



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

ORDINARY MEETING OF COUNCIL

MONDAY, 19 NOVEMBER 2018



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

MINUTES OF THE ORDINARY MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5.01PM ON MONDAY, 19 NOVEMBER 2018

308/18 ATTENDANCE

1 PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Richard Goss (to 8.32pm), Cr Dick Adams, Cr Matthew Brooks, Cr Andrew Calvert, Cr Jan Davis, Cr Ian Goninon, Cr Janet Lambert, Cr Michael Polley AM

In Attendance:

Mr Des Jennings – General Manager, Miss Maree Bricknell – Corporate Services Manager, Mr Leigh McCullagh – Works Manager, Mr Trent Atkinson – Community & Development Supervisor, Mr Paul Godier – Senior Planner (to 8.29pm), Ms Erin Boer – Urban & Regional Planner (from 6.47pm to 7.35pm); Mrs Gail Eacher – Executive Officer

2 APOLOGIES

Nil

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DECISION

Cr Lambert/Cr Polley

That Council agree to the inclusion in the Agenda of late item/s:

- GOV 17 – White Ribbon Oath, to be considered 6.45pm immediately after the meal break
- CON 9 – Campbell Town Tennis Court

Carried unanimously



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310/18 WELCOME BY MAYOR

Mayor Knowles welcomed those present at the meeting and acknowledged the Tasmanian Panninher Aboriginal community, the traditional original owners and custodians of the land on which the Council meeting is held; and acknowledged elders past and present.

311/18 TABLING OF CERTIFICATE OF ELECTION

In accordance with the provisions of the *Local Government Act 1993*, Council's General Manager, Mr Des Jennings, is to table the Certificate of Election as provided by the Returning Officer for the Tasmanian Electoral Commission. The Certificate of Election shows the candidates elected to positions.

RECOMMENDATION

That the Certificate of Election, provided by the Tasmanian Electoral Commission, advising the following:

Nine Councillors – elected for a period of four years:

- Cr Dick Adams
- Cr Matthew Brooks
- Cr Andrew Calvert
- Cr Jan Davis
- Cr Ian Goninon
- Cr Richard Goss
- Cr Mary Knowles
- Cr Janet Lambert
- Cr Michael Polley

Mayor – elected for a period of four years:

- Cr Mary Knowles

Deputy Mayor – elected for a period of four years:

- Cr Richard Goss

be received.

DECISION

Cr Lambert/Cr Calvert

That the Certificate of Election, provided by the Tasmanian Electoral Commission, advising the following:

Nine Councillors – elected for a period of four years:

- Cr Dick Adams
- Cr Matthew Brooks
- Cr Andrew Calvert
- Cr Jan Davis
- Cr Ian Goninon
- Cr Richard Goss
- Cr Mary Knowles



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- Cr Janet Lambert
- Cr Michael Polley

Mayor – elected for a period of four years:

- Cr Mary Knowles

Deputy Mayor – elected for a period of four years:

- Cr Richard Goss

be received.

Carried unanimously

312/18 DECLARATIONS OF OFFICE

In accordance with the provisions of Section 321 of the *Local Government Act 1993* Mayor, Deputy Mayor and recently elected Councillors are acknowledged as making the Declarations of Office.

RECOMMENDATION

That it be noted that the General Manager is in receipt of Declarations of Office in respect of all Councillors elected, as follows:

- Cr Dick Adams
- Cr Matthew Brooks
- Cr Andrew Calvert
- Cr Jan Davis
- Cr Ian Goninon
- Cr Richard Goss (Deputy Mayor)
- Cr Mary Knowles (Mayor)
- Cr Janet Lambert
- Cr Michael Polley

DECISION

Cr Goss/Cr Goninon

That it be noted that the General Manager is in receipt of Declarations of Office in respect of all Councillors elected, as follows:

- Cr Dick Adams
- Cr Matthew Brooks
- Cr Andrew Calvert
- Cr Jan Davis
- Cr Ian Goninon
- Cr Richard Goss (Deputy Mayor)
- Cr Mary Knowles (Mayor)
- Cr Janet Lambert
- Cr Michael Polley

Carried unanimously



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313/18 ADDRESS BY THE MAYOR

Mayor Knowles delivered the following address to Council:

I welcome all elected members of council and acknowledge with appreciation our previous Mayor, David Downie, and Councillor Leisa Gordon who were both enthusiastic representatives for the Northern Midlands.

Over the past few years we have prepared several important strategic projects for our various communities. These involve a considerable investment by council in the liveability, health and well-being of our communities. They mostly include playgrounds, parks, streetscapes, town entrance statements, toilet blocks, bridges, connectivity within and between our towns and significantly improved sporting facilities. Some projects are still in the planning stages, some are well and truly underway and some, such as the Longford Village Green playground, are almost complete. Council will continue to seek a resolution to the airport rate equivalent payments and continue to work collaboratively with TasWater and with State Growth as roads and highways are upgraded.

This is an exciting time for our council as we deliver significant advantages to our communities. Some of these projects are being supported with federal or state government funding. However, there is a massive cost involved for council so this must be managed very carefully so costs are kept in check.

I look forward to working alongside all of you. We will be a great team. This team is not about individuals, however, we all bring our own expertise which will be valued as we deliberate on issues. Being a team is about supporting each other and our General manager, council officers and staff so things run smoothly for the benefit of our residents and businesses.

We want vibrant, sustainable communities and unique attractions for visitors and potential residents; and, we are open for business.

Thankyou

Cr Polley congratulated Cr Knowles on her election as Mayor.

314/18 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

No declarations of interest were received.



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315/18 CONFIRMATION OF MINUTES

1 OPEN COUNCIL – ORDINARY COUNCIL MEETING MINUTES – 15 OCTOBER 2018

DECISION

Cr Adams/Cr Goss

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 15 October 2018 be confirmed as a true record of proceedings.

Carried unanimously

2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	12/09/2018	Morven Park management & Development Association Inc	Ordinary
ii)	09/10/2018	Evandale Community Centre & Memorial Hall Management Committee	Ordinary
iii)	09/10/2018	Liffey Hall Management Committee	Ordinary
iv)	14/10/2018	Devon Hills Neighbourhood Watch & Residents Committee	Ordinary
v)	06/11/2018	Campbell Town District Forum	Ordinary
vi)	06/11/2018	Ross Local District Committee	Ordinary

DECISION

Cr Lambert/Cr Adams

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

3 RECOMMENDATIONS OF SUB COMMITTEES

In the attached minutes of sub committees, no new recommendations were noted as being for the consideration of Council.

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.*

316/18 DATE OF NEXT COUNCIL MEETING

10 DECEMBER 2018

Mayor Knowles advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 10 December 2018.



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317/18 INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
19/11/2018	Council Workshop Discussion: <ul style="list-style-type: none"> Council Meeting Agenda items

2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 16 October 2018 to 19 November 2018 are as follows:

Date	Activity
16 October 2018	Attended unveiling of Eliza Furlong tapestry, Campbell Town Hospital
23 October 2018	Attended TasWater board selection committee meeting, Clarence
24 October 2018	Attended radio interview with ABC, Clarence
24 October 2018	Attended TasWater board selection committee meeting, Clarence
27 October 2018	Attended welcoming of US cadets, Launceston Airport
27 October 2018	Attended welcome afternoon tea with Longford RSL, Longford
31 October 2018	Attended farewell function for chair of TasWater, Hobart
8 November 2018	Attended Declaration of Office signing, Longford
8 November 2018	Attended meeting with Minister Stephan Jones and Brian Mitchell, Longford
11 November 2018	Attended Centenary of Armistice Service, Longford
12 November 2018	Attended Governor Municipal Visit, Longford
12 November 2018	Attended Civic Reception, Campbell Town
17 November 2018	Attended Longford Blooms Show, Longford
17 November 2018	Attended Art Exhibition and Cocktail Evening at Woolmers Estate, Longford
18 November 2018	Attended Landcare meeting, Campbell Town
18 November 2018	Attended Festival of Roses at Woolmers Estate, Longford
19 November 2018	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	

3 PETITIONS

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993*, S57 – S60, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

(a) a clear and concise statement identifying the subject matter and the action requested; and

(b) in the case of a paper petition, a heading on each page indicating the subject matter; and

(c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and

(d) a statement specifying the number of signatories; and

(e) at the end of the petition –

(i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and

(ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

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(3) In this section –

electronic petition means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

paper petition means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

petition means a paper petition or electronic petition;

signatory means –

(a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and

(b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

3 Petitions Received

Nil.

4 CONFERENCES & SEMINARS:: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture

2 CONFERENCES AND SEMINARS

Nil.

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2018/2019 year												Total 2018/2019 YTD	Total 2017/18
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		
132	119	102	89	84									394	884
337	58	53	31	42									184	429

6 ANIMAL CONTROL

Prepared by: Martin Maddox, Accountant and
Tammi Axton, Animal Control Officer

Item	Income/Issues 2017/2018		Income/Issues for Oct 2018		Income/Issues 2018/2019	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,250	106,006	236	9,091	3,875	92,727
Dogs Impounded	84	5,556	2	-	23	1,346
Euthanized	-	-	-	-	1	-
Re-claimed	71	-	-	-	17	-
Re-homed/To RSPCA	10	-	2	-	5	-
New Kennel Licences	12	840	2	144	7	504
Renewed Kennel Licences	64	2,752	2	88	71	3,124
Infringement Notices (paid in full)	76	12,458	2	314	8	2,212
Legal Action	-	-	-	-	-	-
Livestock Impounded	3	159	-	-	-	-
TOTAL		127,771		9,461		99,919

Registration Audit of the Municipality:



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The audit recommenced mid-October, with follow ups on dogs not re-registered.

Kennel Licence Inspections:

Kennel licence inspections are complete.

Infringements:

1 infringement was issued

Attacks:

1 attack on chickens

Impounded dog:

2 dogs were impounded

7 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils 'A council must develop and implement an approved program for immunisation in its municipal area'. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2016/2017		2017/2018		2018/2019	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	43	49	82	82		
October-December	46	52	39	31		
January-March	-	-	39	38		
April-June	16	45	39	37		

Immunisations are provided by the Longford Surgery during 2018 and have included Meningococcal.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2015/2016	2016/17	2017/18	2018/19
Notifiable Diseases	5	4	4	1
Inspection of Food Premises	154	75	77	57

Notifiable Disease investigations are carried out at the request of the Department of Health and Human Services. Such investigations typically relate to cases of food borne illness.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July 2018.

8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	1	-	-	-								
Building & Planning	1	-	1	1								
Community Services	-	-	-	-								
Corporate Services	-	1	-	-								
Governance	-	-	-	-								
Waste	-	-	1	-								
Works (North)	10	26	30	2								
Works (South)	-	-	2	-								

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9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
	Council wages and plant	Assistance to Campbell Town SES	38
24-Oct-18	Campbell Town District High School	Donation - School Achievement Awards	103
24-Oct-18	Perth Primary School	Donation - School Achievement Awards	36
24-Oct-18	Evandale Primary School	Donation - School Achievement Awards	36
24-Oct-18	Longford Primary School	Donation - School Achievement Awards	36
24-Oct-18	Cressy District High School	Donation - School Achievement Awards	103
24-Oct-18	Avoca Primary School	Donation - School Achievement Awards	36
24-Oct-18	Perth Fire Brigade	Donation	100
24-Oct-18	Longford Fire Brigade	Donation	100
24-Oct-18	Longford Christ Church	50% contribution towards maintenance of town clock	314
24-Oct-18	Ross Sports Club	Donation - Ross Defibrillator case fundraising	100
Planning/Building Applications Remitted			
16-Jul-18	Parks & Wildlife Department	Ben Lomond Temporary Facilities	340
School & Bursary Programs			
19-Sep-18	Campbell Town District High School	Chaplaincy	1,500
19-Sep-18	Campbell Town District High School	Inspiring Positive Futures Program	8,000
2-Oct-18	Cressy District High School	Inspiring Positive Futures Program	8,000
Sporting/Academic Achievements			
17-Jul-18	Ms Sophie Fletcher	2018 Tas Senior Bowls Team	62
17-Jul-18	Ms Judy Gurr	2018 Tas Senior Bowls Team	62
18-Jul-18	Mr Jack Jarman	2018 Tas Senior Bowls Team	62
31-Jul-18	Ms Denise Middap	2018 Tas Senior Bowls Team	62
22-Aug-18	Ms N Cawthen	2018 Aust Indoor Bias Bowls Championships	62
22-Aug-18	Mr Simon Zaporozec	2018 Aust Indoor Bias Bowls Championships	62
22-Aug-18	Ms Shenaye Zaporozec	2018 Aust Indoor Bias Bowls Championships	62
22-Aug-18	Ms Julie Zaporozec	2018 Aust Indoor Bias Bowls Championships	62
21-Aug-18	Miss Ava Walker	Interschool Championships Equestrian Competition	62
21-Aug-18	Miss Lucy Johnston	Interschool Championships Equestrian Competition	62
21-Aug-18	Mr Archie Clayton	Karl Prosselt Cup U12 Soccer Team	62
TOTAL DONATIONS			\$ 19,524

10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
18/09/2017	278/17	Local Government Reform: Northern Region Shared Services	That Council: A) i) Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG. ii) Support the establishment of governance arrangements to progress the outcomes of the Report. iii) Participate in activities to identify, plan and implement opportunities to undertake shared initiatives at a whole-of-region or sub-regional level. B) at this time, take no further action regarding minute no. 125/15. C) set up a committee of Council (councillors) to progress shared services options for the Northern Midlands.	General Manager	Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils. NOA Group report finalised, GM's meeting to be arranged to finalise. Legal Services tender submissions being	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
					considered. NOA workshops on 5 priority Council functions. Completed, report being reviewed by GMs. Legal Services project being considered by GMs, awaiting endorsement.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	That Council: 1) accept the Cressy Swimming Pool Master Plan and that further investigation be carried out into the integrity of the pool structure with a report back to Council. 2) consider funding components of the Master Plan in forthcoming Council budgets, and request Council officers to seek to secure external grants to assist with the implementation of the Master Plan.	General Manager	Projects to be progressed with Committee - State Government election funding. Concept plans imminent for kiosk and shade sail. 50% of cost of playground funding secured from Stronger Communities. Awaiting outcome of TCF application for other 50%.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	3) a survey of the use of the Ross Swimming Pool be undertaken during the 2017/2018 swimming season with a report back to Council.	General Manager	Information presented to 6 August Council workshop. Further report to Council.	31/12/2018
20/11/2017	360/17	ANZ Longford Branch Closure	That Council ii) invite a Bendigo Bank representative to present to a Council workshop.	General Manager	Presentation received at 1 October council workshop. Further report to Council.	
11/12/2017	398/17	Perth Riverbank Open Space Strategy	That Council officers prepare a draft brief and seek an estimate of cost for consideration in the 2018/19 budget.	General Manager	Approved, commences October 2018.	
21/05/2018	128/18	Conara Park	That Council seek quotes for the development of a concept plan for the Panec Street site.	General Manager	Quote to be sought.	
17/09/2018	250/18	Northern Midlands Council Youth Services	That Council approve the employment of a part-time Youth Officer.	General Manager	Position description developed and position advertised.	
17/09/2018	251/18	Alterations and Additions: Northern Midlands Council Chambers, Office And Amenities	That 2) A further report be presented to Council on the recommended improvement/ replacement of the roof and associated costs.	General Manager	Report to November Council meeting.	
15/10/2018	280/18	Information Items	Consideration be given to entrance statements for small towns, including Nile and Blackwood Creek, as well as construction standards	General Manager	List for 2019/2020 Budget deliberations.	
15/10/2018	280/18	Information Items	Shade sails for Longford playground be listed for future consideration at a council meeting	General Manager	List for 2019/2020 Budget deliberations.	
15/10/2018	280/18	Information Items	matter of a Council Weeds Officer be placed on the Council workshop agenda	General Manager	Matter to be listed on future Council workshop agenda.	
15/10/2018	280/18	Information Items	Council invite the Department of State Growth to attend the next Council workshop to discuss a number of issues, including: the completion of Stage 1 of the Perth Links Road project, the status of the shared cycleway between Breadalbane and Perth (entry/access and egress of the cycleway at Breadalbane, reflectors, wide vehicles, drainage and to provide timelines for completion of works); the removal of trees (radiata pines).	General Manager	Invitation accepted to attend Council workshop on 26 November.	
15/10/2018	280/18	Information Items	Council receive an update on the status of the benchmarking project	General Manager	See update provided in relation to min. ref. 278/17 above.	
15/10/2018	280/18	Information Items	a report be tabled at a future Council meeting in relation to the banking service options which Bendigo Bank are able to offer	General Manager	See update provided in relation to min. ref. 360/17 above.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
15/10/2018	282/18	Compulsory Voting In Local Government Elections	That Council advise Hobart City Council of the Northern Midlands Council decision to support a request to LGAT to lobby the State Government to review compulsory voting at a local government level.	General Manager	Letter sent.	
15/10/2018	296/18	Northern Prison Expression Of Interest: Site Identification Process	That Council enter into dialogue with the State Government in relation to their intentions regarding the building of a prison in the north of Tasmania.	General Manager		
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display. iii) invite Northern Midlands inaugural Mayor, Kenneth von Bibra, to unveil the honour board.	Exec Assistant	Honour Board unveiled 15/10/2018.	
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Council pursuing with State Growth.	
21/05/2018	132/18	Old Midland Highway - Perth to Breadalbane (Devon Hills): shared path (cycle and pedestrian)	That council request the Department of State Growth paint the shared path green as per the photo in the report and the guide posts be removed.	Works Manager	State Growth advised from Monday 26 to Friday 30 November 2018, work will be carried out on the shared path built as part of the Midland Highway - Perth to Breadalbane Duplication. The work will include removing the existing centre line, painting a new edge line along the inside of the guide posts, and installing additional guide posts at the southern end of the path.	
20/08/2018	213/18	Information Items - Midland Highway	That the newly developed shared pathway on Haggerston Road (Old Midland Highway) at Devon Hills be designated as a cycleway only, as was originally intended, and that the Department of State Growth be requested to remove the guide posts.	Works Manager	See note above.	
15/10/2018	278/18	Recommendations of Sub Committees - Ross Local District Committee	Dangerous Trees - The Ross Local District Committee request as custodians, the Northern Midlands Council take measures to remove those overhanging tree limbs that present a risk to ensure public safety on Tooms Lake Road (C305).	Works Manager	Works planned.	
15/10/2018	278/18	Recommendations of Sub Committees - Ross Local District Committee	Defibrillator - That Council consider relocating the defibrillator located inside the Ross Town hall to the proposed most suitable exterior location.	Works Manager	Funds being raised, installation to progress when unit purchased. Site identified.	
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign commenced with article in media.	
20/11/2017	350/17	Confirmation of Minutes - Economic Development Committee	1) That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands. 2) That Council undertake another traffic count on Evandale	Project Officer	NBN representative met with Council staff 30/1/2018 and listed to attend a future Council workshop. Traffic count undertaken in	

NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			Main Road, at an appropriate time so that the data can be compared to prior data recorded.		December 2017. NBN project underway in TRANSlink precinct with 14 businesses to date expressing interest in the FTTN to FTTP proposal.	
11/12/2017	395/17	National Heritage Listing for the Ross Bridge	That Council i) allocate \$1,600 to fund the preparation of a nomination of the Ross Bridge for National Heritage Listing; and ii) actively seek discussions with the State Government regarding flood plans for the Ross Bridge.	Project Officer	National Heritage Listing nomination submitted 26/2/2018. Outcome awaited. Letter sent regarding flood management.	
16/07/2018	187/18	Stage 3 Redevelopment - Longford's Village Green Playground	That i) Council agree to approve changing the play unit components of Stage Three of Longford's Village Green playground redevelopment from a Liberty Swing to an inclusive carousel, and a swing unit with a harnessed swing seat; and ii) it be confirmed with the Community Fund that they will still provide funding for this equipment.	Project Officer	TCF advised grant approved for changed Stage 3 redevelopment. Application for funding to Variety Tasmania successful.	
20/08/2018	214/18	Nomenclature: Naming of Park at Cressy – Bartholomew Park	That Council support the formal naming of Cressy Park to Bartholomew Park.	Executive & Comms Officer	21/8 Nomenclature Board advised. Awaiting approval/response, expected November/December.	
15/10/2018	280/18	Information Items	Cat Management Responsible Ownership information be promoted in the news media	Executive & Comms Officer		
17/09/2018	262/18	Nomenclature: Rescind Town Name "Lymington"; and Gazette Town Name "Nile"	That Council request assistance and proceed in proclaiming a new Town boundary of Nile.	Corporate Services Manager	In progress.	
15/10/2018	278/18	Recommendations of Sub Committees - Perth Local District Committee	That the Clarence Street (near Arthur Street) Bus Shelter be considered in the 2019/2020 budget deliberations.	Corporate Services Manager	Noted.	
15/10/2018	295/18	Translink Lead Generation Pilot Project: The Way Forward	That the matter be held over to the mid-year budget review	Corporate Services Manager		
15/10/2018	299/18	Round 2 Assistance – Major Festivals, Events & Promotions	That Council allocate Round 2 Special Event Funding	Corporate Services Manager	Complete.	
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Amendment being prepared.	31/12/2018
16/04/2018	93/18	Draft By-Law: Placement of Shipping Containers	a) In accordance with section 156 of the Local Government Act 1993, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law to regulate the placement of shipping containers in the Northern Midlands municipality; and b) Council endorse the attached Regulatory Impact Statement.	Senior Planner	Submissions received. Scheduled for discussion at future Council workshop.	30/09/2018
17/09/2018	258/18	Initiation of Draft Planning Scheme Amendment 04/2018 Include Flood Risk Mapping In The Planning Scheme	That Council, acting as the Planning Authority, pursuant to section 34 of the former provisions of the Land Use Planning and Approvals Act 1993 resolve to initiate draft Planning Scheme Amendment 04/2018 to the Northern Midlands Interim Planning Scheme 2013 to include the flood risk mapping for land zoned General Residential and Future	Senior Planner	Certification Report to be tabled at future Council meeting.	30/11/2018

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
		For Land Along Sheepwash Creek From Arthur Street To Cemetery Road, Perth	Residential, based on the mapping shown in the attachment, in the planning scheme maps.			
15/10/2018	281/18	Gifts, Benefits & Donations Policy	Council endorse the revised Gifts, Benefits and Donations Policy and Register	People & Culture Business Partner	Complete.	
20/08/2018	222/18	Dog Signage, Declared Areas and Proposed Off Lead Areas	That Council endorse the following areas: ...	Animal Control Officer	Installation of signage in progress.	
20/08/2018	211/18	Confirmation of Minutes - Perth Local District Committee	That a report be prepared for Council consideration regarding the notification of property owners in relation to development applications and the expansion of notification/advice to all affected property owners.	Community & Development Supervisor	Collating information from other councils for discussion at Council workshop and then report to Council.	15/12/2018

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy. INFO report to September 2018 Council meeting.	
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca ; b) Campbell Town; c) Cressy ; d) Evandale; e) Longford; f) Perth; g) Ross ; and list within the draft 2015/2016 budget for consideration	General Manager	Evandale entrance statement to be constructed 2018/19, final designs received. Conara entrance statement designed, seeking approvals.	
19/02/2018	34/18	Recommendations of Sub Committees - Perth Local District Committee - Perth Bicentenary 2021	That the appointment of a Special Committee to coordinate the 2021 Perth Bicentenary celebrations be discussed at a future Council workshop, prior to a Council report being prepared.	Exec Assistant	Special Committee discussions to be undertaken by PLDC, prior to report to Council. Held over by Committee for consideration in 2019.	
17/09/2018	245/18	Recommendations of Sub Committees - Longford Local District Committee - 7.7 Keep Australia Beautiful Awards	That Council investigate a broader concept for deposit legislation.	Engineering Officer	Investigations in progress through Northern Regional Waste Management Group.	
29/01/2018	14/18	Main Street Trees Programme	iv) on completion of the Campbell Town Streetscape Design and endorsement thereof, minor amendments be made to the Campbell Town Main Street tree plantings, as required.	Works Manager		
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names to be workshopped.	

Matters that are grey shaded have been finalised and will be deleted from these schedules

NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

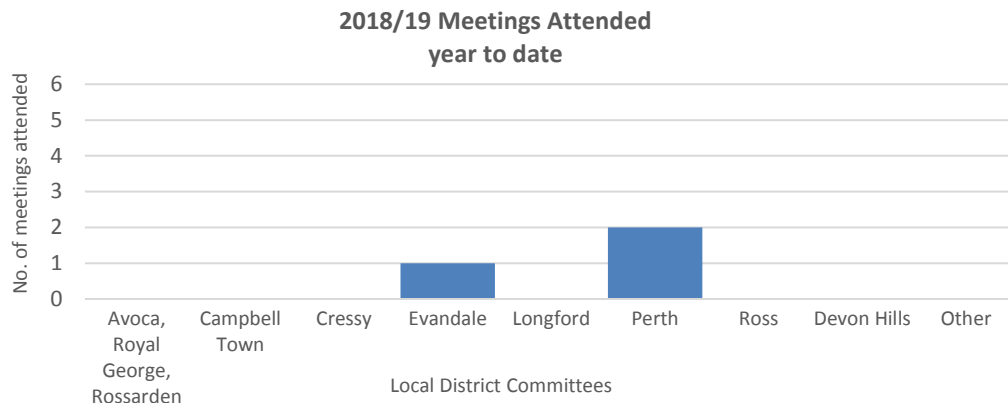
19 NOVEMBER 2018

11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

1. GOVERNANCE

a. Governance – Meetings/Conferences

- Council meetings:
 - Ordinary meeting 15 October
- Council Workshops:
 - 1 October
 - 15 October
- Executive Management Team:
 - 24 October
- Staff Meeting
 - 2 October
 - 16 October
 - 30 October
- Community meetings:



- Other Meetings:
 - Attended fortnightly site meetings with contractors – Campbell Town Recreation Ground Redevelopment
 - Met re TRANSLink Subdivision – Public Open Space
 - Met with Denman Architects
 - Met with Jennifer Jarvis, TasRail
 - Attended northern General Managers breakfast meeting
 - Met with Developer, Carlton Dixon re subdivision
 - Attended fortnightly site meetings with contractors – Longford Recreation Ground
 - Met with architect re High Street, Longford upgrade
 - Attended Festival of Roses launch
 - Met with Longford ratepayer re trees
 - Attended site meeting re Perth River Concept Plan
 - Met with Tasmanian Farmers & Graziers Association - Phil Reader (Weeds Committee Chair) and Mandy Bowling (Biosecurity Officer)
 - Met with Meander Valley Council officer re Planning Scheme
 - Met with Steve Puli (State Growth), Brad Johnson (Stornoway) re State Road Mowing Program
 - Met with Neil Tubb Longford Local District Committee
 - Attended on site meeting re upgrade/expansion of Perth Child Care Centre
 - Attended Northern Tasmania Waste Management Group Steering Committee Meeting
 - Attended Northern Tasmania Development Corporation AGM
 - Attended Northern Prison Information Session
 - Met with Community Aviation Consultation Group
 - Met with Lynda McKay and Susie Bower, University College
 - Met with Cr Janet Lambert

NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

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b. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Recruitment
 - Backhoe Operator – recruitment complete. Internal applicant successful
 - Municipal Worker – recruitment complete. Successful applicant commences 3 Dec 2019
 - Pool Lifeguards – recruitment complete. Successful applicants commencing late Nov, early Dec 2019, weather dependant
 - Casual Cleaner (Campbell Town) – recruitment in progress. Reference and medical stage
 - Youth Officer – advertised. Closes on 18 Nov 2018
- Corporate Services Department Review – report in progress
- Gifts, Benefits and Donations Policy and Declaration Form reviewed in accordance with the *Local Government (General) Regulations 2015* and the *Gifts and Donations Guidelines 2018*. Has been communicated and implemented
- Annual review of the Pool Lifeguard and Pool Operations Manual now complete
- Reviewing the induction program for Pool Lifeguards
- Pre-opening inspections at municipal swimming pools
- Preparing Employer of Choice nomination to be submitted by 20 Dec 2019
- EBA due for re-negotiation in 2019 – work underway to progress this in the new year
- Completed annual McArthur Remuneration Survey
- General human resource matters - ongoing
- Performance management and disciplinary matters – ongoing (as required)
- Employee learning and development - ongoing
- Development and implementation of Human Resources Policies and Procedures - ongoing
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Newsletters
- General correspondence.

c. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

2. COMMUNITY & DEVELOPMENT

a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and attendance of Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Review of all declared areas within the municipality and report to Council
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit
- Taking complaints regarding cat management and other animal related issues, including livestock matters

b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Enquiries regarding Temporary Occupancy permits
- Attendance at Consumer, Building & Occupation Services Permit authority forums
- Participation in Planning & Building Portal
- Ongoing review of Building for Bushfire Bulletins
- Review of Draft Short Stay Visitor Accommodation Bill

c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Attendance at forums regarding State Planning Portal development
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- Preparation of Perth Recreation Strategy brief
- Northern Midlands Land Use Strategy
- Response to enquiries and development opportunities
- Amendments to interim scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals
- Attending Launceston Airport Wildlife Hazard Committee meeting
- Attendance at the Affordable Housing Action Plan Forum
- Attendance at the Greater Launceston Transport Vision Workshop
- Participation in the Northern Gateway Precinct Forum

d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, noting new permit system is now live, following up on complaints and feedback and sharing information about the permit requirements
- Audit of On Street Dining within the municipality
- Assisting Consumer, Building & Occupation Services audit of short to medium term visitor accommodation.

e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters

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- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Use of drone for investigations as required, finalised licence requirements

f. Policy

- Review and update Council's Policy Manual as required
- Delegations register
- Public Interest Disclosures Act Procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

g. Media and communications

- Preparation of monthly double page spread Council pages in Northern Midlands Courier
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

h. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Citizenship ceremonies

i. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

j. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Submitted application for Parks and Leisure Australia, Victoria/Tasmania Awards for playspace, for Longford Village Green playground
- Progressing Council's End Men's Violence Against Women Campaign

k. Tourism

- Heritage Highway Tourism Region Association
 - Marketing activities, itineraries, newsletter and social media campaigns
 - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including the "Big Log" and information plaques in Campbell Town
- Attendance at Destination Action Plan workshops for region
- Northern Midlands Business Association
- Coordinating Northern Midlands Visitor & Information Centre

3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.

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- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.

b. Finance

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal revaluation 2019 tender process, valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Manage Agency Debt Collection contracted services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report. Related Party Disclosures.
- Grants Commission administration, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2018/19 Rating, coding and maintenance.
- General Finance issues, Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

c. Risk Management

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Incident reporting.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

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d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Website, and Town / Local District Committee website maintenance and upgrades.
- Infonet system maintenance – new Livepro System setup to replace old Infonet.
- Support new Open Office Town Planning replacement implementation process.
- Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance – incl Outgoing Mail Register.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots & CCTV camera setup and maintenance.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software maintenance.
- Audio system improvements in community facilities
- Sundry IT reports and analysis.

f. Childcare

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Setup Cressy School After School Care service for 2018.
- Setup of Longford After School Care service from term 3 2018.
- Review funding of replacement of BBF funding in 2018/19.
- Administer capital funding projects to improve services.

4. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- Stage 2 of Hollejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- Stage 3 of Hollejett subdivision (15 lots) off Edward Street, Perth at practical completion.
- 4 Lot Unathi subdivision has reached final completion.
- 7 lot Dixon subdivision, Pultney Street, Longford has reached final completion.
- Stage one, two and three of 21 lot Shervan subdivision in Seccombe Street subdivision at practical completion.
- 3 Lot Shervan subdivision in Mulgrave Street at Practical completion.



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d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites – ongoing.

e. Tenders and Contracts

- Construction of new bridge on Woolmers Lane in progress.
- Tender for Campbell Town Main Street Urban Design and Traffic Management in progress.
- Tender for construction of new building at Longford Sports Centre – works have commenced.
- Tender for Sportsground Lighting – Light towers have been installed at Campbell Town, Longford and Perth, Evandale in progress
- Tender for construction of new community centre at Campbell Town War Memorial Oval – Work has commenced
- Tenders awarded for three bridges – Tooms Lake Road, Brambletye Road and Royal George Road

f. Flood levee

- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

g. Engineering

- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
- Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.

h. Capital works

- Barton Road reconstruction – in progress.

12 RESOURCE SHARING SUMMARY: 01 JULY 2018 to 30 JUNE 2019

Resource Sharing Summary 1/7/18 to 30/6/19 As at 31/10/18		Amount Billed GST Exclusive \$
Meander Valley Council		
Service Provided by NMC to MVC		
Street Sweeping Plant Operator Wages and Oncosts		3,770.15
Street Sweeper - Plant Hire Hours		5,092.09
Total Services Provided by NMC to Meander Valley Council		5,092.09
Service Provided by Meander Valley Council to NMC		
Wages and Oncosts		
Plumbing Inspector Services		10,128.45
Total Service Provided by MVC to NMC		10,128.45
Net Income Flow		- 5,036.36
Total Net		- 5,036.36
Private Works and Council Funded Works for External Organisations		
	Hours	
Economic & Community Development Department		
Northern Midlands Business Association		
Promotion Centre Expenditure		Not Charged to Association Funded from Council Budget A/c 519035
- Tourism Officer	32.00	
Works Department Private Works Carried Out	74.50	
	<u>106.50</u>	



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13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Oct 2018	Total 2018/19	Oct 2017
Tops stolen from picnic tables, Honeysuckle Banks	Evandale	\$ 1,000		
TOTAL COST VANDALISM		\$ 1,000	\$ 4,300	\$ 600

14 YOUTH PROGRAM UPDATE

Prepared by: Lucie Copas, Executive & Communications Officer

Council contracts Longford and Launceston PCYC to provide youth programs in Evandale, Perth and Longford.

An update was not received regarding the PCYC sessions in time for the preparation of the Agenda.

15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

STRATEGIC PLANS SPREADSHEET

CURRENT AS OF 3 SEPTEMBER 2018

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
	(contract signed)	(report accepted by Council)	
Blessington			
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15	Nov-15	<ul style="list-style-type: none"> Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. Potential private investor showing interest in late 2016 Ben Lomond Committee received \$60,000 election commitment to assist with improving the water supply of the ski fields State Government budget included commitment of \$400,000 to upgrade the shuttle bus carpark below Jacob's Ladder Application to be prepared to nominate Ben Lomond as the state's next iconic walk – due January 2019
Campbell Town			
War Memorial Oval Precinct			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	<ul style="list-style-type: none"> Development Plan submitted to Council Sept 2014. Council requested assessment of the viability of the Multi-Function Centre
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	<ul style="list-style-type: none"> Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Functional Centre' discussed at Feb 2016 Council Workshop. National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre. Election commitment by federal Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Funding agreement signed February 2017.
c) Management of Redevelopment (Philp Lighton Architects)			<ul style="list-style-type: none"> Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop. Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding for the redevelopment. Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful. Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting. Work commenced May 2018. Dec 2016: Request to Philp Lighton Architects for a layout plan & concept sketches for improvements around the cenotaph & a display area in entrance to the Multi-Function

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<p>Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade.</p> <ul style="list-style-type: none"> Feb 2017 Council resolved to proceed with the regional size facility. Draft plans received March 2017 -signed off by GM Development Application P17-126 received on 8 May 2017. September 2017: Funding application submitted to TCF for \$55,000 towards the development of a tennis court and a multi-purpose court at the Oval precinct. Notified 28 November that application was successful. Grant deed executed and funds received. AFL Business Case for oval improvements prepared: seeking \$150,000 from AFL. Funding secured February 2018. Payment awaited. November 2017: Funding application submitted to Sport & Recreation Tas for \$80,000 to assist with the courts development. Notified January 2018 the funding has been secured. Grant deed executed. Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Grant deed signed. Expression of interest submitted to Levelling the Playing Field Grant Program – not successful. Tennis court tenders closed 10 October. First progress report to Australian Govt Community Development program submitted.
d) Multi-Functional Centre (Vos Group)	Feb-18		<ul style="list-style-type: none"> Tenders for the multi-function centre closed 12 October: discussed at 30 October 2017 Workshop. Vos Group tender accepted at February 2018 Council Meeting. . Feb 2018: variation to Community Development Programme Funding Agreement signed – extending completion date from June 2018 to June 2019. 18 April 2018: work on oval lighting upgrade underway. 27 April 2018: Phil Lighton provided planning drawings for centre and courts ready to be lodged for planning approval and advertising by Council. Works commenced Sept 2018 and is close to 20% complete.
CBD Urban Design and Traffic Management Strategy (GHD) (Lange Design and Rare Innovations)	May-16	Nov-17	<ul style="list-style-type: none"> GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017 Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy Strategy adopted for consultation purposes at May 2017 meeting. Public consultation session held 13 September 2017 Final report accepted at November 2017 Council Meeting. Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy. 20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders. Stage 1 concept plan received April 2018. State Liberal election commitment of \$1.9million for Midland Highway underpass near War Memorial Oval precinct. Main Street Tree Planting Report received Feb 2018.
Cressy			
Swimming Pool Master Plan (Loop Architecture)	Dec 15	Oct 17	<ul style="list-style-type: none"> Draft Master Plan received May 2016: structural assessment approved Aug 2016 Final report accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure. Liberal election commitment of \$100,000 to upgrade the kiosk, install a shade structure and a playground. Grant deed signed. Funding applications to Tasmanian Community Fund and Stronger Communities Program for the children's playground submitted. Outcome awaited.
Recreational Ground Master Plan (Lange Design)	Feb-17	April 18	<ul style="list-style-type: none"> Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council. 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package. Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. Draft Master Plan accepted at October 2017 Council Meeting – released for public comment. Council accepted the 2030 Master Plan at April 2018 Council Meeting. April 2018: option study for change rooms and club facilities being undertaken by D Denman & Associates.

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Evandale			
Honeysuckle Banks			
a) Master Plan (Jeff McClintock)	Oct-15	-	<ul style="list-style-type: none"> Draft master plan released for community consultation Jan 16: discussed at council workshop & need for the plan to be reviewed in light of frequent flooding of the reserve.
b) Review of Master Plan (Lange Design)	Oct-16	May-17	<ul style="list-style-type: none"> Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017. At May 2017 Council meeting, Council <ul style="list-style-type: none"> i) accepted in principle the Honeysuckle Banks Plan; ii) consider funding the minor works components of the plan in future Council budgets, and iii) request Council Officers to seek to secure external grants to assist with the implementation of the full plan.
Morven Park Master Plan (Lange Design)	Nov-16	Oct-17	<ul style="list-style-type: none"> Work underway 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade. Work underway June 2018. March 2017 assisted with application for solar panels on clubrooms Draft Master plan accepted at October 2017 Council Meeting – released for public comment. State Liberal election commitment of \$33,000 for cricket pitch upgrade; \$158,000 towards grounds upgrade and \$30,000 for new electronic scoreboard. Paperwork submitted on behalf of the Football Club 23 April to activate the \$30,000 payment. Council accepted 2030 Master Plan at April 2018 Council Meeting. June 2018: oval lighting and scoreboard upgrades underway. Expression of Interest submitted for Levelling the Playing Field Grant – notified successful and stage 2 of the application process submitted. Outcome anticipated February 2019. Tas Community Fund grant secured towards the expansion of the outdoor gym. Application for additional funding submitted to Sport and Recreation Tasmania. Application to the Community Sport Infrastructure Programme for the upgrade of the oval drainage submitted. Outcome awaited.
Longford			
Community Sports Centre Master Plan (RT & NJ Construction Services)	Feb-15	Jun-15	<ul style="list-style-type: none"> June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful. 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package Planning permit issued 22 December 2017. March 2018: Tender for new gym and amenities shed awarded to RT & NJ Construction Services. Work underway. Funding application to TCF for funds towards the fitness room, meeting rooms, entrance, amenities and external services upgrade submitted August 2018. Outcome unsuccessful.
Visitor Appeal Study (Bill Fox and Associates)	Jan-15	Jun-15	<ul style="list-style-type: none"> Recommendations implemented include the establishment of a local business & tourism group, development of a destination playground, upgrading of lighting & displays at Visitor Information Centre at JJs, and development of a Place Activation Plan
Place Activation Plan (Village Well) (Accompanying Traffic Issues report by MR Cagney)	Sep-15	Jan-16	<ul style="list-style-type: none"> Recommendations implemented include establishment of an Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, Longford tourist tear-off map and street beautification
CBD Urban Design Strategy (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> Site Investigation Report completed October 2016. Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy received. Parklet design & plans approved June 2017. Draft Urban Design Strategy adopted May, for further consultation. Draft urban design guidelines developed. Community consultation session held 6 September 2017 Strategy and Guidelines manual accepted at the October 2017 Council Meeting. Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout.

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Recreation Ground Master Plan (Lange Design)	Dec-15	Nov-16	<ul style="list-style-type: none"> Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade. 17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package. May 2017: Artas Architects contracted to prepare specification for amenities redevelopment. Council resolved at June 2017 Council meeting to make application under the SGALGCP for upfront loan funding of an additional \$550,000 to complete Stage 1 of the Recreation Ground redevelopment. Council accepted Recreation Ground 2030 Master Plan at August 2017 Council meeting. Application submitted November 2017 to Sport and Recreation Tas for \$80,000 towards the redevelopment. Advised January 2018 that the funding has been secured. Planning permit issued 17 November 2017. State Liberal election commitment of \$10,000 for Cricket Club storage shed, \$30,000 for cricket nets, \$30,000 for new electronic scoreboard and \$20,000 for Little Athletics equipment. Letter of permission provided for Football and Cricket Clubs Full application submitted for Levelling the Playing Field Grant in Sept 2018: outcome anticipated Feb 2019.
Village Green			<ul style="list-style-type: none"> Jan 2017: costings & plans developed for Village Green Upgrade including new BBQ shelter, picnic furniture & stage 2 of play space. March 2017 Council submitted an application to the state govt Community Infrastructure Fund for 50% of the cost of the Village Green Upgrade. Application not successful. At May 2017 Council meeting, Council resolved, with regards to Stage Three of the Longford Village Green playground: <ul style="list-style-type: none"> i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing. Report to October 2017 Council Meeting advising the Liberty Swing is the only model that meets Australian Standards for use in a public playground. Stage 2 new play units installation completed and launched 8 December 2017. Stage 3: Funding application submitted to Tasmanian Community Fund; advised application successful June 2018. Funding application for \$10,000 to Variety Tas submitted April 2018: advised June 2018 application unsuccessful. Council approved variance to stage 3 at the July 2018 Council meeting: Ultimate Play preparing new stage 3 concept plan & request lodged with TCF for variance to the funding approval. Request approved. Request submitted August 2018 to Variety for funding towards the revised stage 3. Funding secured. Play units ordered Sept 2018. LGAT video of the playground in use filmed 2 October. Presentation on the success of the playground made at LGAT Playground forum Oct 30th. Stage 3 installation to commence mid-late November.
Woolmers Bridge (VEC Civil)			<ul style="list-style-type: none"> Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents. Application submitted for the Bridge Renewal Program for \$1,415,000. Advised October 2017 application was successful. . 12 tonne load limit placed on structure on 6 June. Funding agreement with Bridge Renewal Program finalised October 2017. Design and construct tenders closed 8 November 2017. Council accepted the tender of VEC Civil at the November 2017 Council Meeting. Work commencing 24 January 2018: due for completion Sept -Oct 2018 – weather permitting. Funding deed with State Growth finalised February 2018. Monthly progress reports being submitted. June 2018: Bridge interpretation panel produced. Location yet to be determined.

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Facilities Assessment Study (Philp Lighton Architects)	Sept-17		<ul style="list-style-type: none"> Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017 and presentation made to November 2017 Council Workshop. Community engagement process closed 18 July 2018. Only 1 written response received from Helping Hand Association, requesting that showers be incorporated for the use of homeless people.
Perth			
Recreation Ground Master Plan (Lange Design)	Jul-15	Oct-16	<ul style="list-style-type: none"> External funding sources being pursued. 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade. Kitchen upgraded funded by a State Government Election commitment completed.
Community Centre Development Plan , (Loop Architecture) addressing collective & shared functions with adjacent Primary School & Recreation Ground	Oct-15		<ul style="list-style-type: none"> Briefing notes from key stakeholder sessions received 25 Feb 2016 Draft concept plans submitted to Council Draft concepts to be directed to future workshop May 2018: costings being reviewed. Application for upgrade and expansion of child care centre being prepared for the Building Better Regions Fund. Closes 15 Nov.
Town Structure Plan (GHD)			<ul style="list-style-type: none"> Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted. Perth Structure Plan adopted by Council on 10 April 2017. Session for Perth business owners/managers held 15 August 2017. Council endorsed the Plan at the 10 April 2017 Council Meeting. Final report to November 2017 Council meeting. Perth Prospectus prepared January 2018. April 2018: Awaiting finalisation of the Perth Bypass prior to progressing the structure plan.
Sheepwash Creek Open Space Plan (Lange Design, GHD)			<ul style="list-style-type: none"> Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan Dec 2016: West Perth Flood Mitigation Working Group established Draft concept plans received from GHD Woodhead Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision. Stage 1 work completed and interpretation signage installed. July 2018: WSUD Open Space Corridor Concept Plan and costings – Phillip St to Drummond St – received.
Ross			
Swimming Pool Master Plan (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> Draft Master Plan received May 2016: structural assessment approved August 2016 Final plan received June 2017 Final report to be presented to workshop September 2017 Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season. Pool usage data received May 2018.
Village Green Master Plan (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> Master Plan accepted in principle at Council 12 December 2016 Meeting. Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG. 17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan. Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful. Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan Concept design presented to Council workshop on 8 May. Planning application advertised: closed 28 November 2017. Planning approval with conditions to be met passed at January 2018 Council Meeting. March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers. June 2018: quotes received for new switchboard and mains July 2018: costings being reviewed. Work now underway.
Western Junction			
Launceston Gateway Precinct Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting.



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Freight Demand Analysis Report (SGS) Master Plan			<ul style="list-style-type: none"> Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale. March 2018: Council seeking meeting with Dept of State Growth to discuss planning for the Evandale Main Road upgrade, Breadalbane roundabout to Airport roundabout. State Government budget papers state this planning is to commence in the first quarter 2019. Project committee met Sept 2018.
Translink Stormwater Upgrade Project			<ul style="list-style-type: none"> Applications lodged with National Stronger Regions Fund 2015 & 2016: unsuccessful. Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780). Application unsuccessful. Application submitted December 2017 for Round Two Building Better Regions Fund: notified July 2018 unsuccessful.

16 NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING

Prepared by: *Fiona Dewar, Tourism Officer*

Councillors have requested a list of current and upcoming events in the Northern Midlands be listed in the Council Agenda on a monthly basis.

The following list of current and upcoming events has been compiled from information obtained from a variety of sources, including: contact with event organisers; social media; publications; word of mouth; and general knowledge.

The directory is updated on a weekly basis.

A more comprehensive directory of events for the Heritage Highway region is issued each Thursday and is distributed to the five visitor centres in the Northern Midlands; the Tourism Visitor Information Network's 'Yellow i' centres around the state; the Heritage Highway Tourism Region Association board members and social media writer; Tourism Northern Tasmania; Destination Southern Tasmania; a number of event organisers; the Northern Midlands Courier; and individuals as requested. Each month the directory is distributed to several hundred tourism operators in the Heritage Highway region for sharing with their visitors.

This event directory has a large reach. To add an event to this directory, event organisers can contact Council's Tourism Officer Fiona.Dewar@nmc.tas.gov.au, or 6397 7303.

Date	Village / Town	Event	About the event	NMC support
November 2018				
Until 18 Nov 2018	Relbia 370 Relbia Rd	Effervescence Tasmania	The 'Effervescence Tasmania' Sparkling Weekend is a celebration of sparkling wines from Tasmania. One of the best wine festivals in the world, events include special dinners and other feasts, master classes, tastings, interviews, tours, music. Full details on the website.	
Until 30 Nov 2018	Perth 16087 Midland Hwy	Exhibition: 'CAST' Combined Art Societies of Tas	A very diverse range of works will be on show at Eskleigh Gallery. This exhibition of art works is from members of several Tasmanian art groups: Art Society of Tasmania, Burnie Coastal Art Group, North West colour Circle, The Meander Valley Art Society, and the Launceston Art Society. 10.30am - 4pm daily.	
Until 30 Nov 2018	Evandale 18 High St	Exhibition: Local Artists	An art display by local artists is on exhibition at the Evandale Visitor Information Centre. It's free to enter, and artworks are available for sale. 10am - 4pm daily.	
Until 7 Dec 2018	Evandale 2 Russell St	Exhibition: Peter Gouldthorpe -Dragon's Veins	Current exhibition at Evandale's Handmark Gallery.	
16 Nov 2018	Longford	Spirit of Tasmania Cycling Tour	Premier race on the cycling Australia National Road Series calendar. Starting in Launceston, running from 14 - 18 Nov, the racing action comes to Longford on 8 Nov. A 71.5km road Race, commencing at 10am, from Archer St Longford to Poatina. It also includes a Women's Race for the first time ever.	
17 Nov 2018 3rd Sat each month	Campbell Town 55 High St	Trivia Night	Hosted by The Church & Hall Campbell Town, fun prizes. \$20 per person, limited numbers, please book. 6 - 10pm.	
17 Nov 2018	Relbia 370 Relbia Rd	Masterclass: Effervescence Tasmania	Huon Salmon & Clover Hill Masterclass at Effervescence Tasmania. Ever wanted to try curing or smoking salmon. Learn	

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Date	Village / Town	Event	About the event	NMC support
			the process and tips you need to create your very own. 3.15-4.15pm. \$45. Details on the facebook event.	
17 Nov 2018	Relbia 370 Relbia Rd	Meet the Maker - Clover Hill at Effervescence Tasmania	As part of Effervescence Tasmania don't miss the opportunity to listen to winemakers talk about the process, techniques and outcomes of viticulture and wine making craft at Clover Hill. 3 - 4pm. \$30.	
17 Nov 2018	Longford 3 William St	Concert: The Matthew Ives Trio with Abby Fraser	Performers: Ian Hocking (double bass), Abby Fraser (flute), Matthew Ives (drums), Thomas Missen (piano). \$30. Concession \$25. 5pm start.	
17 & 18 Nov 2018	Longford	Longford Blooms Open Gardens	12 wonderful private gardens open this weekend for you to explore, 8 each day, with some of the larger gardens open both days, so you can plan your visit. Some gardens will have stalls and refreshments. \$5 per person.	
17 & 18 Nov 2018	Longford Wellington St	Spring Flower Show	The annual Longford Garden Club's Spring Flower Show is on at the Longford Town Hall. Come and immerse yourself in colour and beauty. \$2 per person. 10am - 4pm.	
17 - 18 Nov 2018	Longford 658 Woolmers Lane	Woolmers Antiques Fair	Featuring top interstate and local dealers. Grand opening Saturday 17th. 10am - 4pm. Saturday \$10 per person, Sunday \$5 per person. Under 16 free.	
18 Nov 2018	Longford 658 Woolmers Lane	Festival of Roses at Woolmers	Woolmers Estate is a unique and fascinating reflection of colonial life in Tasmania and is one of the most historically significant heritage properties in Australia. Woolmers will be displaying thousands of roses, Antique Fair, Art Exhibition together with showcasing local produce. Over 80 stalls ranging from wine, food, jewellery, plants, art and crafts. Special Guests are Ben Milbourne, Gardening guru Angus Stewart and Henry & Anna from Tasmanian Truffles. Circus workshop from 10.30am - 12.30pm for kids and adults. Longford Primary School Historical Longford artworks in the woolshed. There will be guided tours in the rose garden, kite flying, whip cracking, Thomas the Train and much much more for family and children. 9am - 4pm. \$10 per person	
18 Nov 2018	Longford 658 Woolmers Lane	Woolmers Art Exhibition	At Woolmers Cottage, an exhibition open to the public across the weekend. Art available for purchase.	
18 Nov 2018	Evandale 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
18 Nov 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
18 Nov 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
18 Nov 2018	Symmons Plains Midland Hwy	Tasmanian Super Series Round 6	Round 6 of the Tasmanian Super Series. 9am - 6pm. Check out the facebook event for full details.	
24 Nov 2018	Powranna Powranna Rd	Ride On Mower Racing	Hosted by TAS Dragway Complex, 2pm onwards. Ride on mower races. See facebook event for details. Tas Dragway is Tasmania's only dedicated drag racing facility.	
24 Nov 2018	Powranna Powranna Rd	Burnout Bash 2018 final round	Tas Dragway is Tasmania's only dedicated drag racing facility.	
24 Nov 2018	Breadalbane 859 Hobart Rd	Playing with Fire: Beadmaking	Fascinating workshop into the safe realms of playing with fire. A quick study of how hot glass works, beadmaking basics, learn 5 designs - enough for a necklace and earrings combo, or whatever you like. Two hours teaching, then stay as long as you like to practice your new skills. 1pm start. \$80.00	
24 Nov 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
24 Nov 2018	Campbell Town 4 Commonwealth Lane	Spanish Buffet Night	Hosted by The Grange Campbell Town. Simple, unpretentious, fresh seasonal ingredients, a night full of food and culture. 5.30 - 8.30pm.	
24 Nov 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	

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25 Nov 2018	Longford 658 Woolmers Lane	Fun Run Longford	The Liz Ellis Memorial Fun Run. 2km kids and walkers. 4 km & 8km run. Food and drinks available to purchase. Free to enter. No dogs.	
25 Nov 2018	Longford 3 William St	Concert: The Camerata Obscura	Programme features the Bruch double Concerto for violin and viola, soloists Alexandra Harris and Clare Corban-Banks, with specially arranged scoring of the accompaniment for string orchestra. Also Haydn Symphony no. 44 and a selection of other works. Adults \$20. Students/Concession \$15. Children free. Start at 2pm.	
25 Nov 2018	Breadalbane 859 Hobart Rd	Beginners Hot Glass Introduction	Join in a hot glass intro, make your very own glass paperweights and even try your hand at glassblowing. Step by step. 10am - 4pm.	
25 Nov 2018	Evandale 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
25 Nov 2018	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
25 Nov 2018	Symmons Plains 1487 Midland Hwy	2018 CAMS Tasmanian Super Sprint Championship	Hosted by Light Car Club of Tasmania, the oldest continuously operating Tasmanian Car Club. 9am to 6pm. See the facebook event for details.	
25 Nov 2018	Ross	Ross Motorcycle Rally	The Vintage Motorcycle Club of Tasmania brings you the Ross Motorcycle Rally. Come see all kinds of bikes from the early 1900s to today. Swap meet. Ross Oval, from 10am. \$5 entry.	
25 Nov 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
25 Nov 2018	Longford	Longford Fun Run/Walk	Annual Liz Ellis Memorial Longford Trail Fun Run/Walk. Fun event for adults and kids. Held at Woolmers Estate. Dogs welcome (on lead)	
28 Nov 2018	Longford	Jazz Club	Come to a Jazz filled evening with The Longford Jazz Club at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. BYO alcohol, tea and coffee provided. All welcome.	
December 2018				
1 Dec 2018 1st Sat each month	Longford 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
1 Dec 2018	Campbell Town 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	
1 Dec 2018	Campbell Town 55 High St	Seafood Feast Night	Fresh Tasmanian produce a highlight of this evening. 5.30pm - 11pm.	
2 Dec 2018	Breadalbane 859 Hobart Rd	Blowing Glass: Taking it Further	Take hot glass skills even further, make a tumbler, a bowl, spin out a platter. 9.30 am - 4.30 pm. Bookings and prices via the facebook event page.	
2 Dec 2018	Campbell Town 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	
2 Dec 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
2 Dec 2018	Evandale 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
8 Dec 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
8 Dec 2018 2nd Sat each month	Liffey 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more. 9am - 1pm, Sept - May.	
9 Dec 2018	Campbell Town 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	

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9 Dec 2018	Evandale 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
9 Dec 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
9 Dec 2018	Symmons Plains 1487 Midland Hwy	December Ride Day	Hosted by Tasmanian Motorcycle Club Events, the ride day is all about having fun and an opportunity to ride without traffic and surprises, as fast as you want and not lose your licence, exploring your own and your bike's limits. All conditions and details on the facebook event page.	
10 Dec 2018	Campbell Town 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	
15 Dec 2018	Relbia 370 Relbia Rd	Summer Moon Country Music Festival	Blockbuster event showcases the cream of Australian Country Music, held at the stunning Josef Chromy Wines. Artists include Lee Kernaghan, The McCymonts, Catherine Britt, Matt Cornell, Alyce Simmonds, Casey Barnes and Montgomery Church. 11am - 9.30pm.	
15 Dec 2018	Perth 35 Drummond St	Adams Distillery First Release Launch	Held at Glen Ireh Estate - First Preview, Tastings and Official Launch of Adams Distilleries First Release Single Malt Whisky including First Release Sales. Drinks and walk around dinner. Semi Formal Dress. Tickets \$65. 6.30 - 11.30pm.	
15 Dec 2018 3rd Sat each month	Campbell Town 55 High St	Trivia Night	Hosted by The Church & Hall Campbell Town, fun prizes. \$20 per person, limited numbers, please book. 6 - 10pm.	
16 Dec 2018	Evandale 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
16 Dec 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
16 Dec 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
21 Dec 2018	Longford William St	Community Carols on the Lawn at Christ Church	On the lawn of Christ Church, Longford, 5pm - 9pm. Free sausage BBQ, Paella and soft drinks. Coffee van on site. Children's activities from 5pm. Carols at 7pm - 9pm.	
22 Dec 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
23 Dec 2018	Evandale 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
23 Dec 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
29 Dec 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
30 Dec 2018	Evandale 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
30 Dec 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
30 Dec 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
January 2019				
1 Jan 2019 Every year	Longford	Longford New Year's Day Picnic Races Jim Osborne Longford Cup	A New Year's Day tradition, the Jim Osborne Longford Cup at the historic Longford Racecourse is a fun day for the whole family. As well as enjoying the country races, families enjoy live music and Fashions in the Field.	
5 Jan 2019	Symmons Plains 1487 Midland Hwy	Symmons Plains - Skid Pan	from noon - 5pm, hosted by Performance Driving Australia. Drive your car on the Symmons Plains skid pan - fun, safe, sideways.	
5 Jan 2019	Symmons Plains 1487 Midland Hwy	Race Track in YOUR Car	Join Performance Driving Australia at Symmons Plains Raceway for a full track day in your own car. PDA trainers available all day for coaching and tips. A day based around safely enjoying your car. 9am - 5pm.	
5 - 12 Jan 2019	Poatina	Faith and the Arts 2019	Faith and the Arts Summer School is an inspiring and practical week-long residential arts program. Focus on a variety of	

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Date	Village / Town	Event	About the event	NMC support
			creative art forms in the context of an enlivening and supportive Christian faith environment, in the unique and picturesque setting of Poatina village in Tasmania's heartland. An awesome team from around Australia are gearing up to lead a fantastic line-up of elective workshops, and daily gatherings of creative worship and faith-art exploration.	
6 Jan 2019 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
9 Jan 2019	Longford	Festival of Small Halls Summer Tour	The best folk and contemporary acoustic music hits the road, and comes to the Longford Town Hall from 6.30pm - 9.30pm. Details on the facebook event page.	
13 Jan 2019 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
12 Jan 2019 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
13 Jan 2019 2nd Sat each month	Liffey 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more. 9am - 1pm, Sept - May.	
18 - 20 Jan 2019	Symmons Plains 1487 Midland Hwy	Powercruise #75	Cruise Race Drift & Skid for 2 massive days on track at Powercruise #75. See Tassie's toughest Street Machines on and off track. Enter your own car. Must be 18+, have valid driver lic, and a cool or modified car. See online for all conditions and details.	
20 Jan 2019 3rd Sunday each month	Ross Town Hall, Church St	Ross Village Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
20 Jan 2019 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
26 Jan 2019		Australia Day Celebrations	Details to be advised.	
26 Jan 2019 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
26 Jan 2019 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 8am - 12 noon.	
27 Jan 2019 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
27 Jan 2019 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	

17 TOURISM UPDATE

Prepared by: Lorraine Green, Project Officer; and
Fiona Dewar, Tourism Officer

Current as of 13 November 2018

New products/Experiences

Project	Partners/funding sources	Current status
Longford Village Green Playground Stage 3	Council Tas. Community Fund Variety Tas (TBC)	<ul style="list-style-type: none"> • Council approved revised stage 3 July 2018: total cost \$45,341.50. • TCF grant of \$29,539 secured. • Variety grant of \$7,703 received. • Community fundraised \$3,100. • Council committed \$5,000.
Longford Destination Dog Park	Council Mars Petcare Esk Ridge	<ul style="list-style-type: none"> • \$3,000 grant secured from Mars Petcare. • Council committed \$5,000. • Esk Ridge contracted to design and produce agility equipment and donated additional features. • Concept plan for equipment layout prepared.

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Project	Partners/funding sources	Current status
Woolmers Lane Bridge Interpretation	Council Bridge Renewal Program	<ul style="list-style-type: none"> Planning application submitted, currently advertised Panel designed, approved by Australian Government, and produced. Planning approval lodgment awaiting decision on location of the sign.
Northern Heritage Precinct Destination Action Plan (DAP)	Council Tourism Northern Tasmania Visitor Centre volunteers	<ul style="list-style-type: none"> Participated in workshops to develop the DAP: currently in draft format. Working with TNT on a Northern Heritage Precinct attractions and experiences tear-off map. Working with TNT and Birrelli architectures to prepare funding application to BBRF for REASSIGN
Heritage Highway Region DAP	Council Heritage Highway Tourism Region Association Destination Southern Tas Tourism Northern Tas	<ul style="list-style-type: none"> Participated in workshops to develop DAP: currently in draft format. Collaborated on the development of the 'Ross Revealed – Augmented Realty' project. Funding applications submitted to Tas Community Fund and Stronger Communities Programme for the Ross Revealed project.
Northern Tasmania Dog Friendly Tourism Strategy	Council Tourism Northern Tas	<ul style="list-style-type: none"> Collaborating to develop an online user-friendly resource to inform visitors and locals on places to go and experiences to have in Northern Tasmania that are dog friendly.
Evandale Catholic Cemetery Peace Garden	Council Friends of Evandale Catholic Cemetery	<ul style="list-style-type: none"> Prepared application to Tas Community Fund: \$11,980 secured. Preliminary work underway.
Poatina Playground	Council Fusion Australia	<ul style="list-style-type: none"> Assisting with funding applications for the redevelopment of the Poatina playground.
Cressy Swimming Pool Playground	Council Swimming Pool Committee	<ul style="list-style-type: none"> Concept plan developed. Prepared funding application to Tas Community Fund for 50% of funds required – outcome awaited. Prepared funding application to Stronger Communities Programme for 50% – funding secured.
Tour of Tasmania Cycling event at Longford	Council Tour of Tasmania	<ul style="list-style-type: none"> Cycling event from 15 – 17 Nov, holding a race event in Longford on 16 Nov. Working with organisers re logistics and promotion.
Campbell Town Plaques Replacement	Council	<ul style="list-style-type: none"> Will replace a few each year, with design in keeping with the new signs in Valentine Park. Commenced discussions with designers and Works Dept. investigating options for panels without sharp edges. Liaising with Campbell Town Museum to determine if changes required to the information.
Paddle Tas	Council Paddle About Tasmania	<ul style="list-style-type: none"> Participated in a visioning workshop on the proposal for Paddle Tas to become the Southern Hemisphere Premier whitewater sport and recreation destination. Has potential for involvement of Longford Mill dam and Poatina Dam Tailrace. Await further advice from Paddle Tas
Drone Park	Council	<ul style="list-style-type: none"> Council is in the process of investigation a suitable location.
Heritage Highway Tourism Region Association – signage Avoca	Council	<ul style="list-style-type: none"> With the removal of the old Avoca welcome signs, the HH signs look lost high up on the posts. To relocate the sign at the eastern side of Avoca to the Northern Midlands boundary along with the NMC sign, and to relocate the sign near the Midland Highway on shorter poles. Liaising with Jonathan to progress.
Ross Cannon visual presentation	Council	<ul style="list-style-type: none"> Planning to create short visual/video presentation about the cannon. Liaising with military historian re research. Liaising with videographer re project.
Visitor Information Display at Perth	Council	<ul style="list-style-type: none"> DIER to install a highway sign for Perth, intending to include an information symbol. Set up small visitor information at Perth Post Office, supplying racks and brochures/flyers.
Drive Journeys	Council Tourism Northern Tasmania	<ul style="list-style-type: none"> Contributing to the conversation and development of Tourism Tasmania's 4 drive journeys, to ensure the northern midlands receives suitable representation.

Other activities

Activity	Current status
Heritage Highway Tourism Region Association	<ul style="list-style-type: none"> Supporting HHTRA through financial contributions, provision of secretarial support, assistance with projects including: Social Media Campaign: plan and manage comprehensive campaign in collaboration with the HHTRA Board. Provide content, review and approve blog posts. Update website as relevant. Assist with transition to new developer, working through site challenges as they arise. DAP – Ross Revealed Augmented Reality project, as described above in new projects.

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Activity	Current status
	<ul style="list-style-type: none"> Quick Reference Guide: a practical guide on tourism facilities and features is updated yearly and distributed to visitor centres around the state. Recently held AGM. Preparing induction packages for new board members.
Forthcoming Heritage Highway region events calendar	<ul style="list-style-type: none"> Comprehensive calendar maintained and updated weekly. Calendar contents used to populate the Council and HHTRA websites, the ATDW database and CMCA website, as well as distributed to visitor centres around the state, tourism operators in the northern and southern midlands, other key tourism industry organisations.
Northern Midlands Business Promotion and Visitor Information Centre	<ul style="list-style-type: none"> Manage the centre and centre volunteers.
Ross highway sign	<ul style="list-style-type: none"> Created original design, worked with professional designer to polish up. Design complete and is now with Dept of State Growth.
Convict Brick Trail	<ul style="list-style-type: none"> Discussions re progressing the expansion of the trail.
Ross Bridge National Heritage Listing application	<ul style="list-style-type: none"> Council developed application with assistance from Nic Haygarth. Application submitted. Expect to hear during 2018 if the application has progressed to the next stage.
Northern Midlands Visitor Centres Network	<ul style="list-style-type: none"> Plan and manage biannual meetings for the centre volunteers. Useful networking, discuss issues/challenges and solutions, share advice, assist with sourcing brochures for their centres. Represent Ross and Evandale Visitor Centres at Tourism Visitor Information Network Quarterly Northern Region meetings, networking and sharing information about tourism related happenings in the whole northern midlands, bringing information back to the NMVCs, assisting the NMVCs to participate in training and development activities, i.e. this year the NMVCs had the opportunity to participate in customer service training delivered via an online portal, and the modules were distributed via email to the centres as well. General distribution of NM related brochures statewide as practicable.
NMC Event funding Round 2 applications received	<ul style="list-style-type: none"> Longford Fishing Club for National Gone Fishing Day Ross Progress Group for Ross Spring Festival Northern District Cycling Club for P E Green Memorial Cycle Race Poatina for Terra Populous Campbell Town ANZAC Group Inc for the ANZAC breakfast and Lewis McGee Medallion Award Longford Project for 10 Days On The Island event Longford Show Society for the Longford Show

18 STATE GOVERNMENT ELECTION COMMITMENTS 2018

Prepared by: *Lorraine Green, Project Officer*

CURRENT AS OF 6 November 2018

Election Commitment	Estimated Completion Date	Current Status
Avoca		
Museum and Information Centre solar panels (\$15,000) and heat pump (\$8,000)	30.6.19.	18 May 2018: signed grant deed returned with tax invoice for the funds. (Project report due within 1 month of project completion).
Ben Lomond		
Assisting to improve water supply to Ben Lomond Village and ski fields (\$60,000 commitment to Ben Lomond Committee)		
Campbell Town		
Redevelopment of Cenotaph (\$70,000)	31.12.19	13 June 2018: signed grant deed returned with tax invoice for the funds. (Progress report due 31 Dec 2018).
Midlands Highway pedestrian underpass (\$1.9million)		Project not listed in the State Government First Year Agenda document.
Cressy		
Infrastructure upgrade at Cressy Swimming Pool (\$100,000)	30.6.19	<p>13 June 2018: signed grant deed returned with tax invoice for the funds. Progress report due 31 December 2018.</p> <p>July 2018: Loop Architecture preparing concept plans for kiosk upgrade and toddler's pool shade structure.</p> <p>July 2018: Officers worked with Pool Committee to develop concept plan and costings for playground upgrade. 2 funding applications lodged and outcomes awaited.</p>



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Election Commitment	Estimated Completion Date	Current Status
Evandale		
Morven Park Electronic Scoreboard (\$30,000)	30.6.19	14 May 2018: signed grant deed returned with tax invoice for the funds. (Project report due within 1 month of project completion). Total project cost: \$64,000: (\$30,000 State Govt, \$5,000 Football Club, \$5,000 Council, \$14,000 AFL Tas TBC, \$10,000 inkind) June 2018: planning application approved and scoreboard purchased.
Morven Park Cricket Pitch Upgrade (\$33,000)		28 May 2018: Council provided letter of permission for the works to Cricket Club. CSR advises Evandale Cricket Club has signed the grant deed and payment has been made to the Club.
Morven Park Recreation Ground Upgrades (\$158,000)	31.12.19	Recipient information form submitted 16 July 2018. Grant deed awaited. Council officer met with Morven Park Committee 8 August to identify committee's priorities for Council's consideration. Application submitted to Infrastructure Fund for \$\$ towards the oval upgrade: outcome awaited.
Longford		
Recreation Ground cricket club storage shed (\$10,000) and cricket nets (\$30,000)		14 May 2018: Council provided letter of permission to the Cricket Club. 31 July 2018: CSR advised the Cricket Club has returned the signed grant deed and payment has been made to the Club. Storage shed planning application advertised – closed 3 August.
Recreation Ground scoreboard (\$30,000)		8 May 2018: Council provided letter of permission to the Football Club. 31 July 2018: CSR advised the Football Club has returned the signed deed and payment has been made to the Club.
Recreation Ground: Little athletics equipment (\$20,000)		July 18: Sport and Recreations reported Little Athletics Club has signed the grant deed
Western Junction		
Duplication of road from Breadalbane roundabout to Airport roundabout (\$5.5million)		March 2018: Council wrote to State Growth to initiate participation in the design for the road duplication State Government 'Building Your Future: First Year Agenda' document states planning for this work will commence in the quarter Jan-March 2019.
Road edge-widening and safety work Airport roundabout to Evandale		State Government 'Building Your Future: First Year Agenda' document states planning for this work will commence in the quarter Jan-March 2019.

DECISION

Cr Brooks/Cr Goss

That the Information items be received.

Carried unanimously



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318/18 ANNUAL GENERAL MEETING & ANNUAL REPORT

Responsible Officer: Des Jennings, General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is to

- i) receive the 2017/2018 Annual Report; and
- ii) determine a time and date for Council's Annual General Meeting 2018.

2 INTRODUCTION/BACKGROUND

Section 72A of the *Local Government Act (LGA)* requires Council to hold an Annual General meeting no later than 15 December.

3 STRATEGIC PLAN 2017/2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service
 - Workforce Standards
Core Strategies:
 - ♦ People & Culture Framework generates professionalism
 - ♦ Workplace Health & Safety is fully compliant
 - ♦ Emergency Management & Safety Plans work well
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued

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- ♦ Support new businesses to grow capacity & service
- ♦ Towns are enviable places to visit, live & work
- ♦ Minimise industrial environment impact on amenity
- ♦ Developers address climate change challenges
- ♦ Maximise external funding opportunity
- Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties
 - History – Preserve & Protect our Built Heritage for Tomorrow
Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 STATUTORY REQUIREMENTS

The *Local Government Act 1993* requires Council to prepare an Annual Plan for the municipal area for each financial year. The Council is also required to prepare an Annual Report which provides a summary of the Annual Plan for the preceding financial year. The Act sets out the details of what must be provided in the Annual Report which includes a copy of the Audit opinion for the preceding financial year.

The *Local Government Act 1993* requires:

Section 72. Annual Report

...

(2) The general manager is to –

(a) submit one copy of the report to the Director and one copy of the report to the Director of Public Health; and

(b) make available copies of the report for public inspection; and

(c) make available copies of the report free of charge or on payment of a prescribed fee; and

(d) advertise in a daily newspaper circulating in the municipal area the availability of the report, together with an invitation to electors to lodge submissions on the report with the council for discussion at its annual general meeting.

...

Section 72B Annual General Meeting

(1) A council must hold an Annual General Meeting on a date that –

(a) is not later than 15 December in each year; and

(b) is not before 14 days after the date of the first publication of a notice under



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- (2) A council must publish a notice in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
- (3) If a quorum of the council is not present at an Annual General Meeting –
 - (a) the Annual General Meeting is to be reconvened and held within 14 days; and
 - (b) a notice is to be published in a daily newspaper circulating in the municipal area specifying the date, time and place of the Annual General Meeting.
- (4) Only electors in the municipal area are entitled to vote at an Annual General Meeting.
- (5) A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.
- (6) A motion passed at an Annual General Meeting is to be considered at the next meeting of the council.
- (7) The general manager is to keep minutes of the Annual General Meeting.

5 FINANCIAL IMPLICATIONS

Council prepares the Annual Report and distributes the report on disc and/or hard copy.

6 RISK MANAGEMENT

Council has a responsibility under the *Local Government Act 1993* to hold an Annual General Meeting.

7 COMMUNITY CONSULTATION

The Annual General Meeting provides an opportunity for Council to inform and engage with the community on current issues within the community.

The meeting provides an opportunity for the public to gauge the success of the Council over the twelve-month period taking into account the initiatives that were set in the preceding Annual Plan.

8 OFFICER'S COMMENTS/CONCLUSION

It is recommended that

- i) Council receive the draft 2017/2018 Annual Report;
- ii) the Annual Report be advertised for public comment on Wednesday, 21 November and Saturday, 24 November;
- iii) the Annual General Meeting be held at the Longford Council Office on Monday, 10 December 2018 at 5pm, in conjunction with the Council Meeting planned for that date; and
- iv) the date of the Annual General Meeting be advertised in accordance with legislation.

9 ATTACHMENTS

Draft 2017/2018 Annual Report (separate attachment)

RECOMMENDATION

That

- i) Council receive the draft 2017/2018 Annual Report; and
- ii) the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 10 December 2018, commencing at 5pm.

DECISION

Cr Goss/Cr Polley

That

- i) Council receive the draft 2017/2018 Annual Report; and
- ii) the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 10 December 2018, commencing at 5pm.

Carried unanimously



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319/18 APPOINTMENT OF COUNCIL EXECUTIVE

Responsible Officer: Des Jennings, General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

This report considers the appointment of a Council Executive which considers issues relating to emergencies and other responsibilities as delegated by Council.

2 INTRODUCTION/BACKGROUND

Although the *Local Government Act of Tasmania 1993* does not require Council to appoint an Executive Committee, it has been practice for several years for Council to appoint an Executive Committee to consider issues relating to emergencies or other responsibilities as delegated by the Council.

There are only a small number of occasions each year that the Council Executive meet, however, they do have an important role within the governance operations of the Council.

It has been the protocol over a number of years that the Council Executive comprise the Mayor, Deputy Mayor and one other Councillor with the previous Executive being Mayor Downie, Deputy Mayor Goss and Cr Lambert.

3 STRATEGIC PLAN 2017/2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive

4 STATUTORY REQUIREMENTS

Nil.

5 FINANCIAL IMPLICATIONS

Nil.

6 RISK MANAGEMENT

Nil.

7 COMMUNITY CONSULTATION

Nil.



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8 OFFICER'S COMMENTS/CONCLUSION

It is recommended that Council appoint an Executive Committee to consider issues relating to emergencies or other responsibilities as delegated by the Council.

RECOMMENDATION

That Council appoint an Executive Committee to consider issues that arise in emergency situations and other responsibilities as delegated by the Council with membership comprising of the Mayor, Deputy Mayor and Councillor

DECISION

Cr Polley/Cr Brooks

That Council appoint an Executive Committee to consider issues that arise in emergency situations and other responsibilities as delegated by the Council with membership comprising of the Mayor, Deputy Mayor and Councillor Adams.

Cr Brooks withdrew support for the motion

Cr Goninon/Cr Calvert

That Council appoint an Executive Committee to consider issues that arise in emergency situations and other responsibilities as delegated by the Council with membership comprising of the Mayor, Deputy Mayor and Councillor Lambert.

Carried unanimously



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320/18 APPOINTMENT OF COUNCIL REPRESENTATIVES TO SPECIAL COMMITTEES, ADVISORY COMMITTEES AND OUTSIDE BODIES

Responsible Officer: Des Jennings, General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

To enable the appointment of Councillors to Special Committees, Advisory Committees and Outside Bodies that have been established to manage, operate and undertake specific tasks as required.

2 INTRODUCTION/BACKGROUND

In accordance with the provisions of *Section 24* of the *Local Government Act 1993*, Special Committees have been established by Council to manage assets within the municipal area and also Advisory Committees and Outside Authorities require Council representation to attend meetings and deal with a range of issues.

3 STRATEGIC PLAN 2017/2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
 - Core Strategies:
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
 - Core Strategies:
 - ♦ Council nurtures and respects historical culture
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
 - Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –



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- Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties
- History – Preserve & Protect our Built Heritage for Tomorrow
Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 POLICY IMPLICATIONS

The appointment process for Council Representatives to Committees of Council and Outside Bodies has been undertaken in accordance with the Meeting Procedures Policy:

- Adopted by Council on 23 September 2002 (and in the Review of Council Procedures undertaken on 16 October 2006 (min. ref. 388/06))
- Revised 25 January 2010 (Min. No: 15/10)
- Amended 22 March 2010 (Min. No. 69/10)
- Amended 21 September 2015 and incorporating Recording of Meeting Policy (Min. No. 253/14)
- Amended 20 August 2018 (Min. No. 218/18)

5 STATUTORY REQUIREMENTS

The appointment of Council representatives is in accordance with *Section 24 of the Local Government Act 1993*:

- (1) *A council may establish, on such terms and for such purposes as it thinks fit, special committees.*
- (2) *A special committee consists of such persons appointed by the council as the council thinks appropriate.*
- (3) *The council is to determine the procedures relating to meetings of a special committee.*

6 OFFICER'S COMMENTS/CONCLUSION

Representation on Special and Other Committees of Council has been an excellent mechanism in providing a link with the organisation and Council and is appreciated by other members.

Council Officers provide Avoca, Royal George & Rossarden, Campbell Town, Cressy, Evandale, Longford, Perth and Ross Local District Committees with secretarial support.

The following were the Councillor appointments made in respect of the membership of Committees of Council and Outside Bodies during the 2014-2018 term:

Name of Outside Body or Special Committee of Council (Section 24 Local Government Act 1993)	Name of Council Representative
About Campbell Town Inc (appointed 12 December 2011)	Cr Gordon
Audit Committee	Cr Goninon / Cr Adams
Australian Mayoral Aviation Council	Mayor Downie
Avoca, Royal George & Rossarden Local District Committee	Cr Knowles
Avoca Community Centre & Memorial Hall Management Committee	Cr Knowles
Avoca Museum & Tourist Centre	Cr Knowles
Bishopsbourne Community Centre Management Committee	Cr Polley
Campbell Town War Memorial Oval Management Committee	Cr Gordon
Campbell Town Area Community Services Group	Cr Gordon
Campbell Town District Forum	Cr Gordon
Cressy District High School Council	Cr Calvert / Cr Adams
Cressy Local District Committee	Cr Goss
Cressy Memorial Hall Management Committee	Cr Goss
Cressy War Memorial Swimming Pool Committee	Cr Goss

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Name of Outside Body or Special Committee of Council (Section 24 Local Government Act 1993)	Name of Council Representative
Cressy Recreation Ground Management Committee	Cr Goss
Devon Hills Resident's Committee	Cr Goninon / Cr Lambert
Disability Access Advisory Committee	Cr Adams
Economic Development Committee (appointed 22 July 2013)	Cr Goninon / Cr Knowles
Elizabeth Macquarie Irrigation Trust	Mayor Downie
Epping Hall Management Committee	Cr Adams
Evandale Advisory Committee	Cr Lambert / Cr Knowles
Evandale Community Centre/Evandale Memorial Hall Committee of Management	Cr Goninon
Flood Consultative Committee	Mayor Downie
² Free Overnight Camping Committee	Cr Knowles / Cr Calvert / Cr Lambert / Cr Gordon
Liffey Hall Management Committee	Cr Adams
Local Government Association of Tasmania (LGAT) – Voting Delegate	Mayor / Deputy Mayor or General Manager
Longford Local District Committee	Cr Adams
Longford Recreation Ground Management Committee	Cr Adams / Cr Calvert
Longford Velodrome and Road Rules Park Management Committee (appointed 19 August 2013)	Cr Adams
Mill Dam Action Group	Cr Goss
Morven Park Management & Development Association	Cr Goss
Natural Resource Management Special Committee	Cr Knowles
NRM North Association Group A Representation	Cr Knowles / Cr Adams
² Nile River Catchment Committee	Cr Knowles
Northern Midlands Council Australia Day Selection Committee	Council Executive
¹ Northern Midlands Council (Staff) Consultative Committee	Mayor Downie / Cr Goninon
² Northern Midlands Council Property Committee	Cr Goninon / Cr Adams
² Northern Midlands Council Signage Committee (24 May 2010)	Cr Knowles / Cr Adams / Cr Polley
Northern Tasmania Development (Local Government Committee) – Council invited to nominate two members to the Committee	Mayor Downie / Deputy Mayor Goss / General Manager
Northern Tasmania Development	Mayor Downie / Deputy Mayor Goss / General Manager
Perth Bypass Committee	Mayor Downie / Cr Calvert / Cr Goss / Cr Lambert / Cr Polley
Perth Local District Committee	Cr Lambert
Perth Recreation Ground Management Committee	Cr Goninon
Perth Community Centre Management Committee	Cr Lambert
Ross Local District Committee	Cr Calvert / Cr Gordon
Ross Community Sports Club Inc	Cr Calvert / Cr Gordon
Tamar Estuary Management Taskforce	Cr Gordon
TasWater (Tasmanian Water & Sewerage Corporation Pty Ltd) Selection Committee & Owners Representative	Mayor Downie, with Deputy Mayor Goss / General Manager as proxy

¹ Management responsibility, though GM reports to Council on matters as necessary

² Does Council wish to retain these committees/ no longer active

RECOMMENDATION

That the following appointments be made in respect of the membership of Committees of Council and Outside Bodies:

Name of Outside Body or Special Committee of Council (Section 24 Local Government Act 1993)	Name of Council Representative
About Campbell Town Inc (appointed 12 December 2011)	Cr
Audit Committee	Cr / Cr
Australian Mayoral Aviation Council	Mayor
Avoca, Royal George & Rossarden Local District Committee	Cr



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Name of Outside Body or Special Committee of Council (Section 24 Local Government Act 1993)		Name of Council Representative
Avoca Community Centre & Memorial Hall Management Committee	Cr	
Avoca Museum & Tourist Centre	Cr	
Bishopsbourne Community Centre Management Committee	Cr	
Campbell Town War Memorial Oval Management Committee	Cr	
Campbell Town Area Community Services Group	Cr	
Campbell Town District Forum	Cr	
Cressy District High School Council	Cr / Cr	
Cressy Local District Committee	Cr	
Cressy Memorial Hall Management Committee	Cr	
Cressy War Memorial Swimming Pool Committee	Cr	
Cressy Recreation Ground Management Committee	Cr	
Devon Hills Resident's Committee	Cr / Cr	
Disability Access Advisory Committee	Cr	
Economic Development Committee (appointed 22 July 2013)	Cr / Cr	
Elizabeth Macquarie Irrigation Trust	Cr	
Epping Hall Management Committee	Cr	
Evandale Advisory Committee	Cr / Cr	
Evandale Community Centre/Evandale Memorial Hall Committee of Management	Cr	
Flood Consultative Committee	Cr	
Free Overnight Camping Committee	Cr / Cr / Cr / Cr	
Liffey Hall Management Committee	Cr	
Local Government Association of Tasmania (LGAT) – Voting Delegate	Mayor / Deputy Mayor or General Manager	
Longford Local District Committee	Cr	
Longford Recreation Ground Management Committee	Cr / Cr	
Longford Velodrome and Road Rules Park Management Committee (appointed 19 August 2013)	Cr	
Mill Dam Action Group	Cr	
Morven Park Management & Development Association	Cr	
Natural Resource Management Special Committee	Cr	
NRM North Association Group A Representation	Cr / Cr	
Nile River Catchment Committee	No longer active	
Northern Midlands Council Australia Day Selection Committee	Cr	
Northern Midlands Council Property Committee	Cr / Cr	
Northern Midlands Council Signage Committee (24 May 2010)	Cr / Cr / Cr	
Northern Tasmania Development (Local Government Committee) – Council invited to nominate two members to the Committee	Mayor / Deputy Mayor / General Manager	
Northern Tasmania Development	Mayor / Deputy Mayor / General Manager	
Perth Bypass Committee	Mayor / Cr / Cr / Cr / Cr	
Perth Local District Committee	Cr	
Perth Recreation Ground Management Committee	Cr	
Perth Community Centre Management Committee	Cr	
Ross Local District Committee	Cr / Cr	
Ross Community Sports Club Inc	Cr / Cr	
Tamar Estuary Management Taskforce	Cr	
TasWater (Tasmanian Water & Sewerage Corporation Pty Ltd) Owners Representative	Mayor, with Deputy Mayor and General Manager as proxy	

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DECISION

Cr Goss/Cr Goninon

That the following appointments be made in respect of the membership of Committees of Council and Outside Bodies:

Name of Outside Body or Special Committee of Council (Section 24 Local Government Act 1993)	Name of Council Representative
Audit Committee	Cr Adams /Cr Goninon
Australian Mayoral Aviation Council	Mayor Knowles – review in 24 months
Avoca, Royal George & Rossarden Local District Committee	Mayor Knowles
Avoca Community Centre & Memorial Hall Management Committee	Mayor Knowles
Avoca Museum & Tourist Centre	Mayor Knowles
Bishopsbourne Community Centre Management Committee	Cr Polley
Campbell Town District Forum	Cr Calvert
Cressy District High School Council	Cr Adams / Cr Calvert
Cressy Local District Committee	Cr Goss
Cressy Memorial Hall Management Committee	Cr Goss
Cressy War Memorial Swimming Pool Committee	Cr Goss
Cressy Recreation Ground Management Committee	Cr Goss
Devon Hills Resident's Committee	Cr Goninon / Cr Lambert
Disability Access Advisory Committee	Cr Adams
Economic Development Committee (appointed 22 July 2013)	Cr Goninon / Cr Brooks / Mayor Knowles
Elizabeth Macquarie Irrigation Trust	Mayor Knowles
Epping Hall Management Committee	Cr Adams
Evandale Advisory Committee	Cr Lambert / Cr Davis
Evandale Community Centre/ Evandale Memorial Hall Committee of Management	Cr Goninon
Flood Consultative Committee	Mayor Knowles / Deputy Mayor Goss
Liffey Hall Management Committee	Cr Adams
Local Government Association of Tasmania (LGAT) – Voting Delegate	Mayor Knowles / Deputy Mayor or General Manager
Longford Local District Committee	Cr Adams / Cr Brooks
Longford Recreation Ground Management Committee	Cr Adams / Cr Calvert
Longford Velodrome and Road Rules Park Management Committee (appointed 19 August 2013)	Cr Adams / Cr Brooks
Mill Dam Action Group	Cr Adams / Cr Brooks
Morven Park Management & Development Association	Cr Goss
Natural Resource Management Special Committee	Mayor Knowles
NRM North Association Group A Representation	Mayor Knowles / Cr Adams
Northern Midlands Council Australia Day Selection Committee	Council Executive
Northern Midlands Council Property Committee	Cr Goninon / Cr Adams
Northern Tasmania Development (Local Government Committee) – Council invited to nominate two members to the Committee	Mayor Knowles/ Deputy Mayor Goss / General Manager
Northern Tasmania Development	Mayor Knowles / Deputy Mayor Goss / General Manager
Perth Local District Committee	Cr Davis / Cr Lambert
Perth Recreation Ground Management Committee	Cr Goninon
Perth Community Centre Management Committee	Cr Adams
Ross Local District Committee	Cr Lambert / Cr Calvert
Ross Community Sports Club Inc	Cr Calvert
Tamar Estuary Management Taskforce	Cr Davis / Mayor Knowles (proxy)
TasWater (Tasmanian Water & Sewerage Corporation Pty Ltd)	Mayor Knowles, with Deputy Mayor and



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Name of Outside Body or Special Committee of Council (Section 24 Local Government Act 1993)	Name of Council Representative
Owners Representative	General Manager as proxy

That matters relating to membership and/or structure of the following Committees of Council and Outside Bodies be reviewed:

Name of Outside Body or Special Committee of Council (Section 24 Local Government Act 1993)	Name of Council Representative
About Campbell Town Inc (appointed 12 December 2011)	Further information to be provided
Australian Mayoral Aviation Council	Review membership in 24 months
Avoca, Royal George & Rossarden Local District Committee	Explore amalgamation of the groups
Avoca Community Centre & Memorial Hall Management Committee	
Campbell Town War Memorial Oval Management Committee	Defer until management arrangements for the redeveloped facility are finalised
Campbell Town Area Community Services Group	Further information to be provided
Disability Access Advisory Committee	Review status of the Committee and strategy for the area
Longford Recreation Ground Management Committee	Management arrangements for the redeveloped facility to be reviewed.
Longford Velodrome and Road Rules Park Management Committee (appointed 19 August 2013)	Further information to be provided / to be reviewed

Carried unanimously



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321/18 COUNCIL CALENDAR - SCHEDULE OF COUNCIL MEETING & WORKSHOP DATES

Responsible Officer: Des Jennings, General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is to set up a calendar of dates for the holding of Ordinary Council Meetings and workshops for the 2019 year and other scheduled meetings/ functions.

2 INTRODUCTION/BACKGROUND

In accordance with the provisions of the *Local Government (Meeting Procedures) Regulations*, an Ordinary Meeting of a Council is to be held at least once in each month and the schedule as shown hereunder fulfils this requirement.

In accordance with Section 6 of the *Local Government (Meeting Procedures) Regulations*:

6. Times of meetings

- (1) A meeting is not to start before 5:00 p.m. unless otherwise determined by the council by absolute majority or by the council committee by simple majority.*
- (2) After each ordinary election, a council and a council committee are to review the times of commencement of their meetings.*

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service
 - Workforce Standards
Core Strategies:
 - ♦ People & Culture Framework generates professionalism
 - ♦ Workplace Health & Safety is fully compliant
 - ♦ Emergency Management & Safety Plans work well
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise

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- ♦ Collaborative partnerships attract key industries
- ♦ Attract healthy, wealth-producing business & industry
- Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity
 - ♦ Developers address climate change challenges
 - ♦ Maximise external funding opportunity
- Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties
 - History – Preserve & Protect our Built Heritage for Tomorrow
Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 STATUTORY REQUIREMENTS

Local Government (Meeting Procedures) Regulations 2015.

5 OFFICER'S COMMENTS/CONCLUSION

Generally, with the exception of December, Council meetings are held on the third Monday of each month thereby providing Council staff adequate time to finalise data from the previous month and enabling the inclusion of accurate and complete information in the agenda.

The following key dates should be noted:

- LGAT Elected Members' Professional Development Weekend – 23 and 24 March
- ALGA National General Assembly (NGA) of Local Government – 16 to 19 June
- LGAT AGM & Local Government Conference – 3 to 5 July.

The dates for the Annual National Local Roads and Transport Congress 2019 have not as yet been set, however, the conference is usually held in November.



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It is common practice each year for Council to undertake a Municipal Bus Tour to inspect projects that have been identified for inclusion in the forthcoming budget and also to meet with Local District Committee representatives to discuss their issues of priority. It is suggested that a date for the Bus Tour be identified and included in the 2019 Council Meeting Schedule. An itinerary for the proposed Council Bus Tour will be prepared and circulated prior to the tour. It is proposed to take photographs of capital works items listed which could be provided to Councillors who are unable to attend. Consideration should be given to the following dates for the bus tour:

- Wednesday, 27 March
- Thursday, 28 March
- Thursday, 4 April;
- Tuesday, 9 April;
- Wednesday, 10 April
- Tuesday, 16 April
- Wednesday, 17 April

The following key dates should be taken into consideration in determining the date for the bus tour:

- Easter weekend 19 to 23 April 2019
- School holidays 12 to 28 April 2019

In considering the Calendar for 2019 it may also be prudent to identify the date that the Councillor Christmas function be held, the following dates are suggested:

- Thursday, 28 November or
- Thursday, 5 December 2019.

6 ATTACHMENTS

- 6.1 2019 Statutory Holidays for Tasmania
- 6.2 2019 Tasmanian School Term Schedule
- 6.3 2019 LGAT Calendar Events

RECOMMENDATION

That

- i) Ordinary Council Meetings and Workshops for the period January to December 2019 be held in accordance with the following schedule:

COUNCIL MEETING SCHEDULE 2019			
Council Meetings commencing at 5.00pm		Council Workshops commencing at 5.15pm	
Monday	21 January		
Monday	18 February	Monday	4 February
Monday	18 March	Monday	4 March
Monday	15 April	Monday	1 April
Monday	20 May	Monday	6 May
Monday	*24 June	Monday	3 June
Monday	*22 July	Monday	1 July
Monday	19 August	Monday	5 August
Monday	16 September	Monday	2 September
Monday	21 October	Monday	7 October
Monday	18 November	Tuesday	#5 November
Monday	9 December	Monday	#25 November

* Not third Monday in the month

Not first Monday in the month

- ii) a Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December.



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- iii) the Council bus tour be conducted on2019.
- iv) the Councillors Christmas function be held on2019.
- v) Council consider other dates for inclusion in the Annual Council Calendar.

DECISION

Cr Calvert/Cr Polley

That

- i) Ordinary Council Meetings and Workshops for the period January to December 2019 be held in accordance with the following schedule:

COUNCIL MEETING SCHEDULE 2019			
Council Meetings <i>commencing at 5.00pm</i>		Council Workshops <i>commencing at 5.15pm</i>	
Monday	21 January		
Monday	18 February	Monday	4 February
Monday	18 March	Monday	4 March
Monday	15 April	Monday	1 April
Monday	20 May	Monday	6 May
Monday	*24 June	Monday	3 June
Monday	*22 July	Monday	1 July
Monday	19 August	Monday	5 August
Monday	16 September	Monday	2 September
Monday	21 October	Monday	7 October
Monday	18 November	Tuesday	*5 November
Monday	9 December	Monday	*25 November

* Not third Monday in the month

Not first Monday in the month

- ii) a Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December.
- iii) the Council bus tour be conducted on Wednesday, 27 March 2019.
- iv) the Councillors Christmas function be held on Thursday, 28 November 2019.

Carried

Voting for the motion:

Mayor Knowles, Cr Adams, Cr Brooks, Cr Calvert, Cr Davis, Cr Goninon, Cr Lambert, Cr Polley

Voting against the motion:

Cr Goss



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322/18 LOCAL GOVERNMENT ELECTION 2018

Responsible Officer: Des Jennings, General Manager
Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of this report is to bring to the table a matter raised by Mayor Mary Knowles relative to concerns raised about the frustration caused by the administrative delay in posting the Local Government election results, presented by the Tasmanian Electoral Commission.

2 INTRODUCTION/BACKGROUND

The Tasmanian Electoral Commission (TEC) is responsible for the local government election process.

The TEC website was the official site for accessing results, and with what was believed to be a large volume of users seeking access, the TEC site crashed.

The site was subsequently not available for hours and the subsequently slow upload of results on-line over the period, those who relied on the website for information were left waiting a long period of time, causing frustration.

3 STRATEGIC PLAN 2017/2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Lead – Councillors represent honestly with integrity
 - Practice open, accountable governance
 - Apply best practice, compliant governance
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation

4 POLICY IMPLICATIONS

It is imperative that Council operate within the guidelines stipulated for local government and abide by the principles of good governance. This will ensure a fair, transparent and consistent process for all.

5 STATUTORY REQUIREMENTS

The following legislation is applicable:

- *Local Government Act 1993*
- *Local Government (General) Regulations 2015*

6 FINANCIAL IMPLICATIONS

The cost associated with funding the election process amounted to \$54,968 in 2014/15, with 2018 election costs yet to be finalised.



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7 RISK ISSUES

If the timely provision of results is not consistent, candidates and the community will be frustrated with the process.

8 CONSULTATION WITH STATE GOVERNMENT

The State Government has initiated a review of the Local Government Act, this may be an opportune time to review the 2018 Local Government Election and consider whether any amendments are necessary to the legislation.

9 COMMUNITY CONSULTATION

The State Government will seek community comment with regard to the legislative review of the Local Government Act.

10 OPTIONS FOR COUNCIL TO CONSIDER

- 10.1 Identify and express concerns over the publication of election results and seek improvement through the Local Government Act review.
- 10.2 Prepare a motion to the next Local Government Association of Tasmania (LGAT) meeting seeking the support of the local government community to review the local government election process and the implementation of identified improvements.
- 10.3 Take no action.

11 OFFICER'S COMMENTS/CONCLUSION

It is understood that candidates and community members were frustrated by the slow delivery of the results on the evening of the first day of the count and the days following on the TEC website.

Mayor Mary Knowles will provide further advice relative to discussion with other council's representatives.

As mentioned previously the State Government is undertaking a review of the Local Government Act, this may be an opportune time to review the 2018 Local Government Election process.

The Local Government Association of Tasmania has its first general meeting post the 2018 Local Government Election on Friday 7 December.

Due to the timing of the meeting, a notice of motion will not be possible and if Council wishes to propose a motion it will be directed formally to the meeting in early 2019.

Direction is sought from Council on the matter raised.

12 ATTACHMENTS

Nil.

RECOMMENDATION

Referred for discussion and direction.



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DECISION

Cr Adams/Cr Polley

That

- a) Council express its dissatisfaction at the process and the unavailability of official information; and improved resources for the state electoral office be sought; and
- b) a report be commissioned on the failure of the Tasmanian Electoral Commission to make information available in a timely manner; and
- c) this matter be considered by the Local Government Association of Tasmania (LGAT).

Carried

Voting for the motion:

Mayor Knowles, Cr Adams, Cr Brooks, Cr Calvert, Cr Davis, Cr Goss, Cr Lambert, Cr Polley

Voting against the motion:

Cr Goninon



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323/18

TOM ROBERTS INTERPRETATION AT LONGFORD

Responsible Officer: Des Jennings, General Manager
Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To present to Council information on a possible expansion of the extent of Tom Roberts interpretation at Longford

2 INTRODUCTION/BACKGROUND

Tom Roberts (1856 – 1931) is widely acclaimed as being the father of Australian landscape painting. He captured the amazing light and colour of the Australian bush, the Australian way of life and its people.

Visiting Tasmania in 1877 he met his first wife Elizabeth Williamson who he married in 1896. They honeymooned in Tasmania before settling in Sydney and later relocated to East Kew, Victoria. They visited Tasmania regularly. Elizabeth died in 1928 and later that year, Tom again travelled to Tasmania and married an old family friend of Elizabeth's, Miss Jean Boyes at Christ Church Illawarra (located 7 kms from Longford adjacent to Illawarra Road). Tom and Jean settled at Kallista, Victoria and visited Tasmania each year.

Tom died at Killista, Victoria in 1931 and his ashes were returned to Tasmania and buried in the Boyes' family plot at Christ Church Illawarra.

Council has funded two Tom Roberts interpretation panels to date. The first is in the information booth at the front of Longford's Village Green (not weatherproof) and the second (weatherproof), near Tom's grave at Christ Church Illawarra.

It has been suggested that another weatherproof interpretation panel should be designed and installed in the grounds of Christ Church Longford. As well as providing information about Tom Roberts and his artworks, the panel would include a map showing how to get to the graveyard at Christ Church Illawarra. This is in response to the known high number of people who search the graveyard at Christ Church Longford for Tom's grave.

Christ Church's Reverend Edrick Corban-Banks approves of the proposal to erect the panel in the church grounds. The exact location is yet to be decided.

It has also been suggested that a utube style video be made of Tom Roberts' art and life, and his connection to Longford.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - Money Matters
Core Strategies:
 - ♦ Improve community assets responsibly and sustainably
- Progress –

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- Economic Development – Supporting Growth & Changes
- Tourism Marketing & Communication
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Developments enhance existing cultural amenity
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

The current panels were designed and produced by Think Big. Think Big has quoted \$1,189.10 (incl. GST) for the design and production of the panel proposed for Christ Church Longford.

A local design consultant with extensive experience in the production of high quality, engaging videos has quoted \$2,000 to research, design and produce the video.

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either support or not support the proposed new interpretation panel at Christ Church Longford and the Tom Roberts' video.

11 OFFICER'S COMMENTS/CONCLUSION

The proposed new panel and video will add to Longford's growing list of experiences that are contributing to making the town a tourist destination.



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12 ATTACHMENTS

N/A

RECOMMENDATION

That Council approve the proposal to develop a Tom Roberts interpretation panel for erection in the grounds of Christ Church Longford and a short Tom Roberts' video, and consider funding these items in the mid-year budget review process.

DECISION

Cr Adams/Cr Polley

That Council approve the proposal to develop a Tom Roberts interpretation panel for erection in the grounds of Christ Church Longford and a short Tom Roberts' video, and consider funding these items in the mid-year budget review process.

Carried

Voting for the motion:

Mayor Knowles, Cr Adams, Cr Brooks, Cr Calvert, Cr Polley

Voting against the motion:

Cr Goss, Cr Davis, Cr Goninon, Cr Lambert

Mayor Knowles adjourned the Council meeting for the evening meal break at 6.03pm.

Mayor Knowles reconvened the Council meeting after the meal break at 6.47pm, at which time Ms Boer attended the meeting.



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324/18 WHITE RIBBON OATH

Responsible Officer: Des Jennings, General Manager
Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To provide Council with information on White Ribbon and to request Councillors to take the White Ribbon Oath by 23 November 2018 (White Ribbon Day).

2 INTRODUCTION/BACKGROUND

ABS Personal Safety 2012 Report states one in three women experience physical and/or sexual violence perpetrated by someone they know, and one in five women experience harassment in the workplace.

White Ribbon Australia is a community owned and driven social movement that understands social change is necessary to prevent men's violence against women. White Ribbon values and depends on the participation of the community in getting the word out and helping drive much needed changes.

At the request of Councillor Knowles, Council in 2017 developed a Northern Midlands Ending Men's Violence against Women campaign which was unanimously approved at the 15 May 2017 Council Meeting.

That Council make the oath this evening.

As part of the campaign, it is proposed that Councillors annually renew their White Ribbon Oath in the leadup to White Ribbon Day: Friday 23 November in 2018.

The White Ribbon oath:

"I will stand up, speak out and act to prevent men's violence against women",

can be taken online at www.whiteribbon.org.au.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service

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- Workforce Standards
 - Core Strategies:
 - ♦ People & Culture Framework generates professionalism
 - ♦ Workplace Health & Safety is fully compliant
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
 - Core Strategies:
 - ♦ Proactive engagement drives new enterprise
 - Economic Development – Supporting Growth & Changes
 - ♦ Towns are enviable places to visit, live & work
- People –
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
 - Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

The proposal to develop a Northern Midlands Ending Men's Violence Against Women campaign was discussed with Ms Jane Fleming, Manager of the State's Domestic Violence Unit in April 2017. Ms Fleming encouraged Council to develop and implement the campaign.

9 COMMUNITY CONSULTATION

There has been no community consultation to date.

10 OPTIONS FOR COUNCIL TO CONSIDER

Option for Council to consider: Commit or not commit to taking the White Ribbon Oath by 23 November 2018.



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11 OFFICER'S COMMENTS/CONCLUSION

Council has the opportunity to continue the campaign to promote public awareness of the Ending Men's Violence against Women campaign.

12 ATTACHMENTS

Nil

RECOMMENDATION

That Councillors commit to taking the White Ribbon Oath by 23 November 2018.

In support of the White Ribbon Campaign and in the leadup to White Ribbon Day on Friday, 23 November, Councillors and staff present stood and made the following pledge:

"I will stand up, speak out and act to prevent men's violence against women"



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325/18 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

No questions were forthcoming.



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326/18 COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

DECISION

Cr Goninon/Cr Lambert

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item PLAN 1.

Carried unanimously

2 STATEMENTS

PLAN 1 PLN-18-0224 - 40 Burghley Street, Longford

Mrs Caroline Catchlove-Owen, Longford

Mrs Catchlove-Owen raised the following concerns:

- The density and number of units proposed;
- The adverse character and amenity of such developments to the street and Longford as a whole;
- The loss of the large, aged oak tree; and
- Queried the existence of, or requirement for, an Environmental Impact Study in relation to the effect on Back Creek.

Mr Brett Simpson, Longford

Mr Simpson raised concerns in relation to

- The intention of the developer relating to the hawthorn hedge on the shared boundary and the fencing thereof;
- The loss of amenity/privacy of his property due to the living and entertainment areas of units 6 and 7;
- The accuracy of the setbacks in relation to brick work/overhang;
- The retention and discharge of stormwater;
- The density and number of units;
- Lack of reference to the existing buildings on the site.

Mr David Tyrrell, Longford

Mr Tyrrell raised concerns in relation to

- The location of the driveway entry being directly opposite his entry driveway;
- The placement and collection of garbage bins (potentially 14 bins), as well as associated noise;
- The damage to and removal of the hawthorn hedge at the frontage;
- The removal of the trees from the site and by developers;
- The amenity of the street.

Ms Dee Alty, Longford

Ms Alty advised as follows:

- Her support for the representors;
- Public opinion garnered during consultation at the Village Plaza indicated community concern at the density of and number of unit developments within Longford as a whole.
- Raised concern regarding the removal of the vegetation and trees from the site; and
- The loss of amenity.



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Ms Boer, Council's Urban & Regional Planner

Ms Boer provided the following response to concerns raised:

- Zoning is General Residential, with multiple dwellings are permitted use;
- Larger than the minimum per unit requirement at 424m², acceptable solution is 325m²;
- Setbacks have been met;
- The tree is not heritage listed, nor is it located within a heritage precinct, therefore tree removal exemptions apply which allows for the planting, clearing and modification of vegetation in garden settings;
- There is no requirement for an Environmental Impact Study under the Planning Scheme;
- The hawthorn hedge on the frontage is to be retained, with a portion removed for entry access;
- On-site water detention required;
- Rear setback requirement of 4m met (to face brick work - excludes minor protrusions to 0.6m);
- Demolition plan for existing buildings received;
- Traffic impact assessment provided, as required;
- Large road frontage which will allow sufficient space on the verge for waste disposal bins;
- 1.8m solid fence proposed, side hawthorn hedge/fence is subject to the *Boundary Fences Act*.

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327/18 PLANNING APPLICATION PLN-18-0224

40 BURGHLEY STREET, LONGFORD

File Number: 101800.4; CT 23426/1
Responsible Officer: Trent Atkinson, Community & Development Supervisor
Report prepared by: Erin Boer, Urban & Regional Planner

1 INTRODUCTION

This report assesses an application for 40 Burghley Street, Longford to construct Multiple Dwellings x 7 & additional access.

2 BACKGROUND

Applicant: MZSR Developments	Owner: Laurence Royston Gilbert & Ethel Maree Hunt
Zone: General Residential Zone	Codes: Road and Railway Assets Code Car Parking and Sustainable Transport Code
Classification under the Scheme: Discretionary	Existing Use: Residential
Deemed Approval Date: Extension of time till 23.11.2018.	Recommendation: Approve

Discretionary Aspects of the Application

- Reliance on the Performance Criteria of the Road and Railway Assets Code (additional access and vehicle movements).

Planning Instrument: *Northern Midlands Interim Planning Scheme 2013*

Preliminary Discussion

Prior to the application being placed on public exhibition, further information was requested from the applicant.

Subject site



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3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application).

Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

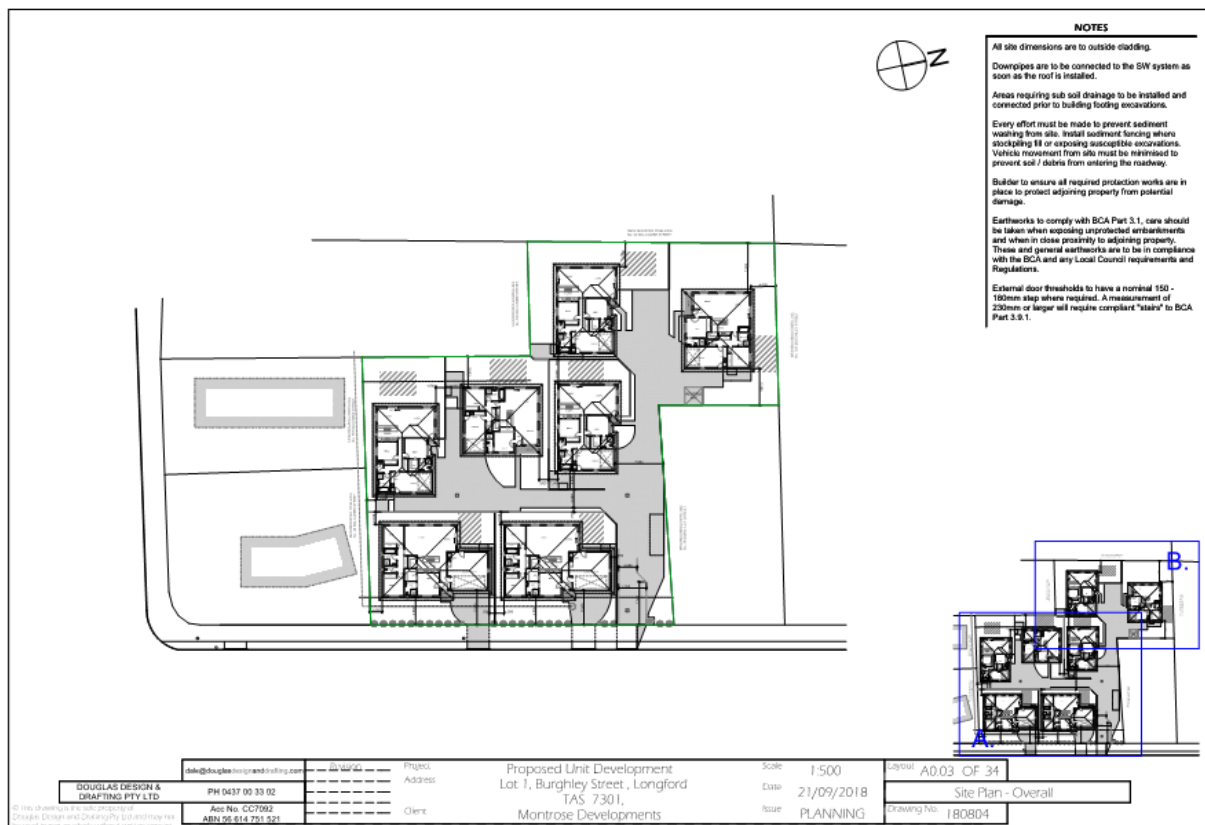
4 ASSESSMENT

4.1 Proposal

It is proposed to:

- Demolish existing outbuildings
- Remove trees/vegetation
- Construct multiple dwellings x 7
- Construct additional access point.

Site Plan

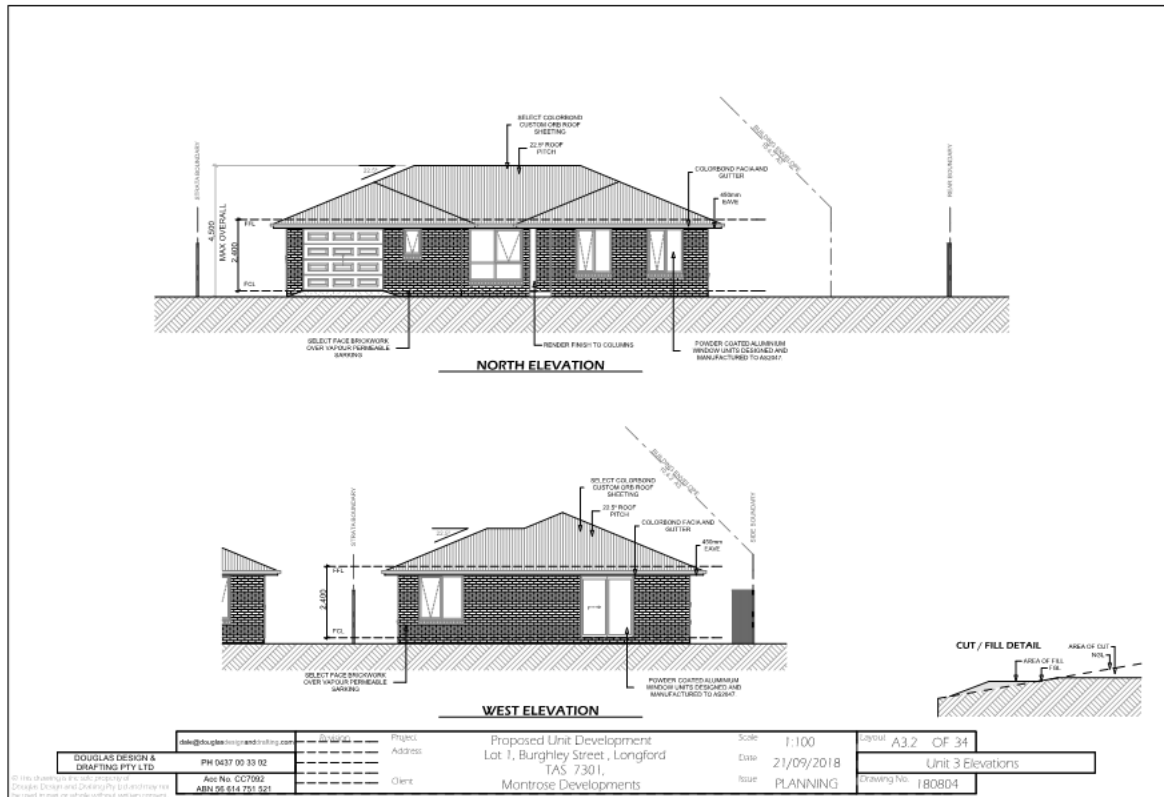


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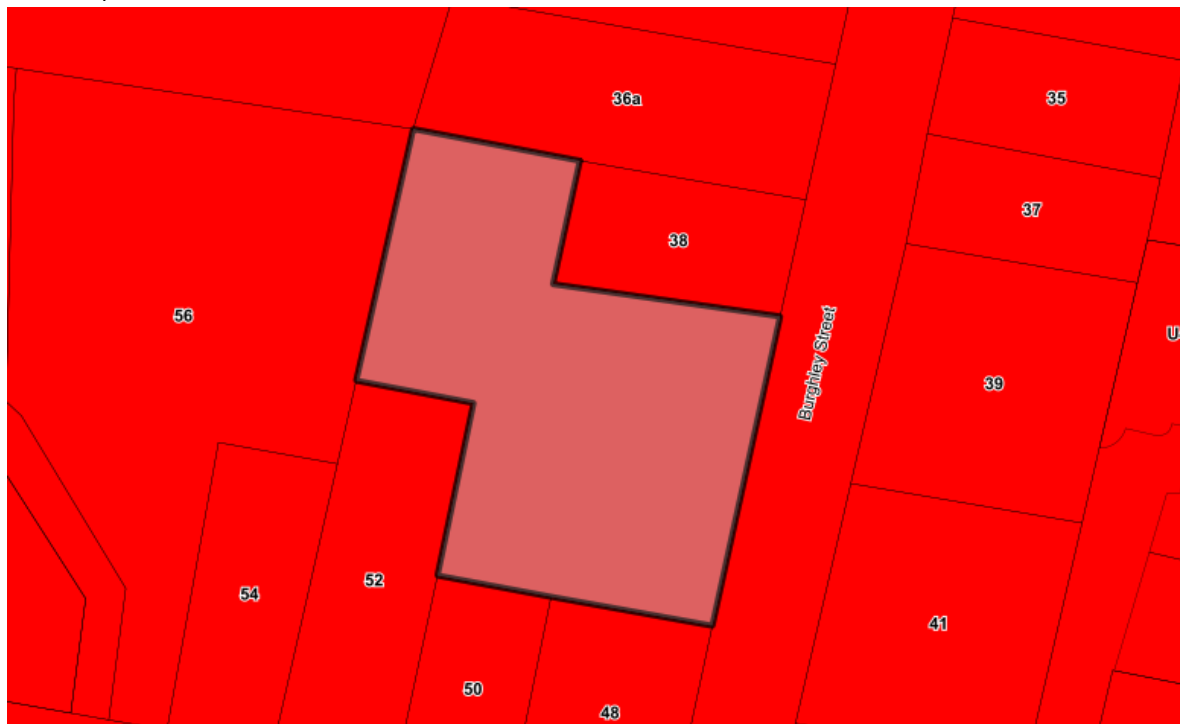
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Typical Elevation (unit 3)



4.2 Zone and land use

Zone Map – General Residential Zone



The land is zoned General Residential and is not within any special areas.

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The relevant Planning Scheme definition is:

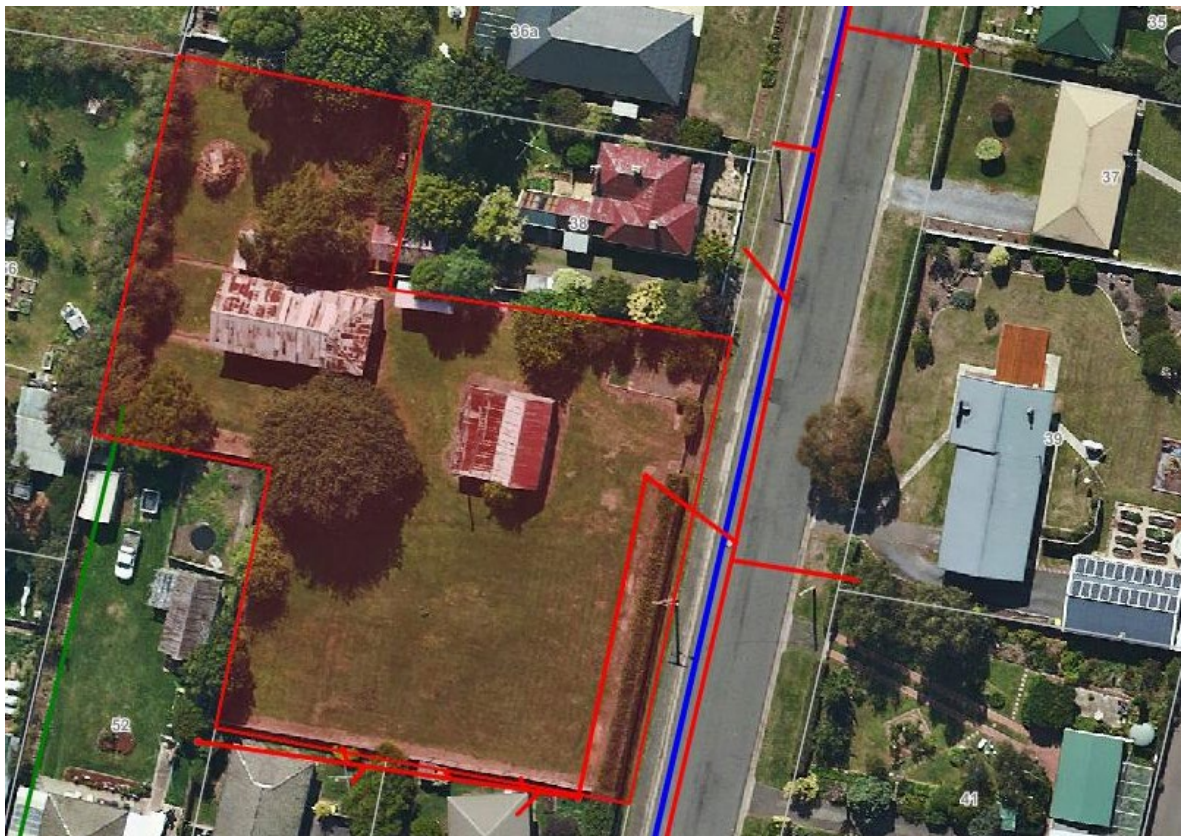
<i>multiple dwellings</i>	<i>means 2 or more dwellings on a site.</i>
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Residential (multiple dwellings) is a permitted use in the zone; however, a variation to the use and development standards caused the application to become discretionary.

4.3 Subject site and locality

The author of this report carried out a site visit on the 28th September 2018. The subject site is a 2968m² irregular shaped level block, which currently contains two outbuildings and some established vegetation, including a large oak tree. The site is surrounded by residential uses.

Aerial photograph of area



Photographs of subject site



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4.4 Permit/site history

Relevant permit history includes:

- 09/92 – AE & SD Roach – Workshop & Dwelling
101800.4 – BURGHLEY ST – LONGFORD – HUNT ETHEL MAREE
- 34/70 – B & J Williams – Workshop
101800.4 – BURGHLEY ST – LONGFORD – HUNT ETHEL MAREE

4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Records management system after completion of the public exhibition period revealed that representations (attached) were received from:

NAME	ADDRESS
Gary & Caroline Catchlove-Owen (5/10/2018)	38 Burghley Street, Longford
Gary & Caroline Catchlove-Owen (14/10/2018)	38 Burghley Street, Longford
David & Kerri Tyrrel	39 Burghley Street, Longford
Brent & Vanessa Simpson	56 Malcombe Street, Longford
Dee Alty	19 Pakenham Street, Longford
BR & JM Williams	1 Burnett Street, Longford

A petition in objection to the development was also received, with 14 signatures; however, the petition does not accord with the requirements of section 57 of the Local Government Act 1993. It is therefore considered as a representation from multiple parties.

S 57. Petitions

1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

(a) a clear and concise statement identifying the subject matter and the action requested; and

(b) in the case of a paper petition, a heading on each page indicating the subject matter; and

(c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and

(d) a statement specifying the number of signatories; and

(e) at the end of the petition –

(i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and

(ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

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Issue 3

- Potential hazards in outbuildings to be removed (asbestos)

Planner's comment:

The sheds are timber clad. Workplace Standards enforce the safe removal practices of any asbestos, if it exists.

Issue 4

- Traffic Generation

Planner's comment:

The development has been assessed against the Road and Railway Assets Code and Car Parking and Sustainable Transport Code of the planning scheme and complies with the relevant provisions. The existing street network has sufficient capacity to accommodate the proposed number of vehicle movements. A Traffic Impact Assessment was also provided and concluded that the proposed driveways and car parking that will not compromise required safety levels.

Issue 5

- Dust/Dirt/Noise and general disruption to adjoining properties.

Planner's comment:

Other than during construction, no dust or dirt should be generated from the site, as all driveways and turning areas will be sealed. As a residential use is proposed, the ongoing noise generated from the site should be no different to any other residential developments.

Issue 6

- Replacement fences to remain dog proof

Planner's comment:

Where existing fences are of sufficient height and in good repair, there will no need for replacement. There is a notation on the plans to indicate minimum fencing standards as follows:

- Solid (no gap) fencing to be provided to side and rear boundaries
- 1.8m high from highest point of either side of the boundary
- 1.2m high from highest point of either side of the boundary within 4.5m of frontage

Issue 7

- Stormwater run-off

Planner's comment:

A stormwater design, including on-site detention will be required in accordance with Council's requirements. Council's engineering officer in conjunction with Council's consultant engineer have reviewed the stormwater requirements for the lot and provided conditions for the permit if approved.

Issue 8

- Eco- Friendly construction considerations

Planner's comment:

The development meets the provisions of the planning scheme in terms of window requirements etc. The building will need to meet the energy efficiency requirements mandated through the building approval process.

Issue 9

- On-street parking by visitors

Planner's comment:

The required number of visitor parking spaces are provided for within the development. The street has sufficient width to accommodate on-street parking if required and any parking on the street by visitors is likely to be short-term.

Issue 10

- Health of hedge due to pruning

Planner's comment:

The hedge at the front of the property is a Hawthorn, similar to those seen in the surrounding farmland, which are extensively trimmed on an annual basis and regrow well.

Issue 11

- Sewerage Disposal/capacity

Planner's comment:

The application was referred to the Taswater (sewerage authority) who have issued a 'Submission to Planning Authority Notice' which contains conditions for appropriate sewerage connections and disposal.

Issue 12

- House measurements meeting setback requirements

Planner's comment:

Clause 10.4.2 A3 of the *Northern Midlands Interim Planning Scheme 2013* notes that setbacks exclude protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m horizontally beyond the building envelope. Therefore, provided the eaves are less than 600mm (450mm eaves are proposed), they are not included in the building setback measurement.

Issue 13

- Wildlife/endangered species on the site

Planner's comment:

The subject site does not contain a priority habitat overlay and a review of The LIST confirms that the site does not contain any known Threatened Flora or Fauna, Threatened Native Vegetation Community, Raptor Nest or Conservation Significant Flora or Fauna. The site is located within a built- up residential area.

Issue 14

- Compatibility with surrounding developments

Planner's comment:

The subject site is zoned General Residential which is the same zone as nearly all residential land in Longford. The zone allows for single dwellings as a *No Permit Required* use and Multiple Dwellings as a *Permitted Use*. Any of the surrounding lots could be developed in a similar manner and existing lot layout does not impact on future layout.

Issue 15

- No indication of subdivision/strata

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Planner's comment:

The application is for multiple dwellings on a single title. As the development contains 'common ground' and services, the developer may wish to Strata Title the lots in the future but is not required to.

Issue 16

- Wheelie Bins in Road Reserve

Planner's comment:

The lot has approximately 50m street frontage, which is sufficient to accommodate 14 wheelie bins.

Issue 17

- Overshadowing of neighbouring unit (suggested relocation).

Planner's comment:

The proposed unit meets the side setback requirement for the boundary referred to. Minor overshadowing of this unit may occur until approximately 11am mid-winter, and after this time the boundary fence will cause greater overshadowing than the proposed unit. Given the location of the adjoining unit, it will still receive good afternoon sunlight in mid-winter.

4.6 Referrals

The only referrals required were as follows:

Council's Works Department

Precis: Council's Works & Infrastructure Department (Jonathan Galbraith - Engineering Officer & Leigh McCullagh - Works Manager) reviewed the application on the 8/11/18 and their recommended conditions are included in the conditions of approval.

TasWater

Precis: A Taswater Submission to Planning Authority Notice was issued on 2.10.2018 (Taswater Ref: TWDA 2018/01595-NMC).

Heritage Adviser

Precis: Not applicable to this application

Tasmanian Heritage Council

Precis: Not applicable to this application

General Manager

Precis: Application signed by the General Manager for works within Council Road Reserve.

4.7 Planning Scheme Assessment

GENERAL RESIDENTIAL ZONE
ZONE PURPOSE
<i>To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.</i>
<i>To provide for compatible non-residential uses that primarily serve the local community.</i>
<i>Non-residential uses are not to be at a level that distorts the primacy of residential uses within the zones, or adversely affect residential amenity through noise, activity outside of business hours traffic generation and movement or other off-site impacts.</i>



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To encourage residential development that respects the neighbourhood character and provides a high standard of residential amenity.

Assessment: The proposal meets the zone purpose.

LOCAL AREA OBJECTIVES

To consolidate growth within the existing urban land use framework of the towns and villages.

To manage development in the General residential zone as part of or context to the Heritage Precincts in the towns and villages.

To ensure developments within street reservations contribute positively to the Heritage Precincts in each settlement.

Assessment: The proposal meets the local area objectives.

USE STANDARDS

10.3.1 Amenity

Objective

To ensure that non-residential uses do not cause an unreasonable loss of amenity to adjoining and nearby residential uses.

Acceptable Solutions	Performance Criteria
A1 If for permitted or no permit required uses.	P1 The use must not cause or be likely to cause an environmental nuisance through emissions including noise and traffic movement, smoke, odour, dust and illumination.
Complies with A1.	N/a
A2 Commercial vehicles for discretionary uses must only operate between 7.00am and 7.00pm Monday to Friday and 8.00am to 6.00pm Saturday and Sunday.	P2 Commercial vehicle movements for discretionary uses must not unreasonably impact on the amenity of occupants of adjoining and nearby dwellings.
N/a	N/a
A3 If for permitted or no permit required uses.	P3 External lighting must demonstrate that: a) floodlighting or security lights used on the site will not unreasonably impact on the amenity of adjoining land; and b) all direct light will be contained within the boundaries of the site.
Complies with A3.	N/a

10.3.2 Residential Character – Discretionary Uses

Objective

To ensure that discretionary uses support:

- a) the visual character of the area; and
- b) the local area objectives, if any.

Acceptable Solutions	Performance Criteria
A1 Commercial vehicles for discretionary uses must be parked within the boundary of the property.	P1 No performance criteria.
N/a	N/a
A2 Goods or material storage for discretionary uses must not be stored outside in locations visible from adjacent properties, the road or public land.	P2 No performance criteria.
N/a	N/a

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A3	Waste material storage for discretionary uses must:	P3	No performance criteria.
a)	not be visible from the road to which the lot has frontage;		
and			
b)	use self-contained receptacles designed to ensure waste does not escape to the environment.		
N/a		N/a	

DEVELOPMENT STANDARDS

10.4.1 Residential density for multiple dwellings

A1 Site area per dwelling of not less than

- ☐ (a) 325m² (424m² per unit is achieved)

10.4.2 Setback and building envelopes for dwellings

A1 Unless within a building area, then

- ☐ (a) 4.5m from primary frontage; or not less than existing dwelling on site; OR
- N/a (b) 3m to secondary frontage; or not less than existing dwelling on site; OR
- N/a (b) if vacant lot, setback which is not more or less than dwellings on immediately adjoining lots; OR
- N/a (c) not less than the existing dwelling setback if less than 4.5m; OR
- N/a (d) as per road setback specified in Planning Scheme

A2 Garage or carport to be set back:

- ☐ (a) 5.5m from primary frontage or 1m behind the façade, OR
- N/a (b) The same as the dwelling façade if under dwelling
- N/a (c) 1m if gradient > 1:5 for 10m from frontage

A3 Dwellings (excluding minor protrusions extending to 1.5m)

- ☐ (a) to be within building envelope
- (i) frontage setback (as above), or 4.5m from rear boundary of adjoining frontage lot for internal lot
- (ii) 45 degrees from the horizontal at a height of 3m above natural ground level, 4m rear setback, and max height 8.5m AND
- ☐ (b) 1.5m side setback or built to the boundary (existing boundary wall within .2m of boundary or; 9m or 1/3 of the side boundary, whichever is lesser)

10.4.3 Site coverage and private open space for dwellings

- ☐ A1 (a) max. site coverage of 50% (excluding eaves)
- (b) for multiple dwellings, a total area of private open space of not less than 60m², unless floor level is entirely over 1.8m above ground level (excl garage, carport or foyer)
- ☐ (c) at least 25% free from impervious surfaces
- ☐ A2 (a) (i) POS of 24m² in one location in one location, or
- (ii) POS of 12m² in one location if a multiple dwelling with floor level over 1.8m high (as per A1b)
- ☐ (b) (i) horizontal dimension of 4m; or
- (ii) horizontal dimension of 2m if a multiple dwelling with floor level over 1.8m high (as per A1b); AND
- ☐ (c) directly accessible from, & adjacent to, a habitable room (other than bedroom); AND
- ☐ (d) not located to the S, SE or SW of dwelling, unless receives at least 3 hours of sunlight to 50% of area between 9am and 3pm on 21June; AND

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N/a (e) between dwelling and frontage only if frontage is orientated between 30 degrees west of north and 30 degrees east of north; AND

☐ (f) not steeper than 1:10, AND

☐ (g) not used for vehicle parking

10.4.4 Sunlight and overshadowing

☐ A1 1 habitable room (other than bedroom) with window facing between 30 degrees west of north and 30 degrees east of north

☐ A2 A multiple dwelling that is to the north of a window of a habitable room (other than a bedroom) of another dwelling on the same site, which window faces between 30 degrees west of north and 30 degrees east of north (see Diagram 10.4.4A), must be in accordance with (a) or (b), unless excluded by (c):

(a) The multiple dwelling is contained within a line projecting (see Diagram 10.4.4B):

(i) at a distance of 3 m from the window; and

(ii) vertically to a height of 3 m above natural ground level and then at an angle of 45 degrees from the horizontal.

(b) The multiple dwelling does not cause the habitable room to receive less than 3 hours of sunlight between 9.00 am and 3.00 pm on 21st June.

(c) That part, of a multiple dwelling, consisting of:

(i) an outbuilding with a building height no more than 2.4 m; or

(ii) protrusions (such as eaves, steps, and awnings) that extend no more than 0.6 m horizontally from the multiple dwelling.

☐ A3 A multiple dwelling, that is to the north of the private open space, of another dwelling on the same site, required in accordance with A2 or P2 of sub clause 10.4.3, must be in accordance with (a) or (b), unless excluded by (c):

(a) The multiple dwelling is contained within a line projecting (see Diagram 10.4.4C):

(i) at a distance of 3 m from the northern edge of the private open space; and

(ii) vertically to a height of 3 m above natural ground level and then at an angle of 45 degrees from the horizontal.

(b) The multiple dwelling does not cause 50% of the private open space to receive less than 3 hours of sunlight between 9.00 am and 3.00 pm on 21st June.

(c) That part, of a multiple dwelling, consisting of:

(i) an outbuilding with a building height no more than 2.4 m; or

(ii) protrusions (such as eaves, steps, and awnings) that extend no more than 0.6 m horizontally from the multiple dwelling

10.4.5 Width of openings for garages and carports

☐ A1 Garage or carport within 12m of a primary frontage (whether free-standing or not), total width of openings facing frontage of < 6m or half the width of the frontage (whichever is lesser).

10.4.6 Privacy

N/a A1 Balconies, decks, carports etc OR windows/glazed doors to a habitable room, more than 1m above natural ground level must have a permanently fixed screen to a height of at least 1.7m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a:

(a) side boundary – 3m

(b) rear boundary – 4m

(c) dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6m:

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- (i) from a window or glazed door, to a habitable room of the other dwelling on the same site; or
- (ii) from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site.
- N/a A2 Window or glazed door to habitable room with floor level over 1m must be in accordance with (a), unless in accordance with (b):
- (a) (i) 3m setback from side boundary; and
- (ii) 4m setback from rear boundary; and
- (iii) if a multiple dwelling, at least 6m from glazing of adjacent dwelling on same site
- (iv) if a multiple dwelling, at least 6m from private open space of adjacent dwelling on same site
- (b) (i) offset horizontally 1.5m from glazing of habitable room of another dwelling; or
- (ii) sill height or fixed obscure glazing 1.7m above floor level, or
- (iii) permanently fixed external screen for the full length of the glazing, to 1.7 m above floor level, with a uniform transparency of not more than 25%.

- ☐ A3 A shared driveway or parking space (excluding a parking space allocated to that dwelling) must be separated from a window, or glazed door, to a habitable room of a multiple dwelling by a horizontal distance of at least:
- (a) 2.5m; or
- (b) 1m if:
- (i) it is separated by a screen of at least 1.7m in height; or
- (ii) the glazing, to a habitable room has a sill height of at least 1.7m above the shared driveway or parking space or has fixed obscure glazing extending to a height of at least 1.7 m above the floor level.

10.4.7 Frontage fences for single dwellings

- N/a A1 Applies to maximum building height of fences on and within 4.5m of a frontage
- N/a (a) 1.2m if solid; OR
- N/a (b) 1.8m if above 1.2m has openings which provide a minimum 50% transparency

See Planning Scheme for the following provisions for multiple dwellings

10.4.8 Waste storage for multiple dwellings- Complies (in garage)

10.4.9 Storage for multiple dwellings – Condition required for compliance.

10.4.10 Common Property for multiple dwellings - Complies

10.4.11 Outbuildings and Ancillary Structures for the Residential Use Class other than a single dwelling – N/a

10.4.12 Site Services for multiple dwellings - Complies

Easements

- ☐ No construction over an easement

CODES	
E1.0 BUSHFIRE PRONE AREAS CODE	N/a
E2.0 POTENTIALLY CONTAMINATED LAND	N/a
E3.0 LANDSLIP CODE	N/a
E4.0 ROAD AND RAILWAY ASSETS CODE	Complies – See code assessment below
E.5.0 FLOOD PRONE AREAS CODE	N/a

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E6.0 CAR PARKING AND SUSTAINABLE TRANSPORT CODE	Complies – See code assessment below
E7.0 SCENIC MANAGEMENT CODE	N/a
E8.0 BIODIVERSITY CODE	N/a
E9.0 WATER QUALITY CODE	N/a
E10.0 RECREATION AND OPEN SPACE CODE	N/a
E11.0 ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a
E12.0 AIRPORTS IMPACT MANAGEMENT CODE	N/a
E13.0 LOCAL HISTORIC HERITAGE CODE	N/a
E14.0 COASTAL CODE	N/a
E15.0 SIGNS CODE	N/a

ASSESSMENT AGAINST E4.0 ROAD AND RAILWAY ASSETS CODE

E4.6 Use Standards

E4.6.1 Use and road or rail infrastructure

Objective To ensure that the safety and efficiency of road and rail infrastructure is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.	
Acceptable Solutions	Performance Criteria
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	P1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must demonstrate that the safe and efficient operation of the infrastructure will not be detrimentally affected.
N/a	N/a
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day	P2 For roads with a speed limit of 60km/h or less, the level of use, number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.
Relies on Performance Criteria P2. Each unit will generate approximately 6-8 vehicle movements per day, resulting in more than 40 vehicle entry and exit movements per day.	A Traffic Impact Assessment (TIA) was prepared by JMG (dated 21.09.2018) as part of the development application, in accordance with clauses E4.5.1-4 and has been reviewed by Council's Works and Infrastructure Department. The TIA provides an assessment of the existing road environment, proposed access and traffic generation, parking and site distances. The TIA concludes that the proposed development will not compromise the safety of the road network but does suggest limiting the hedge height to 900mm within 1200mm of each driveway.
A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.	P3 For limited access roads and roads with a speed limit of more than 60km/h: a) access to a category 1 road or limited access road must only be via an existing access or junction or the use or development must provide a significant social and economic benefit to the State or region; and

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	<p>b) any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be for a use that is dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and</p> <p>c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.</p>
N/a	N/a

E4.7 Development Standards

E4.7.1 Development on and adjacent to Existing and Future Arterial Roads and Railways

<p>Objective</p> <p>To ensure that development on or adjacent to category 1 or 2 roads (outside 60km/h), railways and future roads and railways is managed to:</p> <p>a) ensure the safe and efficient operation of roads and railways; and</p> <p>b) allow for future road and rail widening, realignment and upgrading; and</p> <p>c) avoid undesirable interaction between roads and railways and other use or development.</p>	
Acceptable Solutions	Performance Criteria
<p>A1 The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h:</p> <p>a) new road works, buildings, additions and extensions, earthworks and landscaping works; and</p> <p>b) building areas on new lots; and</p> <p>c) outdoor sitting, entertainment and children's play areas</p>	<p>P1 Development including buildings, road works, earthworks, landscaping works and level crossings on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must be sited, designed and landscaped to:</p> <p>a) maintain or improve the safety and efficiency of the road or railway or future road or railway, including line of sight from trains; and</p> <p>b) mitigate significant transport-related environmental impacts, including noise, air pollution and vibrations in accordance with a report from a suitably qualified person; and</p> <p>c) ensure that additions or extensions of buildings will not reduce the existing setback to the road, railway or future road or railway; and</p> <p>d) ensure that temporary buildings and works are removed at the applicant's expense within three years or as otherwise agreed by the road or rail authority.</p>
Complies with A1.	N/a

E4.7.2 Management of Road Accesses and Junctions

<p>Objective</p> <p>To ensure that the safety and efficiency of roads is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.</p>	
Acceptable Solutions	Performance Criteria
<p>A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.</p>	<p>P1 For roads with a speed limit of 60km/h or less, the number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.</p>
Relies on P1, as more than one access is proposed.	A Traffic Impact Assessment (TIA) was prepared by JMG (dated 21.09.2018) as part of the development application, in accordance with

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	clauses E4.5.1-4 and has been reviewed by Council's Works and Infrastructure Department. Burghley Street is a flat, straight road. The TIA concludes that the proposed development will not compromise the safety of the road network but does suggest limiting the hedge height to 900mm within 1200mm of each driveway to improve visibility.
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	<p>P2 For limited access roads and roads with a speed limit of more than 60km/h:</p> <p>a) access to a category 1 road or limited access road must only be via an existing access or junction or the development must provide a significant social and economic benefit to the State or region; and</p> <p>b) any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and</p> <p>c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.</p>
N/a	N/a

E4.7.3 Management of Rail Level Crossings

<p>Objective</p> <p>To ensure that the safety and the efficiency of a railway is not unreasonably reduced by access across the railway.</p>	
Acceptable Solutions	Performance Criteria
<p>A1 Where land has access across a railway:</p> <p>a) development does not include a level crossing; or</p> <p>b) development does not result in a material change onto an existing level crossing.</p>	<p>P1 Where land has access across a railway:</p> <p>a) the number, location, layout and design of level crossings maintain or improve the safety and efficiency of the railway; and</p> <p>b) the proposal is dependent upon the site due to unique resources, characteristics or location attributes and the use or development will have social and economic benefits that are of State or regional significance; or</p> <p>c) it is uneconomic to relocate an existing use to a site that does not require a level crossing; and</p> <p>d) an alternative access or junction is not practicable.</p>
N/a	N/a

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

<p>Objective</p> <p>To ensure that use and development involving or adjacent to accesses, junctions and level crossings allows sufficient sight distance between vehicles and between vehicles and trains to enable safe movement of traffic.</p>	
Acceptable Solutions	Performance Criteria
<p>A1 Sight distances at</p> <p>a) an access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and</p> <p>b) rail level crossings must comply with <i>AS1742.7 Manual of uniform traffic control devices - Railway crossings</i>, Standards Association of Australia; or</p>	<p>P1 The design, layout and location of an access, junction or rail level crossing must provide adequate sight distances to ensure the safe movement of vehicles.</p>

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c) If the access is a temporary access, the written consent of the relevant authority has been obtained.	
Complies with A1 (a). Site distances in excess of 100m is available in both directions.	N/a

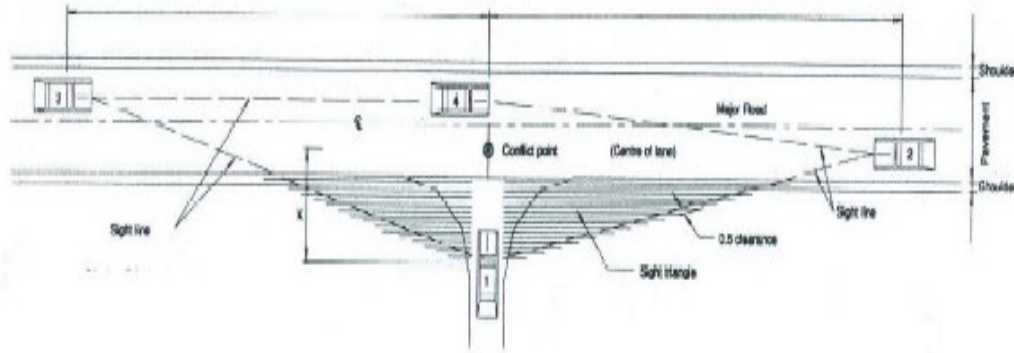


Figure E4.7.4 Sight Lines for Accesses and Junctions

X is the distance of the driver from the conflict point.

For category 1, 2 and 3 roads X = 7m minimum and for other roads X = 5m minimum.

Table E4.7.4 Safe Intersection Sight Distance (SISD)

Vehicle Speed	Safe Intersection Sight Distance (SISD) metres, for speed limit of:	
km/h	60 km/h or less	Greater than 60 km/h
50	80	90
60	105	115
70	130	140
80	165	175
90		210
100		250
110		290

Notes:

(a) Vehicle speed is the actual or recorded speed of traffic passing along the road and is the speed at or below which 85% of passing vehicles travel.

(b) For safe intersection sight distance (SISD):

(i) All sight lines (driver to object vehicle) are to be between points 1.2 metres above the road and access surface at the respective vehicle positions with a clearance to any sight obstruction of 0.5 metres to the side and below, and 2.0 metres above all sight lines;

(ii) These sight line requirements are to be maintained over the full sight triangle for vehicles at any point between positions 1, 2 and 3 in Figure E4.7.4 and the access junction;

(iii) A driver at position 1 must have sight lines to see cars at any point between the access and positions 3 and 2 in Figure E4.7.4;

(iv) A driver at any point between position 3 and the access must have sight lines to see a car at position 4; and

(v) A driver at position 4 must have sight lines to see a car at any point between position 2 and the access.

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ASSESSMENT AGAINST E6.0 CAR PARKING & SUSTAINABLE TRANSPORT CODE

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Objective: To ensure that an appropriate level of car parking is provided to service use.

Acceptable Solutions	Performance Criteria
<p>A1 The number of car parking spaces must not be less than the requirements of:</p> <p>a) Table E6.1; or</p> <p>b) a parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).</p>	<p>P1 The number of car parking spaces provided must have regard to:</p> <p>a) the provisions of any relevant location specific car parking plan; and</p> <p>b) the availability of public car parking spaces within reasonable walking distance; and</p> <p>c) any reduction in demand due to sharing of spaces by multiple uses either because of variations in peak demand or by efficiencies gained by consolidation; and</p> <p>d) the availability and frequency of public transport within reasonable walking distance of the site; and</p> <p>e) site constraints such as existing buildings, slope, drainage, vegetation and landscaping; and</p> <p>f) the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity; and</p> <p>g) an empirical assessment of the car parking demand; and</p> <p>h) the effect on streetscape, amenity and vehicle, pedestrian and cycle safety and convenience; and</p> <p>i) the recommendations of a traffic impact assessment prepared for the proposal; and</p> <p>j) any heritage values of the site; and</p> <p>k) for residential buildings and multiple dwellings, whether parking is adequate to meet the needs of the residents having regard to:</p> <p>i) the size of the dwelling and the number of bedrooms; and</p> <p>ii) the pattern of parking in the locality; and</p> <p>iii) any existing structure on the land.</p>

Comment:

Complies with A1. Each unit is supplied with 2 parking spaces and two visitor parking spaces are also provided.

Table E6.1: Parking Space Requirements

Use	Parking Requirement	
	Vehicle	Bicycle
Residential:		
If a 1 bedroom or studio dwelling in the General Residential Zone (including all rooms capable of being used as a bedroom)	1 space per dwelling	1 space per unit or 1 spaces per 5 bedrooms in other forms of accommodation.
If a 2 or more bedroom dwelling in the General Residential Zone (including all rooms capable of being used as a bedroom)	2 spaces per dwelling	

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visitor parking for multiple dwellings in the General Residential Zone	1 dedicated space per 4 dwellings (rounded up to the nearest whole number); or If on an internal lot or located at the head of a cul-de-sac, 1 dedicated space per 3 dwellings (rounded up to the nearest whole number)	
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E6.6.2 Bicycle Parking Numbers

Objective: To encourage cycling as a mode of transport within areas subject to urban speed zones by ensuring safe, secure and convenient parking for bicycles.		
Acceptable Solutions	Performance Criteria	
A1.1 Permanently accessible bicycle parking or storage spaces must be provided either on the site or within 50m of the site in accordance with the requirements of Table E6.1; or	P1	Permanently accessible bicycle parking or storage spaces must be provided having regard to the:
A1.2 The number of spaces must be in accordance with a parking precinct plan contained in Table E6.6: Precinct Parking Plans.	a)	likely number and type of users of the site and their opportunities and likely preference for bicycle travel; and
	b)	location of the site and the distance a cyclist would need to travel to reach the site; and
	c)	availability and accessibility of existing and planned parking facilities for bicycles in the vicinity.
Comment: Complies with A1.1 – parking space available with garage of each dwelling.		

E6.6.3 Taxi Drop-off and Pickup

Objective: To ensure that taxis can adequately access developments.		
Acceptable Solutions	Performance Criteria	
A1 One dedicated taxi drop-off and pickup space must be provided for every 50 car spaces required by Table E6.1 or part thereof (except for dwellings in the General Residential Zone).	P1	No performance criteria.
Comment: N/a		

E6.6.4 Motorbike Parking Provisions

Objective: To ensure that motorbikes are adequately provided for in parking considerations.		
Acceptable Solutions	Performance Criteria	
A1 One motorbike parking space must be provided for each 20 car spaces required by Table E6.1 or part thereof.	P1	No performance criteria.
Comment: N/a		

E6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Objective: To ensure that car parking spaces and access strips are constructed to an appropriate standard.		
Acceptable Solutions	Performance Criteria	
A1 All car parking, access strips manoeuvring and circulation spaces must be:	P1	All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.
a) formed to an adequate level and drained; and		
b) except for a single dwelling, provided with an impervious all weather seal; and		

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c)	except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.	
Comment: Complies with A1. Condition required to ensure compliance.		

E6.7.2 Design and Layout of Car Parking

Objective: To ensure that car parking and manoeuvring space are designed and laid out to an appropriate standard.		
Acceptable Solutions	Performance Criteria	
A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for dwellings in the General Residential Zone) must be located behind the building line; and A1.2 Within the General residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	P1	The location of car parking and manoeuvring spaces must not be detrimental to the streetscape or the amenity of the surrounding areas, having regard to: a) the layout of the site and the location of existing buildings; and b) views into the site from the road and adjoining public spaces; and c) the ability to access the site and the rear of buildings; and d) the layout of car parking in the vicinity; and e) the level of landscaping proposed for the car parking.
Comment: Complies with A1.1. Complies with A1.2.		
A2.1 Car parking and manoeuvring space must: a) have a gradient of 10% or less; and b) where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and c) have a width of vehicular access no less than prescribed in Table E6.2 and Table E6.3, and A2.2 The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking</i> .	P2	Car parking and manoeuvring space must: a) be convenient, safe and efficient to use having regard to matters such as slope, dimensions, layout and the expected number and type of vehicles; and b) provide adequate space to turn within the site unless reversing from the site would not adversely affect the safety and convenience of users and passing traffic.
Comment: Complies with A2.1 & A2.2.		

Table E6.2: Access Widths for Vehicles

Number of parking spaces served	Access width (see note 1)	Passing bay (2.0m wide by 5.0m long plus entry and exit tapers) (see note 2)
6 to 20	4.5m* for initial 7m from road carriageway and 3.0m thereafter	Every 30m

*Note 1

1. Carriageways must have an internal radius of at least 4.0 metres at changes of direction or intersections or be wider than 4.2 metres.

Note 2

1. Passing bay area is additional to the required carriageway width.

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2. For one-way operation the minimum access width is 3 metres and there is no passing bay requirement.

E6.7.3 Car Parking Access, Safety and Security

Objective: To ensure adequate access, safety and security for car parking and for deliveries.			
Acceptable Solutions		Performance Criteria	
A1	Car parking areas with greater than 20 parking spaces must be:	P1	Car parking areas with greater than 20 parking spaces must provide for adequate security and safety for users of the site, having regard to the:
a)	secured and lit so that unauthorised persons cannot enter or;	a)	levels of activity within the vicinity; and
b)	visible from buildings on or adjacent to the site during the times when parking occurs.	b)	opportunities for passive surveillance for users of adjacent building and public spaces adjoining the site.
Comment:			
N/a			

E6.7.4 Parking for Persons with a Disability

Objective: To ensure adequate parking for persons with a disability.			
Acceptable Solutions		Performance Criteria	
A1	All spaces designated for use by persons with a disability must be located closest to the main entry point to the building.	P1	The location and design of parking spaces considers the needs of disabled persons, having regard to:
		a)	the topography of the site;
		b)	the location and type of relevant facilities on the site or in the vicinity;
		c)	the suitability of access pathways from parking spaces, and
		d)	applicable Australian Standards.
A2	One of every 20 parking spaces or part thereof must be constructed and designated for use by persons with disabilities in accordance with <i>Australian Standards AS/NZ 2890.6 2009</i> .	P2	The number of parking spaces provided is appropriate for the needs of disabled persons, having regard to:
		a)	characteristics of the populations to be served;
		b)	their means of transport to and from the site; and
		c)	applicable Australian Standards.
Comment:			
N/a – private dwellings, therefore, disabled parking is not provided.			

E6.7.6 Loading and Unloading of Vehicles, Drop-off and Pickup

Objective: To ensure adequate access for people and goods delivery and collection and to prevent loss of amenity and adverse impacts on traffic flows.			
Acceptable Solutions		Performance Criteria	
A1	For retail, commercial, industrial, service industry or warehouse or storage uses:	P1	For retail, commercial, industrial, service industry or warehouse or storage uses
a)	at least one loading bay must be provided in accordance with Table E6.4; and		adequate space must be provided for loading and unloading the type of vehicles associated with delivering and collecting people and goods where these are expected on a regular basis.
b)	loading and bus bays and access strips must be designed in accordance with <i>Australian</i>		

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Standard AS/NZS 2890.3 2002 for the type of vehicles that will use the site.

Comment:

N/a – no retail, commercial, industrial, service industry, warehouse or storage uses are proposed.

E6.8 Provisions for Sustainable Transport

E6.8.1 Bicycle End of Trip Facilities

Not used in this planning scheme

E6.8.2 Bicycle Parking Access, Safety and Security

Objective:

To ensure that parking and storage facilities for bicycles are safe, secure and convenient.

Acceptable Solutions		Performance Criteria	
A1.1	Bicycle parking spaces for customers and visitors must: a) be accessible from a road, footpath or cycle track; and b) include a rail or hoop to lock a bicycle to that meets <i>Australian Standard AS 2890.3 1993</i> ; and c) be located within 50m of and visible or signposted from the entrance to the activity they serve; and d) be available and adequately lit in accordance with <i>Australian Standard AS/NZS 1158 2005 Lighting Category C2</i> during the times they will be used; and	P1	Bicycle parking spaces must be safe, secure, convenient and located where they will encourage use.
A1.2	Parking space for residents' and employees' bicycles must be under cover and capable of being secured by lock or bicycle lock.		
A2	Bicycle parking spaces must have: a) minimum dimensions of: i) 1.7m in length; and ii) 1.2m in height; and iii) 0.7m in width at the handlebars; and b) unobstructed access with a width of at least 2m and a gradient of no more 5% from a public area where cycling is allowed.	P2	Bicycle parking spaces and access must be of dimensions that provide for their convenient, safe and efficient use.

Comment:

Complies with A1.2 & A2. Each unit has a garage with sufficient space for bicycle parking if required.

E6.8.5 Pedestrian Walkways

Objective: To ensure pedestrian safety is considered in development

Acceptable Solution	Performance Criteria
A1 Pedestrian access must be provided for in accordance with Table E6.5.	P1 Safe pedestrian access must be provided within car park and between the entrances to buildings and the road.

Comment:

Complies with A1 – the parking for each dwelling is directly adjacent, and each dwellings garage is accessible from within the dwelling.

Table E6.5: Pedestrian Access

Number of Parking Spaces Required	Pedestrian Facility
1–10	No separate access required (i.e. pedestrians may share the driveway). [Note (a) applies].



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11 or more	A 1m wide footpath separated from the driveway and parking aisles except at crossing points. [Notes (a) and (b) apply].
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Notes

- a) In parking areas containing spaces allocated for disabled persons, a footpath having a minimum width of 1.5m and a gradient not exceeding 1 in 14 is required from those spaces to the principal building.
- b) Separation is deemed to be achieved by:
 - i) a horizontal distance of 2.5m between the edge of the driveway and the footpath; or
 - ii) protective devices such as bollards, guard rails or planters between the driveway and the footpath; and
 - iii) signs and line marking at points where pedestrians are intended to cross driveways or parking aisles.

SPECIFIC AREA PLANS	
F1.0 TRANSLINK SPECIFIC AREA PLAN	N/a
F2.0 HERITAGE PRECINCTS SPECIFIC AREA PLAN	N/a

SPECIAL PROVISIONS	
9.1 Changes to an Existing Non-conforming Use	N/a
9.2 Development for Existing Discretionary Uses	N/a
9.3 Adjustment of a Boundary	N/a
9.4 Demolition	N/a

STATE POLICIES
The proposal is consistent with all State Policies.

OBJECTIVES OF LAND USE PLANNING & APPROVALS ACT 1993
The proposal is consistent with the objectives of the <i>Land Use Planning & Approvals Act 1993</i> .

STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES
Strategic Plan 2017-2027 <i>Statutory Planning</i>

5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.

7 DISCUSSION

Discretion to refuse the application is limited to reliance on the Performance Criteria of the Road and Railway Assets Code (additional access and vehicle movements). The proposal complies with all other provisions of the *Northern Midlands Interim Planning Scheme 2013*.

A number of representations were received in opposition to the proposed development, citing concerns regarding unit density, access and parking, heritage values of buildings and trees on the site, loss of amenity and services. A response to each of these concerns is detailed in part 4.5 of this report. A response to the representations from the applicant is also provided in the attachments.

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Conditions that relate to any aspect of the application can be placed on a permit. The proposal will be conditioned to be used and developed in accordance with the proposal plans.

8 ATTACHMENTS

- Application & plans, correspondence with applicant
- Responses from referral agencies
- Representations & applicant's response

RECOMMENDATION

That land at 40 Burghley Street, Longford be approved to be developed and used for a Multiple Dwellings x 7 & additional access in accordance with application PLN-18-0224, and subject to the following conditions:

1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1 – P34** (*Drawing No: 180804, Sheet No's: A0.01-A0.13, A1.1-A1.3, A2.1-A2.3, A3.1-A3.3, A4.1-A4.3, A5.1-A5.3, A6.1-A6.3 & A7.1-A7.3, Dated: 21.09.2018*) & **D1** *Traffic Impact Assessment, prepared by JMG, dated 21.09.2018.*

2 Council's Works Department conditions

2.1 Stormwater

- a) Each dwelling must be provided with a connection to the Council's stormwater system, constructed in accordance with Council standards and to the satisfaction of Council's Works & Infrastructure Department.
- b) Concentrated stormwater must not be discharged into neighbouring properties.
- c) Landscaping and hardstand areas must not interfere with natural stormwater run-off from neighbouring properties.
- d) All driveways and hardstand areas must be designed to allow stormwater run-off to be adequately drained to the Council stormwater system.
- e) If the overland flow path is directed towards the street 10 cu.m of internal stormwater detention must be provided with a peak permissible discharge rate of 26.4 l/sec in the peak storage 20 year ARI storm. If the overland flowpath is to an adjoining property, the system is to be designed to cater for the peak storage 100 year ARI event with a peak permissible discharge rate of 26.4 l/sec. Plans and calculations detailing the detention must be provided for approval by Council prior to the commencement of any works on site.
- f) Prior to the issue of a building permit, or the commencement of development authorised by this permit, the applicant must design and provide plans for underground stormwater drainage to collect stormwater from the driveways and roofed areas of buildings. The system must connect through properly-jointed pipes to the stormwater main, inter-allotment drainage or other lawful point of discharge to the satisfaction of the Plumbing Inspector.
- g) A plumbing permit is required prior to commencing any plumbing or civil works within the property.

2.2 Access

- a) A concrete driveway crossover and apron must be constructed for each access from the edge of Burghley Street to the property boundary in accordance with Council standards.
- b) Access works must not commence until an application for vehicular crossing has been approved by Council.
- c) All works must be done in accordance with Council Standard Drawing **TSD-R09** and to the satisfaction of the Works Manager.

2.3 Municipal standards & approvals

Unless otherwise specified within a condition, all works must comply with the Municipal Standards including specifications and standard drawings. All works must be constructed to the satisfaction of Council. Where works are

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required to be designed prior to construction, such designs and specifications must be approved by Council prior to commencement of any *in situ* works.

2.4 Works in Council road reserve

- a) Works must not be undertaken within the public road reserve, including crossovers, driveways or kerb and guttering, without prior approval for the works by the Works Manager.
- b) Twenty-four (24) hours notice must be given to the Works & Infrastructure Department to inspect works within road reserve, and before placement of concrete or seal. Failure to do so may result in rejection of the vehicular access or other works and its reconstruction.
- c) A detailed design plan showing the proposed stormwater main in the Council road reserve must be provided to Council prior to the commencement of any works on site.
- d) The stormwater main shall be a minimum of 300mm diameter and a standard 1050mm manhole shall be installed at the end of the line where the property connects to the main.
- e) All external stormwater works must comply with all relevant Council and Australian standards including but not limited to standard drawings TSD GO1 & TSD SW02. Works must be completed to the satisfaction of Council's Works Manager.

2.5 Pollutants

- a) The developer/property owner must ensure that pollutants such as mud, silt or chemicals are not released from the site.
- b) Prior to the commencement of development authorised by this permit the developer/property owner must install all necessary silt fences and cut-off drains to prevent soil, gravel and other debris from escaping the site. Material or debris must not be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve must be removed by the developer/property owner. Should Council be required to clean or carry out works on any of their infrastructure as a result of pollutants being released from the site the cost of these works may be charged to the developer/property owner.

2.6 Works bond

- a) Prior to the issue of a building permit, or the commencement of development authorised by this permit, a \$2500 works bond must be provided to Council.
- b) This bond is not taken in place of the Building Department's construction compliance bond.
- c) The bond shall be held for a maintenance period of twelve months and returned at the end of that time if all infrastructure including stormwater in the Council road reserve, drives and naturestrips and in a satisfactory condition.

2.7 Nature strips

Any new nature strips, or areas of nature strip that are disturbed during construction, must be topped with 100mm of good quality topsoil and sown with grass. Grass must be established and free of weeds prior to Council accepting the development.

3 TasWater conditions

Sewer and water services shall be provided in accordance with TasWater's Planning Authority Notice (reference number TWDA 2018/01595-NMC).

4 Landscaping

- a) Landscaping works shall be in accordance with the endorsed plans, and landscaping works for each unit shall be completed prior to the commencement of use of that unit and then maintained for the duration of the use.
- b) Each unit shall be provided with a garden shed of at least 6 cubic metres, prior to the commencement of use of that unit.
- c) A bond of \$500 per unit shall be provided prior to the commencement of development of that unit authorised by this permit – the bond will be refunded if the landscape works are completed within the timeframe mentioned in this permit.

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5 Driveways and Parking Areas

- a) Driveways and parking areas around each unit shall be sealed with an impervious asphalt or concrete pavement prior to the commencement of use of the unit.
- b) Each parking space (unless contained within a garage) shall be clearly and permanently labelled with the unit number it is allocated to or as a visitor parking space, prior to the commencement of use of the unit.

6 Hedge Management

Prior to the commencement of use of each access, the existing shall be trimmed to 900mm in height within 1200mm of each driveway. The hedge shall be maintained at this height for the duration of the use.

7 Required prior to the application for a building permit

Prior to the issue of a building permit, or the commencement of development authorised by this permit, the applicant shall:

- a) Pay a \$2500 works bond (as per condition 2.6);
- b) Pay a \$500 per unit landscape bond (as per condition 4).

8 Prior to commencement of use

Prior to the commencement of the use of each unit, the following must be completed:

- a) Landscaping works for each unit – mail and newspaper receptacles, clothes-drying facilities, private open space screening, and garden shed (as per condition 4 – landscaping);
- b) Driveways and parking areas around each unit sealed & labelled (as per condition 5).

NOTE: Given the potential historical value and public interest in the existing buildings on-site, prior to their demolition, Council shall liaise with the property owner/developer to undertake a Heritage Assessment Report. The property owner/developer should contact Council on (03) 6397 7303 prior to any demolition occurring to arrange an inspection.

DECISION

Cr Goninon/Cr Brooks

That land at 40 Burghley Street, Longford be approved to be developed and used for a Multiple Dwellings x 7 & additional access in accordance with application PLN-18-0224, and subject to the following conditions:

1. Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1 – P34** (*Drawing No: 180804, Sheet No's: A0.01-A0.13, A1.1-A1.3, A2.1-A2.3, A3.1-A3.3, A4.1-A4.3, A5.1-A5.3, A6.1-A6.3 & A7.1-A7.3, Dated: 21.09.2018*) & **D1** *Traffic Impact Assessment, prepared by JMG, dated 21.09.2018.*

2. Council's Works Department conditions

2.1 Stormwater

- a) Each dwelling must be provided with a connection to the Council's stormwater system, constructed in accordance with Council standards and to the satisfaction of Council's Works & Infrastructure Department.
- b) Concentrated stormwater must not be discharged into neighbouring properties.
- c) Landscaping and hardstand areas must not interfere with natural stormwater run-off from neighbouring properties.
- d) All driveways and hardstand areas must be designed to allow stormwater run-off to be adequately drained to the Council stormwater system.
- e) If the overland flow path is directed towards the street 10 cu.m of internal stormwater detention must be provided with a peak permissible discharge rate of 26.4 l/sec in the peak storage 20 year ARI storm. If the overland flowpath is to an adjoining property, the system is to be designed to cater for the peak storage 100 year ARI event with a peak permissible discharge rate of 26.4 l/sec.

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Plans and calculations detailing the detention must be provided for approval by Council prior to the commencement of any works on site.

- f) Prior to the issue of a building permit, or the commencement of development authorised by this permit, the applicant must design and provide plans for underground stormwater drainage to collect stormwater from the driveways and roofed areas of buildings. The system must connect through properly-jointed pipes to the stormwater main, inter-allotment drainage or other lawful point of discharge to the satisfaction of the Plumbing Inspector.
- g) A plumbing permit is required prior to commencing any plumbing or civil works within the property.

2.2 Access

- a) A concrete driveway crossover and apron must be constructed for each access from the edge of Burghley Street to the property boundary in accordance with Council standards.
- b) Access works must not commence until an application for vehicular crossing has been approved by Council.
- c) All works must be done in accordance with Council Standard Drawing TSD-R09 and to the satisfaction of the Works Manager.

2.3 Municipal standards & approvals

Unless otherwise specified within a condition, all works must comply with the Municipal Standards including specifications and standard drawings. All works must be constructed to the satisfaction of Council. Where works are required to be designed prior to construction, such designs and specifications must be approved by Council prior to commencement of any *in situ* works.

2.4 Works in Council road reserve

- a) Works must not be undertaken within the public road reserve, including crossovers, driveways or kerb and guttering, without prior approval for the works by the Works Manager.
- b) Twenty-four (24) hours notice must be given to the Works & Infrastructure Department to inspect works within road reserve, and before placement of concrete or seal. Failure to do so may result in rejection of the vehicular access or other works and its reconstruction.
- c) A detailed design plan showing the proposed stormwater main in the Council road reserve must be provided to Council prior to the commencement of any works on site.
- d) The stormwater main shall be a minimum of 300mm diameter and a standard 1050mm manhole shall be installed at the end of the line where the property connects to the main.
- e) All external stormwater works must comply with all relevant Council and Australian standards including but not limited to standard drawings TSD GO1 & TSD SW02. Works must be completed to the satisfaction of Council's Works Manager.

2.5 Pollutants

- a) The developer/property owner must ensure that pollutants such as mud, silt or chemicals are not released from the site.
- b) Prior to the commencement of development authorised by this permit the developer/property owner must install all necessary silt fences and cut-off drains to prevent soil, gravel and other debris from escaping the site. Material or debris must not be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve must be removed by the developer/property owner. Should Council be required to clean or carry out works on any of their infrastructure as a result of pollutants being released from the site the cost of these works may be charged to the developer/property owner.

2.6 Works bond

- a) Prior to the issue of a building permit, or the commencement of development authorised by this permit, a \$2500 works bond must be provided to Council.
- b) This bond is not taken in place of the Building Department's construction compliance bond.

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- c) The bond shall be held for a maintenance period of twelve months and returned at the end of that time if all infrastructure including stormwater in the Council road reserve, drives and naturestrips and in a satisfactory condition.

2.7 Nature strips

Any new nature strips, or areas of nature strip that are disturbed during construction, must be topped with 100mm of good quality topsoil and sown with grass. Grass must be established and free of weeds prior to Council accepting the development.

3. TasWater conditions

Sewer and water services shall be provided in accordance with TasWater's Planning Authority Notice (reference number TWDA 2018/01595-NMC).

4. Landscaping

- a) Landscaping works shall be in accordance with the endorsed plans, and landscaping works for each unit shall be completed prior to the commencement of use of that unit and then maintained for the duration of the use.
- b) Each unit shall be provided with a garden shed of at least 6 cubic metres prior to the commencement of use of that unit.
- c) A bond of \$500 per unit shall be provided prior to the commencement of development of that unit authorised by this permit – the bond will be refunded if the landscape works are completed within the timeframe mentioned in this permit.

5. Driveways and Parking Areas

- a) Driveways and parking areas around each unit shall be sealed with an impervious asphalt or concrete pavement prior to the commencement of use of the unit.
- b) Each parking space (unless contained within a garage) shall be clearly and permanently labelled with the unit number it is allocated to or as a visitor parking space, prior to the commencement of use of the unit.

6. Hedge Management

Prior to the commencement of use of each access, the existing hedge shall be trimmed to 900mm in height within 1200mm of each driveway. The hedge shall be maintained at this height for the duration of the use.

7. Part Five Agreement

The applicant shall enter into, and comply with all conditions of, an agreement under Part 5 of the Act with the Northern Midlands Council, to provide for the following:

- The owners of units 1, 2 & the Body Corporate must ensure that the existing hedge located on the front (eastern) boundary of the lot is trimmed and maintained to 900mm in height within 1200mm of each driveway.

This agreement shall be prepared by the applicant and forwarded to the Council (with a cheque for the Recorder of Titles for the fee for the registration of the Agreement) for forwarding to the Land Titles Office, prior to the commencement of use of any unit.

8. Required prior to the application for a building permit

Prior to the issue of a building permit, or the commencement of development authorised by this permit, the applicant shall:

- a) Pay a \$2500 works bond (as per condition 2.6);
- b) Pay a \$500 per unit landscape bond (as per condition 4).

9. Prior to commencement of use

Prior to the commencement of the use of each unit, the following must be completed:

- a) Landscaping works for each unit - mail and newspaper receptacles, clothes-drying facilities, private open space screening and garden shed (as per condition 4 – landscaping);
- b) Driveways and parking areas around each unit sealed & labelled (as per condition 5).



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c) Provide Part Five Agreement (as per condition 7).

NOTE: Given the potential historical value and public interest in the existing buildings on-site, prior to their demolition, Council shall liaise with the property owner/developer to undertake a Heritage Assessment Report. The property owner/developer should contact Council on (03) 6397 7303 prior to any demolition occurring to arrange an inspection.

Carried

Voting for the motion:

Mayor Knowles, Cr Brooks, Cr Davis, Cr Goninon, Cr Goss, Cr Lambert

Voting against the motion:

Cr Adams, Cr Calvert, Cr Polley

328/18 COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr Goninon/Cr Davis

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously

Ms Boer left the meeting at 7.35pm.



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

329/18 LONGFORD VILLAGE GREEN PLAYGROUND FENCING AND EQUIPMENT AGE SPECIFICATIONS ISSUES

Responsible Officer: Des Jennings, General Manager
Report prepared by: Lorraine Green, Project Officer and
Jonathan Galbraith, Engineering Officer

1 PURPOSE OF REPORT

The purpose of the report is to provide Council with a response to recent queries about whether the Longford Village Green playground should be fenced, and the age specifications for the playground equipment.

2 INTRODUCTION/BACKGROUND

The Longford Village Green playground redevelopment is being undertaken in a staged manner. Stage One and Two are complete and comprise the following play units:

- Icon electronic play units: Swirl, Nova, Rocky and Space;
- Younger children's play units: double car, crazy scrambler, dune buggy, double swing, multi-spinner carousel, double tower, motorcycle see-saw and home/labyrinth/auto.

Stage Three is to be installed by the end of 2018 and comprises an inclusive carousel and a two seat swing with a baby harness unit and an inclusive swing unit.

The need for a fence around the playground has been raised with Council. There is no legal requirement for fencing around children's playgrounds and it is a frequent topic of discussion in the literature and online. One such article is held as an Attachment ("Does fencing playgrounds make them safer or does it encourage lazy parenting?")

This matter was raised with Council in 2012 and Risk Management Consultant David Cookson investigated the matter and prepared a report for Council: "Review Playground Main Road Longford". The report is held as an Attachment. The report concluded there is no reason that a playground fence is required.

It has been reported to Council that the playground lacks play units for younger children. Following is a list of the play units and the age specifications provided by the manufacturer.

- Swirl, Nova, Rocky and Space; these electronic units can be played on by children of all ages. Playing the games embedded in the units is recommended for age 8 years +, adult and seniors
- double car – 1 year +
- crazy scrambler – 1 year +
- dune buggy – ages 2-6 years
- double swing (standard swing and bird's nest swing) – ages 0-6months +
- multi-spinner carousel – age 3 years +
- motorcycle see-saw – age 3 years +
- home/labyrinth/auto – ages 1-4 years
- inclusive carousel – all ages
- double tower – ages 2-8 years
- two swing set baby harness -0-1 year
- two swing set inclusive swing unit – all ages.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Management & Safety Plans work well
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - Economic Development – Supporting Growth & Changes
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
 - History – Preserve & Protect our Built Heritage for Tomorrow
Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

A quote has been received for the fencing of the playground. It would require 130m of fencing 1.5m high and two gates, at a cost of \$32,000. A concept picture of the fenced playground is held as an Attachment. There are cheaper fencing options however they do not comply with the Standard.

7 RISK ISSUES

Some hold the opinion that the unfenced playground poses a risk of children running out onto adjacent streets. Others hold the opinion that fenced playgrounds pose a risk as parents do not feel the need to watch their children playing, and the children can be injured within the fenced area.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Extensive community consultation underpinned the planning and development of the playground.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either support or not support the fencing of the Longford Village Green playground, and agree or not agree that the playground caters for children of all ages.

11 OFFICER'S COMMENTS/CONCLUSION

The Longford Village Green playground is well utilised across all seasons, days of the week and hours of the day, and attracts a significant number of visitors including many repeat visitors, to the town. Council receives compliments regarding the playground and local businesses report increased business activity due to the playground.

12 ATTACHMENTS

- 12.1 "Does fencing playgrounds make them safer or does it encourage lazy parenting?"
- 12.2 Review Playground Main Road Longford
- 12.3 Concept picture of the fenced playground

RECOMMENDATION

That Council support the Longford Village Green playground being unfenced, and agree the playground caters for children of all ages.

DECISION

Cr Goninon/Cr Goss

That the matter be discussed.

Carried unanimously

Cr Goninon/Cr Calvert

That Council support the Longford Village Green playground being unfenced, and agree the playground caters for children of all ages.

Carried



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Voting for the motion:

Mayor Knowles, Cr Adams, Cr Calvert, Cr Davis, Cr Goninon, Cr Lambert, Cr Polley

Voting against the motion:

Cr Brooks, Cr Goss

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330/18 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Trent Atkinson, Community & Development Supervisor

1 PURPOSE OF REPORT

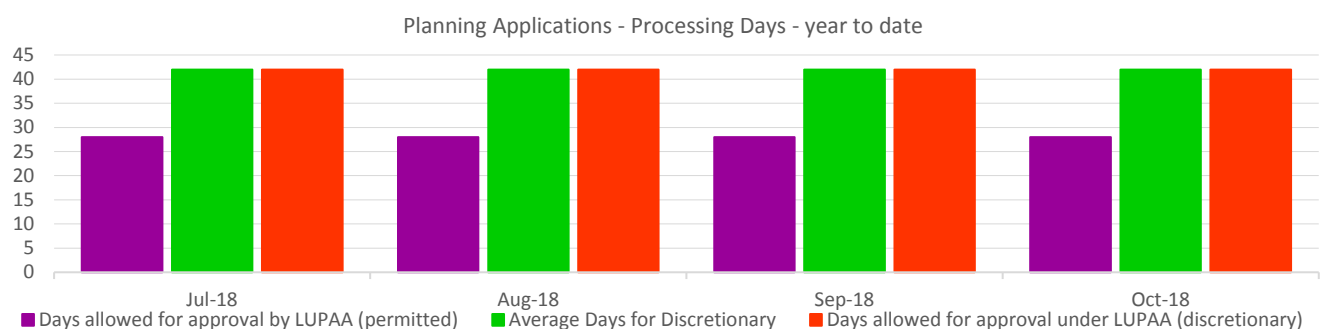
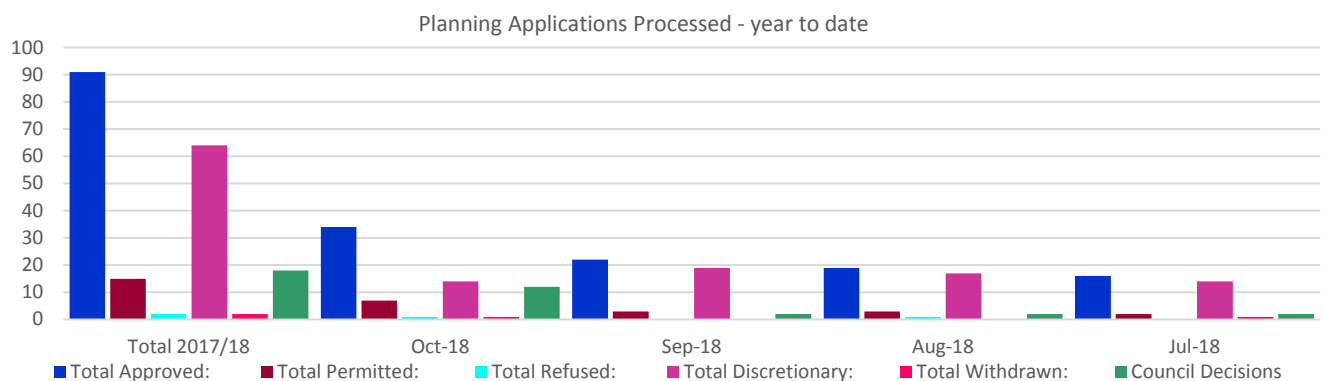
The purpose of this report is to present the Development Services activities as at the month end.

2 DEVELOPMENT SERVICES REPORTING

2.1 Planning Decisions

	Total YTD	Jun- 19	May- 19	Apr- 19	Mar- 19	Feb- 19	Jan- 19	Dec- 18	Nov- 18	Oct- 18	Sep- 18	Aug- 18	Jul- 18
Total Approved	99									34	22	19	16
Total Permitted	15									7	3	3	2
Average Days for Permitted										28	28	28	28
Days allowed for approval by LUPAA										28	28	28	28
Total Exempt under IPS	0									0	0	0	0
Total Refused	2									1	0	1	0
Total Discretionary	64									14	19	17	14
Average Days for Discretionary										42	42	42	42
Days allowed for approval under LUPAA										42	42	42	42
Total Withdrawn	2									1	0	0	1
Council Decisions	18									12	2	2	2

Please note that the statutory days are not counting correctly in the new software (there is a fix in the pipeline) the default has therefore been set to those allowed under LUPAA.





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Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
PLN-18-0179	Truck wash & storage shed	40 Translink Avenue South, Western Junction TAS 7212	Mr James Stewart	28	P
PLN-18-0215	Change of use of sleep-out to Visitor Accommodation	5507 Poatina Road, Cressy TAS 7302	Ms Theresa and Anthony Davis and Bratt	42	D
PLN-18-0218	Shipping Containers (1x6m & 1x12m (permanent) & 1x6m (temporary during construction)) - vary setbacks in Rural Resource zone	140 Catherine Street, Longford TAS 7301	Mr Rodney Burrows	42	D
PLN-18-0220	2 Lot subdivision	13790 Midland Highway, Epping Forest TAS 7211	Cohen & Associates	42	D
PLN-18-0221	2-lot re-subdivision to create 1014m2 house lot & 325m2 vacant lot (vary lot size & solar orientation)	30 Clarence Street, Perth TAS 7300	Woolcott Surveys	42	D
PLN-18-0225	Roof replacement and addition (heritage precinct)	15 Mason Street, Longford TAS 7301	Nick Fitsialos	42	D
PLN-18-0228	Alterations & extension to existing pharmacy	Longford Amcal Pharmacy, 7A Wellington Street, Longford TAS 7301	All Urban Planning Pty Ltd	28	P
PLN-18-0233	Patio awning & swimming pool	26 Minerva Drive, Perth TAS 7300	John Rice	28	P
PLN-18-0252	Awning	181 Fairtlough Street, Perth TAS 7300	Optimo Awnings	28	P
PLN-18-0272	Awnings	31-41 Grant Street, Campbell Town TAS 7210	Optimo Awnings	28	P
PLN-18-154-01	Alterations and additions	1376 Blackwood Creek Road, Cressy TAS 7302	Leigh Adams	28	P
PLN-18-0200	Re-subdivision of 2 Lots	Strathmore, 868 Nile Road, Nile TAS 7212	Woolcott Surveys	42	D
PLN-18-0197	Awning to the north of unit 8 (heritage precinct)	U 8/11A Frederick Street, Perth TAS 7300	Mr Christopher Leeson	42	D
PLN-18-0204	Storm water works (contaminated site)	21-23 Arthur Street, Evandale TAS 7212	Northern Midlands Council	28	P
PLN-18-0217	Visitor Accommodation (heritage precinct)	154 High Street, Campbell Town TAS 7210	Mr Alan & Paula Mitford	42	D
PLN-18-0236	Change of use to General Retail & Hire, re-painting of facade & signage (Heritage Precinct)	60 Wellington Street, Longford TAS 7301	Jean Cameron-Ashby	42	D
PLN-18-0182	Additional Driveway	18 Edward Street, Perth TAS 7300	Mr Steven Bailey	42	D
PLN-18-0206	Shed & Additional Crossover (vary rear setback)	18 Minerva Drive, Perth TAS 7300	Mr Joshua Sutton	42	D
PLN-18-0223	Dwelling (provision for turning forward of building line, within Attenuation Area)	14 Paton Street, Longford TAS 7301	Heger Constructions	42	D
PLN-18-0213	Shed (vary rear setback) & widen crossover	87 Catherine Street, Longford TAS 7301	Paul Allen (PLA Designs)	42	D

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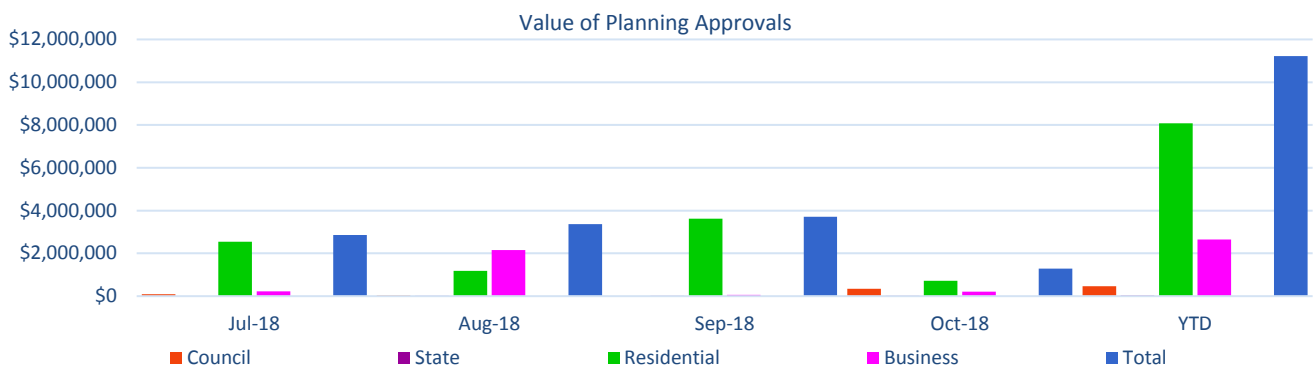
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Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
PLN-18-0238	Extension (6m x 6m) to SES Shed	14-16 Bedford Street, Campbell Town TAS 7210	Northern Midlands Council	42	D
COUNCIL DECISIONS					
PLN-18-0230	Carport (heritage precinct)	74 Wellington Street, Longford TAS 7301	Mr Trevor Martin	42	C
PLN-18-0201	Works within road reserve - stormwater main & kerb replacement (heritage precinct)	Various, Lot N/a High Street, EVANDALE TAS 7212	Northern Midlands Council	42	C
PLN-18-0208	Tree removal x 5 (heritage precinct)	18 Drummond Street, Perth TAS 7300	Mr Brian & Margaret Morey	42	C
PLN-18-0210	Change of Use to Food Services, Alterations & Signage (heritage precinct)	110 High Street, Campbell Town TAS 7210	Metier Planning and Development	42	C
PLN-18-0188	30m x 10m x 4.8m high shed ancillary to residence	47 Main Street, Cressy TAS 7302	Mr Craig Best	42	C
PLN-18-0195	Visitor Accommodation (vary setbacks in Rural Resource Zone)	165 Wellington Street, Longford TAS 7301	Mr Ashley Brook	42	C
COUNCIL DECISIONS - REFUSAL					
RMPAT DECISIONS					
88/18P	P18-0135 25 Lot Subdivision Consent Agreement signed	21-43 Clarence Street Perth	Carlton Dixon		
TPC DECISIONS					

2.2 Value of Planning Approvals

	Council	State	Residential	Business	Total
Jul-18	87,500	0	2,550,000	226,000	2,863,500
Aug-18	32,800	2,000	1,182,500	2,152,000	3,369,300
Sep-18	0	17,000	3,627,400	60,000	3,704,400
Oct-18	345,000	15,000	718,500	204,000	1,282,500
YTD	120,300	19,000	7,359,900	2,438,000	9,937,200



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2.3 Matters Awaiting Decision by TPC & RMPAT

TPC TASMANIAN PLANNING COMMISSION	
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPPs). The SPPs came into effect on 2/3/2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
03/2018 P18-086	176 High Street Campbell Town, Ambulance Station – Amendment to allow Emergency Services as a discretionary use in the General Residential zone. S39 report sent to TPC. Awaiting decision.
05/2018 PLN18-0248	3960 Macquarie Road Cressy – Include St Mark's Church in the Heritage Code
06/2018 PLN18-0249	110 Main Street Cressy – Include Holy Trinity Church in the Heritage Code
07/2018 PLN18-0253	6b Saundridge Road Cressy – Include Methodist Cemetery in the list of Archaeologically Significant Sites
RMPAT RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL	
22/17P (P16-077)	Tyre Storage & Shredding, 437 Woolmers Lane, Longford – Tyre Recycle Tasmania Pty Ltd vs Northern Midlands Council & EPA. Hearing date of 4/12/2018.
P18-037	10 Russell St, preliminary conference 15/5/2018. Hearing postponed. Hearing set for 6/11/2018.
Decisions received	
TPC	
	-
RMPAT	
88/18P P18-135	21-43 Clarence Street Perth – Preliminary Hearing held 16/8/2018. Consent agreement signed, amended permit issued.

2.4 Building Approvals

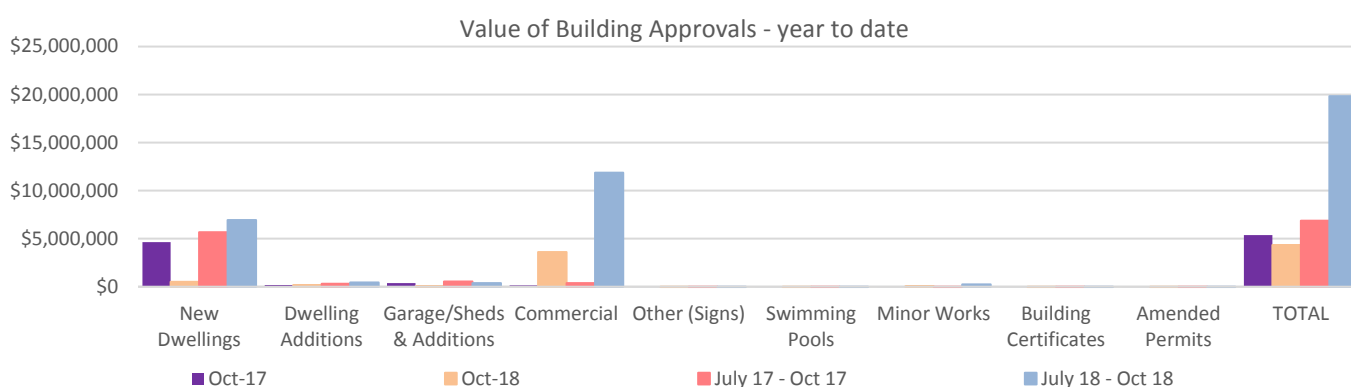
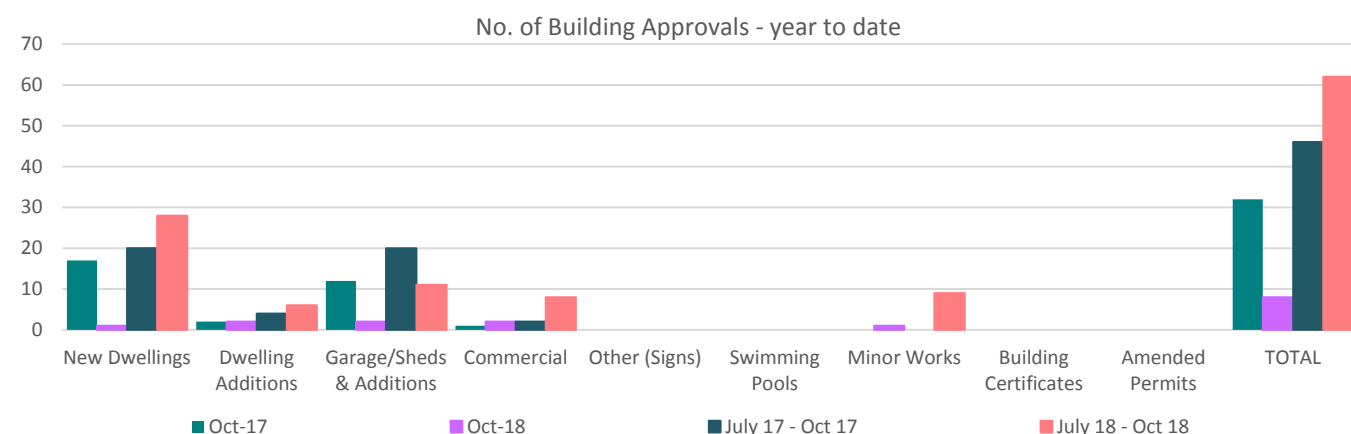
The following table provides a comparison of the number and total value of building works for 2017/2018 -2018/2019:

	YEAR - 2017/18				YEAR - 2018/19			
	Oct-17		July 17 - Oct 17		Oct-18		July 18 - Oct 18	
	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$
New Dwellings	17	4,656,574	20	5,682,379	1	500,000	28	6,924,924
Dwelling Additions	2	192,700	4	293,700	2	178,000	6	433,000
Garage/Sheds & Additions	12	381,200	20	539,300	2	45,000	11	385,000
Commercial	1	150,000	2	370,000	2	3,620,000	8	11,858,132
Other (Signs)			0	0			0	0
Swimming Pools			0	0			0	0
Minor Works			0	0	1	2,000	9	249,081
Building Certificates			0	0			0	0
Amended Permits			0	0			0	0
TOTAL	32	5,380,474	46	6,885,379	8	4,345,000	62	19,850,137
Inspections								
Building	37		109		0		5	
Plumbing	21		86		39		93	

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Councillors have requested a comparison of Northern Midlands Council approval with State approvals. Review of the Australian Bureau of Statistics website shows the following data, to 30 June 2016.

Description	2011	2012	2013	2014	2015	2016
Private sector houses (no.)	2 183	1 699	1 485	1 800	2 403	1 966
Private sector dwellings excluding houses (no.)	701	394	367	336	456	441
Total private sector dwelling units (no.)	2 884	2 093	1 852	2 136	2 859	2 407
Total dwelling units (no.)	3 124	2 126	1 897	2 184	2 872	2 416
Value of private sector houses (\$m)	635	546	438	514	660	613
Value of private sector dwellings excluding houses (\$m)	117	62	63	52	80	75
Total value of private sector dwelling units (\$m)	752	608	500	565	739	688
Value of residential building (\$m)	810	614	536	596	770	719
Value of non-residential building (\$m)	461	539	458	690	479	557
Value of total building (\$m)	1 271	1 153	994	1 286	1 248	1 276

2.5 Planning and Building Compliance – Permit Review

Officers are continually monitoring works throughout the municipality and works are generally in accordance with permits in place.

Officers are pleased with the amount of enquires seeking council advice and direction into the process of performing works to their property's

Below is a table of inspections and action taken for the financial year.

NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

Planning permit reviews

	This Month	2018/2019	Total 2017/2018
Number of Inspections	5	10	41
Property owner not home or only recently started			
Complying with all conditions / signed off			5
Not complying with all conditions		1	1
Re-inspection required		1	16
Enforcement Notices issued			
Enforcement Orders issued			
Infringement Notice			1
No Further Action Required	5	9	19

Building permit reviews

	This Month	2018/2019	Total 2017/2018
Number of Inspections	4	14	47
Property owner not home or only recently started			3
Complying with all conditions / signed off			
Not complying with all conditions			
Re-inspection required			7
Building Notices issued			
Building Orders issued			
No Further Action Required	4	13	27

Illegal works - Building

	This Month	2018/2019	Total 2017/2018
Number of Inspections	1	5	42
Commitment provided to submit required documentation			7
Re-inspection required	1	4	14
Building Notices issued		1	5
Building Orders issued		1	1
Emergency Order			1
No Further Action Required			16

Illegal works - Planning

	This Month	2018/2019	Total 2017/2018
Number of Inspections	1	6	49
Commitment provided to submit required documentation	1	2	9
Re-inspection required		3	22
Enforcement Notices issued			1
Enforcement Orders Issued			
Notice of Intention to Issue Enforcement Notice issued			1
No Further Action Required		1	17

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future

NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

Core Strategies:

- ♦ Strategic, sustainable, infrastructure is progressive
A Land Use and Development Strategy to direct growth
- Economic Development – Supporting Growth and Change
Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our Landscapes
Core Strategies:
 - ♦ Meet environmental challenges
 - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 *Land Use Planning & Approvals Act 1993*

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 *Building Act 2016*

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and people are aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes driven by the State despite public exhibition may not always further this aim.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of discretionary applications is 42 days (42 days last month) (42 days allowed by LUPAA). It should be noted that the statutory days are not counting correctly in the new software (there is a fix in the pipeline) the default has therefore been set to those allowed under LUPAA.

There were 62 building approvals valued at \$19,850,137 (year to date) for 2018/2019, compared to 46 building approvals valued at \$6,885,379 (year to date) for 2017/2018.



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

RECOMMENDATION

That the report be noted.

DECISION

Cr Calvert/Cr Adams

That the report be noted.

Carried unanimously



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

331/18 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023
 Responsible Officer: Maree Bricknell, Corporate Services Manager
 Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 October 2018.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 31 October 2018.

3 ALTERATIONS TO 2018-19 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

SUMMARY FINANCIAL REPORT

For Month Ending: 31-Oct-18 4

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$10,748,672	-\$10,748,672	-\$10,549,036	-\$200	98.1%	
Recurrent Grant Revenue	-\$4,201,291	-\$1,400,430	-\$1,022,802	-\$378	73.0%	
Fees and Charges Revenue	-\$1,743,731	-\$581,244	-\$811,466	\$230	139.6%	
Interest Revenue	-\$629,300	-\$209,767.67	-\$76,928	-\$133	36.7%	Accrued revenue adjustment included
Reimbursements Revenue	-\$551,609	-\$17,203	-\$40,961	\$24	238.1%	
Other Revenue	-\$1,490,797	-\$496,932	-\$308,903	-\$188	62.2%	
	-\$18,865,400	-\$13,454,249	-\$12,810,096	-\$644	95.2%	
Employee costs	\$5,258,747	\$1,752,916	\$1,519,455	\$233	86.7%	
Material & Services						
Expenditure	\$4,805,977	\$1,601,992	\$1,450,875	\$151	90.6%	
Depreciation Expenditure	\$5,400,473	\$1,800,158	\$1,800,185	\$0	100.0%	
Government Levies & Charges	\$773,062	\$257,687	\$212,582	\$45	82.5%	
Councillors Expenditure	\$197,640	\$65,880	\$14,238	\$52	21.6%	
Interest on Borrowings	\$0	\$0	\$32,593	-\$33		
Other Expenditure	\$1,252,385	\$417,462	\$702,221	-\$285	168.2%	Pension rebates for full year
Plant Expenditure Paid	\$505,520	\$168,507	\$186,661	-\$18	110.8%	
	\$18,193,804	\$6,064,601	\$5,918,810	\$146	97.6%	
	-\$671,596	-\$7,389,648	-\$6,891,286			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$520,505	\$173,502	\$0	\$174	0.0%	
Underlying (Surplus) / Deficit	-\$151,091	-\$7,216,146	-\$6,891,286			
	-		-			
Capital Grant Revenue	-\$1,253,521	-\$417,840	-\$1,093,550	\$676	261.7%	
Subdivider Contributions	-\$523,827	-\$174,609	0	-\$175	0.0%	



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

Capital Revenue	-\$1,777,348 \$0	-\$592,449	-\$1,093,550	
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Budget Alteration Requests

- For Council authorisation by absolute majority

Capital Budget

Actuals

No capital works budget variance above 10% or \$10,000

Oct

Sept

B1469 Storys Creek Road Bridge replacement

741469 **-\$100,000**

Defer replacement until 2019/20

deferred to fund tender prices of other bridge replacements during 2018-19

Ctown - Barton Road

reconstruction

750100 **-\$70,000**

Savings from gravel cartage transfer

Lfd - Cracroft Street kerb and

channel

New \$70,000

New project Min. 263/18

Lfd - Caravan Park Improvements

New \$110,000

New project Min. 274/18

August

No budget alterations for August

2018.

July

Hobhouse St - Recon Catherine to

Burghley

750579 **-\$71,000**

\$0

Defer project until 2019/20

Grant Revenue - Natural Disaster

Resilience

505653 **-\$73,137**

\$0

Grant Revenue allocated

Lfd - Flood Levee Back Creek

Automation

\$144,137

\$0

\$0

New Capital Project

July

Council Chamber Carpark

720114 \$130,000

\$211,107

Works substantially complete

Council Chamber Access

759352 \$70,000

\$200,000

\$167,437

\$378,543

Works substantially complete

July

Less Council labour and plant hire

-\$131,981 # Council labour & plant hire

Hobhouse St - Recon Catherine to

Burghley

750579 **-\$50,000**

Council Chamber Access

759352 \$35,000

Council Chamber Carpark

720114 \$15,000

\$50,000

Additional Budget allocation

\$250,000

\$246,562

Net cost of project expected

July

Visitor Accommodation Permit

Fee

\$250

Adjust Fees & Charges Schedule from \$251

B. Balance Sheet Items

	Year to Date Actual	Monthly Change		Same time last year	Comments
Cash & Cash Equivalents Balance					
- Opening Cash balance	\$20,475,543	\$23,000,588			
- Cash Inflow	\$9,349,442	\$961,598			
- Cash Payments	-\$7,454,527	-\$1,591,729			
- Closing Cash balance	<u>\$22,370,457</u>	<u>\$22,370,457</u>			
	-	-			
Account Breakdown					
- Trading Accounts	\$1,325,031				
- Investments	<u>\$21,045,427</u>				
	<u>\$22,370,457</u>				
	-				
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance	1/10/2018	31/10/2018	1.50	\$5,293	\$5,300
Corporation Call Account	23/10/2018	31/10/2018	1.40	\$2,120,637	\$2,121,288
CBA Call Account					

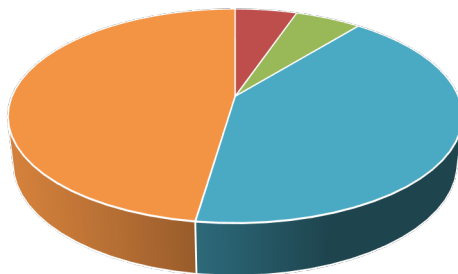
NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

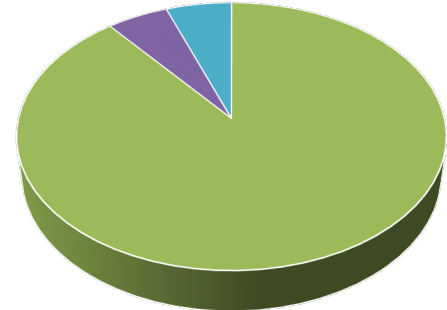
CBA	4/05/2018	7/11/2018	2.52	\$1,000,000	\$1,012,911
CBA	22/06/2018	22/11/2018	2.64	\$1,000,000	\$1,011,066
CBA	13/07/2018	13/12/2018	2.49	\$1,500,000	\$1,515,656
CBA	21/06/2018	21/12/2018	2.60	\$1,000,000	\$1,013,036
My State Financial	25/12/2017	25/12/2018	2.70	\$1,223,229	\$1,256,256
Westpac	15/06/2018	15/01/2019	2.67	\$2,500,000	\$2,539,136
Bank of Us (B&E)	24/05/2018	24/01/2019	2.75	\$646,268	\$658,197
Bank of Us (B&E)	30/05/2018	30/01/2019	2.75	\$500,000	\$509,229
CBA	13/08/2018	13/02/2019	2.52	\$1,000,000	\$1,012,704
CBA	31/08/2018	28/02/2019	2.55	\$2,000,000	\$2,025,290
Westpac	4/10/2018	4/07/2022	3.37	\$5,500,000	\$6,195,189
Westpac	29/06/2018	29/06/2023	3.30	\$1,050,000	\$1,223,345
Total Investments		0/01/1900		\$21,045,427	\$22,098,603

Investments by Institution



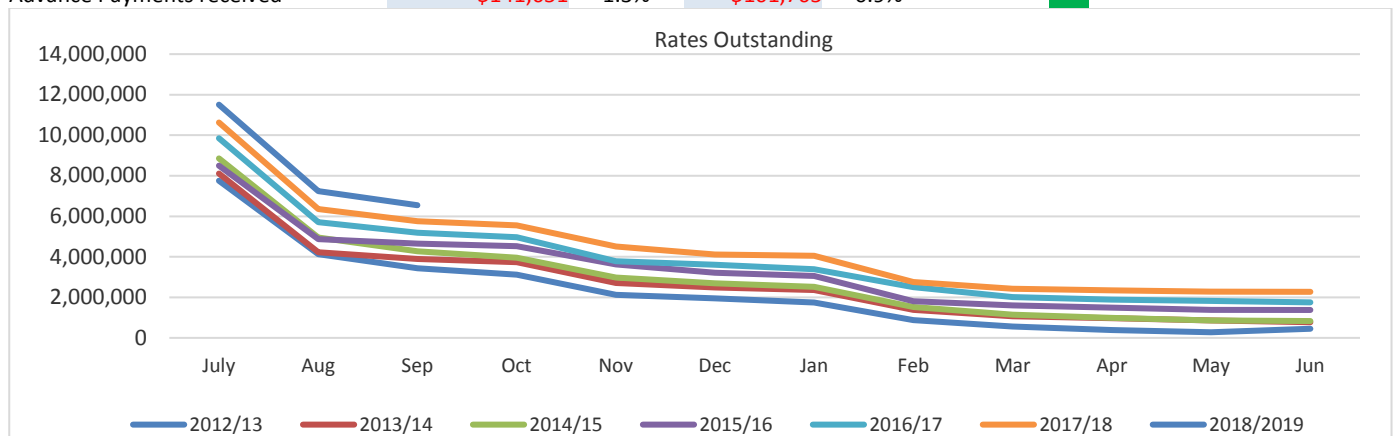
■ ANZ ■ Bank of Us (B&E) ■ MyState ■ Tascorp ■ Westpac ■ CBA

Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ Unrated ■ BBB

Rate Debtors	2018/19	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$2,245,313		\$1,742,445	
Rates Raised	\$10,608,077		\$10,117,598	
	\$12,853,390		\$11,860,044	
Rates collected	\$6,555,743	61.8%	\$5,912,279	58.9%
Pension Rebates	\$447,577	4.2%	\$443,624	4.4%
Discount & Remissions	\$101,992	1.0%	\$49,416	0.4%
	\$7,105,311		\$6,405,319	
Rates Outstanding	\$5,889,731	55.5%	\$5,556,489	51.4%
Advance Payments received	-\$141,651	1.3%	-\$101,765	0.9%



















Trade Debtors	
Current balance	\$1,071,350
- 30 Days	\$317,246
- 60 Days	\$34,630
- 90 Days	\$661,049
- More than 90 days	\$58,425
Summary of Accounts more than 90 days:	-

NORTHERN MIDLANDS COUNCIL












MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

- Norfolk Plains Book sales	711		Paid by outlet as sold
- Hire/lease of facilities	1,017		
- Removal of fire hazards	11,614		
- Dog Registrations & Fines	36,098		Sent to Fines Enforcement
- Private Works	4,164		
- Regulatory Fees	4,821		
	-		

C. Capital Program				
	Budget	Actual (\$,000)	Target 33%	Comments
Renewal	\$12,232,839	\$2,400,465	20%	
New assets	\$8,121,136	\$3,538,781	44%	
Total	\$20,353,975	\$5,939,246	29%	
Major projects:				
- Woolmers Bridge Replacement	\$2,830,000	\$2,322,513incl c/fwd	82%	 Bridge structure substantially complete
- Campbell Town Rec Ground Building	\$2,575,237	\$79,241	3%	 Commencement of works Aug 18
- Campbell Town Rec Ground Site Works	\$484,933	\$37,046	8%	
- Campbell Town Rec Ground Tennis Centre	\$315,000	\$2,138	1%	
- Campbell Town Rec Ground Cenotaph	\$170,000	\$990	1%	
- Longford Rec Ground Redevelopment	\$1,340,000	\$367,782incl c/fwd	27%	 Commenced Sept 18
- Longford Sports Centre Extension	\$1,000,000	\$532,509incl c/fwd	53%	 Slab / Shed stage
- Council Chamber toilet/kitchen improvements	\$225,000	\$3,000	1%	 Design stage
- Recreation Lighting Upgrade	\$1,365,379	\$1,299,023incl c/fwd	95%	 In progress
- Barton Road Reconstruction	\$520,000	\$19,629	4%	
- Bishopsbourne Road Reconstruction	\$379,000	\$0	0%	
- Campbell Town Main Street Improvements	\$1,000,000	\$75,297incl c/fwd	8%	 Design
- Bridge Replacements				
Tooms Lake Road B4619	\$265,000	\$970		 Tender accepted
Royal George Road B2380	\$196,000	\$753		 Tender accepted
Brambletyre Road B1820	\$124,000	\$456		 Tender accepted

* Full year to date capital expenditure for 2017/18 provided as an attachment.

D. Financial Health Indicators				
	Target	Actual	Variance	Trend
Financial Ratios				
- Rate Revenue / Total Revenue	57.0%	82.3%	-25.4%	
- Own Source Revenue / Total Revenue	78%	92%	-14.3%	
Sustainability Ratio				
- Operating Surplus / Operating Revenue	0.8%	53.8%	-53.0%	
- Debt / Own Source Revenue	50.6%	62.9%	-12.3%	
Efficiency Ratios				
- Receivables / Own Source Revenue	47.5%	47.1%	0.3%	
- Employee costs / Revenue	27.9%	11.9%	16.0%	
- Renewal / Depreciation	226.5%	133.3%	93.2%	
Unit Costs				
- Waste Collection per bin	\$10.43	\$11.17		
- Employee costs per hour	\$43.82	\$36.27		
- Rate Revenue per property	\$1,520.54	\$1,492.30		
- IT per employee hour	\$3.17	\$3.88		

E. Employee & WHS scorecard		
	YTD	This Month
Number of Employees	81	81
New Employees	3	0
Resignations	2	0
Total hours worked	41890.71	9403
Lost Time Injuries	1	0
Lost Time Days	0	0
Safety Incidents Reported	4	0

NORTHERN MIDLANDS COUNCIL

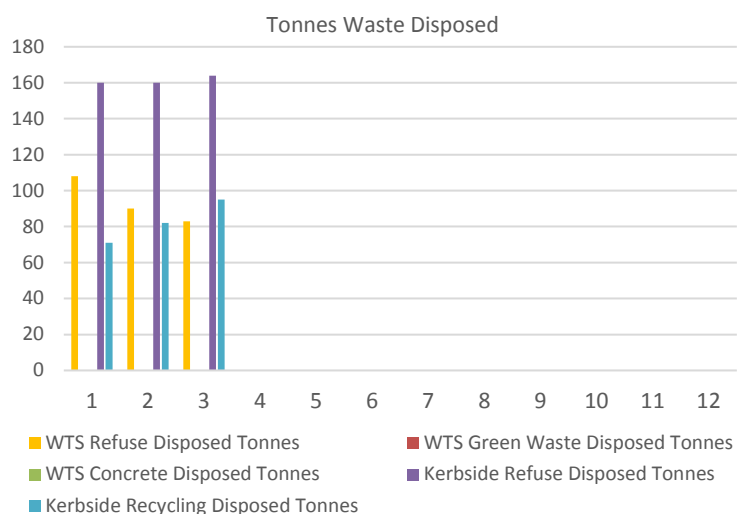
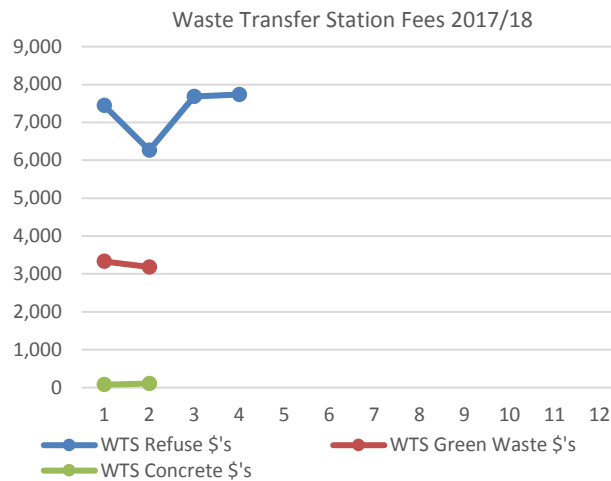
MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

Hazards Reported	12	0
Risk Incidents Reported	0	0
Insurance claims - Public Liability	0	0
Insurance claims - Industrial	0	0
Insurance claims - Motor Vehicle	1	0
IT - Unplanned lost time	0	0
Open W/Comp claims	4	1

F. Waste Management

Waste Transfer Station	2016/17	2017/18	2018/19 Budget	2018/19 YTD
Takings				
- Refuse		\$96,262	\$91,682	\$29,127
- Green Waste		\$55,282	\$49,600	\$15,082
- Concrete		\$1,333	\$1,500	\$625
Total Takings	\$143,942	\$152,877	\$47,594	\$44,834
Tonnes Disposed				
WTS Refuse Disposed Tonnes	1787	1510	1717	281
WTS Green Waste Disposed Tonnes	2500	4123	3631	0
WTS Concrete Disposed Tonnes	0	0	0	0
Kerbside Refuse Disposed Tonnes	2340	2201	2299	484
Kerbside Recycling Disposed Tonnes	1101	1037	1164	248
Total Waste Tonnes Disposed	7728	8871	8811	1013



4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending October 2018.
- 5.2 Capital Works Report to end October 2018.

RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 October 2018.

DECISION

Cr Polley/Cr Calvert

That Council receive and note the Monthly Financial Report for the period ending 31 October 2018.

Carried unanimously



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

332/18 COUNCIL OFFICES – 13 SMITH STREET LONGFORD ROOF MAINTENANCE / REPAIRS

Responsible Officer: Leigh McCullagh, Works Manager
Report prepared by: Jonathan Galbraith, Engineering Officer

1 PURPOSE OF REPORT

To provide Council with information in relation to the proposed replacement of the Council Chambers roof.

2 INTRODUCTION/BACKGROUND

The Council chambers has a tiled roof which has been in place for many years. During wet weather the roof often leaks and is becoming difficult to repair due to the age of the tiles. This has resulted in constant damage to ceilings and walls and the risk of electrical problems or damage to electrical office equipment.

Council maintenance staff have advised that working on the roof is an OH&S and that due to the age of the tiles it is difficult to carry out works without damaging more tiles.

Seeds from nearby trees also enter the roof cavity and this creates a potential fire hazard.

It is proposed to replace the existing roof with a Colorbond roof and install permastop insulation. A heritage design statement provided by David Denman and Associates in December 2015 recommended that the roof be replaced in the Colorbond colour, woodland grey colour.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity
 - ♦ Developers address climate change challenges
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

This project already has a valid planning permit (P15-356). A building permit may be required.

6 FINANCIAL IMPLICATIONS

A budget estimate of \$78,500 has been provided by Inter-Roof to remove the existing tiles and install a new roof including insulation, ridge capping, valleys, flashings, quad and box gutters. The quote does not include flashing around skylights or scaffolding. It is recommended that a total budget of \$110,000 be allowed for to cover these additional costs, by deferring the Cressy Recreation Ground Clubroom redevelopment for 2018/2019 \$300,000, as it is unlikely that staff resources will be available in the current year to commence this project.

If the works are not carried out the roof will continue to deteriorate and will continue to be an ongoing maintenance cost which takes Council staff away from other more important work.

7 RISK ISSUES

There are a number of significant risk issues with the existing roof and these will continue to become more serious if works are not carried out in the near future

- 1) Council staff working on the roof, which is slippery and fragile
- 2) The risk of electrical problems or damage due to leakage into the office areas
- 3) The risk of fire due to seeds accumulating in the roof.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

To replace the existing roof with Colorbond.

11 OFFICER'S COMMENTS/CONCLUSION

The proposed new Colorbond roof has been recommended by Council's heritage consultant, David Denman. The same style of roof has been installed next door on the Toosey and aerial shots taken with Council's drone have shown that it fits well with the area.

The tiled roof should be replaced as soon as practical because the existing tiled roof will continue to be an OH&S risk and a growing maintenance cost for Council.

The roof is currently not insulated and installation of new permastop insulation will result in a significant energy saving for Council over time.



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

12 ATTACHMENTS

12.1 Design Statement – David Denman and Associates

RECOMMENDATION

That Council

- i) replace the roof with a new Woodland Grey Colorbond roof; and
- ii) reallocate \$110,000 budget by deferring the Cressy Recreation Ground Clubroom redevelopment until the 2019/2020 financial period.

DECISION

Cr Goninon/Cr Polley

That Council

- i) replace the roof with a new Woodland Grey Colorbond roof; and
- ii) seek further quotes and allocation of budget for Council review.

Carried unanimously



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

333/18 ITEMS FOR THE CLOSED MEETING

DECISION

Cr Goninon/Cr Adams

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Community & Development Supervisor, Works Manager and Executive Assistant.

Carried by absolute majority

334/18 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Table of Contents

335/18 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY COUNCIL MEETING

Confirmation of the Closed Council Minutes of the Ordinary Council Meeting of 19 March 2018, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

336/18 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

337/18 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

337/18 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Management Meetings

337/18 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.

Correspondence Received

337/18 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Action Items – Status Report



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

19 NOVEMBER 2018

337/18 (5) CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.
Fleet Item Replacement

338/18 APPEAL 60/18P: 10 RUSSELL STREET, EVANDALE

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goninon/Cr Brooks

That Council:

- 1) acting as Planning Authority, retain all grounds for refusal and not agree to the amended plans.
- 2) in relation to this matter:
 - a) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
 - b) determined to release the decision to the public.

Carried unanimously

339/18 APPEAL 22/19P: 437 WOOLMERS LANE, LONGFORD

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goninon/Cr Calvert

That the matter be discussed.

Carried unanimously

Cr Goninon/Cr Adams

That Council:

- 1) **not** consent to the orders setting aside the decision to grant planning permit P16-077; and
- 2) in relation to this matter:
 - a) considered whether any discussion, decision, report or document is kept confidential or released to the public.
 - b) determined to release this decision to the public.

Carried unanimously

340/18 LOCAL DISTRICT COMMITTEE MEMBERSHIP

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Local District Committee membership

DECISION

Cr Goss/Cr Adams

That Council:

- 1) accept Inga Apostol as a member of the Longford Local District Committee until the conclusion of the 2018-2020 term.
- 2) in relation to this matter:



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- a) considered whether any discussion, decision, report or document is kept confidential or released to the public.
- b) determined to release this decision to the public.

Carried unanimously

341/18 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Northern Prison

342/18 CAMPBELL TOWN WAR MEMORIAL OVAL PRECINCT REDEVELOPMENT: TENNIS COURT

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goninon/Cr Brooks

That Council:

- 1)
 - a) accepts the tender report and cost savings provided by Basset building; and
 - b) receives confirmation that the facility will be made available for the use of the general public.
- 2) in relation to this matter:
 - a) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
 - b) determined to release the decision to the public.

Carried unanimously

DECISION

Cr Goninon/Cr Adams

That Council move out of the closed meeting.

Carried by absolute majority

Mayor Knowles closed the meeting at 8.37pm.

MAYOR _____

DATE _____