



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

Ordinary Meeting of Council

Monday, 11 December 2017

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



MINUTES OF THE ORDINARY MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5:07PM ON MONDAY, 11 DECEMBER 2017

389/17 ATTENDANCE

1 PRESENT

Mayor Downie, Deputy Mayor Goss, Cr Adams, Cr Calvert, Cr Goninon, Cr Gordon, Cr Knowles OAM, Cr Lambert, Cr Polley AM

In Attendance:

Mr Jennings – General Manager, Miss Bricknell – Corporate Services Manager (to 7.55pm), Mrs Bond – Community & Development Manager (to 7.55pm), Mr Leigh McCullagh – Works Manager (to 7.55pm), Mr Godier – Senior Planner (to 7.55pm), Ms Boer – Urban & Regional Planner (from 6.45pm to 7.02pm), Mrs Scott, Consultant – hrisesp Human Resources Consultancy (from 7.55pm to 8.05pm), Mrs Eacher – Executive Assistant (to 7.55pm)

2 APOLOGIES

Nil

390/17 TABLE OF CONTENTS

389/17	ATTENDANCE	1583
1	PRESENT	1583
2	APOLOGIES	1583
390/17	TABLE OF CONTENTS	1583
391/17	DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE	1585
392/17	CONFIRMATION OF MINUTES	1585
1	ORDINARY COUNCIL MEETING – 20 NOVEMBER 2017	1585
2	CONFIRMATION OF MINUTES OF COMMITTEES	1585
3	RECOMMENDATIONS OF SUB COMMITTEES	1586
393/17	DATE OF NEXT COUNCIL MEETING 29 JANUARY 2018	1586
394/17	INFORMATION ITEMS	1587
1	COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING	1587
2	MAYOR'S COMMUNICATIONS	1587
3	PETITION	1587
4	CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES	1588
5	132 & 337 CERTIFICATES ISSUED	1588
6	ANIMAL CONTROL	1588
7	HEALTH ISSUES	1589
8	CUSTOMER REQUEST RECEIPTS	1589
9	GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)	1589
10	ACTION ITEMS: COUNCIL MINUTES	1590
11	KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS	1593
12	RESOURCE SHARING SUMMARY – 01 JULY 2017 to 30 JUNE 2018	1599

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



13	VANDALISM	1599
14	YOUTH PROGRAM UPDATE: NOVEMBER 2017	1599
15	STRATEGIC PLANS UPDATE	1600
16	NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING	1603
17	STRATEGIC PROJECTS OUTCOMES AND DELIVERY 2017-2027	1606
18	FESTIVAL OF SMALL HALLS	1609
19	AUSTRALIA DAY 2018	1609
20	MANAGEMENT COMMITTEE UPDATE	1609
395/17	HISTORIC CATHOLIC CEMETERY EVANDALE	1610
396/17	MONTHLY REPORT: DEVELOPMENT SERVICES	1613
397/17	REMOVAL OF DANGEROUS TREES	1619
398/17	PERTH RIVERBANK OPEN SPACE STRATEGY	1622
390/17	MOBILE FOOD VENDORS POLICY	1625
391/17	PUBLIC QUESTIONS & STATEMENTS	1629
1	PUBLIC QUESTIONS	1629
	Ross Bridge Flood Protection Plan	1629
	Ross Bridge Protection & National Heritage Listing	1630
	Noise Complaint	1630
392/17	COUNCIL ACTING AS A PLANNING AUTHORITY	1631
2	STATEMENTS	1631
PLAN 1	P16-311 - 833 Hobart Road (part of Mining Lease 1958P/M), BREADALBANE	1631
393/17	PLANNING APPLICATION P16-311 833 Hobart Road (part of Mining Lease 1958P/M), BREADALBANE	1632
394/17	COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION	1655
395/17	NATIONAL HERITAGE LISTING FOR THE ROSS BRIDGE	1656
396/17	MONTHLY FINANCIAL STATEMENT	1659
	CON – ITEMS FOR THE CLOSED MEETING	1663
397/17	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1663
398/17	APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE	1663
399/17 (1)	PERSONNEL MATTERS	1663
399/17 (2)	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1663
399/17 (3)	MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL	1663
399/17 (4)	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1663
399/17 (5)	PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND	1663
399/17 (6)	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1663
399/17 (7)	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1664
399/17 (8)	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1664

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



400/17	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1664
401/17	LOCAL DISTRICT COMMITTEE MEMBERSHIP	1664
402/17	PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND	1664
403/17	MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL	1664
404/17	PERSONNEL MATTERS	1664

DECISION

Cr Goninon/Cr Adams

That Council agree to the inclusion in the Agenda of additional item CON 8 – Van Diemen Quarries Pty Ltd - RMPAT Appeal – P17-119 'Quarry Hill' Quarry, 283 Valleyfield Road, Campbell Town.

Carried unanimously

391/17 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

Nil declared.

392/17 CONFIRMATION OF MINUTES

1 ORDINARY COUNCIL MEETING – 20 NOVEMBER 2017

DECISION

Cr Polley/Cr Knowles

The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 20 November 2017 be confirmed as a true record of proceedings.

Carried unanimously

2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	04/10/2017	Ross Local District Committee	Ordinary
ii)	28/10/2017	Epping Forest Hall	Ordinary
iii)	01/11/2017	Ross Local District Committee	Ordinary
iv)	07/11/2017	Campbell Town District Forum	Ordinary
v)	13/11/2017	Ross Community Sports Club Inc	Ordinary
vi)	21/11/2017	Longford Local District Committee	Ordinary
vii)	27/11/2017	Northern Midlands Economic Development Committee	Ordinary
viii)	28/11/2017	Campbell Town District Forum	Ordinary
ix)	29/11/2017	Cressy Local District Committee	Ordinary
x)	30/11/2017	Avoca, Royal George & Rossarden Local District Committee	Ordinary

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



DECISION

Cr Knowles/Cr Adams

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

3 RECOMMENDATIONS OF SUB COMMITTEES

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.*

Campbell Town District Forum

At the meeting of the Campbell Town District Forum held on 7 November 2017 the following motion was put and carried unanimously:

That Council investigate and officially rename the full park into Blackburn Park.

Officers comment

Officer investigation shows that the entire area has already been renamed Blackburn Park.

Officers recommendation

That Council note the request.

DECISION

Cr Knowles/Cr Lambert

That Council note the request.

Carried unanimously

Cressy Local District Committee

At the meeting of the Cressy Local District Committee held on 27 November 2017 the following motions were put and carried unanimously:

- 1) *That Council give consideration to the installation of solar panels on Council facilities in Cressy, to reduce the electricity costs of these facilities (e.g. Hall and Swimming Pool).*
- 2) *That Council explore the possibility of trialling lit bollards in the Cressy Park.*

Officer's Recommendation:

- 1) *It is recommended this be listed in the 2018/19 Council budget considerations.*
- 2) *It is recommended this be listed in the 2018/19 Council budget considerations.*

DECISION

Cr Goss/Cr Knowles

That Council list for consideration in the 2018/19 Council budget, the following recommendations of the Cressy Local District Committee:

- 1) That Council give consideration to the installation of solar panels on Council facilities in Cressy, to reduce the electricity costs of these facilities (e.g. Hall and Swimming Pool).
- 2) That Council explore the possibility of trialling lit bollards in the Cressy Park.

Carried unanimously

393/17 DATE OF NEXT COUNCIL MEETING
29 JANUARY 2018

Mayor Downie advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 29 January 2018.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



394/17 INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
27/11/2017	Council Workshop Discussion: <ul style="list-style-type: none"> Longford Community Facilities Assessment Campbell Town War Memorial Oval Itinerant Workers factsheet Mobile Food Vendors / Food Trucks Perth to Breadalbane and Perth Link Roads Nomenclature – Naming of New Streets Rate Remission Request
11/12/2017	Council Workshop Discussion: <ul style="list-style-type: none"> Council Meeting Agenda items

2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 21 November 2017 to 11 December 2017 are as follows:

Date	Activity
21 November 2017	Attended Strategic Projects meeting with Brian Mitchell and Janet Lambert, Longford
22 November 2017	Attended Airport presentation, QVMAG Launceston
23 November 2017	Attended History Society Christmas lunch, Evandale
23 November 2017	Attended unveiling of plaque on Tasman Tree, Evandale
27 November 2017	Attended Council Workshop, Longford
28 November 2017	Attended LGAT teleconference RE TasWater
28 November 2017	Attended Southern Committees Christmas function, Campbell Town
29 November 2017	Attended Sheepwash Creek WSUD official opening, Perth
29 November 2017	Attended Teleconference RE TasWater
4 December 2017	Attended meeting RE TasWater, Hobart
5 December 2017	Attended CTDHS presentation, Campbell Town
5 December 2017	Attended Northern Committees Christmas function, Perth
5 December 2017	Attended meeting with TasCOSS, Hobart
6 December 2017	Attended meeting with CEO of ANZ, Longford
7 December 2017	Attended teleconference RE TasWater
7 December 2017	Attended meeting with Minister Rockliff, Powranna
7 December 2017	Attended meeting with Elizabeth Macquarie Irrigation Trust, Campbell Town
7 December 2017	Attended Councillors and Managers Christmas dinner, Perth
8 December 2017	Attended Rotary Christmas Party and playground launch, Longford
11 December 2017	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	

3 PETITION

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993*, S57 – S60, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- (a) a clear and concise statement identifying the subject matter; and
- (b) a heading on each page indicating the subject matter; and
- (c) a brief statement on each page of the subject matter and the action requested; and
- (d) a statement specifying the number of signatories; and
- (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
 - (a) table the petition at the next ordinary meeting of the council; or
 - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with section 57; or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

3 Petitions Received

Nil

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaise with representative bodies.
- Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.

2 CONFERENCES AND SEMINARS

Nil

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2017/2018 year												Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	2016/2017
132	103	70	67	73	65								378
337	29	47	32	30	48								186

6 ANIMAL CONTROL

Prepared by: Martin Maddox, Accountant and Tammi Axton, Animal Control Officer

Item	Income/Issues 2016/2017		Income/Issues for November 2017		Income/Issues 2017/2018	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,673	88,802	93	3,447	3,994	97,792
Dogs Impounded	72	5,423	5	274	33	1,375
Euthanized	3	-	-	-	-	-
Re-claimed	63	-	5	-	30	-
Re-homed/To RSPCA	6	-	-	-	3	-
New Kennel Licences	5	345	2	140	10	700
Renewed Kennel Licences	65	2,772	1	43	66	2,838
Infringement Notices (paid in full)	77	13,203	2	299	43	6,862
Legal Action	1	3,500	-	-	-	-
Livestock Impounded	2	673	-	-	2	95
TOTAL		114,718		4,203		109,662

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Kennel Licences –2 new applications for kennel licences. 4 objections received for one application.

Registration Audit of the Municipality – Campbell Town, Avoca and Ross and rural areas left to do.

To date 504 dogs have been found unregistered. Follow-ups and infringements are being issued.

Attacks – 0 attacks in November.

Microchipping –3 dogs were microchipped in November.

Impounded dog – 8 dogs were impounded in November.

7 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2015/2016		2016/2017		2017/2018	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	31	31	43	49	82	82
October-December			46	52		
January-March	-	-	-	-		
April-June	-	-	16	45		

Immunisations are provided by the Longford Surgery during 2017 and have included Meningococcal.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2014/2015	2015/16	2016/17	2017/18
Notifiable Diseases	2	5	4	1
Inspection of Food Premises	118	154	75	32

Notifiable Disease investigations are carried out by the Department of Health and Human Services, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July 2017. 10 inspections were undertaken in August.

8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	-	-	1	1	-							
Building & Planning	-	-	-	1	3							
Community Services	-	-	-	-	-							
Corporate Services	2	-	1	-	1							
Governance	-	-	-	-	-							
Waste	-	-	-	-	-							
Works (North)	13	5	14	14	13							
Works (South)	3	-	-	-	-							

9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
	Council wages and plant	Assistance to Campbell Town SES	\$19
15-Aug-17	Campbell Town District High School	Chaplaincy	\$1,500
15-Aug-17	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
15-Aug-17	Cressy District High School	Inspiring Positive Futures Program	\$8,000

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Date	Recipient	Purpose	Amount
10-Oct-17	Campbell Town District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Perth Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Evandale Primary School	Donation - School Achievement Awards	\$33
10-Oct-17	Longford Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Cressy District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Avoca Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Perth Fire Brigade	Donation	\$50
10-Oct-17	Longford Fire Brigade	Donation	\$100
17-Oct-17	Helping Hand Associated	Donation	\$1,040
17-Oct-17	Longford Care-a-car	Donation	\$1,040
School Bursary Program			
15-Aug-17	Lucy Carr	Bursary Program 2017	\$500
22-Nov-17	Thomas Hartam-Bayles	Bursary Program 2018 - refund	(\$500)
Sporting/Academic Achievements			
10-Oct-17	Mr Harry Heathcote	Metal Minds Robotics Team - Tech Challenge at Macq Uni	\$55
TOTAL DONATIONS			\$20,150

10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/11/2017	363/17	Conara Park	That Council officers make enquiries with Crown Land Services regarding the vacant land at the corner of Panec Street and Conara Road and present a further report back to Council.	Community & Development Manager		
16/10/2017	309/17	Confirmation of Minutes - Cressy Local District Committee	That a fee offer be sought to develop a streetscape plan for Cressy and be listed for future budget consideration.	Community & Development Manager	Fee offer received. Requested to be listed for 2018/19 budget deliberations.	
20/11/2017	367/17	Lifetime Dog Registrations	That Council does not elect to introduce lifetime dog registrations.	Community & Development Manager	Complete.	
20/11/2017	365/17	Management of the Campbell Town War Memorial Oval Precinct	That Council endorse the attached Implementation Plan to be progressed by Officers.	Community & Development Manager	Officer's to progress. Complete.	
20/11/2017	366/17	Morven Park Grandstand Removal	That Council progress the removal and demolition of the Morven Park grandstand.	Community & Development Manager	In progress.	
26/06/2017	188/17	Accelerated Local Government Capital Program (ALGCP)	That a further report be presented to the July Council meeting detailing costs associated with the installation of solar systems in Council facilities.	General Manager	Matter in progress.	
20/11/2017	359/17	Airservices Australia: Flight Paths Review – Tasmanian Airports	That Council write to the Minister, The Hon. Darren Chester, Minister for Infrastructure and Transport: i) to seek confirmation that the proposed approach and departure flight paths for Evandale are not changing; and ii) to confirm the process and timing for reviews; and iii) to request that community consultation take place prior to the implementation of any changes.	General Manager	Letter sent, awaiting a response.	
20/11/2017	360/17	ANZ Longford Branch Closure	That Council i) make representation to the ANZ Bank seeking the continuation of the ANZ Branch Service at Longford; and	General Manager	Letter sent, meeting arranged with ANZ District Manager for 6/12.	
20/11/2017	360/17	ANZ Longford Branch Closure	That Council ii) invite a Bendigo Bank representative to present to a Council workshop.	General Manager	Invitation to be arranged.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	That Council: 1) accept the Cressy Swimming Pool Master Plan and that further investigation be carried out into the integrity of the pool structure with a report back to Council. 2) consider funding components of the Master Plan in forthcoming Council budgets, and request Council officers to seek to secure external grants to assist with the implementation of the Master Plan.	General Manager	Matter to be actioned.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	3) a survey of the use of the Ross Swimming Pool be undertaken during the 2017/2018 swimming season with a report back to Council.	General Manager	Matter in progress.	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy.	
18/09/2017	278/17	Local Government Reform: Northern Region Shared Services	That Council: A) i) Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG. ii) Support the establishment of governance arrangements to progress the outcomes of the Report. iii) Participate in activities to identify, plan and implement opportunities to undertake shared initiatives at a whole-of-region or sub-regional level. B) at this time, take no further action regarding minute no. 125/15. C) set up a committee of Council (councillors) to progress shared services options for the Northern Midlands.	General Manager	Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project.	
26/06/2017	187/17	Longford Railway Bridge – Illawarra Road	That i) the matter be deferred until the budget is set; and ii) Council write to the Minister of Transport advising of the 150 year anniversary of the bridge in 2021 and enquire whether there are any plans to recognise that milestone. iii) Council contact light rail in both Evandale and Launceston and advise 150 year anniversary of the bridge in 2021 and enquire as to whether they would be interested in being involved in the recognition of the milestone.	General Manager	Correspondence sent. Further report to be presented once advice is received from Minister for Transport. Evandale Light Rail has advised that they would like to participate. Report to be prepared.	
20/11/2017	356/17	Stakeholder Consultation - Local Government Act: Local Government Amendment (Targeted Review) Bill 2017	That Council support the following amendments to the Local Government (General) Regulations 2015: 1) Gifts. 2) Electoral Advertising Limit: An increase from \$5,000 to \$6,500 for a councillor candidate and \$8,000 to \$10,500 for councillor and mayor or deputy mayor candidate, with future increases at CPI. 3) Professional Development: That Council support the preparation of an annual Development Program and the program outcome be reported in the Annual Report.	General Manager	Letter sent.	
16/10/2017	309/17	Confirmation of Minutes - Evandale Advisory Committee	That the Evandale entrance statement design be discussed at the 30 October 2017 Council workshop.	Exec Assistant	Matter referred to future meeting of the Committee.	
20/11/2017	357/17	Council Calendar - Schedule of Council Meeting & Workshop Dates	Ordinary Council Meetings and Workshops for the period January to December 2018 be held in accordance with the following schedule	Exec Assistant	Noted. Complete.	
20/11/2017	357/17	Council Calendar - Schedule of Council Meeting & Workshop Dates	Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December	Exec Assistant	Noted. Complete.	
20/11/2017	357/17	Council Calendar - Schedule of Council Meeting & Workshop Dates	Councillors Christmas function be held on 29 November 2018	Exec Assistant	Noted. Complete.	
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, i) progress the manufacture of Northern Midlands Council honour board, in the same style as that of the Longford Municipality wardens honour roll; and ...	Exec Assistant	In progress.	
16/10/2017	333/17	Greenwaste Recycling Trial	That Council i) accept Option 3 – Do not offer a FOGO collection at this time; ii) continue to monitor opportunities; iii) conduct a community survey (on-line and Country Courier); and iv) investigate resource sharing opportunities.	Engineering Officer	Survey on facebook page.	
18/09/2017	284/17	Perth Main Street – Annual Plantings	That Council progress the planting of appropriate annuals at the entrance to Perth as was done previously.	Works Manager	In progress. Consultant considering options.	
16/10/2017	332/17	Replacement of Tooms Lake Toilet at the Campground	That Council replace the toilet facility at Tooms Lake	Works Manager	On track, installation anticipated prior to Christmas.	
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services	Works Manager	Council pursuing with State Roads.	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			on a contract basis in the future.			
20/11/2017	358/17	Campbell Town Urban Design and Traffic Management Strategy	That Council accept and release the Campbell Town Urban Design and Traffic Management Strategy.	Project Officer	Strategy uploaded to Council website.	
20/11/2017	350/17	Confirmation of Minutes - Economic Development Committee	1) That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands. 2) That Council undertake another traffic count on Evandale Main Road, at an appropriate time so that the data can be compared to prior data recorded.	Project Officer	NBN representative to be invited to Council workshop early 2018. Traffic count to be undertaken in early December 2017.	
19/09/2016	244/16	Confirmation of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendation/s of the Northern Midlands Economic Development Committee: ... 2. That Council prepare an information sheet that provides rural businesses wanting to provide accommodation for itinerant workers with an understanding of the planning requirements/ regulations involved. ...	Project Officer	In progress.	
20/11/2017	355/17	Coronation Park Dog Exercise Area Upgrade Proposal	That Council approve the expenditure of \$5,000 from the Community Special Projects 2017/2018 budget to be combined with the \$3,000 grant from Keep Australia Pet Friendly, for the development of a dog agility play area in Coronation Park dog exercise area.	Project Officer	Quotes for production of agility and exercise equipment being sought.	
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign to be planned.	
15/05/2017	153/17	Longford Village Greens Playground Redevelopment: Stage Three	That Council, with regards to Stage Three of the Longford Village Green playground: i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing.	Project Officer	Funding application to be made to next TCF funding round, and Variety Tasmania at that time.	
20/11/2017	354/17	Northern Midlands Council Economic Development Strategy	That Council: i) accept in principle the draft economic development strategy; ii) approve the proposed way forward with the development and finalisation of the economic development strategy; iii) approve the development of a brief for a project aiming to identify potential TRANSLink developers and to raise awareness of the TRANSLink precinct.	Project Officer	TRANSLink project brief being progressed.	
20/11/2017	368/17	Oceania Cycling Championships – Council Support	That Council support the Oceania Cycling Championships event on 23 March 2018.	Executive & Communications Officer	Event holder notified. Complete.	
20/11/2017	357/17	Council Calendar - Schedule of Council Meeting & Workshop Dates	Council bus tour be conducted on Wednesday 18 April 2018	Corporate Services Manager	Noted.	
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names to be workshopped.	
18/09/2017	294/17	Public Wifi Site – Perth	That Council agree to fund the installation of a public WiFi service in Perth, within the vicinity of the Community Centre or Train Park, subject to the provision of further information to be provided to the 2 October 2017 Council workshop. Information to be provided is to include usage of current free WiFi services available in the various towns.	Corporate Services Manager	Works complete, awaiting telephone line connection.	
20/11/2017	371/17	Round 2 Assistance – Major Festivals, Events & Promotions	That Council allocate Round 2 Special Event Funding	Corporate Services Manager	Letters sent to successful applicants.	
21/08/2017	253/17	Draft Bylaw:	That, in accordance with s.156 of the Local Government	Senior Planner	In progress.	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
		Placement of Shipping Containers	Act 1993, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law No. 1 of 2017 to regulate the placement of shipping containers in the Northern Midlands municipality.			
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Meetings held with TasWater and landowners. Awaiting finalisation of Perth link road alignment.	
20/11/2017	362/17	Removal of Dead or Dangerous Trees	That Council receive a further report on the waiver of fees where the removal of trees/ vegetation for safety reasons requires a permit.	Senior Planner	Report to December meeting.	
20/11/2017	369/17	Truck Parking	That Council hold discussions with the State Government over use of the land at the railway end of Carins Street for truck parking.	Senior Planner	Request to be sent to Crown Land Services.	

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/09/2015	249/15	Tom Roberts: Proposed Interpretation and Grave Upkeep	That Council: i) endorse the proposal for Tom Robert's interpretation at Longford and/or Christ Church Illawarra, and ii) enter into negotiations with Christ Church with regard to the upkeep of Tom Robert's grave.	Community & Development Manager	Contacted descendants.	
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) Cressy; d) Evandale; e) Longford; f) Perth; g) Ross; and list within the draft 2015/2016 budget for consideration	General Manager	Cressy and Ross - complete. Avoca awaiting construction. Other town entrance statements for future budget consideration.	
23/01/2017	09/17	Street Trees Programme	That Council ... ii) undertake a survey and provide report on the existing services and available space to plant trees in accordance with the tree planting strategy (as listed in this report) for the main streets of Northern Midlands townships; and iii) engage a landscape architect or suitably qualified person to develop a Stage 1 Main Street Tree Program for the municipality.	Works Manager	In progress.	
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display. iii) invite Northern Midlands inaugural Mayor, Kenneth von Bibra, to unveil the honour board.	Exec Assistant	To be progressed when plans to construct are initiated.	

Matters that are grey shaded have been finalised and will be deleted from these schedules

11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

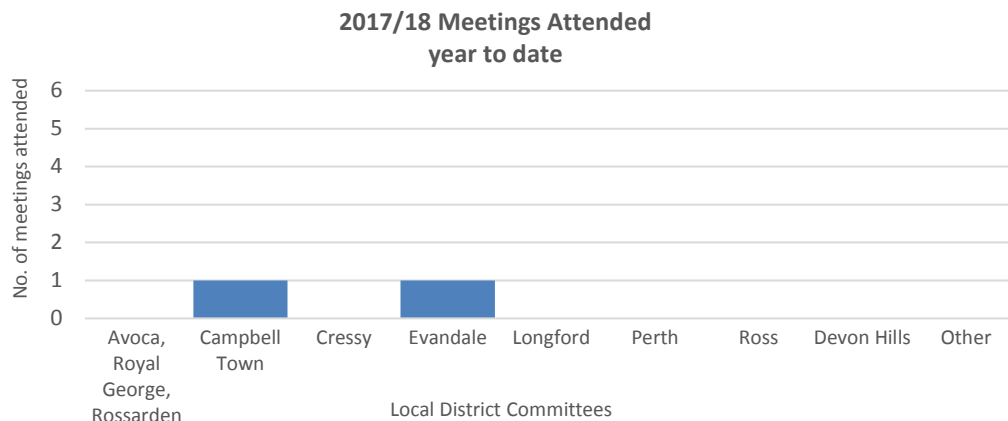
1. GOVERNANCE

a. Governance – Meetings/Conferences

- Council meetings:
 - Ordinary meeting 20 November
- Council Workshops:
 - 27 November
- Executive Management Team:
 - 8 November
 - 22 November
- Staff Meeting
 - 14 November
 - 28 November
- Community meetings:
 - Campbell Town District Forum

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- **Other Meetings:**

- Attended LGAT General Meeting
- Met with consultants re Northern Midlands Council Land Use & Development Strategy
- Met with developer Edward Street Subdivision, Perth
- Met with Launceston City and Meander Valley councils general managers
- Meeting with ratepayer, Perth
- Met with developer/investor, TRANSlint
- Attended TasWater General Meeting and AGM
- Met with Donna Brown, Hydro Tasmania
- Attended TEER Strategy and Partnerships Committee meeting
- Met with Joe Luttrell, Shaw Contracting
- Met with Longford Local District Committee Chair and Deputy re Browns carpark access
- Attended breakfast meeting for Northern General Managers
- Attended Northern Tasmanian Waste Management Group – General Manager's Meeting
- Met on site with consultant re Campbell Town Streetscape
- Attended Sheepwash Creek Working Group Meeting
- Attended Longford Facilities Assessment Study meeting
- Met with Brian Mitchell MP and Janet Lambert re Strategic Projects
- Attended History Society Christmas Lunch at Evandale
- Attended unveiling of Abel Tasman plaque at Evandale
- Met with consultant, Tony Purse re Parklets
- Attended meeting with Tourism Northern Tasmania
- Met with Richard Bingham CEO Integrity Commission
- Met with Peter Mackenzie & Trish Goodfield of PCYC
- Attended official opening of the Water Sensitive Urban Design project at Sheepwash Creek, Perth
- Met with Denman & Associates re Longford Sports Centre
- Attended Linx Employment's welcome to seasonal workers from Vanuatu – Ni Van's
- Attended Southern Local District Committees Christmas dinner

b. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlint stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Recruitment, staff separations/terminations/redundancies
- General human resource matters and management of the same
- Performance management and disciplinary matters as required

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- Employee learning and development
- Development and implementation of Human Resources Policies and Procedures
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Newsletters
- General correspondence.

c. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

2. COMMUNITY & DEVELOPMENT

a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and attendance of Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Conducting review of all dog off leash areas in the Northern Midlands, and progressing upgrade to Coronation Park Destination Dog Park
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit

b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments

c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- NMC Land Use Strategy
- Response to enquiries and development opportunities
- Amendments to interim scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals

d. Compliance

- Ongoing review of all outstanding compliance issues
- Respond and investigate complaints in respect to fire abatement, including inspections, issuing reminders and notices, engaging contractors to complete works, where required. Public awareness campaign for summer season commenced
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Immunisations for 2017 complete and reporting requirements satisfied
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Drone pilot licence training

f. Policy

- Review and update Council's Policy Manual
- Delegations register review
- Public Interest Disclosures Act Procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

g. Media and communications

- Preparation of monthly double page spread Council pages in Northern Midlands Courier
- Preparation of weekly Council advert in Your Region, Examiner
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

h. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Commenced organisation of 2018 Northern Midlands Council Australia Day event
- Commenced organisation of 2018 Festival of Small Halls
- Citizenship ceremonies

i. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities
- Refurbishment of BL 15lb Mark I No. 788 Field Gun, Ross (in progress)
- Progressing the development of a Management Handbook for all Management Committees for distribution

j. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Progressing Council's End Men's Violence Against Women Campaign

k. Tourism

- Heritage Highway Tourism Region Association
 - Marketing activities, itineraries, newsletter and social media campaigns
 - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Northern Midlands Business Association
 - Coordinating Northern Midlands Visitor & Information Centre

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for customer services in Campbell Town.
- Policy reviews and feedback review.

b. Finance

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems, interest and penalty.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection services, and issue Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report. Related Party Disclosure procedure introduced.
- Grants Commission information, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2017/18 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues. Additional Perth School After School Care service reference group. Setup Cressy School After School Care service. Review replacement of BBF funding in 2018/19.
- General accounting, customer service, feedback survey, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- General Office support and attendance of meetings, reports, emails & phone enquiries.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- LG Benchmarking Project.
- Master plan development assistance where required.

c. Risk Management

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

d. Insurance

- Insurance renewals and policy maintenance.
- Risk Register review and audits.

e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- New and old Council Websites, and Town / Local District Committee website maintenance and upgrades.
- Infonet system maintenance.
- ApproveTas maintenance and training/setup of new Open Office Town Planning replacement implementation.
- Cemetery database maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software implementation.
- Audio system improvements in community facilities
- Sundry IT reports and analysis.

4. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- Stage 3 of Holliejett subdivision (15 lots) off Edward Street, Perth at practical completion.
- 4 Lot Unathi subdivision at practical completion.
- 7 lot Dixon subdivision, Pultney Street, Longford at practical completion
- Stage one and two of 21 lot Shervan subdivision in Seccombe Street subdivision at practical completion
- 3 Lot Shervan subdivision in Mulgrave Street at Practical completion

d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites – ongoing.

e. Tenders and Contracts

- Woolmers tender awarded to VEC civil
- Tender for Campbell Town Main Street Urban Design and Traffic Management in progress

f. Flood levee

- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



staff.

g. Engineering

- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
- Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.

h. Capital works

- Works commenced on road reconstruction – Macquarie Road ch. 32.94 to 34.215.

12 RESOURCE SHARING SUMMARY – 01 JULY 2017 to 30 JUNE 2018

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource sharing summary for the period 1 July 2017 to 30 June 2018 was circulated in the Attachments.

13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Nov 2017	Total 2017/18	Nov 2016
Magnolia trees vandalised at bowls club	Longford	2,000		
Soft fall vandalised at new playground	Longford Village Green	*100		
TOTAL COST VANDALISM		\$ 2,100	\$ 24,900	\$ 800

*Council officer time only

14 YOUTH PROGRAM UPDATE: NOVEMBER 2017

Prepared by: Amanda Bond, Community & Development Manager

Council contracts Longford and Launceston PCYCs to provide youth programs in Evandale, Perth and Longford.

Attendance figures for Perth and Evandale for the month of November are:

Perth – 2nd = 8, 9th = 10, 16th = 10, 23rd = 8 and 30th = 9 - TOTAL = 45 (5 sessions)

Evandale – 3rd (Not Held – Student Free Day), 10th = 14, 17th = 25+ and 24th = 20+ - TOTAL = 59 (3 sessions)

Perth – The weekly average figures have again remained constant throughout the month, and outdoor sessions have been well supported. The behavioural issues have been minimal and dealt with appropriately when they have arisen. The ability to use the school oval and surrounding facilities has been a welcome alternative to the confines of the indoor hall space, and the consistently good weather has assisted in that regard.

Evandale – The first session was not held due to the student free day, but good attendances followed for the remaining 3 sessions that were held. With the somewhat warmer weather, the low key approach to the activities here continues to be well received.

Council also contracts National Joblink (NJL) to provide youth mentoring programs at Cressy and Campbell Town District High Schools, during school terms (five hours per fortnight per school). The programs provided to each school are tailored to the needs of the school.

The following activities have been completed at Campbell Town District High School during Term 4:

- Mentoring Year 10 students;
- Assistance with Year 11 and 12 students to complete their folios to submit for end of year assessments.
- Assisting students to obtain their L1 licence.

The following activities have been completed at the Cressy District High School during Term 4:

- Developed a strategy with Grade 10 students for sitting of L1 tests, resulting in three students per week sitting the test, and practice tests being arranged for students who aren't eligible to apply for their L1s yet.
- Group work with Grade 7 students, allowing time to focus on students individual needs.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

STRATEGIC PLANS SPREADSHEET CURRENT AS OF 29 NOVEMBER 2017

Strategic Plans By Location & Consultant	Start Date (contract signed)	Completion Date (report accepted by Council)	Current Status
Blessington			
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15	Nov-15	<ul style="list-style-type: none"> a) Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. b) Potential private investor showing interest in late 2016
Campbell Town			
War Memorial Oval Precinct			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	Council requested assessment of the viability of the Multi-Function Centre
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	<ul style="list-style-type: none"> • Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Function Centre' discussed at Feb 2016 Council Workshop • National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre • Election commitment by Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Advised 9 Jan 2017 that Federal Minister has signed the release of the funds. Funding agreement signed. • Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop. On agenda for Feb 2017 Council Meeting. • Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding • Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful • Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting • Dec 2016: Request to Philp Lighton Architects for a layout plan & concept sketches for improvements around the cenotaph & a display area in entrance to the Multi-Function Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade • Feb 2017 Council resolved to proceed with the regional size facility. Draft plans received March 2017 and has been signed off by GM • Development Application P17-126 received on 8 May 2017. • September 2017: Funding application submitted to TCF for \$55,000 towards the development of a tennis court and a multi-purpose court at the Oval precinct. Notified 28 November that application was successful. Grant deed awaited. • AFL Business Case for oval improvements prepared: seeking \$150,000 from AFL. Outcome awaited. • November 2017: Funding application submitted to Sport & Recreation Tas for \$80,000 to assist with the courts development. Outcome anticipated late Jan 2018. • Tenders for the multi-function centre closed 12 October: discussed at 30 October 2017 Workshop
CBD Urban Design and Traffic Management Strategy (GHD)	May-16	Nov-17	<ul style="list-style-type: none"> • GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017 • Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy • Strategy adopted for consultation purposes at May 2017 meeting. Public consultation session held 13 September 2017 • Final report accepted at November 2017 Council Meeting. • Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy. • Design to construction contract awarded to Lange Design and Rare Innovation October 2017.
Cressy			
Swimming Pool Master Plan (Loop Architecture)	Dec 15	Oct 17	<ul style="list-style-type: none"> • Draft Master Plan received May 2016: structural assessment approved Aug 2016 • Final plan received June 2017 • Final report accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Recreational Ground Master Plan (Lange Design)	Feb-17	Oct 17	<ul style="list-style-type: none"> Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. Draft concept plan and cost estimates received August 2017. Master plan accepted at October 2017 Council Meeting.
Evandale			
Honeysuckle Banks			
a) Master Plan (Jeff McClintock)	Oct-15	-	<ul style="list-style-type: none"> Draft master plan released for community consultation Jan 16: discussed at council workshop & need for the plan to be reviewed in light of frequent flooding of the reserve.
b) Review of Master Plan (Lange Design)	Oct-16	May-17	<ul style="list-style-type: none"> Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017. At May 2017 Council meeting, Council <ul style="list-style-type: none"> i) accepted in principle the Honeysuckle Banks Plan; ii) consider funding the minor works components of the plan in future Council budgets, and iii) request Council Officers to seek to secure external grants to assist with the implementation of the full plan.
Morven Park Master Plan (Lange Design)	Nov-16	Oct-17	<ul style="list-style-type: none"> Work underway 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade March 2017 assisted with application for solar panels on clubrooms Draft concept plan and cost estimates presented at October 17 Council workshop. Master plan accepted at October 2017 Council Meeting
Longford			
Community Sports Centre Master Plan	Feb-15	Jun-15	<ul style="list-style-type: none"> June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package Awaiting Development Approval.
Visitor Appeal Study (Bill Fox and Associates)	Jan-15	Jun-15	<ul style="list-style-type: none"> Recommendations implemented include the establishment of a local business & tourism group, development of a destination playground, upgrading of lighting & displays at Visitor Information Centre at JJs, and development of a Place Activation Plan
Place Activation Plan (Village Well) (Accompanying Traffic Issues report by MRCagney)	Sep-15	Jan-16	<ul style="list-style-type: none"> Recommendations implemented include establishment of an Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, Longford tourist tear-off map and street beautification
CBD Urban Design Strategy (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> Site Investigation Report completed October 2016. Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy being prepared. Parklet design & plans approved June 2017. Draft Urban Design Strategy adopted May, for further consultation. Draft urban design guidelines developed. Community consultation session held 6 September 2017 Strategy and Guidelines manual accepted at the October 2017 Council Meeting. GM authorised to contact State Growth to discuss improvements to the Illawarra Road roundabout
Recreation Ground Master Plan (Lange Design)	Dec-15	Nov-16	<ul style="list-style-type: none"> External funding sources being pursued. 17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package. Tenders close 15 March 2017 Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade Draft Master Plan submitted Nov 2016; discussed at Council's 6 Feb 2017 Workshop. Draft Master Plan submitted to August 2017 Council meeting. Council resolved at June 2017 Council meeting to make application under the SGALGCP for upfront loan funding of an additional \$550,000 to complete Stage 1 of the Recreation Ground redevelopment. Application submitted November 2017 to Sport and Recreation Tas for \$80,000 towards the redevelopment. Outcome anticipated late January 2018. Development Application – public consultation period closed 31 October 2017.
Village Green			<ul style="list-style-type: none"> Jan 2017: costings & plans developed for Village Green Upgrade including new BBQ shelter, picnic furniture & stage 2 of play space. March 2017 Council submitted an application to the state govt Community Infrastructure Fund for 50% of the cost of the Village Green Upgrade. Application not successful

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Woolmers Bridge (VEC Civil)			<ul style="list-style-type: none"> At May 2017 Council meeting, Council resolved, with regards to Stage Three of the Longford Village Green playground: <ul style="list-style-type: none"> i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing. Report to October 2017 Council Meeting advising the Liberty Swing is the only model that meets Australian Standards for use in a public playground. Stage 2 new play units installation completed 27 November 2017. Launch planned for 8 December 2017. Stage 3: information item to November 2017 Council meeting on funding opportunities for stage 3 through Variety Tas and the Foundation for Rural and Regional Renewal. Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents
			<ul style="list-style-type: none"> Application submitted for the Bridge Renewal Program for \$1,415,000. Advised October 2017 application was successful. 12 tonne load limit placed on structure on 6 June. Funding agreement with Bridge Renewal Program finalised October 2017. Design and construct tenders closed 8 November 2017. Council accepted the tender of VEC Civil at the November 2017 Council Meeting. Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017 and presentation made to November 2017 Council Workshop.
Perth			
Recreation Ground Master Plan (Lange Design)	Jul-15	Oct-16	<ul style="list-style-type: none"> External funding sources being pursued
Community Centre Development Plan, (Loop Architecture) addressing collective & shared functions with adjacent Primary School & Recreation Ground	Oct-15		<ul style="list-style-type: none"> 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade Briefing notes from key stakeholder sessions received 25 Feb 2016 Draft concept plans submitted to Council Draft concepts to be directed to future workshop.
Town Structure Plan (GHD)			<ul style="list-style-type: none"> Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted. Perth Structure Plan adopted by Council on 10 April 2017. Session for Perth business owners/managers held 15 August 2017. Final report to November 2017 Council meeting.
Sheepwash Creek Open Space Plan (Lange Design, GHD Woodhead)			<ul style="list-style-type: none"> Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan Dec 2016: West Perth Flood Mitigation Working Group established Draft concept plans received from GHD Woodhead Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision. On-site works commenced. WSUD interpretation signage being developed by Lange Design.
Ross			
Swimming Pool Master Plan (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> Draft Master Plan received May 2016: structural assessment approved August 2016 Final plan received June 2017 Final report to be presented to workshop September 2017 Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season.
Village Green Master Plan (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> Council accepted Master Plan in principle at 12 December 2016 Council Meeting. 13 Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG 17 Jan 2017: Council advised State Govt has approved \$300,000 for the implementation of the Master Plan through the Northern Economic Stimulus package Feb 2017: Application lodged with the Building Better Regions Fund for \$237,660 to enable the master plan to be implemented in its entirety. Application unsuccessful. Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
---	---------------	--------------------	----------------

- Concept design presented to Council workshop on 8 May.
- Planning application advertised: closed 28 November 2017.

Western Junction

Launceston Gateway Precinct Master Plan Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> • Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting
Translink Stormwater Upgrade Project			<ul style="list-style-type: none"> • Applications lodged with National Stronger Regions Fund 2015 & 2016: unsuccessful • Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780). Application unsuccessful. • Application being prepared for Round Two Building Better Regions Fund: applications close 19 December 2017.

16 NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING

Prepared by: *Fiona Dewar, Tourism Officer*

Councillors have requested a list of current and upcoming events in the Northern Midlands be listed in the Council Agenda on a monthly basis.

The following list of current and upcoming events has been compiled from information obtained from a variety of sources, including: contact with event organisers; social media, publications; word of mouth and general knowledge.

The directory is updated on a weekly basis.

A more comprehensive directory of events for the Heritage Highway region is issued each Thursday and is distributed to the five visitor centres in the Northern Midlands; the Tourism Visitor Information Network's 'Yellow i' centres around the state; the Heritage Highway Tourism Region Association board members and social media writer; Tourism Northern Tasmania; Destination Southern Tasmania; a number of event organisers; the Northern Midlands Courier; and individuals as requested. Each month the directory is distributed to several hundred tourism operators in the Heritage Highway region for sharing with their visitors.

This event directory has a large reach. To add an event to this directory, event organisers can contact Council's Tourism Officer Fiona.Dewar@nmc.tas.gov.au, or 6397 7303.

What's On in the Northern Midlands & nearby region 2017

Date	Village/Town	Event	About the event	NMC Grant funding/in-kind support
December 2017				
Until 1 Mar 2018	Perth 16087 Midland Hwy	Exhibition: Triple A Acquisitive Art Award	The Launceston Arts Society's Triple A Art exhibition is running at the Eskleigh Art Gallery. Also on display is a show of art works created by the Eskleigh residents.	
1 Dec 2017	Pontville 333 Brighton Rd	The Golden Age of Jazz	Tom Vincent launches his Australian Tour. Tom and the Trio bring their inimitable style to the greats - Gershwin, Cole Porter, Duke Ellington, Jerome Kern and more. \$75 includes pre-concert glass of champagne with hors d'oeuvres and interval dessert with coffee or tea. Doors open 7.30, concert begins at 8pm.	
1 - 3 Dec 2017	Longford 2 William St	Art Competition & Exhibition: Small Wonders	The Christ Church Parish Hall will hold the Small Wonders Exhibition, a competition open to all artists, with a first prize of \$1,000 for Best In Show, and a People's Choice Award prize of \$200. Thursday 30th - Gala Opening 1 - 4pm with High Tea, tickets \$25, available from Longford Antiques or 6391 2195. Friday and Saturday the exhibition is open 10am - 4pm, entry by gold coin donation. All paintings will be for sale.	
2 Dec 2017	Longford Mill Dam	Boating & Fishing Fun Day	Longford Fishing Club and Marine & Safety Tasmania put on a day of fun and information for those who love boating and fishing. Life jacket demos, CPR instruction, fire fishing exhibition, BBQ, out of date flare drop off, life jacket safety checks. 11am - 1pm at the Mill Dam, Longford	
2 Dec 2017	Evandale	Evandale Village Christmas Fair	Christmas Fair and Pageant from 10am - 3pm at the Evandale Uniting Church. Children's pageant performance, a visit from Father Christmas, Christmas orientated stalls, an artisan and craft market, food stalls.	
2 Dec 2017	Perth 16087 Midland Hwy	Eskleigh Open Day	Come and join in from 10am. Live music by St Joes BIG Band, classic Car and Caravan exhibits, jumping castle, face painting, Alpacas, Reptile Rescue, Eat Street food vans. Picnic in the grounds, explore the Art Gallery. Entry by gold coin donation.	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Date	Village/Town	Event	About the event	NMC Grant funding/in-kind support
3 Dec 2017	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
3 Dec 2017	Longford 658 Woolmers Lane	Woolmers Makers Market	10am - 3pm. Over 50 stalls, with handmade crafts, jewellery, wine, plants, local artists and various stallholders from the Tasmania regions. Entertainment on the day, enjoy a lunch on the beautiful grounds or BBQ with the family. Gold coin donation entry.	
3 Dec 2017 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
10-Dec-17	Poatina	Poatina Mountain Race	The annual Poatina Mountain Race tarmac rally is an exciting tarmac rally. Fun and exciting action for all.	
9 Dec 2017	Longford 658 Woolmers Lane	Longford Fun Run/Walk	Annual Liz Ellis Memorial Longford Trail Fun Run/Walk. Fun event for adults, kids and dogs. 2km Walk. 4km Run. 8km run. Entry Adults \$, kids \$5. After the run, enjoy a picnic with refreshments from the Merino Café. Organised by Health Revival Longford, held at Woolmers Estate.	
9 Dec 2017	Avoca	Market	Country market, bric-a-brac, craft, in the Hall	
9 Dec 2017 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
10 Dec 2017 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
10 Dec 2017	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
17 Dec 2017 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
17 Dec 2017	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
18 Dec 2017 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
23 Dec 2017 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
24 Dec 2017 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
24 Dec 2017	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
30 Dec 2017 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
31 Dec 2017 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
31 Dec 2017 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
31 Dec 2017	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
January 2018				
1 Jan 2018 Every year	Longford	Longford New Year's Day Picnic Races Jim Osborne Longford Cup	A New Year's Day tradition, the Jim Osborne Longford Cup at the historic Longford Racecourse is a fun day for the whole family. As well as enjoying the country races, families enjoy live music and Fashions in the Field.	y
7 Jan 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
6 Jan 2018	Longford Wellington St	Festival of Small Halls	The best Folk and Contemporary music hits the road. A series of tours that takes the country's largest festivals, and sends them on the road to tiny halls in communities all over Australia. Coming to Longford's Town Hall is Australian artist Claire Anne Taylor.	
7 Jan 2018	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
14 Jan 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Date	Village/Town	Event	About the event	NMC Grant funding/in-kind support
13 Jan 2018	Carrick Quercus Park, Oaks Road	Carrick Bull Ride & rodeo Spectacular	6pm start. Rodeo action, food, bar.	
13 Jan 2018 2nd Sat each month	Liffey	Liffey Valley Market	Browse stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more.	
14 Jan 2018	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
13 Jan 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
13 Jan 2018 2nd Sat each month	Avoca Memorial Hall	Market	Country market, bric-a-brac, craft	
21 Jan 2018 3rd Sunday each month	Ross Town Hall, Church St	Ross Village Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
12 - 22 Jan 2018	Launceston & Hobart 651-655 Main Rd Berriedale	Mona Foma - MOFO	MONA FOMA (Museum of Old and New Art Festival of Music and Art is packed with music and art, with performances inside and out. Check website for events and venues.	
21 Jan 2018	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
28 Jan 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
26 Jan 2017		Official Australia Day Celebrations		
26 Jan 2018	Symmons Plains Midland Hwy	Powercruise #70	Cruise Race Drift & Skid for 2 massive days. Load up your mates and have some fun in your car without the worry of the boys in blue. Must be 18+ to participate, have drivers licence and a cool or modified car. Check facebook event page for full details.	
28 Jan 2018	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
27 Jan 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
27 Jan 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
28 Jan 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
February 2018				
3 Feb 2018	Launceston City Park	Festivale	Celebrating food and wine al fresco at one of Tasmania's premier summer events. More than 70 stalls, taste and savour highly renowned Tasmanian gourmet food, wine, beer and cider. Family entertainment, dance, music, street theatre.	
4 Feb 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
4 Feb 2018	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
10 Feb 2018 2nd Sat each month	Avoca Memorial Hall	Market	Country market, bric-a-brac, craft	
11 Feb 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
11 Feb 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
10 Feb 2018	Ross Ross Recreational Grounds	Ross Rodeo	Celebrating Rodeo while supporting charitable causes.	y
10 Feb 2018 2nd Sat each month	Liffey	Liffey Valley Market	Browse stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more.	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Date	Village/Town	Event	About the event	NMC Grant funding/in-kind support
11 Feb 2018	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
11 Feb 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
17 Feb 2018	Evandale	Century Ride	The century is a penny Farthing tradition, dating from the 1880s. 100 miles (162km) in one day. A century takes penny farthing riders most of the day to complete. Riders may also opt for a 100km ride (metric century)	
17 Feb 2018	Longford Wellington Street	Christ Church Annual Fete & Flower Display	8am - 1pm. Attractions include: Fire Truck. Motor Bike Display. Peppa Pig from 10-11am. Trash & Treasure. Cake and Plant Stall. Books. BBQ. Morning Tea. Car Boot Sale. Kids bike decorating activity. Floral Display and much more.	
18 Feb 2018	Evandale 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
18 Feb 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
18 Feb 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
24 Feb 2018	Evandale	Evandale Village Fair & National Penny Farthing Championships	The most competitive Penny Farthing races in the world! Plus a country village fair, entertainment, puppets, music, dancers, historic cars and steam engines, pony rides, kids activities, variety of stalls.	y
24 Feb 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
24 Feb 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
25 Feb 2018	Evandale	Clarendon Road Race	On Penny Farthing bicycles, the Road Race is held over 30km. Starting from Evandale the race heads north to Perth before going back through Evandale to the finish at historic Clarendon Homestead. The fastest riders take just over an hour, with many opting for the more leisurely social ride from Evandale directly to Clarendon.	
25 Feb 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
25 Feb 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	

17 STRATEGIC PROJECTS OUTCOMES AND DELIVERY 2017-2027

Prepared by: Departmental Managers

Progress Report:

Not Started (obstacles)
 On Hold
 On Track
 Completed

Underway	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
GOVERNANCE					
Local Government Reform	✓	Review	Review	✓	Resource Sharing Study launch held 4 August. November 2017 – Expression of Interest sought for the role of Project Manager, Shared Services Implementation Project.
Elected Members Development and Annual Plans		✓	Review	✓	Policy and Annual Plan to be prepared.
People and Culture Plan	✓	✓	Update	✓	Framework utilised for recruitment is best practice. Employment relations are professional, fair and consistent, when performance management discussions need to take place. Policy and Procedure development, review and implementation continuing. NMC indoor staff non-compulsory uniform, with logo will go live from 1 Nov 2017. Currently developing a formalised Induction Program for all new employees and volunteers to participate in when they commence. Staff progressing through the IT and business courses, specific to their role, as per the Skills Funding Approval.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



	Underway	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
Best Business Practice, Governance and Compliance	✓	Update	Update	✓		Legislative Audit, Delegations Review and Policy Manual update ongoing.
Media and Marketing		Update	Update	✓		Communications officer engaged. Communications Strategy and Framework to be developed. Expanding Council's communications through social media and other publications. Marketing Plan to be prepared in early 2018.
CORPORATE SERVICES						
Asset Management Plan Annual Review	✓	✓	Review	2017 - 2027		Building Asset Management Plan updated for building componentisation, adopted by Council at May 2017 meeting.
Annual Budget and Quarterly Review	✓	✓	Review	2017 - 2027		Draft Long Term Financial Plan updated for Accelerated Stimulus loan funding, and mid-year budget review adopted by Council at May 2017 meeting.
Information Technology Upgrade Program	✓	✓	Review	2017 - 2027		Website launched Dec 2017, server upgrades in progress, and investigating hosting ECM in cloud.
Emergency Management	✓	✓	Review	2017 - 2027		Next municipal emergency meeting scheduled in early 2018, updated Emergency Recovery Plan adopted May 2017 by Council, revision of Emergency Management Plan in progress.
Workplace Health and Safety Action Plan Annual Review	✓	✓	Review	2017 - 2027		Revised WHS action annual plan under development with officer.
Customer Service Standards	✓	Review	Review	Review		LGAT state-wide community satisfaction survey scheduled December 2017. Attended the National Local Government Customer Service Network Conference in October 2017.
COMMUNITY & DEVELOPMENT						
Land Use and Development Strategy		✓	Review	2017 - 2018		JMG Engineers & Planners appointed 18 September 2017. In progress
Tasmanian Planning Scheme Integration	✓	✓	Review	2017 - 2020		Attended workshop at Meander Valley Council re development of Local Provision Schedule.
Strategic Projects Team						
Economic Development Master Plan - Prepare, Prioritise, Implement	✓	✓	Review	✓		In progress
Strategic Infrastructure Projects						
Launceston Gateway Precinct Master Planning	✓			2017 - 2020		Listed as a component of the Municipal Wide Land Use Strategy
Northern Midlands Rural Processing Centre	✓	✓	✓	2017 - 2020		Combined with Launceston Gateway Precinct component of the Municipal Wide Land Use Strategy.
Perth Town Structure Plan	✓			2017 - 2018		Council has endorsed the plan and draft amendments to planning scheme to be prepared. Included in NMC Priority Projects 2017 document.
Perth Community & Recreation Centre & Primary School Integrated Master Plan	✓			2017 - 2018		Awaiting report for presentation to Council. Included in NMC Priority Projects 2017 document.
Sense of Place Planning - all villages and towns	✓	✓	✓	✓		Master planning for townships underway.
Longford CBD Urban Design Strategy	✓	✓				Included in NMC Priority Projects 2017 document.
Longford Place Activation Plan	✓	✓				Complete.
Campbell Town CBD Urban Design and Traffic Management Strategy	✓	✓	✓	✓		Awaiting detailed design.
Ross Town Centre Park Development Master Plan	✓			2017 - 2020		Development Application submitted, to be presented to Council meeting in January 2018.
Ross Swimming Pool Master Plan	✓			2017 - 2020		Included in NMC Priority Projects 2017 document.
Cressy Recreation Ground Master Plan		✓		2017 - 2020		Plan adopted in principal, available on website. Public comment to be invited.
Cressy Swimming Pool Master Plan		✓		2017 - 2020		Included in NMC Priority Projects 2017 document.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



	Underway	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
Evandale Morven Park Master Plan		✓		2017 - 2020		Plan adopted in principal, available on website. Public comment to be invited.
Feasibility Study: Investment in Ben Lomond Ski Field Northern Tasmania	✓	✓		✓		Study being driven by external stakeholders, Council support provided when requested. Included in NMC Priority Projects 2017 document.
Economic Development						
Economic Development Master Plan Strategy Delivery		✓	✓	✓		To be implemented once developed
Economic Development (incl. Tourism) Strategy Delivery		✓	✓	✓		To be implemented once developed
Tourism Strategy Implementation		✓	✓	✓		To be implemented once developed
Community Development						
Youth and Ageing Strategy		✓	Review	✓		Not yet commenced.
Discrimination Strategy		✓	Review	✓		Not yet commenced.
Family Violence Strategy		✓	Review	✓		Not yet commenced. Council continues End Men's Violence Against Women campaign
Supporting Health and Education Programs	✓	✓	Review	✓		Participating in the Northern Health Providers Networks meetings. Review in progress of implementation of Further Education Bursary program.
Supporting Employment Programs	✓	✓	Review	✓		Participation in the Northern Midlands Business Partnership Group meeting coordinated by Beacon Foundation. Participate in LGAT special interest groups on a quarterly basis. Support Work for the Dole program. Participate in work experience and University placements.
Supporting Sport and Recreation Programs	✓	✓	Review	✓		Participation in quarterly northern Sport & Recreation meetings. Planning and implementation of upgrade to Council owned sporting facilities underway. Support provided to participants in sporting activities on a state and national level.
Social Recovery Plan	✓			✓		Review complete
Disability Action Plan	✓			✓		Review complete
Cohesive Communities and Communities at Risk		✓	Review	✓		Not yet commenced.
Regulatory						
Legislative Audit	✓			✓		Review of legislation complete.
Delegations Reviews	✓			✓		Ongoing review progressing
Council Policy Manual Review	✓			✓		Policies due for review, relevant managers and officers notified, schedule for review in place
WORKS & INFRASTRUCTURE						
TRANSlinc Precinct Renewal - Stormwater	✓	✓		2017 - 2020		Process of land acquisition underway. Seeking grant assistance to fund planned works. Included in NMC Priority Projects 2017 document.
Campbell Town War Memorial Oval	✓			2017 - 2020		Tenders sought. Report to future Council meeting.
Longford NM Sport and Fitness Centre		✓	✓	2017 - 2020		Draft design plans awaiting approval. Stimulus funding obtained to complete works.
Evandale Honeysuckle Banks				2017 - 2020		Masterplan complete. Only minor works to be undertaken. Included in NMC Priority Projects 2017 document.
Nile Road Upgrade		✓	✓			Included in Roads 5-year Capital Works program. Included in NMC Priority Projects 2017 document.
Stormwater Management Plans	✓	✓	Review	2017 - 2027		Initial data collection survey complete. Model build for all Towns in progress.
Waste Management 2017 - 2020		✓	Review	2017 - 2027		Member of the Northern Waste Management Committee. WTS disposal and supervision contracts tendered for long term provision of services.
NRM Program Collaboration	✓	✓	Review	✓		
Longford Recreation Ground Master Plan	✓	✓				Masterplan tabled at August 2017 Council meeting. Funding components of the Master Plan to be considered in forthcoming Council budgets, Council Officers to seek to secure external grant funding to assist with implementation. Included in NMC Priority Projects 2017 document.
Sheepwash Creek	✓	✓				Works almost complete, awaiting delivery of final plant order.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



18 FESTIVAL OF SMALL HALLS

Prepared by: Lucie Copas, Executive & Communications Officer

The Festival of Small Halls is once again coming to Longford in the new year. The event will take place on Saturday, 6th of January 2018 from 6:30pm at the Longford Town Hall. The event will feature Canadian act The Small Glories and Tasmanian artist, Claire Anne Taylor. The Festival of Small Halls is presented by Woodfordia Inc. and runs in conjunction with the very popular Cygnet Folk Festival and the Illawarra Folk Festival.

Tickets are now available from the Council office or online at www.festivalofsmallhalls.com. Tickets are \$25 for full admission or \$15 for concession (Pensioners and under 16 years old). Food and refreshments will be available at extra cost.

This event sold out last year and was well received by the Longford and Folk communities.

19 AUSTRALIA DAY 2018

Prepared by: Lucie Copas, Executive & Communications Officer

Council's Australia Day event for 2018 will be held in Campbell Town at Valentine Park on 26 January 2018. The event will commence from 9am and will conclude at 12pm. The theme for 2018's event is 'Community Engagement' and Council will be encouraging community groups and clubs within the municipality to come along and participate in activities and information stalls.

The Campbell Town Local District Committee will be assisting with the organising and running of events on the day.

20 MANAGEMENT COMMITTEE UPDATE

Prepared by: Amanda Bond, Community & Development Manager

Council officers have been working on the development of a handbook to be placed at all Council owned facilities run by volunteers. The handbook contains full detail regarding the facility, work health and safety procedures, volunteer requirements, emergency procedures and requirements for public events.

Officers have also been working on updating the agreements between Council and its Management Committees to include a schedule which clearly sets out the responsibilities of the committees and Council with regard to repairs and maintenance. The Committees were contacted for input throughout this process.

Work has also been conducted into ensuring all Council volunteers are appropriately trained and inducted. In the new year, periodic induction sessions will be held and Council volunteers will be required to attend one session.

All changes and documentation will be communicated with the Volunteer Committees in the New Year.

DECISION

Cr Goss/Cr Lambert

That the Information items be received.

Carried unanimously

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



395/17 HISTORIC CATHOLIC CEMETERY EVANDALE

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

Councillor Michael Polley has been approached for assistance by a volunteer group that maintains the Historic Catholic Cemetery at Evandale.

Support is sought to improve the stormwater management through the area and to the cemetery infrastructure, as well as possible improvements to the accessibility of the Cemetery by the general public.

2 INTRODUCTION/BACKGROUND

A request has been made of Council to assist with the disposal of stormwater from the cemetery site.

The Works Manager has inspected the site and provided an estimate of cost to mitigate the stormwater problem.

Upon inspection of the site, the possibility of opening the site up to the community and visitors was discussed. A restoration plan was sought through Council's Heritage Consultants, David Denman and Associates.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - Money Matters
Core Strategies:
 - ♦ Improve community assets responsibly and sustainably
- Progress –
 - Economic Development – Supporting Growth & Changes
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Developments enhance existing cultural amenity
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

An application could be made to the Tasmanian Community Fund for a grant to assist with the cost of the restoration works.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



5 STATUTORY REQUIREMENTS

N/a.

6 FINANCIAL IMPLICATIONS

The estimated cost of the stormwater management improvements is \$4,250.

The restoration works may include:

- Perimeter fencing
 - Removal of the timber paling fence to public walkway and Berresford Park boundaries; replaced with steel fence.
 - Repair timber paling and wire fences, as required.
- New entrance gates – removal of the timber paling fence and replacement with possible new entrance gates and steel palisade fence.
- Grave head stones – reinstate and stabilise displaced and damaged head stones.
- Graves
 - Install concrete mowing edges around all graves.
 - Repair and reinstate decorative steel fencing around grave sites, where prudent and feasible.
- Repair all grass areas and resow as necessary.
- Install signage, including an interpretation panel for local and tourist information.

These improvements are not costed at this time.

7 RISK ISSUES

The possible risks include:

- The flow of stormwater continues to damage the site.
- Headstones and graves continue to fall into disrepair without ongoing maintenance.
- Without the replacement of the timber paling fence, the site remains hidden from the community and tourists.

8 CONSULTATION WITH STATE GOVERNMENT

N/a.

9 COMMUNITY CONSULTATION

The local volunteer group has expressed concerns about the stormwater management issues and the need for ongoing management.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either agree or not agree to support the stormwater mitigation improvements and source funds to support all works, inclusive of the suggested restoration plan.

11 OFFICER'S COMMENTS/CONCLUSION

The mitigation of the stormwater management issue will protect this important community asset and along with implementation of the restoration strategy will provide another site of heritage significance in Evandale.

It is recommended that Council support the volunteer group with sourcing funding to progress the restoration works.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



12 ATTACHMENTS

- 12.1 Location Plan.
- 12.2 Existing Conditions Cemetery Plan.
- 12.3 Restoration Plan – Historic Catholic Cemetery Evandale.

RECOMMENDATION 1

That this matter be discussed.

RECOMMENDATION 2

That Council support the sourcing of funding to assist with the restoration of the historic Catholic Cemetery at Evandale and associated stormwater infrastructure improvements.

DECISION

Cr Polley/Cr Knowles

That Council

- i) support the sourcing of funding to assist with the restoration of the historic Catholic Cemetery at Evandale; and
- ii) utilise funds allocated for stormwater in the 2017/18 budget to undertake the necessary stormwater works at the Catholic Cemetery in Evandale.

Carried unanimously

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



396/17 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Amanda Bond, Community & Development Manager

1 PURPOSE OF REPORT

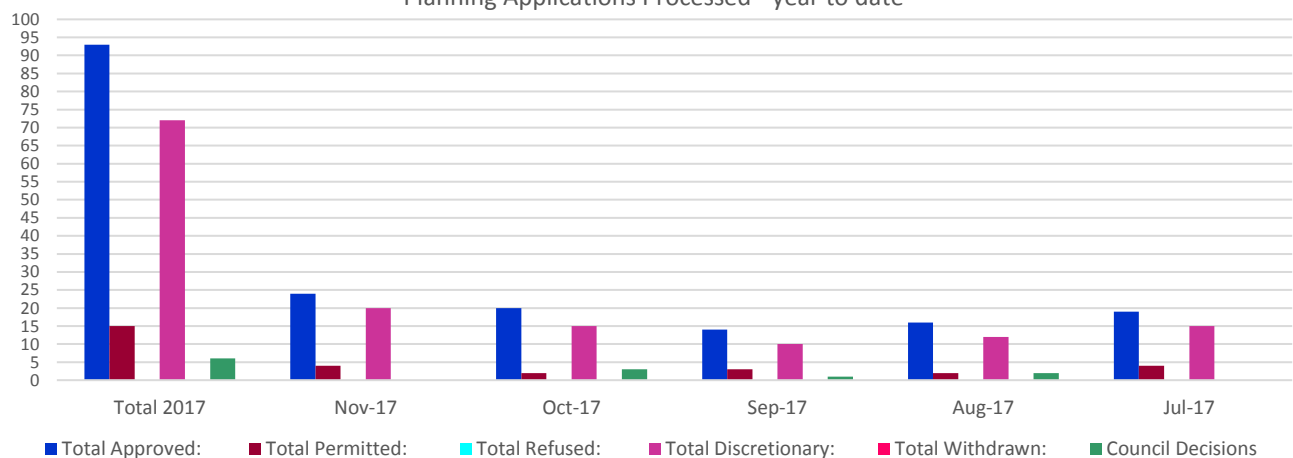
The purpose of this report is to present the Development Services activities as at the month end.

2 DEVELOPMENT SERVICES REPORTING

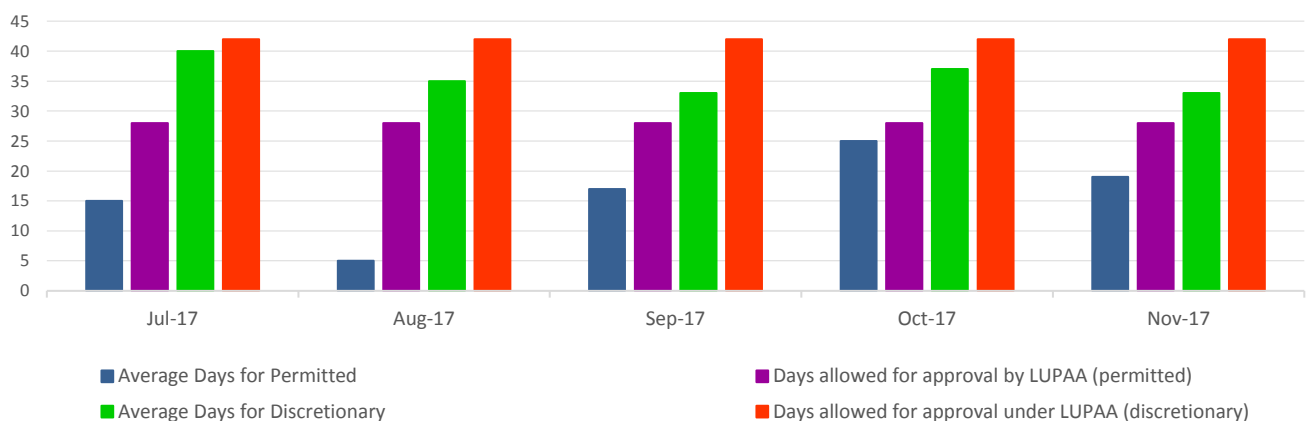
2.1 Planning Decisions

	Total	Nov-17	Oct-17	Sept-17	Aug-17	Jul-17
Total Approved:	93	24	20	14	16	19
Total Permitted:	15	4	2	3	2	4
Average Days for Permitted		19	25	17	5	15
Days allowed for approval by LUPAA		28	28	28	28	28
Total Exempt under IPS:	0	0	0	0	0	0
Total Refused:	0	0	0	0	0	0
Total Discretionary:	72	20	15	10	12	15
Average Days for Discretionary:		33	37	33	35	40
Days allowed for approval under LUPAA:		42	42	42	42	42
Total Withdrawn:	0	0	0	0	0	0
Council Decisions:	6	0	3	1	2	0

Planning Applications Processed - year to date



Planning Applications - Processing Days - year to date



MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P13-274	Transport depot & sign	40 Translink Avenue, WESTERN JUNCTION	RJK Consulting Engineers (obo D Wagner)	Amend	P
P17-103	Relocate & install worker accommodation & amenities including increase of AADT movements at existing access (resource development)	1308 Powranna Road, CRESSY	Tooma Holdings & Hugh Lowe Farms	42	D
P17-215	Conara Water Treatment Plant & Treated Water Buffer Tank	Milford 911 Esk Main Road, CONARA	TasWater	28	D
P17-216	Longford Sports Oval Lighting Upgrade (vary height to 25m and adjacent to General Residential zone)	8 Burghley Street, LONGFORD	Northern Midlands Council	33	D
P17-218	Campbell Town Oval Lighting Upgrade (vary height to 25m; adjacent to General Residential zone)	57 High Street, CAMPBELL TOWN	Northern Midlands Council	34	D
P17-219	Perth Sports Oval Lighting Upgrade (vary height to 28m and adjacent to General Residential zone)	163 Fairtlough Street, PERTH	Northern Midlands Council	33	D
P17-220	Longford Velodrome Oval Lighting Upgrade (vary height to 22m and adjacent to General Residential zone)	2a Archer Street, LONGFORD	Northern Midlands Council	33	D
P17-221	Morven Park Lighting Upgrade (vary height to 25m and adjacent to General Residential zone - Heritage Precinct)	1-3 Barclay Street, EVANDALE	Northern Midlands Council	34	D
P17-231	Information sign on naturestrip outside Community Centre (Heritage Precinct)	Outside 18 High Street, EVANDALE	Evandale History Society	42	D
P17-235	Alterations and additions and carport, vary rear setback	40 George Street, LONGFORD	MGA Design	33	D
P17-237	Dwelling Extension, Carport (Heritage Precinct)	29 Church Street, ROSS	J & L Dennis	37	D
P17-238	Shed	182 Top Road, BLACKWOOD CREEK	S Madden	26	P
P17-239	Multiple Dwellings x 2 (vary visitor car parking)	31 Cambock Lane West, EVANDALE	Design To Live	40	D
P17-240	Longford Recreation Ground Redevelopment (including flood lighting, Flood Hazard Area, vary [E] setback)	Smith Street, LONGFORD	Northern Midlands Council	34	D
P17-242	Dwelling addition (heritage precinct)	12 Russell Street, EVANDALE	N Fitsialos	30	D
P17-247	Seed Processing Facility (resource processing)	1696 Cressy Road, CRESSY	Upper Murray Seeds	30	P
P17-251	Shed (within 50m of railway)	117 Fairtlough Street, PERTH	R Smart	33	D
P17-254	Use ground floor as Shop	61 Wellington Street, LONGFORD	Carswell Equities Pty Ltd	28	P
P17-259	Additions & alterations to dwelling (heritage precinct, variation to [N] side setback)	20 Macquarie Street, EVANDALE	Prime Design	29	D
P17-261	Partial Change of Use to Residential (single dwelling)	35 Falmouth Street, AVOCA	The Cow Shed	36	D
P17-265	New Dwelling and garage (vary setback to secondary frontage)	5A Talbot Street, LONGFORD	MZSR Developments	26	D
P17-270	Single Dwelling (vary rear setback for garage)	6 Muirton Way, PERTH	W Van Der Pols	33	D
P17-290	6x6 Shed	89 Lake View Road, LAKE LEAKE	J Donald	4	P
COUNCIL DECISIONS					
COUNCIL DECISIONS - REFUSAL					
RMPAT DECISIONS					
TPC DECISIONS					

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



2.2 Value of Planning Approvals

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Year to Date
Council	\$3,016,000	\$2,250,000	\$10,000	-	\$2,040,000	\$7,316,000
State	-	\$61,000,000	-	-	\$0	\$61,000,000
Residential	\$1,281,500	\$1,017,000	\$1,989,945	\$1,172,200	\$1,281,000	\$6,741,645
Business	\$11,493,218	\$1,900	\$750,000	\$750,000	\$2,350,000	\$15,345,118
Total	\$15,790,718	\$64,268,900	\$2,749,945	\$1,922,200	\$5,671,000	\$90,402,763

2.3 Matters Awaiting Decision by TPC & RMPAT

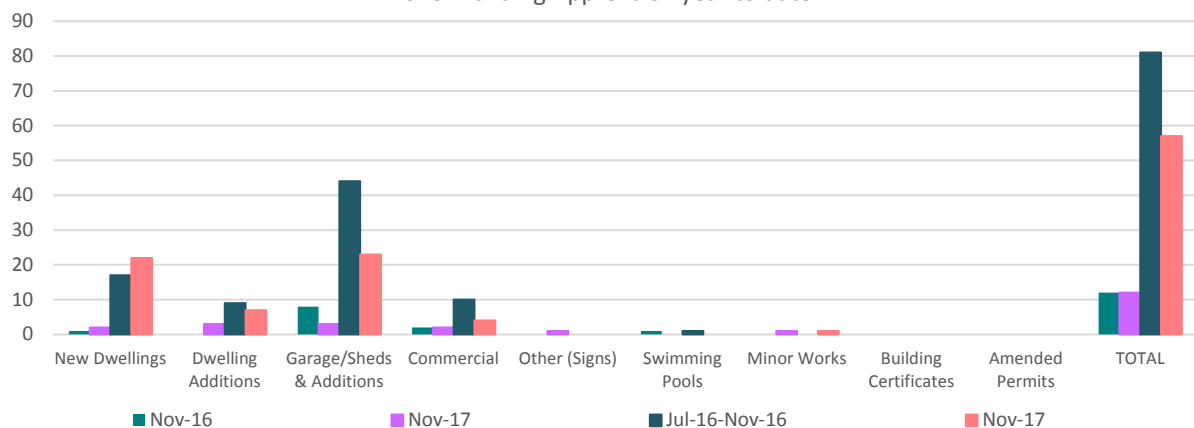
TPC	TASMANIAN PLANNING COMMISSION
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPP). The SPPs came into effect on 2 March 2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
01/17	Rezone part of 6-8 Bridge St, Ross to Local Business, and use as Shop. Representation considered at Council meeting of 16 October 2017. TPC has been advised.
03/16	Site-specific Planning Scheme Amendment & use/development of 24-hour card operated retail fuel depot. Draft amendment & permit application advertised. No representations received and TPC advised.
	Draft Planning Directive No. 6 – Exemption and Standards for Visitor Accommodation in Planning Scheme. Attended hearing 23/11/17.
RMPAT	RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL
P17-119	Quarry – 283 Valleyfield Road – appeal against condition. Preliminary conference held. Ongoing mediation. Hearing set for 22/2/2018.

2.4 Building Approvals

The following table provides a comparison of the number and total value of building works for 2016/17 and 2017/18.

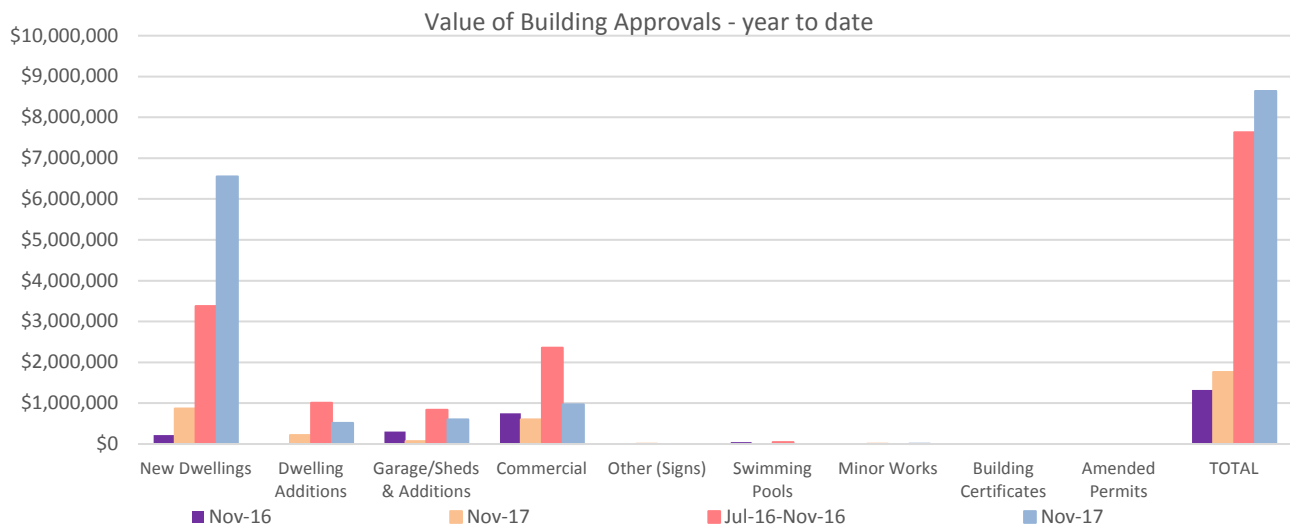
	YEAR - 2016 - 2017				YEAR - 2017 - 2018			
	Nov-16		Jul-16-Nov-16		Nov-17		Nov-17	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$
New Dwellings	1	217,338	17	3,380,846	2	867,150	22	6,549,529
Dwelling Additions			9	1,008,032	3	221,000	7	514,700
Garage/Sheds & Additions	8	307,804	44	834,773	3	66,000	23	605,300
Commercial	2	755,000	10	2,361,978	2	600,000	4	970,000
Other (Signs)					1	8,000		
Swimming Pools	1	46,800	1	46,800				
Minor Works					1	4,200	1	4,200
Building Certificates							0	0
Amended Permits								
TOTAL	12	1,326,942	81	7,632,429	12	1,766,350	57	8,643,729
Inspections								
Building	35		144		3		13	
Plumbing	21		107		31		114	

No. of Building Approvals - year to date



MINUTES – ORDINARY MEETING

11 DECEMBER 2017



2.5 Planning and Building Compliance – Permit Review

Officers continue to pursue illegal works and have achieved success with applications for permits being submitted on some files. Outstanding files continue to be pursued with steady progress.

Tooms lake Shack and campsite review letters have been sent out, and we have had some good feedback from owners. Council will be onsite reviewing the area the week commencing 11/12/2017

Ongoing monitoring continues in the planning area, ensuring current permits are compliant.

A program of review has been established and the following areas are scheduled to be actioned in the coming month:

- Tooms Lake
- Shipping containers
- Footpath Trading

Below is a table of inspections and action taken since the commencement of the Building & Compliance Officer on 23 August 2017.

Planning permit reviews

	This Month	2017/2018
Number of Inspections	3	21
Property owner not home or only recently started		
Complying with all conditions / signed off		5
Not complying with all conditions		
Re-inspection required		12
Enforcement Notices issued		
Enforcement Orders issued		
Infringement Notice	1	1
No Further Action Required	2	3

Building permit reviews

	This Month	2017/2018
Number of Inspections	2	10
Property owner not home or only recently started	1	1
Complying with all conditions / signed off		
Not complying with all conditions		
Re-inspection required		1
Building Notices issued		
Building Orders issued		
No Further Action Required	1	1

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Illegal works - Building

	This Month	2017/2018
Number of Inspections	4	26
Commitment provided to submit required documentation	1	5
Re-inspection required	1	10
Building Notices issued	1	3
Building Orders issued		
No Further Action Required	1	9

Illegal works - Planning

	This Month	2017/2018
Number of Inspections	9	28
Commitment provided to submit required documentation	2	5
Re-inspection required	4	16
Enforcement Notices issued		1
Enforcement Orders Issued		
No Further Action Required	3	6

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
A Land Use and Development Strategy to direct growth
 - Economic Development – Supporting Growth and Change
Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our Landscapes
Core Strategies:
 - ♦ Meet environmental challenges
 - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 Land Use Planning & Approvals Act 1993

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 Building Act 2016

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and people are aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes driven by the State despite public exhibition may not always further this aim.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of discretionary applications is 33 days (37 days last month) (42 days allowed by LUPAA).

There were 57 building approvals valued at \$8,643,729 (year to date) for 2017/2018, compared to 81 building approvals valued at \$7,632,429 (year to date) for 2016/2017.

RECOMMENDATION

That the report be noted.

DECISION

Cr Goss/Cr Knowles

That the report be noted.

Carried unanimously

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



397/17 REMOVAL OF DANGEROUS TREES

File: 17/014
Responsible Officer: Amanda Bond, Community & Development Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

This report provides Council with options for addressing the removal of vegetation where it poses a safety risk.

2 INTRODUCTION/BACKGROUND

The following applications for the removal of dangerous trees have been received over the last three years:

- 2015 3 (heritage areas)
- 2016 1 (native vegetation); 5 (heritage areas)
- 2017 2 (native vegetation)

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Place –
 - Environment – Cherish & Sustain our Landscapes
- Core Strategies:
- ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

5.1 Clause 6.3 of the Northern Midlands Interim Planning Scheme 2013

6.3 *Vegetation planting, clearing or modification*

6.3.1 *A permit under this planning scheme is not required for a use or development described in subclause 6.3.2 unless there is:*

- (a) *a code in this planning scheme which lists a heritage place or precinct and requires a permit for the use or development that is to be undertaken;*
- (b) *a code in this planning scheme which expressly regulates impacts on scenic or landscape values and requires a permit for the use or development that is to be undertaken;*
- (c) *a code in this planning scheme which expressly regulates impacts on biodiversity values and requires a permit for the use or development that is to be undertaken;*
- (d) *disturbance of more than 1m² of land that has been affected by a potentially contaminating activity;*
- (e) *excavation or fill of more than 0.5m depth in a salinity hazard area or landslip hazard area shown in the planning scheme;*
- (f) *the removal of any threatened vegetation; or*
- (g) *land located within 30m of a wetland or watercourse.*

6.3.2 *The planting, clearing or modification of vegetation for any of the following purposes:*

- (a) *the landscaping and the management of vegetation:*
- (i) *on pasture or cropping land, other than for plantation forestry on prime agricultural land; or*

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- (ii) *within a garden, national park, public park or state-reserved land, provided the vegetation is not protected by permit condition, an agreement made under Part 5 of the Act, covenant or other legislation;*
- (b) *clearance or conversion of a vegetation community in accordance with a forest practices plan certified under the Forest Practices Act 1985;*
- (c) *fire hazard management in accordance with a bushfire hazard management plan approved as part of subdivision or development;*
- (d) *fire hazard reduction required in accordance with the Fire Service Act 1979 or an abatement notice issued under the Local Government Act 1993;*
- (e) *fire hazard management in accordance with a bushfire hazard management plan endorsed by the Tasmanian Fire Service, Forestry Tasmania or the Parks and Wildlife Service;*
- (f) *to provide clearance of up to 1m for the maintenance, repair and protection of lawfully constructed buildings or infrastructure including roads, tracks, footpaths, cycle paths, drains, sewers, power lines, pipelines and telecommunications facilities;*
- (g) *for soil conservation or rehabilitation works including Landcare activities and the like and, provided that ground cover is maintained and erosion is managed, the removal or destruction of weeds declared under the Weed Management Act 1999;*
- (h) *the implementation of a vegetation management agreement or a natural resource, catchment, coastal, reserve or property management plan provided the agreement or plan has been endorsed or approved by the relevant agency;*
- (i) *safety reasons where the work is required for the removal of dead wood, or treatment of disease, or required to remove an unacceptable risk to public or private safety, or where the vegetation is causing or threatening to cause damage to a substantial structure or building;*
- (j) *within 1m of a title boundary for the purpose of erecting or maintaining a boundary fence.*

5.2 Tasmanian Planning Scheme

Clause 4.4.1 -The following is exempt from requiring a permit:

Vegetation removal for safety reasons where the work is required for the removal of dead wood, or treatment of disease, or required to remove an unacceptable risk to public or private safety, or where the vegetation is causing or threatening to cause damage to a substantial structure or building.

6 FINANCIAL IMPLICATIONS

The cost of a discretionary application is \$610. The cost of a minor discretionary application is \$372. Both fees include the advertising fee of \$245.

There is an average of four applications for removal of dangerous trees per year. If Council were to waive the fees, application fees would be reduced by an average of \$2,440 per year. Council would be out of pocket an average of \$980 per year in advertising costs.

7 RISK ISSUES

Risk issues are associated with:

- A tree causes injury or death while an application for its removal is being processed.
- Council not enforcing the planning scheme as required by Section 48 of the *Land Use Planning & Approvals Act 1993* (if tree removal is allowed without the required planning permit).

8 CONSULTATION WITH STATE GOVERNMENT

Not required for this matter.

9 COMMUNITY CONSULTATION

Community consultation occurs through the planning process.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



10 OPTIONS FOR COUNCIL TO CONSIDER

For the removal of dangerous trees, Council can charge:

- full discretionary fee of \$ 610;
- minor discretionary fee of \$ 372;
- the advertising fee only of \$ 245; or
- no planning application fees.

11 OFFICER'S COMMENTS/CONCLUSION

It is recommended that applications for the removal of dangerous trees be accompanied by a supporting report from an arborist.

There are risk issues associated with dangerous trees, yet council is obliged to enforce the planning scheme and require a planning permit in certain circumstances. To encourage applications, Council could charge only the advertising fee of \$245.

It is recommended that people seeking to rely on the exemption for the removal of dangerous trees due to safety reasons provide a supporting report from an arborist.

12 ATTACHMENTS

N/A

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That, for applications for the removal of dangerous trees, Council:

- Require a supporting report from an arborist; and
- Charge only the advertising fee of \$245.

DECISION

Cr Goss/Cr Calvert

That, for applications for the removal of dangerous trees, Council:

- Require a supporting report from an arborist; and
- Charge only the advertising fee of \$245.

AMENDMENT

Cr Goninon/Cr Lambert

That, for applications for the removal of dangerous trees, Council require a supporting report from an arborist.

Carried

Voting for the amendment:

Cr Adams, Cr Goninon, Cr Gordon, Cr Lambert, Cr Knowles

Voting against the amendment:

Mayor Downie, Cr Calvert, Cr Goss, Cr Polley

The Amendment became the motion and
was put and
Carried unanimously

MINUTES – ORDINARY MEETING

11 DECEMBER 2017

398/17 PERTH RIVERBANK OPEN SPACE STRATEGY

File: 13/005/003/001
Responsible Officer: Amanda Bond, Community & Development Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

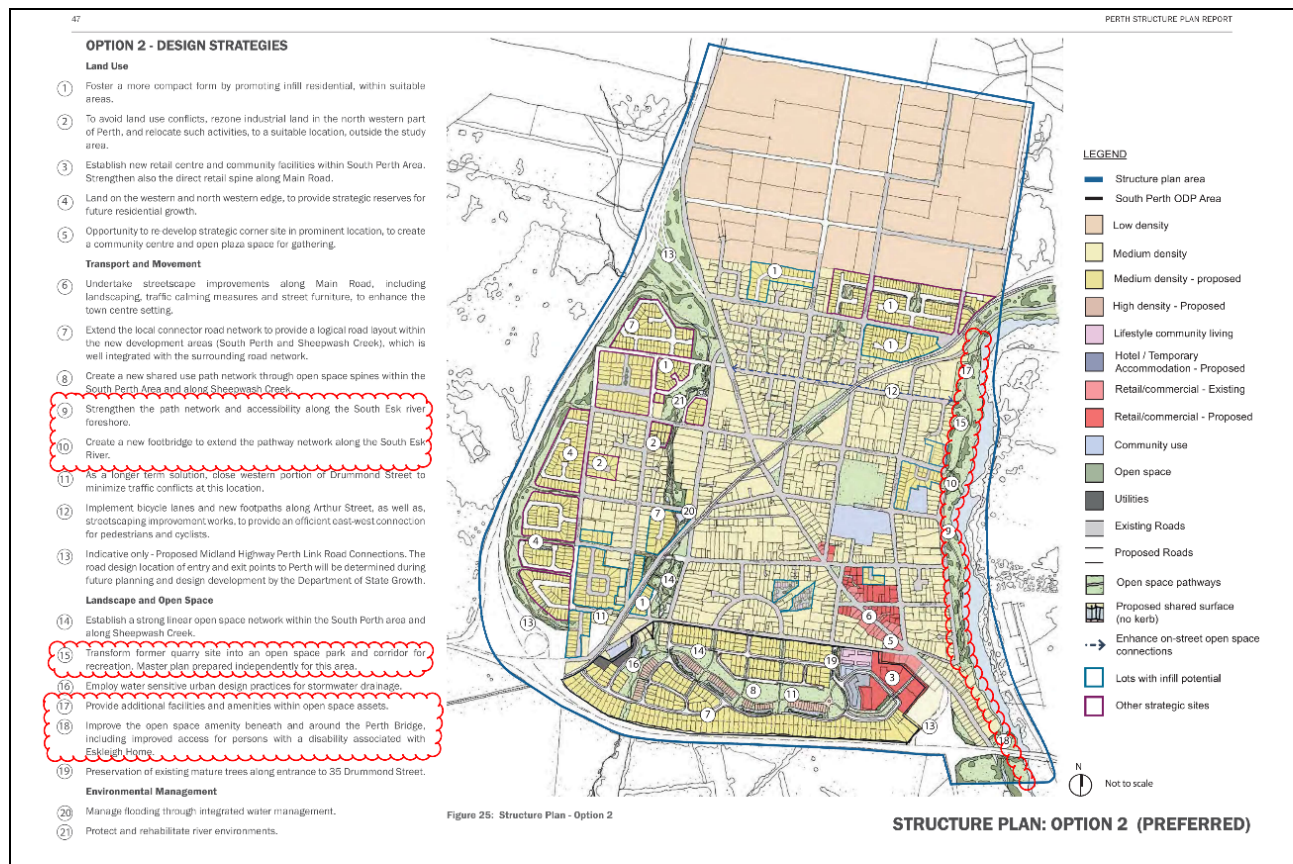
This report requests Council to initiate an open space strategy for the Perth riverbank.

The Perth Local District Committee have for some time advocated for improvements to public open space and, in particular, the improved connectivity of William Street Reserve to Mill Road, George Street and the recreation areas throughout Perth.

2 INTRODUCTION/BACKGROUND

The Perth Structure Plan identifies land along the riverbank for:

- Strengthening the path network and accessibility along the South Esk River foreshore;
- Creating a new footbridge to extend the pathway network along the South Esk River;
- Transforming the former quarry site into an open space park and corridor for recreation with a master plan prepared independently for this area;
- Providing additional facilities and amenities within open space assets; and
- Improving the open space amenity beneath and around the Perth Bridge, including improved access for persons with a disability associated with Eskleigh Home.



MINUTES – ORDINARY MEETING

11 DECEMBER 2017



3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Attract healthy, wealth-producing business & industry
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

No statutory requirements are identified

6 FINANCIAL IMPLICATIONS

If Council decides to progress this matter, cost estimates will be sought.

7 RISK ISSUES

No risk issues are identified.

8 CONSULTATION WITH STATE GOVERNMENT

Not required at this stage.

9 COMMUNITY CONSULTATION

Community consultation informed the Perth Structure Plan. Further community input should be sought if Council decides to progress this matter.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



10 OPTIONS FOR COUNCIL TO CONSIDER

Council can decide to:

- Progress an open space strategy for the Perth riverbank, having a draft brief prepared; or
- Not progress the matter at this time.

11 OFFICER'S COMMENTS/CONCLUSION

The Perth Structure Plan identifies the strengthening and extension of the path network along the South Esk River foreshore, including improved access for persons with a disability associated with Eskleigh Home, the transforming of the former quarry site into an open space park, and providing additional facilities and amenities within the open space assets.

These matters are interrelated and would benefit from being addressed in a common strategy. It is recommended that Council officers prepare a brief for this matter.

12 ATTACHMENTS

N/A

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council officers prepare a draft brief and seek an estimate of cost.

DECISION

Cr Goninon/Cr Lambert

That Council officers prepare a draft brief and seek an estimate of cost for consideration in the 2018/19 budget.

Carried unanimously

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



390/17 MOBILE FOOD VENDORS POLICY

Responsible Officer: Amanda Bond, Community & Development Manager

Report prepared by: Amanda Bond, Community & Development Manager

1 PURPOSE OF REPORT

The purpose of this report is to present to Council a policy regarding Mobile Food Vendors in the Northern Midlands municipality.

2 INTRODUCTION/BACKGROUND

With the warmer weather approaching and longer days, Council increasingly receives requests from Mobile Food Vendors to park within the municipality, in particular, Longford.

The *Vehicle and Traffic Act 1999* states that a person must not set up a stall on a public street without a permit. The General Manager of the Council in which the public street is located may issue a permit.

Council have indicated they encourage Mobile Food Vendors to conduct their business within the municipality, however, it has been identified Council will need to implement a process for issuing permits, to ensure compliance with the *Vehicle and Traffic Act 1999*. Further, it is considered necessary for Council to have in place a policy governing the process.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Communicate – Connect with the community
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
 - Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
 - Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



4 POLICY IMPLICATIONS

Attached to this report is the proposed Mobile Food Vendors Policy.

5 STATUTORY REQUIREMENTS

Section 56C of the *Vehicle and Traffic Act 1999*

56C. Certain activities prohibited on public streets

- (1) A person who does not have a permit to do so must not set up or use a stall, stand or vehicle on a public street for the purposes of –
 - (a) selling any goods; or
 - (b) a business, calling or employment.

Penalty: In the case of –

- (a) a first offence – a fine not exceeding 20 penalty units; or
 - (b) a second or subsequent offence – a fine not exceeding 40 penalty units.
- (2) Permits for this section may be issued by the general manager of the council in which the public street is located (the "relevant council") and any person may apply in writing for such a permit.
- (3) In determining whether or not to grant an application for a permit, the general manager of the relevant council –
 - (a) must consult the police officer in charge of the police district in which the public street is located; and
 - (b) must have regard to relevant traffic conditions and the safety and convenience of the public; and
 - (c) may have regard to such other considerations as appear relevant in the circumstances.
- (4) A permit –
 - (a) is to be in such form as the general manager issuing it determines; and
 - (b) must be issued only for a specific date or dates, or for a specific period not exceeding 12 months; and
 - (c) may be made subject to such conditions as the general manager issuing it considers necessary or expedient in the interests of public safety and convenience; and
 - (d) must specify the name of the permit holder and the date or period, and the public street, for which it is issued.
- (5) A permit –
 - (a) may be surrendered but is not capable of being amended, renewed or transferred; and
 - (b) may, by written notice to the permit holder, be cancelled by the general manager of the relevant council if he or she is satisfied on reasonable grounds that the permit holder has committed serious or repeated breaches of the permit conditions; and
 - (c) is not a defence to an action or indictment for nuisance.
- (6) The holder of a permit must –
 - (a) comply with its conditions; and
 - (b) immediately produce it to any police officer who demands to see it.

Penalty: Fine not exceeding 10 penalty units.

6 FINANCIAL IMPLICATIONS

Council will need to set a fee schedule for permit applications.

City of Launceston at its meeting of 30 October 2017 set its fee schedule for Mobile Food Vendors as follows:

6 month licence = \$1,000 GST inclusive

4 hours = \$150 GST inclusive (issued to vendor no more than twice per annum)

According to the report presented to the City of Launceston Council, City of Hobart charge an annual permit fee of \$2,500, and a three month permit of \$750.

7 RISK ISSUES

Without offering permits and having a policy in place, Council is placing Mobile Food Vendor operators at risk of not complying with the *Vehicle & Traffic Act 1999*.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



If Council sets its permit fees too high, there is a risk it will deter Mobile Food Vendors from operating in the municipality.

If Council sets its permit fees too low, there is a risk it will unfairly compete with other existing businesses.

8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

9 COMMUNITY CONSULTATION

Community response has been positive to the Mobile Food Vendors who are currently operating in the municipality.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council has three options:

- i) Do nothing; or
- ii) Adopt the Mobile Food Vendors Policy, as drafted; and/or
- iii) To set the Mobile Food Vendors licence fee.

11 OFFICER'S COMMENTS/CONCLUSION

At present, enquiries received by officers for Mobile Food Vendors have been for Longford only. At most, vendors attend the Longford Village Green once every, one to two weeks, usually on a Thursday, Friday or Saturday night.

It is recommended that Council review any decision on permit fees within 6 months, to gauge feedback and take-up of the option to operate in the Northern Midlands.

12 ATTACHMENTS

12.1 Mobile Food Vendors Policy

RECOMMENDATION 1

That Council discuss this matter.

RECOMMENDATION 2

- 1) That Council:
 - a) Adopt the Mobile Food Vendors Policy;
 - b) Set the annual permit fee for Mobile Food Vendors at \$.....;
 - c) Set a one off permit fee for Mobile Food Vendors at \$.....;
- 2) That Council officers write to known vendors who operate in the municipality and advise them of the changes and the date of implementation, allowing a two month grace period for implementation.

DECISION

Cr Calvert/Cr Polley

- 1) That Council:
 - a) Adopt the Mobile Food Vendors Policy;
 - b) Set the annual permit fee for Mobile Food Vendors at \$300;
 - c) Set a six month or one-off permit fee for Mobile Food Vendors at \$150;

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- 2) That Council officers write to known vendors who operate in the municipality and advise them of the changes and the date of implementation, allowing a two-month grace period for implementation.

Carried unanimously

Cr Adams welcomed West Tamar Councillor, Cr Geoff Lyons to the meeting.

Mayor Downie adjourned the meeting for the meal break at 6pm.

Mayor Downie reconvened the meeting after the meal break at 6.45pm, at which time Ms Boer attended the meeting.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



391/17 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

Ross Bridge Flood Protection Plan

Dr Jennifer Bolton, Ross

Dr Bolton provided the following statement from which she read:

My purpose in speaking here tonight is to urge you to consider preparing a flood protection plan for the Ross Bridge.

When the Macquarie River is in flood, debris carried by the river impacts the bridge and causes damage.

During the most recent major flood event, a large sandstone block from one of the cutwaters on the southern side of the bridge was dislodged and fell into the river where it broke apart. I understand the Department of State Growth is organising the replacement of this stone.

The scale of this damage indicates the force with which tree trunks and other debris carried by floodwaters can strike the bridge.

Of particular concern is the risk to the unique carvings along all the arches for which the Ross Bridge is famous.

I urge the Council to collaborate with the Tasmanian State Government to develop a strategy to protect the Ross Bridge in times of flood.

One option would be to employ some form of debris control structure upstream from the bridge to capture large objects before they can do any damage. A design that does not detract from the heritage of the bridge or adversely impact the natural environment would need to be developed.

In 2003, the Department of Infrastructure, energy and Resources as it was then called, commissioned the preparation of a conservation plan for the Ross Bridge.

Perhaps surprisingly, this document only mentions in passing the risk of flood debris to the bridge and does not include a specific plan to deal with major flood events.

The authors of the conservation plan recommend that it be reviewed at least every ten years. As this document is now 14 years old it may be timely to encourage the state Government to commission an updated conservation plan for the Ross Bridge and ensure that a flood protection plan is included.

This is a situation where prevention is better than cure. It is much better to take measures now to prevent further flood damage than to have to keep making repairs and most crucially, to continue to place at risk the priceless artwork of the Ross Bridge.

I urge you to work with the state Government on this matter to secure the future of the Ross Bridge.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Ross Bridge Protection & National Heritage Listing

Mr Kim Peart, Ross

Mr Peart provided the following statement from which he read:

The Ross Bridge is a valuable asset for the Northern Midlands.

It needs protection and also improved interpretation.

I support this motion to seek National Heritage Listing. I suggest that a visit to New Norfolk may be helpful, to examine Willow Court round two National Heritage Listing application.

A plan for around the river, north and south of the bridge, is needed.

There are other convict sites, including the Convict Female Factory also worthy of National Heritage listing, which can be a later application.

I wonder if Ross needs a heritage plan to guide the protection, management and interpretation of its unique convict heritage.

Ross is a little Port Arthur and its visitor appeal will grow.

Noise Complaint

Mrs Yvonne Dahlvid, Longford

Mrs Dahlvid attended the meeting to express her concern at the lack of communication, as well as action and attention paid to her complaints in relation to the noise created by the three Major Mitchell Cockatoos housed at a neighbouring property. Mrs Dahlvid described the impact that the noise of the birds has on the amenity of her home and garden. She noted that the birds are not native to Tasmania and she believes that a permit is required to own the birds.

Mrs Dahlvid requested that Council take action.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



392/17 COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

DECISION

Cr Lambert/Cr Adams

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item PLAN 1.

Carried unanimously

2 STATEMENTS

PLAN 1 ***P16-311 - 833 Hobart Road (part of Mining Lease 1958P/M), BREADALBANE***

No statements were forthcoming from the gallery.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



393/17 PLANNING APPLICATION P16-311 833 HOBART ROAD (PART OF MINING LEASE 1958P/M), BREADALBANE

File Number: 203300.08; CT144549/1
Responsible Officer: Amanda Bond, Community & Development Manager
Report prepared by: Erin Boer, Urban & Regional Planner

1 INTRODUCTION

This report assesses an application for 833 Hobart Road (part of Mining Lease 1958P/M), Breadalbane for Extractive Industry (rock/gravel quarry) (Level 2 Activity) accessed over 827 & 831 Hobart Road, within ANEF contours.

2 BACKGROUND

Applicant: Mt Oriel Breadalbane Pty Ltd	Owner: Mt Oriel Breadalbane Pty Ltd
Zone: Rural Resource	Codes: Airports impact management
Classification under the Scheme: Extractive industry	Existing Use: Quarry/farm land
Deemed Approval Date: 19-Nov-2017 (EOT received till 15-Dec-2017)	Recommendation: Approve

Discretionary Aspects of the Application

- Level 2 activity (Discretionary use in the Rural Resource Zone).
- Reliance on the performance criteria of the Rural Resource Zone, Road and Railway Assets Code, Car Parking and Sustainable Transport Code and Airports Impact Management Code.

Planning Instrument: *Northern Midlands Interim Planning Scheme 2013*

3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (ie a discretionary application). Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

4 ASSESSMENT

4.1 Proposal

It is proposed for:

- Use and development of Extractive Industry (rock/gravel quarry) (Level 2 Activity) accessed over 827 & 831 Hobart Road., within ANEF contours.

MINUTES – ORDINARY MEETING

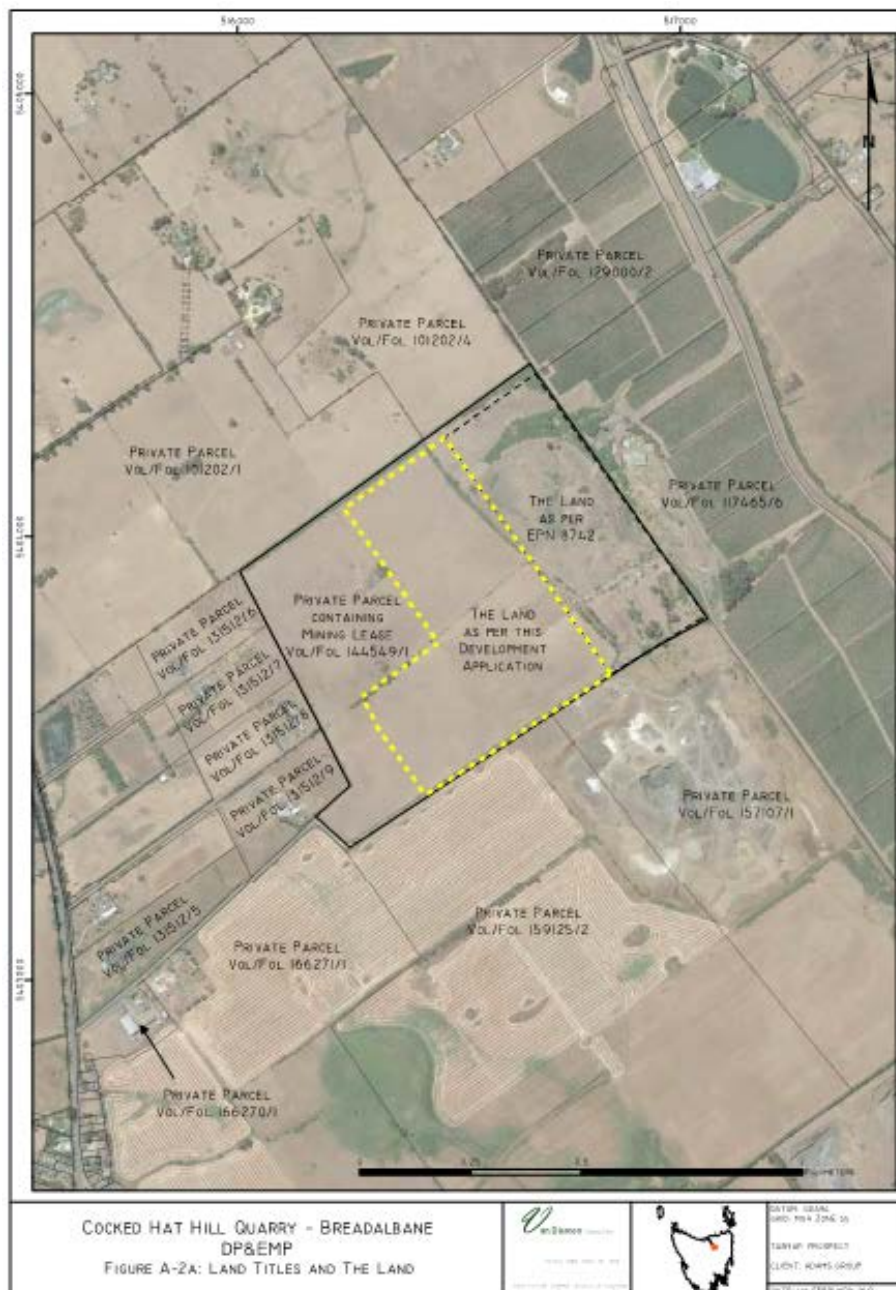
11 DECEMBER 2017



Subject site looking west toward Hobart Road



Site Location Plan



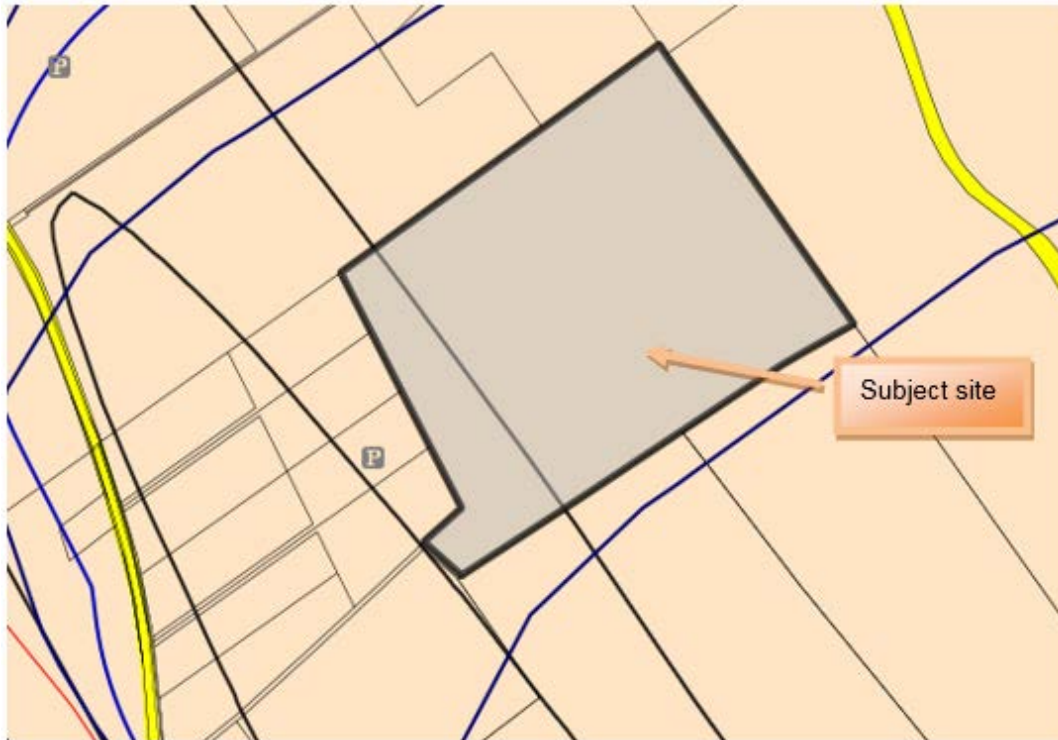
MINUTES – ORDINARY MEETING

11 DECEMBER 2017



4.2 Zone and land use

Zone Map –Rural Resource



The land is zoned *Rural Resource*, and is within the Airport ANEF contours and attenuation distances of adjoining quarries.

The relevant Planning Scheme definition is:

<i>Extractive industry</i>	<i>use of land for extracting or removing material from the ground, other than resource development, and includes the treatment or processing of those materials by crushing, grinding, milling or screening on, or adjoining the land from which it is extracted. Examples include mining, quarrying, and sand mining.</i>
----------------------------	---

Extractive industry is Discretionary (Permit Required) in the zone, if for a level two activity.

4.3 Subject site and locality

The author of this report carried out a site visit on the 20th July 2017. The subject site consists of an open paddock, currently used for grazing. Several other quarries are located within the immediate area to the north east and south east, with Raeburn and McGrath's quarries sharing a common access (known as McGrath's Road). Residential uses (single dwellings) on approximately 5ha lots are located to the west of the site.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017

Aerial photograph of area



Landslip Hazard Band (TheLIST)

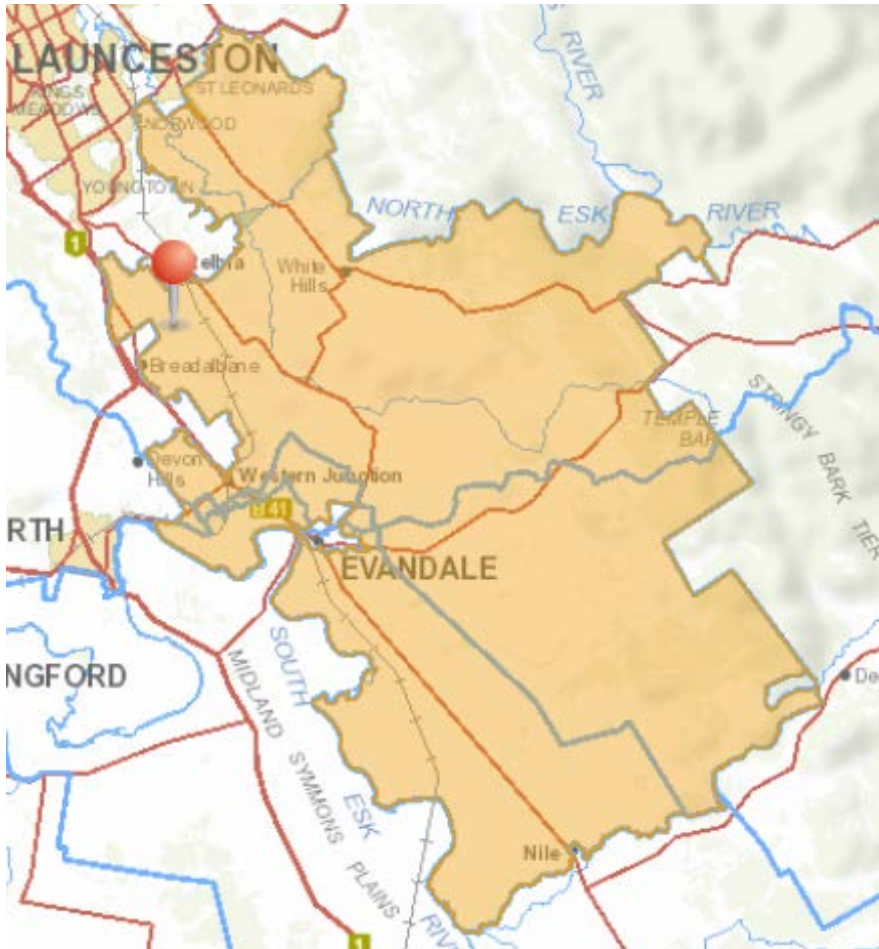


MINUTES – ORDINARY MEETING

11 DECEMBER 2017



North Esk Irrigation District – red pin denotes subject site



Photographs of subject site



Subject site looking east

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Subject site looking north west toward Cocked Hat Hill



Location of proposed dwelling on 805 Hobart Road, Breadalbane (near tree on horizon)

4.4 Permit/site history

There is no relevant permit history for the subject site; however, a dwelling has recently been approved at 805 Hobart Road, Breadalbane (P17-164) located to the east of the subject site. The application gave due consideration to the mining lease in place on the subject site and was conditioned to require an earthen embankment, to assist noise attenuation.

4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Records management system after completion of the public exhibition period revealed that representations were received from:

- Jen Welch (obo Stornoway), Raeburn Road.
- John Miedecke, Hobart

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Map showing location of Stornoway and access road (outlined in red) in relation to subject site (highlighted red)



The matters raised in the representations are outlined below followed by the planner's comments.

(*Note: the EPA report and applicant's supplement addressing the representor's concerns are available on the EPA website – see referral section of this report for further details).

Issue 1

- Maintenance and widening of the access road due to safety concerns related to trucks passing (road is utilised by both Mt Oriel & Stornoway).

Planner's comment:

McGraths Road is sealed to a width of approximately 7.3m for the first 300m, before turning to a single lane gravel road with multiple passing bays. The use of UHF's (with channel details sign posted) assist truck drivers to co-ordinate the use of the passing bays.

It is estimated (as detailed in the supplied Traffic Impact Assessment (TIA)) that around 150 vehicles/day currently use McGraths Road. The TIA estimates the proposed quarry will generate an average 148 trucks/day along McGraths Road; however, 200,000m³ (approximately 320,000 tonnes of material) in 30 tonne payload capacity truck and trailers, averaged across 290 days of operation, equals 37 trucks a day, or 74 movements (entry and exit). It has been confirmed with the Traffic Engineer that did the TIA that the latter amount is correct.

The TIA makes recommendations for works to upgrade the intersection of McGraths Road with Hobart Road, but states the following with respect to vehicle movements along McGraths Road:

The additional traffic will not adversely impact on the efficient movement of vehicles along the road. There clearly will not be any issue where the road is wide enough to accommodate two lanes of traffic. Where

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



the road is wide enough for only one lane of traffic, there are regular passing areas along the road to allow trucks to pass one another without incurring any significant delay or queuing with the expected future traffic flow along the road. (Milan Prodanovic, Traffic Engineering and Road Safety, Jan 2017)

Issue 2

- Visual Impacts

Planner's comment:

The impact of the quarry is not considered to be obtrusive due to the existing topography, distance from roads (1-1.5km) and removal of overburden to create bunding around the extent of the quarry. This matter is further discussed in response to clause 26.3.1 P5 of the Rural Resource Zone.

Issue 3

- Traffic

Planner's comment:

The TIA addresses the rate for maximum production (200,000 m³ a year), which is generally accepted to be approximately 320,000 tonnes of material). The traffic generated by the existing quarries was also considered in the report.

Issue 4

- Proximity to dwellings

Planner's comment:

Dust, noise and vibration levels have been modelled with regard to nearby dwellings and considered by the applicant in their proposal. Conditions enforced by the EPA set limits on noise and vibration and the control of dust. See EPA Permit – part B (conditions A1-A3, B1-B5 & N1-N5 for more detail).

Issue 5

- Blasting impacts

Planner's comment:

Conditions set by the EPA limit noise and vibration with respect to blasting. The proponent must comply with these limits, regardless of the development footprint proposed.

Issue 6

- Noise

Planner's comment:

Conditions set by the EPA limit noise levels and operating hours and require noise surveys to be undertaken. The proponent must comply with these requirements, regardless of the development footprint proposed.

Issue 6

- Non-compliance with DPEMP guidelines, inadequate plans & non-compliance with the Quarry Code of Practice.

Planner's comment:

Supplement information in response to the representors concerns was provided by the applicant to the EPA, and was considered by the EPA in their assessment. A copy of this information is available on the EPA website.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



4.6 Referrals

The only referrals required were as follows:

Council's Works Department

Precis: The application was referred to Council's Works and Infrastructure Department on the 4th August 2017 and the following response was received:

"No works and infrastructure comments required. The existing access is appropriate and already includes a turning lane."
 Jonathan Galbraith (Works Officer)
 Date: 4/8/17

Launceston Airport

Precis: The application was referred to the Launceston Airport on the 4th August 2017. The Launceston Airport responded on the 17th August 2017, noting that they had no objections to the proposal but stated that the proponent should contact the Launceston Airport prior to using any machinery which has the potential to breach the Obstacle Limitation Surfaces. A condition may be placed on the permit to ensure that this occurs.

Environment Protection Agency (level 2 under EMPCA)

Precis: The application is for a Level 2 activity and was therefore referred to the EPA. An assessment decision and permit conditions were approved on the 7th November 2017.

A copy of the Development Proposal and Environmental Management Plan (DPEMP), Supplement to the DPEMP (response to representations) and Environmental Assessment Report and EPA decision, is available on the EPA's website, under Assessments>Completed Assessments> Completed Assessments for 2017 / 2018> Mt. Oriel Breadalbane Pty Ltd, Cocked Hat Hill Quarry, Breadalbane or via the following link: <http://epa.tas.gov.au/assessment-site/Pages/Mt-Oriel-Breadalbane-Pty-Ltd,-Cocked-Hat-Hill-Quarry,-Breadalbane.aspx>

4.7 Planning Scheme Assessment

RURAL RESOURCE ZONE	
ZONE PURPOSE	
26.1.1.1	To provide for the sustainable use or development of resources for agriculture, aquaculture, forestry, mining and other primary industries, including opportunities for resource processing.
26.1.1.2	To provide for other use or development that does not constrain or conflict with resource development uses.
26.1.1.3	To provide for economic development that is compatible with primary industry, environmental and landscape values.
26.1.1.4	To provide for tourism-related use and development where the sustainable development of rural resources will not be compromised.
Assessment: The proposal meets the zone purpose, which notes the importance of providing for the sustainable use or development of resources for mining.	

LOCAL AREA OBJECTIVES	
a)	<p>Primary Industries:</p> <p>Resources for primary industries make a significant contribution to the rural economy and primary industry uses are to be protected for long-term sustainability.</p> <p>The prime and non-prime agricultural land resource provides for variable and diverse agricultural and primary industry production which will be protected through individual consideration of the local context.</p> <p>Processing and services can augment the productivity of primary industries in a locality and are supported where they are related to primary industry uses and the long-term sustainability of the resource is not unduly compromised.</p>
b)	<p>Tourism</p> <p>Tourism is an important contributor to the rural economy and can make a significant contribution to the value adding of primary industries through visitor facilities and the downstream processing of produce. The continued enhancement of tourism facilities with a relationship to primary production is supported where the long-term sustainability of the resource is not unduly compromised.</p>

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



The rural zone provides for important regional and local tourist routes and destinations such as through the promotion of environmental features and values, cultural heritage and landscape. The continued enhancement of tourism facilities that capitalise on these attributes is supported where the long-term sustainability of primary industry resources is not unduly compromised.

c) Rural Communities

Services to the rural locality through provision for home-based business can enhance the sustainability of rural communities. Professional and other business services that meet the needs of rural populations are supported where they accompany a residential or other established use and are located appropriately in relation to settlement activity centres and surrounding primary industries such that the integrity of the activity centre is not undermined and primary industries are not unreasonably confined or restrained.

Assessment: The proposal does not conflict with the local area objectives, with extractive industries (such as the quarry proposed), allowing for the creation of infrastructure to service these sectors.

DESIRED FUTURE CHARACTER STATEMENTS

The visual impacts of use and development within the rural landscape are to be minimised such that the effect is not obtrusive.

Assessment: The proposal meets the Desired Future Character Statements, as the impact of the quarry is not considered to be obtrusive due to the existing topography, distance from roads (1km) and removal of overburden to create bunding around the extent of the quarry.

DEVELOPMENT STANDARDS

26.3 Use Standards

26.3.1 Discretionary Uses if not a single dwelling

Objective

- a) To provide for an appropriate mix of uses that support the Local Area Objectives and the location of discretionary uses in the rural resources zone does not unnecessarily compromise the consolidation of commercial and industrial uses to identified nodes of settlement or purpose built precincts.
- b) To protect the long term productive capacity of prime agricultural land by minimising conversion of the land to non-agricultural uses or uses not dependent on the soil as a growth medium, unless an overriding benefit to the region can be demonstrated.
- c) To minimise the conversion of non-prime land to a non-primary industry use except where that land cannot be practically utilised for primary industry purposes.
- d) Uses are located such that they do not unreasonably confine or restrain the operation of primary industry uses.
- e) Uses are suitable within the context of the locality and do not create an unreasonable adverse impact on existing sensitive uses or local infrastructure.
- f) The visual impacts of use are appropriately managed to integrate with the surrounding rural landscape.

Acceptable Solutions	Performance Criteria
A1 If for permitted or no permit required uses.	<p>P1.1 It must be demonstrated that the use is consistent with local area objectives for the provision of non-primary industry uses in the zone, if applicable; and</p> <p>P1.2 Business and professional services and general retail and hire must not exceed a combined gross floor area of 250m² over the site.</p>
N/a – Relies on performance criteria.	<p>P1.1 – The proposed use does not conflict with the local area objectives, which outline the importance of primary industries, tourism and rural communities. Extractive industries are important for creating infrastructure which services these sectors and is unlikely to compromise any primary industry uses.</p> <p>P1.2 – N/a.</p>
A2 If for permitted or no permit required uses.	<p>P2.1 Utilities, extractive industries and controlled environment agriculture located on prime agricultural land must demonstrate that the:</p> <ol style="list-style-type: none"> ii) amount of land alienated/converted is minimised; and ii) location is reasonably required for operational efficiency; and <p>P2.2 Uses other than utilities, extractive industries or controlled environment agriculture located on prime agricultural land, must demonstrate that the conversion of prime agricultural land to that use</p>

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



	will result in a significant benefit to the region having regard to the economic, social and environmental costs and benefits.
N/a – Relies on performance criteria.	N/a – The site consists of a mixture of class four and five land. Prime agricultural land is limited to class one to three land.
A3 If for permitted or no permit required uses.	<p>P3 The conversion of non-prime agricultural to non-agricultural use must demonstrate that:</p> <ul style="list-style-type: none"> a) the amount of land converted is minimised having regard to: <ul style="list-style-type: none"> i) existing use and development on the land; and ii) surrounding use and development; and iii) topographical constraints; or b) the site is practically incapable of supporting an agricultural use or being included with other land for agricultural or other primary industry use, due to factors such as: <ul style="list-style-type: none"> i) limitations created by any existing use and/or development surrounding the site; and ii) topographical features; and iii) poor capability of the land for primary industry; or c) the location of the use on the site is reasonably required for operational efficiency.
N/a – Relies on performance criteria.	<p>P3 (a) – The amount of land to be converted is restricted to the extent of the quarry; however, the site will be progressively rehabilitated throughout the life of the quarry and converted back to land suitable for grazing purposes.</p> <p>(b) N/a</p> <p>(c) The very nature of extractive industries limits the location of these developments to where specific resources are available (in this case, predominately basalt rock).</p>
A4 If for permitted or no permit required uses.	<p>P4 It must demonstrated that:</p> <ul style="list-style-type: none"> a) emissions are not likely to cause an environmental nuisance; and b) primary industry uses will not be unreasonably confined or restrained from conducting normal operations; and c) the capacity of the local road network can accommodate the traffic generated by the use.
N/a – Relies on performance criteria.	<p>P4 a) The proposal requires assessment by the Environmental Protection Authority (EPA) as a Level 2 Activity under the Environmental Management and Pollution Control Act 1994; legislation that specifically deals with environmental nuisance. The public consultation process raised some concern over potential emissions from the quarry and these concerns were passed on to the EPA who then requested additional information from the applicant to address the matters raised. The result of this process has been the inclusion of several conditions on the EPA Permit (part B) to assist in the management and compliance of the quarry, and avoid the creation of an environmental nuisance.</p> <p>b) The proposed quarry will have a similar impact on primary industry uses as the existing quarries in the area. The two uses have a history of operating alongside one another without incident and it is anticipated that primary industry uses will not be unreasonably confined or restrained from conducting normal operations.</p> <p>c) The subject site is accessed via a private road (known as McGraths Road), which intersects with Hobart Road. The Traffic Impact Assessment provided with the application notes that Hobart Road accommodates an average weekday traffic volume of around 5000 vehicles/day, with McGraths Road currently being used by approximately 150 vehicles per day. This is anticipated to increase by approximately 148 vehicles/day due to vehicles generated by the proposed quarry. The TIA notes that Hobart Road is sufficient to carry increased traffic generated by the quarry, except that a Basic Right Turn treatment (BAR treatment) should be established for north bound traffic to improve safety at the</p>

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



	intersection. A condition may be applied to the permit to require these works to occur. The TIA notes that the existing passing bays on McGraths Road are sufficient and concluded that the additional traffic will not adversely affect the efficient movement of vehicles along this section of private road. There is nothing preventing the parties that use the road from doing additional works to widen the road to two lanes if required; however, this should be dealt with as a civil matter between the parties. Council does not undertake any maintenance of McGraths Road.
A5 The use must: a) be permitted or no permit required; or b) be located in an existing building.	P5 It must be demonstrated that the visual appearance of the use is consistent with the local area having regard to: a) the impacts on skylines and ridgelines; and b) visibility from public roads; and c) the visual impacts of storage of materials or equipment; and d) the visual impacts of vegetation clearance or retention; and e) the desired future character statements.
N/a – Relies on performance criteria.	The visual appearance of the use is consistent with the local area, considering: a) The topography of the area, location of topsoil bunding to the extent of the quarry at each stage and removal of overburden will result in the quarry itself having minimal visual impact from public view points. b) When viewed from Hobart Road, the hill crest is to the west of the quarry extent. Cocked Hat Hill will screen the remainder of the site. McGraths Quarry is located between the subject site and Relbia Road, and creates minimal visual impact when viewed from the east. The site will be most visible from Evandale Road, near Raeburn Road; but will be at a distance of 1.5km from the road (similar to the existing Stornoway Quarry) and will not be readily noticeable, particularly once earthen bunds are established and grassed. c) Stockpiles will be located within the quarry footprint or used for bunding and grassed; therefore, the impact of storage of materials will be minimal. Equipment will also be screened. d) No vegetation removal will take place with the exception of a patchy low-level hedge with runs through the middle of the site.



The approximate location of the proposed Cocked Hat Hill Quarry from Evandale Road (marked in red).

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



26.3.2 Dwellings – N/a

26.3.3 Irrigation Districts

Objective: To ensure that land within irrigation districts proclaimed under Part 9 of the <i>Water Management Act 1999</i> is not converted to uses that will compromise the utilisation of water resources.	
Acceptable Solutions	Performance Criteria
A1 Non-agricultural uses are not located within an irrigation district proclaimed under Part 9 of the <i>Water Management Act 1999</i> .	P1 Non-agricultural uses within an irrigation district proclaimed under Part 9 of the <i>Water Management Act 1999</i> must demonstrate that the current and future irrigation potential of the land is not unreasonably reduced having regard to: a) the location and amount of land to be used; and b) the operational practicalities of irrigation systems as they relate to the land; and c) any management or conservation plans for the land.
Relies on Performance Criteria P1.	The site is within the North Esk Irrigation District. The current and future irrigation potential of the land is not unreasonably reduced, as follows: a) The subject site is located in an area of high value for extractive industries. While the site will not have a requirement for irrigation water during the life of the quarry, the site will be rehabilitated and likely re-established for grazing purposes. b) Given the location of the site between two existing quarries and residential development and the site having a mixture of class four and five land, the practicality of using the site for irrigated cropping/intensive grazing is reduced. c) The site is not within any conservation areas or subject to any management plans.

26.4 Development Standards

26.4.1 Building Location and Appearance – N/a (no buildings are proposed)

26.4.2 Subdivision – N/a (no subdivision is proposed).

CODES	
E1.0 BUSHFIRE PRONE AREAS CODE	N/a
E2.0 POTENTIALLY CONTAMINATED LAND	N/a
E3.0 LANDSLIP CODE	N/a – although the title is subject to some areas of landslip, these areas are not within the development footprint.
E4.0 ROAD AND RAILWAY ASSETS CODE	Complies - See code assessment below
E5.0 FLOOD PRONE AREAS CODE	N/a
E6.0 CAR PARKING AND SUSTAINABLE TRANSPORT CODE	Complies - See code assessment below
E7.0 SCENIC MANAGEMENT CODE	N/a
E8.0 BIODIVERSITY CODE	N/a – no native vegetation is proposed to be removed.
E9.0 WATER QUALITY CODE	N/a – Level 2 activities are exempt under clause E9.4.1 (f).
E10.0 RECREATION AND OPEN SPACE CODE	N/a
E11.0 ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a – Level 2 activities are exempt under clause E11.4.1 (a).
E12.0 AIRPORTS IMPACT MANAGEMENT CODE	Complies - See code assessment below
E13.0 LOCAL HISTORIC HERITAGE CODE	N/a
E14.0 COASTAL CODE	N/a
E15.0 SIGNS CODE	N/a – no signage is proposed.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



ASSESSMENT AGAINST E4.0 ROAD & RAILWAY ASSETS CODE

E4.6 Use Standards

E4.6.1 Use and road or rail infrastructure

Objective To ensure that the safety and efficiency of road and rail infrastructure is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.	
Acceptable Solutions	Performance Criteria
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	P1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must demonstrate that the safe and efficient operation of the infrastructure will not be detrimentally affected.
N/a – non-sensitive use.	N/a
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day	P2 For roads with a speed limit of 60km/h or less, the level of use, number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.
N/a – Hobart Road is 80km/h at the intersection with McGraths Road.	N/a
A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.	P3 For limited access roads and roads with a speed limit of more than 60km/h: a) access to a category 1 road or limited access road must only be via an existing access or junction or the use or development must provide a significant social and economic benefit to the State or region; and b) any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be for a use that is dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.
Relies on performance criteria.	a) N/a b) Hobart Road is equivalent to a category 4 or 5 road. The location of the development is dependent on natural resources. c) The TIA provided concludes that the increase in vehicle movements generated by the proposed quarry will maintain an adequate level of safety and efficiency for all road users, and that Hobart Road has sufficient capacity to accommodate vehicles between McGraths Road and the Midland Highway.

E4.7 Development Standards

E4.7.1 Development on and adjacent to Existing and Future Arterial Roads and Railways

Objective To ensure that development on or adjacent to category 1 or 2 roads (outside 60km/h), railways and future roads and railways is managed to: a) ensure the safe and efficient operation of roads and railways; and b) allow for future road and rail widening, realignment and upgrading; and c) avoid undesirable interaction between roads and railways and other use or development.
--

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Acceptable Solutions	Performance Criteria
<p>A1 The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h:</p> <ul style="list-style-type: none"> a) new road works, buildings, additions and extensions, earthworks and landscaping works; and b) building areas on new lots; and c) outdoor sitting, entertainment and children's play areas 	<p>P1 Development including buildings, road works, earthworks, landscaping works and level crossings on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must be sited, designed and landscaped to:</p> <ul style="list-style-type: none"> a) maintain or improve the safety and efficiency of the road or railway or future road or railway, including line of sight from trains; and b) mitigate significant transport-related environmental impacts, including noise, air pollution and vibrations in accordance with a report from a suitably qualified person; and c) ensure that additions or extensions of buildings will not reduce the existing setback to the road, railway or future road or railway; and d) ensure that temporary buildings and works are removed at the applicant's expense within three years or as otherwise agreed by the road or rail authority.
Complies with A1. All works are greater than 50m from a category 1 road or railway.	N/a

E4.7.2 Management of Road Accesses and Junctions

<p>Objective To ensure that the safety and efficiency of roads is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.</p>	
Acceptable Solutions	Performance Criteria
<p>A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.</p>	<p>P1 For roads with a speed limit of 60km/h or less, the number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.</p>
N/a	N/a
<p>A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.</p>	<p>P2 For limited access roads and roads with a speed limit of more than 60km/h:</p> <ul style="list-style-type: none"> a) access to a category 1 road or limited access road must only be via an existing access or junction or the development must provide a significant social and economic benefit to the State or region; and b) any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.
Complies with A2 – no new access or junction is proposed.	N/a

E4.7.3 Management of Rail Level Crossings

<p>Objective To ensure that the safety and the efficiency of a railway is not unreasonably reduced by access across the railway.</p>	
Acceptable Solutions	Performance Criteria
<p>A1 Where land has access across a railway:</p> <ul style="list-style-type: none"> a) development does not include a level crossing; or b) development does not result in a material change onto an existing level crossing. 	<p>P1 Where land has access across a railway:</p> <ul style="list-style-type: none"> a) the number, location, layout and design of level crossings maintain or improve the safety and efficiency of the railway; and b) the proposal is dependent upon the site due to unique resources, characteristics or location attributes and the use or

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



	development will have social and economic benefits that are of State or regional significance; or c) it is uneconomic to relocate an existing use to a site that does not require a level crossing; and d) an alternative access or junction is not practicable.
N/a	N/a

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Objective To ensure that use and development involving or adjacent to accesses, junctions and level crossings allows sufficient sight distance between vehicles and between vehicles and trains to enable safe movement of traffic.	
Acceptable Solutions	Performance Criteria
A1 Sight distances at a) an access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and b) rail level crossings must comply with <i>AS1742.7 Manual of uniform traffic control devices - Railway crossings</i> , Standards Association of Australia; or c) If the access is a temporary access, the written consent of the relevant authority has been obtained.	P1 The design, layout and location of an access, junction or rail level crossing must provide adequate sight distances to ensure the safe movement of vehicles.
A site distance of 175m to the south and 210m to the north, is required by Table E4.7.4, as detailed in the TIA. Site distances of 300m are available in both directions.	N/a

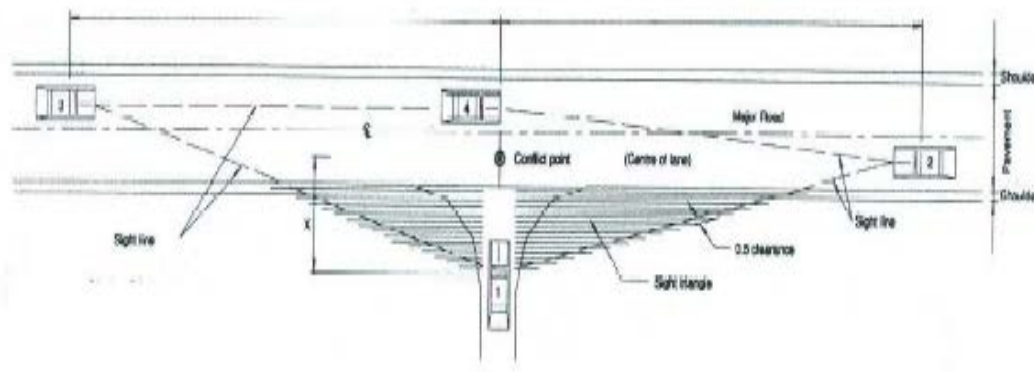


Figure E4.7.4 Sight Lines for Accesses and Junctions

X is the distance of the driver from the conflict point.

For category 1, 2 and 3 roads X = 7m minimum and for other roads X = 5m minimum.

Table E4.7.4 Safe Intersection Sight Distance (SISD)

Vehicle Speed	Safe Intersection Sight Distance (SISD) metres, for speed limit of:	
	60 km/h or less	Greater than 60 km/h
km/h		
50	80	90
60	105	115
70	130	140
80	165	175
90		210
100		250
110		290

Notes:

- (a) Vehicle speed is the actual or recorded speed of traffic passing along the road and is the speed at or below which 85% of passing vehicles travel.
- (b) For safe intersection sight distance (SISD):

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- (i) All sight lines (driver to object vehicle) are to be between points 1.2 metres above the road and access surface at the respective vehicle positions with a clearance to any sight obstruction of 0.5 metres to the side and below, and 2.0 metres above all sight lines;
- (ii) These sight line requirements are to be maintained over the full sight triangle for vehicles at any point between positions 1, 2 and 3 in Figure E4.7.4 and the access junction;
- (iii) A driver at position 1 must have sight lines to see cars at any point between the access and positions 3 and 2 in Figure E4.7.4;
- (iv) A driver at any point between position 3 and the access must have sight lines to see a car at position 4; and
- (v) A driver at position 4 must have sight lines to see a car at any point between position 2 and the access.

ASSESSMENT AGAINST E6.0 CAR PARKING & SUSTAINABLE TRANSPORT CODE

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Objective: To ensure that an appropriate level of car parking is provided to service use.

Acceptable Solutions	Performance Criteria
<p>A1 The number of car parking spaces must not be less than the requirements of:</p> <p>a) Table E6.1; or</p> <p>b) a parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).</p>	<p>P1 The number of car parking spaces provided must have regard to:</p> <p>a) the provisions of any relevant location specific car parking plan; and</p> <p>b) the availability of public car parking spaces within reasonable walking distance; and</p> <p>c) any reduction in demand due to sharing of spaces by multiple uses either because of variations in peak demand or by efficiencies gained by consolidation; and</p> <p>d) the availability and frequency of public transport within reasonable walking distance of the site; and</p> <p>e) site constraints such as existing buildings, slope, drainage, vegetation and landscaping; and</p> <p>f) the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity; and</p> <p>g) an empirical assessment of the car parking demand; and</p> <p>h) the effect on streetscape, amenity and vehicle, pedestrian and cycle safety and convenience; and</p> <p>i) the recommendations of a traffic impact assessment prepared for the proposal; and</p> <p>j) any heritage values of the site; and</p> <p>k) for residential buildings and multiple dwellings, whether parking is adequate to meet the needs of the residents having regard to:</p> <p>i) the size of the dwelling and the number of bedrooms; and</p> <p>ii) the pattern of parking in the locality; and</p> <p>iii) any existing structure on the land.</p>
<p>Comment:</p> <p>1 space per 2 employees required. A maximum of 6 employees are anticipated; therefore, 3 spaces will be formalised on-site.</p>	

Table E6.1: Parking Space Requirements

Use	Parking Requirement	
	Vehicle	Bicycle
Extractive industry	1 space per 2 employees	1 space per 10 employees

E6.6.2 Bicycle Parking Numbers

Objective: To encourage cycling as a mode of transport within areas subject to urban speed zones by ensuring safe, secure and convenient parking for bicycles.

Acceptable Solutions	Performance Criteria
A1.1 Permanently accessible bicycle parking or storage spaces must be provided either on the site or within 50m of the site in	P1 Permanently accessible bicycle parking or storage spaces must be provided having regard to the:

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



A1.2	accordance with the requirements of Table E6.1; or The number of spaces must be in accordance with a parking precinct plan contained in Table E6.6: Precinct Parking Plans.	a) likely number and type of users of the site and their opportunities and likely preference for bicycle travel; and b) location of the site and the distance a cyclist would need to travel to reach the site; and c) availability and accessibility of existing and planned parking facilities for bicycles in the vicinity.
Comment: Sufficient space for 1 bicycle park is available.		

E6.6.3 Taxi Drop-off and Pickup

Objective: To ensure that taxis can adequately access developments.		
Acceptable Solutions		Performance Criteria
A1	One dedicated taxi drop-off and pickup space must be provided for every 50 car spaces required by Table E6.1 or part thereof (except for dwellings in the General Residential Zone).	P1 No performance criteria.
Comment: Space for a taxi drop of/pick up is available if required.		

E6.6.4 Motorbike Parking Provisions

Objective: To ensure that motorbikes are adequately provided for in parking considerations.		
Acceptable Solutions		Performance Criteria
A1	One motorbike parking space must be provided for each 20 car spaces required by Table E6.1 or part thereof.	P1 No performance criteria.
Comment: Space for a motorbike park is available if required.		

E6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Objective: To ensure that car parking spaces and access strips are constructed to an appropriate standard.		
Acceptable Solutions		Performance Criteria
A1	All car parking, access strips manoeuvring and circulation spaces must be: a) formed to an adequate level and drained; and b) except for a single dwelling, provided with an impervious all weather seal; and c) except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.	P1 All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.
Comment: Complies with P1. Car parking, access strips, manoeuvring and circulation spaces will be readily identifiable and constructed to ensure that they are useable in all weather conditions. A condition may be applied to the permit to ensure compliance.		

E6.7.2 Design and Layout of Car Parking

Objective: To ensure that car parking and manoeuvring space are designed and laid out to an appropriate standard.			
Acceptable Solutions		Performance Criteria	
A1.1	Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for dwellings in the General Residential Zone) must be located behind the building line; and	P1	The location of car parking and manoeuvring spaces must not be detrimental to the streetscape or the amenity of the surrounding areas, having regard to:
		a)	the layout of the site and the location of existing buildings; and
		b)	views into the site from the road and adjoining public spaces; and
A1.2	Within the General residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	c)	the ability to access the site and the rear of buildings; and
		d)	the layout of car parking in the vicinity; and
		e)	the level of landscaping proposed for the car parking.
Comment:			
A1.1 – N/a – less than 4 spaces required.			
A1.2 – N/a			

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



<p>A2.1 Car parking and manoeuvring space must:</p> <ul style="list-style-type: none"> a) have a gradient of 10% or less; and b) where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and c) have a width of vehicular access no less than prescribed in Table E6.2 and Table E6.3, and <p>A2.2 The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking</i>.</p>	<p>P2 Car parking and manoeuvring space must:</p> <ul style="list-style-type: none"> a) be convenient, safe and efficient to use having regard to matters such as slope, dimensions, layout and the expected number and type of vehicles; and b) provide adequate space to turn within the site unless reversing from the site would not adversely affect the safety and convenience of users and passing traffic.
<p>Comment: Complies with P2 - the existing access arrangements are suitable for trucks and there is ample rooms for turning etc.</p>	

Table E6.2: Access Widths for Vehicles

Number of parking spaces served	Access width (see note 1)	Passing bay (2.0m wide by 5.0m long plus entry and exit tapers) (see note 2)
1 to 5	3.0m	Every 30m

E6.7.3 Car Parking Access, Safety and Security

Objective: To ensure adequate access, safety and security for car parking and for deliveries.	
Acceptable Solutions	Performance Criteria
<p>A1 Car parking areas with greater than 20 parking spaces must be:</p> <ul style="list-style-type: none"> a) secured and lit so that unauthorised persons cannot enter or; b) visible from buildings on or adjacent to the site during the times when parking occurs. 	<p>P1 Car parking areas with greater than 20 parking spaces must provide for adequate security and safety for users of the site, having regard to the:</p> <ul style="list-style-type: none"> a) levels of activity within the vicinity; and b) opportunities for passive surveillance for users of adjacent building and public spaces adjoining the site.
<p>Comment: N/a</p>	

E6.7.4 Parking for Persons with a Disability

Objective: To ensure adequate parking for persons with a disability.	
Acceptable Solutions	Performance Criteria
<p>A1 All spaces designated for use by persons with a disability must be located closest to the main entry point to the building.</p>	<p>P1 The location and design of parking spaces considers the needs of disabled persons, having regard to:</p> <ul style="list-style-type: none"> a) the topography of the site; b) the location and type of relevant facilities on the site or in the vicinity; c) the suitability of access pathways from parking spaces, and d) applicable Australian Standards.
<p>A2 One of every 20 parking spaces or part thereof must be constructed and designated for use by persons with disabilities in accordance with <i>Australian Standards AS/NZ 2890.6 2009</i>.</p>	<p>P2 The number of parking spaces provided is appropriate for the needs of disabled persons, having regard to:</p> <ul style="list-style-type: none"> a) characteristics of the populations to be served; b) their means of transport to and from the site; and c) applicable Australian Standards.
<p>Comment: P1 – No buildings are proposed on-site. P2 – Disabled parking is not proposed to be formally provided as the site is not accessible to the public; however, due to the expansive nature of the site, adequate space will be available for persons with a disability to safely park and enter/exit their vehicles if required.</p>	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



E6.7.6 Loading and Unloading of Vehicles, Drop-off and Pickup

Objective: To ensure adequate access for people and goods delivery and collection and to prevent loss of amenity and adverse impacts on traffic flows.			
Acceptable Solutions		Performance Criteria	
A1	For retail, commercial, industrial, service industry or warehouse or storage uses:	P1	For retail, commercial, industrial, service industry or warehouse or storage uses adequate space must be provided for loading and unloading the type of vehicles associated with delivering and collecting people and goods where these are expected on a regular basis.
a)	at least one loading bay must be provided in accordance with Table E6.4; and		
b)	loading and bus bays and access strips must be designed in accordance with <i>Australian Standard AS/NZS 2890.3 2002</i> for the type of vehicles that will use the site.		
Comment: N/a – no retail, commercial, industrial, service industry, warehouse or storage uses are proposed.			

E6.8 Provisions for Sustainable Transport

E6.8.1 Bicycle End of Trip Facilities

Not used in this planning scheme

E6.8.2 Bicycle Parking Access, Safety and Security

Objective: To ensure that parking and storage facilities for bicycles are safe, secure and convenient.			
Acceptable Solutions		Performance Criteria	
A1.1	Bicycle parking spaces for customers and visitors must:	P1	Bicycle parking spaces must be safe, secure, convenient and located where they will encourage use.
a)	be accessible from a road, footpath or cycle track; and		
b)	include a rail or hoop to lock a bicycle to that meets <i>Australian Standard AS 2890.3 1993</i> ; and		
c)	be located within 50m of and visible or signposted from the entrance to the activity they serve; and		
d)	be available and adequately lit in accordance with <i>Australian Standard AS/NZS 1158 2005 Lighting Category C2</i> during the times they will be used; and		
A1.2	Parking space for residents' and employees' bicycles must be under cover and capable of being secured by lock or bicycle lock.		
A2	Bicycle parking spaces must have:	P2	Bicycle parking spaces and access must be of dimensions that provide for their convenient, safe and efficient use.
a)	minimum dimensions of:		
i)	1.7m in length; and		
ii)	1.2m in height; and		
iii)	0.7m in width at the handlebars; and		
b)	unobstructed access with a width of at least 2m and a gradient of no more 5% from a public area where cycling is allowed.		
Comment: Complies with P1 & P2. Bicycle parking will be available with the car parking spaces. The site is not accessible to the public and employees will generally access the site via a car/truck; therefore, it is highly unlikely that available bicycle parking will be utilised.			

E6.8.5 Pedestrian Walkways

Objective: To ensure pedestrian safety is considered in development			
Acceptable Solution		Performance Criteria	
A1	Pedestrian access must be provided for in accordance with Table E6.5.	P1	Safe pedestrian access must be provided within car park and between the entrances to buildings and the road.
Comment: Complies with A1 – no separate access required.			

Table E6.5: Pedestrian Access

Number of Parking Spaces Required	Pedestrian Facility
1–10	No separate access required (i.e. pedestrians may share the driveway). [Note (a) applies].

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



11 or more	A 1m wide footpath separated from the driveway and parking aisles except at crossing points. [Notes (a) and (b) apply].
------------	---

Notes

- a) In parking areas containing spaces allocated for disabled persons, a footpath having a minimum width of 1.5m and a gradient not exceeding 1 in 14 is required from those spaces to the principal building.
- b) Separation is deemed to be achieved by:
 - i) a horizontal distance of 2.5m between the edge of the driveway and the footpath; or
 - ii) protective devices such as bollards, guard rails or planters between the driveway and the footpath; and
 - iii) signs and line marking at points where pedestrians are intended to cross driveways or parking aisles.

ASSESSMENT AGAINST E12.0 AIRPORTS IMPACT MANAGEMENT CODE

E12.5 Use Standards

E12.5.1 Noise Impacts

Objective To ensure that noise impacts on use within the ANEF contours from aircraft and airports are appropriately managed.	
Acceptable Solutions	Performance Criteria
A1 No acceptable solution.	P1 All new buildings must comply with the <i>Australian Standard 2021-2000 Acoustics - Aircraft Noise Intrusion - Building Siting and Construction</i> .
N/a	N/a - No buildings are proposed.
A2 Sensitive use (whether ancillary to other use or development or not) must not occur within the 25 ANEF contour.	P2 No performance criteria.
Complies with A2 – no sensitive uses are proposed.	N/a

E12.6 Development Standards

E12.6.1 Obstacles to Aircraft

Objective To ensure that development does not impact on the safety of prescribed airspace.	
Acceptable Solutions	Performance Criteria
A1 Development must be approved pursuant to the <i>Airports Act 1996</i> and the <i>Airport (Protection of Airspace) Regulations 1996</i> and the Manual of Standards.	P1 No performance criteria.
Complies with A1. The application was referred to the Launceston Airport. Their response is included in Attachment B and the permit, if issued, will be conditioned in accordance with the airports requirements.	N/a

SPECIFIC AREA PLANS

F1.0 TRANSLINK SPECIFIC AREA PLAN	N/a
F2.0 HERITAGE PRECINCTS SPECIFIC AREA PLAN	N/a

SPECIAL PROVISIONS

9.1 Changes to an Existing Non-conforming Use	N/a
9.2 Development for Existing Discretionary Uses	N/a
9.3 Adjustment of a Boundary	N/a
9.4 Demolition	N/a
9.5 Subdivision	N/a

STATE POLICIES

The proposal is consistent with all State Policies.

OBJECTIVES OF LAND USE PLANNING & APPROVALS ACT 1993

The proposal is consistent with the objectives of the <i>Land Use Planning & Approvals Act 1993</i> .

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES

Strategic Plan 2017-2027

Statutory Planning

5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.

7 DISCUSSION

Discretion to refuse the application is limited to:

- Level 2 activity (extractive industry - discretionary use if for a level 2 activity).
- Reliance on the performance criteria of the Rural Resource Zone.
- Reliance on the performance criteria of the Road and Railway Assets Code.
- Reliance on the performance criteria of the Car Parking and Sustainable Transport Code.

Two representations were received to the proposal, raising issues related to the private access road and amenity issues. These representations have been considered by both the EPA and within this report. Conditions imposed by the EPA will ensure residential amenity is retained.

A council permit, if issued, will condition the use and development to be in accordance with the EPA's requirements and impose conditions on matters outside of the EPA's control, which are enforceable by the planning scheme.

8 ATTACHMENTS

- A Application & plans
- B Responses from referral agencies
- C Representations & applicant's response

RECOMMENDATION

That land at 833 Hobart Road (part of Mining Lease 1958P/M), Breadalbane be approved to be developed and used for extractive Industry (rock/gravel quarry) (Level 2 Activity) accessed over 827 & 831 Hobart Road., within ANEF contours in accordance with application P16-311, and subject to the following conditions:

1 Layout not altered

The use and development shall be in accordance with the endorsed document numbered **D1** (*Amended Development Application – Supporting information - Cocked Hat Hill Quarry, prepared by Van Diemen Consulting Pty Ltd, dated: 23.02.2017*) & **D2** (*Development Proposal & Environmental Management Plan, Cocked Hat Hill, Breadalbane, prepared by Van Diemen Consulting Pty Ltd, dated: 20.07.2017*).

2 Environmental Management & Pollution Control Act 1994

The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit Part B, which the Board of Environmental Protection Authority (EPA) has required the planning authority to include in this permit, pursuant to section 25(5) of the *Environmental Management & Pollution Control Act 1994* (**D3**).

3 Road works

- 3.1 Prior to the commencement of development authorised by this permit, the proponent must design and provide plans for a BAR treatment to Hobart Road for northbound traffic, as specified in the Traffic

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Impact Assessment by Milan Prodanovic (Jan 2017) which forms part of endorsed document D1, to the satisfaction of the General Manager. Once approved, these plans shall then be endorsed and form part of this permit.

- 3.2 Prior to the commencement of carting material authorised by this permit, the works as per the plan/s required by condition 3.1 shall be completed, to the satisfaction of the General Manager.
- 3.3 Works in Council's Road Reserve
- a) Works must not be undertaken within the public road reserve without prior approval for the works by the Works Manager.
- b) Twenty-four (24) hours notice must be given to the Works Department to inspect works within road reserve, and before placement of concrete or seal. Failure to do so may result in rejection of the vehicular access or other works and its reconstruction.

4 Launceston Airport

The proponent must contact the Launceston Airport prior to using any machinery which has the potential to breach the Obstacle Limitation Surfaces, to advise them of the intended use of this machinery.

5 Retention of vegetation

The hedge along the southern boundary of the quarry footprint must be retained for the duration of the quarry life to assist with the screening of quarry operations and retention of rural views, unless the prior approval of the General Manager has been granted for its removal.

6 Access & Parking

All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.

DECISION

Cr Goninon/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Goninon/Cr Calvert

That land at 833 Hobart Road (part of Mining Lease 1958P/M), Breadalbane be approved to be developed and used for extractive Industry (rock/gravel quarry) (Level 2 Activity) accessed over 827 & 831 Hobart Road., within ANEF contours in accordance with application P16-311, and subject to the following conditions:

1 Layout not altered

The use and development shall be in accordance with the endorsed document numbered **D1** (*Amended Development Application – Supporting information - Cocked Hat Hill Quarry, prepared by Van Diemen Consulting Pty Ltd, dated: 23.02.2017*) & **D2** (*Development Proposal & Environmental Management Plan, Cocked Hat Hill, Breadalbane, prepared by Van Diemen Consulting Pty Ltd, dated: 20.07.2017*).

2 Environmental Management & Pollution Control Act 1994

The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit Part B, which the Board of Environmental Protection Authority (EPA) has required the planning authority to include in this permit, pursuant to section 25(5) of the *Environmental Management & Pollution Control Act 1994* (**D3**).

3 Road works

- 3.1 Prior to the commencement of development authorised by this permit, the proponent must design and provide plans for a BAR treatment to Hobart Road for northbound traffic, as specified in the Traffic Impact Assessment by Milan Prodanovic (Jan 2017) which forms part of endorsed document D1, to the satisfaction of the General Manager. Once approved, these plans shall then be endorsed and form part of this permit.
- 3.2 Prior to the commencement of carting material authorised by this permit, the works as per the plan/s required by condition 3.1 shall be completed, to the satisfaction of the General Manager.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



3.3 Works in Council's Road Reserve

- a) Works must not be undertaken within the public road reserve without prior approval for the works by the Works Manager.
- b) Twenty-four (24) hours notice must be given to the Works Department to inspect works within road reserve, and before placement of concrete or seal. Failure to do so may result in rejection of the vehicular access or other works and its reconstruction.

4 Launceston Airport

The proponent must contact the Launceston Airport prior to using any machinery which has the potential to breach the Obstacle Limitation Surfaces, to advise them of the intended use of this machinery.

5 Retention of vegetation

The hedge along the southern boundary of the quarry footprint must be retained for the duration of the quarry life to assist with the screening of quarry operations and retention of rural views, unless the prior approval of the General Manager has been granted for its removal.

6 Access & Parking

All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.

Carried unanimously

394/17 COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr Gordon/Cr Goss

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



395/17 NATIONAL HERITAGE LISTING FOR THE ROSS BRIDGE

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To seek Council's position with regard to funding the preparation of a nomination of the Ross Bridge for National Heritage Listing.

2 INTRODUCTION/BACKGROUND

Mr Kim Peart and Dr Jennifer Bolton held a community meeting in Ross in September 2014 to present their interest in using the virtual world to present the Ross Bridge to the world. As part of their presentation they emphasised the importance of the Ross Bridge gaining World Heritage Status, which first requires the bridge gaining National Heritage Status (the bridge was entered onto the Tasmanian Heritage Register in March 2003). Mr Peart requested Council nominate the Ross Bridge for National Heritage Listing.

The Australian Heritage Council document '*Guidelines for the Assessment of Places for the National Heritage List*' details the comprehensive process involved with the nomination process. Given that a compelling case needs to be presented, it is highly recommended that nominations be prepared by a skilled historian or archaeologist.

As the preparation of a National Heritage Listing nomination was beyond Council's resources, Council in April 2015 referred the matter to the Hon. Matthew Groom, Minister for Heritage, requesting the Minister oversee the development of an application to the Australian Government's Minister for the Environment for the listing of the Ross Bridge on the National Heritage List.

Minister Groom responded, stating that the State Government's initiation of a nomination for a National Heritage Listing would create a conflict of interest, as Heritage Tasmania is a party to the assessment of the nomination of Tasmanian places for National Heritage Listing.

In early 2016 Mr Peart submitted a nomination for the listing of the bridge on the National Heritage List. The application received the support of the Ross Local District Committee. The application was not successful.

Mr Peart has again approached Council to assist with the nomination of the bridge for the National Heritage List.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress –
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Council nurtures and respects historical culture
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- ♦ Connect – Improve sense of community ownership
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - History – Preserve & Protect our Built Heritage for Tomorrow
Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

A local historian who has successfully nominated sites for the Tasmanian Heritage Register has quoted \$1,600 to undertake the research required to set out the values and qualities of the Ross Bridge that make it outstanding to the nation by articulating how the bridge meets one of more of the National Heritage significance criteria.

7 RISK ISSUES

Council's funding of the Ross Bridge National Heritage nomination sets a precedence for the funding of nominations of other Northern Midlands heritage sites which will have implications for future Council budgets.

8 CONSULTATION WITH STATE GOVERNMENT

Advice on the nomination process has been received from Heritage Tasmania.

9 COMMUNITY CONSULTATION

Mr Peart has consulted the Ross Local District Committee and the general Ross community.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either approve or not approve funding for the preparation of the nomination of the Ross Bridge for National Heritage Listing.

11 OFFICER'S COMMENTS/CONCLUSION

Achieving National Heritage Listing will ensure the national environmental significance of the Ross Bridge is protected by the *Environment Protection and Biodiversity Conservation Act 1999*.

12 ATTACHMENTS

N/A

RECOMMENDATION 1

That the matter be discussed.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



RECOMMENDATION 2

That Council allocate \$1,600 in the 2018/2019 Council budget to fund the preparation of a nomination of the Ross Bridge for National Heritage Listing.

DECISION

Cr Polley/Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Knowles

That Council

- i) allocate \$1,600 to fund the preparation of a nomination of the Ross Bridge for National Heritage Listing; and
- ii) actively seek discussions with the State Government regarding flood plans for the Ross Bridge.

Carried unanimously

Ms Boer left the meeting at 7.02pm.

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



396/17 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023
 Responsible Officer: Maree Bricknell, Corporate Services Manager
 Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30 November 2017.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 30 November 2017.

3 ALTERATIONS TO 2017-18 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained: -

SUMMARY FINANCIAL REPORT

For Month Ending: 30-Nov-17 5

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$10,197,520	-\$10,197,520	-\$10,083,831	-\$114	98.9%	
Recurrent Grant Revenue	-\$4,143,153	-\$1,726,314	-\$1,838,851	\$113	106.5%	
Fees and Charges Revenue	-\$1,630,430	-\$679,346	-\$734,383	\$55	108.1%	
Interest Revenue	-\$449,430	-\$187,263	-\$97,453	-\$90	52.0%	
Reimbursements Revenue	-\$81,834	-\$34,098	-\$33,324	-\$1	97.7%	
Other Revenue	\$33,068	\$13,778	\$241,220	-\$227	1750.7%	
	-\$16,469,299	-\$12,810,761	-\$12,546,622	-\$264	97.9%	
Employee costs	\$3,458,620	\$1,441,092	\$1,244,034	\$197	86.3%	
Material & Services Expenditure	\$4,665,699	\$1,944,041	\$1,894,694	\$49	97.5%	
Depreciation Expenditure	\$5,327,756	\$2,219,898	\$2,219,616	\$0	100.0%	
Government Levies & Charges	\$687,512	\$286,463	\$58,546	\$228	20.4%	
Councillors Expenditure	\$192,960	\$80,400	\$48,143	\$32	59.9%	
Interest on Borrowings	\$0	\$0	\$30,780	-\$31		
Other Expenditure	\$1,192,699	\$743,160	\$643,623	\$100	86.6%	
Plant Expenditure Paid	\$493,570	\$205,654	\$235,687	-\$30	114.6%	
	\$16,018,816	\$6,920,708	\$6,375,123	\$546	92.1%	
	-\$450,483	-\$5,890,053	-\$6,171,499			
Gain on sale of Fixed Assets	\$0	\$0	-\$37,096	\$37	0.0%	
Loss on Sale of Fixed Assets	\$300,000	\$125,000	\$47,827	\$77	38.3%	
Underlying (Surplus) / Deficit	-\$150,483	-\$5,765,053	-\$6,160,768			
	\$0		\$0			
Capital Grant Revenue	-\$2,750,765	-\$1,146,152	-\$10,000	-\$1,136	0.9%	
Subdivider Contributions	-\$433,000	-\$180,417	0	-\$180	0.0%	
Capital Revenue	-\$3,183,765	-\$1,326,569	-\$10,000			
	\$0		\$0			

Budget Alteration Requests

- For Council authorisation by absolute majority

Operating Budget

Capital

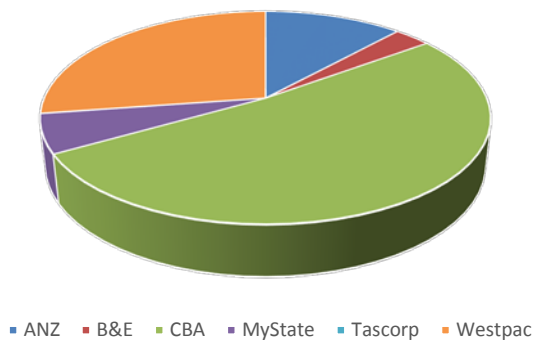
MINUTES – ORDINARY MEETING

11 DECEMBER 2017

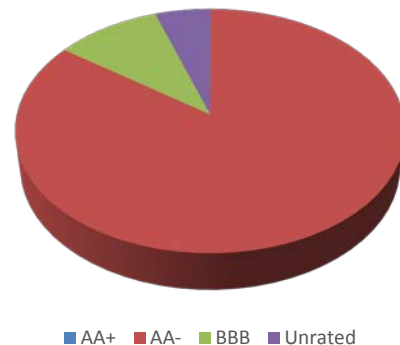


B. Balance Sheet Items						
	Year to Date Actual		Monthly Change		Same time last year	Comments
Cash & Cash Equivalents Balance						
- Opening Cash balance	\$12,382,946		\$19,776,867			
- Cash Inflow	\$16,202,385		\$2,722,625			
- Cash Payments	<u>-\$7,318,572</u>		<u>-\$1,232,732</u>			
- Closing Cash balance	\$21,266,759		\$21,266,759			
Account Breakdown						
- Trading Accounts	\$1,126,238					
- Investments	<u>\$20,140,521</u>					
	\$21,266,759					
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value	
CBA Call Account	20/11/2017	30/11/2017	1.40	\$2,038,354	\$2,039,136	
Tasmanian Public Finance Corporation Call Account	1/11/2017	30/11/2017	1.50	\$5,221	\$5,227	
ANZ	14/11/2017	14/06/2018	2.35	\$1,365,147	\$1,383,780	
CBA	20/11/2017	20/03/2018	2.25	\$500,000	\$503,699	
ANZ	8/06/2017	8/12/2017	2.40	\$1,012,964	\$1,025,153	
CBA	11/10/2017	11/12/2017	2.02	\$1,000,000	\$1,003,376	
My State Financial	25/12/2016	25/12/2017	2.85	\$1,189,250	\$1,223,144	
CBA	31/07/2017	29/01/2018	2.30	\$1,000,000	\$1,011,468	
CBA	2/08/2017	29/01/2018	2.30	\$1,400,000	\$1,415,879	
CBA	11/08/2017	7/02/2018	2.30	\$1,500,000	\$1,517,014	
CBA	11/09/2017	13/03/2018	2.37	\$1,000,000	\$1,011,882	
CBA	6/09/2017	4/04/2018	2.41	\$1,000,000	\$1,013,866	
CBA	6/09/2017	4/05/2018	2.44	\$1,000,000	\$1,016,044	
Bass & Equitable	24/05/2017	24/05/2018	2.65	\$629,584	\$646,268	
Westpac	4/07/2017	4/07/2022	3.37	\$5,500,000	\$6,427,258	
				<u>\$20,140,521</u>	<u>\$21,243,191</u>	
Total Investments				1	5	

Investments by Institution



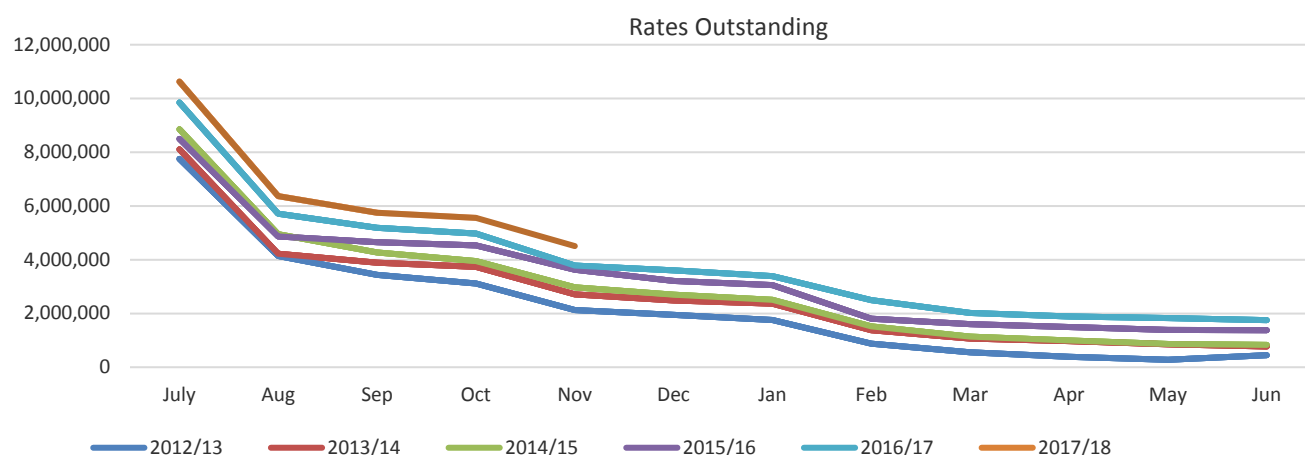
Total Investments by Rating (Standard & Poor's)



Rate Debtors	2017/18	% to Raised	Same Time Last Year	% to Raised	
Balance b/fwd	\$1,742,445		\$1,365,785		
Rates Raised	<u>\$10,129,482</u>		<u>\$9,657,129</u>		
	\$11,871,927		\$11,022,916		
Rates collected	\$7,005,086	69.2%	\$6,880,473	71.2%	
Pension Rebates	\$444,322	4.4%	\$426,038	4.4%	
Discount & Remissions	<u>\$49,648</u>	0.5%	<u>\$30,455</u>	0.4%	
	\$7,499,056		\$7,336,966		
Rates Outstanding	\$4,507,404	44.5%	\$3,787,326	39.2%	
Advance Payments received	<u>-\$134,532</u>	1.3%	<u>-\$101,378</u>	1.0%	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



Trade Debtors			
Current balance	\$100,725		
- 30 Days	\$46,497		
- 60 Days	\$379		
- 90 Days	\$8,492		
- More than 90 days	\$45,357		
Summary of Accounts more than 90 days:			
- Norfolk Plains Book sales	711		
- Hire/lease of facilities	1,872		
- Removal of fire hazards	6,758		
- Dog Registrations & Fines	32,108		
- Sales	500		
- Private Works	2,931		
- Grants	-		
- Regulatory Fees	477		

	Paid by outlet as sold
	Sent to Fines Enforcement
	Arrangement to pay

C. Capital Program			
	Budget	Actual (\$,000)	Target #REF!
Renewal	\$9,820,310	\$2,104,107	21%
New assets	\$7,773,333	\$1,282,464	16%
Total	\$17,593,643	\$3,386,571	19%
Major projects:			
- Woolmers Bridge Replacement	\$2,830,000	\$175,507	6%
- Campbell Town Recreation Ground Complex	\$2,020,000	\$218,323	11%
- Rossarden Road Bridge Replacement	\$220,770	\$180,838	82%
- Royal George Bridge Replacement	\$240,790	\$219,141	91%
- Barton Road Reconstruction	\$1,130,000	\$10,767	1%
- Longford Rec Ground Redevelopment	\$1,100,000	\$20,435	2%
- Public Toilet Replacements	\$600,000	\$403,959	67%
- Ross Village Green Development	\$300,000	\$30,324	10%
- Longford Sports Centre Extension	\$1,000,000	\$52,746	5%
- Recreation Lighting	\$1,040,000	\$90,756	9%

* Full year to date capital expenditure for 2017/18 provided as an attachment.

D. Financial Health Indicators			
	Target	Actual	Variance
Financial Ratios			
- Rate Revenue / Total Revenue	61.9%	80.4%	-18.5%
- Own Source Revenue / Total Revenue	75%	85%	-10.5%
Sustainability Ratio			
- Operating Surplus / Operating Revenue	0.9%	49.1%	-48.2%
- Debt / Own Source Revenue	60.2%	69.3%	-9.1%
Efficiency Ratios			
- Receivables / Own Source Revenue	37.4%	35.4%	2.0%
- Employee costs / Revenue	21.0%	9.9%	11.1%
- Renewal / Depreciation	184.3%	94.8%	89.5%
Unit Costs			
- Waste Collection per bin	\$9.97	\$9.32	
- Employee costs per hour	\$28.82	\$24.34	

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



- Rate Revenue per property	\$1,460.75	\$1,444.47	↔	
- IT per employee hour	\$3.17	\$3.78	↘	

E. Employee & WHS scorecard

	YTD	This Month	
Number of Employees	82.4	84	
New Employees	5	1	
Resignations	1	0	
Total hours worked	51102.5	9287	
Lost Time Injuries	0	0	
Lost Time Days	0	0	
Safety Incidents Reported	5	1	
Hazards Reported	9	1	
Risk Incidents Reported	0	0	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	0	0	
Insurance claims - Motor Vehicle	0	0	
IT - Unplanned lost time	0	0	
Open W/Comp claims	1	0	

4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending November 2017.
- 5.2 Capital Works Report to end November 2017.

RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 30 November 2017.
- ii) authorise budget alterations as detailed in section 3A above.

DECISION

Cr Polley/Cr Goninon

That Council

- i) receive and note the Monthly Financial Report for the period ending 30 November 2017;
- ii) authorise budget alterations as detailed in section 3A above.

Carried unanimously

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



CON – ITEMS FOR THE CLOSED MEETING

DECISION

Cr Goninon/Cr Lambert

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Community & Development Manager, Works Manager, Senior Planner and Executive Assistant.

Carried unanimously

397/17 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Table of Contents

398/17 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

399/17 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

399/17 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Management Meetings

399/17 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Correspondence Received

399/17 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Action Items – Status Report

399/17 (5) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.
Land Issues/Property Review

399/17 (6) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Planning Permit Appeal

MINUTES – ORDINARY MEETING

11 DECEMBER 2017



399/17 (7) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Request for Support

399/17 (8) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Youth Matters

400/17 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Property Title Matter

401/17 LOCAL DISTRICT COMMITTEE MEMBERSHIP

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Knowles/Cr Calvert

That Council

- i) accept Stefan Apostol as a member of the Longford Local District Committee until the conclusion of the 2016-2018 term.
- ii) make this decision available to the public.

Carried unanimously

402/17 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.
Perth to Breadalbane – roads

403/17 MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Van Diemen Quarries Pty Ltd - RMPAT Appeal – P17-119 'Quarry Hill' Quarry, 283 Valleyfield Road, Campbell Town

404/17 PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Knowles/Cr Gordon

That Council move out of the closed meeting.

Carried unanimously

Mayor Downie closed the meeting at 8.05pm.

MAYOR _____

DATE _____