation precinct.

Council needs to ensure Northern Midlands sport and recreation facilities are maintained and further developed over time to meet the everchanging needs of the community in terms of demographic changes, changing recreation and leisure demand trends, and emerging new sport and recreation activities.

In July 2015 Council contracted Lange Design to develop a masterplan to drive the maintenance and further development of the Perth Recreation Ground to ensure it continues to meet the sport and recreation needs of Northern Midlands residents into the future.

The consultant's work included assessment of the existing facilities/infrastructure and consultation with key stakeholders including user groups, community members and Council officers.

Lange Design submitted the final report in February 2016. The report identified thirteen key elements that are integral components of the overall redevelopment of the Perth Recreation Ground to accommodate community needs beyond the year 2030. The consultant recommended a five stage implementation plan.

The master plan was presented to Council at the April 18<sup>th</sup> 2016 Council Meeting and Council's decision follows:

#### DECISION

*Cr Polley/Cr Lambert*

*That the matter be discussed.*

*Carried unanimously*

*Cr Goninon/Cr Gordon*

*That Council:*

- i) accept the Perth Recreation Ground 2030 Master Plan in principle;*
- ii) release the plan for community consultation;*
- iii) consider funding components of the Master Plan in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation*

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- of the Master Plan;*
- iv) seek a contribution from the state government;*
- v) investigate options for the skate park; and*
- vi) consider options for the scout hall.*

*Carried unanimously*

The master plan was released for community consultation. The feedback received required the consultant to make one change to the master plan; the scheduling of the demolition of the skate park to occur in the same year as the construction of the multi-purpose concrete loop track.

### **3 STRATEGIC PLAN 2007/2017**

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goal is relevant to this issue: 3.2 Health “To develop the health and well-being of Northern Midlands communities”.

### **4 FINANCIAL IMPLICATIONS**

The total cost of implementing the Master Plan is estimated as \$2,133,822 GST exclusive. It is proposed that Council consider funding components of the Master Plan in forthcoming Council budgets, and Council Officers seek to secure external grants to assist with the implementation of the Master Plan.

### **5 COMMUNITY CONSULTATION**

Broad community consultation underpinned the development of the Master Plan, including consultation with the Perth Recreation Ground Management Committee, a survey of user groups and a survey of Perth residents.

Information was also sourced from Council documents and reports, site investigations, site survey data and aerial photography.

### **6 OPTIONS FOR COUNCIL TO CONSIDER**

Council can either accept or not accept the revised Master Plan and the proposed way forward with the plan’s implementation.

### **7 OFFICER’S COMMENTS/CONCLUSION**

The consultant has fulfilled the requirements of the Master Plan project brief. Following broad community and stakeholder consultation, review of relevant literature and plans, and site investigations, the consultant has developed a comprehensive Master Plan for the redevelopment of the Perth Recreation Ground.

### **8 ATTACHMENTS**

8.1 Perth Recreation Ground 2030 Master Plan: July 2016 revision

#### **RECOMMENDATION 1**

That the matter be discussed.

#### **RECOMMENDATION 2**

That Council:

- i) accept the revised Perth Recreation Ground 2030 Master Plan;
- ii) consider funding components of the Master Plan in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plan.



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### DECISION

**Cr Goninon/Cr Lambert**

That the matter be discussed.

Carried unanimously

**Cr Goninon/Cr Knowles**

That Council:

- i) accept the revised Perth Recreation Ground 2030 Master Plan;
- ii) consider funding components of the Master Plan in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plan.

Carried unanimously

## **286/16 FRUIT GROWERS TASMANIA – REQUEST FOR SPONSORSHIP**

*Responsible Officer: Des Jennings, General Manager*  
*Report prepared by: Des Jennings, General Manager*

### **1 PURPOSE OF REPORT**

The purpose of this report is to seek Council's direction on a request to co-sponsor the funding of a website, targeting backpackers along with locals, to work in the agricultural area; with a focus on fruit, vegetable and wine production areas.

### **2 INTRODUCTION/BACKGROUND**

In the May 2015 budget, the Federal Government had originally announced a plan to raise taxes on backpackers on working holidays from 13 cents per dollar to 37.5 cents per dollar.

As the horticultural industry relies heavily on backpackers, it has been reported that the mere suggestion of the increased tax has seen a sharp reduction in backpackers, the vital supply of farm workers.

The proposal was met with strong opposition from farmers and tourist operators.

Subsequently, the Federal Government recently announced that the working holiday makers will be taxed at 19 cents per dollar on any earnings up to \$37,000, commencing on 1 January 2017, with additional income above that amount being taxed at the same marginal tax rates as everyone.

The Federal Government has also announced that it will spend \$10 million promoting Australia as a destination for backpackers. Subsequently the State Government have given Fruit Growers Tasmania funding to assist with a program to attract a workforce to the State and encourage locals to also apply.

### **3 STRATEGIC PLAN 2007/2017**

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, "*Volume 1 – Mapping Our Direction*", have relevance to this report:

- 1.1 Governance
- 1.8 Regional/ State/ Federal/ International Relations
- 2.1 Long Term Economic Development
- 2.2 Tourism Industry Support

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- 4.13 Natural Resource Management.

### 4 POLICY IMPLICATIONS

Council has been, and continues to be, an advocate for many industries affected by issues; however, only in exceptional cases provides financial support.

### 5 STATUTORY REQUIREMENTS

Not applicable.

### 6 FINANCIAL IMPLICATIONS

The request is for an amount of \$400.00, a one-off payment, with Council logo on the front page identifying Council's support for the initiative.

### 7 RISK ISSUES

Risk issues identified are as follows:

- Council is seen to support an industry above others that may also need support.
- The website proposal fails to attract the co-sponsors to support the development of the site.
- The website fails to attract the attention of the interested itinerant labour force and does not encourage locals to also apply for seasonal employment opportunities.

### 8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

### 9 COMMUNITY CONSULTATION

Not applicable.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can opt to either support or not support the request for sponsorship.

### 11 OFFICER'S COMMENTS/CONCLUSION

A copy of the email request, directed to Mayor Downie, has been inserted in the report below. The email provides background, along with details of the web concept.

*With the recent news around the backpacker tax, you may have heard the State Govt have given Fruit Growers Tasmania funding to get the wheels rolling on attracting the workforce to the State.*

*As the issue is more than fruit world, we are intending to open this up to all of agriculture in the context of attracting seasonal itinerant labour as well as encouraging locals to apply.*

*Here is a link to an example of what I seek to put in place which a QLD strawberry grower Ray Daniels directed me to - <http://www.thesweetestjob.com.au/>*

*They built the website to draw locals in to fill the gap left from the low numbers of backpackers and it worked well. The concept of the website would couple with the work of Primary Employers Tasmania who are looking at sponsored Facebook pages to demonstrate Tasmania is "open for business" with jobs.*

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*I am inviting the Councils with fruit, vegetable or wine production areas within their respective municipality to come on board as a co-sponsor – with their logo front page for \$400.00 (one off payment). We have industry support on board as well including job services partners and freight companies.*

*The web concept would be as follows:*

- *Simple design and use;*
- *Targeting backpackers but also locals wishing to find employment;*
- *Standards required of particularly locals to work in the sector;*
- *Open to all production horticulture sector to post positions etc including nursery and flower production;*
- *Growers can advertise direct on site or via employment services companies;*
- *Small admin fee to manage grower inquiries/advertisements through FGT - \$20;*
- *Area of news to post current articles;*
- *Use of website to be ongoing into future seasons;*
- *Ultimately will target locals.*

*Quotes being obtained from web designers now. This is a quick fix too but one which will have longevity for future seasons as it will allow industry to “hub” jobs.*

An example of a similar website for review is also detailed, by way of a web address being provided.

### RECOMMENDATION 1

That Council discuss the matter.

### RECOMMENDATION 2

That Council continues to support/promote the area as a destination for backpackers and provide an amount of \$400 to co-sponsor the development of a website, supported by the agricultural industry to attract itinerant labour as well as encouraging locals to apply for employment.

### DECISION

**Cr Polley/Cr Goninon**

That the matter be discussed.

Carried unanimously

**Cr Polley/Cr Goninon**

That Council

- i) continues to support/promote the area as a destination for backpackers and provide an amount of \$400 to co-sponsor the development of a website, supported by the agricultural industry to attract itinerant labour as well as encouraging locals to apply for employment.
- ii) seek further information on the waiting period prior to being permitted to having access to Centrelink benefits, after taking up such employment.

Carried unanimously

*Mayor Downie adjourned the meeting for the meal break at 6.05pm, at which time Mr Boog left the meeting.*

*Mayor Downie reconvened the meeting after the meal break at 6.46pm.*

# MINUTES – ORDINARY MEETING

17 OCTOBER 2016



## 287/16 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

### 1 PUBLIC QUESTIONS

*No questions were forthcoming from the gallery.*

## 288/16 COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

### DECISION

**Cr Goninon/Cr Polley**

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item PLAN 1 - 2.

Carried unanimously

### 2 STATEMENTS

*No statements were forthcoming from the gallery.*

# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



### 289/16 PLANNING APPLICATION P16-180 24 CHURCH STREET, ROSS

*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Paul Godier, Senior Planner  
*File Number:* 400600.13

#### 1 INTRODUCTION

This report assesses an application for 24 Church Street, Ross for the following:

- Replace metal cladding with weatherboards;
- Install additional windows;
- Construct rear deck;
- Replace roofing;
- Replace gutters;
- Construct a weatherboard shed on Lot 2;
- Construct a new paling fence on part of the southern boundary;
- Replace cyclone fence with picket fence on corner of Church and High Street.

#### 2 BACKGROUND

**Applicant:**  
G Goddard (obo Finistma Pty Ltd)

**Owner:**  
Finistma Pty Ltd

**Zone:**  
Local Business

**Codes:**  
Local Historic Heritage Code; Heritage  
Precincts Specific Area Plan

**Classification under the Scheme:**  
Residential (Single Dwelling)

**Existing Use:**  
Dwelling

**Deemed Approval Date:**  
21 October 2016

**Recommendation:**  
Approve

#### **Discretionary Aspects of the Application**

- Development within heritage precinct.

**Planning Instrument:** *Northern Midlands Interim Planning Scheme 2013*

#### **Preliminary Discussion**

Prior to submission of the application, the applicant held discussions with Council officers regarding the application.

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*Site from corner of Church and High Street*



### 3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application).

Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

### 4 ASSESSMENT

#### 4.1 Proposal

It is proposed to construct:

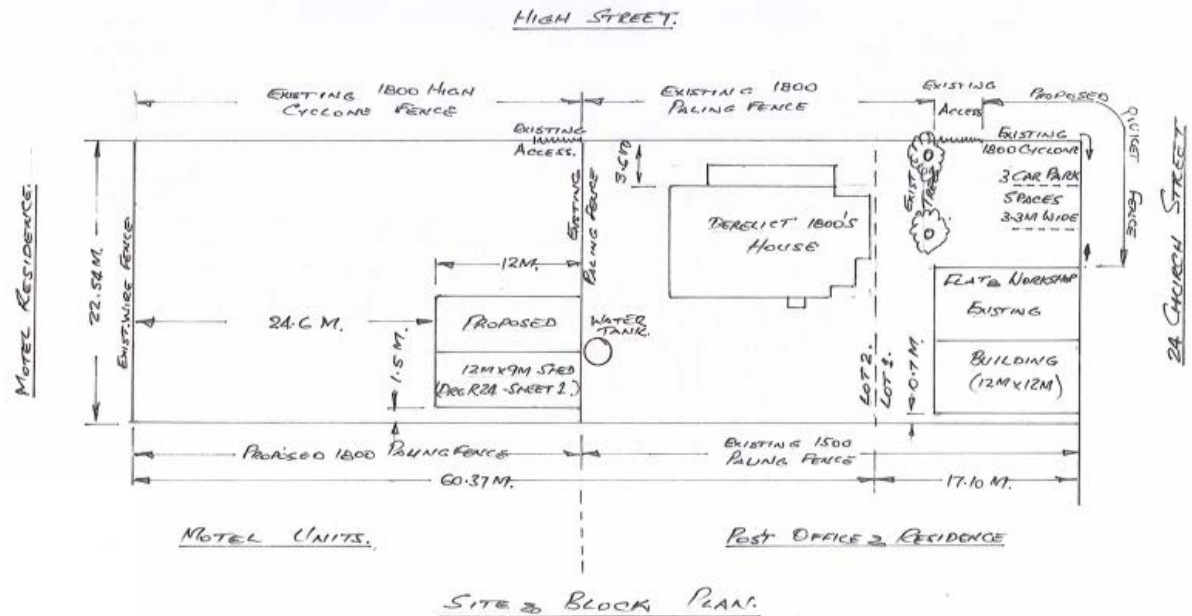
- Alterations and additions to the existing dwelling;
- A new shed at the rear of the building;
- A paling fence along southern boundary;
- A picket fence on the corner of Church and High St.



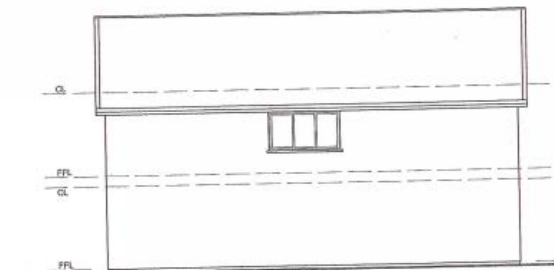
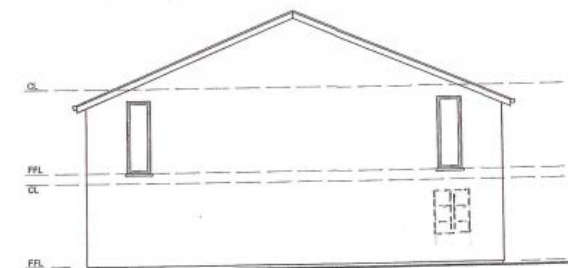
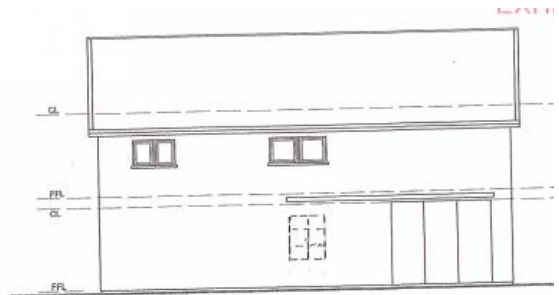
# MINUTES – ORDINARY MEETING

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## Site Plan



## Elevations (existing)







# MINUTES – ORDINARY MEETING

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## 4.2 Zone and land use

### Zone Map – Local Business



The land is zoned Local Business, and is within the Heritage precinct. The relevant Planning Scheme definitions are:

<i>single dwelling</i>	<i>means a dwelling on a lot on which no other dwelling is situated; or a dwelling and an ancillary dwelling on a lot on which no other dwelling is situated.</i>
<i>Outbuilding</i>	<i>means a non-habitable detached building of Class 10a of the Building Code of Australia and includes a garage, carport or shed.</i>

Residential (Single Dwelling) is Discretionary (Permit Required) in the zone, however, in accordance with clause 9.2 - Development for Existing Discretionary Uses - proposals for development associated with a use class specified in an applicable Use Table, as a discretionary use, must be considered as if that use class had permitted status in that Use Table, where the proposal for development does not establish a new use, or substantially intensify the use.

## 4.3 Subject site and locality

The author of this report carried out a site visit on 7 October 2016. The site is on the south-western corner of Church and High Streets. It adjoins the Ross Motel to the west and south, the Ross Post Office to the south and is opposite dwellings.

### Location of proposed shed from High Street



# MINUTES – ORDINARY MEETING

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**Subject site from High Street**



#### 4.4 Permit/site history

There is no relevant permit history on Council records.

#### 4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Records management system after completion of the public exhibition period revealed that a representation (attached) was received from:

- P Fost & H McQuade, of Ross Motel, 2 High Street, Ross.

**Aerial photograph showing location of representors' property in relation to subject site**



The matters raised in the representation are outlined below followed by the planner's comments.

#### Issue 1

- Requests that the cyclone fencing at the western end of the block along High Street be replaced with a paling fence.



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## Planner's comment:

The applicant advises that they don't want this section of High Street to be low fenced at this stage. There is no power for council to require the cyclone fence to be replaced with a picket fence.

## Issue 2

- Requests that the barbed wire on the existing paling fence be removed.

## Planner's comment:

The applicant advises that it is no longer needed for security and will remove it.

## Issue 3

- Requests that the shipping container be removed.

## Planner's comment:

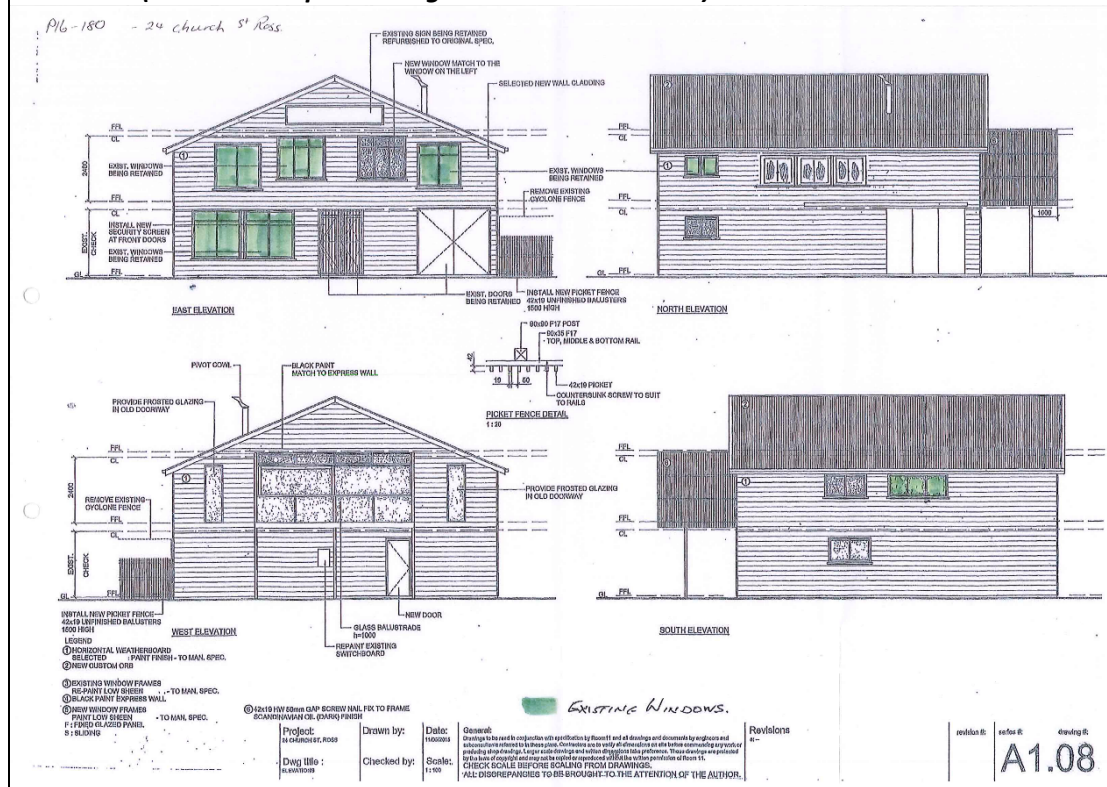
The applicant advises that the shipping container is used to store building materials which will be used in conjunction with the proposed works, and seeks to keep it in place until the total works are completed at which time it will be removed. While the container has existing use rights for its current location on site, it does not have rights to be placed permanently elsewhere on site.

## 4.6 Referrals

### Heritage Adviser

Mr Denman's review is included as an attachment to this report. He noted that the proposed windows facing High Street would be more sympathetic to the heritage precinct if they were designed to have a strong vertical rhythm, and recommended that the windows facing Church Street be replaced with windows with a symmetrical window pattern with similar vertical proportions. He advised that he would welcome the opportunity to discuss the design with the proponent. The applicant subsequently submitted amended plans as shown below.

### Elevations (amended as per heritage adviser's comments)



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In regard to these plans Mr Denman advised that:

*I have reviewed the revised drawing showing the proposed windows in the North wall of the upper level of the building. The windows shown are three separate windows butted together and separated by 90mm wide cover strips. Each window has two vertical glass panes. This is a much better proposal than the previous modern horizontal frameless glass window. However, it is important that each frame is separated by a cover strip of at least 90mm wide to ensure that the vertical proportions are reinforced. The additional window in the street facade will provide more symmetry to the building. The proposed changes to the south and west elevations are acceptable because they will not be prominent from the streets.*

**Ross Local District Committee**

At the time of writing this report, a response had not been received

## 5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

## 6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.

## 7 DISCUSSION

Discretion to refuse the application is limited to development within the heritage precinct.

Conditions that relate to any aspect of the application can be placed on a permit.

The representation requests that the cyclone fencing at the western end of the block along High Street be replaced with a paling fence. The applicant advises that they don't want this section of High Street to be low fenced at this stage. There is no power for council to require the cyclone fence to be replaced with a picket fence.

It is noted that the applicant proposes to replace the cyclone fence on the corner of High Street and Church Street with a picket fence, which, along with the proposed works to the existing building, will have appositve impact on the streetscape.

## 8 ATTACHMENTS

- A Application & plans, correspondence with applicant
- B Representation & applicant's response
- C Heritage Adviser's review
- D Planning Scheme Assessment

## RECOMMENDATION

That land at 24 Church Street, Ross be approved to be developed and used for dwelling alterations, replacement fencing, & shed, in accordance with application P16-180, and subject to the following conditions:

### 1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1** (A1.01 Revision D); **P2** (A1.08 Revision); **P3** (site plan dated 20/08/16) and **P4** (shed elevations dated 20/08/16).

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### 2 Amended Plans Required

Before application is made for a building permit for the shed, amended plans must be submitted. When approved, the plans will be endorsed and will then form part of the permit. The plans shall be drawn to scale with dimensions and two (2) copies shall be provided. The plans shall show:

- (a) *The roof pitch of the shed as 30 degrees.*
- (b) *Each frame of the windows in the northern wall each frame separated by a cover strip of at least 90mm wide to ensure that the vertical proportions are reinforced.*

### 3 Heritage precinct conditions

External colour scheme: Colour schemes must be drawn from heritage-listed buildings within the precinct; or from the following:

- Walls – Off white, creams, beige, tans, fawn and ochre.
- Window & Door frames – white, off white, Indian red, light browns, tans, olive green and deep Brunswick green.
- Fascia & Barge Boards - white, off white Indian red, light browns, tans, olive green and deep Brunswick green
- Roof & Gutters – deep Indian red, light and dark grey, (black, green and blue are not acceptable).
- There must be a contrast between the wall colour and trim colours.

### DECISION

#### **Cr Goss/Cr Polley**

That land at 24 Church Street, Ross be approved to be developed and used for dwelling alterations, replacement fencing, & shed, in accordance with application P16-180, and subject to the following conditions:

#### **1 Layout not altered**

The use and development shall be in accordance with the endorsed plans numbered **P1** (A1.01 Revision D); **P2** (A1.08 Revision); **P3** (site plan dated 20/08/16) and **P4** (shed elevations dated 20/08/16).

#### **2 Amended Plans Required**

Before application is made for a building permit for the shed, amended plans must be submitted. When approved, the plans will be endorsed and will then form part of the permit. The plans shall be drawn to scale with dimensions and two (2) copies shall be provided. The plans shall show:

- (a) *The roof pitch of the shed as 30 degrees.*
- (b) *Each frame of the windows in the northern wall each frame separated by a cover strip of at least 90mm wide to ensure that the vertical proportions are reinforced.*

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External colour scheme: Colour schemes must be drawn from heritage-listed buildings within the precinct; or from the following:

- Walls – Off white, creams, beige, tans, fawn and ochre.
- Window & Door frames – white, off white, Indian red, light browns, tans, olive green and deep Brunswick green.
- Fascia & Barge Boards - white, off white Indian red, light browns, tans, olive green and deep Brunswick green
- Roof & Gutters – deep Indian red, light and dark grey, (black, green and blue are not acceptable).
- There must be a contrast between the wall colour and trim colours.

Carried unanimously

*Mr Boog returned to the meeting at 6.47pm.*

# MINUTES – ORDINARY MEETING

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### 290/16 PLANNING SCHEME AMENDMENT 02/2016: P16-204 – 39 CHURCH STREET, ROSS

*File:* 400500.171  
*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Paul Godier, Senior Planner

#### 1 INTRODUCTION

This report assesses an application:

- Rezone 39 Church Street from Community Purpose to Local Business; and
- Remove 39 Church Street from the heritage list.

#### 2 BACKGROUND

**Applicant:**

J Bolton

**Owner:**

J Bolton

**Zone:**

Community Purpose

**Codes:**

Local Historic Heritage Code; Heritage Precincts  
Specific Area Plan

**Classification under the Scheme:**

Residential

**Existing Use:**

Residential

**Critical Date:**

Decision whether or to initiate and certify needs  
to be made by 29 October 2016

**Recommendation:**

Initiate and certify the amendment

**Planning Instrument:** *Northern Midlands Interim Planning Scheme 2013*

**Preliminary Discussion**

Prior to submission of the application, the applicant held discussions with Council officers regarding the proposed amendment.

***Subject site from Church Street***





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### 3 STATUTORY REQUIREMENTS

The *Land Use Planning & Approvals Act 1993* contains the following provisions:

*Section 33 (1) - A person may request a planning authority to amend a planning scheme administered by it.*

*Section 33 (4) - Where a planning authority decides not to initiate an amendment a person may not request the authority to initiate an amendment which is substantially the same within 2 years.*

*Section 33 (2B) - Before making a decision as to whether or not to initiate an amendment of the planning scheme, the planning authority must consider –*

- (a) *whether the requested amendment is consistent with the requirements of [section 32](#); and*
- (ab) *any representation made under [section 30I](#), and any statements in any report under [section 30I](#) as to the merit of a representation, that may be relevant to the amendment; and*
- (b) *any advice referred to in [section 65 of the Local Government Act 1993](#) received by it.*

#### Comment:

- (a) Part 5 of this report finds that the draft amendment is consistent with section 32 of the Act.
- (ab) There are no representations under section 30I relevant to the draft amendment.
- (b) This report provides advice in relation to section 65 of the Local Government Act 1993 (advice of qualified persons).

### 4 ASSESSMENT

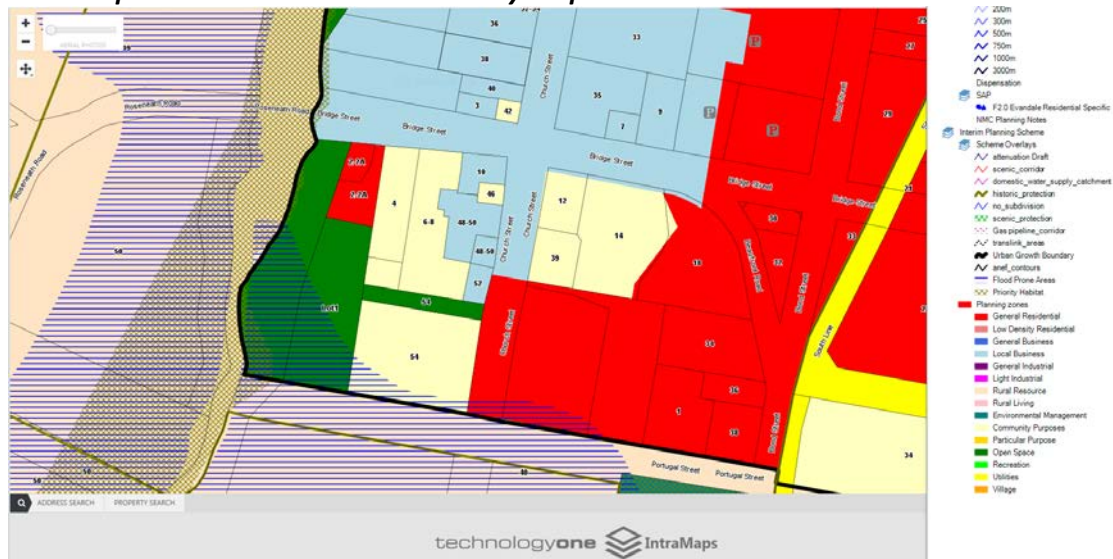
#### 4.1 Proposed Amendment

The application proposes to:

- Rezone 39 Church Street from Community Purpose to Local Business; and
- Remove 39 Church Street from the heritage list.

#### 4.2 Zone and land use

##### Zone Map – 39 Church Street - Community Purpose



The land is zoned Community Purpose and is located within Heritage Precinct.

39 Church Street is listed as item 443 in Table F2.1: Heritage Places Inside Heritage Precincts.

# MINUTES – ORDINARY MEETING

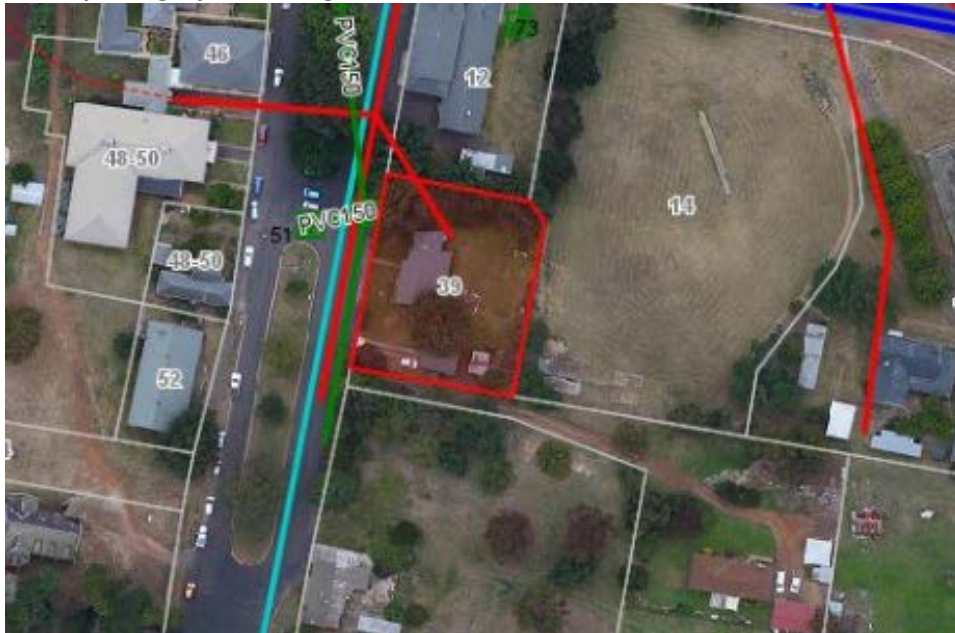
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## 4.3 Subject site and locality

The author of this report carried out a site visit on the 7<sup>th</sup> October 2017. The site is located on the eastern side of Church Street. It adjoins the Ross Town Hall to the north and the Ross oval to the east. Immediately to the south it adjoins a driveway to a single dwelling, over that is open space before another single dwelling. Over Church Street are the Tasmanian Wool Centre – shop and museum and the Classwood gift shop.

### *Aerial photograph showing services*



## 4.4 Permit/site history

None relevant to this application.

## 4.5 Public Exhibition

Public Exhibition of the draft amendment occurs after it has been certified, as per section 38 of the *Land Use Planning and Approvals Act 1993*:

- (1) After giving to the Commission a copy of a draft amendment of a planning scheme and the instrument certifying that the amendment meets the requirements specified in [section 32](#), the planning authority must –
  - (a) cause a copy of the draft amendment to be placed on public exhibition for a period of 28 days or a longer period agreed to by the planning authority and the Commission; and
  - (b) advertise, as prescribed, the exhibition of the draft amendment.

## 4.6 Referrals

### **Heritage Adviser**

Precis: Council's Heritage Adviser, David Denman, provided the following comments:

*The building at 39 Church Street Ross is a single storey dwelling with a low pitch gable roof covered in corrugated iron. The southern half of the house is clad in painted bull nose weatherboards and the northern half (which is likely to be a later addition) is faced with brickwork. The weatherboard section has timber window frames and the northern addition has aluminium window frames. The southern section appears to be built in an architectural style typical of the 1950's and 60's. I would estimate that the northern addition was built in the 1970's or 80's. The detached garage was likely built at the same time as the northern brick additions.*

*The building is located in an area that is surrounded by public and private buildings with very high cultural heritage values. 39 Church street does not have any heritage values and makes no contribution to the historic heritage*



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*aesthetics of the Ross streetscape. I see no reason why this building should be on the heritage list of the scheme. Obviously, the property is located in a very important historic precinct in Ross and any work on the property should be subject to the schemes heritage standards. Being located within the historic precinct will ensure that this is the case.*

### Ross Local District Committee

Precis: The Committee had no comment to make on the application.

## 5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

## 6 OPTIONS

Initiate the amendment or refuse and state reasons for refusal.

## 7 DISCUSSION

### Assessment for Consistency with Section 32 of the *Land Use Planning & Approvals Act 1993*

Section 32 of the *Land Use Planning & Approvals Act 1993* requires that an amendment of a planning scheme–

***Must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area.***

#### Comment:

The proposed amendment seeks to zone the land Local Business. The permissible uses in the zone are below:

#### **TABLE OF USES IN THE LOCAL BUSINESS ZONE.**

<b>No Permit Required</b>	
<b>Use Class</b>	<b>Qualification</b>
Natural and cultural values management	
Passive recreation	
<b>Permitted</b>	
<b>Use Class</b>	<b>Qualification</b>
Business and professional services	
Community meeting & entertainment	
Food services	
General retail and hire	
Hotel industry	
Research and development	
Utilities	If for minor utilities
Visitor accommodation	
Vehicle fuel sales and service	
<b>Discretionary</b>	
<b>Use Class</b>	<b>Qualification</b>
Bulky goods sales	
Educational and occasional care	
Emergency services	
Manufacturing and processing	

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Recycling and waste disposal	If not for refuse disposal site, scrap yard, vehicle wrecking yard
Residential	
Service industry	
Sport and Recreation	
Storage	
Tourist operation	
Transport depot and distribution	
Utilities	If not for minor utilities
Vehicle parking	
<b>Prohibited</b>	
All other uses	

Uses permissible in the adjacent General Residential zone are: single dwelling, natural and cultural values management, passive recreation, caretakers dwelling, home based business, multiple dwellings, utilities, medical centre, educational and occasional care, café, takeaway food premises, local shop, community meeting and entertainment, boarding house, communal residence, hostel, residential aged care facility, retirement village, and visitor accommodation.

Uses permissible in the adjacent Community Purpose zone are: passive recreation, natural and cultural values management, emergency services, community meeting and entertainment, crematoria and cemeteries, educational and occasional care, hospital services, recycling and waste disposal, sports and recreation, utilities, business and professional services, food services, and visitor centre.

For the following reasons it is considered that the proposed rezoning complies with the requirement to avoid the potential for land use conflict:

- The number of uses common to the three zones;
- The uses that are Discretionary in the Local Business zone;
- The distance from the site to the nearest houses of approximately 40m to the south, 50 m to the south-east and 50m to the north-west.

## ***Must not conflict with the requirements of section 300.***

### Comment:

Section 300 requires the amendment to be consistent with the Regional Land Use Strategy, and not to be inconsistent with mandatory provisions.

A review of the RLUS finds that the draft amendment is consistent with the Strategy. The proposed amendment is not inconsistent with mandatory provisions.

## ***Must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.***

### Comment:

The amendment seeks to allow the residential use of the site to continue, while allowing for a range of business uses on the site, subject to planning approval.

Council's Heritage advice is that:

*The southern section of the building appears to be built in an architectural style typical of the 1950's and 60's and that the northern addition appears to have been built in the 1970's or 80's, with the detached garage was likely built at the same time as the northern brick*

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*additions.*

*39 Church street does not have any heritage values and makes no contribution to the historic heritage aesthetics of the Ross streetscape. I see no reason why this building should be on the heritage list of the scheme.*

*Obviously, the property is located in a very important historic precinct in Ross and any work on the property should be subject to the schemes heritage standards. Being located within the historic precinct will ensure that this is the case.*

As such it is considered that the amendment will not have a negative environmental impact and allows for a positive social and economic impact.

It is recommended that Council initiate and certify the draft amendment and place it on public exhibition for 28 days.

## 8 ATTACHMENTS

- A Application & plans, correspondence with applicant
- B Responses from referral agencies
  - Heritage Adviser
- C Draft amendment

## RECOMMENDATION

- 1) That Council, under section 34 (1) of the *Land Use Planning Act 1993*, initiate Draft Amendment 02/16 to amend the Planning Scheme to:
  - Rezone 39 Church Street, Ross from Community Purpose to Local Business; and
  - Remove 39 Church Street, Ross from Table F2.1: Heritage Places Inside Heritage Precincts.
- 2) That Council, under section 35(1) of the *Land Use Planning and Approvals Act* resolve to certify Planning Scheme Amendment 02/2016, to the Northern Midlands Interim Planning Scheme 2013 as meeting the requirements specified in Section 32 and that the Amendment is suitable for public exhibition for a period of 21 days.

## DECISION

### **Cr Goss/Cr Knowles**

- 1) That Council, under section 34 (1) of the *Land Use Planning Act 1993*, initiate Draft Amendment 02/16 to amend the Planning Scheme to:
  - Rezone 39 Church Street, Ross from Community Purpose to Local Business; and
  - Remove 39 Church Street, Ross from Table F2.1: Heritage Places Inside Heritage Precincts.
- 2) That Council, under section 35(1) of the *Land Use Planning and Approvals Act* resolve to certify Planning Scheme Amendment 02/2016, to the Northern Midlands Interim Planning Scheme 2013 as meeting the requirements specified in Section 32 and that the Amendment is suitable for public exhibition for a period of 21 days.

Carried unanimously

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## 291/16 COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

### RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

### DECISION

**Cr Goninon/Cr Lambert**

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously

*Mr Godier left the meeting at 6.49pm.*

## 292/16 POLICY: PUBLIC LIABILITY INSURANCE REQUIREMENT FOR COUNCIL OWNED FACILITIES

*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Amanda Mason, Executive Officer

### 1 PURPOSE OF REPORT

The purpose of this report is for Council to approve a policy regarding Insurance Requirements for hiring Council owned facilities.

### 2 INTRODUCTION/BACKGROUND

This Policy has been prepared at the request of Councillors to have a clear policy in place outlining Public Liability insurance requirements for users of Council facilities. It is noted, insurance requirements are presently detailed on Council's facility hire agreement forms.

The Northern Midlands Council owns a number of halls, recreation grounds and community centres. Council has Public Liability insurance over all of its venues. Council's Public Liability insurance covers **the activities of the Council**. Users of Council facilities may purchase insurance coverage under Council's policy for a nominal fee. However, Council's insurance will only cover low risk events such as meetings or a private birthday party.

Council's insurance **does not** cover events such as sporting activities, markets, fairs, festivals or contractors/subcontractors engaged by the organisers.

Any hirer of Council's facilities for events not covered by Council's insurance, must have in place their own Public Liability insurance.

Council, on its website provides a link to [www.localcommunityinsurance.com](http://www.localcommunityinsurance.com), targeted at providing insurance specifically for small community events at an affordable rate.

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### 3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- 1.1 Governance
- 1.6 Risk Management

### 4 POLICY IMPLICATIONS

It is prudent for Council to have clearly identified criteria on which users of its facilities are covered by Public Liability insurance.

### 5 STATUTORY REQUIREMENTS

N/A

### 6 FINANCIAL IMPLICATIONS

If users of Council’s facilities are not covered by Public Liability insurance and an accident occurs, Council may be held liable for that accident, causing Council significant financial cost and damage to its reputation.

### 7 RISK ISSUES

There is a risk, if Council does not have clearly defined policy, some facility users may think they are covered by Council’s Public Liability insurance, when they may not be.

In the event of an accident, where users are not covered by Public Liability insurance, Council may suffer significant financial cost and damage to its reputation.

### 8 CONSULTATION WITH STATE GOVERNMENT

N/A

### 9 COMMUNITY CONSULTATION

On occasion, Council is approached by individuals or organisations who wish to hold an event on Council land, in particular markets, however, they do not have in place their own public liability insurance.

Generally, most event organisers understand the requirement to hold public liability insurance and have appropriate policies in place.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Attached to this report is a draft Policy identifying the coverage of Council’s Public Liability insurance and the requirements of facility users for adoption or refusal by Council.

### 11 ATTACHMENTS

- 11.1 Draft Policy
- 11.2 Facility Hire Agreement

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### RECOMMENDATION

That Council adopts the Public Liability Insurance for use of Council Facilities Policy.

### DECISION

**Cr Goss/Cr Knowles**

That Council adopts the Public Liability Insurance for use of Council Facilities Policy.

Carried unanimously

## 293/16 SHARPS CONTAINER EXCHANGE SERVICE

Responsible Officer: Des Jennings, General Manager  
Report prepared by: Chris Wicks, Environmental Health Officer and  
Stewart Johnson, Work Health & Safety Officer

### 1 PURPOSE OF REPORT

Cr Lambert requested that Council investigate the possibility of providing sharps containers for diabetics in Northern Midlands and that this matter be placed on the Council Agenda.

### 2 INTRODUCTION/BACKGROUND

#### 2.1 Sharps

Sharps are a form of biomedical waste composed of used sharps, which includes any device or object used to puncture or lacerate the skin. Sharps are classified as a controlled waste and fall within the waste category description as clinical and related waste.

#### 2.2 Sharps container handling and disposal

The EPA Approved Management Method for Clinical and Related Waste provides that:

##### 3. Community Sharps

*'Community Sharps' refers to rigid waste materials capable of penetrating the skin that are generated in non-clinical settings. This includes needles, syringes, and lancets used by people who self-manage their medical conditions at home, such as those with diabetes, various blood disorders, or other medical conditions that may require self-injection. 'Community Sharps' also include needles and syringes used by self injecting drug users in the home and in public places.*

*Sharps should be placed into a container that is puncture resistant and has a screw-top lid so as to pose no risk of injury to others as required by Section 35 of the HIV/AIDS Preventative Measures Act 1993. The use of commercial sharps containers that conform to Australian Standards as outlined in this AMM (refer: section B) is recommended. Glass bottles or jars should not be used due to the risk of breakage.*

*There are a range of organisations such as Diabetes Australia, some local councils, pharmacies and community health centres which may be able to provide information about suitable sharps containers and appropriate disposal.*

*When disposing of community sharps or any clinical or related waste, care must be taken to ensure the BIOLOGICAL HAZARD symbol is NOT mistaken for the RECYCLING symbol (aka 'Mobius Loop'), to enable correct disposal of wastes.*

# MINUTES – ORDINARY MEETING

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Sharps other than cytotoxic or radioactive contaminated sharps, can be disposed of at an approved landfill facility such as Remount Road.

### 2.3 Sharps exchange services provided by other councils

Some councils in Tasmania provide a sharps container exchange (yellow containers only) service free of charge, where a full sharps container can be exchanged for an empty container. The typical container exchange involves a 1.4 litre container. Councils that provide a sharps container exchange service include: Kingborough Council; Devonport City Council; Dorset Council; Central Coast Council; City of Launceston Council and, some others.

Council already provides a sharps container collection service which has been used for immunisation sharps containers and some containers (yellow containers) presented by private individuals.

### 2.4 Other types of sharps service available in the municipality

A person may place sharps in an approved puncture proof container and dispose of the container through the household waste collection service. Although a legal option, this method of disposal is not promoted by councils or the EPA. Also, two pharmacies were contacted for comment and they do not provide a sharps container disposal service.

## 3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, "*Volume 1 – Mapping Our Direction*", have relevance to this report:

- 4.2 Public Health
- 5.5 Waste Management

## 4 POLICY IMPLICATIONS

Council currently provides a sharps collection service, an exchange service would be an additional service.

## 5 STATUTORY REQUIREMENTS

Council has no statutory obligation to provide a sharps container service; however, given our location in relation to other collection points it is convenient for residents.

## 6 FINANCIAL IMPLICATIONS

A typical 1.4 litre sharps container costs \$5.50.

A 240 litre mobile garbage bin service is charged a \$7 site fee and a charge of \$55 to replace with an empty bin. Estimate 6 times per annum, therefore an estimated annual cost of \$337.

## 7 OPTIONS FOR COUNCIL TO CONSIDER

Options for Council:

- Continue providing a sharps container collection service;
- Provide a sharps container exchange service free of charge, such as that provided by some other councils;
- Provide a consumer pays sharps container exchange service (payment for replacement 1.4 litre containers), or pay for cost of replacement of 1.4 litre containers plus small fee for disposal per container.

# MINUTES – ORDINARY MEETING

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## RECOMMENDATION 1

That Council discuss the matter.

## RECOMMENDATION 2

That Council continue to provide a sharps container collection service (yellow containers only).

## DECISION

**Cr Calvert/Cr Goninon**

That Council provide a consumer pays sharps container exchange service on a user pays basis.

Carried unanimously

## 294/16 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023  
Responsible Officer: Maree Bricknell, Corporate Services Manager  
Report Prepared by: Maree Bricknell, Corporate Services Manager

## 1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30 September 2016.

## 2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 30 September 2016.

### SUMMARY FINANCIAL REPORT

For Month Ending: 30-Sep-16 3

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$9,798,545	-\$9,798,545	-\$9,623,658	-\$175	98.2%	
Recurrent Grant Revenue	-\$4,080,395	-\$1,020,099	-\$1,323,129	\$303	129.7%	
Fees and Charges Revenue	-\$1,731,851	-\$432,963	-\$474,252	\$41	109.5%	
Interest Revenue	-\$435,842	-\$108,961	\$19,351	-\$128	-17.8%	Accrued revenue adjustment included
Reimbursements Revenue	-\$96,867	-\$24,217	-\$22,753	-\$1	94.0%	
Other Revenue	-\$1,655,334	-\$413,834	\$5,457	-\$419	-1.3%	
	-\$17,798,834	-\$11,798,617	-\$11,418,984	-\$380	96.8%	
Employee costs	\$5,165,838	\$1,291,460	\$1,592,196	-\$301	123.3%	
Material & Services Expenditure	\$4,553,969	\$1,138,492	\$1,260,403	-\$122	110.7%	
Depreciation Expenditure	\$5,327,234	\$1,331,809	\$1,331,504	\$0	100.0%	
Government Levies & Charges	\$685,419	\$171,355	\$6,752	\$165	3.9%	
Councillors Expenditure	\$190,097	\$47,524	\$55,297	-\$8	116.4%	
Other Expenditure	\$1,244,239	\$609,901	\$539,358	\$71	88.4%	
Plant Expenditure Paid	\$497,495	\$124,374	\$147,681	-\$23	118.7%	
	\$17,664,291	\$4,714,914	\$4,933,191	-\$218	104.6%	
	-\$134,543	-\$7,083,703	-\$6,485,793			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$300,000	\$75,000	\$0	\$75	0.0%	
Underlying (Surplus) / Deficit	\$165,457	-\$7,008,703	-\$6,485,793			
	\$0		\$0			



# MINUTES – ORDINARY MEETING

## 17 OCTOBER 2016



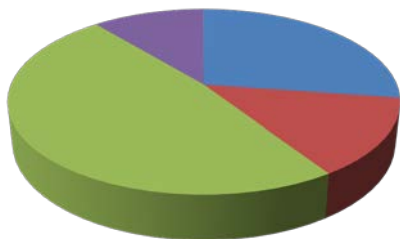
Capital Grant Revenue	-\$2,267,676	-\$566,919	-\$737,301	\$170	130.1%
Subdivider Contributions	-\$430,000	-\$107,500	0	-\$108	0.0%
Capital Revenue	-\$2,697,676	-\$674,419	-\$737,301		
	-	-	-		
<b>Budget Alteration Requests</b>					
- For Council authorisation by absolute majority					

### B. Balance Sheet Items

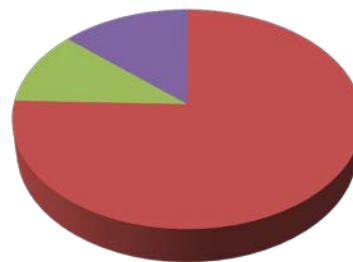
	Year to Date Actual	Monthly Change	Same time last year	Comments
<b>Cash &amp; Cash Equivalents Balance</b>				
- Opening Cash balance	\$10,346,046	\$12,576,130		
- Cash Inflow	\$7,895,029	\$1,877,794		
- Cash Payments	-\$5,590,074	-\$1,802,925		
- Closing Cash balance	\$12,651,000	\$12,651,000		
<b>Account Breakdown</b>				
- Trading Accounts	\$842,852			
- Investments	\$11,808,148			
	\$12,651,000			

Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	1/09/2016	30/09/2016	1.50	\$5,130	\$5,136
CBA Call Account	14/09/2016	30/09/2016	1.40	\$200,073	\$200,196
ANZ	2/04/2016	2/10/2016	3.05	\$1,533,691	\$1,557,144
CBA	5/09/2016	5/10/2016	2.10	\$1,000,000	\$1,001,726
CBA	14/09/2016	14/10/2016	2.10	\$1,000,000	\$1,001,726
CBA	31/08/2016	31/10/2016	2.55	\$1,000,000	\$1,004,262
CBA	2/08/2016	2/11/2016	2.67	\$1,000,000	\$1,006,730
Bass & Equitable	15/07/2016	23/11/2016	3.00	\$609,734	\$616,299
CBA	31/08/2016	30/11/2016	2.55	\$1,500,000	\$1,509,536
CBA	14/09/2016	14/12/2016	2.50	\$1,500,000	\$1,509,349
My State Financial	25/12/2015	25/12/2016	3.75	\$1,146,152	\$1,189,250
ANZ	14/05/2016	14/05/2017	2.70	\$1,313,367	\$1,348,828
Total Investments				\$11,808,148	\$11,950,184

Investments by Institution



Total Investments by Rating (Standard & Poor's)

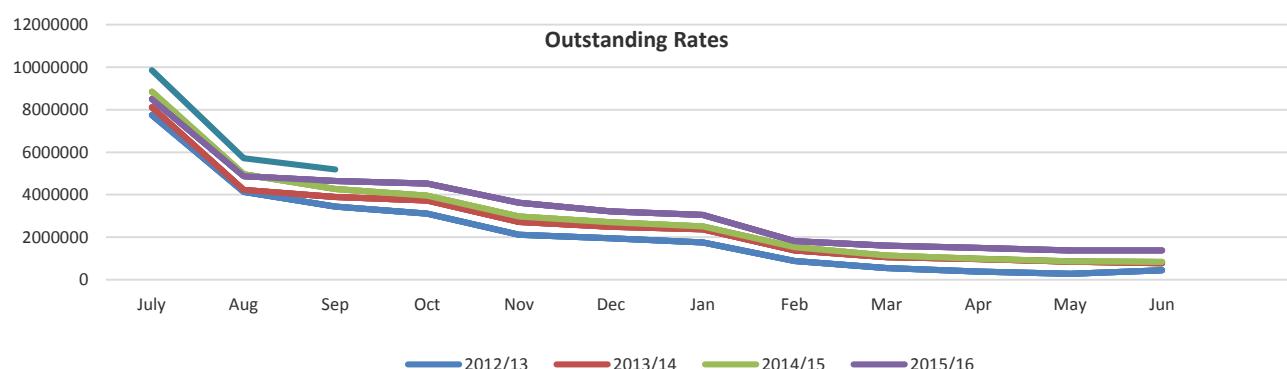


Rate Debtors	2016/17	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$1,365,785	15.0%	\$1,017,753	
Rates Raised	\$9,636,874		\$9,269,442	
	\$11,002,660		\$10,287,196	
Rates collected	\$5,446,972	50.9%	\$5,183,693	53.6%
Pension Rebates	\$420,196	4.3%	\$406,594	4.3%
Discount & Remissions	\$34,017	0.4%	\$47,112	0.5%
	\$5,901,185		\$5,637,400	
Rates Outstanding	\$5,187,882	59.3%	\$4,730,428	53.3%
Advance Payments received	-\$86,407	0.7%	-\$80,633	0.7%

\$5,101,475

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### Trade Debtors

Current balance	\$666,798		
- 30 Days	\$589,257		
- 60 Days	\$34,018		
- 90 Days	\$1,356		
- More than 90 days	\$42,167		
Summary of Accounts more than 90 days:	-	-	
- Norfolk Plains Book sales	1,138		Paid by outlet as sold
- Hire/lease of facilities	477		
- Removal of fire hazards	2,791		
- Dog Registrations & Fines	22,865		Sent to Fines Enforcement
- Sales	3,500		Arrangement to pay
- Building Plumbing Engineering Fees	318		
- Private Works	11,078		
	-		

### C. Capital Program

	Budget	Actual (\$,000)	Target 25%	Comments
Renewal	\$8,691,380	\$1,593,856	18%	
New assets	\$6,040,100	\$919,286	15%	
Total	\$14,731,479	\$2,513,143	17%	
Major projects:				
- Lake River Bridge Replacement	\$1,430,000	\$1,596,750	112%	Complete
- Campbell Town Recreation Ground				Design tender assessment
Complex	\$1,500,000	\$0	0%	stage
- Rossarden Bridge Replacement	\$300,000	\$0	0%	
- Nile Road reconstruction	\$264,000	\$0	0%	
- Woolmers Lane reconstruction	\$510,000	\$0	0%	
- Longford Playspace Equipment	\$253,000	\$143,907	57%	Stage 1
- Longford Boat Ramp jetty replacement	\$140,000	\$0	0%	

\* Full year to date capital expenditure for 2015/16 provided as an attachment.

### D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	55.1%	51.7%	3.4%	↑	
- Own Source Revenue / Total Revenue	77%	88.4%	-11.3%	↓	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	-0.9%	56.8%	-57.7%	↓	
- Debt / Own Source Revenue	0.0%	0.0%	0.0%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	42.7%	58.0%	-15.3%	↓	
- Employee costs / Revenue	29.0%	13.9%	15.1%	↗	
- Renewal / Depreciation	163.1%	119.7%	43.4%	↗	
Unit Costs					
- Waste Collection per bin	\$10.58	\$11.64		↔	
- Employee costs per hour	\$43.05	\$43.92		↗	
- Rate Revenue per property	\$1,405.82	\$1,382.62		↔	
- IT per employee hour	\$3.17	\$3.19		↓	

# MINUTES – ORDINARY MEETING

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### E. Employee & WHS scorecard

	YTD	This Month
Number of Employees	79.3	80
New Employees	4	1
Resignations	3	1
Total hours worked	36250.52	9628.52
Lost Time Injuries	1	0
Lost Time Days	0	0
Safety Incidents Reported	7	3
Hazards Reported	5	1
Risk Incidents Reported	1	0
Insurance claims - Public Liability	1	0
Insurance claims - Industrial	0	0
Insurance claims - Motor Vehicle	3	1
IT - Unplanned lost time	0	0
Open W/Comp claims	3	1



### 3 ALTERATIONS TO 2016-17 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained: -

- No items for September 2016.

The following alteration has been approved by the General Manager under delegation:

- No items for September 2016.

### 4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

### 5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending 30 September 2016.
- 5.2 Account Management Report to end September 2016.

### RECOMMENDATION

That Council receive and note the Monthly Financial Report for the period ending 30 September 2016.

### DECISION

**Cr Goss/Cr Calvert**

That Council receive and note the Monthly Financial Report for the period ending 30 September 2016.

Carried unanimously

# MINUTES – ORDINARY MEETING

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## 295/16 ACCELERATED LOCAL GOVERNMENT CAPITAL PROGRAM

File: Subject 24/023  
Responsible Officer: Des Jennings, General Manager

### 1 PURPOSE OF REPORT

The purpose of this report is to advise Council of the Accelerated Local Government Capital Program (ALGCP) that the State Government launched on 27th September 2016 as part of the Northern Economic Stimulus Package.

### 2 INTRODUCTION/BACKGROUND

The State Government advised as follows:

*"... the Government has made the decision to bringing forward and accelerating its capital program to enhance the level of economic activity in the North and North West. The purpose of the ALGCP is to enable the same to happen at the local government level.*

*We believe that this is particularly important while some of the very large capital projects, like the University of Tasmania's campus relocations in Burnie and Launceston, and the Devonport Living City project, are in the planning and development phases. Enhancing the pipeline of work between now and the commencement of those larger projects is what our initiative is all about.*

*All councils in the Northern and North West regions are eligible to participate in the program.*

*Under the ALGCP, the Government will enter into a partnership with the participating councils to bring forward up to \$60 million of infrastructure investments, which will be financed by new borrowings at no cost to the participating councils.*

*The ALGCP will be administered by the Department of Treasury and Finance (Treasury).*

*The funding is being made available on a first-come first-served basis, and the program will remain open until 1 February 2017.*

*Projects that are eligible for funding will be those that the Council has already determined that it anticipates it will undertake over the period 2016-17 to 2020-21 (i.e. over the next five years), and will also include any matching commitments councils may have for capital projects secured through the 2016 Federal Election that are to be implemented over the same period. Some of the projects that have been identified by councils for potential funding include roads, bridges, footpaths, urban landscape and renewals and building works.*

*The Government is of the view that as councils are accountable to their communities and are well placed to make decisions as to what is in their best social and economic interests, it will be up to each council to determine the nature of proposals coming forward for funding under the program. There will be no business case review of the projects that are brought forward by Treasury....."*

In summary,

- Council is offered finance at no cost to bring forward capital works projects.
- Council is encouraged to accelerate its existing planned five year capital expenditure program, including matching commitments arising from the Federal election.
- Funding will be provided from a State Government funding pool of \$60 million starting immediately, and access is on a first-come-first-served basis until February 2017.
- The State Government will fund the interest incurred by Council in the period between when it draws down funding/borrowings and the time at which it had otherwise planned to fund the projects.
- The State is financing expenditure for capital works brought forward, not funding the expenditure -

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the benefit to Council would be getting the asset earlier at no additional cost (and obviously any additional stimulus to the local economy).

### **3 STRATEGIC PLAN 2007-2017**

Council's Strategic Plan 2007/2017 states that Council will develop and utilise long term strategic financial management plans and policies to guide decision making.

### **4 STATUTORY REQUIREMENTS**

There are statutory requirements for long term asset and financial planning for local government in Tasmania.

### **5 POLICY IMPLICATIONS**

The Long Term Financial Plan has been developed to assist the annual planning process by providing a long term view of operational and asset management decisions. This process meets the key outcome of Council's Strategic Plan for financial management, but accelerates the delivery of assets.

### **6 FINANCIAL IMPLICATIONS**

Financial sustainability for Council, where services are mainly provided from infrastructure, is being able to manage likely developments and unexpected shocks in future periods without having to introduce substantial and economically significant or socially destabilising income or expenditure adjustments.

When developing a list of projects for any stimulus program Council should only consider bringing forward projects for new or significantly upgraded assets – and caution should be taken when bringing asset renewal projects forward as this would incur an operating cost (loss on disposal of assets being the annual depreciation of the asset between the date of actual renewal and the date of required renewal under the asset management plan).

### **7 RISK ISSUES**

The risk of accelerating the capital works program include:

- Funding commitments to pay back the borrowings over a 5 year term
- Elevated contractor costs due to surplus of works
- Capacity of workforce to deliver on a shorter time frame
- Loss on disposal of assets that have not yet reached the end of their economic life.

### **8 STATE GOVERNMENT CONSULTATION**

The State Government has advised Council of the Northern Economic Stimulus Program and encouraged participation with the \$60 million funding pool.

### **9 COMMUNITY CONSULTATION**

Not at this stage.

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### 10 OFFICER'S COMMENTS/CONCLUSION

The State Government encouraged Council to work in a timely way on finalising a package of initiatives that could be brought forward to Treasury for inclusion in a funding Deed that will see Council accelerate its planned capital program over the immediate term.

A draft schedule of recommended projects totalling \$5,920,000 that could be accelerated in Council's forward Capital Works Schedule and funded from the State Government ALGCP has been developed for consideration. There is a chance that Council may not be allocated sufficient funds to bring forward all projects therefore some priority could also be allocated.

### ATTACHMENTS

11.1 Draft Northern Midlands Council schedule of ALGCP projects

11.2 Northern Economic Stimulus Package – Accelerated Local Government Capital Program  
October 2016 brief

### RECOMMENDATION

That Council apply under the State Government ALGCP program for up front funding for the projects identified, and arrange for the projects to be brought forward immediately if funding approved.

### DECISION

**Cr Goss/Cr Goninon**

That the matter be discussed.

Carried unanimously

**Cr Polley/Cr Knowles**

That Council prepare an application under the State Government ALGCP program for up front funding to a limit of \$5,000,000 and arrange for the following identified projects to be brought forward immediately if funding is approved:

- |  |             |
|--|-------------|
| • Campbell Town Multipurpose Complex                 | \$1,750,000 |
| • Cressy Amenities                                   | \$220,000   |
| • Longford Football Club                             | \$550,00    |
| • Ground lighting (incl. Longford Recreation Ground) | \$800,000   |
| • Ross Square Master Plan                            | \$300,000   |
| • Office Car Park & Disabled Access                  | \$200,000   |
| • Additional footpaths                               | \$250,000   |
| • Longford Community Centre Masterplan               | \$1,000,000 |

with the final list to be confirmed by Council's Executive.

Carried unanimously

# MINUTES – ORDINARY MEETING

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## CON – ITEMS FOR THE CLOSED MEETING

### DECISION

**Cr Goninon/Cr Gordon**

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Works & Infrastructure Manager, Governance & Community Development Officer and Executive Assistant.

Carried unanimously

#### **296/16 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Table of Contents*

#### **297/16 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE**

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### **298/16 (1) PERSONNEL MATTERS**

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### **298/16 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Management Meetings*

#### **298/16 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL**

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Correspondence Received*

#### **298/16 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Action Items – Status Report*

#### **298/16 (5) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Compliance*

#### **298/16 (6) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND**

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Land Issues / Property Review*

#### **298/16 (7) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Compliance*

# MINUTES – ORDINARY MEETING

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### 298/16 (8) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Compliance*

### 298/16 (9) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Lease*

### 299/16 LOCAL DISTRICT COMMITTEE MEMBERSHIP

Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential. As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### DECISION

##### **Cr Goss/Cr Polley**

That Council

- i) accept the following nominations to the:  
Cressy Local District Committee:
  - Andrew Turnham
- ii) make the decision available to the public.

Carried unanimously

### 300/16 CAMPBELL TOWN OVAL REDEVELOPMENT: TENDER CONTRACT NO 16/08

Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal. As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### DECISION

##### **Cr Polley/Cr Gordon**

That Council,

- i) in respect of Contract No. 16/08, accept the tender provided by Philp Lighton Architects Pty Ltd for the Design and Contract Supervision of the Campbell Town War Memorial Oval Redevelopment.
- ii) make the decision available to the public.

Carried unanimously

### 301/16 PERSONNEL MATTER

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### DECISION

##### **Cr Gordon/Cr Knowles**

That Council move out of the closed meeting.

Carried unanimously

*Mayor Downie closed the meeting at 7.51pm.*

MAYOR \_\_\_\_\_

DATE \_\_\_\_\_