



**NORTHERN  
MIDLANDS  
COUNCIL**

# **MINUTES**

**Ordinary Meeting of Council**

**Monday, 20 November 2017**

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



MINUTES OF THE MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS,  
LONGFORD AT 5.00PM ON MONDAY, 20 NOVEMBER 2017

### 346/17 ATTENDANCE

#### 1 PRESENT

Mayor Downie, Deputy Mayor Goss, Cr Adams, Cr Goninon, Cr Gordon, Cr Knowles OAM, Cr Lambert, Cr Polley AM

#### In Attendance:

Mr Jennings – General Manager, Mrs Bond – Community & Development Manager, Mr Leigh McCullagh – Works Manager, Mrs Eacher – Executive Assistant

#### 2 APOLOGIES

Cr Calvert, Miss Bricknell – Corporate Services Manager

### 347/17 WHITE RIBBON PLEDGE

In support of the White Ribbon Campaign, Councillors and staff present stood and made the following pledge at the commencement of the Council meeting:

*I will stand up, speak out and act to prevent men's violence against women.*

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### 349/17 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

Council **RESOLVED** to accept the following declarations of interest:

Cr Goninon

DEV 1 (P13-287 and P10-085)

### 350/17 CONFIRMATION OF MINUTES

#### 1 ORDINARY COUNCIL MEETING – 16 OCTOBER 2017

##### DECISION

Cr Goss/Cr Adams

The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 16 October 2017, subject to the following amendment to the decision of Minute Reference 328/17 (Animal Management By-Law):

##### DECISION

Cr Goninon/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Knowles

Council does not pursue the making of an Animal Management By-Law and promotes best practice behaviour of keeping animals within residential areas in the municipality.

##### Amendment

Cr Goninon/Cr Goss

That Council investigate the processes other councils use to mitigate issues with animals in urban areas.

Lost

##### Voting for the ~~motion~~ amendment:

Cr Goninon, Cr Goss

##### Voting against the ~~motion~~ amendment:

Mayor Downie, Cr Adams, Cr Calvert, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley

The motion was put and

Carried unanimously

be confirmed as a true record of proceedings.

Carried unanimously

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### 2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	08/08/2017	Avoca Museum and Information Centre	Ordinary
ii)	01/10/2017	Devon Hills Neighbourhood Watch and Residents Committee	Ordinary
iii)	17/10/2017	Longford Local District Committee	Ordinary
iv)	30/10/2017	Northern Midlands Economic Development Committee	Ordinary
v)	07/11/2017	Evandale Advisory Committee	Ordinary
vi)	11/10/2017	Ross Community Sports Club Inc.	Ordinary

### DECISION

Cr Knowles/Cr Adams

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

### 3 RECOMMENDATIONS OF SUB COMMITTEES

**NOTE:** *Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.*

#### Economic Development Committee

At the meeting of the Economic Development Committee held on 30 October 2017 the following motions were put and carried:

- 1) *That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands.*
- 2) *That Council undertake another traffic count on Evandale Main Road.*

#### Officer's Comment:

- 1) *TRANSlink business owners/operators raised concerns about NBN and the TRANSlink precinct at a recent meeting with members of the Economic Development Committee. An update on the NBN rollout across the Northern Midlands would enable concerns to be raised and discussed.*
- 2) *The increased activity in the TRANSlink precinct and increased annual passenger numbers through Launceston Airport would suggest the average daily traffic volume on Evandale Main Road has increased. Another traffic count would ascertain if this is the case and if the daily traffic volume is n*

#### Officer's Recommendation:

- 1) *That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands.*
- 2) *That Council undertake another traffic count on Evandale Main Road.*

### DECISION

Cr Knowles/Cr Lambert

- 1) *That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands.*
- 2) *That Council undertake another traffic count on Evandale Main Road, at an appropriate time so that the data can be compared to prior data recorded.*

Carried unanimously

**351/17      DATE OF NEXT COUNCIL MEETING**  
**11 DECEMBER 2017**

Mayor Downie advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 11 December 2017.

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### 352/17 INFORMATION ITEMS

#### 1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
30/10/2017	<b>Council Workshop</b> Discussion: <ul style="list-style-type: none"> <li>Tasmanian Suicide Prevention Community Network (TSPCN) 3</li> <li>Itinerant Workers factsheet</li> <li>Mobile Food Vendors / Food Trucks</li> <li>Campbell Town War Memorial Oval Multi-Function Centre – Management Committee</li> <li>Lifetime Dog Registration</li> <li>Local Government Association Of Tasmania (LGAT): Motions For The General Meeting – 1 November 2017</li> <li>Launceston Airport</li> <li>Evandale Entrance Statement</li> <li>Child Care Government Funding</li> <li>Macquarie Road Upgrade</li> <li>Edward Street Subdivision</li> <li>Campbell Town War Memorial Oval Tenders Update</li> </ul>
20/11/2017	<b>Council Workshop</b> Discussion: <ul style="list-style-type: none"> <li>Council Meeting Agenda items</li> </ul>

#### 2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 17 October 2017 to 20 November 2017 are as follows:

Date	Activity
30 October 2017	Meeting with Cycling Tasmania re event in Evandale, 2018, Longford
30 October 2017	Attended Council Workshop, Longford
31 October 2017	Attended Mayor's professional development day, Hobart
1 November 2017	Attended LGAT General Meeting, Hobart
8 November 2017	Attended NTDC meeting, Riverside
8 November 2017	Attended meeting with Statewide Distributors, Longford
9 November 2017	Attended TasWater General Meeting, Riverside
13 November 2017	Attended Northern Midlands Business Group meeting, Launceston Airport
15 November 2017	Attended Legislative Council Briefing, Parliament House
17 November 2017	Attended Woolmers Cocktail Party, Longford
19 November 2017	Attended Woolmers Festival of Roses, Longford
20 November 2017	Attended Council meeting and workshop, Longford
Attended to email, phone, media and mail inquiries.	

#### 3 PETITION

##### 1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993*, S57 – S60, provision is made for Council to receive petitions tabled at the Council Meeting.

##### 2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

###### Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
  - (a) a clear and concise statement identifying the subject matter; and
  - (b) a heading on each page indicating the subject matter; and
  - (c) a brief statement on each page of the subject matter and the action requested; and

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- (d) a statement specifying the number of signatories; and  
 (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

### 58. Tabling petition

- (1) A councillor who has been presented with a petition is to –  
 (a) table the petition at the next ordinary meeting of the council; or  
 (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –  
 (a) it does not comply with section 57; or  
 (b) it is defamatory; or  
 (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

### 3 Petitions Received

Nil

## 4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

### 1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaison with representative bodies.
- Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.

### 2 CONFERENCES AND SEMINARS

Nil

## 5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2017/2018 year												Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	2016/2017
132	103	70	67	73									313
337	29	47	32	30									138

## 6 ANIMAL CONTROL

Prepared by: Martin Maddox, Accountant and Tammi Axton, Animal Control Officer

Item	Income/Issues 2016/2017		Income/Issues for October 2017		Income/Issues 2017/2018	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,673	88,802	196	7,664	3,901	94,345
Dogs Impounded	72	5,423	8	-	28	1,101
Euthanized	3	-	-	-	-	-
Re-claimed	63	-	9	-	25	-
Re-homed/To RSPCA	6	-	-	-	3	-
New Kennel Licences	5	345	1	70	8	560
Renewed Kennel Licences	65	2,772	-	-	65	2,795
Infringement Notices (paid in full)	77	13,203	9	1,417	41	6,563
Legal Action	1	3,500	-	-	-	-
Livestock Impounded	2	673	-	-	2	95
<b>TOTAL</b>		<b>114,718</b>		<b>9,151</b>		<b>105,459</b>

**Kennel Licences** –all Kennel licences have been renewed. Two new applications for kennel licences.

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**Registration Audit of the Municipality** – The registration audit is coming along nicely. Follow-ups and infringements are being issued.

**Attacks** – 1 attack in October.

**Microchipping** – 4 dogs were microchipped in October

**Impounded dog** – 9 dogs were impounded in October

### 7 HEALTH ISSUES

#### Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2015/2016		2016/2017		2017/2018	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	31	31	43	49	82	82
October-December			46	52		
January-March	-	-	-	-		
April-June	-	-	16	45		

Immunisations are provided by the Longford Surgery during 2017 and have included Meningococcal.

#### Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2014/2015	2015/16	2016/17	2017/18
Notifiable Diseases	2	5	4	1
Inspection of Food Premises	118	154	75	25

Notifiable Disease investigations are carried out by the Department of Health and Human Services, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July 2017. 10 inspections were undertaken in August.

### 8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	-	-	1	1								
Building & Planning	-	-	-	1								
Community Services	-	-	-	-								
Corporate Services	2	-	1	-								
Governance	-	-	-	-								
Waste	-	-	-	-								
Works (North)	13	5	14	14								
Works (South)	3	-	-	-								

### 9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
	Council wages and plant	Assistance to Campbell Town SES	\$19
15-Aug-17	Campbell Town District High School	Chaplaincy	\$1,500
15-Aug-17	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
15-Aug-17	Cressy District High School	Inspiring Positive Futures Program	\$8,000
10-Oct-17	Campbell Town District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Perth Primary School	Donation - School Achievement Awards	\$36



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Date	Recipient	Purpose	Amount
10-Oct-17	Evandale Primary School	Donation - School Achievement Awards	\$33
10-Oct-17	Longford Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Cressy District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Avoca Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Perth Fire Brigade	Donation	\$50
10-Oct-17	Longford Fire Brigade	Donation	\$100
17-Oct-17	Helping Hand Associated	Donation	\$1,040
17-Oct-17	Longford Care-a-car	Donation	\$1,040
<b>School Bursary Program</b>			
15-Aug-17	Lucy Carr	Bursary Program 2017	\$500
<b>Sporting/Acedemic Achievements</b>			
10-Oct-17	Mr Harry Heathcote	Metal Minds Robotics Team - Tech Challenge at Macq Uni	\$55
<b>TOTAL DONATIONS</b>			<b>\$20,650</b>

### 10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/02/2017	43/17	Campbell Town War Memorial Oval Multi-Function Centre Design	That 2. a management committee, representative of the various user groups, be established	Community & Development Manager	Report to Council.	
16/10/2017	328/17	Animal Management By-Law	Council does not pursue the making of an Animal Management By-Law and promotes best practice behaviour of keeping animals within residential areas in the municipality.	Community & Development Manager	Complete.	
16/10/2017	329/17	Cities Power Partnership Pledge	That Council endorse the Northern Midlands Council commitment to the Australian Climate Council's Cities Power Partnership Pledge.	Community & Development Manager	Complete.	
16/10/2017	309/17	Confirmation Of Minutes - Cressy Local District Committee	That a fee offer be sought to develop a streetscape plan for Cressy and be listed for future budget consideration.	Community & Development Manager	Fee offer requested.	
16/10/2017	330/17	White Ribbon Workplace Accreditation Program	That Council continue to promote public awareness of the Northern Midlands Ending Men's Violence against Women campaign and funding be identified (in the budget review) for promotion and community education	Community & Development Manager	Complete.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy.	
26/06/2017	188/17	Accelerated Local Government Capital Program (ALGCP)	That a further report be presented to the July Council meeting detailing costs associated with the installation of solar systems in Council facilities.	General Manager	Matter in progress.	
26/06/2017	202/17	Conara Park Master Plan	That Council i) does not progress the development of a master plan for the Conara Park site; and ii) formally approaches the Department of State Growth to fund the relocation of the playground to an alternate identified site within the township.	General Manager	Investigation initiated. Report to Council.	
26/06/2017	187/17	Longford Railway Bridge – Illawarra Road	That i) the matter be deferred until the budget is set; and ii) Council write to the Minister of Transport advising of the 150 year anniversary of the bridge in 2021 and enquire whether there are any plans to recognise that milestone. iii) Council contact light rail in both Evandale and Launceston and advise 150 year anniversary of the bridge in 2021 and enquire as to whether they would be interested in being involved in the recognition of the milestone.	General Manager	Correspondence sent. Further report to be presented once advice is received from Minister for Transport. Evandale Light Rail has advised that they would like to participate. Report to be prepared.	
18/09/2017	278/17	Local Government Reform: Northern Region Shared Services	That Council: A) i) Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG. ii) Support the establishment of governance arrangements to progress the outcomes of the Report. iii) Participate in activities to identify, plan and implement opportunities to undertake shared initiatives at a whole-of-region or	General Manager	Minister Gutwein advised that Council has received the study. GM to report to Council on progress.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			sub-regional level. B) at this time, take no further action regarding minute no. 125/15. C) set up a committee of Council (councillors) to progress shared services options for the Northern Midlands.			
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	That Council: 1) accept the Cressy Swimming Pool Master Plan and that further investigation be carried out into the integrity of the pool structure with a report back to Council. 2) consider funding components of the Master Plan in forthcoming Council budgets, and request Council officers to seek to secure external grants to assist with the implementation of the Master Plan.	General Manager	Matter to be actioned.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	3) a survey of the use of the Ross Swimming Pool be undertaken during the 2017/2018 swimming season with a report back to Council.	General Manager	Matter in progress.	
16/10/2017	315/17	Longford Urban Design Strategy	iii) authorise the General Manager to contact the Department of State Growth to discuss improvements to the Illawarra Road roundabout.	General Manager	Letter Sent.	
18/09/2017	276/17	ALGA National Local Roads And Transport Congress: Attendance	It is recommended that Cr Goss be authorised to attend the 2017 ALGA National Local Roads and Transport Congress in Albany, Western Australia.	Exec Assistant	Complete.	
18/09/2017	279/17	Historical Records And Recognition: Service Of Councillors	That Council, i) progress the manufacture of Northern Midlands Council honour board, in the same style as that of the Longford Municipality wardens honour roll; and ...	Exec Assistant	In progress.	
16/10/2017	309/17	Confirmation Of Minutes - Evandale Advisory Committee	That the Evandale entrance statement design be discussed at the 30 October 2017 Council workshop.	Exec Assistant		
16/10/2017	324/17	Councillor Attendance ... 2017 Power To The People Conference	authorise the attendance of Cr Leisa Gordon at the 2017 Power to the People Conference to be held in Melbourne on 5 and 6 December 2017	Exec Assistant	Bookings complete.	
16/10/2017	333/17	Greenwaste Recycling Trial	That Council i) accept Option 3 – Do not offer a FOGO collection at this time; ii) continue to monitor opportunities; iii) conduct a community survey (on-line and Country Courier); and iv) investigate resource sharing opportunities.	Engineering Officer		
18/09/2017	284/17	Perth Main Street – Annual Plantings	That Council progress the planting of appropriate annuals at the entrance to Perth as was done previously.	Works Manager	In progress. Consultant considering options.	
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Council pursuing with StateRoads.	
18/09/2017	289/17	William Street Reserve, Perth: River Maintenance	That Council i) take no further action in regard to this request; ii) continue with scheduled maintenance of the area, including removal of damaged or broken limbs to keep the area tidy; and iii) inspect the jetty and ascertain responsibility for maintenance of the structure.	Works Manager	Jetty report received, depth marker installed. Structure to be maintained by Council, included in maintenance program.	
16/10/2017	332/17	Replacement Of Tooms Lake Toilet At The Campground	That Council replace the toilet facility at Tooms Lake	Works Manager	On track, installation anticipated prior to Christmas.	
19/09/2016	244/16	Confirmation of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendation/s of the Northern Midlands Economic Development Committee: ... 2. That Council prepare an information sheet that provides rural businesses wanting to provide accommodation for itinerant workers with an understanding of the planning requirements/ regulations involved. ...	Project Officer	In progress.	
15/05/2017	150/17	Campbell Town Urban Design and Traffic Management Strategy	That Council accept in principle the Campbell Town Urban Design and Traffic Management Strategy and release the Strategy for public comment once the required editing changes have been made.	Project Officer	Report to Council.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign to be planned.	
15/05/2017	153/17	Longford Village Greens Playground Redevelopment: Stage Three	That Council, with regards to Stage Three of the Longford Village Green playground: i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing.	Project Officer	Swing options being investigated. Report to October 2017 council meeting.	
16/10/2017	314/17	Cressy Recreation Ground 2025 Master Plan	That Council: i) Accept and release the Cressy Recreation Ground 2025 Master Plan for public comment; ii) Consider funding the components of the Master Plan in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plan.	Project Officer	Master plan being uploaded to Council website.	
16/10/2017	315/17	Longford Urban Design Strategy	That Council: i) Accept and release the Longford Urban Design Strategy and Guidelines Manual; ii) Consider funding the components of the Strategy in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Strategy;	Project Officer	Strategy and guidelines uploaded to Council website.	
16/10/2017	313/17	Morven Park Recreation Ground 2025 Master Plan	That Council: i) Accept and release the Morven Park Recreation Ground 2025 Master Plan for public comment; ii) Consider funding the components of the Master Plan in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plan.	Project Officer	Master plan being uploaded to Council website.	
16/10/2017	326/17	Footpath Trading Policy Review	Council adopt the revised Footpath Trading Policy	Exec & Communications Officer	Complete.	
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names to be workshopped.	
18/09/2017	294/17	Public Wifi Site – Perth	That Council agree to fund the installation of a public WiFi service in Perth, within the vicinity of the Community Centre or Train Park, subject to the provision of further information to be provided to the 2 October 2017 Council workshop. Information to be provided is to include usage of current free WiFi services available in the various towns.	Corporate Services Manager	Telstra installation commencing week of 20 November.	
16/10/2017	336/17	Natural Disaster Relief To Local Government Policy	That Council submit feedback on the 19 discussion points for the Natural Disaster Relief to Local Government Policy review.	Corporate Services Manager	Complete.	
16/10/2017	335/17	Nomenclature – Naming Of New Street/Road: Muirton Road, Perth (Linking Seacombe & Mulgrave Streets)	That Council assign the developer's second preferred name 'Muirton Way' to the new road constructed off Seacombe Street which will connect to Mulgrave Street, and that the Nomenclature Board be advised of the new name within 40 days.	Corporate Services Manager	Complete.	
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Meetings held with TasWater and landowners. Awaiting finalisation of Perth link road alignment.	
21/08/2017	253/17	Draft Bylaw: Placement of Shipping Containers	That, in accordance with s.156 of the Local Government Act 1993, Council resolves that it intends to make the proposed Placement of	Senior Planner	In progress.	

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			Shipping Containers By-Law No. 1 of 2017 to regulate the placement of shipping containers in the Northern Midlands municipality.			
16/10/2017	327/17	Truck Parking – Council Land	That Council pursue the establishment of a Truck Parking on the property zoned Utilities, to the north of the Longford Waste Transfer Station (approx. 1.8ha) and that officers investigate the use of the property at the rear of JBS Longford.	Senior Planner	Report to Council.	

### LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/09/2015	249/15	Tom Roberts: Proposed Interpretation and Grave Upkeep	That Council: i) endorse the proposal for Tom Robert's interpretation at Longford and/or Christ Church Illawarra, and ii) enter into negotiations with Christ Church with regard to the upkeep of Tom Robert's grave.	Community & Development Manager	Awaiting contact information for descendants.	
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) Cressy; d) Evandale; e) Longford; f) Perth; g) Ross; and list within the draft 2015/2016 budget for consideration	General Manager	Cressy and Ross - complete. Avoca awaiting construction. Other town entrance statements for future budget consideration.	
23/01/2017	Sep-17	Street Trees Programme	That Council ... ii) undertake a survey and provide report on the existing services and available space to plant trees in accordance with the tree planting strategy (as listed in this report) for the main streets of Northern Midlands townships; and iii) engage a landscape architect or suitably qualified person to develop a Stage 1 Main Street Tree Program for the municipality.	Works Manager	In progress.	
18/09/2017	279/17	Historical Records And Recognition: Service Of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display. iii) invite Northern Midlands inaugural Mayor, Kenneth von Bibra, to unveil the honour board.	Exec Assistant		

*Matters that are grey shaded have been finalised and will be deleted from these schedules*

## 11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

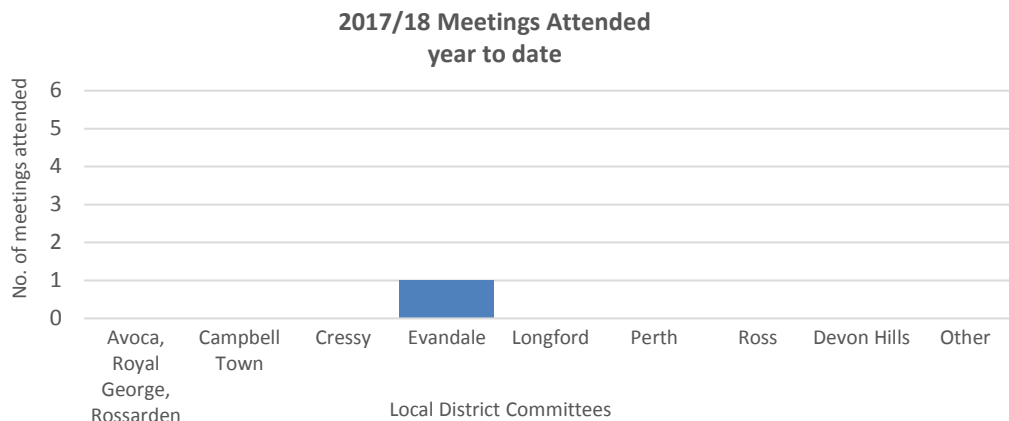
### 1. GOVERNANCE

#### a. Governance – Meetings/Conferences

- Council meetings:
  - Ordinary meeting 16 October
- Council Workshops:
  - 2 October
  - 16 October
  - 30 October
- Executive Management Team:
  - 11 October
  - 25 October
- Staff Meeting
  - 3 October
  - 17 October
  - 31 October
- Community meetings:
  - Evandale Advisory Committee

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



- Other Meetings:
  - Met on-site at Catholic Cemetery Evandale with David Denman
  - Met with Human Resources Consultant
  - Attended Northern Midlands Council Emergency Management exercise
  - Met with Anton Vikstrom (Sustainable Living Tasmania) re Solar
  - Attended Shared Services Breakfast meeting
  - Met with Richard Barnes, Valleyfield Road Quarry
  - Met with Minister Hidding
  - Attended meeting to discuss the Longford community facilities assessment study
  - Met with Jill Davis and the Campbell Town Pool Committee
  - Met with Andrew Howell re Edward Street Subdivision
  - Attended meeting re Campbell Town Oval Redevelopment
  - Met with John Lewis, Evandale Information Centre
  - Met with Mr Hugh Mackinnon
  - Met with developer/ratepayer
  - Met with Peter Mackenzie & Trish Goodfield of PCYC

### b. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Recruitment, staff separations/terminations/redundancies
- General human resource matters and management of the same
- Performance management and disciplinary matters as required
- Employee learning and development
- Development and implementation of Human Resources Policies and Procedures
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



- Newsletters
- General correspondence.

### c. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

## 2. COMMUNITY & DEVELOPMENT DEPARTMENT

### a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and attendance of Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit

### b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments

### c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- NMC Land Use Strategy
- Response to enquiries and development opportunities
- Amendments to interim scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals

### d. Compliance

- Ongoing review of all outstanding compliance issues.
- Respond and investigate complaints in respect to fire abatement, including inspections, issuing reminders and notices, engaging contractors to complete works, where required. Public awareness campaign for summer season commenced
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities

### e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Engaged local medical practice to undertake school immunisations in 2017
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Drone pilot licence training

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### **f. Policy**

- Review and update of Council's Policy Manual
- Delegations register review
- Public Interest Disclosures Act Procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

### **g. Media and communications**

- Preparation of monthly double page spread Council pages in Northern Midlands Courier
- Preparation of weekly Council advert in Your Region, Examiner
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

### **h. Events**

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Commenced organisation of 2018 Northern Midlands Council Australia Day event
- Commenced organisation of 2018 Festival of Small Halls
- Citizenship ceremonies

### **i. Council Volunteer committees and projects**

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities
- Refurbishment of BL 15lb Mark I No. 788 Field Gun, Ross (in progress)
- Progressing the development of a Management Handbook for all Management Committees for distribution

### **j. Health & wellbeing**

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Progressing Council's End Men's Violence Against Women Campaign

### **k. Tourism**

- Heritage Highway Tourism Region Association
  - Marketing activities, itineraries, newsletter and social media campaigns
  - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Northern Midlands Business Association
  - Coordinating Northern Midlands Visitor & Information Centre

## **3. CORPORATE SERVICES**

### **a. Customer Service**

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for customer services in Campbell Town.
- Policy reviews and feedback review.

### **b. Finance**

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems, interest and penalty.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training,



# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.

- Debt Collection services, and issue Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report. Related Party Disclosure procedure introduced.
- Grants Commission information, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2017/18 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues. Additional Perth School After School Care service reference group. Setup Cressy School After School Care service. Review replacement of BBF funding in 2018/19.
- General accounting, customer service, feedback survey, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- General Office support and attendance of meetings, reports, emails & phone enquiries.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- LG Benchmarking Project.
- Master plan development assistance where required.

### **c. Risk Management**

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

### **d. Insurance**

- Insurance renewals and policy maintenance.
- Risk Register review and audits.

### **e. Information Technology**

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- New and old Council Websites, and Town / Local District Committee website maintenance and upgrades.
- Infonet system maintenance.



# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



- Approve Tas maintenance and training/setup of new Open Office Town Planning replacement implementation.
- Cemetery database maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software implementation.
- Audio system improvements in community facilities
- Sundry IT reports and analysis.

#### 4. WORKS & INFRASTRUCTURE

##### a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

##### b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

##### c. Development Work

- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- 4 Lot Unathi subdivision at practical completion.
- 7 lot Dixon subdivision, Pultney Street, Longford at practical completion
- Stage one and two of 21 lot Shervan subdivision in Seccombe Street subdivision at practical completion
- 3 Lot Shervan subdivision in Mulgrave Street at Practical completion

##### d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites – ongoing.

##### e. Tenders and Contracts

- Currently evaluating tenders for Woolmers Bridge
- Tender for Campbell Town Main Street Urban Design and Traffic Management awarded to Lange Designs

##### f. Flood levee

- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

##### g. Engineering

- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the *Urban Drainage Act 2013* – ongoing.
- Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.

##### h. Capital works

- Works commenced on road reconstruction – Macquarie Road ch. 32.94 to 34.215.

#### 12 RESOURCE SHARING SUMMARY – 01 JULY 2017 to 30 JUNE 2018

Prepared by: *Martin Maddox, Accountant/Executive Officer*

Resource sharing summary for the period 1 July 2017 to 30 June 2018 was circulated in the Attachments.

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Oct 2017	Total 2017/18	Oct 2016
Hand drier removed from toilets at Valentines Park	Campbell Town	700		
Toilets damaged at skate park	Campbell Town	500		
<b>TOTAL COST VANDALISM</b>		<b>\$ 1,200</b>	<b>\$ 22,800</b>	<b>\$ 420</b>

### 14 YOUTH PROGRAM UPDATE: NOVEMBER 2017

Prepared by: Amanda Bond, Community & Development Manager

Council contracts Longford and Launceston PCYCs to provide youth programs in Evandale, Perth and Longford.

Attendance figures for Perth and Evandale for the month of October are:

Perth – 5th = 10, 12th = Not held (Launceston Show Day), 19th = 9, 26th = 9 – TOTAL = 28 (3 sessions)

Evandale – 6th and 13th = Not held (school holiday break), 20th = 17, 27th = 15 - TOTAL = 32 (2 sessions)

Perth – The weekly average figures have remained constant throughout the month, and with the change to daylight savings, most of the sessions commenced with activities outdoors, which have been popular. Behavioural issues have been negligible and the good attitude towards a more physical input from most has led to some good outcomes overall. Craft and associated activities are also held in the hall providing an alternative for those who do not wish to participate in the outdoor activities.

Evandale – Due to the school holiday break, only the two sessions were held and although the weekly average numbers have been down a little, those coming along continue to enjoy the low key approach to the activities held here. The commencement of the local junior cricket season has also had an effect of the numbers attending (as it usually does).

Due to the school holidays only two sessions were held in Longford in October with a total of 17 attendees across the two sessions.

Council also contracts National Joblink (NJL) to provide youth mentoring programs at Cressy and Campbell Town District High Schools, during school terms (five hours per fortnight per school). The programs provided to each school are tailored to the needs of the school.

The following activities have been completed at Campbell Town District High School during Term 4:

- Mentoring Year 10 students;
- Assistance with Year 11 and 12 students to complete their folios to submit for end of year assessments.
- Assisting students to obtain their L1 licence, with three successfully passing.

An update for Cressy is unable to be provided this month due to the staff member being on leave at the time this report was written.

### 15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

#### STRATEGIC PLANS SPREADSHEET

CURRENT AS OF 13 NOVEMBER 2017

Strategic Plans By Location & Consultant	Start Date (contract signed)	Completion Date (report accepted by Council)	Current Status
<b>Blessington</b>			
<b>Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania</b> (TRC Tourism)	Jun-15	Nov-15	a) Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. b) Potential private investor showing interest in late 2016

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<b>Campbell Town</b>			
<b>War Memorial Oval Precinct</b>			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	Council requested assessment of the viability of the Multi-Function Centre
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	<ul style="list-style-type: none"> <li>Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Function Centre' discussed at Feb 2016 Council Workshop</li> <li>National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre</li> <li>Election commitment by Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Advised 9 Jan 2017 that Federal Minister has signed the release of the funds. Funding agreement signed.</li> <li>Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop. On agenda for Feb 2017 Council Meeting.</li> <li>Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding</li> <li>Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful</li> <li>Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting</li> <li>Dec 2016: Request to Philp Lighton Architects for a layout plan &amp; concept sketches for improvements around the cenotaph &amp; a display area in entrance to the Multi-Function Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade</li> <li>Feb 2017 Council resolved to proceed with the regional size facility. Draft plans received March 2017 and has been signed off by GM</li> <li>Development Application P17-126 received on 8 May 2017.</li> <li>September 2017: Funding application submitted to TCF for \$55,000 towards the development of a tennis court and a multi-purpose court at the Oval precinct. Outcome anticipated January 2018</li> <li>AFL Business Case for oval improvements being prepared: seeking \$150,000 from AFL</li> <li>November 2017: Funding application submitted to Sport &amp; Recreation Tas for \$80,000 to assist with the courts development. Outcome anticipated late Jan 2018.</li> <li>Tenders for the multi-function centre closed 12 October: on agenda of 30 October 2017 Workshop</li> </ul>
<b>CBD Urban Design and Traffic Management Strategy</b> (GHD)	May-16		<ul style="list-style-type: none"> <li>GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017</li> <li>Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy</li> <li>Strategy adopted for consultation purposes at May 2017 meeting.</li> <li>Public consultation session held 13 September 2017</li> <li>Acceptance of final Strategy on agenda Nov 2017 Council Meeting.</li> <li>Design to construction contract awarded to Lange Design and Rare Innovation October 2017.</li> </ul>

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<b>Cressy</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec 15	Oct 17	<ul style="list-style-type: none"> <li>Draft Master Plan received May 2016: structural assessment approved Aug 2016</li> <li>Final plan received June 2017</li> <li>Final report accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure.</li> </ul>
<b>Recreational Ground Master Plan</b> (Lange Design)	Feb-17	Oct 17	<ul style="list-style-type: none"> <li>Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council</li> <li>17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package</li> <li>Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan.</li> <li>Draft concept plan and cost estimates received August 2017.</li> <li>Master plan accepted at October 2017 Council Meeting.</li> </ul>
<b>Evandale</b>			
<b>Honeysuckle Banks</b>			
a) Master Plan (Jeff McClintock)	Oct-15	-	<ul style="list-style-type: none"> <li>Draft master plan released for community consultation Jan 16: discussed at council workshop &amp; need for the plan to be reviewed in light of frequent flooding of the reserve.</li> </ul>
b) Review of Master Plan (Lange Design)	Oct-16	May-17	<ul style="list-style-type: none"> <li>Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017.</li> <li>At May 2017 Council meeting, Council                             <ol style="list-style-type: none"> <li>accepted in principle the Honeysuckle Banks Plan;</li> <li>consider funding the minor works components of the plan in future Council budgets, and</li> <li>request Council Officers to seek to secure external grants to assist with the implementation of the full plan.</li> </ol> </li> </ul>
<b>Morven Park Master Plan</b> (Lange Design)	Nov-16	Oct 17	<ul style="list-style-type: none"> <li>Work underway</li> <li>17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade</li> <li>March 2017 assisted with application for solar panels on clubrooms</li> <li>Draft concept plan and cost estimates presented at October 17 Council workshop.</li> <li>Master plan accepted at October 2017 Council Meeting</li> </ul>
<b>Longford</b>			
<b>Community Sports Centre Master Plan</b>	Feb-15	Jun-15	<ul style="list-style-type: none"> <li>June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful</li> <li>17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package</li> <li>Awaiting Development Approval.</li> </ul>
<b>Visitor Appeal Study</b> (Bill Fox and Associates)	Jan-15	Jun-15	<ul style="list-style-type: none"> <li>Recommendations implemented include the establishment of a local business &amp; tourism group, development of a destination playground, upgrading of lighting &amp; displays at Visitor Information Centre at JJs, and development of a Place Activation Plan</li> </ul>
<b>Place Activation Plan</b> (Village Well) (Accompanying Traffic Issues report by MRCagney)	Sep-15	Jan-16	<ul style="list-style-type: none"> <li>Recommendations implemented include establishment of an Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, Longford tourist tear-off map and street beautification</li> </ul>

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<b>CBD Urban Design Strategy</b> (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> <li>Site Investigation Report completed October 2016.</li> <li>Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy being prepared.</li> <li>Parklet design &amp; plans approved June 2017.</li> <li>Draft Urban Design Strategy adopted May, for further consultation.</li> <li>Draft urban design guidelines developed.</li> <li>Community consultation session held 6 September 2017</li> <li>Strategy and Guidelines manual accepted at the October 2017 Council Meeting.</li> <li>GM authorised to contact State Growth to discuss improvements to the Illawarra Road roundabout</li> </ul>
<b>Recreation Ground Master Plan</b> (Lange Design)	Dec-15	Nov-16	<ul style="list-style-type: none"> <li>External funding sources being pursued.</li> <li>17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package. Tenders close 15 March 2017</li> <li>Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade</li> <li>Draft Master Plan submitted Nov 2016; discussed at Council's 6 Feb 2017 Workshop.</li> <li>Draft Master Plan submitted to August 2017 Council meeting.</li> <li>Council resolved at June 2017 Council meeting to make application under the SGALGCP for upfront loan funding of an additional \$550,000 to complete Stage 1 of the Recreation Ground redevelopment.</li> <li>Application submitted November 2017 to Sport and Recreation Tas for \$80,000 towards the redevelopment. Outcome anticipated late January 2018.</li> <li>Development Application – public consultation period closed 31 October 2017.</li> </ul>
<b>Village Green</b>			<ul style="list-style-type: none"> <li>Jan 2017: costings &amp; plans being developed for Village Green Upgrade including new BBQ shelter, picnic furniture &amp; stage 2 of play space.</li> <li>March 2017 Council submitted an application to the state govt Community Infrastructure Fund for 50% of the cost of stage 2 of the playground and to be allocated \$106,530.50) in the 2017/18 budget. Application not successful</li> <li>At May 2017 Council meeting, Council resolved, with regards to Stage Three of the Longford Village Green playground: <ul style="list-style-type: none"> <li>i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and</li> <li>ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development.</li> <li>iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing.</li> </ul> </li> <li>Report to October 2017 Council Meeting advising the Liberty Swing is the only model that meets Australian Standards for use in a public playground.</li> <li>Stage 2 being installed across November 2017.</li> <li>Stage 3: information item to November 2017 Council meeting on funding opportunities for stage 3 through Variety Tas and the Foundation for Rural and Regional Renewal.</li> </ul>
<b>Woolmers Bridge</b>			<ul style="list-style-type: none"> <li>Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents</li> <li>Application submitted for the Bridge Renewal Program for \$1,415,000. Advised October 2017 application was successful. .</li> <li>12 tonne load limit placed on structure on 6 June.</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<b>Facilities Assessment Study</b> (Philp Lighton Architects)	Sept-17		<ul style="list-style-type: none"> <li>Funding agreement with Bridge Renewal Program finalised October 2017.</li> <li>Design and construct tenders close 8 November 2017.</li> <li>Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017.</li> </ul>
<b>Perth</b>			
<b>Recreation Ground Master Plan</b> (Lange Design)	Jul-15	Oct-16	<ul style="list-style-type: none"> <li>External funding sources being pursued</li> <li>17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade</li> </ul>
<b>Community Centre Development Plan,</b> (Loop Architecture) addressing collective & shared functions with adjacent Primary School & Recreation Ground	Oct-15		<ul style="list-style-type: none"> <li>Briefing notes from key stakeholder sessions received 25 Feb 2016</li> <li>Draft concept plans submitted to Council</li> <li>Draft concepts to be directed to future workshop.</li> </ul>
<b>Town Structure Plan</b> (GHD)			<ul style="list-style-type: none"> <li>Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted.</li> <li>Perth Structure Plan adopted by Council on 10 April 2017.</li> <li>Session for Perth business owners/managers held 15 August 2017.</li> <li>Final report to November 2017 Council meeting.</li> </ul>
<b>Sheepwash Creek Open Space Plan</b> (Lange Design, GHD Woodhead)			<ul style="list-style-type: none"> <li>Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan</li> <li>Dec 2016: West Perth Flood Mitigation Working Group established</li> <li>Draft concept plans received from GHD Woodhead</li> <li>Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision.</li> <li>On-site works commenced.</li> <li>WSUD interpretation signage being developed by Lange Design.</li> </ul>
<b>Ross</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> <li>Draft Master Plan received May 2016: structural assessment approved August 2016</li> <li>Final plan received June 2017</li> <li>Final report to be presented to workshop September 2017</li> <li>Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season.</li> </ul>
<b>Village Green Master Plan</b> (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> <li>Council accepted Master Plan in principle at 12 December 2016 Council Meeting.</li> <li>13 Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG</li> <li>17 Jan 2017: Council advised State Govt has approved \$300,000 for the implementation of the Master Plan through the Northern Economic Stimulus package</li> <li>Feb 2017: Application lodged with the Building Better Regions Fund for \$237,660 to enable the master plan to be implemented in its entirety. Application unsuccessful.</li> <li>Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan</li> <li>Concept design presented to Council workshop on 8 May.</li> </ul>
<b>Western Junction</b>			
<b>Launceston Gateway Precinct Master Plan</b> Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> <li>Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Translink Stormwater Upgrade Project			<ul style="list-style-type: none"> <li>Applications lodged with National Stronger Regions Fund 2015 &amp; 2016: unsuccessful</li> <li>Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780). Application unsuccessful.</li> </ul>

### 16 NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING

Prepared by: *Fiona Dewar, Tourism Officer*

Councillors have requested a list of current and upcoming events in the Northern Midlands be listed in the Council Agenda on a monthly basis.

The following list of current and upcoming events has been compiled from information obtained from a variety of sources, including: contact with event organisers; social media, publications; word of mouth and general knowledge.

The directory is updated on a weekly basis.

A more comprehensive directory of events for the Heritage Highway region is issued each Thursday and is distributed to the five visitor centres in the Northern Midlands; the Tourism Visitor Information Network's 'Yellow i' centres around the state; the Heritage Highway Tourism Region Association board members and social media writer; Tourism Northern Tasmania; Destination Southern Tasmania; a number of event organisers; the Northern Midlands Courier; and individuals as requested. Each month the directory is distributed to several hundred tourism operators in the Heritage Highway region for sharing with their visitors.

This event directory has a large reach. To add an event to this directory, event organisers can contact Council's Tourism Officer [Fiona.Dewar@nmc.tas.gov.au](mailto:Fiona.Dewar@nmc.tas.gov.au), or 6397 7303.

What's On in the Northern Midlands & nearby region 2017				
Date	Location	Event	About the event	NMC Grant funding/In-kind support
<b>November</b>				
5 Nov 2017	Symmons Plains	Cars Bikes & Bands	Calling all motoring enthusiasts and live music lovers. An all new family event is coming to the midlands. Open to all cars, utes, bikes. Opportunity to drive around the track! Vehicle displays. Live music. Fun for the kids and more. Supporting the Variety Children's Charity. No pets or alcohol. Drivers free, passengers and general public \$10, kids free. Track driving \$20. 10am.	
11 Nov 2017	Nile 234 Clarendon-Station Rd	Clarendon Bush Dance	Bring the whole family and join us in the Stone Barn for a Bush Dance, and kick up your heels to the fabulous bush band, The Bottom Pub Ceilidh Band. Classic hot baked potatoes with all the trimmings for sale. Adult \$10 (early bird before 4 November), \$15 door sales, children under 16 free. 6pm to 10pm.	
11 Nov 2017	Longford Wellington St	Alpaca Championships	Tasmanian Alpaca Championships at the Longford Showground features entries from around Tasmania. Free entry. 9.30am.	
11 Nov 2017 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
11 Nov – 1 Mar 2018	Perth 16087 Midland Hwy	Exhibition: Triple A Acquisitive Art Award	The Launceston Arts Society's Triple A Art exhibition is running at the Eskleigh Art Gallery.	
12 Nov 2017 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	



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Date	Location	Event	About the event	NMC Grant funding/In-kind support
17 - 19 Nov 2017	<b>Relbia</b> 370 Relbia Rd	Effervescence Tasmania	Tasmanian Sparkling Festival, with many events, feature dinners, master classes etc. Celebrating world class sparkling wines from Tasmania.	
18 & 19 Nov 2017	<b>Nile</b> 234 Clarendon-Station Rd	Murder Mystery Night at Clarendon	Two Murder Mystery Nights at historic Clarendon. 7pm - 10.30pm. \$75 per person, includes supper. Black Tie evening, a great opportunity to dress up and immerse yourself in the grandeur of Clarendon House.	
18 Nov - 15 Dec 2017	<b>Longford</b> 733 Cressy Rd	Exhibition: Shapes in Spaces	Blenheim Gallery and Garden hosts their annual sculptural show, showcasing pieces both indoors and outdoors. This year displaying works as part of a sculptural train, as well as within the garden. 10.30am - 4pm.	
18 - 19 November 2017	<b>Longford</b>	Longford Blooms Open Gardens	10 wonderful private gardens open this weekend for you to explore, 5 each day, with some of the larger gardens open both days, so you can plan your visit. Some gardens will have stalls and refreshments. \$5 per person.	
18 - 19 November 2017	<b>Longford</b> Wellington St	Spring Flower Show	The annual Longford Garden Club's Spring Flower Show is on at the Longford Town Hall. Come and immerse yourself in colour and beauty. \$2 per person. 10am - 4pm.	
18 - 19 Nov 2017	<b>Longford</b>	Woolmers Art Exhibition	At Woolmers Cottage, an exhibition open to the public across the weekend. Art available for purchase.	<b>y</b>
18 – 19 Nov	<b>Longford</b>	Antiques Fair	The Woolmers Antiques Fair features leading antiques dealers from Sydney, Melbourne and Tasmania. \$8 on Saturday, \$5 on Sunday.	
19 Nov 2017	<b>Longford</b> 658 Woolmers Lane	Festival of Roses at Woolmers	The Festival of Roses at historic World Heritage listed Includes Antique Fair, Photography displays, Gardening Australia's Jerry Coleby-Williams guest speaker, Doug Hawkins in the Men's Spot, Penny Farthing display. Over 50 stalls. 10am - 4pm.	<b>y</b>
19 Nov 2017 3rd Sunday each month	<b>Ross</b> Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
19 Nov 2017 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
25 Nov 2017 Last Saturday each month	<b>Longford</b> 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
25 Nov 2017 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
25 Nov 2017	<b>Ross</b>	Open Garden Day	Eight open gardens to wander and enjoy. There are refreshments, stalls, plant sales. 10am - 3.30 pm. Tickets are \$5 each, available from Ross Post Office from 10am on the day.	
26 Nov 2017	<b>Ross</b> Ross oval	Ross Motorcycle Show	The premier show event for the vintage motorcycle club of Tasmania. The best and biggest motorcycle display in Tasmania. Scores of bikes from the early 1900s to current day. 10 am start. \$5 entry.	
26 Nov 2017 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
26 Nov 2017	<b>Longford</b>	Longford Kermesse Cycling Criterium	<b>Update: 6.10.17. Advised by Andrew Youl this event not running this year</b>	<b>Y</b>



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Date	Location	Event	About the event	NMC Grant funding/In-kind support
26 Nov 2017 Last Sun each month	<b>Campbell Town</b> Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
25 – 26 Nov 2017	<b>Powranna</b> Powranna Rd	Motorfest	Tasmanian drag racing and burnout titles. Intact Signs Burnout Bash round 6.	
26 Nov 2017	<b>Perth</b> 35 Drummond St	Garden Fete at Glen Ireh Estate	A Day at Glen Ireh Estate Garden Fete. Wander through 7 acres of beautiful park land garden. Sandwiches, devonshire tea, sausage sizzle, gin tastings and distillery tours, variety of stalls, entertainment for all ages. All proceeds to the Clifford Craig Foundation. 10am - 4pm. \$5 adults, under 16 free.	
30 Nov – 3 Dec 2017	<b>Longford</b> 2 William St	Exhibition: Small Wonders	The Christ Church Parish Hall will hold the Small Wonders Exhibition, a competition open to all artists, with a first prize of \$1,000 for Best In Show, and a People's Choice Award prize of \$200. Thursday 30th - Gala Opening 1 - 4pm with High Tea, tickets \$25, available from Longford Antiques or 6391 2195. Friday and Saturday the exhibition is open 10am - 4pm, entry by gold coin donation.	
<b>December</b>				
2 Dec 2017	<b>Evandale</b>	Evandale Village Christmas Fair	Christmas Fair and Pageant from 10am - 3pm at the Evandale Uniting Church. Children's pageant performance, a visit from Father Christmas, Christmas orientated stalls, an artisan and craft market, food stalls.	
2 Dec 2017	<b>Perth</b> 16087 Midland Hwy	Eskleigh Open Day	Come and join in from 10am. Classic Car and Caravan exhibits, jumping castle, face painting, Eat Street food vans. Picnic in the grounds, explore the Art Gallery. Entry by donation.	
3 Dec 2017	<b>Longford</b> Woolmers Lane	Woolmers Makers Market	10am - 3pm. Handmade crafts, jewellery, local artists and various stallholders from the Tasmania regions. Wander the grounds, enjoy a picnic, sample food, wine and local produce.	
3 Dec 2017 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
10-Dec-17	<b>Poatina</b>	Poatina Mountain Race	The annual Poatina Mountain Race tarmac rally is an exciting tarmac rally. Fun and exciting action for all.	
9 Dec 2017	<b>Longford</b> 658 Woolmers Lane	Longford Fun Run/Walk	Annual Liz Ellis Memorial Longford Trail Fun Run/Walk. Fun event for adults, kids and dogs. 2km Walk. 4km Run. 8km run. Entry Adults \$, kids \$5. After the run, enjoy a picnic with refreshments from the Merino Café. Organised by Health Revival Longford, held at Woolmers Estate.	
9 Dec 2017 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
9 Dec 2017	<b>Avoca</b>	Market	Country market, bric-a-brac, craft, in the hall.	
10 Dec 2017 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
10 Dec 2017	<b>Powranna</b> Powranna Rd	Ride On Mower Racing	At Tas Dragway.	
17 Dec 2017 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	

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Date	Location	Event	About the event	NMC Grant funding/In-kind support
18 Dec 2017 3rd Sunday each month	<b>Ross</b> Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
23 Dec 2017 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
24 Dec 2017 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
30 Dec 2017 Last Saturday each month	<b>Longford</b> 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
31 Dec 2017 Last Sun each month	<b>Campbell Town</b> Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
<b>January</b>				
1 Jan 2018	<b>Longford</b>	New Years Day Picnic Races	A New Year's Day tradition, the Jim Osborne Longford Cup at the historic Longford Racecourse is a fun day for the whole family. As well as enjoying the country races, families enjoy live music and Fashions in the Field.	<b>Y</b>
7 Jan 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
13 Jan 2018	<b>Powranna</b> Powranna Rd	Tas Dragway Burnouts	2018 Burnouts Round 1. At Tas Dragway	
13 Jan 2018 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
14 Jan 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
21 Jan 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
26 Jan 2017		Australia Day Celebrations		
27 Jan 2017 Last Saturday each month	<b>Longford</b> Wellington St	Longford Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
27 Jan 2018 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
28 Jan 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
28 Jan 2017 Last Sun each month	<b>Campbell Town</b> Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	

### 17 LONGFORD VILLAGE GREEN PLAYGROUND: STAGE THREE REDEVELOPMENT

Prepared by: Lorraine Green, Project Officer

Council received a report on Stage Three of the Longford Village Green playground redevelopment – the installation of a Liberty Swing - at the 16 October 2017 Council Meeting.

Council noted that an application for funding for Stage Three was to be made to the next round of the Tasmanian Community Fund, and Councillors requested funding opportunities through Variety Tasmania and the Foundation for Rural and Regional Renewal be investigated.

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A discussion with staff at Variety Tasmania confirmed the organisation's 'Freedom' funding program had a Liberty Swing funding component and that Council was eligible to apply to this funding program. Applications received are considered at a monthly meeting and the decision is usually available within six weeks.

Variety Tasmania staff advised the usual contribution to successful applicants was in the vicinity of \$10,000- \$15,000. Officers advised applications were viewed more favourably if made towards the end of the fundraising effort for the swing. Grant approvals are valid for 12 months.

The Foundation for Rural and Regional Renewal has a number of grant programs. The most applicable program for this project was identified as the Sustainable Community Infrastructure Program which focusses on improving local infrastructure, creating places which enable communities to connect and grow their identity. The maximum grant available is \$5,000.

The proposed way forward with Stage Three of the playground redevelopment is to make application for funding to the next round of the Tasmanian Community Fund and to concurrently made application for funding through Variety Tasmania. Depending on the outcome of these funding applications, an application may also be made to the Foundation for Rural and Regional Renewal.

The current quoted price for the purchase and installation of the Liberty Swing over a full rubber softfall base is \$51,964. Mrs Bell has fundraised \$3,110 and Council has allocated \$5,000. The proposed way forward would result in an application for \$28,854 from the Tasmanian Community Fund and \$15,000 from Variety Tasmania.

### DECISION

Cr Goss/Cr Lambert

That the Information items be received.

Carried unanimously

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 353/17 ANNUAL GENERAL MEETING

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Gail Eachar, Executive Assistant

#### 1 PURPOSE OF REPORT

The purpose of this report is to determine a time and date for Council's Annual General Meeting 2017.

#### 2 INTRODUCTION/BACKGROUND

Section 72A of the *Local Government Act (LGA)* requires Council to hold an Annual General meeting no later than 15 December.

#### 3 STRATEGIC PLAN 2017/2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Budgets are responsible yet innovative
    - ♦ Efficiency in resource sharing and Council reform
    - ♦ Improve community assets responsibly and sustainably
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Continuous improvement is embedded in staff culture
    - ♦ Effective and efficient marketing, communications & IT
    - ♦ Excellent standards of customer service
  - Workforce Standards  
Core Strategies:
    - ♦ People & Culture Framework generates professionalism
    - ♦ Workplace Health & Safety is fully compliant
    - ♦ Emergency Management & Safety Plans work well
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries
    - ♦ Attract healthy, wealth-producing business & industry
  - Economic Development – Supporting Growth & Changes
    - ♦ New & expanded small business is valued
    - ♦ Support new businesses to grow capacity & service
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Minimise industrial environment impact on amenity
    - ♦ Developers address climate change challenges
    - ♦ Maximise external funding opportunity
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand

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- ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

#### 4 STATUTORY REQUIREMENTS

The *Local Government Act 1993* requires Council to prepare an Annual Plan for the municipal area for each financial year. The Council is also required to prepare an Annual Report which provides a summary of the Annual Plan for the preceding financial year. The Act sets out the details of what must be provided in the Annual Report which includes a copy of the Audit opinion for the preceding financial year.

The *Local Government Act 1993* requires:

**Section 72. Annual Report**

(2) The General Manager is to

(d) advertise in a daily newspaper circulating in the municipal area the availability of the report, together with an invitation to electors to lodge submissions on the report with the council for discussion at its annual general meeting.

**Section 72B Annual General Meeting**

(1) A council must hold an Annual General Meeting on a date that

(b) is not before 14 days after the date of the first publication of a notice under subsection (2).

(2) a Council must publish a notice in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.

#### 5 FINANCIAL IMPLICATIONS

Council prepares the Annual Report internally and distributes the report on disc and/or hard copy.

#### 6 RISK MANAGEMENT

Council has a responsibility under the *Local Government Act 1993* to hold an Annual General Meeting.

#### 7 COMMUNITY CONSULTATION

The Annual General Meeting provides an opportunity for Council to inform and engage with the community on current issues within the community. The meeting provides an opportunity for the public to gauge the

# MINUTES – ORDINARY MEETING

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success of the Council over the twelve-month period taking into account the initiatives that were set in the preceding Annual Plan.

### **8 OFFICER'S COMMENTS/CONCLUSION**

The Annual Report is currently being prepared and will be advertised for public comment on Wednesday, 22 November and Saturday, 25 November.

It is recommended that the Annual General Meeting be held at the Longford Council Office on Monday, 11 December 2017 at 5pm, in conjunction with the Council Meeting planned for that date.

### **RECOMMENDATION 1**

That the matter be discussed.

### **RECOMMENDATION 2**

That the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 11 December 2017, commencing at 5pm.

### **DECISION**

Cr Lambert/Cr Adams

That the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 11 December 2017, commencing at 5pm.

Carried unanimously

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### 354/17 NORTHERN MIDLANDS COUNCIL ECONOMIC DEVELOPMENT STRATEGY

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Lorraine Green, Project Officer

#### 1 PURPOSE OF REPORT

To seek Council's:

- i) acceptance in principle of the draft Council Economic Development Strategy;
- ii) approval of the proposed way forward with the development and finalisation of the Economic Development Strategy;
- iii) approval for the development of a brief for a project aiming to identify potential TRANSlinc developers and to raise awareness of the TRANSlinc precinct.

#### 2 INTRODUCTION/BACKGROUND

In accordance with Council's preference for Council's Economic Development Strategy to be developed internally, Council's Economic Development Committee has been advancing the development of the draft strategy.

It was decided to directly align the strategy with the Northern Tasmania Development Corporation's (NTDC) Regional Futures Framework that focusses on the pillars and foundations growing Northern Tasmania's economy. This results in the draft strategy prioritising activities related to agriculture, tourism, manufacturing, infrastructure, human capital, population, regional dynamics and natural resource management.

The resultant draft strategy is presented in a table format, bringing together how strategies will be implemented to achieve the desired outcomes, and associated success measures. The table has been populated with relevant Council projects that are underway or proposed.

The draft Council Economic Development Strategy is held as an Attachment.

NTDC, as the lead agency in the development of the Regional Economic Development Plan that will achieve the targets set out in the Northern Regional Futures Framework, has appointed a consultant to develop a 'Key Directions Report.' This desk-top report will be available by February 2018 to enable NTDC to commence consultation throughout the region with the Corporation's seven council members, and will allow NTDC to test assumptions to underpin the final Regional Economic Development Plan.

Council's Economic Development Committee had originally planned to take Council's draft economic development strategy out for business and community consultation during the second quarter of 2017/2018. The Committee now proposes that this consultation be delayed until after the NTDC consultations regarding the Key Directions Report in February 2018. It is proposed Council's draft economic development strategy be utilised to underpin these consultations, be refined in light of the outcome of the consultations, and then released for business and community consultation. This proposed process will ensure seamless alignment between the Northern Regional Economic Development Plan and Council's Economic Development Strategy.

The economic development committee is preparing a TRANSlinc Product Profile as one of the documents underpinning the development of the strategy. The TRANSlinc precinct business owners/operators surveyed to date are advocating for Council to more proactively market the precinct; in particular, promoting the competitive advantage of proximity to the airport, freight companies and major state highways. Some respondents are advocating for Council to contract a liaison officer with development and/or sales

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experience to support potential new businesses from the point of initial enquiry, through the development process to the opening of the business in the precinct.

The committee is proposing this recommendation be actioned in the short term by the development of a brief for a project aiming to identify potential TRANSlink developers and to raise awareness of the TRANSlink precinct.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries
    - ♦ Attract healthy, wealth-producing business & industry
  - Economic Development – Supporting Growth & Changes
    - ♦ New & expanded small business is valued
    - ♦ Support new businesses to grow capacity & service
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Minimise industrial environment impact on amenity
    - ♦ Developers address climate change challenges
    - ♦ Maximise external funding opportunity
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets



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### **4 POLICY IMPLICATIONS**

N/A

### **5 STATUTORY REQUIREMENTS**

N/A

### **6 FINANCIAL IMPLICATIONS**

Council's economic development committee has a balance of \$10,000 remaining of its 2017/2018 budget allocation. It is proposed the TRANSlink marketing project be funded through this allocation.

### **7 RISK ISSUES**

Failure to align Councils' Economic Development Strategy with the Regional Economic Development plan will not facilitate sound planning and the achievement of the best economic development outcomes for the Northern Midlands.

### **8 CONSULTATION WITH STATE GOVERNMENT**

Representatives of relevant State Government Department will be involved in the consultative process with regard to the refinement and finalisation of Council's Economic Development Strategy.

### **9 COMMUNITY CONSULTATION**

Consultation with Northern Midlands' businesses and community members will be a key component of the refinement and finalisation of Council's Economic Development Strategy.

### **10 OPTIONS FOR COUNCIL TO CONSIDER**

Council can either:

- i) accept or not accept in principle the draft economic development strategy;
- ii) approve or not approve the proposed way forward with the development and finalisation of the economic development strategy;
- iii) approve or not approve the development of a brief for a project aiming to identify potential TRANSlink developers and to raise awareness of the TRANSlink precinct.

### **11 OFFICER'S COMMENTS/CONCLUSION**

Council's economic development committee is working to develop a sound and concise strategy that articulates how Council will drive economic development in the Northern Midlands, in language and a format user-friendly to businesses and the wider community.

### **12 ATTACHMENTS**

12.1 Draft Council Economic Development Strategy

### **RECOMMENDATION 1**

That the matter be discussed.

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### RECOMMENDATION 2

That Council:

- i) accept in principle the draft economic development strategy;
- ii) approve the proposed way forward with the development and finalisation of the economic development strategy;
- iii) approve the development of a brief for a project aiming to identify potential TRANSlink developers and to raise awareness of the TRANSlink precinct.

### DECISION

Cr Knowles/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Knowles/Cr Goss

That Council:

- i) accept in principle the draft economic development strategy;
- ii) approve the proposed way forward with the development and finalisation of the economic development strategy;
- iii) approve the development of a brief for a project aiming to identify potential TRANSlink developers and to raise awareness of the TRANSlink precinct.

Carried unanimously

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### 355/17 CORONATION PARK DOG EXERCISE AREA UPGRADE PROPOSAL

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Lorraine Green, Project Officer

#### 1 PURPOSE OF REPORT

To:

- i) advise Council of the securing of a Pet Friendly Park Grant to upgrade the Coronation Park Dog Exercise Area; and
- ii) to seek Council's approval of \$5,000 towards the upgrade of the park.

#### 2 INTRODUCTION/BACKGROUND

"Keep Australia Pet Friendly" is an awareness campaign led by vet Dr Chris Brown, host of Bondi Vet, on Channel Ten. In July 2017 Keep Australia Pet Friendly announced a grant of \$3,000 would be awarded to a local council in each state to upgrade or develop off leash dog parks and areas. Councils applying for these competitive grants had to commit to at least match the value of the grant.

An application was prepared to the grant program for the upgrade of the Coronation Park dog exercise area including the installation of a double-gates exit/entry system and the installation of heavy duty, rust resistant, slip resistant coated, dog exercise and agility equipment. The application is held as an attachment.

The application proposed Council commit \$5,000 to the project from the 2017/2018 Community Special Projects allocation. The total project cost of \$8,000 would enable the purchase and installation of the new gate system and at least six exercise and agility equipment items.

In late October 2017 Keep Australia Pet Friendly announced Council had been selected as the Tasmanian winner and requested evidence of a carried motion by Council by 27 November 2017, allocating a minimum of \$3,000 to match the grant for the upgrade.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
  - Money Matters  
Core Strategies:
    - ♦ Improve community assets responsibly and sustainably
- Progress –
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Maximise external funding opportunity
  - Tourism Marketing & Communication
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Developments enhance existing cultural amenity
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:

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- ♦ Living well – Valued lifestyles in vibrant, eclectic towns
- ♦ Caring, Healthy, Safe Communities – Awareness, education & service

#### **4 POLICY IMPLICATIONS**

N/A

#### **5 STATUTORY REQUIREMENTS**

N/A

#### **6 FINANCIAL IMPLICATIONS**

The 2017/2018 Council budget has an allocation of \$15,000 for Community Special Projects. It is proposed that \$5,000 of this allocation be approved for the upgrade of the Coronation Park dog exercise area.

#### **7 RISK ISSUES**

The Pet Friendly Grant will be forfeited if Council does not commit to match the grant.

#### **8 CONSULTATION WITH STATE GOVERNMENT**

N/A

#### **9 COMMUNITY CONSULTATION**

The Coronation Park dog exercise area is well utilised by local and visiting dog owners. Informal surveying of the owners found widespread positive support for the upgrade project.

#### **10 OPTIONS FOR COUNCIL TO CONSIDER**

Council can either approve or not approve an allocation from the 2017/2018 Community Special Projects budget for the Coronation Park dog exercise area upgrade project.

#### **11 OFFICER'S COMMENTS/CONCLUSION**

The upgrade of the Coronation Park dog exercise area is in accordance with Council's commitment to provide easily accessible facilities where residents and visitors can undertake enjoyable exercise to enhance their health and well-being.

#### **12 ATTACHMENTS**

12.1 Pet Friendly Park Grants Application

#### **RECOMMENDATION 1**

That the matter be discussed.

#### **RECOMMENDATION 2**

That Council approve the expenditure of \$5,000 from the Community Special Projects 2017/2018 budget to be combined with the \$3,000 grant from Keep Australia Pet Friendly, for the development of a dog agility play area in Coronation Park dog exercise area.

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### DECISION

Cr Adams/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Adams/Cr Polley

That Council approve the expenditure of \$5,000 from the Community Special Projects 2017/2018 budget to be combined with the \$3,000 grant from Keep Australia Pet Friendly, for the development of a dog agility play area in Coronation Park dog exercise area.

Carried unanimously

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### 356/17 STAKEHOLDER CONSULTATION - LOCAL GOVERNMENT ACT: LOCAL GOVERNMENT AMENDMENT (TARGETED REVIEW) BILL 2017

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

#### 1 PURPOSE OF REPORT

Comment is sought in regard to the *Local Government Amendment (Targeted Review) Bill 2017* which, was approved by the Legislative Council on 19 October and is expected to receive Royal Assent shortly.

This Bill amends the Local Government Act across a range of areas as highlighted in the targeted review.

#### 2 INTRODUCTION/BACKGROUND

This matter was previously considered by Council at the 10 April 2017 meeting, minute reference 121/17 (attached), at which time the following was the decision of Council:

*Cr Polley/Cr Adams*

*That Council*

*A) seek further clarification on the following proposals:*

- 1 The introduction of powers to make Ministerial Orders to expand and clarify matters in relation to the function of the Mayor, functions of councillors, appointment and performance monitoring of the General Managers, functions of the General Manager, and liaison between Mayors and General Managers. There are no draft orders at this stage and it should be noted that they must be developed in consultation with the sector.*
- 2 The role of the Mayor has been expanded.*
- 8 The Minister would have the power to suspend individual councillors prior to or during a Board of Inquiry Process. Individual councillors (as opposed to the whole council only) may be dismissed following a Board of Inquiry process.*
- 11 Minor boundary adjustments can be made without a LG review process.*

*B) seek an expansion of timeframes in relation to the consideration of and submission of comment on such matters.*

*Carried unanimously*

On the 19<sup>th</sup> of October the Legislative Council approved the third reading of the *Local Government Amendment (Targeted Review) Bill 2017* and it is expected to receive Royal Assent shortly. This Bill amends the *Local Government Act* across a range of areas as highlighted in the targeted review.

The changes include the introduction of a gifts and donations register, an increase to the electoral advertising limit and amending the Declaration of Office. The Local Government Division are seeking comment from the sector on each of these three areas.

The Local Government Association of Tasmania has provided a stakeholder consultation paper, prepared by the Local Government Division, which summarises the key issues and possible changes to the Regulations.

The Local Government Division is seeking comment on the following three amendments to the *Local Government (General) Regulations 2015* (General Regulations):

##### 1) Gifts and Benefits:

The introduction of a gifts and donations register as per the new Part 5A of the *Local Government Act 1993*. Consultation is focused largely on the gifts and donations register and comment is sought on the following table which summarises the key issues and possible changes to the General Regulations.

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	Issue	Summary/intent	Possible changes to the Regulations
1	What is in scope?	<p>The Act prescribes compulsory disclosure of gifts and donations received by a councillor.</p> <p>The policy will apply to all gifts and donations made to elected members during a financial year.</p>	<p>The Regulations could stipulate that disclosure relate to a councillor's public duties as distinct from their private capacity.</p>
2	What is exempt?	<p>Personal gifts (received not in connection with an election of a candidate) are exempted in the majority of other jurisdictions.</p>	<p>It is suggested that private gifts (i.e.: gifts made to an individual that are not substantially related to their role as an elected member) or a disposition of property under a will are exempted from disclosure.</p>
3	Definitions	<p>The majority of jurisdictions that have legislated for this matter all have similar definitions of "gift", therefore it is suggested that a similar definition be adopted from these jurisdictions.</p> <p>An example is the definition in the City of Brisbane Regulation 2012: A gift is the transfer of money, other property or other benefit—</p> <ul style="list-style-type: none"> <li>(i) without consideration; or</li> <li>(ii) for a consideration substantially less than full consideration</li> </ul>	<p>The definition of "gift" may include a transfer or loan of money, other property or other benefit that is without consideration or for a consideration substantially less than full consideration.</p> <p>It is suggested that the definition of "donation" include a "political donation".</p>
4	Minimum threshold amount (\$) for disclosure	<p>Only gifts or donations over a certain value need to be declared.</p> <p>Currently across jurisdiction this ranges from \$200 (Qld, WA), \$500 (SA, Vic) and \$1,000 (NSW).</p> <p>Considering the size of local governments across Tasmania, and the thresholds and sizes of the other jurisdictions, it is suggested that any gift or donation exceeding \$50 should be declared.</p>	<p>The two options proposed for a minimum threshold are:</p> <ul style="list-style-type: none"> <li>Option 1 - \$50</li> <li>Option 2 - \$200</li> </ul> <p>Currently, the majority of councils have policies in place with a minimum threshold of \$50 and \$150, with some thresholds for disclosure ranging between \$200 and \$500.</p> <p><b>Council's Policy:</b> <b>Nominal Value limit is \$50</b></p>
5	Notification requirements – reporting period – councillor requirements – ALL gifts and donations	<p>(New) section 56A(2)(c) – be provided to the general manager within the period prescribed by the regulations.</p> <p>For electoral (campaign) donations, local government jurisdictions have varying reporting periods within which a disclosure return needs to be lodged - from 3 days up to 10 weeks.</p> <p>In its 2014 report Election Funding, Expenditure and Disclosure in NSW: Strengthening Accountability and Transparency, ICAC reviewed best practice examples of disclosure data systems (in the context of election donations). Of particular note, timely reporting was ideally in real-time or continuous.</p> <p>Recently, the Queensland Government introduced real-time donation disclosure for local government elections, requiring disclosure within 7 days of receipt of donations above the disclosure threshold (\$500).</p>	<p>The Local Government Division would be interested in stakeholders' views on the best practice for the timing of disclosure of gifts and donations in Tasmania.</p> <p><b>Council Policy:</b> <b>7. Records – Gifts and Benefits Registers</b> <b>Council officials, who receive more than the specified number of token gifts or benefits near the nominal value limit from the same person or organisation, (cumulative gift) must disclose that fact on the Gifts and Benefits Declaration Form and Register (attachment 1 and 2). The specified number is included in section 11.</b> <b>If an official of the Council receives a non token gift or benefit in circumstances where it cannot reasonably be refused or returned, the receipt of the gift or benefit should be disclosed and the details recorded on a Gifts and Benefits Declaration Form (at attachment 1) and in the Gifts and Benefits Register (at attachment 2).</b></p>
6	Notification requirements – successful candidates – electoral/ campaign gifts and donations	<p>It is expected that amendments to the regulations will not be made and in force until approximately July 2018. With local government elections to be held in October 2018, it is suggested that a transitional arrangement could be put in place to account for the compressed timeframe and the need for candidates to be aware of their disclosure obligations.</p>	<p>2018 election – it is suggested that any successful candidate will be required to disclose any electoral gift or donation received during the 90 day period prior to closing day of the polling period.</p> <p>Subsequent elections – it is suggested that any successful candidate will be required to disclose any electoral gift or donation received during the 180 day period prior to closing day of the polling period.</p>

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Issue		Summary/intent	Possible changes to the Regulations
			Disclosure to the general manager of these electoral gifts and donations could be done within 45 days of a candidate receiving a certificate of election.
7	Register - details	<p>The new section 56B(2) requires the register to include the following information:</p> <ul style="list-style-type: none"> <li>(a) the name of the councillor;</li> <li>(b) a description of the gift or donation;</li> <li>(c) any other information required by the regulations to be included.</li> </ul> <p>Some councils are currently maintaining gift registers - an example of what Hobart City Council is reporting is available on their website:  <a href="https://www.hobartcity.com.au/Council/Aldermen">https://www.hobartcity.com.au/Council/Aldermen</a></p> <p>In addition, LGAT circulated a draft template register (and policy) to councils in March 2014, which the sector could adopt.</p>	<p>In addition to that required under section 56B(2) of the Act, the register could also contain the following information:</p> <ul style="list-style-type: none"> <li>• Donor name;</li> <li>• Donor's suburb/locality;</li> <li>• Date received; and</li> <li>• Estimated value of the gift/donation.</li> </ul> <p><b>Council Policy:</b>  <b>Declaration includes:</b>  <b>Donor details – Individual &amp; Organisation; Date &amp; Estimated Value.</b></p>
8	Register – availability	It is standard practice in other jurisdictions that registers are available publically.	<p>It is suggested that councils are to ensure that a copy of the register may be viewed by the public – at the council's public office and on its website.</p> <p>The Local Government Division is interested in stakeholder views on the timing of when registers should be made available to the public.</p> <p><b>Council Policy:</b>  <b>Records – Gifts and Benefits Registers:</b>  <b>...The Register will be available for public inspection.</b></p>
9	Register – updates	Regular updating of registers is consistent with standard practice throughout other jurisdictions.	It is suggested that registers are updated monthly, to ensure the register remains current.
10	Compliance and monitoring	<p>General managers are responsible for keeping the register up to date with any disclosed gift or donation.</p> <p>The new section 56A contains a penalty provision for non- disclosure which would be investigated by the Director of Local Government.</p> <p>Currently, the Model Code of Conduct contains provisions relating to "Gifts and Benefits". These will be amended in conjunction with amendments to the Regulations to ensure that there is consistency and clarity as to the appropriate investigative body for any alleged breach.</p> <p>The sector will be consulted on any amendments to the Model Code of Conduct.</p>	<p>There are no proposed amendments to the Regulations in relation to compliance.</p> <p>A detailed Guideline will be issued following the amendments to the Regulations.</p> <p>Amendments to the Model Code of Conduct will be done in conjunction with the amendments to the Regulations.</p>

### 2) Electoral Advertising Limit

Amending regulation 22 to increase the current electoral advertising expenditure limit by a monetary amount as per Recommendation 28 of the Targeted Review Steering Committee. The Local Government Division recommends commencing the new expenditure limits at an agreed amount indexed by CPI each year.

- Currently, regulation 22 of the General Regulations states that the advertising expenditure limit for a candidate in a single election is \$5,000, while the expenditure limit for a candidate standing for councillor and a mayor or deputy mayor is \$8,000.
- It is proposed that the advertising expenditure for a candidate in a single election be raised to \$6,500, and the expenditure for a candidate standing for councillor and a mayor or deputy mayor be raised to \$10,500, indexed by CPI each subsequent year. These figures reflect the CPI increase on the current amount since they were last set in 2005 (rounded to the nearest \$500).



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- The intent is to ensure that the levels set out in the General Regulations in 2005 are adjusted for inflation and then automatically indexed each subsequent year, ensuring real values are maintained. The General Regulations will be amended according to the latest CPI calculations at the time of drafting.
- In addition, the amount indexed each subsequent year could be rounded to the nearest \$500 for ease of administering the limits.

In summary, an increase from \$5,000 to \$6,500 for a councillor candidate and \$8,000 to \$10,500 for councillor and mayor or deputy mayor candidate. Future increases would be at CPI.

### 3) Professional Development

Amending the Declaration of Office such that elected members are required to engage in ongoing professional development and abide by the principles of good governance, as per Recommendation 5 of the Steering Committee.

- It is suggested that the Declaration could be amended by including the following provisions immediately after (b):
  - (c) engage in ongoing professional development; and*
  - (d) abide by the principles of good governance.*
- In addition to the amendment to the Declaration of Office in the General Regulations, the Local Government Division will be considering how such a Declaration would be practically complied with. We welcome feedback from the sector as to how this may occur. A preferred option would be for councils to self-, report. In addition, the Local Government Division could undertake auditing and/or public reporting.

The General Regulations will be supported by detailed Guidelines and there may be consequential amendments to the Local Government (Model Code of Conduct) Order 2016 as required, to ensure consistency across both instruments, particularly in relation to compliance matters. The sector will be consulted on any proposed amendment to the Model Code of Conduct.

In order for LGAT to prepare a sectoral response within the consultation timeframe, LGAT have requested that Council provide any comment by COB on **Monday 11 December 2017**.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation

### 4 POLICY IMPLICATIONS

The *Local Government Act 1993* is the core legislation binding Councils. It is important for Council to have input to proposed amendments.

### 5 STATUTORY REQUIREMENTS

*Local Government Act 1993.*

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### 6 FINANCIAL IMPLICATIONS

Not applicable at this stage.

### 7 RISK ISSUES

If Council does not provide its input changes may be made to the legislation which are contrary to the interests of Council.

### 8 CONSULTATION WITH STATE GOVERNMENT

The Local Government Division are seeking comment from the sector.

### 9 COMMUNITY CONSULTATION

Not applicable.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council is to discuss the proposed changes to the *Local Government Act 1993* and consider its position with regard to the same.

### 11 OFFICER'S COMMENTS/CONCLUSION

The report provides an explanation of the amendments to the *Local Government (General) Regulations 2015*, Council's consideration of the possible changes is sought.

### 12 ATTACHMENTS

- 12.1 10 April 2017 Council minute 121/17
- 12.2 Correspondence received from LGAT dated 6 November 2017
- 12.3 Council 's Gifts & Benefits Policy

### RECOMMENDATION 1

That the matter be discussed.

### RECOMMENDATION 2

That Council support the following amendments to the *Local Government (General) Regulations 2015*:

- 1) Gifts
- 2) Electoral Advertising Limit  
An increase from \$5,000 to \$6,500 for a councillor candidate and \$8,000 to \$10,500 for councillor and mayor or deputy mayor candidate, with future increases at CPI.
- 3) Professional Development  
That Council support the preparation of an annual Development Program and the program outcome be reported in the Annual Report.

### DECISION

Cr Polley/Cr Goninon

That the matter be discussed.

Carried unanimously

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Cr Polley/Cr Goninon

That Council support the following amendments to the *Local Government (General) Regulations 2015*:

1) Gifts.

2) Electoral Advertising Limit:

An increase from \$5,000 to \$6,500 for a councillor candidate and \$8,000 to \$10,500 for councillor and mayor or deputy mayor candidate, with future increases at CPI.

3) Professional Development:

That Council support the preparation of an annual Development Program and the program outcome be reported in the Annual Report.

Carried unanimously

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### 357/17 COUNCIL CALENDAR - SCHEDULE OF COUNCIL MEETING & WORKSHOP DATES

Responsible Officer: Des Jennings, General Manager

Report prepared by: Gail Eacher, Executive Assistant

#### 1 PURPOSE OF REPORT

The purpose of this report is to set up a calendar of dates for the holding of Ordinary Council Meetings and workshops for the 2018 year and other scheduled meetings/ functions.

#### 2 INTRODUCTION/BACKGROUND

In accordance with the provisions of the *Local Government (Meeting Procedures) Regulations*, an Ordinary Meeting of a Council is to be held at least once in each month and the schedule as shown hereunder fulfils this requirement.

In accordance with Section 6 of the *Local Government (Meeting Procedures (Regulations) Section 6 – Time of Meetings*

- “i) A meeting is not to start before 5pm unless otherwise determined by the Council by absolute majority or by the Council Committee by simple majority.
- ii) After each ordinary election, a Council and a Council Committee are to review the times of commencement of meetings.”

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Budgets are responsible yet innovative
    - ♦ Efficiency in resource sharing and Council reform
    - ♦ Improve community assets responsibly and sustainably
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Continuous improvement is embedded in staff culture
    - ♦ Effective and efficient marketing, communications & IT
    - ♦ Excellent standards of customer service
  - Workforce Standards  
Core Strategies:
    - ♦ People & Culture Framework generates professionalism
    - ♦ Workplace Health & Safety is fully compliant
    - ♦ Emergency Management & Safety Plans work well
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries

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- ♦ Attract healthy, wealth-producing business & industry
- Economic Development – Supporting Growth & Changes
  - ♦ New & expanded small business is valued
  - ♦ Support new businesses to grow capacity & service
  - ♦ Towns are enviable places to visit, live & work
  - ♦ Minimise industrial environment impact on amenity
  - ♦ Developers address climate change challenges
  - ♦ Maximise external funding opportunity
- Tourism Marketing & Communication
  - ♦ Tourism thrives under a recognised regional brand
  - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

#### 4 STATUTORY REQUIREMENTS

*Local Government (Meeting Procedures) Regulations 2005.*

#### 5 OFFICER'S COMMENTS/CONCLUSION

Generally, with the exception of December, Council meetings are held on the third Monday of each month thereby providing Council staff adequate time to finalise data from the previous month and enabling the inclusion of accurate and complete information in the agenda.

The following key dates should be noted:

- LGAT Elected Members' Professional Development Weekend – 24 and 25 February
- ALGA National General Assembly (NGA) of Local Government – 17 to 20 June
- LGAT AGM & Local Government Conference – 25 to 27 July.

The dates for the Annual National Local Roads and Transport Congress 2018 have not as yet been set, however, the conference is usually held in early November.

It is common practice each year for Council to undertake a Municipal Bus Tour to inspect projects that have been identified for inclusion in the forthcoming budget and also to meet with Local District Committee representatives to discuss their issues of priority. It is suggested that a date for the Bus Tour be identified

# MINUTES – ORDINARY MEETING

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and included in the 2018 Council Meeting Schedule. An itinerary for the proposed Council Bus Tour will be prepared and circulated prior to the tour. It is proposed to take photographs of capital works items listed which could be provided to Councillors who are unable to attend. Consideration should be given to the following dates for the bus tour:

- Thursday, 5 April;
- Tuesday, 10 April;
- Wednesday, 11 April
- Wednesday, 18 April
- Thursday, 19 April.

The following key dates should be taken into consideration in determining the date for the bus tour:

- Easter weekend 30 March to 3 April
- School holidays 13 to 29 April

In considering the Calendar for 2018 it may also be prudent to identify the date that the Councillor Christmas function be held, the following dates are suggested:

- Thursday, 29 November or
- Thursday, 6 December

### 6 ATTACHMENTS

- 6.1 2018 Statutory Holidays for Tasmania
- 6.2 2018 Tasmanian School Term Schedule
- 6.3 2018 LGAT Calendar Events

### RECOMMENDATION 1

That the matter be discussed.

### RECOMMENDATION 2

That

- i) Ordinary Council Meetings and Workshops for the period January to December 2018 be held in accordance with the following schedule:

COUNCIL MEETING SCHEDULE 2018			
Council Meetings commencing at 5.00pm		Council Workshops commencing at 5.15pm	
Monday	*29 January		
Monday	19 February	Monday	5 February
Monday	19 March	Monday	5 March
Monday	16 April	Monday	9 April
Monday	21 May	Monday	7 May
Monday	*25 June	Monday	4 June
Monday	16 July	Monday	2 July
Monday	20 August	Monday	6 August
Monday	17 September	Monday	3 September
Monday	15 October	Monday	1 October
Monday	19 November	Monday	#29 October
Monday	10 December	Monday	#26 November

\* Not third Monday in the month

# Not first Monday in the month

- ii) a Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December.
- iii) the Council bus tour be conducted on .....2018.
- iv) the Councillors Christmas function be held on .....2018.
- v) Council consider other dates for inclusion in the Annual Council Calendar.

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### DECISION

Cr Knowles/Cr Gordon

That

- i) Ordinary Council Meetings and Workshops for the period January to December 2018 be held in accordance with the following schedule:

COUNCIL MEETING SCHEDULE 2018			
Council Meetings commencing at 5.00pm		Council Workshops commencing at 5.15pm	
Monday	*29 January		
Monday	19 February	Monday	5 February
Monday	19 March	Monday	5 March
Monday	16 April	Monday	#9 April
Monday	21 May	Monday	7 May
Monday	*25 June	Monday	4 June
Monday	16 July	Monday	2 July
Monday	20 August	Monday	6 August
Monday	17 September	Monday	3 September
Monday	15 October	Monday	1 October
Monday	19 November	Monday	#29 October
Monday	10 December	Monday	#26 November

\* Not third Monday in the month

# Not first Monday in the month

- ii) a Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December.
- iii) the Council bus tour be conducted on Wednesday 18 April 2018.
- iv) the Councillors Christmas function be held on 29 November 2018.

Carried unanimously



# MINUTES – ORDINARY MEETING

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### 358/17 CAMPBELL TOWN URBAN DESIGN AND TRAFFIC MANAGEMENT STRATEGY

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Lorraine Green, Project Officer

#### 1 PURPOSE OF REPORT

To:

- i) present to Council the Campbell Town Urban Design and Traffic Management Strategy, and;
- ii) seek Council's acceptance and release of the Strategy.

#### 2 INTRODUCTION/BACKGROUND

In May 2016 Council contracted GHD Pty Ltd to develop the Campbell Town Urban Design and Traffic Management Strategy ('the Strategy'). The aim of the Strategy is to establish a framework and vision for Campbell Town, recommending practical measures to guide improvements to streetscape, traffic and parking, pedestrian movement and landscaping. The key focus areas are High Street, Harold Gatty Memorial, Bicentennial Park, King Street Oval, Lions Park, War Memorial Oval, Blackburn and Wardlaw Parks.

The consultants utilised a collaborative approach to develop the Strategy, involving Council, key stakeholders and community members to guide and inform the concepts. They undertook a desktop review and analysis, assessing the existing conditions in respect of traffic, land use, built form, landscape and open space character, and natural environmental conditions. The consultants generated initial principles and ideas for urban design and streetscaping, open space design, traffic, and environmental concepts. These initial principles and ideas served as the basis for extensive stakeholder, community and business consultation.

Following the consultation period, the consultants prepared the draft urban design and traffic management concept plan which was presented for discussion at a Council workshop, stakeholder meetings and formed the basis for a community survey. The feedback received was used to inform the development of the final Strategy.

The Strategy includes an implementation plan that proposes a prioritised, staged approach to the recommended capital works.

A further community information session was held on the 13<sup>th</sup> September 2017.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Improve community assets responsibly and sustainably
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise

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- Economic Development – Supporting Growth & Changes
  - ♦ Towns are enviable places to visit, live & work
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

#### 4 POLICY IMPLICATIONS

N/A

#### 5 STATUTORY REQUIREMENTS

Planning approval is required to be sought for the works in accordance with section 51 (1) of the *Land Use Planning & Approvals Act 1993*.

Works must be carried out in accordance with the requirements of:

- The LGAT Municipal Standard Drawings and Guidelines
- The Department of State Growth Standard Drawings and Specifications
- *The Roads and Jetties Act 1935*
- *Local Government Highways Act 1982*

#### 6 FINANCIAL IMPLICATIONS

The cost of implementing the entire Strategy has not been determined as a number of the initiatives are listed as long term projects.

The main street component of the Strategy has been costed at \$2,095,200.

Council sought and received a \$1 million stimulus loan from the state Government to progress the streetscape improvements.

Council at its October meeting agreed to engage Lange Design and Rare Innovation to design and document for tender purposes the streetscape design for the Campbell Town main street.

Upon completion of the design, further discussion will be held with StateRoads seeking a financial contribution to implement the streetscape works.

# MINUTES – ORDINARY MEETING

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### 7 RISK ISSUES

Failure to implement the Strategy initiatives will prevent Campbell Town becoming a thriving and vibrant town that is an enviable place to live, work and visit. This will also lead to community disenchantment with the Strategy and Council, and questioning of the value of funding the development of a Strategy when no funds had been allocated for implementation.

### 8 CONSULTATION WITH STATE GOVERNMENT

State Growth has been a key stakeholder in the develop of the Strategy.

### 9 COMMUNITY CONSULTATION

Extensive community consultation underpinned the development of the Strategy.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either accept or not accept the Strategy

### 11 OFFICER'S COMMENTS/CONCLUSION

The consultants have achieved the desired outcome of providing a framework of improvements that will position Campbell Town as a lively and thriving township that attracts travellers to stop, spend, stay longer and leave with a lasting impression and desire to revisit the town.

A copy of the comments from the final community information evening are attached and will receive further consideration as the actual design of the various elements evolve.

It clearly identified, from the comments from the evening information session, the removal of the angle parking adjacent to Valentine Park is positive, with no support for plantings up the middle of the street.

These comments and others will be made available to the consultants preparing the street design.

It is further noted that StateRoads is in discussion with the community, regarding the provision of a safe pedestrian crossing at the Campbell Town War Memorial Oval. Officers have sought to formally liaise on this matter, inclusive of improvement for vehicular access into the War Memorial Oval.

### 12 ATTACHMENTS

- 12.1 Campbell Town Urban Design and Traffic Management Strategy
- 12.2 13 September 2017 Community Information Evening comments

### RECOMMENDATION 1

That the matter be discussed.

### RECOMMENDATION 2

That Council accept and release the Campbell Town Urban Design and Traffic Management Strategy.

### DECISION

Cr Knowles/Cr Adams

That the matter be discussed.

Carried unanimously

# MINUTES – ORDINARY MEETING

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*Cr Polley left the meeting at 5.39pm.*

Cr Goss/Cr Knowles

That Council accept and release the Campbell Town Urban Design and Traffic Management Strategy.

Carried unanimously

# MINUTES – ORDINARY MEETING

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### 359/17 AIRSERVICES AUSTRALIA: FLIGHT PATHS REVIEW – TASMANIAN AIRPORTS

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Des Jennings, General Manager

#### 1 PURPOSE OF REPORT

The purpose of the report is to consider Mayor Downie's request to seek Council's direction with regard to the Airservices Australia review and the request for community consultation prior to implementing recommended changes, in the future.

#### 2 INTRODUCTION/BACKGROUND

It is understood that Airservices Australia conducted a review of approach and departure paths at Tasmanian Airports.

The goal of the review is to ensure safety of aircraft flight paths.

The Community Aviation Consultation Group acknowledged in its minutes of 16 May 2016, that a Tasmania Airspace Review has been completed. New Standard Instrument Departures (SDD's) and Standard Terminal Arrival Routes (STAR's) have been designed for Launceston. These have been provided to Airservices customers (airline operators) for review. Some further changes are possible as a result of customer feedback. The expected implementation is the last quarter of 2017 (November/December).

It is understood the review has been finalised, but no changes will be implemented.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Improve community assets responsibly and sustainably
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:

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- ♦ Living well – Valued lifestyles in vibrant, eclectic towns
- ♦ Communicate – Communities speak & leaders listen
- ♦ Participate – Communities engage in future planning
- ♦ Connect – Improve sense of community ownership
- ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

#### 4 POLICY IMPLICATIONS

As per the Strategic Plan it is important that Council represents the community and makes representation on its behalf on matters of community importance.

#### 5 STATUTORY REQUIREMENTS

- *Air Navigation Act 1920*
- *Air navigation legislation (Validation and Interpretation) Act 1982*
- *Air Services Act 1995*

#### 6 FINANCIAL IMPLICATIONS

There have not been any financial implications identified.

#### 7 RISK ISSUES

There is a risk that the community will not be made aware of the recommended flightpath changes for the approach and departure of flights at the Launceston Airport, with no opportunity to make comment.

#### 8 CONSULTATION WITH STATE / FEDERAL GOVERNMENT

The Launceston Airport is sited on commonwealth land and leased to Australia Pacific Airports Corporation.

It will be necessary for Council to register its request with Airservices Australia for advice on future reviews of flightpaths for Launceston Airport and also seek an opportunity for the community to comment on the proposals prior to a decision being made.

#### 9 COMMUNITY CONSULTATION

Council to advocate for Airservices Australia to afford the community an opportunity to review and comment on revised approach and departure flight paths at Launceston Airport, when the matter rises for future review.

#### 10 OPTIONS FOR COUNCIL TO CONSIDER

To support or not support the communities request for information on future changes as they arise for consideration.

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### 11 OFFICER'S COMMENTS/CONCLUSION

The report seeks Council support to approach the Minister responsible for Airservices Australia to ensure that the community is given an opportunity in the future to comment on the review of approach and departure paths for Launceston Airport.

### 12 ATTACHMENTS

Nil.

### RECOMMENDATION 1

That Council discuss the matter.

### RECOMMENDATION 2

That Council write to the Minister, The Hon. Darren Chester, Minister for Infrastructure and Transport to seek confirmation that the proposed approach and departure flight paths are not changing.

### DECISION

Cr Goss/Cr Knowles

That Council write to the Minister, The Hon. Darren Chester, Minister for Infrastructure and Transport:

- i) to seek confirmation that the proposed approach and departure flight paths for Evandale are not changing; and
- ii) to confirm the process and timing for reviews; and
- iii) to request that community consultation take place prior to the implementation of any changes.

Carried unanimously

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### 360/17 ANZ LONGFORD BRANCH CLOSURE

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

#### 1 PURPOSE OF REPORT

The purpose of the report is to consider Mayor Downie's request for Council to resolve to seek a meeting with ANZ and express the communities concern about the ANZ Longford Branch closure and request that the service remain open.

#### 2 INTRODUCTION/BACKGROUND

Council has been advised that the ANZ Longford Branch at 7a Wellington Street, Longford will close at 2.00pm on Thursday, 25 January 2018.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
  - Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
      - Represent the concerns of the people
- People –
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities
  - Core Strategies:
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

#### 4 POLICY IMPLICATIONS

As per Council's Strategic Plan, Council has a responsibility to represent the concerns of the people.

The closure of the ANZ Longford Branch impacts upon people of the municipality.

#### 5 STATUTORY REQUIREMENTS

As per the *Local Government Act 1993*, Section 20(i)(b) a function of Council is to represent and promote the interests of the community.

#### 6 FINANCIAL IMPLICATIONS

There have not been any financial implications identified to Council.

#### 7 RISK ISSUES

There is a risk that if Council takes no action, it fails to represent the real concerns of the people about the withdrawal of local services.

#### 8 CONSULTATION WITH STATE GOVERNMENT

N/a.



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### 9 COMMUNITY CONSULTATION

Council should be representative of the concerns of the community, with particular regard to the withdrawal of banking services.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

To support or not support a direct approach to the ANZ Bank seeking the continuation of banking services from the ANZ Longford Branch.

### 11 OFFICER'S COMMENTS/CONCLUSION

It is appropriate that Council express its extreme concern at the eroding of banking services in non-metro areas.

The removal of the ANZ Branch at Longford is unacceptable with the less populated areas supporting the larger concentrated communities.

It is recommended that a delegation of Council meet with the ANZ to express its concern.

If the Bank does remove its services, consideration should be given to approaching the Bendigo Bank to establish a service in Longford.

### 12 ATTACHMENTS

Nil.

### RECOMMENDATION 1

That Council discuss the matter.

### RECOMMENDATION 2

That Council make representation to the ANZ Bank seeking the continuation of the ANZ Branch Service at Longford.

### DECISION

*Cr Polley returned to the meeting at 5.44pm.*

Cr Goss/Cr Knowles

That Council

- i) make representation to the ANZ Bank seeking the continuation of the ANZ Branch Service at Longford; and
- ii) invite a Bendigo Bank representative to present to a Council workshop.

Carried unanimously

# MINUTES – ORDINARY MEETING

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### 361/17 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Amanda Bond, Community & Development Manager

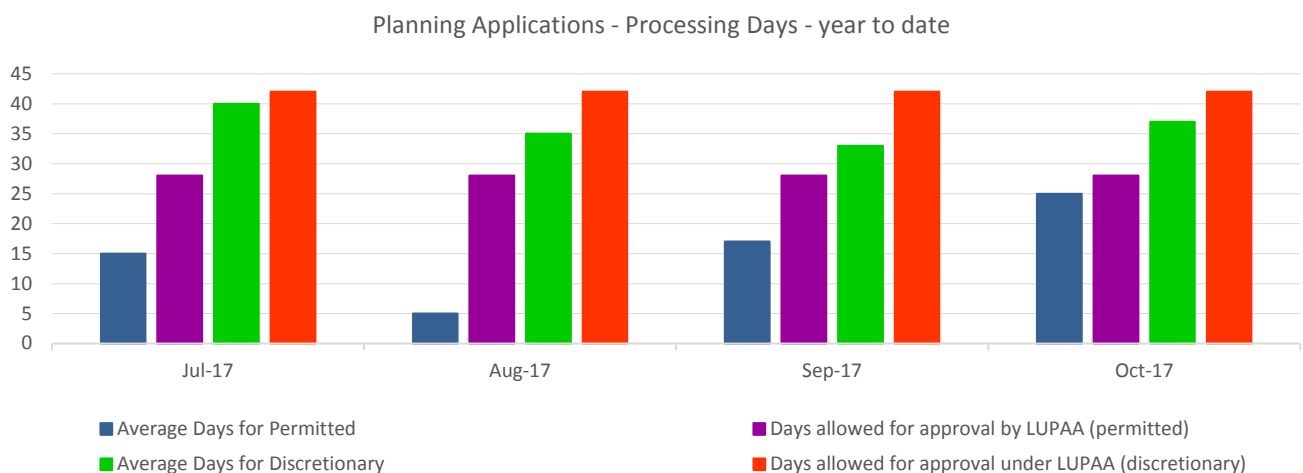
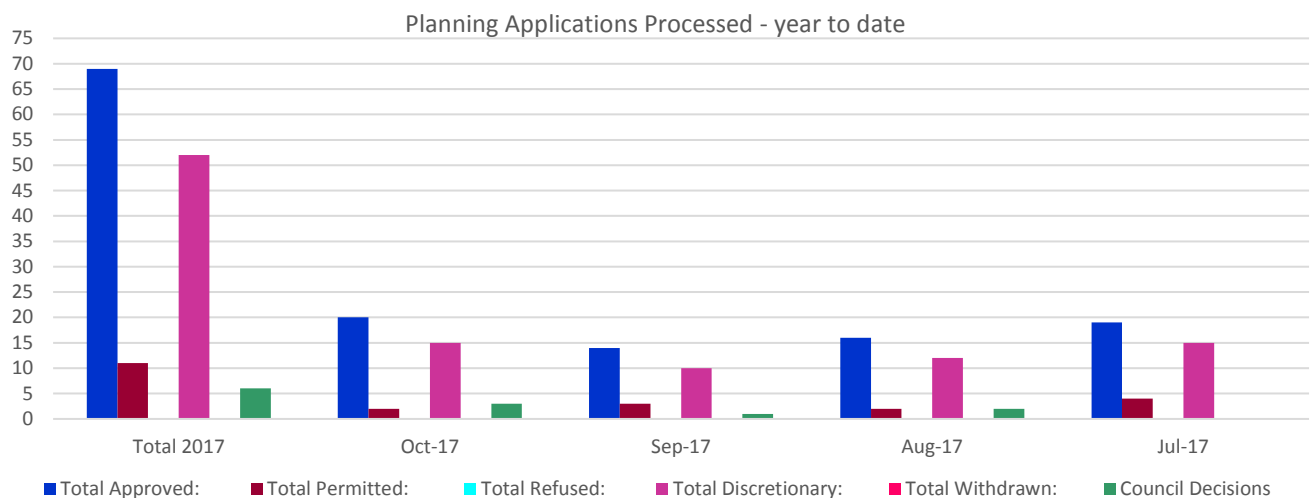
#### 1 PURPOSE OF REPORT

The purpose of this report is to present the Development Services activities as at the month end.

#### 2 DEVELOPMENT SERVICES REPORTING

##### 2.1 Planning Decisions

	Total	Oct-17	Sept-17	Aug-17	Jul-17
Total Approved:	69	20	14	16	19
Total Permitted:	11	2	3	2	4
Average Days for Permitted		25	17	5	15
Days allowed for approval by LUPAA		28	28	28	28
Total Exempt under IPS:	0	0	0	0	0
Total Refused:	0	0	0	0	0
Total Discretionary:	52	15	10	12	15
Average Days for Discretionary:		37	33	35	40
Days allowed for approval under LUPAA:		42	42	42	42
Total Withdrawn:	0	0	0	0	0
Council Decisions:	6	3	1	2	0



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Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P10-085	01: Resubdivision between 2-lots to add 588m2 to rear of #45; and 02: 3 x 2br units at rear of approved houses (Grouped house)	45-47 Catherine Street, LONGFORD	M Cunningham	Amend	D
P13-287	5 units (multiple dwellings), 1.5m high paling front fence, vary side & rear setbacks, & demolition of derelict building (heritage precinct)	76 Wellington Street (was 74 Wellington St), LONGFORD	S.Group (obo Micra Developments)	Amend	D
P15-302	Dwellings x 2 & garages x 2 (on proposed lots 1 & 2)	42 Main Street, CRESSY	E Krushka	Amend	D
P17-039	Dwelling addition, garage/shed (vary rear & internal frontage setbacks) & demolition of existing garage (heritage listed place in heritage precinct)	4 Frederick Street & 51e Clarence Street, PERTH	Steve Jordan Drafting	Amend	D
P17-063	Overnight camping area (visitor accommodation)	2A Macquarie Street , CRESSY	Northern Midlands Council	Amend	D
P17-064	Overnight camping area (visitor accommodation)	1111 Bishopsbourne Road, Bishopsbourne	Northern Midlands Council	Amend	D
P17-145	Shed extension (vary [S] side & rear setback)	28 Hay Street, LONGFORD	Mr & Mrs J Allen	32	D
P17-153	Truck wash, wastewater storage and irrigation (service industry)	73 Powranna Rd, POWRANNA	Metier Planning & Development	22	D
P17-187	Re-subdivision (boundary adjustment) & shed demolition (vary rear setback of existing carport)	83 Marlborough Street, LONGFORD	Cohen & Associates Pty Ltd (obo JH and AC Chugg	42	D
P17-199	Dwelling (Manager's Residence) - Priority Habitat	157 Blackwood Creek Road, BLACKWOOD CREEK	Cumulus Studio	42	D
P17-209	2-lot subdivision	13 King Street, CAMPBELL TOWN	Cohen and Associates	33	D
P17-222	Dwelling, ancillary dwelling, shed & access (vary setbacks in rural zone, partially within attenuation distance)	140 Catherine Street, LONGFORD	Rebecca Green & Associates (obo Burrows)	42	D
P17-223	Garden shed and carport, vary rear and side setbacks (N&W)	6 Old Punt Road, PERTH	Theresa L Hatton Building Designer	42	D
P17-227	New shed and relocation of existing (Resource Processing), (vary [N] & [W] side setbacks)	119 Powranna Road, POWRANNA	Elders Limited	42	D
P17-230	Shed, vary rear setback	126 Caledonia Drive, RELBIA	D Remnitz	42	D
P17-232	Dwelling addition and alteration	3979 Macquarie Road Cressy, CRESSY	Pisa Pty Ltd	23	P
P17-246	Paint Exterior of Dwelling in Heritage Precinct	9 Bridge Street, ROSS	K and J Jolly	28	P
COUNCIL DECISIONS					
P17-119	Increase production up to 100,000 cubic metres at quarry (level 2 activity under EMPCA)	283 Valleyfield Road, CAMPBELL TOWN	Van Diemen Quarries Pty Ltd	42	D
P17-164	Cattery, kennel & pet crematorium extensions, dwelling & new sign (within ANEF contours & attenuation distance)	805 Hobart Road, BREADALBANE	Wilkin Design & Drafting	42	D
P17-225	Reservoir and Security Fencing (Utilities) vary setbacks; within scenic corridor; biodiversity code.	Barton Road, EPPING FOREST	TasWater	34	D
COUNCIL DECISIONS - REFUSAL					
RMPAT DECISIONS					
P17-166	Perth Link Road – Appeal against condition. Consent agreement between the Parties. RMPAT decision received. Permit issued 31/10/17.				
TPC DECISIONS					
P15-331	Car park – 2 Hudson Fysh Drive. TPC decision received 30 October 2017 - required permit to be issued dated 7 November 2017.				

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### 2.2 Value of Planning Approvals

	Jul-17	Aug-17	Sep-17	Oct-17	Year to Date
Council	\$3,016,000	\$2,250,000	\$10,000	-	\$5,276,000
State	-	\$61,000,000	-	-	\$61,000,000
Residential	\$1,281,500	\$1,017,000	\$1,989,945	\$1,172,200	\$5,460,645
Business	\$11,493,218	\$1,900	\$750,000	\$750,000	\$12,995,118
<b>Total</b>	<b>\$15,790,718</b>	<b>\$64,268,900</b>	<b>\$2,749,945</b>	<b>\$1,922,200</b>	<b>\$84,731,763</b>

### 2.3 Matters Awaiting Decision by TPC & RMPAT

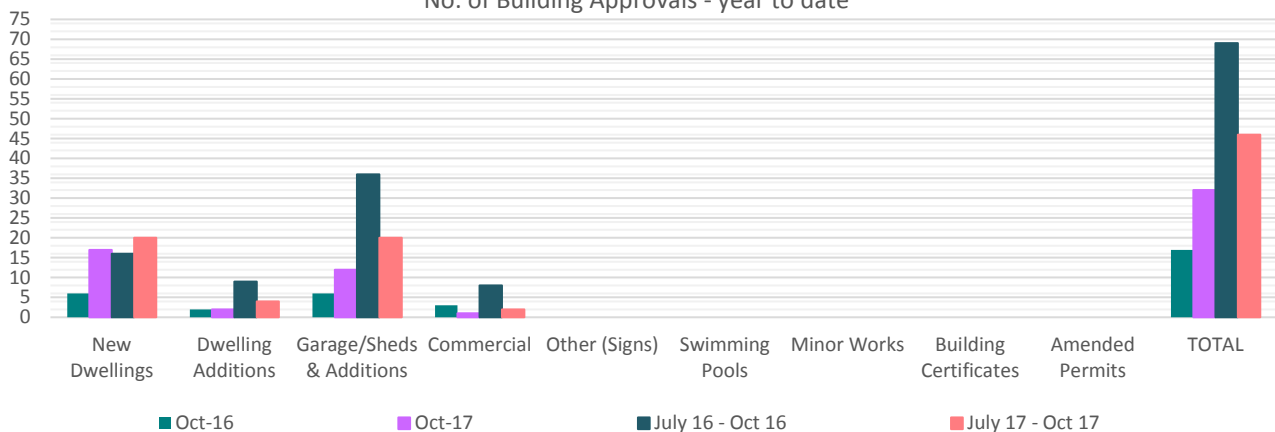
TPC	TASMANIAN PLANNING COMMISSION
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPP). The SPPs came into effect on 2 March 2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
01/17	Rezone part of 6-8 Bridge St, Ross to Local Business, and use as Shop. Representation considered at Council meeting of 16 October 2017. TPC has been advised.
03/16	Site-specific Planning Scheme Amendment & use/development of 24-hour card operated retail fuel depot. Draft amendment & permit application advertised. No representations received and TPC advised.
RMPAT	RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL
P17-119	Quarry – 283 Valleyfield Road – appeal against condition. Preliminary conference held. Ongoing mediation. Hearing set for 22/2/2018.

### 2.4 Building Approvals

The following table provides a comparison of the number and total value of building works for 2016/17 and 2017/18.

	YEAR - 2016 - 2017				YEAR - 2017 - 2018			
	Oct-16		July 16 - Oct 16		Oct-17		July 17 - Oct 17	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$
New Dwellings	6	1,255,000	16	3,163,508	17	4,656,574	20	5,682,379
Dwelling Additions	2	150,000	9	1,008,032	2	192,700	4	293,700
Garage/Sheds & Additions	6	87,660	36	526,969	12	381,200	20	539,300
Commercial	3	570,000	8	1,606,978	1	150,000	2	370,000
Other (Signs)								
Swimming Pools								
Minor Works							0	0
Building Certificates							0	0
Amended Permits								
<b>TOTAL</b>	<b>17</b>	<b>2,062,660</b>	<b>69</b>	<b>6,305,487</b>	<b>32</b>	<b>5,380,474</b>	<b>46</b>	<b>6,885,379</b>
<b>Inspections</b>								
Building	<b>37</b>		<b>109</b>		<b>2</b>		<b>10</b>	
Plumbing	<b>21</b>		<b>86</b>		<b>34</b>		<b>83</b>	

No. of Building Approvals - year to date

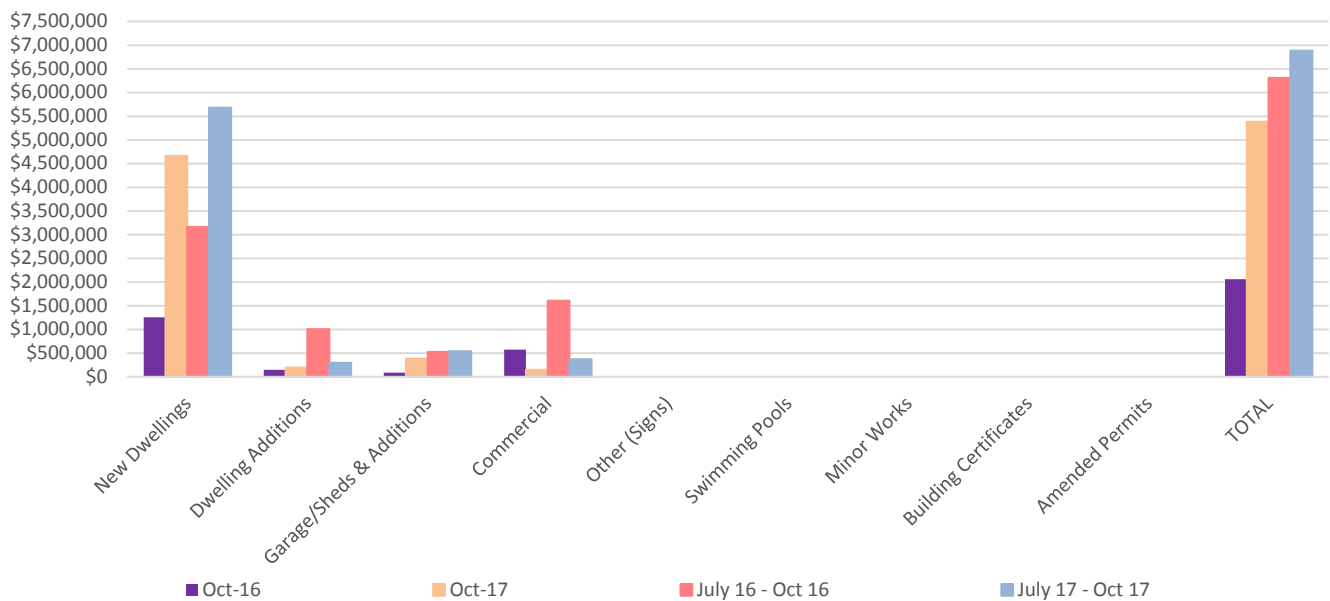


# MINUTES – ORDINARY MEETING

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Value of Building Approvals - year to date



### 2.5 Planning and Building Compliance – Permit Review

Officers continue to pursue illegal works and have achieved success with applications for permits being submitted on some files. Outstanding files continue to be pursued.

A review of all footpath trading throughout the municipality has commenced and will be ongoing during the next couple of months to review.

Ongoing monitoring continues in the planning area, ensuring current permits are compliant.

A program of review has been established and the following areas are scheduled to be actioned in the coming month:

- Tooms Lake
- Shipping containers
- Footpath Trading

Below is a table of inspections and action taken since the commencement of the Building & Compliance Officer on 23 August 2017.

#### Planning permit reviews

	This Month	2017/2018
Number of Inspections	12	18
Property owner not home or only recently started		
Complying with all conditions / signed off	4	5
Not complying with all conditions		
Re-inspection required	8	12
Enforcement Notices issued		
Enforcement Orders issued		
No Further Action Required		1

#### Building permit reviews

	This Month	2017/2018
Number of Inspections	1	8
Property owner not home or only recently started		
Complying with all conditions / signed off		
Not complying with all conditions		
Re-inspection required		1
Building Notices issued		
Building Orders issued		

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No Further Action Required	1	7
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### Illegal works - Building

	This Month	2017/2018
Number of Inspections	3	22
Commitment provided to submit required documentation		4
Re-inspection required	1	9
Building Notices issued	1	1
Building Orders issued		
No Further Action Required	1	8

### Illegal works - Planning

	This Month	2017/2018
Number of Inspections	3	19
Commitment provided to submit required documentation		3
Re-inspection required	1	12
Enforcement Notices issued	1	
Enforcement Orders Issued		
No Further Action Required	1	3

## 3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive  
*A Land Use and Development Strategy to direct growth*
  - Economic Development – Supporting Growth and Change  
Core Strategies:
    - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
  - Environment – Cherish and Sustain our Landscapes  
Core Strategies:
    - ♦ Meet environmental challenges
  - History – Preserve and Protect our Built Heritage for Tomorrow
    - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
  - Planning and Development

## 4 STATUTORY REQUIREMENTS

### 4.1 Land Use Planning & Approvals Act 1993

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

### 4.2 Building Act 2016

The *Building Act 2016* requires Council to enforce compliance with the Act.

## 5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and people are

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aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes driven by the State despite public exhibition may not always further this aim.

### 6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

### 7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of discretionary applications is 37 days (33 days last month) (42 days allowed by LUPAA).

There were 46 building approvals valued at \$6,885,379 (year to date) for 2017/2018, compared to 69 building approvals valued at \$6,305,487 (year to date) for 2016/2017.

### RECOMMENDATION

That the report be noted.

### DECISION

Cr Goss/Cr Gordon

That the report be noted.

Carried unanimously

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### 362/17 REMOVAL OF DEAD OR DANGEROUS TREES

File: 17/014  
Responsible Officer: Amanda Bond, Community & Development Manager  
Report prepared by: Paul Godier, Senior Planner

#### 1 PURPOSE OF REPORT

This report provides Council with options for addressing the removal of native vegetation where it poses a safety risk.

#### 2 INTRODUCTION/BACKGROUND

A planning permit is not required for the removal of vegetation for “safety reasons where the work is required for the removal of dead wood, or treatment of disease, or required to remove an unacceptable risk to public or private safety, or where the vegetation is causing or threatening to cause damage to a substantial structure or building” (clause 6.3.2 of the planning scheme).

However, this exemption does not apply if there is a code in the planning scheme which expressly regulates impacts on biodiversity values and requires a permit for the use or development that is to be undertaken (clause 6.3.1 (c) of the scheme). The Biodiversity Code applies across the municipality.

With regard to the removal of native vegetation for safety purposes, the Biodiversity Code overrides the exemption (and therefore requires a permit) for plants that are indigenous to Tasmania that have not been planted for domestic or commercial purposes.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Place –
    - Environment – Cherish & Sustain our Landscapes
- Core Strategies:
- ♦ Cherish & sustain our landscapes
  - ♦ Meet environmental challenges

#### 4 POLICY IMPLICATIONS

There are no policy implications.

#### 5 STATUTORY REQUIREMENTS

##### 5.1 Clause 6.3 of the Northern Midlands Interim Planning Scheme 2013

###### **6.3 Vegetation planting, clearing or modification**

6.3.1 A permit under this planning scheme is not required for a use or development described in subclause 6.3.2 unless there is:

- (a) a code in this planning scheme which lists a heritage place or precinct and requires a permit for the use or development that is to be undertaken;
- (b) a code in this planning scheme which expressly regulates impacts on scenic or landscape values and requires a permit for the use or development that is to be undertaken;
- (c) a code in this planning scheme which expressly regulates impacts on biodiversity values and requires a permit for the use or development that is to be undertaken;
- (d) disturbance of more than 1m<sup>2</sup> of land that has been affected by a potentially contaminating activity;



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- (e) excavation or fill of more than 0.5m depth in a salinity hazard area or landslip hazard area shown in the planning scheme;
  - (f) the removal of any threatened vegetation; or
  - (g) land located within 30m of a wetland or watercourse.
- 6.3.2 The planting, clearing or modification of vegetation for any of the following purposes:
- (a) the landscaping and the management of vegetation:
    - (i) on pasture or cropping land, other than for plantation forestry on prime agricultural land; or
    - (ii) within a garden, national park, public park or state-reserved land, provided the vegetation is not protected by permit condition, an agreement made under Part 5 of the Act, covenant or other legislation;
  - (b) clearance or conversion of a vegetation community in accordance with a forest practices plan certified under the Forest Practices Act 1985;
  - (c) fire hazard management in accordance with a bushfire hazard management plan approved as part of subdivision or development;
  - (d) fire hazard reduction required in accordance with the Fire Service Act 1979 or an abatement notice issued under the Local Government Act 1993;
  - (e) fire hazard management in accordance with a bushfire hazard management plan endorsed by the Tasmanian Fire Service, Forestry Tasmania or the Parks and Wildlife Service;
  - (f) to provide clearance of up to 1m for the maintenance, repair and protection of lawfully constructed buildings or infrastructure including roads, tracks, footpaths, cycle paths, drains, sewers, power lines, pipelines and telecommunications facilities;
  - (g) for soil conservation or rehabilitation works including Landcare activities and the like and, provided that ground cover is maintained and erosion is managed, the removal or destruction of weeds declared under the Weed Management Act 1999;
  - (h) the implementation of a vegetation management agreement or a natural resource, catchment, coastal, reserve or property management plan provided the agreement or plan has been endorsed or approved by the relevant agency;
  - (i) safety reasons where the work is required for the removal of dead wood, or treatment of disease, or required to remove an unacceptable risk to public or private safety, or where the vegetation is causing or threatening to cause damage to a substantial structure or building;
  - (j) within 1m of a title boundary for the purpose of erecting or maintaining a boundary fence.

### 5.2 Clause E8 of the Northern Midlands Interim Planning Scheme 2013

#### **E8 Biodiversity Code**

##### **E8.1 Purpose of the Code**

E8.1.1 The purpose of this provision is to:

- a) protect, conserve and enhance the region's biodiversity in consideration of the extent, condition and connectivity of critical habitats and priority vegetation communities, and the number and status of vulnerable and threatened species; and
- b) ensure that development is carried out in a manner that assists the protection of biodiversity by:
  - i) minimising vegetation and habitat loss or degradation; and
  - ii) appropriately locating buildings and works; and
  - iii) offsetting the loss of vegetation through protection of other areas where appropriate.

##### **E8.2 Application of this Code**

E8.2.1 This code applies to use or development of land:

- a) within the area identified as priority habitat on the planning scheme maps; or
- b) for the removal of native vegetation.

##### **E8.3 Definitions of Terms**

Priority habitat means the areas identified on the planning scheme maps as priority habitat.

Flora and fauna report means a report prepared by a suitably qualified person that must include:

- a) a survey of the site identifying the extent, condition and connectivity of the habitat; and
- b) an assessment of the value of the habitat to contribute to the conservation and protection of species of significance in the bioregion; and
- c) an assessment of the full range of the impact that the proposed use or development will have on those values; and any mitigation or additional measures that should be incorporated to protect or enhance the values of the habitat.

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### **E8.4 Use or Development Exempt from this Code**

E8.4.1 There are no exemptions to this code.

### **E8.5 Use Standards**

Not used in this Scheme.

### **E8.6 Development Standards**

E8.6.1 Habitat and Vegetation Management

<b>Objective</b> To ensure that: <ol style="list-style-type: none"> <li>vegetation identified as having conservation value as habitat has priority for protection and is appropriately managed to protect those values; and</li> <li>the representation and connectivity of vegetation communities is given appropriate protection when considering the impacts of use and development.</li> </ol>	
<b>Acceptable Solutions</b>	<b>Performance Criteria</b>
<b>A1.1</b> Clearance or disturbance of priority habitat is in accordance with a certified Forest Practices Plan or; <b>A1.2</b> Development does not clear or disturb native vegetation within areas identified as priority habitat.	<b>P1</b> Clearance or disturbance of native vegetation within priority habitat may be allowed where a flora and fauna report prepared by a suitably qualified person demonstrates that development does not unduly compromise the representation of species or vegetation communities in the bioregion having regard to the: <ol style="list-style-type: none"> <li>quality and extent of the vegetation or habitat affected by the proposal, including the maintenance of species diversity and its value as a wildlife corridor; and</li> <li>means of removal; and</li> <li>value of riparian vegetation in protecting habitat values; and</li> <li>impacts of siting of development (including effluent disposal) and vegetation clearance or excavations, in proximity to habitat or vegetation; and</li> <li>need for and adequacy of proposed vegetation or habitat management; and</li> <li>conservation outcomes and long-term security of any offset in accordance with the General Offset Principles for the RMPS, Department of Primary Industries, Parks, Water and Environment.</li> </ol>

## **6 FINANCIAL IMPLICATIONS**

The cost of a discretionary application is \$610 the cost of a minor discretionary application is \$372. Both fees include the advertising fee of \$245.

There is also a cost for applicants in providing an arborist's report with the application to remove trees.

## **7 RISK ISSUES**

Risk issues are associated with:

- A tree causes injury or death while an application for its removal is being processed.
- Council not enforcing the planning scheme as required by Section 48 of the *Land Use Planning & Approvals Act 1993* (if tree removal is allowed without the required planning permit).

## **8 CONSULTATION WITH STATE GOVERNMENT**

Not required for this matter.

## **9 COMMUNITY CONSULTATION**

Community consultation will occur if Council decides to initiate an amendment to the scheme.

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### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can:

- Seek to initiate an amendment to the scheme to exempt the removal of native vegetation for safety reasons. It is estimated this could take up to six months.
- Continue to require the minimum development application fee of \$372 for the removal of dangerous trees;
- Set a lower fee for the removal of dangerous trees;
- Wait for the introduction of the Tasmanian Planning Scheme which will exempt the removal of native vegetation for safety reasons in all situations. It is anticipated that the Northern Midlands Council will seek to have implemented the Tasmanian Planning Scheme by the end of 2018.

### 11 OFFICER'S COMMENTS/CONCLUSION

The Tasmanian Planning Scheme contains an exemption for vegetation removal for safety reasons where the work is required for the removal of dead wood, or treatment of disease, or required to remove an unacceptable risk to public or private safety, or where the vegetation is causing or threatening to cause damage to a substantial structure or building. In the Tasmanian Planning Scheme, the exemption is not overridden by any codes.

Given that it is estimated that an amendment could take up to six months, and it is anticipated that the Tasmanian Planning Scheme will be implemented by the end of 2018, it is recommended that Council continue to require the minimum fee of \$372 for the removal of dangerous trees, until the introduction of the Tasmanian Planning Scheme, when a permit won't be required.

### 12 ATTACHMENTS

N/A

#### RECOMMENDATION 1

That the matter be discussed.

#### RECOMMENDATION 2

That Council continue to require the minimum development application fee of \$372 where the removal of vegetation for safety reasons requires a permit.

#### DECISION

Cr Polley/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Polley

That Council continue to require the minimum development application fee of \$372 where the removal of vegetation for safety reasons requires a permit.

Motion withdrawn

Cr Lambert/Cr Goninon

That Council receive a further report on the waiver of fees where the removal of trees/vegetation for safety reasons requires a permit.

Carried unanimously

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**363/17 CONARA PARK**

*Responsible Officer: Amanda Bond, Community & Development Manager*

*Report prepared by: Amanda Bond, Community & Development Manager*

### 1 PURPOSE OF REPORT

The purpose of this report is to seek Council's position regarding a public park space in Conara.

### 2 INTRODUCTION/BACKGROUND

Conara is located slightly north of the intersection to Avoca and the East Coast of Tasmania. There is a large area of public space at the entrance to Conara including a playground, BBQ and car park.

The Department of State Growth owns and is responsible for maintaining the park site, except for the playground which Council maintains. In 2015 the Department of State Growth removed the public toilet facility at the Conara Park due to structural safety concerns. At that time, the Department offered to re-build a public toilet facility on the proviso Council would accept responsibility for the site and clean and maintain the facility. Council declined the offer.

The Department of State Growth have recently contacted Council and advised if Council should have any issue with the removal of the water connection located next to the BBQ shelter.

The site is not a recognised free camping area. The site has previously been identified on some camping websites as a free rest area for self-contained vehicles, however, it is understood these references have now been removed. Despite this, the site is regularly used by self-contained and in some instances non self-contained campers. This use has caused issues with residents of Conara, in particular with the lighting of camp fires in summer, public defecation and privacy with some campers parking against backyards of private residents.

Discussion has been had with the Department of State Growth regarding the Conara Park and potential for improvement to the site.

In summary it has been informally proposed by the Department of State Growth that:

- A master plan for the site be prepared;
- The playground be relocated and car parking area be tidied, with the land then becoming the responsibility of the Northern Midlands Council;
- The Department of State Growth maintain or develop the remaining land owned by it at the site.

Council considered the proposal at its meeting of 26 June 2017 (Min. Ref. 202/17) and made the following decision:

*Cr Polley/Cr Goninon*

*That Council*

- does not progress the development of a master plan for the Conara Park site; and*
- formally approaches the Department of State Growth to fund the relocation of the playground to an alternate identified site within the township.*

*Carried unanimously*

Council officers have investigated alternative sites in Conara for a park facility and have identified the following area of land on the corner of Panec Street and Conara Road.

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The site is owned by Crown Land Services (Department of Primary Industries Water & Environment). There is water infrastructure on the Conara Road side of the property. There is sewer infrastructure on the other side of the Fingal railway line, according to Council's Intramaps system.

It is understood the site is zoned Village and is heritage listed.

Passive Recreation, as described below, is no permit required in the zone (ie could occur in the current zone without a permit). Nevertheless, if it were to be developed as a park, a more appropriate zone would be Open Space.

Passive recreation	use of land for informal leisure and recreation activities principally conducted in the open. Examples include public parks, gardens and playgrounds, and foreshore and riparian reserves.
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### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
  - Money Matters  
Core Strategies:
    - ♦ Improve community assets responsibly and sustainably
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Attract healthy, wealth-producing business & industry
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:

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- ♦ Developments enhance existing cultural amenity
  - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities
- Core Strategies:
- ♦ Living well – Valued lifestyles in vibrant, eclectic towns
  - ♦ Communicate – Communities speak & leaders listen
  - ♦ Participate – Communities engage in future planning
  - ♦ Connect – Improve sense of community ownership

#### 4 POLICY IMPLICATIONS

N/A

#### 5 STATUTORY REQUIREMENTS

N/A

#### 6 FINANCIAL IMPLICATIONS

The cost of a master plan for the Conara Park has not yet been determined, however, it is proposed the Department of State Growth be approached to cover the cost of the plan. Council would also request the Department of State Growth contribute to the completion of the works identified in the master plan.

Upon completion of the works it is proposed the land would be gifted to Council and Council would be responsible for the cost of the ongoing maintenance. It is noted, Council is already maintaining the existing playground.

Council officers have not discussed with Crown Land Services regarding the sale of the identified block of land within Conara. Financial implications would be:

- the cost of purchasing the land;
- installing a playground and BBQ shelter;
- installing a public toilet (should Council wish to), which would need water and sewer infrastructure;
- potential re-zoning of the site.

#### 7 RISK ISSUES

The risks are:

- Council fails to capitalise on an offer of assistance from the State Government at minimal cost to Council.
- The cost to provide power, sewerage and water connection to a new public toilet if Council possessed the existing area, in future.

#### 8 CONSULTATION WITH STATE GOVERNMENT

The Department of State Growth have been consulted regarding the proposal to give to Council a portion of the existing Conara park site with car parking and playground.

Crown Land Services have not been consulted regarding the vacant land identified on the corner of Panec Street and Conara Road.

#### 9 COMMUNITY CONSULTATION

The community of Conara would need to be consulted regarding the master plan, or, the potential relocation of the park to within the township.

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### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council has three options:

- a) do nothing;
- b) progress the master plan proposal with the Department of State Growth and accept responsibility for the upgraded Conara Park site once the master plan and works have been completed, or
- c) progress acquiring the vacant land identified in this report with the view to making this a park space in Conara and relinquish all responsibility for the existing playground site.

### 11 OFFICER'S COMMENTS/CONCLUSION

Both options presented will result in an improved playground space for the residents of Conara and passers by who stop to use the park space.

### 12 ATTACHMENTS

Nil

### RECOMMENDATION 1

That Council discuss this matter.

### RECOMMENDATION 2

That Council seek quotes for the development of a master plan for the Conara Park site and formally approach the Department of State Growth to cover the cost of the plan and implementation;

Or

That Council officers make enquiries with Crown Land Services regarding enquiring the vacant land at the corner of Panec Street and Conara Road and present a further report back to Council.

### DECISION

Cr Gordon/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Gordon/Cr Polley

That Council officers make enquiries with Crown Land Services regarding the vacant land at the corner of Panec Street and Conara Road and present a further report back to Council.

Carried unanimously

*Mayor Downie adjourned the meeting for the meal break at 6.00pm.*

*Mayor Downie reconvened the meeting after the meal break at 6.45pm.*



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### 364/17 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

### 1 PUBLIC QUESTIONS

#### ***Future Management of the Campbell Town Memorial Oval Precinct***

##### **Mr Bill Chugg, Campbell Town**

Mr Chugg provided the following statement from which he read:

*Sixty years ago when the Memorial Oval was developed, there was great excitement within the community. Television had not yet arrived & the locals were a fit, energetic lot supporting all local activities. The Campbell Town Football Club was a club to be reckoned with in any competition & had no trouble fielding two strong teams, seniors & reserves in the Midlands Football Assoc. An active Cycling & Athletic club existed & was affiliated with the Tasmanian League of Wheelmen which included clubs from Cressy, Longford, Westbury & Winnaleah. Each club held Road championships & annual Track carnivals. A strong Axemens' Association held regular events at the Bottom Pub & later became part of the Cycling Carnival. Campbell Town also had a Brass Band which played quite regular for events in the rotunda at the end of the grandstand. All now gone!*

*The Guide Hall at King St. was built in the late 1950's as a gymnasium for Basket Ball & Youth Club activities. It later became the Guide Hall. A few years ago Council spent tens of thousands of Dollars upgrading the building just in time for the last Guide to say goodbye. Money was wasted on creating a White Elephant. Our Town Hall, built in 1939, could seat 500 & did so regularly for many events during the 1950s. Four years ago, Council re-modelled the inside, turning it into another White Elephant with its' original features, ruined.*

*When the first meeting was called to discuss re-development of the Oval Precinct, all we locals were invited as was the case for the second meeting, but then it became "invite only" to those who Council considered to be Stakeholders. Stakeholders! My dictionary describes a stakeholder as "A person en-trusted with the stakes of two or more bettors". That decision to make it invite only, immediately took the planning process out from the real world & placed it in the hands of pie-in-the-sky dreamers! None of these Dreamers have a greater stake in the Memorial Oval than I & so many other aged persons of Campbell Town. Apart from the swimming pool, I have participated in events using all the oval facilities including the band rotunda. I may now be too old to take part but my mind isn't & experience tells me the oval development plan will become the greatest White Elephant in*



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*the municipality. I suppose I'm meant to be most thankful to you all for allowing me to speak here this evening, but I'm convinced all previous consultations have centred too much on what might or could be instead of what is needed to be.*

*I consider the whole consultation process as a take-over by dreamers with little regard to the real needs of our community, local history or community sentiment. Are there any real agreements with other clubs or associations within the state whereby they could make use of the complex. What is the perceived future of the groups these improvements are to cater for? \$1.8million is a very large investment to make on a couple of sheep dog trials events.*

*Sixty years ago our local school never had a sports oval for football, cricket or hockey but they do now. It's forty years since the school had their gymnasium built & made available for community use, but do any groups use it now? Since the Health & Community Centre was developed at the hospital, it has more than coped for the needs of Physio, Therapeutic & creative groups.*

*It is time now for N M Council to have a very close look at itself & it's plans for the Memorial Oval. We do not want another white elephant on Campbell Town. Not \$1.8million worth!*

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### 365/17 MANAGEMENT OF THE CAMPBELL TOWN WAR MEMORIAL OVAL PRECINCT

*Responsible Officer:* Amanda Bond, Community & Development Manager

*Report prepared by:* Amanda Bond, Community & Development Manager

#### 1 PURPOSE OF REPORT

The purpose of this report is for Council to endorse an Implementation Plan for the management of the Campbell Town War Memorial Oval Precinct, upon completion of the complex upgrade in 2018.

#### 2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has committed to upgrading the clubroom facility at the Campbell Town War Memorial Oval. The \$1.7 million project will see the removal of the existing club rooms and grandstand, and the construction of a multi-use clubrooms and function space, with kiosk, gym area and storage space, enabling access to both the Campbell Town Oval and Campbell Town Swimming Pool.

The Campbell Town Tennis Club, presently located offsite, have expressed interest to sell their land and relocate to the site, contributing to the creation of a sporting hub on the main street of Campbell Town.

Councillors have requested Council officers investigate a structure to manage the facility once the upgrade is complete.

Council officers have looked at two management options, amalgamation and co-location. Amalgamation is not considered feasible as Council wishes to encourage as many sporting entities and stakeholders to use the facility, and amalgamating all those entities is not a viable option.

The attached paper summarises amalgamation and co-location and looks at the benefits of co-location.

An Implementation Plan is also identified in the attachments to develop a Committee of Management for the site.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

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### **4 POLICY IMPLICATIONS**

It is prudent for Council to have in place policies for the management of its facilities.

### **5 STATUTORY REQUIREMENTS**

Council has an obligation to ensure management of Council facilities are in accordance with Work Health & Safety and other relevant legislation.

### **6 FINANCIAL IMPLICATIONS**

There have not been any financial implications identified to progress the Implementation Plan.

The management structure suggested is volunteer based, therefore there is no cost to employ staff.

It is proposed a management fee be allocated to the committee of management for the facility, as per the existing structure with Council's other facilities.

### **7 RISK ISSUES**

There is a risk some stakeholders will not come on board and therefore the proposed management structure will not be a success.

### **8 CONSULTATION WITH STATE GOVERNMENT**

N/A

### **9 COMMUNITY CONSULTATION**

Extensive stakeholder consultation is part of the proposed Implementation Plan.

### **10 OPTIONS FOR COUNCIL TO CONSIDER**

To endorse the Implementation Plan to establish a Management Committee for the Campbell Town War Memorial Oval, or not.

### **11 OFFICER'S COMMENTS/CONCLUSION**

It is crucial, for this proposal to be a success that there is strong stakeholder buy in and participation. Council officers will need to work closely with all stakeholders to ensure open lines of communication to achieve the desired outcome.

### **12 ATTACHMENTS**

12.1 Implementation Plan

### **RECOMMENDATION 1**

That Council discuss this matter.

### **RECOMMENDATION 2**

That Council endorse the attached Implementation Plan to be progressed by Officers.

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### DECISION

Cr Adams/Cr Gordon

That the matter be discussed.

Carried unanimously

Cr Adams/Cr Gordon

That Council endorse the attached Implementation Plan to be progressed by Officers.

Carried unanimously

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### 366/17 MORVEN PARK GRANDSTAND REMOVAL

*Responsible Officer:* Amanda Bond, Community & Development Manager

*Report prepared by:* Lucie Copas, Executive and Communications Officer

#### 1 PURPOSE OF REPORT

To seek approval for the removal of the grandstand at Morven Park, Evandale.

#### 2 INTRODUCTION/BACKGROUND

In August 2014, a risk assessment was completed on the grandstand at Morven Park, Evandale. The report identified a high number of serious safety issues. These concerns were identified in the report as serious and it was recommended to close the grandstand to the public, or to immediately resolve these concerns. The grandstand was closed immediately.

The Morven Park Masterplan for the site has recommended that the Old Pavilion (grandstand) be dismantled and relocated off site. The report also recommends the existing maintenance facility storage and old change room building be demolished and in its place a 3-bay maintenance shed be installed.

The Morven Park Management and Development Association Inc. moved a motion at their 11 October meeting for the grandstand to be demolished and for the site to be prepared for a 3-bay storage facility unit as per the Morven Park Master Plan. This report is only addressing the removal of the grandstand, the construction of a maintenance shed is a different issue which will be dealt with through the master planning approval process.

The primary concern for Council is the safety risks associated with the grandstand and its removal off site.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries
    - ♦ Attract healthy, wealth-producing business & industry
  - Economic Development – Supporting Growth & Changes
    - ♦ New & expanded small business is valued
    - ♦ Support new businesses to grow capacity & service
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Minimise industrial environment impact on amenity
    - ♦ Developers address climate change challenges
    - ♦ Maximise external funding opportunity

#### 4 POLICY IMPLICATIONS

N/A

#### 5 STATUTORY REQUIREMENTS

A planning permit will be required under section 51 (1) of the Land Use Planning & Approvals Act 1993 for the removal of the grandstand.

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



The grandstand is not heritage listed; however, it is located in the heritage precinct.

### 6 FINANCIAL IMPLICATIONS

The approximate cost of removing the grandstand will be around \$4,500 including advertising cost.

### 7 RISK ISSUES

The grandstand has been closed by Council due to risk and safety concerns. However, despite signage and barricades, Council cannot stop people from climbing on the grandstand. Removal of the grandstand will remove any further risk to the community and to Council.

### 8 CONSULTATION WITH STATE GOVERNMENT

N/A

### 9 COMMUNITY CONSULTATION

The community was consulted in preparation of the Morven Park Master Plan.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council has the following option to consider:

- a) progress/ not progress removal of the grandstand.

### 11 OFFICER'S COMMENTS/CONCLUSION

N/A

### 12 ATTACHMENTS

- 12.1 Morven Park Management Committee and Development Association minutes from 11 October 2017 meeting.
- 12.2 Risk Assessment completed by David Cookson CPMSIA.
- 12.3 Morven Park Master Plan.

### RECOMMENDATION 1

That the matter be discussed by Council.

### RECOMMENDATION 2

That Council progress/ not progress the removal of the Morven Park grandstand.

### DECISION

Cr Goss/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Goss/Cr Polley

That Council progress the removal and demolition of the Morven Park grandstand.

Carried unanimously

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 367/17 LIFETIME DOG REGISTRATIONS

*Responsible Officer:* Amanda Bond, Community & Development Manager

*Report prepared by:* Tammi Axton, Animal Control Officer

#### 1 PURPOSE OF REPORT

The purpose of this report is for Council to consider the implementation of lifetime dog registration for Northern Midlands residents.

#### 2 INTRODUCTION/BACKGROUND

It was recently raised through the Cressy Local District Committee the possibility of Council offering lifetime dog registrations, as some neighbouring Councils do.

Council has also received numerous requests directly for lifetime dog registrations.

Council's Animal Control Officer has investigated, only 3 of 10 councils offer this option:

- Devonport \$125 must be desexed and microchipped
- Launceston \$125 must be desexed and microchipped
- Dorset \$170 must be desexed and microchipped

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
- People –
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

#### 4 POLICY IMPLICATIONS

N/A

#### 5 STATUTORY REQUIREMENTS

N/A

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 6 FINANCIAL IMPLICATIONS

Introduction of lifetime dog registrations will impact on the annual revenue Council receives from dog registrations.

Council currently has 3,705 dogs registered at an average rate of \$24 per dog.

Other Councils have experienced approximately 15% take-up of the Lifetime Registration Fee option of \$125.

Therefore, this Council could expect some 555 Lifetime Dog Registrations which would reduce annual income over a 10 year period by \$13,320 per annum.

However, the upfront Lifetime Registration Fee would raise \$69,375 in year one (average of \$6,937 per annum).

For Council to share the financial risk of lifetime registrations with dog owners the fees would need to be:

- on a 50/50 basis \$182.50,
- on a 40/60 basis \$161.00,
- on a 20/80 basis \$138.00.

Some Council's also have a policy to refund 50% of the lifetime dog registration fee if the dog dies within 3 years of being registered.

Setup costs for software to cater for Lifetime Registrations is approximately \$3,600.

### 7 RISK ISSUES

N/A

### 8 CONSULTATION WITH STATE GOVERNMENT

N/A

### 9 COMMUNITY CONSULTATION

Community consultation has not occurred with regard to this proposal.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council may:

- Elect not to have lifetime dog registrations; or
- Elect to have lifetime dog registrations.

### 11 OFFICER'S COMMENTS/CONCLUSION

In considering the need for lifetime dog registrations, Council should have regard to the number of requests received regarding dog owners wanting lifetime dog registration.

Recently there has been an increase of dog owners requesting that Council have a lifetime registration available.

Northern Midlands Council need to offer the same service as other Councils to encourage people to want to live in the municipality.



# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



Currently 2 in 5 households own a dog, many people see their dog as a family member and look for a pet friendly community when choosing somewhere to live.

Council needs to ensure that we can cater for dog owners and their pets.

### 12 ATTACHMENTS

N/A

### RECOMMENDATION 1

That Council discuss this matter.

### RECOMMENDATION 2

That Council does/does not elect to introduce lifetime dog registrations with/without a 50% refund of the lifetime registration fee if the dog dies within three years of being registered.

That Council sets the lifetime dog registration fee at \$.....

### DECISION

Cr Goninon/Cr Goss

That Council discuss this matter.

Carried unanimously

Cr Goninon/Cr Knowles

That Council does not elect to introduce lifetime dog registrations.

Carried

Voting for the motion:

Mayor Downie, Cr Adams, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley

Voting against the motion:

Cr Goss

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 368/17 OCEANIA CYCLING CHAMPIONSHIPS – COUNCIL SUPPORT

*Responsible Officer:* Amanda Bond, Community and Development Manager

*Report prepared by:* Lucie Copas, Executive and Communications Officer

#### 1 PURPOSE OF REPORT

The purpose of this report is to notify Council of upcoming Oceania Cycling Championships; and seek Council support to close the Nile Road for the duration of the 3-hour event.

#### 2 INTRODUCTION/BACKGROUND

In late October 2017, Council was contacted by Cycling Tasmania advising they have secured the Oceania Cycling Championships in Tasmania in 2018. It is proposed to run the time trial at Nile Road, Evandale on 23<sup>rd</sup> of March 2018. This will require full road closure for 3 hours. Split road closure is not an option due to the nature of the race. The road would be closed from just south of Evandale township to where the bitumen ends.

The group has indicated this event is a high-profile road cycling time trial event and will benefit the Northern Midlands as host. The Oceania Cycling Championships will attract participants and sponsors and may encourage further events to come to the Northern Midlands. The event will also provide positive exposure for the Northern Midlands.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries
    - ♦ Attract healthy, wealth-producing business & industry
  - Economic Development – Supporting Growth & Changes
    - ♦ New & expanded small business is valued
    - ♦ Support new businesses to grow capacity & service
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Minimise industrial environment impact on amenity
    - ♦ Developers address climate change challenges
    - ♦ Maximise external funding opportunity
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand
    - ♦ Tourism partnerships build sense of place identity

#### 4 POLICY IMPLICATIONS

Council's financial contribution to the event is in accordance with Council's Festivals, Events and Promotions policy.

#### 5 STATUTORY REQUIREMENTS

Road closures must comply with Australian Standard AS 1742.3, Traffic Management at Work Sites.

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 6 FINANCIAL IMPLICATIONS

Funding application is addressed in Special Event Funding – Round 2, reported elsewhere in the Agenda.

### 7 RISK ISSUES

All property owners and occupants along Nile Road will be impacted due to the full road closure, including those residing in Nile, Deddington and Clarendon.

To mitigate the disruption, event organisers will complete the following:

- Advertise road closure
- Install signage along the road in the lead up to the event
- Letterbox drop to all properties in the area

Emergency personnel will be permitted access at all times.

### 8 CONSULTATION WITH STATE GOVERNMENT

State government are supporting the event by contributing \$30,000 toward the event.

### 9 COMMUNITY CONSULTATION

Event organisers have indicated they will letterbox drop all affected properties and residents well before the event.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council has the following option to consider:

- a) support/ not support the event.

### 11 OFFICER'S COMMENTS/CONCLUSION

By supporting this event, it will be a positive opportunity for the Northern Midlands.

### 12 ATTACHMENTS

N/A

### RECOMMENDATION 1

That the matter be discussed by Council.

### RECOMMENDATION 2

That Council support/ not support the Oceania Cycling Championships event on 23 March 2018.

### DECISION

Cr Goss/Cr Gordon

That Council support the Oceania Cycling Championships event on 23 March 2018.

Carried unanimously

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 369/17 TRUCK PARKING

File: 17/014  
Responsible Officer: Amanda Bond, Community & Development Manager  
Report prepared by: Paul Godier, Senior Planner

#### 1 PURPOSE OF REPORT

This report provides Council with an update on off-street parking of heavy vehicles.

#### 2 INTRODUCTION/BACKGROUND

At its 16 October meeting Council resolved to pursue the establishment of truck parking on land to the north of the Longford Waste Transfer Station, and that officers investigate the use of the property at the rear of JBS Longford.

Land on the corner of Illawarra Road and Tannery Road and at the railway end of Carins Street have also been investigated.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- People –
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities
  - Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
- Place –
  - Environment – Cherish & Sustain our Landscapes
  - Core Strategies:
    - ♦ Cherish & sustain our landscapes

#### 4 POLICY IMPLICATIONS

There are no policy implications.

#### 5 STATUTORY REQUIREMENTS

##### 5.1 Northern Midlands Interim Planning Scheme 2013

*Vehicle Parking – use of land for the parking of motor vehicles.*

#### 6 FINANCIAL IMPLICATIONS

Council's Engineering Officer has provided the following indicative costs for the site to the north of the Transfer Station:

- |   |                          |
|---|--------------------------|
| • Access, 50mx60m gravel parking area, stormwater works | - Approximately \$50,000 |
| • Security fencing                                      | - Approximately \$17,000 |
| • CCTV camera on site                                   | - Approximately \$15,000 |

#### 7 RISK ISSUES

There are risk issues of private vehicles being left in a council owned facility.

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 8 CONSULTATION WITH STATE GOVERNMENT

Consultation with the State Government is required for the land on the corner of Illawarra Road and Tannery Road and at the railway end of Carins Street.

### 9 COMMUNITY CONSULTATION

Community consultation will occur if Council lodges a development application or planning scheme amendment.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can:

- Prepare an amendment to the planning scheme to allow truck parking north of the Longford Waste Transfer Station.
- Hold discussions with the State Government and adjoining owner regarding truck parking on the corner of Tannery Road.
- Hold discussions with the State Government regarding truck parking on land at the railway end of Carins Street.
- Continue discussions with JBS Swift regarding parking trucks on land behind the Longford Meatworks.

### 11 OFFICER'S COMMENTS/CONCLUSION

#### 11.1 North of Longford Waste Transfer Station

The land is zoned Utilities and would require a planning scheme amendment to allow vehicle parking. The former McCarthy Transport site at the northern entrance to Longford is considered a preferable location in terms of accessibility.

#### 11.2 Corner of Illawarra Road and Tannery Road

It is understood that the existing gravel area would accommodate 8 to 10 trucks as it is. There is a bit more land which is owned by the Department of State Growth which could be gravelled to more easily accommodate ten trucks, but the adjoining property owner should first be consulted as it is closer to their property.

Security would be an issue at this site as any type of solid fence could not be constructed close to a DSG road.

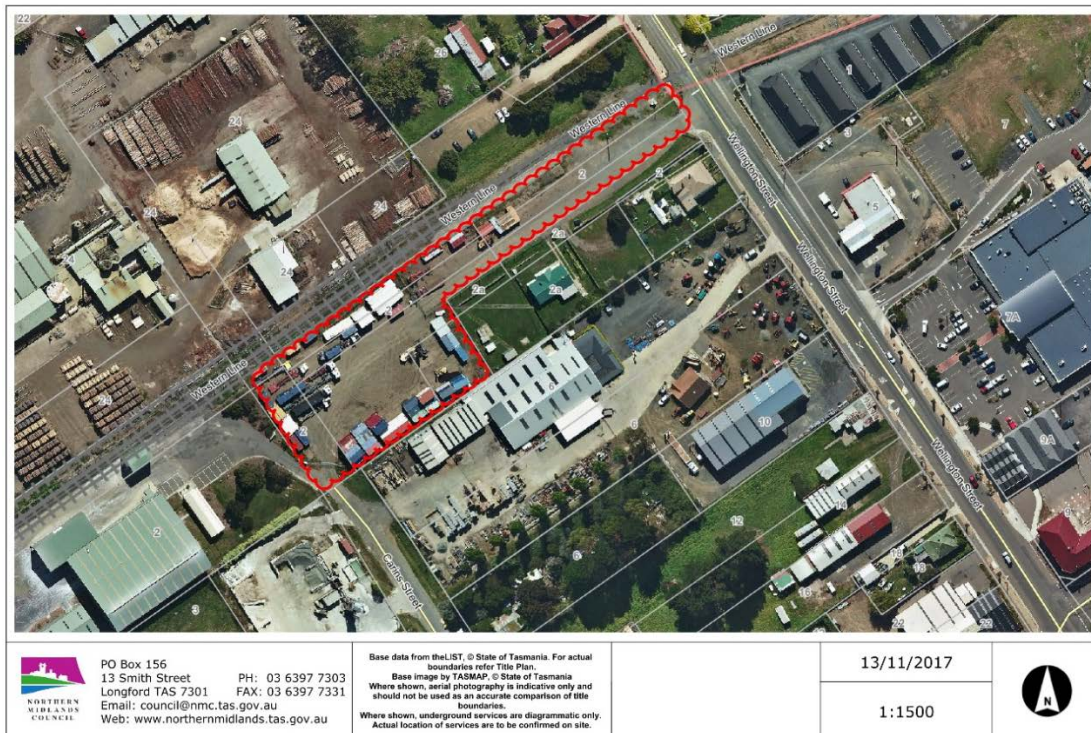
The land is zoned Utilities and Rural Resource and would require a planning scheme amendment to allow vehicle parking.

#### 11.3 Railway end of Carins Street

McCarthy Transport has recently moved from land adjacent to the railway off Carins Street. The land is owned by the State Government and is zoned Light Industrial, where vehicle parking is a discretionary use.

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 11.4 JBS Swift, Longford

JBS have indicated that there are potential sites within their Longford property and are willing to hold further discussion if the Carins Street site is ultimately unsuitable. Rural Resource zoned land within the site will require a planning scheme amendment to allow vehicle parking. Industrial zoned land will require a planning application for vehicle parking.

## 12 ATTACHMENTS

### 12.1 Maps showing location of sites.

### RECOMMENDATION 1

That the matter be discussed.

### RECOMMENDATION 2

That Council:

- Hold discussions with the State Government and the adjoining landowner of the land on the corner of Illawarra Road and Tannery Road about truck parking on that land; and
- Hold discussions with the State Government over use of the land at the railway end of Carins Street for truck parking.

### DECISION

Cr Adams/Cr Knowles

That the matter be discussed.

Carried unanimously

Cr Adams/Cr Goninon

That Council hold discussions with the State Government over use of the land at the railway end of Carins Street for truck parking.

Carried unanimously



# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### 370/17 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023  
 Responsible Officer: Maree Bricknell, Corporate Services Manager  
 Report Prepared by: Maree Bricknell, Corporate Services Manager

#### 1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30 September 2017.

The purpose of this report is to present the monthly financial reports as at 31 October 2017.

#### 2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 31 October 2017.

#### 3 ALTERATIONS TO 2017-18 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained: -

##### SUMMARY FINANCIAL REPORT

For Month Ending: 31-Oct-17 4

##### A. Operating Income and Expenditure

	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$10,197,520	-\$10,197,520	-\$10,083,831	-\$114	98.9%	
Recurrent Grant Revenue	-\$4,143,153	-\$1,381,051	-\$861,455	-\$520	62.4%	
Fees and Charges Revenue	-\$1,630,430	-\$543,477	-\$587,324	\$44	108.1%	
Interest Revenue	-\$449,430	-\$149,810	-\$22,522	-\$127	15.0%	Accrued revenue adjustment included
Reimbursements Revenue	-\$81,834	-\$27,278	-\$8,971	-\$18	32.9%	
Other Revenue	\$33,068	\$11,023	\$204,837	-\$194	1858.3%	
	-\$16,469,299	-\$12,288,113	-\$11,359,266	-\$929	92.4%	
Employee costs	\$3,458,620	\$1,152,873	\$1,011,305	\$142	87.7%	
Material & Services Expenditure	\$4,665,699	\$1,555,233	\$1,505,270	\$50	96.8%	
Depreciation Expenditure	\$5,327,756	\$1,775,919	\$1,775,596	\$0	100.0%	
Government Levies & Charges	\$687,512	\$229,171	\$39,776	\$189	17.4%	
Councillors Expenditure	\$192,960	\$64,320	\$46,420	\$18	72.2%	
Interest on Borrowings	\$0	\$0	\$30,780	-\$31		
Other Expenditure	\$1,192,699	\$678,940	\$639,982	\$39	94.3%	
Plant Expenditure Paid	\$493,570	\$164,523	\$186,707	-\$22	113.5%	
	\$16,018,816	\$5,620,979	\$5,235,836	\$385	93.1%	
	-\$450,483	-\$6,667,134	-\$6,123,430			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$300,000	\$100,000	\$0	\$100	0.0%	
Underlying (Surplus) / Deficit	-\$150,483	-\$6,567,134	-\$6,123,430			
	\$0		\$0			
Capital Grant Revenue	-\$2,750,765	-\$916,922	\$0	-\$917	0.0%	
Subdivider Contributions	-\$433,000	-\$144,333	0	-\$144	0.0%	
Capital Revenue	-\$3,183,765	-\$1,061,255	\$0			
	\$0		\$0			

##### Budget Alteration Requests

- For Council authorisation by absolute majority

Operating  
Budget

Capital

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



Lfd - Victoria Square Christmas Tree Lighting  
 Additional allocation to budget \$30,000  
 Additional allocation transferred from  
 Lfd - CBD Parklets  
 Street Treet Program

\$40,000

A/c 707940

-\$20,000

A/c 707987

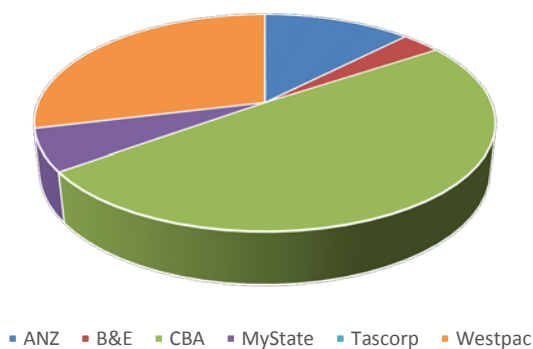
-\$20,000

A/c 707752

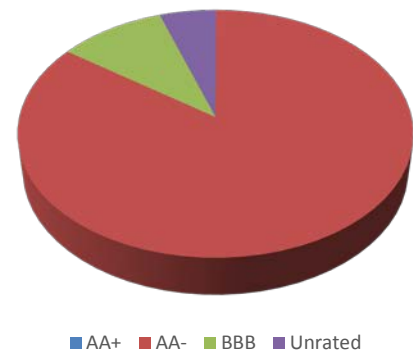
### B. Balance Sheet Items

	Year to Date Actual		Monthly Change		Same time last year	Comments
<b>Cash &amp; Cash Equivalents Balance</b>						
- Opening Cash balance	\$12,382,446		\$20,907,706			
- Cash Inflow	\$13,480,261		\$523,559			
- Cash Payments	-\$6,085,840		-\$1,654,399			
- Closing Cash balance	\$19,776,867		\$19,776,867			
	-		-			
<b>Account Breakdown</b>						
- Trading Accounts	\$653,424					
- Investments	\$19,123,443					
	\$19,776,867					
	-					
<b>Summary of Investments</b>	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value	
CBA Call Account	17/10/2017	31/10/2017	1.40	\$37,602	\$37,622	
Tasmanian Public Finance Corporation Call Account	1/10/2017	31/10/2017	1.50	\$5,214	\$5,221	
CBA	11/10/2017	10/11/2017	1.83	\$500,000	\$500,752	
ANZ	14/05/2017	14/11/2017	2.40	\$1,348,828	\$1,365,147	
CBA	22/08/2017	20/11/2017	2.14	\$1,000,000	\$1,005,277	
ANZ	8/06/2017	8/12/2017	2.40	\$1,012,964	\$1,025,153	
CBA	11/10/2017	11/12/2017	2.02	\$1,000,000	\$1,003,376	
My State Financial	25/12/2016	25/12/2017	2.85	\$1,189,250	\$1,223,144	
CBA	31/07/2017	29/01/2018	2.30	\$1,000,000	\$1,011,468	
CBA	2/08/2017	29/01/2018	2.30	\$1,400,000	\$1,415,879	
CBA	11/08/2017	7/02/2018	2.30	\$1,500,000	\$1,517,014	
CBA	11/09/2017	13/03/2018	2.37	\$1,000,000	\$1,011,882	
CBA	6/09/2017	4/04/2018	2.41	\$1,000,000	\$1,013,866	
CBA	6/09/2017	4/05/2018	2.44	\$1,000,000	\$1,016,044	
Bass & Equitable	24/05/2017	24/05/2018	2.65	\$629,584	\$646,268	
Westpac	4/07/2017	4/07/2022	3.37	\$5,500,000	\$6,427,258	
Total Investments				\$19,123,443	\$20,225,371	

Investments by Institution



Total Investments by Rating (Standard & Poor's)

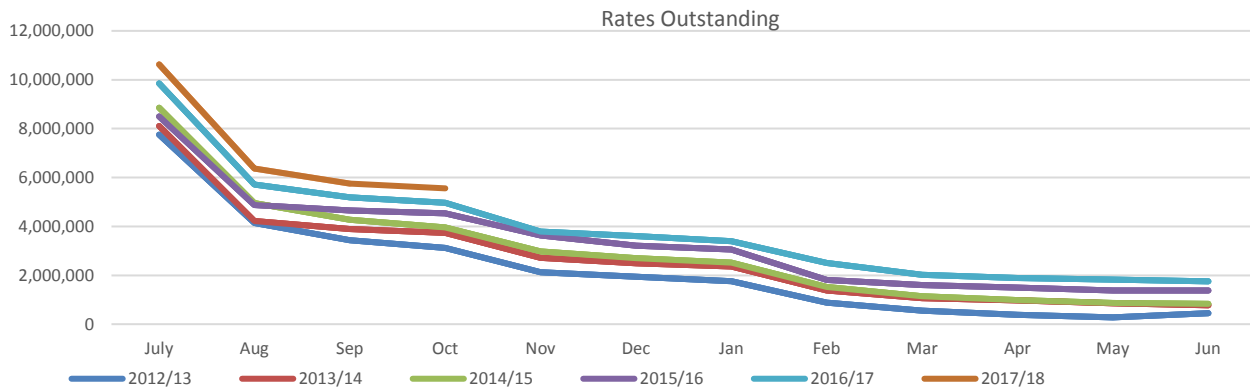


Rate Debtors	2017/18	% to Raised	Same Time Last Year	% to Raised	
Balance b/fwd	\$1,742,445		\$1,365,785		
Rates Raised	\$10,117,598		\$9,657,130		
	\$11,860,044		\$11,022,916		
Rates collected	\$5,912,279	58.4%	\$5,687,354	58.9%	
Pension Rebates	\$443,624	4.4%	\$424,489	4.4%	
Discount & Remissions	\$49,416	0.5%	\$30,431	0.4%	
	\$6,405,319		\$6,142,274		
Rates Outstanding	\$5,556,489	54.9%	\$4,968,207	51.4%	
Advance Payments received	-\$101,765	1.0%	-\$87,565	0.9%	



# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### Trade Debtors

Current balance	\$541,256	
- 30 Days	\$35,532	
- 60 Days	\$423,905	
- 90 Days	\$11,950	
- More than 90 days	\$69,869	
Summary of Accounts more than 90 days:		
- Norfolk Plains Book sales	711	Paid by outlet as sold
- Hire/lease of facilities	409	
- Removal of fire hazards	7,258	
- Dog Registrations & Fines	30,697	Sent to Fines Enforcement
- Sales	500	Arrangement to pay
- Private Works	2,588	
- NRM Grants	27,500	
- Regulatory Fees	207	

### C. Capital Program

	Budget	Actual (\$,000)	Target #REF!	Comments
Renewal	\$9,820,310	\$1,679,376	17%	
New assets	\$7,773,333	\$1,208,639	16%	
Total	\$17,593,643	\$2,888,015	16%	

#### Major projects:

- Woolmers Bridge Replacement	\$2,830,000	\$158,946	6%	Tender stage
- Campbell Town Recreation Ground Complex	\$2,020,000	\$183,247	9%	Tender stage
- Rossarden Road Bridge Replacement	\$220,770	\$180,838	82%	Substantially complete
- Royal George Bridge Replacement	\$240,790	\$219,141	91%	Substantially complete
- Barton Road Reconstruction	\$1,130,000	\$0	0%	Scheduled early 2018
- Longford Rec Ground Redevelopment	\$1,100,000	\$20,435	2%	BA stage
- Public Toilet Replacements	\$600,000	\$339,332	57%	Under construction
- Ross Village Green Development	\$300,000	\$30,324	10%	Design stage
- Longford Sports Centre Extension	\$1,000,000	\$47,496	5%	BA stage
- Recreation Lighting	\$1,040,000	\$89,255	9%	Tender stage

\* Full year to date capital expenditure for 2017/18 provided as an attachment.

Full Capital Report with End of Financial Year Report

### D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	61.9%	88.8%	-26.9%	↑	
- Own Source Revenue / Total Revenue	75%	92%	-17.6%	↓	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	0.9%	53.9%	-53.0%	↓	
- Debt / Own Source Revenue	60.2%	70.7%	-10.5%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	49.5%	47.3%	2.1%	↓	
- Employee costs / Revenue	21.0%	8.9%	12.1%	↑	
- Renewal / Depreciation	184.3%	94.6%	89.7%	↑	
Unit Costs					
- Waste Collection per bin	\$9.97	\$10.08		↔	
- Employee costs per hour	\$28.82	\$24.18		↑	
- Rate Revenue per property	\$1,460.75	\$1,444.47		↔	
- IT per employee hour	\$3.17	\$2.98		↓	

# MINUTES – ORDINARY MEETING

## 20 NOVEMBER 2017



### E. Employee & WHS scorecard

	YTD	This Month	
Number of Employees	82.0	83	
New Employees	4	2	
Resignations	1	0	
Total hours worked	41815.5	9537	
Lost Time Injuries	0	0	
Lost Time Days	0	0	
Safety Incidents Reported	4	1	
Hazards Reported	8	0	
Risk Incidents Reported	0	0	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	0	0	
Insurance claims - Motor Vehicle	0	0	
IT - Unplanned lost time	0	0	
Open W/Comp claims	1	0	

### 4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

### 5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending October 2017.
- 5.2 Capital Works Report to end October 2017.

### RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 October 2017.
- ii) authorise budget alterations as detailed in section 3A above.

### DECISION

Cr Polley/Cr Gordon

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 October 2017.
- ii) authorise budget alterations as detailed in section 3A above.

Carried unanimously

# MINUTES – ORDINARY MEETING

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### 371/17 ROUND 2 ASSISTANCE – MAJOR FESTIVALS, EVENTS & PROMOTIONS

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

#### 1 PURPOSE OF REPORT

This report considers round two requests for assistance during 2017-18 by community, sporting and non-profit organisations holding major festivals, events or promotions in the Northern Midlands.

#### 2 INTRODUCTION/BACKGROUND

Community groups, organisations or clubs may apply for assistance towards major festivals, events and promotions that are the only one of their kind in the Northern Midlands in any one year, and attract significant numbers of people to the event and/or attract significant media coverage of the Northern Midlands.

The maximum allocation to an event is \$1,650 except in the case of a major new event which can be eligible for a one-off seeding grant of up to \$3,300. Major events that are held annually are eligible for up to \$1,650 in-kind support each year.

Funding priorities are given to events that have a significant benefit for a wide range of Northern Midlands residents and businesses, are unique within Northern Midlands, or if profit making put the funds back into the community, preferably through community projects that will benefit a wide cross section of the community.

Round 2 Applications for 2017-18 were advertised on 13<sup>th</sup> and 16<sup>th</sup> September and closed on 30 October 2017.

Some 7 applications seeking some \$5,579 were received by Council.

Applicant	Event	Grant Sought
Christ Church Longford	Northern Midlands Art Exhibition (early December 2017)	Up to \$1,000
Anglican Parish Longford & Perth	Annual Parish Fair - Saturday 17 February 2018	\$250
Cars, Bikes & Bands Inc	Charity Event Symmons Plains - 5 November 2017	\$79
Oceania Road Cycling	One day championship at Evandale - time trial 23 March 2018	\$500
Campbell Town ANZAC Group Inc	Anzac Day breakfast 25 April 2018	\$750
Tasmanian Combined Chapter Rally (TCCR)	CMCA Rally 22-27 Feb 2018 at Morven Park	\$1,500
Evandale Village Fair Inc	Penny Farthing championships 24 Feb 2018 (allocated in Round 1)	\$1,500

#### 3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Manage – Management is efficient and responsive
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Effective and efficient marketing, communications & IT
    - ♦ Excellent standards of customer service
- People –
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Communicate – Communities speak & leaders listen

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- ♦ Participate – Communities engage in future planning
- ♦ Connect – Improve sense of community ownership
- ♦ Caring, Healthy, Safe Communities – Awareness, education & service

### 4 POLICY IMPLICATIONS

The event application guidelines set out a process for a fair and equitable distribution of financial assistance to local community groups.

### 5 STATUTORY REQUIREMENTS

There is no statutory requirement to provide a community event grant program.

### 6 CONSULTATION WITH STATE GOVERNMENT

The program is not to be a substitute or in conflict with state government sundry grant programs.

### 7 OFFICER COMMENTS

A budget allocation during 2017-18 of \$62,550 was available with \$3,500 available for Round 2.

### 8 ATTACHMENTS

- 8.1 Funding Schedule
- 8.2 Copy of applications received

### RECOMMENDATION 1

That Council discuss the matter.

### RECOMMENDATION 2

That Council allocate Round 2 Special Event Funding as follows (excluding GST):

Applicant	Event	In-Kind	Grant
Christ Church Longford	Northern Midlands Art Exhibition (early December 2017)		\$ 100
Anglican Parish Longford & Perth	Annual Parish Fair – Saturday 17 February 2018		\$ 250
Cars, Bikes & Bands Inc	Charity Event Symmons Plains - 5 November 2017	\$ 79	
Oceania Road Cycling	One-day championship at Evandale - time trial 23 March 2018	\$ 500	
Campbell Town ANZAC Group Inc	ANZAC day breakfast 25 April 2018	\$ 250	\$ 250
Tasmanian Combined Chapter Rally (TCCR)	CMCA Rally 22-27 Feb 2018 at Morven Park		\$ 1,500
Evandale Village Fair Inc	Penny Farthing championships - 24 Feb 2018		Incl in Round 1
		\$ 829	\$ 2,100

### DECISION

Cr Knowles/Cr Goss

That Council allocate Round 2 Special Event Funding as follows (excluding GST):

Applicant	Event	In-Kind	Grant
Christ Church Longford	Northern Midlands Art Exhibition (early December 2017)		\$ 100
Anglican Parish Longford & Perth	Annual Parish Fair – Saturday 17 February 2018		\$ 250
Cars, Bikes & Bands Inc	Charity Event Symmons Plains - 5 November 2017	\$ 79	
Oceania Road Cycling	One-day championship at Evandale - time trial 23 March 2018	\$ 500	
Campbell Town ANZAC Group Inc	ANZAC day breakfast 25 April 2018	\$ 250	\$ 250
Tasmanian Combined Chapter Rally (TCCR)	CMCA Rally 22-27 Feb 2018 at Morven Park		\$ 1,500
Evandale Village Fair Inc	Penny Farthing championships - 24 Feb 2018		Incl in Round 1
		\$ 829	\$ 2,100

Carried unanimously

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### CON – ITEMS FOR THE CLOSED MEETING

#### DECISION

Cr Polley/Cr Gordon

That Council move into the “Closed Meeting” with the General Manager, Community & Development Manager, Works Manager and Executive Assistant.

Carried unanimously

#### **372/17 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
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#### **373/17 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE**

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### **374/17 (1) PERSONNEL MATTERS**

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### **374/17 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Management Meetings*

#### **374/17 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL**

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Correspondence Received*

#### **374/17 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Action Items – Status Report*

#### **375/17 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Licence Agreement*

#### **376/17 CONTRACT NO. 17/23: BRIDGE 1130 – MACQUARIE RIVER, WOOLMERS LANE, LONGFORD**

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### DECISION

Cr Goninon/Cr Goss

That the matter be discussed.

Carried unanimously

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Cr Goss/Cr Knowles

- i) That Council accept
  - a) the tender provided by VEC Civil.
  - b) the following optional works offered in the tender provided by VEC Civil.
    - Piling risk
    - Asphalt on northern approach
    - Run on slabs
    - Deck asphalt
- ii) That Council carry out additional road stabilisation works, upgrades to the parking area and improved pedestrian access if there is sufficient funding remaining within the allocated budget.
- iii) That Council make this decision available to the public.

Carried unanimously

### 377/17 NORTHERN MIDLANDS FURTHER EDUCATION BURSARY PROGRAM

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### DECISION

Cr Goss/Cr Lambert

That Council:

- i) endorse the proposal to not identify the bursary recipients as discretely funded by either Council or the Cape Hope Foundation;
- ii) nominate
  - a) Cr Adams to attend the Prospect High School presentation assembly on Tuesday, 12 December 2017;
  - b) Cr Lambert to attend the Cressy District High School presentation assembly on Friday, 15 December 2017;
  - c) Cr Goss to attend the Kings Meadows High School presentation assembly on Monday, 18 December 2017; and
  - d) Cr Lambert to attend the Campbell Town District High School presentation assembly on Wednesday, 20 December 2017;
- and
- iii) make this decision available to the public.

Carried unanimously

### 378/17 LOCAL DISTRICT COMMITTEE MEMBERSHIP

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### DECISION

Cr Goss/Cr Gordon

That Council

- i) accept Jason Cox as a member of the Cressy Local District Committee until the conclusion of the 2016-2018 term.
- ii) make this decision available to the public.

Carried unanimously

### 379/17 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

*Perth to Breadalbane – roads*

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### DECISION

Cr Knowles/Cr Gordon

That Council move out of the closed meeting.

Carried unanimously

Mayor Downie closed the meeting at 8.16pm.

MAYOR \_\_\_\_\_

DATE \_\_\_\_\_