



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

Ordinary Meeting of Council

Monday, 20 August 2018

MINUTES – ORDINARY MEETING

20 AUGUST 2018



MINUTES OF THE ORDINARY MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5.06PM ON MONDAY, 20 AUGUST 2018

208/18 ATTENDANCE

1 PRESENT

Mayor Downie, Cr Adams, Cr Goninon, Cr Gordon, Cr Knowles OAM, Cr Lambert

In Attendance:

Miss Bricknell – Acting General Manager/Corporate Services Manager, Mr Leigh McCullagh – Works Manager, Mr Atkinson – Community & Development Supervisor, Mr Godier – Senior Planner (from 5.25pm), Ms Boer - Urban & Regional Planner (from 6.45pm to 7.02pm), Mrs Eacher – Executive Officer

2 APOLOGIES

Deputy Mayor Goss, Cr Calvert, Cr Polley AM, Mr Jennings – General Manager

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DECISION

Cr Knowles/Cr Gordon

That Council agree to the inclusion in the Agenda of Closed Council late item
CON 8 - APPEAL AGAINST CONDITION ON PLANNING PERMIT.

Carried unanimously

210/18 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

Council **RESOLVED** to accept the following declarations of interest:

Cr Goninon

PLN -18-080

211/18 CONFIRMATION OF MINUTES

1 OPEN COUNCIL – ORDINARY COUNCIL MEETING MINUTES – 16 JULY 2018

DECISION

Cr Knowles/Cr Gordon

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 16 July 2018 be confirmed as a true record of proceedings.

Carried unanimously

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2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	05/06/2018	Perth Community Centre Management Committee	Ordinary
ii)	05/06/2018	Perth Local District Committee	Ordinary
iii)	03/07/2018	Evandale Community Centre and Memorial Hall Management Committee	Ordinary
iv)	11/07/2018	Morven Park Management and Development Association Inc	Ordinary
v)	25/07/2018	Cressy Local District Committee	BGM
vi)	25/07/2018	Cressy Local District Committee	Ordinary
vii)	01/08/2018	Longford Local District Committee	BGM
viii)	07/08/2018	Campbell Town District Forum	Ordinary
ix)	07/08/2018	Ross Local District Committee	Ordinary
x)	07/08/2018	Perth Local District Committee	BGM
xi)	07/08/2018	Perth Local District Committee	Ordinary

DECISION

Cr Lambert/Cr Knowles

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

3 RECOMMENDATIONS OF SUB COMMITTEES

NOTE: Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.

Perth Local District Committee

At the ordinary meeting of the Perth Local District Committee held on 7 August 2018 the following motion was recorded for Council's consideration:

Planning Applications – That Council reconsider the notification of property owners in regard to development applications and expand notification to all affected property owners.

Officer's Comments:

Discussion at Council Workshop.

Officer's Recommendation:

That a report be prepared for Council consideration regarding the notification of property owners in relation to development applications and the expansion of notification/advice to all affected property owners.

DECISION

Cr Lambert/Cr Gordon

That a report be prepared for Council consideration regarding the notification of property owners in relation to development applications and the expansion of notification/advice to all affected property owners.

Carried unanimously

212/18 DATE OF NEXT COUNCIL MEETING
17 SEPTEMBER 2018

Mayor Downie advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 17 September 2018.

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213/18 INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
06/08/2018	Council Workshop <i>Discussion/Presentations:</i> <ul style="list-style-type: none"> • NTD • Order of Australia Day Association • Itinerant Workers • Alterations & Additions - NMC Chambers • Dump Points • Ross Swimming Pool • Affordable Housing • Lease of Old Ross Clinic • Spirit of Tasmania Cycling Tour • Selection Criteria for Membership of Local District Committees • Planning matter • Tourism Services • Main Street Trees Programme
20/08/2018	Council Workshop <i>Discussion:</i> <ul style="list-style-type: none"> • Council Meeting Agenda items

2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 17 July 2018 to 20 August 2018 are as follows:

Date	Activity
18 July 2018	Attended meeting regarding TasWater, Deloraine
19 July 2018	Attended meeting with Jane Howlett, Campbell Town
25 July 2018	Attended Local Government Association of Tasmania Conference, Hobart
26 July 2018	Attended Local Government Association of Tasmania Conference, Hobart
27 July 2018	Attended Local Government Association of Tasmania Conference, Hobart
31 July 2018	Attended meeting regarding renewable energy, Longford
6 August 2018	Attended meeting with Brian Mitchell, Longford
6 August 2018	Attended Citizenship Ceremony, Longford
6 August 2018	Attended Council Workshop, Longford
7 August 2018	Attended meeting regarding TasWater MOU, Hobart
8 August 2018	Attended meeting regarding TasWater MOU, Devonport
8 August 2018	Attended Valentine Park Toilet Official Opening, Campbell Town
8 August 2018	Attended TasWater Briefing, Launceston
9 August 2018	Attended meeting regarding TasWater MOU, Launceston
13 August 2018	Attended public meeting regarding the proposed sale of churches and cemeteries, Ouse
17 August 2018	Attended briefing with Treasurer and Treasury regarding TasWater, Hobart
20 August 2018	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	

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3 PETITIONS

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter; and
 - (b) a heading on each page indicating the subject matter; and
 - (c) a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
 - (a) table the petition at the next ordinary meeting of the council; or
 - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with section 57; or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

3 Petitions Received

Nil.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture

2 CONFERENCES AND SEMINARS

Mayor Downie, Cr Adams, Cr Gordon and Corporate Services Manager attended the LGAT AGM and Annual Conference from 25 to 27 July 2018.

No reports received.

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2018/2019 year												Total 2018/2019 YTD	Total 2017/18
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		
132	119												119	884
337	58												58	429

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6 ANIMAL CONTROL

Prepared by: Martin Maddox, Accountant and Tammi Axton, Animal Control Officer

Item	Income/Issues 2017/2018		Income/Issues for July 2018		Income/Issues 2018/2019	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,250	106,006	624	9,944	624	9,944
Dogs Impounded	84	5,556	6	410	6	410
Euthanized	-	-	1	-	1	-
Re-claimed	71	-	5	-	5	-
Re-homed/To RSPCA	10	-	-	-	-	-
New Kennel Licences	12	840	2	144	2	144
Renewed Kennel Licences	64	2,752	74	3,256	74	3,256
Infringement Notices (paid in full)	76	12,458	-	-	-	-
Legal Action	-	-	-	-	-	-
Livestock Impounded	3	159	-	-	-	-
TOTAL		127,771		13,754		13,754

Registration Audit of the Municipality – the audit has commenced in rural areas. With a large number of dogs being found to be unregistered.

Infringements – 2 infringements were issued in July.

Attacks – 3 dog attacks on livestock recorded in July – dogs unknown.

Microchipping – 2 dogs were microchipped in July.

Impounded dog – 6 dogs were impounded in July.

7 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils 'A council must develop and implement an approved program for immunisation in its municipal area'. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2016/2017		2017/2018		2018/2019	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	43	49	82	82		
October-December	46	52	39	31		
January-March	-	-	39	38		
April-June	16	45	39	37		

Immunisations are provided by the Longford Surgery during 2018 and have included Meningococcal.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2015/2016	2016/17	2017/18	2018/19
Notifiable Diseases	5	4	4	0
Inspection of Food Premises	154	75	77	12

Notifiable Disease investigations are carried out at the request of the Department of Health and Human Services. Such investigations typically relate to cases of food borne illness.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July 2018.

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8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	1											
Building & Planning	1											
Community Services	-											
Corporate Services	-											
Governance	-											
Waste	-											
Works (North)	10											
Works (South)	-											

9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
Planning/Building Applications Remitted			
16-Jul-18	Parks & Wildlife Department	Ben Lomond Temporary Facilities	340
Sporting/Academic Achievements			
17-Jul-18	Ms Sophie Fletcher	2018 Tas Senior Bowls Team	62
17-Jul-18	Ms Judy Gurr	2018 Tas Senior Bowls Team	62
18-Jul-18	Mr Jack Jarman	2018 Tas Senior Bowls Team	62
31-Jul-18	Ms Denise Middap	2018 Tas Senior Bowls Team	62
TOTAL DONATIONS			\$ 588

10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy.	
18/09/2017	278/17	Local Government Reform: Northern Region Shared Services	That Council: A) i) Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG. ii) Support the establishment of governance arrangements to progress the outcomes of the Report. iii) Participate in activities to identify, plan and implement opportunities to undertake shared initiatives at a whole-of-region or sub-regional level. B) at this time, take no further action regarding minute no. 125/15. C) set up a committee of Council (councillors) to progress shared services options for the Northern Midlands.	General Manager	Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils. NOA Group report finalised, GM's meeting to be arranged to finalise. Legal Services tender submissions being considered.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	That Council: 1) accept the Cressy Swimming Pool Master Plan and that further investigation be carried out into the integrity of the pool structure with a report back to Council. 2) consider funding components of the Master Plan in forthcoming Council budgets, and request Council officers to seek to secure external grants to assist with the implementation of the Master Plan.	General Manager	Projects to be progressed with Committee - State Government election funding.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	3) a survey of the use of the Ross Swimming Pool be undertaken during the 2017/2018 swimming season with a report back to Council.	General Manager	Information presented to 6 August Council workshop.	
20/11/2017	360/17	ANZ Longford Branch Closure	That Council ii) invite a Bendigo Bank representative to present to a Council workshop.	General Manager	Delegation to attend 1 October Council workshop.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/05/2018	128/18	Conara Park	That Council seek quotes for the development of a concept plan for the Panec Street site.	General Manager	Quote being sought.	
21/05/2018	113/18	Water and Sewerage Reform: Tasmanian Government and TasWater	That 1) Council support, in principle, the State Government becoming a shareholder in TasWater. 2) Council give further consideration to the matter upon receipt of additional information from TasWater. 3) a Special Meeting of Council be held, if necessary, to discuss the proposal and to make a determination. 4) That further Information on future pricing over the next 10 years be provided to Council.	General Manager	Report to Council Meeting 20 August 2018.	
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display. iii) invite Northern Midlands inaugural Mayor, Kenneth von Bibra, to unveil the honour board.	Exec Assistant	To be progressed.	
29/01/2018	14/18	Main Street Trees Programme	v) the reports be presented to the Local District Committees, followed by discussion at a future Council Workshop.	Exec Assistant	Report and attachments tabled at meetings. Discussion still to be held with Avoca, Royal George and Rossarden Local District Committee. Discussed at August Council workshop.	
16/04/2018	90/18	Affordable Housing	That the matter be listed for discussion at the next available Council workshop.	Exec Assistant	Discussed at 6 August Council workshop.	
16/07/2018	183/18	Recommendations Of Sub Committees - Evandale Advisory Committee	1. Shrubbery and Trees Encroaching on Footpaths: That Council note the recommendation of the Evandale Advisory Committee.	Exec Assistant	Noted.	
16/07/2018	183/18	Recommendations Of Sub Committees - Evandale Advisory Committee	2. Entrance Statement: That Council support the recommendation of the Evandale Advisory Committee.	Exec Assistant	Noted, progressing.	
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Council pursuing with State Growth.	
21/05/2018	132/18	Old Midland Highway - Perth to Breadalbane (Devon Hills): shared path (cycle and pedestrian)	That council request the Department of State Growth paint the shared path green as per the photo in the report and the guide posts be removed.	Works Manager	General Manager to discuss further with DSG at time of hand-over of Midland Highway Stage 1. Initial meetings have commenced.	
25/06/2018	168/18	Sealing of Tasman Street, Ross	That Council retain the road as gravel, move the road 1.22 metres (4 foot) toward the centre and continue to maintain as required.	Works Manager	Complete.	
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign commenced with article in media.	
20/11/2017	350/17	Confirmation of Minutes - Economic Development Committee	1) That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands. 2) That Council undertake another traffic count on Evandale Main Road, at an appropriate time so that the data can be compared to prior data recorded.	Project Officer	NBN representative met with Council staff 30/1/2018 and listed to attend a future Council workshop. Traffic count undertaken in December 2017.	
20/11/2017	354/17	Northern Midlands Council Economic Development Strategy	That Council: i) accept in principle the draft economic development strategy; ii) approve the proposed way forward with the development and finalisation of the economic development strategy;	Project Officer	Project report draft reviewed. Final report due end August 2018.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			iii) approve the development of a brief for a project aiming to identify potential TRANSlink developers and to raise awareness of the TRANSlink precinct.			
11/12/2017	395/17	National Heritage Listing for the Ross Bridge	That Council i) allocate \$1,600 to fund the preparation of a nomination of the Ross Bridge for National Heritage Listing; and ii) actively seek discussions with the State Government regarding flood plans for the Ross Bridge.	Project Officer	National Heritage Listing nomination submitted 26/2/2018. Outcome awaited. Letter sent regarding flood management.	
21/05/2018	115/18	Northern Midlands Youth Services	3) That Council consider resource sharing with other Councils regarding Youth Services.	Project Officer	Awaiting outcome of Youth Survey.	
16/07/2018	187/18	Stage Three Of The Redevelopment Of Longford's Village Green Playground	That i) Council agree to approve changing the play unit components of Stage Three of Longford's Village Green playground redevelopment from a Liberty Swing to an inclusive carousel, and a swing unit with a harnessed swing seat; and ii) it be confirmed with the Community Fund that they will still provide funding for this equipment.	Project Officer	TCF advised grant approved for changed Stage 3 redevelopment. Revised budget being developed. Application for funding to be lodged with Variety Tasmania.	
21/05/2018	115/18	Northern Midlands Youth Services	2) That Council conduct workshops with local stakeholders regarding youth services.	Executive & Comms Officer	In progress.	
25/06/2018	151/18	Recommendations of Sub Committees - Cressy Local District Committee	Park Naming - That Council support the name in principle; seek public comment; and a report be prepared for Council's consideration.	Executive & Comms Officer	Report to Council Meeting 20 August 2018.	31/08/2018
16/07/2018	192/18	Nomenclature: Naming Of Road (Previously Part Of Midland Highway)	That Council assign 'Haggerston Road' and that the Nomenclature Board be advised of the new name within 40 days.	Corporate Services Manager	Complete.	
16/07/2018	186/18	Local Government Association Of Tasmania (LGAT): Motions For The Annual General Meeting & General Meeting – 25 July 2018	That the Mayor and Council's delegates to the meeting use their discretion in voting.	Mayor	Complete.	
16/07/2018	189/18	Human Resource Policies	That Council review the gift card policy and increase the gift card to \$100 in 2018/19.	People & Culture Business Partner / Corporate Services Manager		
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Meetings held with TasWater and landowners. Awaiting advice on finalisation of Perth link road alignment.	
11/12/2017	398/17	Perth Riverbank Open Space Strategy	That Council officers prepare a draft brief and seek an estimate of cost for consideration in the 2018/19 budget.	Senior Planner	Brief prepared. Quotes provided.	
16/04/2018	93/18	Draft By-Law: Placement of Shipping Containers	a) In accordance with section 156 of the Local Government Act 1993, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law to regulate the placement of shipping containers in the Northern Midlands municipality; and b) Council endorse the attached Regulatory Impact Statement.	Senior Planner	Copy of Bylaw and RIS sent to Director. Response received, to be advertised.	30/09/2018
25/06/2018	154/18	Anglican Church: Sale of Churches and Cemeteries	ii) That Council pursue the heritage listing of all churches (internal and external)	Senior Planner	Matter under investigation. Process commenced.	
25/06/2018	158/18	Dog Signage, Declared Areas and Proposed Off Lead Areas	That Council endorse the following areas ... In addition to those endorsed at its meeting of 21 May 2018 Minute Reference 127/18, and, in accordance with section 24 of the Dog Control Act 2000, authorise	Animal Control Officer	Report to Council Meeting 20 August 2018.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			Council Officers to notify, by public notice the areas, and condition relating to the use of that area, and the reasons for declaring the area.			

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca ; b) Campbell Town; c) Cressy ; d) Evandale; e) Longford; f) Perth; g) Ross ; and list within the draft 2015/2016 budget for consideration	General Manager	Outstanding town entrance statements for future budget consideration, Evandale 2018/19.	
29/01/2018	14/18	Main Street Trees Programme	iv) on completion of the Campbell Town Streetscape Design and endorsement thereof, minor amendments be made to the Campbell Town Main Street tree plantings, as required.	Works Manager		
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names to be workshopped.	
19/02/2018	34/18	Recommendations of Sub Committees - Perth Local District Committee - Perth Bicentenary 2021	That the appointment of a Special Committee to coordinate the 2021 Perth Bicentenary celebrations be discussed at a future Council workshop, prior to a Council report being prepared.	Exec Assistant	Special Committee discussions to be undertaken by PLDC, prior to report to Council. Held over by Committee for consideration in 2019.	

Matters that are grey shaded have been finalised and will be deleted from these schedules

11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

1. GOVERNANCE

a. Governance – Meetings/Conferences

- Council meetings:
 - Ordinary meeting 16 July
- Council Workshops:
 - 2 July
- Executive Management Team:
 - 4 July
 - 18 July
- Staff Meeting
 - 10 July
 - 24 July
- Community meetings:

2018/19 Meetings Attended year to date



- Other Meetings:

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- Met with Jim Dennis KPMG re RSPCA
- Attended meeting at Cressy Pool Meeting
- Attended meeting re Longford Sports Centre Precinct
- Met with property owners re overgrown hedge
- Attended Land Use Strategy Meeting Perth
- Attended meeting re Powranna Truck Wash
- Met with Brian Mitchell MP
- Attended meeting re Campbell Town Streetscape
- Met with proponents re development proposal at Evandale
- Addressed queries with potential tenderers re Shared Services Legal Brief
- Met with ratepayer
- Met with proponent re development proposal at Longford
- Meetings with Councillors:
 - Cr Ian Goninon
 - Cr Janet Lambert

b. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Recruitment
 - Carpentry Apprenticeship – Interviews being held on 8/8/18. Six applicants shortlisted for interview
 - Horticulture Apprenticeship – Interviews being held on 16/8/18. Five applicants shortlisted for interview
 - Work Health & Safety (WHS) Officer – Interviews now complete. Reference checking and pre-employment medical being undertaken before position is offered to preferred candidate
 - Pool Lifeguards – Advertised, applications close on 31/8/18
- Corporate Services Department Review has commenced. Team consultation survey questionnaire distributed, awaiting return. Similar questionnaire distributed to managers/supervisors to gain their feedback and comments
- General human resource matters and management of the same - ongoing
- Performance management and disciplinary matters progressed as needed and required
- Employee learning and development continues, as and when required
- Development and implementation of Human Resources Policies and Procedures - ongoing
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Newsletters
- General correspondence.

c. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.

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- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

2. COMMUNITY & DEVELOPMENT

a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and attendance of Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Review of all declared areas within the municipality and report to Council
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit
- Taking complaints regarding cat management and other animal related issues, including livestock matters

b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Enquiries regarding Temporary Occupancy permits

c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Attendance at forums regarding State Planning Portal development
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- Preparation of Perth Recreation Strategy brief
- Northern Midlands Land Use Strategy
- Response to enquiries and development opportunities
- Amendments to interim scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals
- Attending Launceston Airport Wildlife Hazard Committee meeting

d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, noting new permit system is now live, following up on complaints and feedback and sharing information about the permit requirements
- Audit of On Street Dining within the municipality

e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Preparation of immunisation requirements for 2018
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required

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- Use of drone for investigations as required, finalising licence requirements

f. Policy

- Review and update Council's Policy Manual as required
- Delegations register
- Public Interest Disclosures Act Procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

g. Media and communications

- Preparation of monthly double page spread Council pages in Northern Midlands Courier
- Preparation of weekly Council advert in Your Region, Examiner
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

h. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Citizenship ceremonies

i. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

j. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Submitted application for Parks and Leisure Australia, Victoria/Tasmania Awards for playspace, for Longford Village Green playground
- Progressing Council's End Men's Violence Against Women Campaign

k. Tourism

- Heritage Highway Tourism Region Association
 - Marketing activities, itineraries, newsletter and social media campaigns
 - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including the "Big Log" and information plaques in Campbell Town
- Attendance at Destination Action Plan workshops for region
- Northern Midlands Business Association
 - Coordinating Northern Midlands Visitor & Information Centre

3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.

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b. Finance

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal revaluation 2019 tender process, valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Manage Agency Debt Collection contracted services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report. Related Party Disclosures.
- Grants Commission administration, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2018/19 Rating, coding and maintenance.
- General Finance issues, Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- LG Benchmarking Project.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

c. Risk Management

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

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d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Website, and Town / Local District Committee website maintenance and upgrades.
- Infonet system maintenance – new Office 365 'Out & About' system to replace in/out board.
- Support new Open Office Town Planning replacement implementation process.
- New Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance – Outgoing Mail Register developed.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software implementation.
- Audio system improvements in community facilities
- Sundry IT reports and analysis.

f. Childcare

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Setup Cressy School After School Care service for 2018.
- Investigation of Longford After School Care service in near future.
- Review funding for replacement of BBF funding in 2018/19.
- Administer capital funding projects to improve services.

4. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- Stage 3 of Holliejett subdivision (15 lots) off Edward Street, Perth at practical completion.
- 4 Lot Unathi subdivision has reached final completion.
- 7 lot Dixon subdivision, Pultney Street, Longford has reached final completion.
- Stage one, two and three of 21 lot Shervan subdivision in Seccombe Street subdivision at practical completion.
- 3 Lot Shervan subdivision in Mulgrave Street at Practical completion.

d. Waste Management

- Input into Regional Waste Management discussions – ongoing.

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- Regular safety audits of all sites – ongoing.
- e. Tenders and Contracts**
- Construction of new bridge on Woolmers Lane in progress.
 - Tender for Campbell Town Main Street Urban Design and Traffic Management in progress.
 - Tender for construction of new building at Longford sports centre – awarded, works to commence on site within next month.
 - Tender for sportsground lighting – Footings and cabling practically completed work to commence on installing lights and poles within the next month
 - Tenders currently being called from construction of three bridges – Tooms Lake Road, Brambletye Road and Royal George Road
- f. Flood levee**
- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.
- g. Engineering**
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
 - Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
 - Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.
- h. Capital works**
- Council Chambers entrance – practically complete.

12 RESOURCE SHARING SUMMARY – 01 JULY 2018 to 30 JUNE 2019

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource Sharing Summary 1/7/18 to 30/6/19 As at 31/7/18

Amount
Billed GST
Exclusive \$

Meander Valley Council

Service Provided by NMC to MVC

Street Sweeper - Plant Hire Hours

-

Total Services Provided by NMC to Meander Valley Council

-

Service Provided by Meander Valley Council to NMC

Wages and Oncosts

Plumbing Inspector Services

-

Total Service Provided by MVC to NMC

-

Total Net Income Flow

-

Private Works and Council Funded Works for External Organisations

Hours

Economic & Community Development Department

Northern Midlands Business Association

Promotion Centre Expenditure

- Tourism Officer

8.00

Not Charged to
Association. Funded.

Works Department Private Works Carried Out

53.50

Total Hours Private Works

61.50

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13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		July 2018	Total 2018/19	July 2017
-				
TOTAL COST VANDALISM		\$ -	\$ -	\$ 21,000

14 YOUTH PROGRAM UPDATE

Prepared by: Lucie Copas, Executive & Communications Officer

Council contracts Longford and Launceston PCYCs to provide youth programs in Evandale, Perth and Longford.

An update was not received regarding the Longford and Launceston PCYC sessions in time for the preparation of the Agenda.

15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

STRATEGIC PLANS SPREADSHEET CURRENT AS OF 6 AUGUST 2018

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
	(contract signed)	(report accepted by Council)	
Blessington			
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15	Nov-15	<ul style="list-style-type: none"> Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. Potential private investor showing interest in late 2016 Ben Lomond Committee received \$60,000 election commitment to assist with improving the water supply of the ski fields State Government budget included commitment of \$400,000 to upgrade the shuttle bus carpark below Jacob's Ladder.
Campbell Town			
War Memorial Oval Precinct			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	<ul style="list-style-type: none"> Development Plan submitted to Council Sept 2014. Council requested assessment of the viability of the Multi-Function Centre
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	<ul style="list-style-type: none"> Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Functional Centre' discussed at Feb 2016 Council Workshop. National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre. Election commitment by federal Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Funding agreement signed February 2017. Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop. Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding for the redevelopment. Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful. Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting. Work commenced May 2018. Dec 2016: Request to Philp Lighton Architects for a layout plan & concept sketches for improvements around the cenotaph & a display area in entrance to the Multi-Function Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade.
c) Management of Redevelopment (Philp Lighton Architects)			

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
d) Multi-Functional Centre (Vos Group)	Feb-18		<ul style="list-style-type: none"> Feb 2017 Council resolved to proceed with the regional size facility. Draft plans received March 2017 -signed off by GM Development Application P17-126 received on 8 May 2017. September 2017: Funding application submitted to TCF for \$55,000 towards the development of a tennis court and a multi-purpose court at the Oval precinct. Notified 28 November that application was successful. Grant deed executed. AFL Business Case for oval improvements prepared: seeking \$150,000 from AFL. Funding secured February 2018. Payment awaited. November 2017: Funding application submitted to Sport & Recreation Tas for \$80,000 to assist with the courts development. Notified January 2018 the funding has been secured. Grant deed executed. Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Grant deed signed. Expression of interest submitted to Levelling the Playing Field Grant Program – not successful. Tenders for the multi-function centre closed 12 October: discussed at 30 October 2017 Workshop. Vos Group tender accepted at February 2018 Council Meeting. . Feb 2018: variation to Community Development Programme Funding Agreement signed – extending completion date from June 2018 to June 2019. 18 April 2018: work on oval lighting upgrade underway. 27 April 2018: Phil Lighton provided planning drawings for centre and courts ready to be lodged for planning approval and advertising by Council. June 2018: Courts Development Application has been approved and Building Permit being prepared.
CBD Urban Design and Traffic Management Strategy (GHD) (Lange Design and Rare Innovations)	May-16	Nov-17	<ul style="list-style-type: none"> GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017 Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy Strategy adopted for consultation purposes at May 2017 meeting. Public consultation session held 13 September 2017 Final report accepted at November 2017 Council Meeting. Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy. 20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders. Stage 1 concept plan received April 2018. State Liberal election commitment of \$1.9million for Midland Highway underpass near War Memorial Oval precinct. Main Street Tree Planting Report received Feb 2018.
Cressy			
Swimming Pool Master Plan (Loop Architecture)	Dec 15	Oct 17	<ul style="list-style-type: none"> Draft Master Plan received May 2016: structural assessment approved Aug 2016 Final plan received June 2017 Final report accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure. Liberal election commitment of \$100,000 to upgrade the pool, playground and shading. Grant deed signed.
Recreational Ground Master Plan (Lange Design)	Feb-17	April 18	<ul style="list-style-type: none"> Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council. 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package. Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan.

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<ul style="list-style-type: none"> Draft Master Plan accepted at October 2017 Council Meeting – released for public comment. Council accepted the 2030 Master Plan at April 2018 Council Meeting. April 2018: option study for change rooms and club facilities being undertaken by D Denman & Associates.
Evandale			
Honeysuckle Banks			
a) Master Plan (Jeff McClintock)	Oct-15	-	<ul style="list-style-type: none"> Draft master plan released for community consultation Jan 16: discussed at council workshop & need for the plan to be reviewed in light of frequent flooding of the reserve.
b) Review of Master Plan (Lange Design)	Oct-16	May-17	<ul style="list-style-type: none"> Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017. At May 2017 Council meeting, Council <ol style="list-style-type: none"> accepted in principle the Honeysuckle Banks Plan; consider funding the minor works components of the plan in future Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the full plan.
Morven Park Master Plan (Lange Design)	Nov-16	Oct-17	<ul style="list-style-type: none"> Work underway 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade. Work underway June 2018. March 2017 assisted with application for solar panels on clubrooms Draft Master plan accepted at October 2017 Council Meeting – released for public comment. State Liberal election commitment of \$33,000 for cricket pitch upgrade; \$158,000 towards grounds upgrade and \$30,000 for new electronic scoreboard. Paperwork submitted on behalf of the Football Club 23 April to activate the \$30,000 payment. Council accepted 2030 Master Plan at April 2018 Council Meeting. June 2018: oval lighting and scoreboard upgrades underway. Expression of Interest submitted for Levelling the Playing Field Grant – notified successful and work on stage 2 of the application process underway.
Longford			
Community Sports Centre Master Plan (RT & NJ Construction Services)	Feb-15	Jun-15	<ul style="list-style-type: none"> June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful. 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package Planning permit issued 22 December 2017. March 2018: Tender for new gym and amenities shed awarded to RT & NJ Construction Services. Work underway. Funding application proposed to TCF for funds towards the fitness room, meeting rooms, entrance, amenities and external services upgrade being prepared – due 22 August 2018.
Visitor Appeal Study (Bill Fox and Associates)	Jan-15	Jun-15	<ul style="list-style-type: none"> Recommendations implemented include the establishment of a local business & tourism group, development of a destination playground, upgrading of lighting & displays at Visitor Information Centre at JJs, and development of a Place Activation Plan
Place Activation Plan (Village Well) (Accompanying Traffic Issues report by MR Cagney)	Sep-15	Jan-16	<ul style="list-style-type: none"> Recommendations implemented include establishment of an Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, Longford tourist tear-off map and street beautification

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
CBD Urban Design Strategy (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> • Site Investigation Report completed October 2016. • Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy received. • Parklet design & plans approved June 2017. • Draft Urban Design Strategy adopted May, for further consultation. • Draft urban design guidelines developed. • Community consultation session held 6 September 2017 • Strategy and Guidelines manual accepted at the October 2017 Council Meeting. • Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout.
Recreation Ground Master Plan (Lange Design)	Dec-15	Nov-16	<ul style="list-style-type: none"> • Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade. • 17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package. • May 2017: Artas Architects contracted to prepare specification for amenities redevelopment. • Council resolved at June 2017 Council meeting to make application under the SGALGCP for upfront loan funding of an additional \$550,000 to complete Stage 1 of the Recreation Ground redevelopment. • Council accepted Recreation Ground 2030 Master Plan at August 2017 Council meeting. • Application submitted November 2017 to Sport and Recreation Tas for \$80,000 towards the redevelopment. Advised January 2018 that the funding has been secured. • Planning permit issued 17 November 2017. • State Liberal election commitment of \$10,000 for Cricket Club storage shed, \$30,000 for cricket nets, \$30,000 for new electronic scoreboard and \$20,000 for Little Athletics equipment. Letter of permission provided for Football and Cricket Clubs • Expression of Interest submitted for Levelling the Playing Field Grant notified as successful and work on stage 2 application underway.
Village Green			<ul style="list-style-type: none"> • Jan 2017: costings & plans developed for Village Green Upgrade including new BBQ shelter, picnic furniture & stage 2 of play space. • March 2017 Council submitted an application to the state govt Community Infrastructure Fund for 50% of the cost of the Village Green Upgrade. Application not successful. • At May 2017 Council meeting, Council resolved, with regards to Stage Three of the Longford Village Green playground: <ul style="list-style-type: none"> i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing. • Report to October 2017 Council Meeting advising the Liberty Swing is the only model that meets Australian Standards for use in a public playground. • Stage 2 new play units installation completed and launched 8 December 2017. • Stage 3: Funding application submitted to Tasmanian Community Fund; advised application successful June 2018. • Funding application for \$10,000 to Variety Tas submitted April 2018: advised June 2018 application unsuccessful. • Council approved variance to stage 3 at the July 2018 Council meeting: Ultimate Play preparing new stage 3 concept plan & request lodged with TCF for variance to the funding approval.

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Woolmers Bridge (VEC Civil)			<ul style="list-style-type: none"> Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents. Application submitted for the Bridge Renewal Program for \$1,415,000. Advised October 2017 application was successful. . 12 tonne load limit placed on structure on 6 June. Funding agreement with Bridge Renewal Program finalised October 2017. Design and construct tenders closed 8 November 2017. Council accepted the tender of VEC Civil at the November 2017 Council Meeting. Work commencing 24 January 2018: due for completion Sept -Oct 2018 – weather permitting. Funding deed with State Growth finalised February 2018. Monthly progress reports being submitted. June 2018: Bridge interpretation panel being progressed.
Facilities Assessment Study (Philp Lighton Architects)	Sept-17		<ul style="list-style-type: none"> Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017 and presentation made to November 2017 Council Workshop. Community engagement process closed 18 July 2018. Feedback being compiled.
Perth			
Recreation Ground Master Plan (Lange Design)	Jul-15	Oct-16	<ul style="list-style-type: none"> External funding sources being pursued. 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade
Community Centre Development Plan, (Loop Architecture) addressing collective & shared functions with adjacent Primary School & Recreation Ground	Oct-15		<ul style="list-style-type: none"> Briefing notes from key stakeholder sessions received 25 Feb 2016 Draft concept plans submitted to Council Draft concepts to be directed to future workshop May 2018: costings being reviewed.
Town Structure Plan (GHD)			<ul style="list-style-type: none"> Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted. Perth Structure Plan adopted by Council on 10 April 2017. Session for Perth business owners/managers held 15 August 2017. Council endorsed the Plan at the 10 April 2017 Council Meeting. Final report to November 2017 Council meeting. Perth Prospectus prepared January 2018. April 2018: Awaiting finalisation of the Perth Bypass prior to progressing the structure plan.
Sheepwash Creek Open Space Plan (Lange Design, GHD)			<ul style="list-style-type: none"> Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan Dec 2016: West Perth Flood Mitigation Working Group established Draft concept plans received from GHD Woodhead Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision. Stage 1 work completed and interpretation signage installed. July 2018: WSUD Open Space Corridor Concept Plan and costings – Phillip St to Drummond St – received August 2018: drone footage of ‘mature’ WSUD projects interstate being sought.
Ross			
Swimming Pool Master Plan (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> Draft Master Plan received May 2016: structural assessment approved August 2016 Final plan received June 2017 Final report to be presented to workshop September 2017 Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season. Pool usage data received May 2018.

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Village Green Master Plan (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> Master Plan accepted in principle at Council 12 December 2016 Meeting. Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG. 17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan. Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful. Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan Concept design presented to Council workshop on 8 May. Planning application advertised: closed 28 November 2017. Planning approval with conditions to be met passed at January 2018 Council Meeting. March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers. June 2018: quotes received form new switchboard and mains July 2018: costings being reviewed.
Western Junction			
Launceston Gateway Precinct Master Plan Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting. Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale. March 2018: Council seeking meeting with Dept of State Growth to discuss planning for the Evandale Main Road upgrade, Breadalbane roundabout to Airport roundabout. State Government budget papers state this planning is to commence in the first quarter 2019. Project committee meeting scheduled for Sept 2018.
Translink Stormwater Upgrade Project			<ul style="list-style-type: none"> Applications lodged with National Stronger Regions Fund 2015 & 2016: unsuccessful. Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780). Application unsuccessful. Application submitted December 2017 for Round Two Building Better Regions Fund: notified July 2018 unsuccessful.

16 NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING

Prepared by: *Fiona Dewar, Tourism Officer*

Councillors have requested a list of current and upcoming events in the Northern Midlands be listed in the Council Agenda on a monthly basis.

The following list of current and upcoming events has been compiled from information obtained from a variety of sources, including: contact with event organisers; social media; publications; word of mouth; and general knowledge.

The directory is updated on a weekly basis.

A more comprehensive directory of events for the Heritage Highway region is issued each Thursday and is distributed to the five visitor centres in the Northern Midlands; the Tourism Visitor Information Network's 'Yellow i' centres around the state; the Heritage Highway Tourism Region Association board members and social media writer; Tourism Northern Tasmania; Destination Southern Tasmania; a number of event organisers; the Northern Midlands Courier; and individuals as requested. Each month the directory is distributed to several hundred tourism operators in the Heritage Highway region for sharing with their visitors.

This event directory has a large reach. To add an event to this directory, event organisers can contact Council's Tourism Officer Fiona.Dewar@nmc.tas.gov.au, or 6397 7303.

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Date	Village / Town	Event	About the event	NMC Support
August 2018				
Until 15 Aug 2018	Evandale 2 Russell St	Exhibition: Kit Hiller, a retrospective celebrating her 70th birthday	Handmark Evandale showcases unique Tasmanian art, craft and design and offers monthly exhibitions in the gallery along with a display of jewellery, ceramics, wood and furniture.	
Until 26 August	Perth 16087 Midland Hwy	Exhibition: Winter Art Collection	The Launceston Arts Society's Winter Art Collection is on show daily from 10am - 3pm during winter. All welcome. Free to enter.	
Until 31 Aug 2018	Longford 658 Woolmers Lane	Exhibition: A Collection of Northern Artists	Exhibition open to the public from 8 July until 31 August, 10am - 3pm daily. Exhibiting artists include: Yvonne Correlje, Luke Harvey, Carol Barnett, Carlton Cox, Mary-Ann Orchard, Paul Becker, Sharon Davidson, Muriel Sluce, Alison Cooper-White, Joyce de Ruyter, Pieter Zaadstra.	
Until 9 Sept 2018	Poatina Shop 1, Village Green	Exhibition: Confronting the Negative	Poatina Tree Gallery hosts artworks by emerging artist Melissa Lubke. The artist uses art as a therapy to explore and express complex emotions after tragedy and loss. Open Thursday - Sunday 10am - 4pm.	
4 Aug 2018 1st Sat each month	Longford 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
5 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
11 Aug 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
12 Aug 2018	Campbell Town 55 High St	Sunday Afternoon High Tea	Sunday Afternoon High Tea at the Hall at The Church. Sittings at 12pm & 3pm. Traditional High Tea \$29 per person, includes: unlimited tea/coffee, fresh scones, jam & cream, petite sweets, delicious finger sandwiches. Children under 12, \$15, includes: juice, fairy bread, scones, jam & cream, petite sweets. Numbers limited, bookings essential.	
12 Aug 2018	Symmons Plains Midland Hwy	Light Car Club of Tasmania	LCCT Club Day at Symmons Plains Raceway, 9am - 6pm.	
12 Aug 2018	Breadalbane 859 Hobart Rd	Hot Glass in a Cold Winter	Special hot glass workshop for those who don't have a creative bone in their body but are fascinated by how hot glass works. 2 dates: 22 Jul & 12 Aug. 10am - 4.30pm. 4 places only. Bookings essential. \$295	
12 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
15 Aug 2018	Longford	Jazz Concert	Come to a Jazz filled evening! The Longford Jazz Club will hold their next concert for 2018 at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. Music presented by a 6 piece band, plus guest vocalists.	
18 Aug 2018	Symmons Plains Midland Hwy	MSCT Motokhana Round 4	Round 4 of the 2018 MSCT Motorkhana Series, 8am - 4.30pm.	
19 Aug 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
19 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
22 July 2018	Breadalbane 859 Hobart Rd	Hot Glass in a Cold Winter	Special hot glass workshop for those who don't have a creative bone in their body but are fascinated by how hot glass works. 2 dates: 22 Jul & 12 Aug. 10am - 4.30pm. 4 places only. Bookings essential. \$295	
25 Aug 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
25 Aug 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
26 Aug 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
26 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
September 2018				
1 Sept 2018 1st Sat each month	Longford 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	

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Date	Village / Town	Event	About the event	NMC Support
2 Sept 2018	Ross	Ross Marathons	An unique event which runs around the outskirts of the historic village of Ross, finishing along the main street to the claps and cheers of the locals. With its relaxed atmosphere, the Ross Marathon is a [perfect event for those taking on a marathon for the first time, with runners receiving plenty of support on each lap. An event for everyone, with a marathon, half marathon, 10km, children's, run for a good cause, and all proceeds donated to charity. Enjoy this beautiful historic rural village whilst being active.	y
2 Sept - end Nov	Perth 16087 Midland Hwy	Exhibition: 'CAS' Combined Art Societies of Tas	A very diverse range of works will be on show at Esleigh Gallery. This exhibition of art works is from members of several Tasmanian art groups: Art Society of Tasmania, Burnie Coastal Art Group, North West colour Circle, The Meander Valley Art Society, and the Launceston Art Society. 10.30am - 4pm daily.	
2 Sept 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
7 - 28 Sept 2018	Longford 658 Woolmers Lane	Exhibition: Josh Foley	10am - 3pm daily	
7 Sept 2018	Longford 159 Wellington St	Girls Night Out	Riverlands hosts a night of fun, faith and fellowship. Special guest speaker Robyn McKinnon on Living with Mental Health. Main course, dessert, tea and coffee provided. 6.30pm - 9pm. Free event. RSVP by 2 Sept.	
7 Sept 2018	Longford 159 Wellington St	Blokes/Pizza/BBQ Night	Riverlands hosts an evening sharing pizza and BBQ, fun and fellowship with other blokes. Dr Martin Hamilton will be talking about Men's Mental Health. 6.30pm - 9pm. \$10 per person. RSVP by 2 Sept.	
7 Sept 2018	Campbell Town 55 High St	Neil Diamond - The Man, Music Tribute Show	Neil Diamond - the Man, The Music' is the culmination of Craig Stewart's more than 20 years' experience as an entertainer. Combining multiple projections, a full synchronised light show and live performance, experience the amazing career of Neil Diamond as told by the man himself. The show features hundreds of photographs, interviews, and of course the music. 7pm - 9pm. No food or drink allowed in, bar open for drinks and snacks. Tickets \$40. Bookings.	
8 Sept 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
8 Sept 2018 - 7 Oct 2018	Longford 658 Woolmers Lane	Exhibition: Josh Foley	The Josh Foley exhibition will be held in the Frances Mary Archer Gallery at Woolmers Estate. 10am - 3pm daily. Josh Foley is a multiple award winning artist, including the 2011 Glover Prize.	
8 Sept 2018 2nd Sat each month	Avoca	Market	Country market, bric-a-brac, craft, in the Hall	
8 Sept 2018 2nd Sat each month	Liffey 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables & much more. 9am-1pm, Sept-May.	
9 Sept 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
14 - 16 Sept 2018	Longford	Longford Jazz Festival	Jazz festival brings together talented musicians, across several venues, all kinds of instruments, various types of Jazz. Join hundreds of other Jazz lovers for a weekend of music. This year the Matthew Ives Big Band is coming to Longford. Venue to be advised.	y
15 Sept 2018	Longford 159 Wellington St	Craft Extravaganza	Hosted by Riverlands, open to all who are interested in Craft. There will be plenty of craft stalls and classes to enjoy. Cost \$10, includes morning tea and soup (bring a sandwich). Register by 24 August.	
16 Sept 2018	Longford 658 Woolmers Lane	Convict to Classics	Shannons Convicts to Classics is held at Woolmers Estate. Open to all cars and bikes, clubs and enthusiasts. Indoor vintage motor cycle display, live music, refreshment stalls onsite, trade stands. 10am - 2.30pm. Cars and bikes from all eras will be parked on the historic grounds of Woolmers Estate. Live music, food and drinks available. Major door prizes including \$500 worth of personalised plates by Tas Plates. Entry \$5 each display car, \$5 spectators, kids under 16 free.	y
16 Sept 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
16 Sept 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
22 Sept 2018	Breadalbane 859 Hobart Rd	Playing with Fire: Beadmaking	Fascinating workshop into the safe realms of playing with fire. A quick study of how hot glass works, beadmaking basics, learn 5 designs - enough for a	

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Date	Village / Town	Event	About the event	NMC Support
			necklace and earrings combo, or whatever you like. Two hours teaching, then stay as long as you like to practice your new skills. 1pm start. \$80.00	
22 Sept 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
23 Sept 2018	Breadalbane 859 Hobart Rd	Beginners Hot Glass Introduction	Join in a hot glass intro, make your very own glass paperweights and even try your hand at glassblowing. Step by step. 10am - 4pm. Bookings and price via facebook event page.	
23 Sept 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
29 Sept 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
30 Sept 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
22 & 23 Sept 2018	Cressy	Tasmanian Trout Expo	A day for family and friends to come together and go fishing. Bring a picnic, your fishing gear, deck chairs, and relax on the banks of Brumbys Creek weirs. As well as a relaxing time, you might even win \$10,000 if you catch the specially tagged wild trout!	y
30 Sept 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
October 2018				
6 Oct 2018 1st Sat each month	Longford 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
7 Oct 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
13 Oct 2018 2nd Sat each month	Liffey 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more. 9am - 1pm, Sept - May.	
13 Oct 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
14 Oct 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
14 Oct 2018	Longford 658 Woolmers Lane	Woolmers Wedding Showcase	Weddings at the Albert presents the Woolmers Wedding Showcase. 10 am - 3pm. Free entry.	
21 Oct 2018	Oatlands Mill Lane	Learn a Heritage Trade	Come and Try Sessions! Every fortnight, 1-5pm. Have a go at learning a heritage trade at Callington Mill Blacksmith's Forge. Numbers limited. Book early.	
21 Oct 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
21 Oct 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
28 Oct 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
20 Oct 2018	Longford Marlborough St	Longford Show	The best family show in Tasmania. Lots of free entertainment, things to see, animals, nursery, puppet show, displays, music, home industries and school sections, art and craft, food, horse and dog events and side show alley. Longford Showground	y
26 - 28 Oct 2018	Longford & Evandale	Tasmanian Chamber Music Festival	A romantic spring weekend. A boutique classical music festival for Tasmania, featuring fine classical music from some of the world's finest musicians and captivating performances, fine food and wine. Set amongst the exquisite halls, churches, and barns of historic Evandale and the World heritage listed Woolmers & Brickendon Estates at Longford, Multiple venues around Evandale. Local, national, and international artists. Visit the website for the program of venues and artists.	Is likely to Apply for NMC event grant

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Date	Village / Town	Event	About the event	NMC Support
27 Oct 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
27 Oct 2018 last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
27 Oct 2018	Ross Church St	Arts & Makers Market	The Ross Arts & Makers Market is a fabulous opportunity to see fine coin jewellery, ceramics, handmade glass and painted wooden beads, scented candles, wild art, books, comics, photographs, textiles, felt work, needlework, embroidery, paintings (see the artist in action). Venue is Ross Town Hall, from 9am. Free admission.	
28 Oct 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
28 Oct 2018 Last Sunday each month	Campbell Town 55 High St	Sunday Afternoon High Tea	Sunday Afternoon High Tea at the Hall at The Church. Sitings at 12pm & 1.30pm. Traditional High Tea \$29 per person, includes: unlimited tea/coffee, fresh scones, jam & cream, petite sweets, delicious finger sandwiches. Children under 12, \$15, includes: juice, fairy bread, scones, jam & cream, petite sweets. Numbers limited, bookings essential.	

17 STAGE THREE OF THE REDEVELOPMENT OF LONGFORD'S VILLAGE GREEN PLAYGROUND

Prepared by: Lorraine Green, Project Officer

At the July 2018 Council Meeting, Council considered a report requesting a change in the play unit components for stage three of the playground redevelopment.

Council resolved as follows:

Cr Knowles/Cr Goss

That

- i) Council agree to approve changing the play unit components of Stage Three of Longford's Village Green playground redevelopment from a Liberty Swing to an inclusive carousel, and a swing unit with a harnessed swing seat; and
- ii) it be confirmed with the Community Fund that they will still provide funding for this equipment.

Carried unanimously

A request for a grant variance was submitted to the Tasmanian Community Fund, and the Fund Board has approved the grant allocated being utilised to fund the revised stage three play unit components.

A grant deed variance is being finalised, and Ultimate Play is preparing the final project quote and concept layout plan.

The project can now proceed, subject to planning approval.

18 STATE GOVERNMENT ELECTION COMMITMENTS 2018

Prepared by: Lorraine Green, Project Officer

CURRENT AS OF 6 August 2018

Election Commitment	Estimated Completion Date	Current Status
Avoca		
Museum and Information Centre solar panels (\$15,000) and heat pump (\$8,000)	30.6.19.	18 May 2018: signed grant deed returned with tax invoice for the funds. (Project report due within 1 month of project completion).
Ben Lomond		
Assisting to improve water supply to Ben Lomond Village and ski fields (\$60,000 commitment to Ben Lomond Committee)		
Campbell Town		
Redevelopment of Cenotaph (\$70,000)	31.12.19	13 June 2018: signed grant deed returned with tax invoice for the funds. (Progress report due 31 Dec 2018).
Midlands Highway pedestrian underpass (\$1.9million)		Project not listed in the State Government First Year Agenda document.

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Election Commitment	Estimated Completion Date	Current Status
Cressy		
Infrastructure upgrade at Cressy Swimming Pool (\$100,000)	30.6.19	13 June 2018: signed grant deed returned with tax invoice for the funds. Progress report due 31 December 2018. July 2018: Loop Architecture preparing concept plans for kiosk upgrade and toddler's pool shade structure. July 2018: Officers working with Pool Committee to develop concept plan and costings for playground upgrade.
Evandale		
Morven Park Electronic Scoreboard (\$30,000)	30.6.19	14 May 2018: signed grant deed returned with tax invoice for the funds. (Project report due within 1 month of project completion). Total project cost: \$64,000: (\$30,000 State Govt, \$5,000 Football Club, \$5,000 Council, \$14,000 AFL Tas TBC, \$10,000 in-kind) June 2018: planning application approved.
Morven Park Cricket Pitch Upgrade (\$33,000)		28 May 2018: Council provided letter of permission for the works to Cricket Club. CSR advises Evandale Cricket Club has signed the grant deed and payment has been made to the Club.
Morven Park Recreation Ground Upgrades (\$158,000)	31.12.19	Recipient information form submitted 16 July 2018. Grant deed awaited. Meeting with Morven Park Committee scheduled 8 August to identify committee's priorities for Council's consideration.
Longford		
Recreation Ground cricket club storage shed (\$10,000) and cricket nets (\$30,000)		14 May 2018: Council provided letter of permission to the Cricket Club. 31 July 2018: CSR advised the Cricket Club has returned the signed grant deed and payment has been made to the Club. Storage shed planning application advertised – closed 3 August.
Recreation Ground scoreboard (\$30,000)		8 May 2018: Council provided letter of permission to the Football Club. 31 July 2018: CSR advised the Football Club has returned the signed deed and payment has been made to the Club.
Recreation Ground: Little athletics equipment (\$20,000)		July 18: Sport and Recreations reported Little Athletics Club has signed the grant deed
Perth		
Perth Football Clubrooms kitchen upgrade and cool room (\$60,000)	Complete	
Western Junction		
Duplication of road from Breadalbane roundabout to Airport roundabout (\$5.5million)		March 2018: Council wrote to State Growth to initiate participation in the design for the road duplication State Government 'Building Your Future: First Year Agenda' document states planning for this work will commence in the quarter Jan-March 2019.
Road edge-widening and safety work Airport roundabout to Evandale		State Government 'Building Your Future: First Year Agenda' document states planning for this work will commence in the quarter Jan-March 2019.

19 NORTHERN TASMANIAN REGIONAL WASTE MANAGEMENT GROUP

Provided by: Jonathan Galbraith, Engineering Officer

The Northern Tasmanian Regional Waste Management Group met on 6 July. Topics discussed at the meeting included:

- LGAT Statewide Waste Management Feasibility Study
- Recycle Coach – recycling app
- "Plastic Free July"
- "Waste not awards" – Awards to encourage recycling and re-use

Attachments:

- NTRWMG quarterly newsletter

20 NOMINATION OF ROSS BRIDGE FOR NATIONAL HERITAGE LISTING

Prepared by: Lorraine Green, Project Officer

In December 2017 Council contracted local historian, Dr Nic Haygarth, to undertake the research and preparation of the required documentation to nominate the Ross Bridge for National Heritage Listing (NHL). The nomination was

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submitted in February 2018.

The Director, Heritage Tasmania, Mr Pete Smith, provided advice during the nomination process. Being aware of Council's interest in National Heritage Listing, Mr Smith advised Council on 12 July 2018 as follows:

"I thought you would be interested to know that the Commonwealth Minister has decided to not enter Willow Court on the National Heritage List. As you will see in the decision released (link provided), the assessment process placed considerable emphasis on comparative analysis and indicates that a very high threshold applies to NHL listings. Whilst the Ross Bridge is particularly unique, it is difficult to judge its likely capacity to have sufficient merit to get it onto the Prioritised Assessment List."

Mr Smith further advised that places of aboriginal heritage value are under-represented on the NHL and the Minister maybe prioritising aboriginal heritage nominations above other nomination in current/future deliberations.

It is anticipated the Minister for the Environment and Energy, the Hon. Josh Frydenberg MP, will announce in the first half of 2018/2019, the nominations selected to go onto the 2018/2019 Prioritised Assessment List, and proceed to the next stage of assessment.

21 TASWATER: QUARTERLY REPORT TO OWNERS' REPRESENTATIVES

Report Prepared by: Maree Bricknell, Corporate Services Manager

TasWater has presented its fourth quarter (Q4) FY 2017-18 Quarterly Report to Owners' representatives in accordance with the requirements of the shareholder's letter of expectations (attached).

The report outlines key aspects of TasWater's performance for year ending 30 June 2018. These are followed by scorecards reflecting the status of their performance indicators outlined in the FY 2018-20 Corporate Plan and financial performance compared to FY 2017-18 Budget.

Status of capital works within the Northern Midlands Municipal area include:

- Longford to Mackinnons Hill Reservoir Rising Main
Current Project State: Completed July 2018
Project Budget: \$4,057,000
Comments: As at December 2017
Some rock was encountered in the first section of pipeline, however pipeline construction is now complete with final cut overs yet to be completed.
- Regional towns Water Supply Program
 - Epping Forest & Conara
Removal of the Public Health Alert in Epping took place in early July 2018.
TasWater has constructed a pipeline to connect the community of Epping Forest to the Conara water Supply system. This includes the construction of a gravity pipeline along the Midland Highway between the two communities, and a reservoir and pump station within Epping Forest.
 - Rossarden
Removal of the Public Health Alert in Rossarden took place in early August 2018.
TasWater has constructed a new water treatment plant (WTP) at the existing pump station site and a new reservoir that will supply the Rossarden reticulation system.
A new pipeline was constructed to replace the existing water race from Aberfoyle Creek.
- Longford STP Upgrade – Northern Midlands Sewerage Improvement Plan
Current Project State: Design stage
Project Budget: \$25,100,000
Comments: Completion date has been refined to June 2021.

Attachments:

- Quarterly Report to Owners' Representatives – Progress update to 30 June 2018

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22 MAYOR DAVID DOWNIE PRESENTED LGAT LIFE MEMBER'S MERITORIOUS SERVICE AWARD

LGAT Media Release 26 July 2018:

Former Local Government Association of Tasmania (LGAT) President and LGAT Life Member Sue Smith presented Mayor David Downie the Life Member's Award for Meritorious Service at the LGAT Annual Conference Dinner on Thursday 26th July 2018.

The Meritorious Service Award presented by the Life Members of the Local Government Association of Tasmania was introduced in 2011 to recognise exceptional service to Tasmanian Local Government and significant achievements by an elected member. The Award is judged and delivered by the Life Members of LGAT.

Mayor Downie has served on Northern Midlands Council since its inception in 1993 serving as Deputy Mayor from 2007 to 2014 and as Mayor since 2014.

"David is known as a sincere, hard-working councillor – a quiet achiever looking for results, not personal publicity" said LGAT Life Member and judge, Sue Smith.

"The nomination described how Mayor Downie has utilised his exceptional consultative leadership and strategic thinking skills to ably lead Council, carrying to fruition a diversity of complex projects and overcoming an array of challenges faced by Council over the past three years".

"However Mayor Downie has not limited his involvement to Northern Midlands. In his role as TasWater Chief Owners Representative he has actively participated in the oversight of the state's water and sewerage services".

"When the Government surprised the sector, announcing a planned takeover of TasWater in February 2017, Mayor Downie, as chief representative, stepped out of his usual quieter manner of leadership and as spokesperson for councils led the campaign against this takeover with dignity, engagement, respect and a strategic resistance campaign" said Ms Smith.

"After a year of debate, where these qualities of strength with dignity and respect were challenged often, Mayor Downie's achievement of a win-win-win for councils, the State Government and Taswater consumers shows by example how to achieve the best outcomes for our constituency the ratepayers".

"Mayor David Downie is a true example of leadership in Local Government and what all should aspire to and is a very worthy recipient of the Meritorious Service Award for 2018.":

DECISION

Cr Goninon/Cr Adams

That

1. the Information items be received.
2. the newly developed shared pathway on Haggerston Road (Old Midland Highway) at Devon Hills be designated as a cycleway only, as was originally intended, and that the Department of State Growth be requested to remove the guide posts.

Mr Godier attended the meeting at 5.25pm.

Carried unanimously

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214/18 NOMENCLATURE: NAMING OF PARK AT CRESSY – BARTHOLOMEW PARK

Responsible Officer: Maree Bricknell, Acting General Manager
Report prepared by: Lucie Copas, Executive & Communications Officer

1 PURPOSE OF REPORT

The purpose of this report is to provide Council with a further information on the requested official naming of Cressy Park to Bartholomew Park.

2 INTRODUCTION/BACKGROUND

At the ordinary meeting of the Cressy Local District Committee held on 30 May 2018 the following motion was put:

6.4 Park Naming

That the Cressy Park be formally named as Bartholomew Park.

Carried

Voting for the motion:

Mrs Maurita Taylor, Mr Jason Cox, Mr Andrew Turnham, Mrs Helen Williams, Mr Daniel Rowbottom

Voting against the motion:

Mrs Helen Howard, Mr Peter Goss

Cressy was named by Captain Bartholomew Thomas in his capacity as one of the original founders of the Cressy Company in the early 1800's.

There is further information and history regarding the Cressy Company and Captain Bartholomew Thomas in the current Cressy brochure.

Public comment was welcomed and closed on Monday 6 August. A total of 3 submissions were received, all in favour of the proposed name.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Communicate – Connect with the community
- People –
 - Sense of Place – Sustain, Protect, Progress
 - Core Strategies:
 - ♦ Council nurtures and respects historical culture
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
 - Core Strategies:
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
- Place –
 - History – Preserve & Protect our Built Heritage for Tomorrow
 - Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

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4 POLICY IMPLICATIONS

N/a

5 STATUTORY REQUIREMENTS

N/a

6 FINANCIAL IMPLICATIONS

There may be some cost to Council to upgrade signage at the park in the future.

7 RISK ISSUES

The Nomenclature Board is the responsible body for naming such features on advice from Council. There is a risk that the name may not be approved however upon seeking preliminary advice the Board has indicated that Bartholomew Park is a good name, with good history, and no duplication across the state.

Council must provide confirmation of council's proposal to name the park and any information on the feature including location for the Board's formal approval process.

8 CONSULTATION WITH STATE GOVERNMENT

N/a

9 COMMUNITY CONSULTATION

Community consultation was open for four weeks and was advertised on Council's Facebook page and in the Northern Midlands Courier in the July edition. Community consultation closed on Monday 6 August.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can agree/ not agree to endorse the naming of Cressy Park to Bartholomew Park.

11 OFFICER'S COMMENTS/CONCLUSION

The suggested name of Bartholomew Park has strong historical and cultural significance to the Cressy community.

12 ATTACHMENTS

- 12.1 Jenny Frankcombe – feedback
- 12.2 Fae Cox – feedback
- 12.3 P L Green – feedback
- 12.4 Jonathan Newell – feedback
- 12.5 Cressy Local District Committee Minutes 30 May 2018

RECOMMENDATION

That Council support/ not support the formal naming of Cressy Park to Bartholomew Park.

DECISION

Cr Knowles/Cr Lambert

That Council support the formal naming of Cressy Park to Bartholomew Park.

Carried unanimously

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215/18 SPIRIT OF TASMANIA – TOUR OF TASMANIA: REQUEST FOR FINANCIAL ASSISTANCE

Responsible Officer: Maree Bricknell, Acting General Manager
Report prepared by: Lucie Copas, Executive & Communications Officer

1 PURPOSE OF REPORT

To seek Council's position regarding a request from GTR Events for Council to contribute \$5,000 in support of the 2018 Spirit of Tasmania Tour of Tasmania.

2 INTRODUCTION/BACKGROUND

The Spirit of Tasmania Tour of Tasmania will once again be held in 2018 from 14 – 18 November with Longford hosting a men's and women's race on Friday 16 November.

After the success of the 2015 and 2017 events, event organisers, GTR Events have approached Council to again be a host Council for the 2018 event.

Attached to this report is a copy of the Spirit of Tasmania 2018 Tour of Tasmania Event Report provided to Council from GTR Events.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress –
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity

4 POLICY IMPLICATIONS

Council has in place a Festivals, Events & Promotions Policy. The Policy provides the framework by which event organisers can apply to Council for both cash and in-kind support for an event in the Northern Midlands. The maximum allocation to a recurring event pursuant to the policy is \$1,650.

GTR Events did not submit an application for funding for 2018.

GTR Events have been previously advised of Council's funding program, in 2015 and again in 2017.

The amount of support requested is well outside the maximum allocation pursuant to the Festivals, Events & Promotions Policy.

5 STATUTORY REQUIREMENTS

N/a

6 FINANCIAL IMPLICATIONS

GTR Events are requesting Council contribute \$5,000 in cash or in-kind support to the 2018 event, which is standard across all Council's.

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GTR Events have provided a list of benefits to be considered, see attachment for further details.

7 RISK ISSUES

N/a

8 CONSULTATION WITH STATE GOVERNMENT

N/a

9 COMMUNITY CONSULTATION

N/a

10 OPTIONS FOR COUNCIL TO CONSIDER

Council is to consider the level of contribution, if at all, it is to make to the 2018 Spirit of Tasmania Tour of Tasmania.

11 OFFICER'S COMMENTS/CONCLUSION

GTR Events has requested \$5,000 in cash but has also indicated that anything smaller will also be appreciated.

12 ATTACHMENTS

12.1 Spirit of Tasmania 2018 Tour of Tasmania Event Report

RECOMMENDATION 1

That Council agree/ do not agree to contribute \$5,000 in cash or in-kind support to the 2018 Spirit of Tasmania Tour of Tasmania.

DECISION

Cr Knowles/Cr Adams

That Council agree to contribute \$3,000 (in cash and in-kind) support to the 2018 Spirit of Tasmania Tour of Tasmania in accordance with the Policy.

Carried

Voting for the motion:

Mayor Downie, Cr Adams, Cr Gordon, Cr Knowles, Cr Lambert

Voting against the motion:

Cr Goninon

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216/18 REVIEW OF LOCAL GOVERNMENT LEGISLATION

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Gail Eacher, Executive Officer

1 PURPOSE OF REPORT

A major review of Tasmania's local government legislation was announced by the Minister for Local Government on 26 June 2018.

The purpose of this report is to provide Council with the terms of reference relating to the major review for consideration.

Council's feedback on the draft terms of reference is required by no later than Thursday, 20 September 2018.

2 INTRODUCTION/BACKGROUND

The Tasmanian Government has identified a need to improve the efficiency and effectiveness of local government in Tasmania. Part of this reform has been an invitation from the Minister for Local Government the Hon. Peter Gutwein, MP to Council's to provide feedback on the Review's Draft Terms of Reference.

The Review will develop, in close collaboration with the local government sector, a best practice, 21st century legislative framework that:

- supports greater innovation, flexibility and productivity;
- minimises red tape;
- enhances accountability and transparency; and
- increases community engagement. participation and confidence.

While the scope of the Review will be broad, it will not consider council amalgamations or changes to existing municipal boundaries.

The Review will be undertaken by a dedicated Project Team in the Department of Premier and Cabinet's Local Government Division. Once the Government has considered stakeholder and community feedback on the draft Terms of Reference, a Final Terms of Reference will be issued, which will include governance arrangements, consultation processes and key milestones and associated timeframes.

The Review will provide multiple opportunities for formal public consultation, including written and verbal submissions. As the first stage in this process, the Government will be releasing a public consultation paper on the Review before the end of 2018.

The Review will actively encourage, via its governance arrangements and consultation strategy, the participation and engagement of a broad range of stakeholders, both within and external to the local government sector, to ensure that a diverse range of voices from across the community are heard.

It is anticipated that the Review will take approximately two years from the establishment of the Review Project Team to the introduction of a new legislative framework into the Tasmanian Parliament. The goal is to have new legislation in place by 2020, to allow adequate time for transition and implementation to occur in a smooth and staged manner before the October 2022 local government elections.

Council's feedback on the Draft Terms of Reference is required by no later than 20 September 2018 to the Local Government Division, either by post to GPO Box 123, Hobart, Tasmania, 7001 or by email at

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lgd@dpac.tas.gov.au

Review of Tasmania's Local Government Legislation - Draft Terms of Reference

1. Context

On 26 June 2018, the Minister for Local Government, the Hon Peter Gutwein MP, announced a major review into Tasmania's local government legislation.

Local government has a crucial - and increasingly demanding - role in serving and representing local Tasmanian communities. The legislative and regulatory framework that governs the Tasmanian local government sector needs to reflect and support what communities expect from their local councils. It also needs to support councils to be able to meet these expectations now, and into the future.

2018 marks the 25th anniversary of the introduction of the Local Government Act 1993 (the Act). The past quarter of a century has seen unprecedented social, economic and technological change. The role of councils and community expectations have expanded in line with these changes.

The Act has been amended and updated a number of times in recent years in an effort to keep pace in response to a range of emerging issues. A number of provisions have become outmoded or made redundant by more recent advances in telecommunications and digital technologies.

The current legislative framework has reached the point where continuous, reactive amendments are no longer desirable, efficient or sustainable. A fresh, contemporary approach is needed.

2. Purpose

The purpose of the Review is to deliver a contemporary, best-practice legislative framework for the Tasmanian local government sector which:

- 1) Supports greater innovation, flexibility and productivity in the sector, to improve the overall efficiency and effectiveness of the services that councils provide to the Tasmanian community;
- 2) Minimises the red tape and administrative burden on councils, business and the broader community;
- 3) Enhances accountability and transparency across the sector; and
- 4) Increases democratic and community engagement, participation and confidence in local government.

3. Guiding Principles

The new legislative framework for the local government sector will:

- 1) To the greatest extent that is possible and practical, be outcomes-focused;
- 2) Be flexible and robust to future structural, technological and social change;
- 3) Strike an appropriate balance between ensuring councils have sufficient operational and decision-making autonomy on the one hand, and having in place adequate checks and balances on the other;
- 4) Establish clear accountabilities and provide for efficient and effective risk-based monitoring, compliance and enforcement activities;
- 5) Be guided by best-practice regulatory, governance and legislative approaches and, where relevant and appropriate, lessons and outcomes from reviews of local government legislation in other jurisdictions; and
- 6) Be drafted and presented in a way that is logically structured and easily understood by councils, business, and the broader Tasmanian community.

4. Scope

The scope of the Review will be broad, to ensure it is flexible enough to give due consideration to ideas

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and initiatives that emerge through consultation with the sector, other key stakeholders, and the Tasmanian community at large.

The Review will focus primarily on a new Local Government Act (or Acts) but will also identify any necessary consequential or supporting amendments to other Acts. The Review will seek to streamline and consolidate legislative provisions, as well as deal with anachronistic or legacy provisions that are no longer relevant to the core business of the local government sector.

The Review will not consider:

- Council amalgamations, or consideration of changes to existing municipal boundaries. However, the new legislative framework will need to be flexible enough to deal with potential future structural changes that might occur over the next 20-30 years.
- The roles and functions of mayors, deputy mayors and councillors. These matters were considered in some detail as part of the 2015-2017 Targeted Review process and are considered contemporary for the broad remit and expectations of councils.
- The suite of contemporary council planning and financial management arrangements that were introduced in 2014.
- The local government Code of Conduct framework. The framework was introduced in 2016 and has recently been reviewed to ensure that it is operating as intended.

The Review is to consider the following:

- 1) Appropriate legislation to support the transparent setting, levying, and collection of council revenue, rates and charges;
- 2) Local government electoral provisions, including options for enhancing both voter and candidate participation in local government elections;
- 3) Provisions that support efficient and high-quality council operations and service delivery;
- 4) Performance monitoring, including financial sustainability, governance and other relevant reporting;
- 5) Council governance and decision-making practices arrangements, including options for community engagement, representation, and democratic participation;
- 6) Provisions that support public confidence in the integrity, transparency and accountability of local government; and
- 7) The roles, functions, powers and operation of statutory bodies that oversee local government compliance and reform.

3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Excellent standards of customer service

4 POLICY IMPLICATIONS

Council is being provided the opportunity to comment on changes to the governing legislation for the

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organisation.

5 STATUTORY REQUIREMENTS

There is no legislative requirement to provide feedback on the Draft Terms of Reference.

6 FINANCIAL IMPLICATIONS

There are no financial implications for providing feedback on the Draft Terms of Reference.

7 RISK ISSUES

If Council does not participate in the opportunity to provide feedback it will miss the opportunity to make suggested changes to the Draft Terms of Reference which is to guide the review of *Local Government Act 1993*.

8 CONSULTATION WITH STATE GOVERNMENT

This is a consultative process between the State and Local Government.

9 COMMUNITY CONSULTATION

The Act Review will provide multiple opportunities for formal public consultation, including written and verbal submissions. As the first stage in the process, the Government will be releasing a public consultation paper on the Review before the end of 2018.

10 OPTIONS FOR COUNCIL TO CONSIDER

The Minister is seeking feedback on the Draft Terms of Reference only at this stage.

11 OFFICER'S COMMENTS/CONCLUSION

The Minister has advised that the intent of the review is to develop, in close collaboration with the local government sector, a best practice legislative framework that:

- supports greater innovation, flexibility and productivity;
- minimises red tape;
- enhances accountability and transparency; and
- increases community engagement. participation and confidence.

It is an opportunity for Council to comment and provide feedback on the Draft Terms of Reference for the review of Tasmania's local government legislation, accordingly, should Council wish to discuss the paper more fully at a Workshop. The next Councillor workshop is scheduled to be held on 3 September, with the next Council meeting is scheduled for 17 September.

Council's feedback on the Draft Terms of Reference to the Local Government Division is to be received by no later than 20 September 2018.

12 ATTACHMENTS

N/a

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RECOMMENDATION

That the Draft Terms of Reference be noted and any feedback forwarded to the Local Government Division.

DECISION

Cr Goninon/Cr Adams

That the Draft Terms of Reference be noted and any feedback forwarded to the Local Government Division.

Carried unanimously

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217/18 POLICY REVIEW: CUSTOMER SERVICE CHARTER

File: 44/001/001
Responsible Officer: Maree Bricknell, Acting General Manager
Report prepared by: Gail Eachar, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is for Council to review and endorse proposed changes to its Customer Service Charter.

2 INTRODUCTION/BACKGROUND

Pursuant to section 339F of the Local Government Act 1993 Council must have a Customer Service Charter.

Regulation 31 of the *Local Government (General) Regulations 2015* specifies the matters a Customer Service Charter is to include.

The Charter must be reviewed every two years. Council's Customer Service Charter was last reviewed in June 2016. The Customer Service Charter is due for review.

3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service

4 POLICY IMPLICATIONS

It is a statutory requirement that Council have in place a Customer Service Charter and that it be reviewed every two years.

5 STATUTORY REQUIREMENTS

5.1 *Local Government Act 1993*

339F. Customer service charter

- (1) *A council must adopt a customer service charter on or before 1 January 2006.*
- (2) *The customer service charter is to –*
 - (a) *specify the principles relating to services provided by the council; and*
 - (b) *specify a procedure for dealing with complaints relating to services provided by the council; and*
 - (c) *include any prescribed matter.*
- (3) *The general manager is to make the customer service charter available –*

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- (a) for public inspection at the public office during ordinary office hours; and
- (b) on the council's internet site free of charge; and
- (c) for purchase at a reasonable charge.
- (4) A council is to review its customer service charter at least once every 2 years.
- (5) The general manager is to provide the council with a report at least once a year of the number and nature of complaints received

5.2 Local Government (General) Regulations 2015

31. Customer service charter

For the purposes of section 339F of the Act, a customer service charter adopted under that section is to include the following matters:

- (a) the manner in which a complaint referred to in section 339E of the Act may be made;
- (b) the manner in which a response to a complaint is to be made;
- (c) opportunities for a review of a response by the general manager;
- (d) the periods within which complaints are to be dealt with;
- (e) other actions that may be taken if a complainant is dissatisfied by the response;
- (f) reporting of the complaints received.

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

Failure to have a Customer Service Charter and review within the prescribed timeframes will result in Council being in breach of section 339F of the *Local Government Act 1993*.

If Council's Customer Service Charter does not contain the identified matters is regulation 31 of the *Local Government (General) Regulations 2015*, Council is in breach of that regulation.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

There are two options for Council to consider:

- i) Adopt the revised Customer Service Charter; or
- ii) Amend the revised Customer Service Charter.

11 OFFICER'S COMMENTS/CONCLUSION

A Customer Service Charter should be a brief but informative, user-friendly document.

Only minor changes have been made to the policy, specifically in relation to the contact details of the Ombudsman.

Attached to this report is a marked-up copy of the amended Customer Service Charter. Amendments to the policy are highlighted, wording to be deleted is highlighted with a ~~strike through~~.

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12 ATTACHMENTS

12.1 Northern Midlands Council Customer Service Charter – marked up revision

RECOMMENDATION

That Council adopt the minor amendments to the Northern Midlands Council Customer Service Charter as indicated in attachment 12.1 to this report.

DECISION

Cr Knowles/Cr Gordon

That Council adopt the minor amendments to the Northern Midlands Council Customer Service Charter as indicated in attachment 12.1 to this report.

Carried unanimously

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218/18 POLICY REVIEW: MEETING PROCEDURES

File: 44/001/001
Responsible Officer: Maree Bricknell, Acting General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is for Council to review and approve amendments to the Northern Midlands Council Meeting Procedures Policy, which, as amended incorporates the existing Recording of Meetings Policy.

2 INTRODUCTION/BACKGROUND

Council has had in place a Meeting Procedures Policy and Recording of Meetings Policy since 2010 and 2006 respectively. Recent changes to the *Local Government (Meeting Procedures) Regulations 2015* has prompted a review of the policies and it was considered appropriate to consolidate the two policies.

3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation

4 POLICY IMPLICATIONS

It is important to conduct policy reviews on a regular basis, in particular when legislative changes have come into force.

5 STATUTORY REQUIREMENTS

5.1 *Local Government Act 1993*

Sections 23, 24 and 57-60A

23. Council committees

(1) A council may establish, on such terms as it thinks fit, council committees to assist it in carrying out its functions under this or any other Act.

(2) A council committee consists of councillors appointed by the council and any councillor who fills a vacancy for a meeting at the request of the council committee.

(3) A meeting of a council committee is to be conducted in accordance with prescribed procedures.

24. Special committees

(1) A council may establish, on such terms and for such purposes as it thinks fit, special committees.

(2) A special committee consists of such persons appointed by the council as the council thinks appropriate.

(3) The council is to determine the procedures relating to meetings of a special committee.

57. Petitions

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- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter and the action requested; and
 - (b) in the case of a paper petition, a heading on each page indicating the subject matter; and
 - (c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) at the end of the petition –
 - (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and
 - (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

(3) In this section –

electronic petition means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

paper petition means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

petition means a paper petition or electronic petition;

signatory means –

- (a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and
- (b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
 - (a)
 - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under [subsection \(1\)\(b\)](#) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with [section 57](#); or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgment.

59. Petitions seeking public meetings

- (1) A petition under [section 57](#) may request that a council hold a public meeting regarding the subject matter of the petition.
- (2) A council must hold a public meeting if the petition complies with [section 57](#) and it is signed by whichever is the lesser of the following:
 - (a) 5% of the electors in the municipal area;
 - (b) 1 000 of those electors.
- (3) A petition that requests a public meeting is not to be made in respect of any matter relating to rates and charges in [Part 9](#) if those rates or charges have been made for the current financial year.

60. Action on petition

- (1) The general manager, by notice in writing to the person who lodged the petition, is to –
 - (a) advise whether the petition complies with [section 59](#), if it seeks a public meeting; and
 - (b) give reasonable notice of when the council is to consider the petition.
- (2) Within 42 days after the tabling of the petition –
 - (a) the general manager is to advise the council at a council meeting whether the petition complies with [section 59](#), if applicable; and

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- (b) the council, at that meeting, is to determine any action to be taken in respect of the petition.*
- (3) If the petition complies with [section 59](#), or the council otherwise resolves to hold a public meeting regarding the subject matter of the petition, the council, within 30 days after the meeting referred to in [subsection \(2\)](#), is to hold a public meeting to discuss the subject matter of the petition.*
- (4) The council is to record in the minutes of the meeting referred to in [subsection \(2\)](#) –*
 - (a) the subject matter of the petition; and*
 - (b) the number of signatories to the petition.*

60A. Public meetings and submissions

- (1) Before holding a public meeting under [section 59](#) or [section 60\(3\)](#), a council, in a notice publicly displayed, must –*
 - (a) state the date on which, and the time and place at which, the public meeting is to be held; and*
 - (b) state the details of the subject matter; and*
 - (c) invite written submissions in relation to the subject matter to be lodged with the general manager.*
- (2) A copy of the notice under [subsection \(1\)](#) is to be –*
 - (a) published on at least 2 occasions in a daily newspaper circulating in the municipal area; and*
 - (b) sent to the person who lodged the petition.*
- (3) A submission must be lodged within 21 days after the first publication of the notice.*
- (4) Any submission received is to be summarised by the general manager in a document, copies of which are to be made available to those attending the public meeting.*
- (5) The minutes of the next ordinary meeting of the council following the public meeting are to record –*
 - (a) a summary of any submission received under this section; and*
 - (b) any decision made at a public meeting held under this section.*

5.2 Local Government (Meeting Procedures) Regulations 2015

Regulations 31 and 33

31. Public question time

- (1) A member of the public may give written notice to the general manager at least 7 days before an ordinary council meeting of a question to be asked at that meeting.*
- (2) The chairperson of an ordinary council meeting may –*
 - (a) address questions on notice submitted by members of the public; and*
 - (b) invite any member of the public present at the meeting to ask questions relating to the activities of the council.*
- (3) The chairperson of an ordinary council meeting must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (5) The chairperson of an ordinary council meeting may –*
 - (a) refuse to accept a question from a member of the public; or*
 - (b) require a question from a member of the public asked without notice to be put on notice and in writing to be answered at a later ordinary council meeting.*
- (6) If the chairperson of an ordinary council meeting refuses to accept a question from a member of the public, the chairperson is to give reasons for doing so.*
- (7) A council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.*
- (8) The period referred to in [subregulation \(1\)](#) includes Saturdays, Sundays and statutory holidays, but does not include –*
 - (a) the day on which notice is given under that subregulation; and*
 - (b) the day of the ordinary council meeting.*

33. Audio recording of meetings

- (1) A council may determine that an audio recording is to be made of any meeting or part of a meeting.*
- (2) If the council so determines, the audio recording of a meeting or part of a meeting that is not closed to the public is to be –*
 - (a) retained by the council for at least 6 months; and*

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(b) made available free of charge for listening on written request by any person.

(3) If after the minutes of a meeting have been confirmed as a true record a discrepancy between the minutes and an audio recording of that meeting or part of that meeting is noticed, the council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record or amend the minutes to reflect the audio recording and then confirm the minutes as amended to be a true record.

(4) A council may determine any other procedures relating to the audio recording of meetings it considers appropriate.

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

Whilst legislation provides for high level process, there is a need for low level procedures and processes to be identified by Council. Without a policy identifying low level procedures it may be unclear for Councillors, staff and ratepayers alike as to what process is to be followed during meetings.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

There are two options for Council to consider:

- a) Accept the proposed amendments and endorse the Northern Midlands Council Meeting Procedures Policy; or
- b) Reject the proposed amendments.

11 OFFICER'S COMMENTS/CONCLUSION

Attached to this report is a marked up copy of the amended Northern Midlands Council Meeting Procedures Policy.

New wording to the policy is identified as highlighted. Wording that is to be deleted is highlighted with a ~~strikethrough~~.

12 ATTACHMENTS

12.1 Northern Midlands Council Meeting Procedures Policy (marked up version)

RECOMMENDATION 1

That Council adopt the changes to the Northern Midlands Council Meeting Procedures Policy, incorporating the previous Recording of Meetings Policy.

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DECISION

Cr Adams/Cr Gordon

That Council adopt the changes to the Northern Midlands Council Meeting Procedures Policy, incorporating the previous Recording of Meetings Policy.

Carried unanimously

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219/18 POLICY REVIEW: USE OF COUNCIL LOGO

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Gail Eachar, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is for Council to endorse amendments to the Use of Northern Midlands Council Logo Policy.

2 INTRODUCTION/BACKGROUND

The Use of Northern Midlands Council Logo Policy was adopted on 19 March 2012 and reviewed on 21 March 2016.

From time to time organisations or groups who are seeking in kind or cash support from Council seek to use our logo in the promotion of their event, recognising the contribution Council has made.

It is important that Council have in place a framework for the use of its logo to ensure Council and its brand are promoted publicly in a consistent and professional manner.

3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Effective and efficient marketing, communications & IT
- Progress –
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

If Council's logo is used inappropriately or not according to Council Policy, there may be recourse for Council to pursue the organisation if Council suffers damage or loss as a result of the misuse.

MINUTES – ORDINARY MEETING

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7 RISK ISSUES

If Council does not have clearly defined criteria by which its logo can be used, there is a risk of misuse which may cause Council damage or loss.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

To endorse the existing policy without amendment or request amendment/s to the policy.

11 OFFICER'S COMMENTS/CONCLUSION

Attached to this report is a copy of the Use of Northern Midlands Council Logo policy.

It is recommended that no changes be made and the policy be endorsed by Council.

12 ATTACHMENTS

12.1 Use of Northern Midland Council Logo Policy

RECOMMENDATION

That Council endorses the Use of Northern Midlands Council Logo Policy.

DECISION

Cr Knowles/Cr Goninon

That Council endorses the Use of Northern Midlands Council Logo Policy.

Carried unanimously

MINUTES – ORDINARY MEETING

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220/18 MEMBERSHIP OF NORTHERN REGIONAL WASTE MANAGEMENT GROUP

Responsible Officer: Maree Bricknell, Acting General Manager

Jonathan Galbraith – Engineering Officer

Report prepared by: Maree Bricknell, Acting General Manager

1 PURPOSE OF REPORT

The purpose of this report is to provide Council with information regarding membership of the Northern Regional Waste Management Group.

2 INTRODUCTION

Since 2007, all eight participating councils of Northern Tasmanian Development (Northern Midlands, Flinders Island, Meander Valley West Tamar, Launceston, George Town, Dorset and Break O Day) committed to a waste management agreement for northern Tasmania. This included a commitment that the Northern Tasmanian Waste Management Group (NTWMG) be responsible delivering waste and recycling programs on behalf of the region's member councils.

Member Councils pay a \$5 per tonne levee on all waste from their municipal area which is delivered to the Launceston Waste Centre (Remount Rd landfill site). The current Regional Waste Management Agreement expired on 30 June 2018. The agreement requires each Council to consider renewal for a further 3 year term.

3 STRATEGIC PLAN 2007-2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Efficiency in resource sharing and Council reform
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive

4 ROLE OF THE NORTHERN REGIONAL GROUP

Representatives of each Council in the group meet approximately 5 times per year and the wages of two staff based at the Launceston City Council are partly funded by the Waste Management Group to provide support and advice on Waste Management issues throughout the region.

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The NTWMG works to achieve improvements in waste reduction and resource recovery, improve regional cooperation and coordination of waste services, oversee waste management policy setting and service delivery, and coordinate community education.

5 RECENT PROJECTS CARRIED OUT BY THE NORTHERN REGIONAL WASTE MANAGEMENT GROUP

Some recent projects include:

- Audits of recycling bins throughout the northern region to better educate residents on good recycling practice – These audits are ongoing and have led to a significant improvement in the amount of contamination in kerbside recycling
- Subsidy of emerging recycling streams such as e-waste, paint, polystyrene, batteries and fluorescent light bulbs at Council Waste Transfer Stations
- Investigations into providing a kerbside greenwaste recycling services
- Education sessions for schools, community groups etc.
- TV and radio advertising
- Introduction of electronic receipting and recording at Longford Waste Transfer Station.

6 FINANCIAL IMPLICATIONS

Council currently pay \$5.00 per tonne for waste which is disposed of at the Launceston Waste Centre, which equates to approximately \$20,000 per year, depending on the amount of waste sent to the site. This is considered to be good value for money for the service that the Regional Waste Management Group provides.

7 RISK ISSUES

There are no significant risk issues associated with this proposal.

8 ATTACHMENTS

8.1 Regional Waste Management Agreement 2018 & Terms of Reference

RECOMMENDATION

That Council wish to support and continue their membership of the Northern Regional Waste Management Group by signing the Agreement 2018.

DECISION

Cr Knowles/Cr Adams

That Council wish to support and continue their membership of the Northern Regional Waste Management Group by signing the Agreement 2018.

Carried unanimously

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221/18 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Trent Atkinson, Community & Development Supervisor

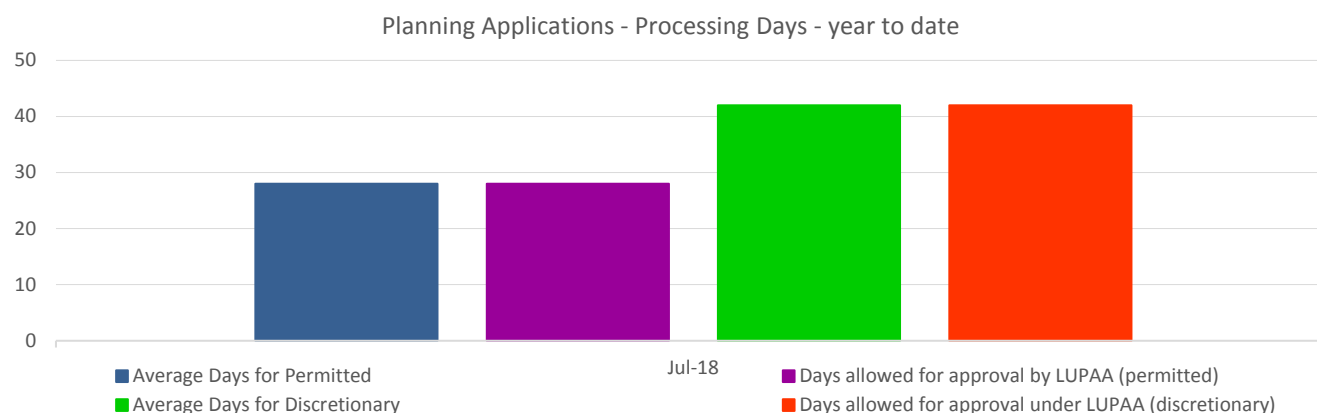
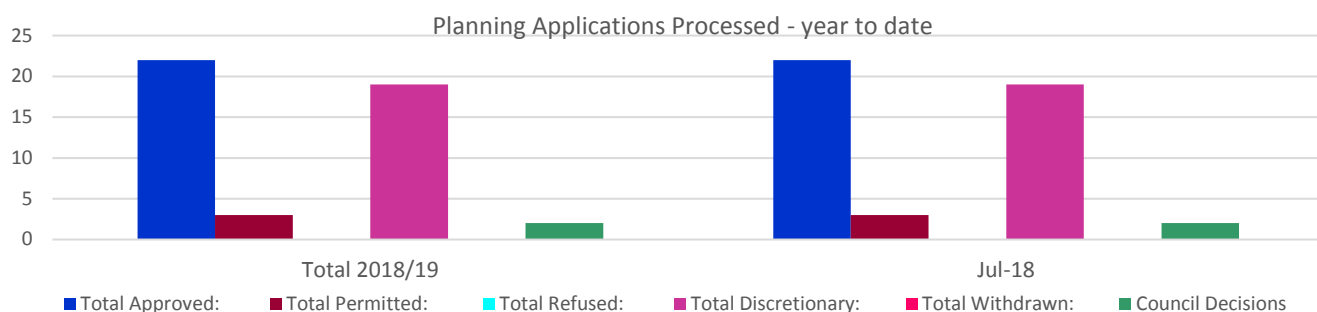
1 PURPOSE OF REPORT

The purpose of this report is to present the Development Services activities as at the month end.

2 DEVELOPMENT SERVICES REPORTING

2.1 Planning Decisions

	Total YTD	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18
Total Approved	22												22
Total Permitted	3												3
Average Days for Permitted													28
Days allowed for approval by LUPAA													28
Total Exempt under IPS	0												0
Total Refused	0												0
Total Discretionary	19												19
Average Days for Discretionary													42
Days allowed for approval under LUPAA													42
Total Withdrawn	0												0
Council Decisions	2												2



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July 2018

Project	Details	Address	Applicant	No of LUPAA days	Perm/ Disc/ Exempt
DELEGATED DECISIONS					
PLN-18-0174	Amendment of permit to change the driveway to part concrete and part silica	46 Anstey Street & 121A Marlborough Street, LONGFORD Tasmania 7301	Andrew McCullagh	42	Amendment
PLN-18-0168	Cricket Net	Smith Street, Longford TAS 7301	Northern Midlands Council	9	D
PLN-18-0173	Extension to Office	15 Weston Street, Longford TAS 7301	Nick Fitsialos	28	P
PLN-18-111	Shed (vary rear & side (W) setbacks) & demolition of existing shed	40 Logan Road, EVANDALE Tasmania 7212	Ben Davey & Rebecca Ryan	27	D
PLN-18-123	Dwelling & garage heritage precinct	26 Bond Street, ROSS Tasmania 7209	Graham & Michelle Littlewood	21	D
PLN-18-125	Re-subdivision between 2 lots (vary new boundary setback to existing buildings; subdivision boundary adjacent to General Residential Zone)	60 Main Street and 5A King Street, CRESSY Tasmania 7302	Adrian Fairfield	9	P
PLN-18-130	Change of use of dwelling to Visitor Accommodation (irrigation district)	160 Clayfield Road, BISHOPSBOURNE Tasmania 7301	Angela Cresswell	34	D
PLN-18-131	Electronic Score Board (Heritage Precinct)	1-3 Barclay Street, EVANDALE Tasmania 7212	Scott Hill	33	D
PLN-18-1331	Retaining wall and Landscape design (Heritage Listed Property within Heritage Precinct)	27 High Street, EVANDALE Tasmania 7212	Tony Powell	29	D
PLN-18-141	2-lot subdivision	41 Burghley Street, LONGFORD Tasmania 7301	Ashley Brook	23	P
PLN-18-142	Garage & dry stone wall (heritage-listed property within heritage precinct)	145 High Street, CAMPBELL TOWN Tasmania 7210	Craig Loosmore & Tanya Murray	14	D
PLN-18-155	Composting of Paunch manure and sawdust	204 Forest Hall Road (access over CT36634/3), CLEVELAND Tasmania 7211	Richard Griffiths	19	D
PLN-18-128	Dwelling addition (heritage-listed place)	15587 Midlands Highway, PERTH Tasmania 7300	Angus Douglas	18	D
PLN-18-134	2 Lot Subdivision (Heritage Listed Property)	21-43 Clarence Street, PERTH Tasmania 7300	Carlton Dixon	13	D
PLN-18-129	Demolition of outbuildings & construction of stable block & garage (heritage-listed place within heritage precinct)	14 William Street, PERTH Tasmania 7300	David Denman	36	D
PLN-18-0170	Shed - vary side [sw] setback (heritage precinct)	1-3 Barclay Street, Evandale TAS 7212	Northern Midlands Council	9	D
PLN-18-139	Change of use to Food Services & Signage (Heritage Precinct)	57A Main Road, PERTH Tasmania 7300	Tas Country bakehouse	21	D
PLN-18-144	Installation of solar panels on club room roof (heritage precinct)	1-3 Barclay Street, EVANDALE Tasmania 7212	NMC	11	D
PLN-17-296	Addition Steel Structure incorporating carport roof	16 Boral Road, WESTERN JUNCTION Tasmania 7212	Phil Lipski	18	D
PLN-18-080	9 Multiple Dwellings retaining wall on western boundary	20 Paton Street, LONGFORD Tasmania 7301	Mr Todd Wilkin	22	D
PLN18-140	Pump Shed	15960 Midland Highway Perth	Driscolls	39	D
COUNCIL DECISIONS					
PLN-18-047	Hazel Bros: Increase in Production Rate at Tunbridge Tier Road Quarry Increase production rate	Tunbridge Tier Road, TUNBRIDGE Tasmania 7120	Peter Bennett	EPA	C
PLN-18-135	25 Lot Subdivision (Heritage Listed Property)	21-43 Clarence Street, PERTH Tasmania 7300	Carlton Dixon	42	C
COUNCIL DECISIONS - REFUSAL					
-					

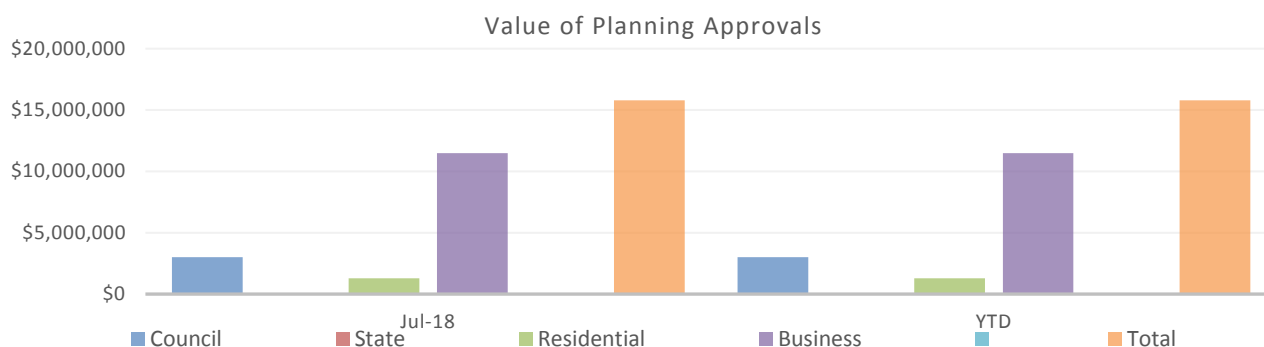
MINUTES – ORDINARY MEETING

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2.2 Value of Planning Approvals

	Council	State	Residential	Business	Total
Jul-18	3,016,000	0	1,281,500	11,493,218	15,790,718
YTD	3,016,000	0	1,281,500	11,493,218	15,790,718



2.3 Matters Awaiting Decision by TPC & RMPAT

TPC	TASMANIAN PLANNING COMMISSION
	Draft Planning Directive No. 6 – Exemption and Standards for Visitor Accommodation in Planning Scheme. Presented to hearing 23/11/17. TPC to advise of decision.
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPPs). The SPPs came into effect on 2/3/2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
01/18 P18-034	121 High Street Campbell Town – s39 Report sent to TPC, hearing held 31-07-2018. Awaiting Decision
03/2018 P18-086	176 High Street Campbell Town, Ambulance Station – Amend to allow Emergency Services as a discretionary use in the Gen Res zone – no public representations. TPC advised.
RMPAT	RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL
22/17P (P16-077)	Tyre Storage & Shredding, 437 Woolmers Lane, Longford – Tyre Recycle Tasmania Pty Ltd vs Northern Midlands Council & EPA. Proposed Consent Agreement to be considered by Council at August meeting.
P18-037	10 Russell St, preliminary Hearing 15.06.18, next hearing postponed, TBC
P17-164	805 Hobart Road Breadalbane: Amendment to Discretionary Permit appealed, hearing preliminary hearing conducted 26.06.18, mediation until 24.07.18, next hearing set 24.09.18
88/18P P18-135	21-43 Clarence Street Perth – Preliminary Hearing scheduled for 16.08.2018
Decisions received	
Nil	

2.4 Building Approvals

The following table provides a comparison of the number and total value of building works for 2017/2018 - 2018/2019:

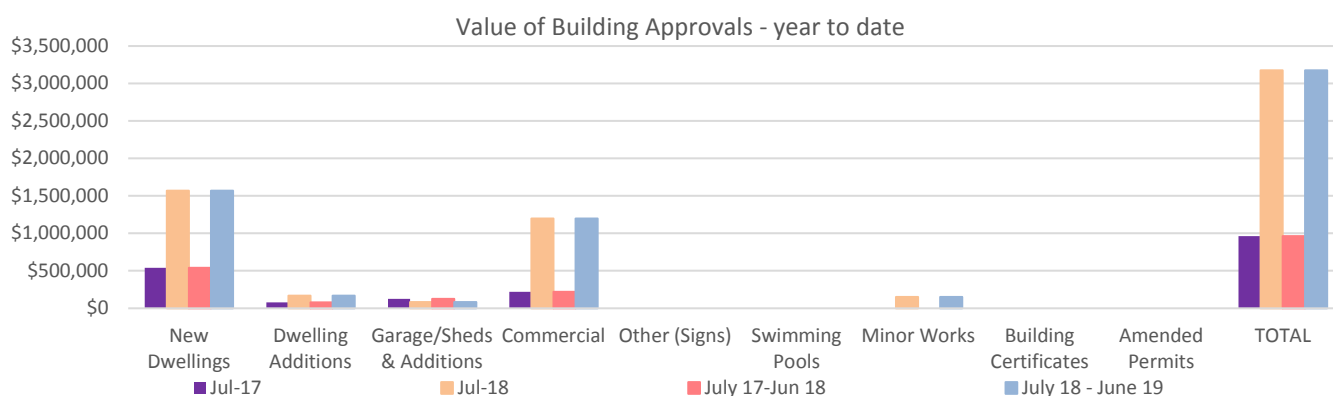
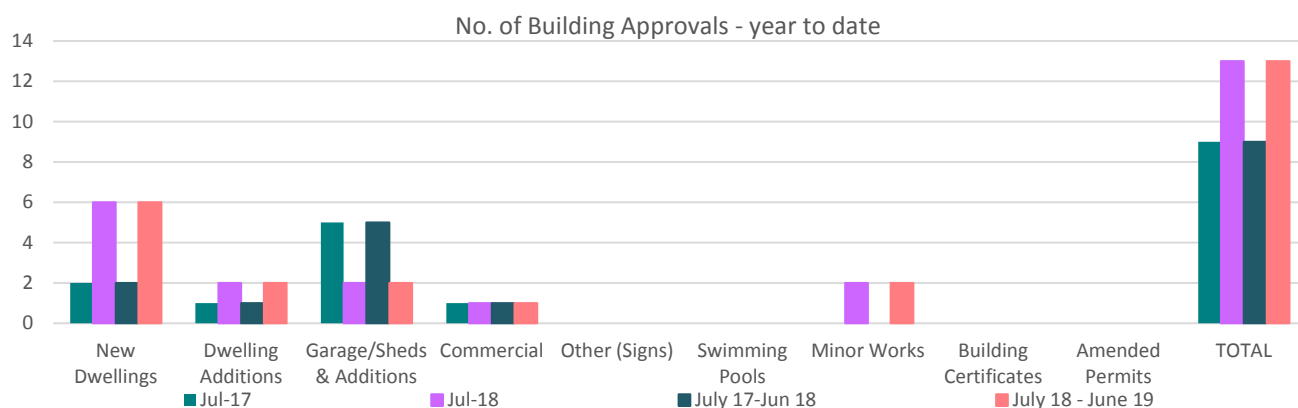
	YEAR - 2017-2018					YEAR - 2018-2019			
	Jul-17		July 17-Jun 18		No.	Jul-18		July 18 - June 19	
	No.	Total Value	No.	Total Value		No.	Total Value	No.	Total Value
	\$	\$	\$	\$		\$	\$		
New Dwellings	2	539,805	2	539,805	6	1,569,758	6	1,569,758	
Dwelling Additions	1	80,000	1	80,000	2	170,000	2	170,000	
Garage/Sheds & Additions	5	125,600	5	125,600	2	82,000	2	82,000	
Commercial	1	220,000	1	220,000	1	1,200,000	1	1,200,000	
Other (Signs)							0	0	
Swimming Pools							0	0	
Minor Works					2	153,000	2	153,000	
Building Certificates							0	0	
Amended Permits							0	0	
TOTAL	9	965,405	9	965,405	13	3,174,758	13	3,174,758	

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	YEAR - 2017-2018				YEAR - 2018-2019			
	Jul-17		July 17-Jun 18		Jul-18		July 18 - June 19	
	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$
Inspections								
Building	23		23		3		3	
Plumbing	30		30		17		17	



Councillors have requested a comparison of Northern Midlands Council approval with State approvals. Review of the Australian Bureau of Statistics website shows the following data, to 30 June 2016.

Description	2011	2012	2013	2014	2015	2016
Private sector houses (no.)	2 183	1 699	1 485	1 800	2 403	1 966
Private sector dwellings excluding houses (no.)	701	394	367	336	456	441
Total private sector dwelling units (no.)	2 884	2 093	1 852	2 136	2 859	2 407
Total dwelling units (no.)	3 124	2 126	1 897	2 184	2 872	2 416
Value of private sector houses (\$m)	635	546	438	514	660	613
Value of private sector dwellings excluding houses (\$m)	117	62	63	52	80	75
Total value of private sector dwelling units (\$m)	752	608	500	565	739	688
Value of residential building (\$m)	810	614	536	596	770	719
Value of non-residential building (\$m)	461	539	458	690	479	557
Value of total building (\$m)	1 271	1 153	994	1 286	1 248	1 276

2.5 Planning and Building Compliance – Permit Review

Officers are continually monitoring works throughout the municipality and works are generally in accordance with permits in place.

Officers are pleased with the amount of enquires seeking council advice and direction into the process of performing works to their property's

Below is a table of inspections and action taken for the financial year.

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Planning permit reviews

	This Month	2018/2019	2017/2018 Total
Number of Inspections	3	3	41
Property owner not home or only recently started			
Complying with all conditions / signed off			5
Not complying with all conditions			1
Re-inspection required			16
Enforcement Notices issued			
Enforcement Orders issued			
Infringement Notice			1
No Further Action Required	3	3	19

Building permit reviews

	This Month	2018/2019	2017/2018 Total
Number of Inspections	6	6	47
Property owner not home or only recently started			3
Complying with all conditions / signed off			
Not complying with all conditions			
Re-inspection required			7
Building Notices issued			
Building Orders issued			
No Further Action Required	6	6	27

Illegal works - Building

	This Month	2018/2019	2017/2018 Total
Number of Inspections	1	1	42
Commitment provided to submit required documentation			7
Re-inspection required	1	1	14
Building Notices issued			5
Building Orders issued			1
Emergency Order			1
No Further Action Required			16

Illegal works - Planning

	This Month	2018/2019	2017/2018
Number of Inspections			49
Commitment provided to submit required documentation			9
Re-inspection required			22
Enforcement Notices issued			1
Enforcement Orders Issued			
Notice of Intention to Issue Enforcement Notice issued			1
No Further Action Required			17

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
 - Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - A Land Use and Development Strategy to direct growth*
 - Economic Development – Supporting Growth and Change
 - Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
 - People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
 - Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture

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- ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our Landscapes
 - Core Strategies:
 - ♦ Meet environmental challenges
 - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 ***Land Use Planning & Approvals Act 1993***

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 ***Building Act 2016***

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and people are aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes driven by the State despite public exhibition may not always further this aim.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of discretionary applications is 42 days (41 days last month) (42 days allowed by LUPAA).

There were 13 building approvals valued at \$3,174,758 (year to date) for 2018/2019, compared to 9 building approvals valued at \$965,405 (year to date) for 2017/2018.

RECOMMENDATION

That the report be noted.

DECISION

Cr Adams/Cr Knowles

That the report be noted.

Carried unanimously

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222/18 DOG SIGNAGE, DECLARED AREAS AND PROPOSED OFF LEAD AREAS

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Tammi Axton, Animal Control Officer

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of restricted and declared dog areas in the Northern Midlands after submissions have been received and considered.

2 INTRODUCTION/BACKGROUND

A report was presented to Council's June meeting at which time Council endorsed the following areas to become declared areas in accordance with the *Dog Control Act 2000*. Minute ref 158/18:

DECISION

Cr Polley/Cr Gordon

That Council endorse the proposed declared areas and, in accordance with section 24 of the Dog Control Act 2000, authorise Council Officers to notify, by public notice, the following areas:

Longford

Restricted areas - on lead

- Boat ramp grassed area – this area is often used by families to picnic, it is suggested the area be an on lead area given the shared use.*
- Mill Dam - Complaints of dogs chasing the sheep in the Mill Dam Reserve this area is owned by JBS Swift and there are often sheep grazing in the area. It is appropriate dogs be on lead at all times given the shared use with livestock.*
- Cairns Park - this is a shared use park, it is suggested the area be on lead given the shared use.*
- Victoria Square (Village Green) – this area is a family park with open playground. It is recommended dogs be on lead at all times given the shared use.*

Exercise areas - off lead

- Coronation Park.*
- Fenced area next to carpark at boat ramp.*

Perth

Restricted areas - on lead

- William Street Reserve – complaints have been received by Council regarding sheep being chased on the reserve. It is recommended the area be declared on lead given the shared use.*

Exercise areas - off lead

- Fenced section between Mulgrave Street and Arthur Street.*

Cressy

Exercise-Areas - off lead

- Designated area Stock Route.*

Campbell Town

Restricted areas - on lead

- Blackburn Park – Blackburn Park is an overnight rest area for Self-Contained Vehicles. Many people travel with dogs; therefore it is suggested Blackburn Park be an on lead area.*
- Valentine Park – Many people pass through who travel with a dog. Campbell Town is used as a regular rest stop. This area is close to the road and has an open playground so dogs need to be restrained by a lead.*

Evandale

Exercise areas - off lead

- Honeysuckle Banks.*

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- *Saddlers Reserve fenced area.*

Restricted areas - no dogs allowed Saturday and Sunday

- *Falls Park – Falls Park is an overnight rest area for Self-Contained Vehicles, Monday to Friday. Many people travel with dogs, therefore it is suggested Falls Park be an on lead area on Monday to Friday, however, no dogs allowed on Saturday and Sunday given it is a busy area on Saturdays and Sundays with vehicles and pedestrians due to the Evandale Market.*

All used Recreation Grounds

Restricted area- On lead at all times and no dogs allowed on playing field

- *Longford*
- *Perth*
- *Cressy*
- *Bishopsbourne*
- *Evandale*
- *Campbell Town*

Council has received complaints of dogs being run on Recreation Grounds and dog excrement being left on the ground. Given a sports ground is used for sporting activities, it is recommended there be no dogs allowed on the playing field for public health reasons.

That Avoca also be considered.

Voting for the motion:

Cr Knowles, Mayor Downie, Cr Polley, Cr Adams, Cr Goss, Cr Calvert, Cr Lambert, Cr Gordon

Voting against the motion:

Cr Goninon

Carried

To date the following steps have been taken:

- i) Audit on dog signage
- ii) Report tabled at 21 May 2018 Council meeting, Minute reference 127/18
- iii) Report tabled at 25 June 2018 Council meeting, Minute reference 158/18. Additional restricted and declared areas.
- iv) Notice placed in the Examiner on Wednesday 4 July 2018 inviting submissions.
- v) Submissions received assessed. Proposed restricted and declared areas have been amended to reflect comments and feedback received.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Best Business Practice & Compliance
 - Core Strategies:
 - ♦ Council complies with all Government legislation
- Progress –
 - Economic Development – Supporting Growth & Changes
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Maximise external funding opportunity
- People –
 - Sense of Place – Sustain, Protect, Progress
 - Core Strategies:
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
 - Core Strategies:

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- ♦ Living well – Valued lifestyles in vibrant, eclectic towns
- ♦ Communicate – Communities speak & leaders listen
- ♦ Participate – Communities engage in future planning
- ♦ Connect – Improve sense of community ownership
- ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our LandscapesCore Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges

4 POLICY IMPLICATIONS

Council has in place its Dog Management Policy, which is a legislative requirement in accordance with section 7 of the *Dog Control Act 2000*.

5 STATUTORY REQUIREMENTS

Dog Control Act 2000

20. Exercise areas

A council may declare an area to be an area where dogs may be exercised subject to any specified conditions.

21. Training areas

A council may declare an area to be an area where dogs may be trained subject to any specified conditions.

22. Prohibited areas

(1) A council may declare an area containing sensitive habitat for native wildlife to be an area where dogs are prohibited from entering.

(2) A person must not take a dog that is not a guide dog or a hearing dog into a prohibited area.

Penalty: Fine not exceeding 10 penalty units.

23. Restricted areas

(1) A council may declare an area to be an area where dogs, other than guide dogs or hearing dogs, are restricted from entering –

(a) during specified hours, days or seasons; or

(b) during specified hours, days or seasons unless they are on a lead; or

(c) at all times.

(2) A person must not take a dog that is not a guide dog or a hearing dog into a restricted area otherwise than in accordance with the declaration.

Penalty: Fine not exceeding 5 penalty units.

24. Public notice of intention to declare areas

Before a council resolves to make a declaration under this Division in relation to an area, it is to –

(a) notify, by public notice, the details of –

(i) the area; and

(ii) any condition relating to the use of that area; and

(iii) in the case of a restricted area or prohibited area, the reasons for the declaration; and

(b) invite submissions to be lodged within 15 working days after the notice is published; and

(c) consider any submissions lodged.

25. Date and period of declaration

A council, by public notice, is to notify –

(a) the date on which a declaration under this Division takes effect, being a date at least 20 working days after a notice under [section 24](#) is published; and

(b) the period during which the declaration remains in force.

26. Review of declaration

(1) A declaration under this Division is to be reviewed at least once every 5 years.

(2) In reviewing a declaration, a council is to take the actions referred to in [section 24](#).

27. Signs

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A council is to erect and maintain signs sufficient to identify any exercise area, training area, prohibited area or restricted area.

28. Prohibited public areas

(1) A person must not take a dog into –

- (a) any grounds of a school, preschool, kindergarten, creche or other place for the reception of children without the permission of a person in charge of the place; or*
- (b) any shopping centre or any shop; or*
- (c) the grounds of a public swimming pool; or*
- (d) any playing area of a sportsground on which sport is being played; or*
- (e) any area within 10 metres of a children's playground.*

Penalty: Fine not exceeding 5 penalty units.

(2) This section does not apply to –

- (a) a guide dog that is accompanying a wholly or partially blind person or is in training for that purpose; or*
- (b) a hearing dog that is accompanying a wholly or partially deaf person or is in training for that purpose; or*
- (c) a pet shop; or*
- (d) the premises of a veterinary surgeon; or*
- (e) a pet-grooming shop; or*
- (f) any other premises related to the care and management of dogs.*

6 FINANCIAL IMPLICATIONS

The cost of the public notice in the Examiner, new signage and dog poo bag dispensers, is estimated to be \$2500.

7 RISK ISSUES

It is a requirement of the *Dog Control Act 2000* that Council must review declared areas every 5 years. Council officers have identified that it is timely to review all of Council's declared areas. It is important to review these on a regular basis to ensure that the requirements are current and meet the needs of the community. There is a risk, if regular reviews are not conducted, Council may have inappropriately declared areas within the municipality.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Council invited submissions from the public and considered feedback.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may endorse the areas or take no further action.

It is recommended by Officers that Council declare recommended restricted and declared areas.

11 OFFICER'S COMMENTS

A declared exercise area is an area where a dog may be exercised subject to any specific conditions.

A restricted area is an area where dogs, other than guide dogs or hearing dogs are restricted from entering during specific hours, days or seasons unless on a lead, or, the area is restricted at all times.

Council must notify by public notice of its intention to declare areas, invite submissions and consider any

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submissions lodged before declaring an area, in accordance with section 24(a), (b) and (c) of the *Dog Control Act 2000*. In the case of a restricted area or prohibited area, the reasons for the declaration.

Following advertising only 2 submissions were received.

RECOMMENDATION

That Council endorse the following areas:

A) Restricted areas – on lead

**No dogs on any playing area of a sportsground on which sport is being played in accordance with section 28(d) of the Dog Control Act 2000*

Bishopsbourne:

- Recreation Ground – Bishopsbourne Road, Bishopsbourne

Campbell Town:

- Blackburn Park – 2-6 Franklin Street
- Valentine Park – 89 High Street
- *Recreation Ground – 57 High Street Campbell Town

Cressy:

- *Recreation Ground – 2a Macquarie Street, Cressy

Devon Hills/ Western Junction:

- Horse Trail between Devon Hills and Mill Dam Road

Evandale:

- Pioneer Park – 1 Russell Street
- Falls Park – 2-14 Logan Road -Monday to Friday only
- *Morven Park – 1-3 Barclay Street, Evandale

Longford:

- Boat ramp grassed area – 4 Union Street
- Mill Dam recreation area – Tannery Road
- Cairns Park – 1 Union Street
- Victoria Square (Village Green) – 53 Wellington Street

Perth:

- William Street Reserve

B) Exercise areas – off lead

**No dogs on any playing area of a sportsground on which sport is being played in accordance with section 28(d) of the Dog Control Act 2000*

Avoca:

- Picnic Area – Storys Creek Road Avoca

Campbell Town:

- Open area to the north of Blackburn Park, 2-6 Franklin Street Campbell Town

Cressy:

- Designated area Stock Route

Evandale:

- Honeysuckle Banks – 356 Leighlands Road
- Saddlers Reserve fenced area – 12A Saddlers Court

Longford:

- Coronation Park – Cressy Road
- Fenced area next to carpark at boat ramp – 4A Union Street

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Perth:

- Fenced section between Mulgrave Street and Arthur Street

Ross:

- *Ross Community Sports Ground- 38 Badajos Street Ross

C) Restricted area- No dogs allowed

Evandale:

- Falls Park – 2-14 Logan Road -no dogs allowed Saturday and Sunday due to The Evandale Market being held at the site.

Longford:

- Recreation Ground – Smith Street, Longford

Perth:

- War Memorial – 55A Main Road - due to the area being a fenced war memorial council intend to declare this area no dogs allowed.
- Recreation Ground – Fairtlough Street, Perth

It should be noted that Longford Recreation Ground and Perth Recreation Ground have always been restricted to no dogs allowed and this was considered after submissions were received and it was decided by Officers that both Perth and Longford Recreation Grounds should remain Restricted Areas – No dogs allowed.

DECISION

Cr Knowles/Cr Gordon

That Council endorse the following areas:

A) Restricted areas – on lead

**No dogs on any playing area of a sportsground on which sport is being played in accordance with section 28(d) of the Dog Control Act 2000*

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Perth:

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B) Exercise areas - off lead

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It should be noted that Longford Recreation Ground and Perth Recreation Ground have always been restricted to no dogs allowed and this was considered after submissions were received and it was decided by Officers that both Perth and Longford Recreation Grounds should remain Restricted Areas – No dogs allowed.

Carried unanimously

Mayor Downie adjourned the meeting for the evening meal break at 6.02pm

Mayor Downie reconvened the meeting after the meal break at 6.45pm

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223/18 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

Shipping Container Policy

Ms Dee Alty, Longford

Ms Alty provided the questions asked in writing, as follows:

Could you please advise me whether the Council has or is preparing a policy regarding the placement of shipping containers within boundaries of the towns of Northern Midlands and if so, could you let me know what it is.

And do you have a principle by which you can measure proposals until the by law is in place.

Speaking to the Objection

25/6 – I oppose this proposal and any that has permanent shipping containers within the town boundary. It is worrying to think that it was necessary for a school to have to resort to this sort of structure for school expansion. They should be looking at applying for funds for a proper structure. Council should not be condoning cheap second rate structures in a heritage town whoever is using it. I submit this objection on the grounds that it does not meet building standards in the town nor is appropriate in a heritage area.

I have come here because of a planning application by Longford Primary School who is seeking planning approval for a shipping container to be erected as a permanent structure in the township.

I understood from general planning legislation that shipping containers could be used on rural land on a temporary basis to assist in storage, while building a permanent dwelling or to store equipment temporarily till a more permanent solution was found. This was done with a permit and an end date. It was also possible to seek a permit for a temporary container within the town for similar purposes.

However a permanent approval for a shipping container within a town's boundary sets a precedent for other containers to be approved almost anywhere in NMC towns. This would be against the Northern Midlands Heritage Code (as stated by David Denman) and the tourism section 2.2.2.4 in the NMC Draft planning Scheme. As well as presupposing the outcome of by-law study currently being undertaken.

May I respectfully suggest that the School should apply for funds to build the larger shed and that the Council assists them in anyway they can to achieve a better and quicker solution. I would also suggest that if the

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Department can build a whole temporary school in 6 weeks as they did in the case of Dunalley after the fires, that a shed, with a lot of support from the community and Council should be achievable within much the same time.

Miss Bricknell advised that a Shipping Container By Law had been drafted, preliminary approval had been received and the By Law would be advertised in the near future.

Mr Godier advised that shipping containers are subject to the planning provisions.

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224/18 COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

DECISION

Cr Goninon/Cr Gordon

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda items PLAN 1-2.

Carried unanimously

2 STATEMENTS

PLAN 1 PLN-18-151-01 - 23 William Street, Longford

Mr Lynton Roberts for Longford Primary School

Mr Roberts advised that furniture was currently stored in a classroom, it is proposed to move the furniture from the classroom so that the room can be used for that purpose. The intended use of the storage facility was temporary, pending the provision of a permanent facility.

PLAN 2 PLN-18-0169 - 32-34 Church Street, Ross

Mr Thorpe spoke to the following statement which he provided.

I have 4 main concerns regarding the planning application PLN-178-0169 for the installation of solar panels.

1. *Visibility*

The recommendation to approve the siting of the application's north facing panels, is based on the premise that these won't be seen from the Church Street Streetscape.

This premise is incorrect.

Despite the comments of Council's Heritage Advisor (refer 1-351) to the contrary, the application to site the solar panels on the north facing roof will make them prominently visible from Church Street, as my notated photograph on I-345 clearly shows. They will not be screened by the tree in the photo, because the tree is deciduous for 6 months of the year and has suffered from a lack of water which may affect its lifespan.

In addition the adjoining property is set well back and will not offer any screening.

Both of these factors should have been apparent to anyone who has actually visited the proposed installation site.

2. *The Management Objectives 1-360 stated that:*

The 8 panels proposed to be located on the east facing roof face will be visible from the streetscape. The panels are a modern element with no historic reference and will therefore have an adverse impact on the heritage qualities of the streetscape. They will not contribute positively to the precinct. Therefore, do not meet the management objectives.

The 8 eastern facing panels have now been re-sited to the western facing roof because their original east facing location did not meet the management objectives. Given that the north facing panels are also visible from the streetscape, surely the same management objectives should also be equally applied to them?

3. *Quantity of panels*

The recommendation from the Planning Department shows approval for 18 panels, however the Revised Plan submitted by the applicant on 1-343, shows a total of 16 panels, not 18.

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There appears to be some confliction with the correct number of panels to be installed on each roof surface, and on that basis alone this application should not be allowed to continue until that confusion is clarified and scale drawings are provided for review.

4. *Alternative Site Available*

From the overhead plan of the site, 1-95/96, there would appear to be an alternative to siting the panels on the north facing roof.

It seems that there is ample space on the roof surfaces behind the East facing roof hip, to position them on frames facing north to enable the utmost efficiency, while at the same time making them unable to be seen from the street.

Thank you for allowing me to speak on this matter.

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225/18 PLANNING APPLICATION PLN-18-151-01 23 WILLIAM STREET, LONGFORD

File Number: 113700.17; CT // - Crown Land
Responsible Officer: Trent Atkinson, Community & Development Supervisor
Report prepared by: Erin Boer, Urban & Regional Planner

1 INTRODUCTION

This report assesses an application for 23 William Street, Longford to construct a Shipping Container.

2 BACKGROUND

Applicant:
Longford Primary School

Zone:
Community Purpose

Classification under the Scheme:
Educational and Occasional Care

Deemed Approval Date:
31-Jul-2018 (EOT till 24-08-2018)

Owner:
The Crown

Codes:
Car Parking and Sustainable Transport Code

Existing Use:
Educational and Occasional Care

Recommendation:
Approve

Discretionary Aspects of the Application

- Reliance on the performance criteria of clause 17.4.1 (P2 (a) & P3).

Planning Instrument: *Northern Midlands Interim Planning Scheme 2013*

Subject site



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3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application). Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

4 ASSESSMENT

4.1 Proposal

It is proposed to:

- Place a shipping container adjacent to an existing shed within the grounds of the Longford Primary School.

Site Plan



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Elevations

DESCRIPTION:

8'6" High, standard dry shipping container. Corrugated steel profile walls and roof, steel container doors and locking bar setup, ply sheet flooring. Blade/fork lifting point.

SPECIFICATIONS

EXTERNAL DIMENSIONS

LENGTH	6,058 mm
WIDTH	2,438 mm
HEIGHT	2,591 mm

INTERNAL DIMENSIONS

LENGTH	5,898 mm
WIDTH	2,352 mm
HEIGHT	2,393 mm

DOOR OPENING

WIDTH	2,340 mm
HEIGHT	2,280 mm

CUBE

CUBIC CAPACITY	33.2 m ³
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RATINGS

MAX. GROSS WEIGHT	30,480 kg
TARE WEIGHT	2,220 kg
PAYLOAD	28,260 kg

Dimensions are for use as a guide only.

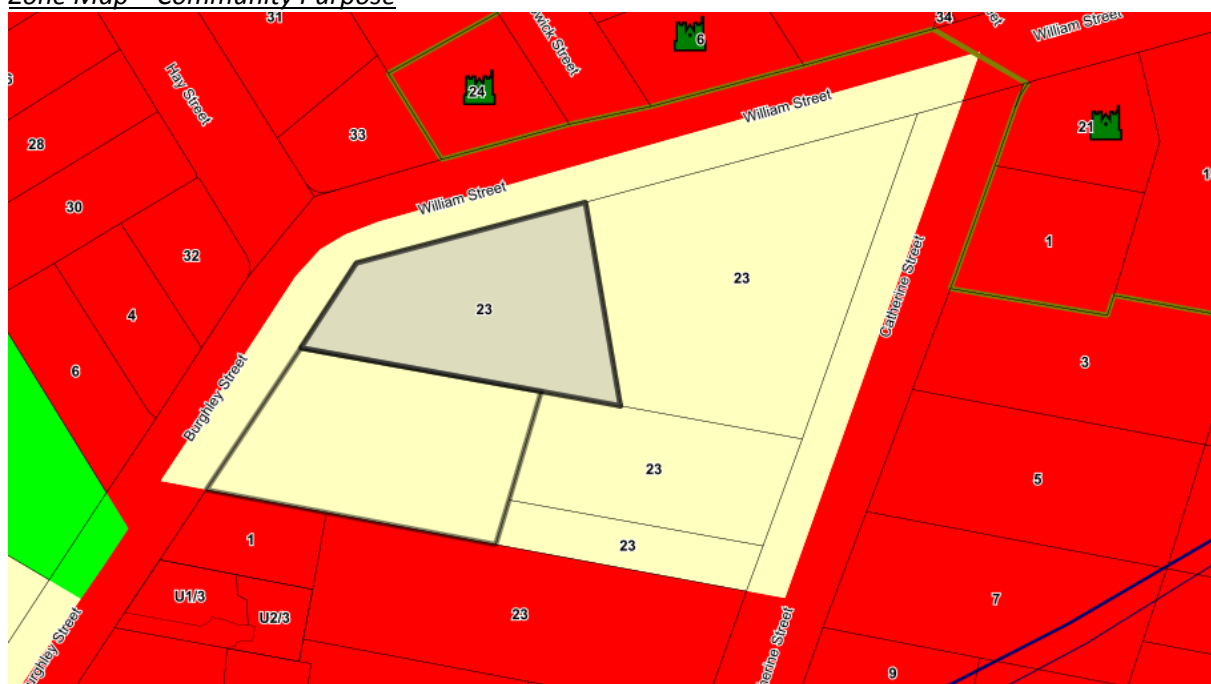


Colour - Mangrove



4.2 Zone and land use

Zone Map – Community Purpose



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The land is zoned Community Purpose and is not subject to any codes.

The relevant Planning Scheme definition is:

<i>Educational and occasional care</i>	<i>use of land for educational or short-term care purposes. Examples include a childcare centre, day respite facility, employment training centre, kindergarten, primary school, secondary school and tertiary institution.</i>
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Educational and occasional care is permitted in the zone.

4.3 Subject site and locality

The author of this report carried out a site visit on the 21st June 2018. The subject site consists of two lots, with the remainder of the school covering a total of seven lots. The area immediately adjacent to the proposed shipping container consists of a storage shed, netball court and playground.

Aerial photograph of area



Photographs of subject site



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4.4 Permit/site history

There is no *relevant* permit history for the site. The existing storage shed was constructed in 1980.

4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Records management system after completion of the public exhibition period revealed that representation (attached) was received from:

- Dee Alty (via email)

The matters raised in the representations are outlined below followed by the planner's comments.

Issue 1

- Visual appearance of the development (not a formally designed/constructed structure)

Planner's comment:

The visual appearance of the development is relevant due to the proposed variation to the front setback. A screening hedge of pittosporums is proposed to soften the visual impact of the development and provide screening when viewed from the street. The permit can be conditioned to ensure plants of a semi-mature stage of growth are planted, to ensure screening is established quickly. The container is also brand new and will be painted in a muted green colour.

Issue 2

- Location of development within a Heritage Area and not meeting building standards.

Planner's comment:

The development is not located within a Heritage Precinct; therefore, the Heritage Code and Heritage Precinct Specific Area Plan of the Planning Scheme do not apply. Building standards are also covered by separate legislation and are not regulated by the planning approval process.

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4.6 Referrals

The application did not require any referrals.

Minister administering Crown Lands

Precis: Ministers Consent was received with the application.

4.7 Planning Scheme Assessment

COMMUNITY PURPOSE ZONE
ZONE PURPOSE
<p><i>17.1.1 Zone Purpose Statements</i></p> <p><i>17.1.1.1 To provide for key community facilities and services where those facilities and services are not appropriate for inclusion as an associated activity within another zone.</i></p> <p><i>17.1.1.2 To provide for a range of health, educational, government, cultural and social facilities to serve the function of settlements and local communities.</i></p>
Assessment: The proposal meets the zone purpose.
LOCAL AREA OBJECTIVES
<p><i>To manage development in the Community purpose zone as part of or context to the Heritage Precincts in the towns and villages.</i></p> <p><i>To ensure developments within street reservations contribute positively to the context of the Heritage Precincts in each settlement.</i></p>
Assessment: The proposal meets the local area objectives.
USE AND DEVELOPMENT STANDARDS

17.3 Use Standards

17.3.1 Zone Character

Objective To ensure that all uses accord with the objectives for the zone or a community facility.	
Acceptable Solutions	Performance Criteria
A1 Storage of materials or equipment external to a building must not be visible from the road to which the lot has frontage.	P1 Storage of materials or equipment does not visually detract from the character of the area.
N/a -the purpose of the structure is to move storage to within a building.	N/a
A2 Commercial vehicles for discretionary uses must be parked within the boundary of the property.	P2 No performance criteria.
N/a	N/a

17.3.2 Amenity

Objective To ensure that the use of land is not detrimental to the amenity of surrounding residential areas in terms of noise, emissions, operating hours or transport/traffic.	
Acceptable Solutions	Performance Criteria
A1 For development within 20m of a residential zone, the operating hours of the use must be between 7.00am and 7.00pm Monday to Friday and 8.00am to 6pm Saturday and Sunday.	P1 The operating hours must not cause or be likely to cause an environmental nuisance through emissions including noise and traffic movement and illumination.
Complies with A1 – the existing operating hours of the school will not change as a result of the proposed shipping containers.	N/a

17.4 Development Standards

17.4.1 Building Design and Siting

Objective To ensure that the siting and design of development; a) protects the amenity of surrounding uses; and

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b) furthers the local area objectives and desired future character statements, if any.	
Acceptable Solutions	Performance Criteria
A1 Building height must not exceed 8m.	<p>P1.1 Building height must:</p> <ul style="list-style-type: none"> a) be unobtrusive and must not dominate the character of the surrounding landscape and streetscape; or b) respond to the site context and the local area objectives, if any, for the provision of community uses; and <p>P1.2 Building height must protect the amenity of adjoining sensitive uses from the impacts of unreasonable overshadowing and overlooking by providing separation that is appropriate for the use, having regard to:</p> <ul style="list-style-type: none"> iii) the form of the building; and ii) the contours or slope of the land; and iii) existing screening or the ability to implement/establish screening.
Complies with A1 – the proposed shipping container has a maximum height of 2.5m.	N/a
<p>A2 Buildings must be set back from the frontage a minimum distance of 5m or for infill lots, within the range of the front setbacks of buildings on adjoining lots, indicated by the hatched section in Figure 17.4.1 below.</p> <p>Figure 17.4.1 – Front Setback for Infill Lots</p>	<p>P2 Building frontage setbacks must:</p> <ul style="list-style-type: none"> a) be unobtrusive and must not dominate the character of the surrounding landscape and streetscape; or b) respond to the site context and the local area objectives, if any, for the provision of community uses.
Relies on performance criteria P2 for compliance, due to the proposed shipping container being located 0.8m from the frontage.	<p>Complies with P2 (a) as follows:</p> <p>Structures are generally obtrusive due to their size (height and bulk) and prominence. The height and bulk of the shipping container is not of a scale to be obtrusive in the streetscape, particularly as it will sit adjacent to an existing shed. To reduce the prominence of the proposed shipping container, it will have a painted finish in a colour which blends with the natural environment (Mangrove – see below). Vegetation will also be established along the frontage, to provide screening of the development from the road. The permit, if issued, can be conditioned to require semi-mature vegetation to be planted within a certain time period of the container being installed. The school has an extensive road frontage to three streets (William, Catherine and Burghley Streets) and the container will be adjacent to a very small percentage of the overall frontage. On this basis, the container is not considered to dominate the character of the surrounding landscape and streetscape.</p>

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	 MANGROVE™
A3 Buildings must be set back from the side and rear boundaries a minimum distance of 3m.	P3 Side and rear building setbacks must: a) protect the amenity of adjoining sensitive uses from the impacts of unreasonable overshadowing and overlooking by providing separation that is appropriate for the use; and b) have regard to: i) the form of the building; and ii) the contours or slope of the land; and iii) existing screening or the ability to implement/establish screening.
Due to the site being made up of a number of Crown Land titles, the proposed shipping container will technically be located over a boundary line, resulting in a variation to the side setbacks and subsequent reliance on performance criteria P3.	Complies with P3 (a) – the boundary line being built over is within the school grounds and the closest adjoining residential use is approximately 38m away. Adjoining sensitive uses will not be impacted by any overlooking or overshadowing as a result of the development.

17.4.2 Subdivision – N/a

CODES	
E1.0 BUSHFIRE PRONE AREAS CODE	N/a
E2.0 POTENTIALLY CONTAMINATED LAND	N/a
E3.0 LANDSLIP CODE	N/a
E4.0 ROAD AND RAILWAY ASSETS CODE	N/a
E.5.0 FLOOD PRONE AREAS CODE	N/a
E6.0 CAR PARKING AND SUSTAINABLE TRANSPORT CODE	Complies – See code assessment below
E7.0 SCENIC MANAGEMENT CODE	N/a
E8.0 BIODIVERSITY CODE	N/a
E9.0 WATER QUALITY CODE	N/a
E10.0 RECREATION AND OPEN SPACE CODE	N/a
E11.0 ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a – the shipping container is a class 10a (non-habitable) structure and is therefore not a sensitive use. The code does not apply as per clause E11.2.1 (a).
E12.0 AIRPORTS IMPACT MANAGEMENT CODE	N/a
E13.0 LOCAL HISTORIC HERITAGE CODE	N/a
E14.0 COASTAL CODE	N/a
E15.0 SIGNS CODE	N/a

ASSESSMENT AGAINST E6.0 CAR PARKING & SUSTAINABLE TRANSPORT CODE

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Objective: To ensure that an appropriate level of car parking is provided to service use.

Acceptable Solutions	Performance Criteria
A1 The number of car parking spaces must not be less than the requirements of: a) Table E6.1; or	P1 The number of car parking spaces provided must have regard to: a) the provisions of any relevant location specific car parking plan; and b) the availability of public car parking spaces within reasonable walking distance; and

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b) a parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).	c) any reduction in demand due to sharing of spaces by multiple uses either because of variations in peak demand or by efficiencies gained by consolidation; and d) the availability and frequency of public transport within reasonable walking distance of the site; and e) site constraints such as existing buildings, slope, drainage, vegetation and landscaping; and f) the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity; and g) an empirical assessment of the car parking demand; and h) the effect on streetscape, amenity and vehicle, pedestrian and cycle safety and convenience; and i) the recommendations of a traffic impact assessment prepared for the proposal; and j) any heritage values of the site; and k) for residential buildings and multiple dwellings, whether parking is adequate to meet the needs of the residents having regard to: i) the size of the dwelling and the number of bedrooms; and ii) the pattern of parking in the locality; and iii) any existing structure on the land.
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Comment:

No changes to the existing parking arrangements are proposed. The proposed development does not increase the demand for car parking.

Table E6.1: Parking Space Requirements

Use	Parking Requirement	
	Vehicle	Bicycle
Educational and occasional care	1 space per employee + 1 space per 6 tertiary or training students	1 space per 5 staff and students

E6.6.2 Bicycle Parking Numbers

Objective: To encourage cycling as a mode of transport within areas subject to urban speed zones by ensuring safe, secure and convenient parking for bicycles.

Acceptable Solutions	Performance Criteria
A1.1 Permanently accessible bicycle parking or storage spaces must be provided either on the site or within 50m of the site in accordance with the requirements of Table E6.1; or	P1 Permanently accessible bicycle parking or storage spaces must be provided having regard to the: a) likely number and type of users of the site and their opportunities and likely preference for bicycle travel; and b) location of the site and the distance a cyclist would need to travel to reach the site; and c) availability and accessibility of existing and planned parking facilities for bicycles in the vicinity.
A1.2 The number of spaces must be in accordance with a parking precinct plan contained in Table E6.6: Precinct Parking Plans.	

Comment:

No changes to the existing parking arrangements are proposed. The proposed development does not increase the demand for bicycle parking.

SPECIFIC AREA PLANS	
F1.0 TRANSLINK SPECIFIC AREA PLAN	N/a
F2.0 HERITAGE PRECINCTS SPECIFIC AREA PLAN	N/a

SPECIAL PROVISIONS	
9.1 Changes to an Existing Non-conforming Use	N/a
9.2 Development for Existing Discretionary Uses	N/a
9.3 Adjustment of a Boundary	N/a

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9.4 Demolition	N/a
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STATE POLICIES

The proposal is consistent with all State Policies.

OBJECTIVES OF LAND USE PLANNING & APPROVALS ACT 1993

The proposal is consistent with the objectives of the *Land Use Planning & Approvals Act 1993*.

STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES

Strategic Plan 2017-2027

Statutory Planning

5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

6 OPTIONS

Approve subject to conditions or refuse and state reasons for refusal.

7 DISCUSSION

Discretion to refuse the application is limited to reliance on the performance criteria of the Community Purposes Zone, due to variations to the front and side setbacks.

Although quite close to the boundary, the frontage adjacent to the container is not the school's 'dominant' frontage and the area is currently used for storage of waste materials. The shipping container is proposed to be painted in a muted green colour, in keeping with the natural environment, with landscaping provided between the container and the property boundary. These measures, in addition to retaining the existing fencing, will ensure that the container is not a dominant feature of the streetscape.

A representation was received in objection to the proposed container, based on "it not meeting building standards in the town nor being appropriated in a heritage area". It is worth noting that the Planning Scheme does not regulate building standards, nor is the site in a Heritage Precinct (the precinct finishes on the northern side of William Street and eastern side of Catherine Street). The Longford Primary School has provided a response to the representation, outlining the reasons for the proposed container, other options explored and proposed measures to ensure the container is not visually obtrusive.

Conditions that relate to any aspect of the application can be placed on a permit. The proposal will be conditioned to be used and developed in accordance with the proposal plans, including requirements around the establishment of landscaping, colour scheme and retention of the existing fence.

8 ATTACHMENTS

- A Application & plans
- B Representations & applicant's response

RECOMMENDATION

That land at 23 William Street, Longford be approved to be developed and used for a Shipping Container (vary front & side setbacks) in accordance with application PLN-18-151-01, and subject to the following conditions:

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1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1 – P4** (*Site Plan 1 (aerial photo view) – dated 20/06/2018, Site Plan 2 – no date, Landscape Plan – no date & shipping container elevations with dimensions and colour schedule*).

2 Landscaping

2.1 Within three (3) months of the shipping container being placed onsite, landscaping shall be established in accordance with the endorsed plan P3 and meet the following requirements:

- i) Be an evergreen variety that achieves dense screening with a minimum maturity height of at least 2m.
- ii) Be semi-mature (at least 1m in height) at planting stage.

2.2 Landscaping shall be maintained for the duration of the use, including the replacement of any deceased plants, to the satisfaction of the General Manager.

3 Retention of fence

The existing fencing along the road frontage in front of the shipping container shall be retained (or replaced at the same height or higher) for the duration of the shipping container's placement in its approved location.

4 Painting of container

Prior to the placement of the shipping container onsite, the container shall be painted in accordance with the colour schedule detailed in endorsed plan P4.

DECISION

Cr Adams/Cr Goninon

That land at 23 William Street, Longford be approved to be developed and used for a Shipping Container (vary front & side setbacks) in accordance with application PLN-18-151-01, and subject to the following conditions:

1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1 – P4** (*Site Plan 1 (aerial photo view) – dated 20/06/2018, Site Plan 2 – no date, Landscape Plan – no date & shipping container elevations with dimensions and colour schedule*).

2 Landscaping

2.1 Within three (3) months of the shipping container being placed onsite, landscaping shall be established in accordance with the endorsed plan P3 and meet the following requirements:

- i) Be an evergreen variety that achieves dense screening with a minimum maturity height of at least 2m.
- ii) Be semi-mature (at least 1m in height) at planting stage.

2.2 Landscaping shall be maintained for the duration of the use, including the replacement of any deceased plants, to the satisfaction of the General Manager.

3 Retention of fence

The existing fencing along the road frontage in front of the shipping container shall be retained (or replaced at the same height or higher) for the duration of the shipping container's placement in its approved location.

4 Painting of container

Prior to the placement of the shipping container onsite, the container shall be painted in accordance with the colour schedule detailed in endorsed plan P4.

5 Removal of container

The shipping container must be removed within two (2) years of the date of this permit.

Carried unanimously

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226/18 PLANNING APPLICATION PLN-18-0169 32-34 CHURCH STREET, ROSS

File Number: 400600.08
Responsible Officer: Trent Atkinson, Community & Development Supervisor
Report prepared by: Paul Godier, Senior Planner

1 INTRODUCTION

This report assesses an application for 32-34 Church Street, Ross to install solar panels within the heritage precinct.

2 BACKGROUND

Applicant: K Morris	Owner: J K & B S Morris
Zone: Local Business Zone	Codes: Local Historic Heritage Code; Heritage Precincts Specific Area Plan
Classification under the Scheme: General retail and hire; Single dwelling	Existing Use: General retail and hire; Single dwelling
Deemed Approval Date: 24 August 2018	Recommendation: Approve

Discretionary Aspects of the Application

- Installation of solar panels in Heritage Precinct

Planning Instrument: *Northern Midlands Interim Planning Scheme 2013*

Preliminary Discussion

Prior to submission of the application, the applicant held discussions with Council officers regarding the need for an application.

Figure 1 -subject site from Church Street



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3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application).

Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

4 ASSESSMENT

4.1 Proposal

It is proposed to install solar panels on the north and east facing roofs of the building. This was amended to the installation of solar panels on the north and west facing roofs.

Figure 2 - Exhibited Site Plan



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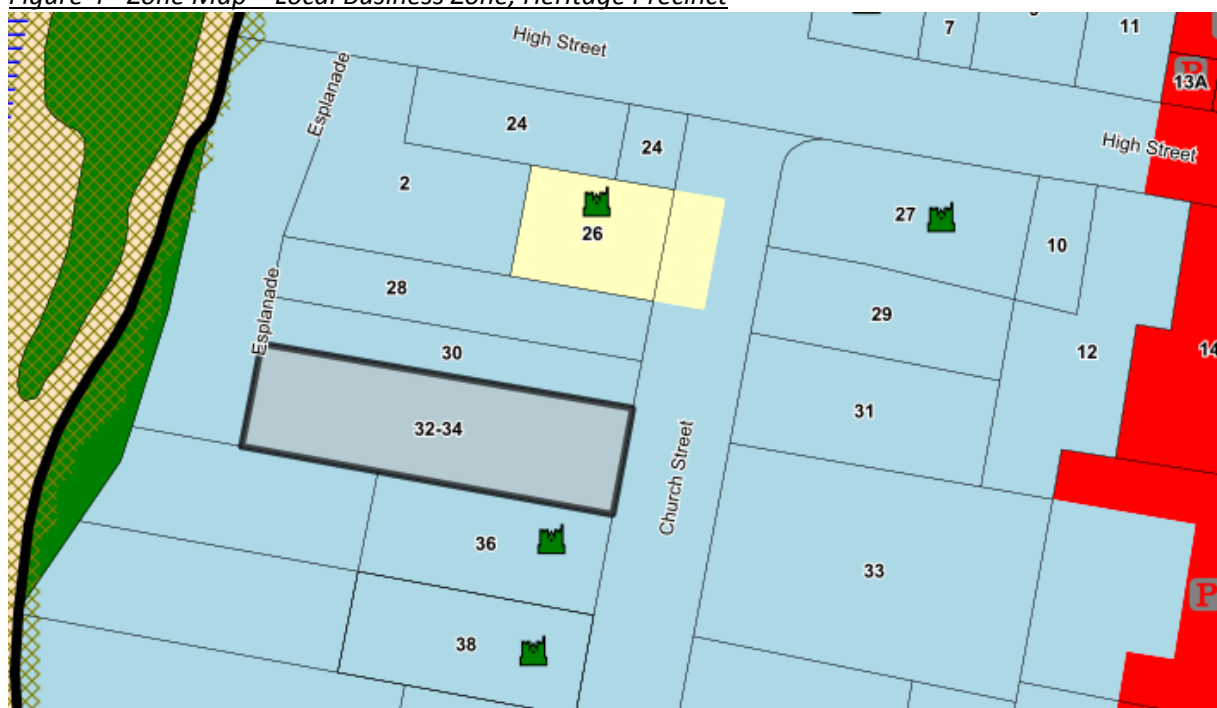
Figure 3 - Amended Site Plan

AMENDED



4.2 Zone and land use

Figure 4 - Zone Map – Local Business Zone, Heritage Precinct



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The land is zoned Local Business Zone, and is within the Heritage Precinct of Ross.

4.3 Subject site and locality

A Council Planner carried out a site visit on 13 July 2018. The subject site is in Church Street Ross. It is within the heritage precinct and adjoins a heritage listed property to the south.

Figure 5 - Aerial photograph of area



Figure 6 - Photograph of subject site



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Figure 7 – Photograph of subject site



4.4 Permit/site history

Relevant permit history includes:

- P03-279 – shop and sign

4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Records management system after completion of the public exhibition period revealed that a representation (attached) was received from:

- Arthur Thorpe, 42 Bridge Street Ross

The matters raised in the representation are outlined below followed by the planner's comments.

Issue

- The solar panels as advertised for the eastern and northern facing positions will have a dramatic and detrimental impact on the Church Street streetscape and are not in keeping with the management objective, "To ensure that new buildings, additions to existing buildings, and other developments which are within the Heritage Precincts do not adversely impact on the heritage qualities of the streetscape but contribute positively to the Precinct".
- Can the panels be located on the western facing roof of the building where they would not be visible from the Church Street streetscape?

Planner's comment:

The applicant submitted amended plans moving the eastern panels to the west, and the northern panels further from Church Street (see Figures 2 and 3).

Mr. Thorpe retains his concern about the visibility of the northern panels and their impact on the Church Street streetscape.

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Council's Heritage Adviser, David Denman, advised that he supports the north facing panels being located as far back as possible from the street end of the roof face and that if they are also positioned as low down the roof as possible, that will further screen them from the street.

The applicant advised that they don't want all the panels on the west side, even placed in frames, as this won't be beneficial to them. The least they need on the north side is 8 panels and then the remaining 10 on the west side.

Issue

- Permitting of this application will set precedent for more solar arrays within heritage precinct.

Planner's comment:

Any application for solar panels in the Heritage Precinct will be assessed on its merits and will need to satisfy the planning scheme requirements.

4.6 Referrals

Heritage Adviser

Council's Heritage Advisor, David Denman, reviewed the application on the 1st August 2018. Mr. Denman objected to the proposal as submitted. The applicants provided an amended site plan which addressed the concerns of Mr. Denman and he provided the following comments:

I support the panels proposed to be located on the street facing roof face to be relocated to the rear roof face, so they will not be visible from the street.

I also support the north facing panels being located as far back as possible from the street end of the roof face. If they are also positioned as low down the roof as possible, that will further screen them from the street.

4.7 Planning Scheme Assessment

LOCAL BUSINESS ZONE
ZONE PURPOSE
<i>To provide for business, professional and retail services which meet the convenience needs of a local area.</i>
<i>To limit use and development that would have the effect of elevating a centre to a higher level in the retail and business hierarchy. Limits are imposed on the sizes of premises to ensure that the established hierarchy is not distorted.</i>
<i>To maintain or improve the function, character, appearance and distinctive qualities of each of the identified local business centres of Avoca, Cressy, Evandale and Ross and to ensure that the design of development is sympathetic to the setting and compatible with the character of each of the local business centres in terms of building scale, height and density.</i>
<i>To minimise conflict between adjoining commercial and residential activities.</i>
<i>To ensure that vehicular access and parking is designed so that the environmental quality of the local area is protected and enhanced.</i>
<i>To provide for community interaction by encouraging developments such as cafes, restaurants, parks and community meeting places.</i>
Assessment: The proposal meets the zone purpose.

LOCAL AREA OBJECTIVES
<i>To consolidate growth within the existing urban land use framework of Avoca, Cressy, Evandale, and Ross.</i>
<i>In Evandale and Ross to manage development in the Local business zone so as to conserve and enhance the quality of the Heritage Precincts in these villages.</i>
<i>To ensure developments within street reservations contribute positively to the Heritage Precincts.</i>
Assessment: The amended proposal meets the local area objectives.

20.3 USE STANDARDS FOR LOCAL BUSINESS

20.3.1 AMENITY

Objective

To ensure that the use of land is not detrimental to the amenity of the surrounding area in terms of noise, emissions, operating hours or transport.

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Acceptable Solutions	Performance Criteria
A1 Commercial vehicles (except for visitor accommodation and recreation) must only operate between 6.00am and 10.00pm Monday to Sunday.	P1 Commercial vehicles (except for visitor accommodation and recreation) must not unreasonably impact on the amenity of any adjoining General Residential and Urban Mixed Use zones, having regard to: a) traffic, the hours of delivery and despatch of goods and materials; and b) hours of operation; and c) light spill.
Comment: N/a	N/a
A2.1 Noise levels at the boundary of the site with any adjoining land must not exceed: a) 50dB(A) day time; and b) 40dB(A) night time; and A2.2 Noise levels in habitable rooms of nearby sensitive uses must not exceed 5dB(A) above background.	P2 Noise must not cause unreasonable loss of amenity to nearby sensitive uses.
Comment: N/a	N/a

20.4.1 SITING, DESIGN AND BUILT FORM

Objective To ensure that development is visually compatible with surrounding area.	
Acceptable Solutions	Performance Criteria
A1 The entrance of a building must: a) be clearly visible from the road or publicly accessible areas on the site; and b) provide a safe access for pedestrians.	P1 No performance criteria.
Comment: N/a	N/a
A2 Building height must not exceed: a) 8m; or b) 1m greater than the average of the heights of buildings on immediately adjoining lots.	P2 Building height must: a) be consistent with the local area objectives if any, and b) have regard to the streetscape and the desirability of a greater setback for upper floors from the frontage; and c) avoid unreasonable levels of overshadowing to public places or adjoining properties.
Comment: N/a	N/a
A3.1 Buildings must be: the same as or less than the setback of an immediately adjoining building. A3.2 Extensions or alterations to existing buildings must not reduce the existing setback.	P3 Building setbacks must: a) provide for enhanced levels of public interaction or public activity; and b) ensure the efficient use of the site; and c) be consistent with the established setbacks within the immediate area and the same zone; and d) be consistent with the local area objectives, if any; and e) provide for emergency vehicle access.
Comment: N/a	N/a

20.4.2 SUBDIVISION

N/a

CODES	
E1.0 BUSHFIRE PRONE AREAS CODE	N/a
E2.0 POTENTIALLY CONTAMINATED LAND	N/a
E3.0 LANDSLIP CODE	N/a
E4.0 ROAD AND RAILWAY ASSETS CODE	N/a

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E.5.0	FLOOD PRONE AREAS CODE	N/a
E6.0	CAR PARKING AND SUSTAINABLE TRANSPORT CODE	N/a
E7.0	SCENIC MANAGEMENT CODE	N/a
E8.0	BIODIVERSITY CODE	N/a
E9.0	WATER QUALITY CODE	N/a
E10.0	RECREATION AND OPEN SPACE CODE	N/a
E11.0	ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a
E12.0	AIRPORTS IMPACT MANAGEMENT CODE	N/a
E13.0	LOCAL HISTORIC HERITAGE CODE	Complies – See heritage adviser's review
E14.0	COASTAL CODE	N/a
E15.0	SIGNS CODE	N/a
F1	Translink Specific Area Plan	N/a
F2	Heritage Precincts Specific Area Plan	Complies – See heritage adviser's review

SPECIAL PROVISIONS

9.1	Changes to an Existing Non-conforming Use	N/a
9.2	Development for Existing Discretionary Uses	N/a
9.3	Adjustment of a Boundary	N/a
9.4	Demolition	N/a

STATE POLICIES

The proposal is consistent with all State Policies.

OBJECTIVES OF LAND USE PLANNING & APPROVALS ACT 1993

The proposal is consistent with the objectives of the *Land Use Planning & Approvals Act 1993*.

STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES

Strategic Plan 2017-2027

Statutory Planning

Council's Solar Panels Policy: *When considering an application for solar panels on heritage listed buildings and in heritage areas, Council's Development Services Department shall consider the following criteria:*

Solar panels should be placed on roof areas away from the street, where that roof area faces between north and east, and between north and west.

Solar panels must not:

- *Be installed above the highest part of the roof (hip line and ridge line), excluding the chimney;*
- *Extend beyond a gable end;*
- *Project more than 200mm from the roof surface.*

5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.

7 DISCUSSION

Discretion to refuse the application is limited to installation of solar panels in heritage precinct.

The plans were amended so that the eastern facing panels were moved to the west and will not be visible from the street.

The north facing panels were reduced in number and moved further to the rear, away from the street.

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The representation remains concerned that the north facing panels will have a detrimental effect on the streetscape.

Clause E13.6.9 of the scheme requires that new structures must be designed and located to be subservient to the primary buildings on the site, and to not detract from meeting the management objectives of the precinct.

The management objective for the precinct is to ensure that additions to existing buildings which are within the Heritage Precincts do not adversely impact on the heritage qualities of the streetscape but contribute positively to the Precinct.

Council's Heritage Adviser supports the north facing panels being located as far back as possible from the street end of the roof face and notes that if they are also positioned as low down the roof as possible, that will further screen them from the street.

It is recommended that the application be conditioned to be used and developed in accordance with the amended plans.

8 ATTACHMENTS

- Application & plans, correspondence with applicant
- Responses from referral agencies
- Representation & applicant's response

RECOMMENDATION

That land at 32-34 Church Street, Ross be approved to be developed and used for solar panels within heritage precinct in accordance with application PLN-18-0169, and subject to the following conditions:

1 Layout not altered

The use and development must be in accordance with the endorsed plans numbered **P1** (amended plan of solar panel locations), except as required by condition 2 below.

2 Amended plans required

Before the panels are installed, plans to the approval of the General Manager must be submitted. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and be generally in accordance with the endorsed plans but modified to show:

- The 8 panels on the northern roof, with a total area of not more than 15.5m² located as far to the west as possible.
- The 8 panels on the northern roof, with a total area of not more than 15.5m², located as low on the roof as possible.
- 10 panels on the western roof, with a total area of not more than 19.4m².

DECISION

Cr Goninon/Cr Gordon

That land at 32-34 Church Street, Ross not be approved to be developed and used for solar panels within heritage precinct in accordance with application PLN-18-0169, as the solar panels on the northern roof will have an adverse impact on the heritage qualities of the streetscape and will not contribute positively to the precinct.

Carried unanimously

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227/18 COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr Goninon/Cr Adams

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously

Miss Boer left the meeting at 7.02pm.

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228/18 WATER AND SEWERAGE REFORM: TASMANIAN GOVERNMENT AND TASWATER

Responsible Officer: Maree Bricknell, Acting General Manager

Report prepared by: Maree Bricknell, Acting General Manager

1 PURPOSE OF REPORT

The purpose of this report is to provide further information regarding the Memorandum of Understanding (MOU) between the State Government, Owner Councils and TasWater, with the aim to endorse the MOU and resolve the ownership debate between these parties in the best interest of the people of Tasmania.

2 INTRODUCTION/BACKGROUND

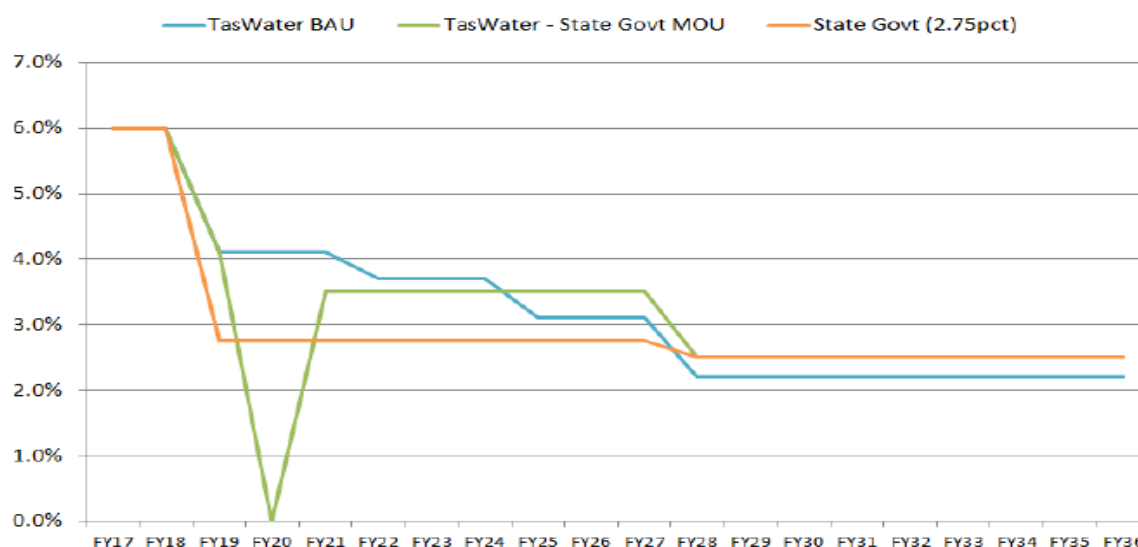
As per the report to Council in May 2018, the Local Government Association of Tasmania (LGAT), TasWater Chief Owner Representative, and TasWater Board representatives commenced a dialogue earlier this year with the State Government in a view to address key issues raised by all parties during the ownership debate last year. As a result, a MOU with the State Government was announced.

The agreement is subject to the approval of Councils and Parliament.

In summary, if implemented the state government will become a 10 percent shareholder in TasWater by injecting \$200 million in new equity over the next ten years to help speed up TasWater's capital program, and provide for smaller price increases to TasWater customers. The State Government has elected not to receive distributions on its equity.

Detailed below is further advice presented by TasWater:

Annual price increase (%)



Proposed Governance Arrangements:

- Inject \$200m equity over 10 years
- 1% equity for each \$20m
- Government not to receive dividends
- Head of Treasury on Board Selection Committee

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- Board to remain skills based
- Consult with Premier and Chief Owners Representative re CEO appointment
- Government and Owners to approve Corporate Plan

Proposed Pricing Arrangements:

- FY2018/19 4.1%
- FY2019/20 0%
- FY2020/21 – FY2024/25 Capped at 3.5%, but possibly lower
- FY2025/26 onwards No commitment

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
- Progress –
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity
 - ♦ Developers address climate change challenges
 - ♦ Maximise external funding opportunity

4 POLICY IMPLICATIONS

State, Local Government and TasWater collaborating to improve water and sewerage services for Tasmania, along with speeding up TasWater's capital programme and provide for smaller price increases to TasWater customers.

5 STATUTORY REQUIREMENTS

The statutory requirements to implement the reform will require changes to the TasWater Constitution, Shareholders' Letter of Expectations as well as Legislative changes.

6 FINANCIAL IMPLICATIONS

TasWater's obligation to pay income tax equivalents and loan guarantee fees to shareholders will be removed, resulting in distributions made up entirely of dividends (for transparency).

TasWater does not expect any reduction in forecast distributions to Owner Councils unless there are unforeseen circumstances. Forecasts assume indexation of dividends beyond 2025/26.

Whilst ownership percentage will decrease for owner councils from 100 to 90 percent, the book value will not decline.

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The lower net revenue projections in the MOU scenario may have an impact on the carrying values of water and sewer assets – any adjustment will be a non-cash adjustment.

7 RISK ISSUES

The aim of all parties is to minimise the health risk to the community with the delivery of quality water and sewer infrastructure and services at affordable prices.

There is a risk that the State Government does not make a \$20 million payment in accordance with the Agreement, however if this occurs the Government will lose its rights under the Agreement.

If the resolutions for this Agreement is not endorsed by Owner Councils, then TasWater will proceed to deliver the outcomes under the business as usual prior to the development of the MOU.

There is a risk that the required level of resources is not available to deliver the injected capital program in the revised proposal. However, TasWater's new capital delivery model will include an external partner to provide flexible resourcing that can increase as required to deliver increased capital investment.

8 CONSULTATION WITH STATE GOVERNMENT

The announced MOU is the result of discussions between State Government, Local Government shareholders and TasWater.

9 COMMUNITY CONSULTATION

Not at this stage, but the MOU is designed to deliver better services for the customers in Tasmania.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may either support or not support the State Government becoming a 10 percent shareholder in TasWater.

11 OFFICER'S COMMENTS/CONCLUSION

To recap, the Memorandum of Understanding sets out the following:

- State Government, Local Government and TasWater will continue working together to decrease pricing.
- State Government, Local Government and TasWater will work together to deliver infrastructure rollout at a faster rate
- The State is to contribute \$20 million per year over ten years to TasWater
- The State Government will work with Local Government to access funding source from the Federal Government
- TasWater will be made more accountable to the people of Tasmania through scrutiny from Council and State Government as the regulators
- With this level of accountability, there is real pressure on the board of TasWater to source funds by increasing efficiencies.

There are two advantages to this model of ownership:

- TasWater is accountable to the people of Tasmania through local government and the state government
- In the future, once asset fixing is complete, there will be an income stream available that will make local government very sustainable.

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In order to give effect to the MOU, the TasWater Constitution and Shareholders' Letter of Expectation will need to be changed and an agreement between TasWater and the State Government will need to be entered into. In addition, an Act to amend existing legislation must be passed by the Tasmanian Parliament.

A Notice of the Special General Meeting to be held on 27 September 2018, together with a detailed Information Memorandum which outlines the proposed changes to TasWater's governance structure to facilitate implementation of the MOU principles is attached for consideration (including new Constitution, Shareholders' Letter of Expectations and draft Legislation).

TasWater held informative briefings throughout the state between 7 – 9 August 2018, and has offered to brief Councils directly if required to answer any queries in relation to the matters that will be considered at the Special Meeting on 27 September 2018.

Resolutions to give effect to the MOU are provided below as part of the recommendation.

The TasWater Board of Directors unanimously recommends that members vote in favour of each resolution. The thresholds for approval of each resolution will be required to meet the highest threshold i.e. 75% by members, 75% by equity.

Council resolved on 21 May 2018 – Minute No. 113/18

Cr Goninon/ Cr Goss

That

- 1) Council support, in principle, the State Government becoming a shareholder in TasWater.*
- 2) Council give further consideration to the matter upon receipt of additional information from TasWater.*
- 3) a Special Meeting of Council be held, if necessary, to discuss the proposal and to make a determination.*
- 4) That further Information on future pricing over the next 10 years be provided to Council.*

Carried unanimously

12 ATTACHMENTS

- 12.1 Notice of Special General Meeting 27 September 2018
- 12.2 Agenda Special General Meeting 27 September 2018
- 12.3 Information Memorandum 16 July 2018
- 12.4 Copy of Presentation at Briefing Session 9 August 2018

RECOMMENDATION

That Council support the following resolutions at the TasWater Special General Meeting on 27 September 2018:

A) Resolution 1 – Adoption of a new Constitution

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bi/12018 passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Constitution in the form as set out in Appendix 1 to replace the existing Constitution of the Corporation, with effect from the date the Crown first subscribes for shares in the Corporation in

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accordance with the Share Subscription and Implementation Agreement between the Crown and the Corporation.

B) Resolution 2 – Adoption of a new Shareholders' Letter of Expectations

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bi/12018 passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Shareholders' Letter of Expectations in the form as set out in Appendix 2 to replace the existing Shareholders' Letter of Expectations, with effect from the date the Crown first subscribes for shares in the Corporation in accordance with the Share Subscription and Implementation Agreement between the Crown and the Corporation.

C) Resolution 3 – Approval to enter into the Share Subscription and Implementation Agreement, including approval for the issue of shares in the Corporation to the State Government

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018 passing into law and coming into effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2,

that the Corporation be authorised to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3, including the issuing of shares in the Corporation to the Crown.

DECISION

Cr Knowles/Cr Goninon

That Council support the following resolutions at the TasWater Special General Meeting on 27 September 2018:

A) Resolution 1 – Adoption of a new Constitution

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bi/12018 passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Constitution in the form as set out in Appendix 1 to replace the existing Constitution of the Corporation, with effect from the date the Crown first subscribes for shares in the Corporation in accordance with the Share Subscription and Implementation

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Agreement between the Crown and the Corporation.

B) Resolution 2 – Adoption of a new Shareholders' Letter of Expectations

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bi/12018 passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Shareholders' Letter of Expectations in the form as set out in Appendix 2 to replace the existing Shareholders' Letter of Expectations, with effect from the date the Crown first subscribes for shares in the Corporation in accordance with the Share Subscription and Implementation Agreement between the Crown and the Corporation.

C) Resolution 3 – Approval to enter into the Share Subscription and Implementation Agreement, including approval for the issue of shares in the Corporation to the State Government

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018 passing into law and coming into effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2,

that the Corporation be authorised to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3, including the issuing of shares in the Corporation to the Crown.

Carried unanimously

MINUTES – ORDINARY MEETING

20 AUGUST 2018



229/18 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023
 Responsible Officer: Maree Bricknell, Corporate Services Manager
 Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 July 2018.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 31 July 2018.

3 ALTERATIONS TO 2018-19 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

SUMMARY FINANCIAL REPORT

For Month Ending: 31-Jul-18 1

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$10,748,672	-\$10,748,672	-\$10,534,211	-\$214	98.0%	
Recurrent Grant Revenue	-\$4,131,618	-\$344,302	-\$36,638	-\$308	10.6%	
Fees and Charges Revenue	-\$1,743,731	-\$145,311	-\$189,484	\$44	130.4%	
Interest Revenue	-\$629,300	-\$52,442	\$31,905	-\$84	-60.8%	
Reimbursements Revenue	-\$51,609	-\$4,301	-\$2,011	-\$2	46.8%	
Other Revenue	-\$1,414,805	-\$117,900	-\$118,382	\$0	100.4%	
	-\$18,719,735	-\$11,412,927	-\$10,848,821	-\$564	95.1%	
Employee costs	\$5,258,747	\$438,229	\$224,120	\$214	51.1%	
Material & Services Expenditure	\$4,805,977	\$400,498	\$192,060	\$208	48.0%	
Depreciation Expenditure	\$5,400,473	\$450,039	\$450,077	\$0	100.0%	
Government Levies & Charges	\$773,062	\$64,422	\$497	\$64	0.8%	
Councillors Expenditure	\$197,640	\$16,470	\$4,132	\$12	25.1%	
Interest on Borrowings	\$0	\$0	\$1,813	-\$2		
Other Expenditure	\$1,252,385	\$104,365	\$505,240	-\$401	484.1%	
Plant Expenditure Paid	\$505,520	\$42,127	\$41,569	\$1	98.7%	
	\$18,193,804	\$1,516,150	\$1,419,508	\$97	93.6%	
	-\$525,931	-\$9,896,777	-\$9,429,313			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$520,505	\$43,375	\$0	\$43	0.0%	
Underlying (Surplus) / Deficit	-\$5,426	-\$9,853,402	-\$9,429,313			1
Capital Grant Revenue	-\$1,253,521	-\$104,460	-\$50,000	-\$54	47.9%	
Subdivider Contributions	-\$523,827	-\$43,652	0	-\$44	0.0%	
Capital Revenue	-\$1,777,348	-\$148,112	-\$50,000			
	\$0					

Budget Alteration Requests

- For Council authorisation by absolute majority

	Capital Budget	Actuals
Hobhouse St - Reconstruction		
Catherine to Burghley	750579	-\$71,000
Grant Revenue - Natural Disaster		
Resilience	505653	-\$73,137
Lfd - Flood Levee Back Creek		
Automation		\$144,137

Defer project until 2019/20
 Grant Revenue allocated
 New Capital Project

MINUTES – ORDINARY MEETING

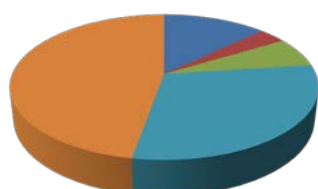
20 AUGUST 2018



Council Chamber Carpark	720114	\$70,000	\$211,107	Works substantially complete
Council Chamber Access	759352	\$130,000	\$167,437	Works substantially complete
			\$200,000	Actual Cost expected
Less Council labour and plant hire			\$378,543	Council labour & plant hire
Hobhouse St - Recon Catherine to			-\$131,981 #	
Burghley	750579	-\$50,000		
Council Chamber Carpark	720114	\$50,000		Additional Budget allocation
			\$50,000	
			\$250,000	Net cost expected
	720114	#	\$48,433 Council Labour	
	720114		\$24,072 Council Plant	
	759352		\$49,624 Council Labour	
	759352		\$9,853 Council Plant	
			\$131,981	
Visitor Accommodation Permit Fee		\$250		Adjust Fees & Charges
(Departments of Justice Information sheet 1 July 2017 stipulates a fee of up to \$250)				Schedule from \$251

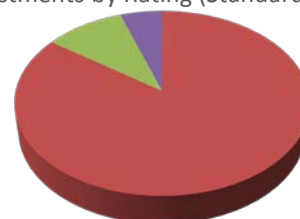
B. Balance Sheet Items					
	Year to Date Actual		Monthly Change	Same time last year	Comments
Cash & Cash Equivalents Balance					
- Opening Cash balance	\$20,475,543		\$20,475,543		
- Cash Inflow	\$960,132		\$960,132		
- Cash Payments	-\$1,532,535		-\$1,532,535		
- Closing Cash balance	\$19,903,140		\$19,903,140		
Account Breakdown					
- Trading Accounts	\$978,370				
- Investments	\$18,924,769				
	\$19,903,140				
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	1/07/2018	31/07/2018	1.50	\$5,273	\$5,280
CBA	4/04/2018	2/08/2018	2.52	\$1,000,000	\$1,008,285
CBA	12/02/2018	13/08/2018	2.36	\$1,000,000	\$1,011,768
CBA	12/06/2018	12/10/2018	2.54	\$1,000,000	\$1,008,490
CBA	4/05/2018	7/11/2018	2.52	\$1,000,000	\$1,012,911
CBA	22/06/2018	22/11/2018	2.64	\$1,000,000	\$1,011,066
CBA	13/07/2018	13/12/2018	2.49	\$1,500,000	\$1,515,656
My State Financial	25/12/2017	25/12/2018	2.70	\$1,223,229	\$1,256,256
CBA	21/06/2018	21/12/2018	2.60	\$1,000,000	\$1,013,036
Westpac	15/06/2018	15/01/2019	2.67	\$2,500,000	\$2,539,136
Bank of Us (B&E)	24/05/2018	24/01/2019	2.75	\$646,268	\$658,197
Bank of Us (B&E)	30/05/2018	30/01/2019	2.75	\$500,000	\$509,229
Westpac	4/07/2017	4/07/2022	3.37	\$5,500,000	\$6,427,258
Westpac	29/06/2018	29/06/2023	3.30	\$1,050,000	\$1,223,345
Total Investments				\$18,924,769	\$20,199,912

Investments by Institution



■ ANZ ■ Bank of Us (B&E) ■ MyState ■ Tascorp ■ Westpac ■ CBA ■

Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ Unrated ■ BBB

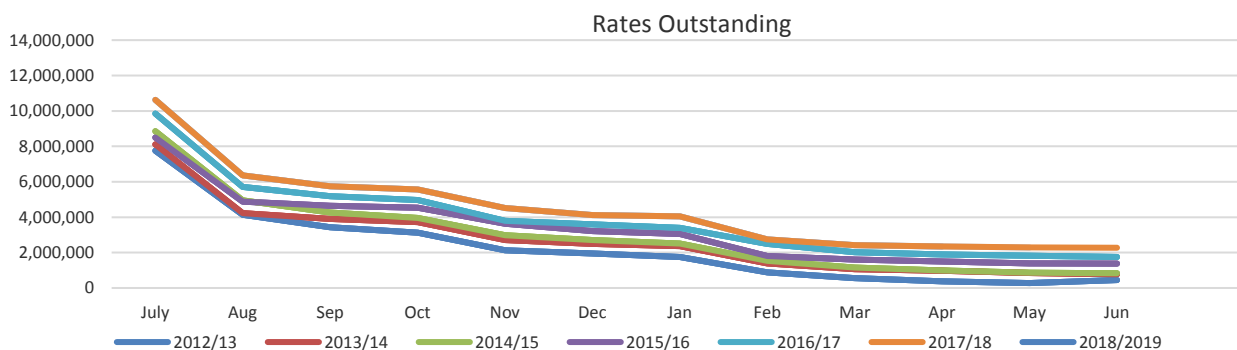
Rate Debtors	2018/19	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$2,245,313		\$1,742,445	
Rates Raised	\$10,542,415		\$10,060,345	
	\$12,787,728		\$11,802,790	
Rates collected	\$917,744	8.7%	\$796,576	7.9%

MINUTES – ORDINARY MEETING

20 AUGUST 2018



Pension Rebates	\$424,740	4.0%	\$422,060	4.2%	
Discount & Remissions	\$8,161	0.1%	\$7,647	0.1%	
	\$1,350,645		\$1,226,283		
Rates Outstanding	\$11,506,827	109.1%	\$10,626,452	105.6%	
Advance Payments received	-\$69,744	0.7%	-\$49,945	0.5%	



Trade Debtors				
Current balance	\$927,851			
- 30 Days		\$866,093		
- 60 Days		\$7,462		
- 90 Days		\$10,440		
- More than 90 days		\$43,856		
Summary of Accounts more than 90 days:				
- Norfolk Plains Book sales			711	
- Hire/lease of facilities			257	
- Removal of fire hazards			8,110	
- Dog Registrations & Fines			34,175	
- Private Works			583	
- Regulatory Fees			20	

C. Capital Program				
	Budget	Actual (\$,000)	Target 8%	Comments
Renewal	\$10,578,761	\$67,603	1%	
New assets	\$5,783,088	\$329,898	6%	
Total	\$16,361,849	\$397,501	2%	
Major projects:				
- Woolmers Bridge Replacement	\$2,830,000	\$1,840,881 incl c/fwd	65%	Bridge structure substantially complete
- Campbell Town Rec Ground Building	\$2,575,237	\$0	0%	Commencement of works Aug 18
- Campbell Town Rec Ground Site Works	\$484,933	\$0	0%	
- Campbell Town Rec Ground Tennis Centre	\$315,000	\$0	0%	
- Campbell Town Rec Ground Cenotaph	\$170,000	\$0	0%	
- Longford Rec Ground Redevelopment	\$1,180,000	\$149,112 incl c/fwd	13%	BA stage
- Longford Sports Centre Extension	\$1,000,000	\$302,407 incl c/fwd	30%	Slab / Shed stage
- Council Chamber toilet/kitchen improvements	\$225,000	\$0	0%	
- Recreation Lighting Upgrade	\$1,505,000	\$815,620 incl c/fwd	54%	In progress
- Barton Road Reconstruction	\$520,000	\$0	0%	
- Bishopsbourne Road Reconstruction	\$379,000	\$0	0%	
- Campbell Town Main Street Improvements	\$1,000,000	\$60,577 incl c/fwd	6%	Design
- Tooms Lake Road Bridge Replacement	\$350,000	\$0	0%	Tender stage

* Full year to date capital expenditure for 2017/18 provided as an attachment.

D. Financial Health Indicators				
	Target	Actual	Variance	Trend
Financial Ratios				
- Rate Revenue / Total Revenue	57.4%	97.1%	-39.7%	↘
- Own Source Revenue / Total Revenue	78%	100%	-21.7%	↘
Sustainability Ratio				
- Operating Surplus / Operating Revenue	0.0%	86.9%	-86.9%	↘
- Debt / Own Source Revenue	50.9%	68.6%	-17.8%	↔
Efficiency Ratios				
- Receivables / Own Source Revenue	85.2%	98.3%	-13.0%	↘
- Employee costs / Revenue	28.1%	2.1%	26.0%	↗
- Renewal / Depreciation	195.9%	15.0%	180.9%	↗
Unit Costs				
- Waste Collection per bin	\$10.43	#DIV/0!		↔

MINUTES – ORDINARY MEETING

20 AUGUST 2018



- Employee costs per hour	\$43.82	\$15.61	↗	
- Rate Revenue per property	\$1,520.54	\$1,490.20	↔	
- IT per employee hour	\$3.17	\$7.28	↘	

E. Employee & WHS scorecard				
	YTD	This Month		
Number of Employees	79	79		
New Employees	0	0		
Resignations	1	1		
Total hours worked	14361.46	14361.46		
Lost Time Injuries	2	2		
Lost Time Days	0	0		
Safety Incidents Reported	0	0		
Hazards Reported	1	1		
Risk Incidents Reported	0	0		
Insurance claims - Public Liability	0	0		
Insurance claims - Industrial	0	0		
Insurance claims - Motor Vehicle	0	0		
IT - Unplanned lost time	0	0		
Open W/Comp claims	3	3		

F. Waste Management				
Waste Transfer Station	2016/17	2017/18	2018/19 Budget	2018/19
Takings			Year to Date	
- Refuse		\$96,262	\$91,682	\$7,193
- Green Waste		\$55,282	\$49,600	\$3,329
- Concrete		\$1,333	\$1,500	\$77
Total Takings	\$143,942	\$152,877	\$11,899	\$10,599
Tonnes Disposed				
WTS Refuse Disposed Tonnes	1787	1510	1717	0
WTS Green Waste Disposed Tonnes	2500	4123	3631	0
WTS Concrete Disposed Tonnes	0	0	0	0
Kerbside Refuse Disposed Tonnes	2340	2201	2299	0
Kerbside Recycling Disposed Tonnes	1101	1037	1164	0
Total Waste Tonnes Disposed	7728	8871	8811	0

4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending July 2018.
- 5.2 Capital Works Report to end July 2018.

RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 July 2018.
- ii) authorise budget alterations as detailed in section 3A above.

DECISION

Cr Adams/Cr Knowles

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 July 2018.
- ii) authorise budget alterations as detailed in section 3A above.

Carried unanimously

MINUTES – ORDINARY MEETING

20 AUGUST 2018



230/18 POLICY REVIEW

File: 34/007
Responsible Officer: Maree Bricknell, Corporate Services Manager
Report prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek Council approval to amend the following policies:

- Rural Refuse Collection Service Policy
- Management of Donated Goods after a Disaster Policy
- Access to Residential Units Policy
- Audit Committee
- Reduction in Planning Application Fees for Community Projects
- Information Management Policy

2 INTRODUCTION/BACKGROUND

A recent review of the above policies has resulted in only slight amendments (highlighted in Yellow).

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - Workforce Standards
Core Strategies:
 - ♦ Emergency Management & Safety Plans work well
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Meet environmental challenges

4 POLICY IMPLICATIONS

Regular review of Policies is important to ensure they remain current and correspond with any legislative changes.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

As per policy provisions.

MINUTES – ORDINARY MEETING

20 AUGUST 2018



7 RISK ISSUES

It is important for Council to set out its guidelines for the provision of services within its municipality.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can accept/reject the amended policies as circulated.

11 OFFICER'S COMMENTS/CONCLUSION

There have only been small amendments to the policies.

12 ATTACHMENTS

- 12.1 Access to Residential Units Policy
- 12.2 Rural Refuse Collection Service Policy
- 12.3 Management of Donated Goods after a Disaster Policy
- 12.4 Audit Committee Policy
- 12.5 Reduction in Planning Application Fees for Community Projects Policy
- 12.6 Information Management Policy

RECOMMENDATION

That Council adopt the amendments to the following policies:

- Access to Residential Units Policy
- Rural Refuse Collection Service Policy
- Management of Donated Goods after a Disaster Policy
- Audit Committee Policy
- Reduction in Planning Application Fees for Community Projects Policy
- Information Management Policy.

DECISION

Cr Knowles/Cr Adams

That Council adopt the amendments to the following policies:

- Access to Residential Units Policy
- Rural Refuse Collection Service Policy
- Management of Donated Goods after a Disaster Policy
- Audit Committee Policy
- Reduction in Planning Application Fees for Community Projects Policy
- Information Management Policy.

Carried unanimously

MINUTES – ORDINARY MEETING

20 AUGUST 2018



231/18 AUDIT COMMITTEE MEMBERSHIP

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek Council approval to reappoint independent Audit Committee members for a term of four years.

2 INTRODUCTION/BACKGROUND

It is mandatory in Tasmania for appointment of an Audit Committee under section 24 of the Local Government Act 1993 as a Special Committee of the Council.

Historically, audit panels focused on financial reporting, accounting activities, internal controls and the integrity of accounting systems. Audit panel functions have evolved and now have a much broader mandate. They cover risk management (including fraud prevention strategies), financial and non-financial performance, compliance and other assurance activities not directly related to a council's financial report. Audit panels also provide an independent check of key council plans and activities and highlight issues that require strategic attention, including the review of policies, systems and controls relating to a council's administration, culture and personnel.

It is critical that councils provide adequate resource support to their audit panels to ensure they are able to discharge their responsibilities effectively. Resources may include council employees, and training and development of councillors who are panel members.

A successful audit panel will provide assurance that council decisions are made in the interests of the community with particular regard to:

- proper management practices across financial and operational activities;
- compliance with all legislative and policy requirements; and
- the adoption of leading practice in all aspects of governance.

Audit panels provide checks and balances to give elected members another source of scrutiny and a means of highlighting issues that require strategic attention. This can be invaluable to a council, by contributing to the avoidance of reputational damage and helping to ensure rate-payers are receiving the best possible oversight over the management of their assets.

Section 5 of the Audit Panel Orders requires that an audit panel:

- is appointed by the council;
- must have between three and five members (inclusive); and
- if the panel has four or five members, a minimum of two must be independent persons; and
- if the panel has three members, at least one must be an independent person.
- may contain a councillor or councillors, other than the mayor of the council;
- may contain an independent member or members of another council's audit panel; and
- may be appointed for a period of one to four years, and can be reappointed once their term expires.

An audit panel must not contain:

- the general manager, mayor or a council employee of the council; or
- a councillor or employee of another council.

MINUTES – ORDINARY MEETING

20 AUGUST 2018



Council reviewed its Audit Committee Policy in September 2015 setting out terms of reference.

Council called for nominations for the independent members of the Audit Committee and the following members were appointed on 9th December 2013:

- 1) Synectic Accounting & Audit – Mr Ben Coull (Chairperson) - \$1,500 per meeting.
- 2) Crowe Horwath Pty Ltd – Ms Carol Scholes-Robinson – \$500 per meeting.

3 STRATEGIC/OPERATIONAL PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation

4 FINANCIAL IMPLICATIONS

Council has allocated \$8,000 in the 2018/19 Municipal Budget for operation of the Audit Committee.

5 OPTIONS

Council has the option to reappoint the two existing Audit Committee Independent members or call for expressions of interest for new members.

6 OFFICER COMMENTS

The Audit Committee has been operating well consisting of the two external members plus Councillors Adams and Goninon, and it is very worthwhile to provide another 4 year term of existing members to continue with the audit work program.

7 ATTACHMENTS

7.1 Audit Committee Member Register.

RECOMMENDATION

That Council re-appoint the following members to the Northern Midlands Council Audit Committee for a four year term from 1 January 2018:

- Synectic Accounting Ben Coull (Independent Chair),
- Ms Carol Scholes-Robinson (Independent member), and
- Councillors Adams and Goninon.

MINUTES – ORDINARY MEETING

20 AUGUST 2018



DECISION

Cr Lambert/Cr Gordon

That Council re-appoint the following members to the Northern Midlands Council Audit Committee for a four year term from 1 January 2018:

- Synectic Accounting Ben Coull (Independent Chair),
- Ms Carol Scholes-Robinson (Independent member), and
- Councillors Adams and Goninon.

Carried unanimously

MINUTES – ORDINARY MEETING

20 AUGUST 2018



232/18 POLICY REVIEW COUNCIL'S CCTV PROGRAM AND CODE OF PRACTICE

Responsible Officer: Maree Bricknell – Acting General Manager

Report prepared by: Jonathan Galbraith – Engineering Officer

1 PURPOSE OF REPORT

The purpose of this report is for Council to review and endorse amendments to the Council's CCTV Program & Code of Practice policy.

2 INTRODUCTION/BACKGROUND

The CCTV Program & Code of Practice was reviewed on 21 March 2016.

The policy is listed for review every two years.

No material amendments have been suggested as the policy remains up to date and relevant.

3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - Workforce Standards
Core Strategies:
 - ♦ Workplace Health & Safety is fully compliant

4 POLICY IMPLICATIONS

It is prudent that all policies are reviewed on a regular basis to ensure they remain current and relevant.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Council sets in its annual budget a maximum of \$15,000 towards improvement to security of its public places/buildings.

7 RISK ISSUES

It is important for Council to set out its guidelines for the provision of contribution funding to the installation of CCTV cameras within its municipality.

MINUTES – ORDINARY MEETING

20 AUGUST 2018



8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Attached to this report is a marked up copy of the revised policy.

Council is to decide whether or not it accepts the unchanged policy.

11 OFFICER'S COMMENTS/CONCLUSION

The marked revision date change on the attachment is self-explanatory.

12 ATTACHMENTS

12.1 Amended CCTV Program and Code of Practice.

RECOMMENDATION

That Council adopts the revised CCTV Program and Code of Practice policy.

DECISION

Cr Adams/Cr Goninon

That Council adopts the revised CCTV Program and Code of Practice policy.

Carried unanimously

MINUTES – ORDINARY MEETING

20 AUGUST 2018



233/18 ITEMS FOR THE CLOSED MEETING

DECISION

Cr Gordon/Cr Knowles

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Community & Development Supervisor, Works Manager and Executive Assistant.

Carried by absolute majority

234/18 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Table of Contents

235/18 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY COUNCIL MEETING

Confirmation of the Closed Council Minutes of the Ordinary Council Meeting of 19 March 2018, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

236/18 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

237/18 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

237/18 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Management Meetings

237/18 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Correspondence Received

237/18 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Action Items – Status Report

238/18 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Proposed Consent Agreement

MINUTES – ORDINARY MEETING

20 AUGUST 2018



239/18 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Rates Matter

240/18 LOCAL DISTRICT COMMITTEE MEMBERSHIP

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Adams/Cr Knowles

That Council

A) in relation to this matter:

- accept Len Langan as a member of the Longford Local District Committee until the conclusion of the 2018-2020 term.
- accept Dennis Pettyfor as a member of the Longford Local District Committee until the conclusion of the 2018-2020 term.
- accept Daniel Rowbottom as a member of the Cressy Local District Committee until the conclusion of the 2018-2020 term.
- accept Andrew Turnham as a member of the Cressy Local District Committee until the conclusion of the 2018-2020 term.
- accept Sue Field as a member of the Perth Local District Committee until the conclusion of the 2018-2020 term.

B) in relation to this matter:

- i) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
- ii) determined to release the decision to the public.

Carried unanimously

241/18 MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Legal Matter

DECISION

Cr Adams/Cr Goninon

That Council move out of the closed meeting.

Carried by absolute majority

Mayor Downie closed the meeting at 7.39pm.

MAYOR _____

DATE _____