



**NORTHERN  
MIDLANDS  
COUNCIL**

# MINUTES

ORDINARY MEETING OF COUNCIL

MONDAY, 10 DECEMBER 2018



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

MINUTES OF THE ORDINARY MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5.06PM ON MONDAY, 10 DECEMBER 2018

## 351/18 ATTENDANCE

### 1 PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Richard Goss, Cr Dick Adams, Cr Matthew Brooks, Cr Andrew Calvert, Cr Jan Davis, Cr Ian Goninon, Cr Janet Lambert, Cr Michael Polley AM

#### In Attendance:

Mr Des Jennings – General Manager, Miss Maree Bricknell – Corporate Services Manager, Mr Leigh McCullagh – Works Manager, Ms Erin Boer – Regional & Urban Planner (from 6.45pm to 6.49pm), Mrs Gail Eacher – Executive Officer

### 2 APOLOGIES

Nil

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## DECISION

Cr Goninon/Cr Goss

That Council agree to the inclusion in the Agenda of late item

- CORP 2: Delegation Approval – Child Care Services

Carried unanimously

Cr Goss/Cr Adams

That Council agree to discuss the date of the Council Bus Tour in 2019 as item GOV 11.

Carried unanimously

## **353/18 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE**

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

No declarations of interest declared.

## **354/18 CONFIRMATION OF MINUTES**

### **1 OPEN COUNCIL – ORDINARY COUNCIL MEETING MINUTES – 19 NOVEMBER 2018**

#### DECISION

Cr Calvert/Cr Goninon

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 19 November 2018 be confirmed as a true record of proceedings.

Carried unanimously

### **2 CONFIRMATION OF MINUTES OF COMMITTEES**

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	13/02/2018	Avoca Museum & Information Centre	Ordinary
ii)	06/11/2018	Evandale Advisory Committee	Ordinary
iii)	12/11/2018	Ross Community Sports Club Inc	Ordinary
iv)	13/11/2018	Evandale Community Centre & Memorial Hall Management Committee	Ordinary
v)	28/11/2018	Cressy Local District Committee	Ordinary



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## DECISION

Cr Adams/Cr Lambert

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

## **3 RECOMMENDATIONS OF SUB COMMITTEES**

In the attached minutes of sub committees, no new recommendations have been noted as being for Council's consideration.

**NOTE:** *Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.*

### **Cressy Local District Committee**

At the ordinary meeting of the Cressy Local District Committee held on 28 November 2018 the following motions were recorded for Council's consideration:

#### **Noticeboard at Newsagency**

That Council consider the installation of an additional noticeboard outside the Cressy Newsagency.

#### **Officer's Comments:**

The Cressy Local District Committee believe that the installation of a noticeboard outside the newsagency will be beneficial to the community and also to visitors as a focal point of information.

#### **Officer's Recommendation:**

That Council consider installation of a new noticeboard outside the Cressy Newsagency.

## DECISION

Cr Goss/Cr Lambert

That Council consider installation of a new noticeboard outside the Cressy Newsagency.

Carried unanimously

<b>355/18</b>	<b>DATE OF NEXT COUNCIL MEETING</b> <b>21 JANUARY 2019</b>
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Mayor Knowles advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 21 January 2019.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 356/18 INFORMATION ITEMS

### 1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
26/11/2018	<b>Council Workshop</b> Discussion: <ul style="list-style-type: none"> <li>Strathroy Development, Launceston</li> <li>Perth Links Road</li> <li>Art Installation Perth</li> <li>Weeds Officer</li> <li>Swimming Pools</li> <li>Australia Day 2019</li> <li>Land Use Strategy</li> <li>Public Notification to Adjoining Property Owners</li> <li>Footpath Trading – Public Liability</li> <li>Compliance matters</li> </ul>
10/12/2018	<b>Council Workshop</b> Discussion: <ul style="list-style-type: none"> <li>Council Meeting Agenda items</li> </ul>

### 2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 20 November 2018 to 10 December 2018 are as follows:

Date	Activity
21 November 2018	Attended meeting with Traders in Purple RE Evandale development, Longford
21 November 2018	Attended Launceston Airport Stakeholder Meeting, Launceston
23 November 2018	Attended meeting Fingal Valley Neighbourhood House, Fingal
23 November 2018	Attended Greater Esk Tourism photographic presentation evening, St Mary's
26 November 2018	Attended Council Workshop, Longford
27 November 2018	Meeting with Cindy Johnston from Campbell District High School, Campbell Town
29 November 2018	Attended TasWater General Meeting, Riverside
29 November 2018	Attended Councillor and Management Christmas Function, Longford
30 November 2018	Attended Citizenship Ceremony, Longford
30 November 2018	Attended meeting RE Bishopsbourne Church, Longford
5 December 2018	Attended NTDC Meeting, Launceston
5 December 2018	Attended Northern Committees Christmas Function, Longford
6 December 2018	Attended unveiling of the banner poles at Village Green Longford
6 December 2018	Attended Mayors Workshop, Launceston
6 December 2018	Attended Southern Committees Christmas Function, Campbell Town
7 December 2018	Attended LGAT Meeting, Launceston
7 December 2018	Attended Rotary Children's Christmas Party, Longford
10 December 2018	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 3 PETITIONS

### 1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

### 2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

#### Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

(a) a clear and concise statement identifying the subject matter and the action requested; and

(b) in the case of a paper petition, a heading on each page indicating the subject matter; and

(c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and

(d) a statement specifying the number of signatories; and

(e) at the end of the petition –

(i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and

(ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

(3) In this section –

**electronic petition** means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

**paper petition** means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

**petition** means a paper petition or electronic petition;

**signatory** means –

(a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and

(b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

### 3 Petitions Received

Nil.

## 4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

### 1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
    - Core Strategies:
      - ♦ Communicate – Connect with the community
      - ♦ Lead – Councillors represent honestly with integrity
      - ♦ Manage – Management is efficient and responsive
    - Best Business Practice & Compliance
      - Core Strategies:
        - ♦ Council complies with all Government legislation
        - ♦ Continuous improvement is embedded in staff culture

### 2 CONFERENCES AND SEMINARS

Nil.

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2018/2019 year												Total 2018/2019 YTD	Total 2017/18
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		
132	119	102	89	84	75								469	884
337	58	53	31	42	58								242	429

## 6 ANIMAL CONTROL

Prepared by: *Martin Maddox, Accountant and  
Tammi Axton, Animal Control Officer*

Item	Income/Issues 2017/2018		Income/Issues for NOV 2018		Income/Issues 2018/2019	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,250	106,006	76	2,435	3,951	95,162
Dogs Impounded	84	5,556	7	275	30	1,620
Euthanized	-	-	2	-	3	-
Re-claimed	71	-	3	-	20	-
Re-homed/To RSPCA	10	-		-	5	-
New Kennel Licences	12	840		144	7	504
Renewed Kennel Licences	64	2,752		88	71	3,124
Infringement Notices (paid in full)	76	12,458	11	1,734	19	2,212
Legal Action	-	-	-	-	-	-
Livestock Impounded	3	159	-	-	-	-
<b>TOTAL</b>		<b>127,771</b>		<b>4,444</b>		<b>104,356</b>

### Registration Audit of the Municipality:

Audit on hold until after Christmas

### Kennel Licence Inspections:

Kennel licence inspections are complete.

### Microchips:

2 dogs were microchipped

### Infringements:

24 infringement were issued

### Attacks:

2 attacks on sheep. 2 dogs declared and euthanised by owner and 1 investigation in progress.

### Impounded Dogs:

7 dogs were impounded

## 7 HEALTH ISSUES

### Immunisations

The *Public Health Act 1997* requires that Councils 'A council must develop and implement an approved program for immunisation in its municipal area'. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

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### 10 DECEMBER 2018

MONTH	2016/2017		2017/2018		2018/2019	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	43	49	82	82	64	99
October-December	46	52	39	31	41	41
January-March	-	-	39	38		
April-June	16	45	39	37		

Immunisations are provided by the Longford Surgery during 2018 and have included Meningococcal.

#### Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2015/2016	2016/17	2017/18	2018/19
Notifiable Diseases	5	4	4	1
Inspection of Food Premises	154	75	77	66

Notifiable Disease investigations are carried out at the request of the Department of Health and Human Services. Such investigations typically relate to cases of food borne illness.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July 2018.

## 8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	1	-	-	-	-							
Building & Planning	1	-	1	1	3							
Community Services	-	-	-	-	-							
Corporate Services	-	1	-	-	1							
Governance	-	-	-	-	-							
Waste	-	-	1	-	-							
Works (North)	10	26	30	2	14							
Works (South)	-	-	2	-	1							

## 9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
	Council wages and plant	Assistance to Campbell Town SES	38
24-Oct-18	Campbell Town District High School	Donation - School Achievement Awards	103
24-Oct-18	Perth Primary School	Donation - School Achievement Awards	36
24-Oct-18	Evandale Primary School	Donation - School Achievement Awards	36
24-Oct-18	Longford Primary School	Donation - School Achievement Awards	36
24-Oct-18	Cressy District High School	Donation - School Achievement Awards	103
24-Oct-18	Avoca Primary School	Donation - School Achievement Awards	36
24-Oct-18	Perth Fire Brigade	Donation	100
24-Oct-18	Longford Fire Brigade	Donation	100
24-Oct-18	Longford Christ Church	50% contribution towards maintenance of town clock	314
24-Oct-18	Ross Sports Club	Donation - Ross Defibrillator case fundraising	100
<b>Planning/Building Applications Remitted</b>			
16-Jul-18	Parks & Wildlife Department	Ben Lomond Temporary Facilities	340
<b>School &amp; Bursary Programs</b>			
19-Sep-18	Campbell Town District High School	Chaplaincy	1,500

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Date	Recipient	Purpose	Amount
19-Sep-18	Campbell Town District High School	Inspiring Positive Futures Program	8,000
2-Oct-18	Cressy District High School	Inspiring Positive Futures Program	8,000
21-Nov-18	Madeleine Berry	Bursary Program 2018 - instalment 2	1,000
21-Nov-18	Jessica Bartels	Bursary Program 2018 - instalment 1	1,000
<b>Sporting/Academic Achievements</b>			
17-Jul-18	Ms Sophie Fletcher	2018 Tas Senior Bowls Team	62
17-Jul-18	Ms Judy Gurr	2018 Tas Senior Bowls Team	62
18-Jul-18	Mr Jack Jarman	2018 Tas Senior Bowls Team	62
31-Jul-18	Ms Denise Middap	2018 Tas Senior Bowls Team	62
22-Aug-18	Ms N Cawthen	2018 Aust Indoor Bias Bowls Championships	62
22-Aug-18	Mr Simon Zaporozec	2018 Aust Indoor Bias Bowls Championships	62
22-Aug-18	Ms Shenaye Zaporozec	2018 Aust Indoor Bias Bowls Championships	62
22-Aug-18	Ms Julie Zaporozec	2018 Aust Indoor Bias Bowls Championships	62
21-Aug-18	Miss Ava Walker	Interschool Championships Equestrian Competition	62
21-Aug-18	Miss Lucy Johnston	Interschool Championships Equestrian Competition	62
21-Aug-18	Mr Archie Clayton	Karl Prosselt Cup U12 Soccer Team	62
<b>TOTAL DONATIONS</b>			<b>\$ 21,524</b>

## 10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/11/2017	360/17	ANZ Longford Branch Closure	That Council ii) invite a Bendigo Bank representative to present to a Council workshop.	General Manager	Presentation received at 1 October council workshop. Further report to Council.	
19/11/2018	319/18	Appointment Of Council Executive	That Council appoint an Executive Committee to consider issues that arise in emergency situations and other responsibilities as delegated by the Council with membership comprising of the Mayor, Deputy Mayor and Councillor Lambert.	General Manager	Noted.	
19/11/2018	320/18	Appointment Of Council Representatives To Special Committees, Advisory Committees And Outside Bodies	That the following appointments be made in respect of the membership of Committees of Council and Outside Bodies:	General Manager	Noted.	
19/11/2018	320/18	Appointment Of Council Representatives To Special Committees, Advisory Committees And Outside Bodies	That matters relating to membership and/or structure of the following Committees of Council and Outside Bodies be reviewed:	General Manager	Committees being advised of appointments.	
21/05/2018	128/18	Conara Park	That Council seek quotes for the development of a concept plan for the Panec Street site.	General Manager	Quote to be sought.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	That Council: 1) accept the Cressy Swimming Pool Master Plan and that further investigation be carried out into the integrity of the pool structure with a report back to Council. 2) consider funding components of the Master Plan in forthcoming Council budgets, and request Council officers to seek to secure external grants to assist with the implementation of the Master Plan.	General Manager	Projects to be progressed with Committee - State Government election funding. Concept plans imminent for kiosk and shade sail. 50% of cost of playground funding secured from Stronger Communities. Awaiting outcome of TCF application for other 50%.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	3) a survey of the use of the Ross Swimming Pool be undertaken during the 2017/2018 swimming season with a report back to Council.	General Manager	Report to Council.	31/12/2018
15/10/2018	280/18	Information Items	matter of a Council Weeds Officer be placed on the Council workshop agenda	General Manager	Discussed at Council workshop. Further information being sought.	
19/11/2018	322/18	Local Government Election 2018	That a) Council express its dissatisfaction at the process and the unavailability of official information; and improved resources for the state electoral office be sought; and b) a report be commissioned on the failure of the Tasmanian Electoral Commission to make information available in a timely manner; and c) this matter be considered by the Local Government Association of Tasmania (LGAT).	General Manager	Letter sent to Local Government Association.	
18/09/2017	278/17	Local Government Reform: Northern Region Shared Services	That Council: A) i) Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG. ii) Support the establishment of governance arrangements to progress the outcomes of the Report. iii) Participate in activities to identify, plan and implement opportunities to undertake shared initiatives at a whole-of-region or sub-regional level. B) at this time, take no further action regarding minute no. 125/15. C) set up a committee of Council (councillors) to progress shared services options for the Northern Midlands.	General Manager	Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils. NOA Group report finalised, GM's meeting to be arranged to finalise. Legal Services tender submissions being considered. NOA workshops on 5 priority Council functions. Completed, report being reviewed by GMs. Legal Services project being considered by GMs, awaiting endorsement.	
15/10/2018	296/18	Northern Prison Expression Of Interest: Site Identification Process	That Council enter into dialogue with the State Government in relation to their intentions regarding the building of a prison in the north of Tasmania.	General Manager	Matter complete.	
11/12/2017	398/17	Perth Riverbank Open Space Strategy	That Council officers prepare a draft brief and seek an estimate of cost for consideration in the 2018/19 budget.	General Manager	Approved, commences October 2018.	
19/11/2018	318/18	Annual General Meeting & Annual Report	That i) Council receive the draft 2017/2018 Annual Report; and ii) the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 10 December 2018, commencing at 5pm.	Exec Assistant	Advertised in the Examiner 24 & 28 November.	
19/11/2018	321/18	Council Calendar - Schedule Of Council Meeting & Workshop Dates	Ordinary Council Meetings and Workshops for the period January to December 2019 be held in accordance with the following schedule	Exec Assistant	Noted.	
19/11/2018	321/18	Council Calendar - Schedule Of Council Meeting & Workshop Dates	a Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December	Exec Assistant	Noted.	
19/11/2018	321/18	Council Calendar - Schedule Of	the Councillors Christmas function be held on Thursday, 28 November 2019	Exec Assistant	Noted.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
		Council Meeting & Workshop Dates				
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display. iii) invite Northern Midlands inaugural Mayor, Kenneth von Bibra, to unveil the honour board.	Exec Assistant	Honour Board unveiled 15/10/2018.	
19/11/2018	332/18	Council Offices – 13 Smith Street Longford Roof Maintenance / Repairs	That Council i) replace the roof with a new Woodland Grey Colorbond roof; and ii) seek further quotes and allocation of budget for Council review.	Works Manager	Further quotes being sought.	
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Council pursuing with State Growth. Meeting being sought.	
20/11/2017	350/17	Confirmation of Minutes - Economic Development Committee	1) That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands. 2) That Council undertake another traffic count on Evandale Main Road, at an appropriate time so that the data can be compared to prior data recorded.	Project Officer	NBN representative met with Council staff 30/1/2018 and listed to attend a future Council workshop. Traffic count undertaken in December 2017. NBN project underway in TRANSlink precinct with 14 businesses to date expressing interest in the FTTN to FTTP proposal.	
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign commenced with article in media.	
19/11/2018	329/18	Longford Village Green Playground Fencing And Equipment Age Specifications Issues	That Council support the Longford Village Green playground being unfenced, and agree the playground caters for children of all ages.	Project Officer	No further action.	
11/12/2017	395/17	National Heritage Listing for the Ross Bridge	That Council i) allocate \$1,600 to fund the preparation of a nomination of the Ross Bridge for National Heritage Listing; and ii) actively seek discussions with the State Government regarding flood plans for the Ross Bridge.	Project Officer	National Heritage Listing nomination submitted 26/2/2018. Outcome awaited. Letter sent regarding flood management.	
19/11/2018	323/18	Tom Roberts Interpretation At Longford	That Council approve the proposal to develop a Tom Roberts interpretation panel for erection in the grounds of Christ Church Longford and a short Tom Roberts' video, and consider funding these items in the mid-year budget review process.	Project Officer	Being progressed after mid-year budget review.	
15/10/2018	280/18	Information Items	Cat Management Responsible Ownership information be promoted in the news media	Executive & Comms Officer	Articles published on Facebook and in Northern Midlands Courier.	
20/08/2018	214/18	Nomenclature: Naming of Park at Cressy – Bartholomew Park	That Council support the formal naming of Cressy Park to Bartholomew Park.	Executive & Comms Officer	21/8 Nomenclature Board advised. Awaiting approval/response, expected December.	

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
19/11/2018	321/18	Council Calendar - Schedule Of Council Meeting & Workshop Dates	the Council bus tour be conducted on Wednesday, 27 March 2019	Corporate Services Manager	Noted.	
17/09/2018	262/18	Nomenclature: Rescind Town Name "Lymington"; and Gazette Town Name "Nile"	That Council request assistance and proceed in proclaiming a new Town boundary of Nile.	Corporate Services Manager	Awaiting electoral office for procedure and process for elector poll.	
15/10/2018	295/18	Translink Lead Generation Pilot Project: The Way Forward	That the matter be held over to the mid-year budget review	Corporate Services Manager		
16/04/2018	93/18	Draft By-Law: Placement of Shipping Containers	a) In accordance with section 156 of the Local Government Act 1993, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law to regulate the placement of shipping containers in the Northern Midlands municipality; and b) Council endorse the attached Regulatory Impact Statement.	Senior Planner	Submissions received. Scheduled for discussion at future Council workshop.	30/04/2018
17/09/2018	258/18	Initiation of Draft Planning Scheme Amendment 04/2018 Include Flood Risk Mapping In The Planning Scheme For Land Along Sheepwash Creek From Arthur Street To Cemetery Road, Perth	That Council, acting as the Planning Authority, pursuant to section 34 of the former provisions of the Land Use Planning and Approvals Act 1993 resolve to initiate draft Planning Scheme Amendment 04/2018 to the Northern Midlands Interim Planning Scheme 2013 to include the flood risk mapping for land zoned General Residential and Future Residential, based on the mapping shown in the attachment, in the planning scheme maps.	Senior Planner	Certification Report to be tabled at future Council meeting.	30/11/2018
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Amendment being prepared.	31/12/2018
20/08/2018	211/18	Confirmation of Minutes - Perth Local District Committee	That a report be prepared for Council consideration regarding the notification of property owners in relation to development applications and the expansion of notification/advice to all affected property owners.	Community & Development Supervisor	Report to Council.	15/12/2018

#### LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy. INFO report to September 2018 Council meeting.	
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) <del>Avoca</del> ; b) Campbell Town; c) <del>Cressy</del> ; d) Evandale; e) Longford; f) Perth; g) <del>Ross</del> ; and list within the draft 2015/2016 budget for consideration	General Manager	Evandale entrance statement to be constructed 2018/19, final designs received. Conara entrance statement designed, seeking approvals.	
19/02/2018	34/18	Recommendations of Sub Committees - Perth Local District Committee	That the appointment of a Special Committee to coordinate the 2021 Perth Bicentenary celebrations be discussed at a future Council workshop, prior to a Council report being prepared.	Exec Assistant	Special Committee discussions to be undertaken by PLDC, prior to report to Council.	

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
		- Perth Bicentenary 2021			Held over by Committee for consideration in 2019.	
17/09/2018	245/18	Recommendations of Sub Committees - Longford Local District Committee - 7.7 Keep Australia Beautiful Awards	That Council investigate a broader concept for deposit legislation.	Engineering Officer	Investigations in progress through Northern Regional Waste Management Group.	
29/01/2018	14/18	Main Street Trees Programme	iv) on completion of the Campbell Town Streetscape Design and endorsement thereof, minor amendments be made to the Campbell Town Main Street tree plantings, as required.	Works Manager	No further action.	
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names to be workshopped.	

*Matters that are grey shaded have been finalised and will be deleted from these schedules*

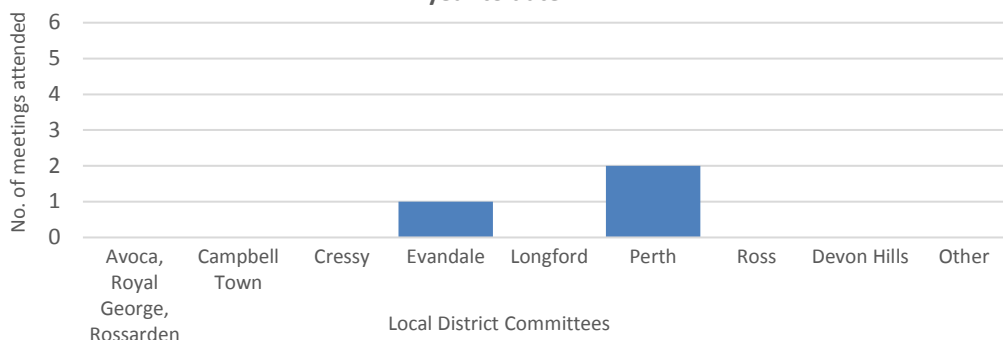
## 11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

### 1. GOVERNANCE

#### a. Governance – Meetings/Conferences

- Council meetings:
  - Ordinary meeting 19 November
- Council Workshops:
  - 26 November
- Executive Management Team:
  - 7 November
  - 21 November
- Staff Meeting
  - 13 November
  - 27 November
- Community meetings:

**2018/19 Meetings Attended  
year to date**



- Other Meetings:
  - Attended fortnightly site meetings with contractors – Campbell Town Recreation Ground Redevelopment
  - Attended weekly Longford Recreation Ground – Contractor meetings
  - Attended Community Aviation Consultation Group meeting
  - Met with Lynda McKay and Susie Bower, University College UTAS
  - Met with developer re Perth Subdivision
  - Attended Regional General Manager's meeting

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

- Attended LGAT Breakfast
- Met with Jenny Bryant, Longford Primary School
- Met with Chris Brookwell and John McNamara, Sustainable Timber
- Met with Stephen Jones, Shadow Minister for Regional Infrastructure together with Mayor
- Met with Leon Lange, Lange Design
- Met with developer re subdivision at Longford
- Met with representatives of Longford Mens Shed
- Met with Inspector Scott Flude re Longford Mens Shed and PCYC
- Met with resident's advocate re development/compliance matter, Avoca
- Met with Traders in Purple re Regional Land Use Strategy
- Met with Philp Lighton re Campbell Town War Memorial Oval Cenotaph
- Meeting with developer re proposed subdivision Perth
- Attended TEER/TEMT Governance workshop
- Met with Inspector Scott Flude
- Attended meeting r Greater Launceston Transport Vision Project
- Attended Citizenship Ceremony
- Met with Jeff Carins and Edrich Corban-Banks re Bishopsbourne Church

#### **b. General Business:**

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Newsletters
- General correspondence.

#### **c. Human Resources**

- Recruitment
  - Municipal Worker – recruitment complete. Successful applicant commenced 3 Dec 2018
  - Pool Lifeguards – recruitment complete. Successful applicants commenced
  - Casual Cleaner (Campbell Town) – recruitment complete. Successful applicant commenced 26 Nov 2018
  - Youth Officer – Currently interviewing
  - Early Childhood Educator – applications close on 9 Dec 2018
- Corporate Services Department Review – report in progress
- Revised Pool Lifeguard Induction program implemented this season for incoming Pool Lifeguards
- Finalising Employer of Choice nomination to be submitted by 20 Dec 2019
- EBA due for re-negotiation in 2019 – mark up continuing, in preparation of progressing this in the new year

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

- End of year staff dinner held on 30 Nov 2018, successful and enjoyed by all
- Implemented a roster system for the casual cleaning team at Campbell Town, to ensure fairness of shifts and a work life balance for these employees
- Working through leave balances to ensure in accordance with maximum limits as specified in Enterprise Agreement
- General human resource matters - ongoing
- Performance management and disciplinary matters – ongoing (as required)
- Employee learning and development - ongoing
- Development and implementation of Human Resources Policies and Procedures - ongoing

#### d. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

## 2. COMMUNITY & DEVELOPMENT

#### a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and attendance of Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Review of all declared areas within the municipality and report to Council
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit
- Taking complaints regarding cat management and other animal related issues, including livestock matters

#### b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Enquiries regarding Temporary Occupancy permits
- Attendance at Consumer, Building & Occupation Services Permit authority forums
- Participation in Planning & Building Portal
- Ongoing review of Building for Bushfire Bulletins

#### c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Attendance at forums regarding State Planning Portal development
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- Preparation of Perth Recreation Strategy brief
- Northern Midlands Land Use Strategy
- Response to enquiries and development opportunities
- Amendments to interim scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals
- Attending LGAT Meeting for the LPS drafting for the Tasmanian Planning Scheme

#### d. Compliance

- Ongoing review of all outstanding and arising compliance issues

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, noting new permit system is now live, following up on complaints and feedback and sharing information about the permit requirements
- Audit of On Street Dining within the municipality
- Assisting Consumer, Building & Occupation Services audit of short to medium term visitor accommodation.

#### **e. Environmental Health**

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Commercial Drone operators certificate complete
- Use of drone for investigations as required

#### **f. Policy**

- Review and update Council's Policy Manual as required
- Delegations register
- Public Interest Disclosures Act Procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

#### **g. Media and communications**

- Preparation of monthly double page spread Council pages in Northern Midlands Courier
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

#### **h. Events**

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Citizenship ceremonies

#### **i. Council Volunteer committees and projects**

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

#### **j. Health & wellbeing**

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Submitted application for Parks and Leisure Australia, Victoria/Tasmania Awards for playspace, for Longford Village Green playground
- Progressing Council's End Men's Violence Against Women Campaign

#### **k. Tourism**

- Heritage Highway Tourism Region Association
  - Marketing activities, itineraries, newsletter and social media campaigns
  - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

Tourism organisations and tourism operators

- Research and update of information signage, including the “Big Log” and information plaques in Campbell Town
- Attendance at Destination Action Plan workshops for region
- Northern Midlands Business Association
- Coordinating Northern Midlands Visitor & Information Centre

### 3. CORPORATE SERVICES

#### a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.

#### b. Finance

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal revaluation 2019 tender process, valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Manage Agency Debt Collection contracted services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report. Related Party Disclosures.
- Grants Commission administration, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident’s information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2018/19 Rating, coding and maintenance.
- General Finance issues, Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

#### c. Risk Management

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Incident reporting.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

#### d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

#### e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Website, and Town / Local District Committee website maintenance and upgrades.
- Infonet system maintenance – new Livepro System setup to replace old Infonet.
- Support new Open Office Town Planning replacement implementation process.
- Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance – incl Outgoing Mail Register.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots & CCTV camera setup and maintenance.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software maintenance.
- Audio system improvements in community facilities
- Sundry IT reports and analysis.

#### f. Childcare

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Setup Cressy School After School Care service for 2018.
- Setup of Longford After School Care service from term 3 2018.
- Review funding of replacement of BBF funding in 2018/19.
- Administer capital funding projects to improve services.

## 4. WORKS & INFRASTRUCTURE

#### a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

#### b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

#### c. Development Work

- Stage 2 of Hollejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- Stage 3 of Hollejett subdivision (15 lots) off Edward Street, Perth at practical completion.
- 4 Lot Unathi subdivision has reached final completion.
- 7 lot Dixon subdivision, Pultney Street, Longford has reached final completion.
- Stage one, two and three of 21 lot Shervan subdivision in Seccombe Street subdivision at practical completion.
- 3 Lot Shervan subdivision in Mulgrave Street at Practical completion.

#### d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites – ongoing.

#### e. Tenders and Contracts

- Construction of new bridge on Woolmers Lane approaching completion.
- Tender for Campbell Town Main Street Urban Design and Traffic Management in progress.
- Tender for construction of new building at Longford Sports Centre – works have commenced.
- Tender for Sportsground Lighting – Light towers have been installed at Campbell Town, Longford and Perth, Evandale in progress
- Tender for construction of new community centre at Campbell Town War Memorial Oval – Work has commenced
- Tenders awarded for three bridges –
  - Tooms Lake Road scheduled for March 2019;
  - Brambletye Road scheduled for January 2019; and
  - Royal George Road scheduled for February 2019.

#### f. Flood levee

- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

#### g. Engineering

- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
- Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.

#### h. Capital works

- Barton Road reconstruction – in progress.

## 12 RESOURCE SHARING SUMMARY: 01 JULY 2018 to 30 JUNE 2019

Resource Sharing Summary 1/7/18 to 30/6/19 As at 30/11/18	Units Billed	Amount Billed GST Exclusive \$
<b>Meander Valley Council</b>		
<b>Service Provided by NMC to MVC</b>		
Street Sweeping Plant Operator Wages and Oncosts	70.00	3,770.15
Street Sweeper - Plant Hire Hours	61.00	5,092.09
<b>Total Services Provided by NMC to Meander Valley Council</b>		8,862.24
<b>Service Provided by Meander Valley Council to NMC</b>		
<b>Wages and Oncosts</b>		
Plumbing Inspector Services	316.00	21,537.85
<b>Total Service Provided by MVC to NMC</b>		21,537.85
<b>Net Income Flow</b>		- 12,675.61
<b>Total Net</b>		- 12,675.61



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

<b>Private Works and Council Funded Works for External Organisations</b>	<b>Hours</b>	
<b>Economic &amp; Community Development Department</b>		
<b>Northern Midlands Business Association</b>		
Promotion Centre Expenditure		
- Tourism Officer	36.00	Not Charged to Association Funded from Council Budget A/c 519035
<b>Works Department Private Works Carried Out</b>	84.00	
	120.00	

## 13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Nov 2018	Total 2018/19	Nov 2017
None to report		\$ 0		
<b>TOTAL COST VANDALISM</b>		<b>\$ 1,000</b>	<b>\$ 4,300</b>	<b>\$ 2,200</b>

## 14 YOUTH PROGRAM UPDATE

Prepared by: Lucie Copas, Executive & Communications Officer

Council contracts Longford and Launceston PCYCs to provide youth programs in Evandale, Perth and Longford.

An update was not received regarding the Longford PCYC sessions in time for the preparation of the Agenda.

The Perth and Evandale sessions run by the PCYC in October were as follows:

Perth – 4th = 7, 11th (Not held – Launceston Show Day holiday), 18th and 25th = 16 - TOTAL = 38 (3 sessions)

The first session was affected by high school events. The final two weeks attracted big attendances and generally good behaviour.

Evandale – 5th and 12th (Not held – School holiday break), 19th = 17 and 26th = 35+ - TOTAL = 52 (2 sessions)

The first and second weeks were not held (as usual) during the school holiday break. The final trip in particular attracted the good attendances.

## 15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

### STRATEGIC PLANS SPREADSHEET CURRENT AS OF 4 DECEMBER 2018

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
	(contract signed)	(report accepted by Council)	
<b>Blessington</b>			
<b>Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania</b> (TRC Tourism)	Jun-15	Nov-15	<ul style="list-style-type: none"> <li>Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations.</li> <li>Potential private investor showing interest in late 2016</li> <li>Ben Lomond Committee received \$60,000 election commitment to assist with improving the water supply of the ski fields</li> <li>State Government budget included commitment of \$400,000 to upgrade the shuttle bus carpark below Jacob's Ladder</li> <li>Application to be prepared to nominate Ben Lomond as the state's next iconic walk – due January 2019</li> </ul>

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<b>Campbell Town</b>			
<b>War Memorial Oval Precinct</b>			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	<ul style="list-style-type: none"> <li>Development Plan submitted to Council Sept 2014.</li> <li>Council requested assessment of the viability of the Multi-Function Centre</li> </ul>
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	<ul style="list-style-type: none"> <li>Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Functional Centre' discussed at Feb 2016 Council Workshop.</li> <li>National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre.</li> <li>Election commitment by federal Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Funding agreement signed February 2017.</li> </ul>
c) Management of Redevelopment (Philp Lighton Architects)			<ul style="list-style-type: none"> <li>Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop.</li> <li>Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding for the redevelopment.</li> <li>Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful.</li> <li>Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting. Work commenced May 2018.</li> <li>Dec 2016: Request to Philp Lighton Architects for a layout plan &amp; concept sketches for improvements around the cenotaph &amp; a display area in entrance to the Multi-Function Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade.</li> <li>Feb 2017 Council resolved to proceed with the regional size facility. Draft plans received March 2017 -signed off by GM</li> <li>Development Application P17-126 received on 8 May 2017.</li> <li>September 2017: Funding application submitted to TCF for \$55,000 towards the development of a tennis court and a multi-purpose court at the Oval precinct. Notified 28 November that application was successful. Grant deed executed and funds received.</li> <li>AFL Business Case for oval improvements prepared: seeking \$150,000 from AFL. Funding secured February 2018. Payment awaited.</li> <li>November 2017: Funding application submitted to Sport &amp; Recreation Tas for \$80,000 to assist with the courts development. Notified January 2018 the funding has been secured. Grant deed executed.</li> <li>Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Grant deed signed.</li> <li>Expression of interest submitted to Levelling the Playing Field Grant Program – not successful.</li> <li>Tennis court tenders closed 10 October.</li> <li>First progress report to Australian Govt Community Development program submitted.</li> </ul>
d) Multi-Functional Centre (Vos Group)	Feb-18		<ul style="list-style-type: none"> <li>Tenders for the multi-function centre closed 12 October: discussed at 30 October 2017 Workshop. Vos Group tender accepted at February 2018 Council Meeting. .</li> <li>Feb 2018: variation to Community Development Programme Funding Agreement signed – extending completion date from June 2018 to June 2019.</li> <li>18 April 2018: work on oval lighting upgrade underway.</li> <li>27 April 2018: Phil Lighton provided planning drawings for centre and courts ready to be lodged for planning approval and advertising by Council.</li> <li>Works commenced Sept 2018 and is close to 20% complete.</li> </ul>
<b>CBD Urban Design and Traffic Management Strategy</b> (GHD) (Lange Design and Rare Innovations)	May-16	Nov-17	<ul style="list-style-type: none"> <li>GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017</li> <li>Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy</li> <li>Strategy adopted for consultation purposes at May 2017 meeting. Public consultation</li> </ul>

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<p>session held 13 September 2017</p> <ul style="list-style-type: none"> <li>Final report accepted at November 2017 Council Meeting.</li> <li>Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy.</li> <li>20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders.</li> <li>Stage 1 concept plan received April 2018.</li> <li>State Liberal election commitment of \$1.9million for Midland Highway underpass near War Memorial Oval precinct.</li> <li>Main Street Tree Planting Report received Feb 2018.</li> </ul>
<b>Cressy</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec 15	Oct 17	<ul style="list-style-type: none"> <li>Draft Master Plan received May 2016: structural assessment approved Aug 2016</li> <li>Final report accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure.</li> <li>Liberal election commitment of \$100,000 to upgrade the kiosk, install a shade structure and a playground. Grant deed signed.</li> <li>Funding applications to Tasmanian Community Fund and Stronger Communities Program for the children's playground submitted. Stronger Communities funding secured to date.</li> </ul>
<b>Recreational Ground Master Plan</b> (Lange Design)	Feb-17	April 18	<ul style="list-style-type: none"> <li>Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council.</li> <li>17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package.</li> <li>Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan.</li> <li>Draft Master Plan accepted at October 2017 Council Meeting – released for public comment.</li> <li>Council accepted the 2030 Master Plan at April 2018 Council Meeting.</li> <li>April 2018: option study for change rooms and club facilities being undertaken by D Denman &amp; Associates.</li> </ul>
<b>Evandale</b>			
<b>Honeysuckle Banks</b>			
a) Master Plan (Jeff McClintock)	Oct-15	-	<ul style="list-style-type: none"> <li>Draft master plan released for community consultation Jan 16: discussed at council workshop &amp; need for the plan to be reviewed in light of frequent flooding of the reserve.</li> </ul>
b) Review of Master Plan (Lange Design)	Oct-16	May-17	<ul style="list-style-type: none"> <li>Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017.</li> <li>At May 2017 Council meeting, Council <ul style="list-style-type: none"> <li>i) accepted in principle the Honeysuckle Banks Plan;</li> <li>ii) consider funding the minor works components of the plan in future Council budgets, and</li> <li>iii) request Council Officers to seek to secure external grants to assist with the implementation of the full plan.</li> </ul> </li> </ul>
<b>Morven Park Master Plan</b> (Lange Design)	Nov-16	Oct-17	<ul style="list-style-type: none"> <li>Work underway</li> <li>17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade. Work underway June 2018.</li> <li>March 2017 assisted with application for solar panels on clubrooms</li> <li>Draft Master plan accepted at October 2017 Council Meeting – released for public comment.</li> <li>State Liberal election commitment of \$33,000 for cricket pitch upgrade; \$158,000 towards grounds upgrade and \$30,000 for new electronic scoreboard. Paperwork submitted on behalf of the Football Club 23 April to activate the \$30,000 payment.</li> <li>Council accepted 2030 Master Plan at April 2018 Council Meeting.</li> <li>June 2018: oval lighting and scoreboard upgrades underway.</li> <li>Expression of Interest submitted for Levelling the Playing Field Grant – notified successful and stage 2 of the application process submitted. Outcome anticipated</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<p>February 2019.</p> <ul style="list-style-type: none"> <li>Tas Community Fund grant secured towards the expansion of the outdoor gym. Application for additional funding submitted to Sport and Recreation Tasmania.</li> <li>Application to the Community Sport Infrastructure Programme for the upgrade of the oval drainage submitted. Outcome awaited.</li> </ul>
<b>Longford</b>			
<b>Community Sports Centre Master Plan</b> (RT & NJ Construction Services)	Feb-15	Jun-15	<ul style="list-style-type: none"> <li>June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful.</li> <li>17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package</li> <li>Planning permit issued 22 December 2017.</li> <li>March 2018: Tender for new gym and amenities shed awarded to RT &amp; NJ Construction Services. Work underway.</li> <li>Funding application to TCF for funds towards the fitness room, meeting rooms, entrance, amenities and external services upgrade submitted August 2018. Outcome unsuccessful.</li> </ul>
<b>Visitor Appeal Study</b> (Bill Fox and Associates)	Jan-15	Jun-15	<ul style="list-style-type: none"> <li>Recommendations implemented include the establishment of a local business &amp; tourism group, development of a destination playground, upgrading of lighting &amp; displays at Visitor Information Centre at JJs, and development of a Place Activation Plan</li> </ul>
<b>Place Activation Plan</b> (Village Well) (Accompanying Traffic Issues report by MR Cagney)	Sep-15	Jan-16	<ul style="list-style-type: none"> <li>Recommendations implemented include establishment of an Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, Longford tourist tear-off map and street beautification</li> </ul>
<b>CBD Urban Design Strategy</b> (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> <li>Site Investigation Report completed October 2016.</li> <li>Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy received.</li> <li>Parklet design &amp; plans approved June 2017.</li> <li>Draft Urban Design Strategy adopted May, for further consultation.</li> <li>Draft urban design guidelines developed.</li> <li>Community consultation session held 6 September 2017</li> <li>Strategy and Guidelines manual accepted at the October 2017 Council Meeting.</li> <li>Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout.</li> </ul>
<b>Recreation Ground Master Plan</b> (Lange Design)	Dec-15	Nov-16	<ul style="list-style-type: none"> <li>Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade.</li> <li>17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package.</li> <li>May 2017: Artas Architects contracted to prepare specification for amenities redevelopment.</li> <li>Council resolved at June 2017 Council meeting to make application under the SGALGCP for upfront loan funding of an additional \$550,000 to complete Stage 1 of the Recreation Ground redevelopment.</li> <li>Council accepted Recreation Ground 2030 Master Plan at August 2017 Council meeting.</li> <li>Application submitted November 2017 to Sport and Recreation Tas for \$80,000 towards the redevelopment. Advised January 2018 that the funding has been secured.</li> <li>Planning permit issued 17 November 2017.</li> <li>State Liberal election commitment of \$10,000 for Cricket Club storage shed, \$30,000 for cricket nets, \$30,000 for new electronic scoreboard and \$20,000 for Little Athletics equipment. Letter of permission provided for Football and Cricket Clubs</li> <li>Full application submitted for Levelling the Playing Field Grant in Sept 2018: outcome anticipated Feb 2019.</li> </ul>
<b>Village Green</b>			<ul style="list-style-type: none"> <li>Jan 2017: costings &amp; plans developed for Village Green Upgrade including new BBQ shelter, picnic furniture &amp; stage 2 of play space.</li> <li>March 2017 Council submitted an application to the state govt Community</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<p>Infrastructure Fund for 50% of the cost of the Village Green Upgrade. Application not successful.</p> <ul style="list-style-type: none"> <li>At May 2017 Council meeting, Council resolved, with regards to Stage Three of the Longford Village Green playground: <ul style="list-style-type: none"> <li>i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and</li> <li>ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development.</li> <li>iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing.</li> </ul> </li> <li>Report to October 2017 Council Meeting advising the Liberty Swing is the only model that meets Australian Standards for use in a public playground.</li> <li>Stage 2 new play units installation completed and launched 8 December 2017.</li> <li>Stage 3: Funding application submitted to Tasmanian Community Fund; advised application successful June 2018.</li> <li>Funding application for \$10,000 to Variety Tas submitted April 2018: advised June 2018 application unsuccessful.</li> <li>Council approved variance to stage 3 at the July 2018 Council meeting: Ultimate Play preparing new stage 3 concept plan &amp; request lodged with TCF for variance to the funding approval. Request approved.</li> <li>Request submitted August 2018 to Variety for funding towards the revised stage 3. Funding secured.</li> <li>Play units ordered Sept 2018.</li> <li>LGAT video of the playground in use filmed 2 October. Presentation on the success of the playground made at LGAT Playground forum Oct 30th.</li> <li>Stage 3 installation to commence early December.</li> </ul>
<b>Woolmers Bridge</b> (VEC Civil)			<ul style="list-style-type: none"> <li>Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents.</li> <li>Application submitted for the Bridge Renewal Program for \$1,415,000. Advised October 2017 application was successful.</li> <li>12 tonne load limit placed on structure on 6 June.</li> <li>Funding agreement with Bridge Renewal Program finalised October 2017.</li> <li>Design and construct tenders closed 8 November 2017. Council accepted the tender of VEC Civil at the November 2017 Council Meeting.</li> <li>Work commencing 24 January 2018: due for completion Sept -Oct 2018 – weather permitting.</li> <li>Funding deed with State Growth finalised February 2018. Monthly progress reports being submitted.</li> <li>June 2018: Bridge interpretation panel produced. Location yet to be determined.</li> </ul>
<b>Facilities Assessment Study</b> (Philp Lighton Architects)	Sept-17		<ul style="list-style-type: none"> <li>Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017 and presentation made to November 2017 Council Workshop.</li> <li>Community engagement process closed 18 July 2018. Only 1 written response received from Helping Hand Association, requesting that showers be incorporated for the use of homeless people.</li> </ul>
<b>Perth</b>			
<b>Recreation Ground Master Plan</b> (Lange Design)	Jul-15	Oct-16	<ul style="list-style-type: none"> <li>External funding sources being pursued.</li> <li>17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade.</li> <li>Kitchen upgraded funded by a State Government Election commitment completed.</li> </ul>
<b>Community Centre Development Plan,</b> (Loop Architecture) addressing collective & shared	Oct-15		<ul style="list-style-type: none"> <li>Briefing notes from key stakeholder sessions received 25 Feb 2016</li> <li>Draft concept plans submitted to Council</li> <li>Draft concepts to be directed to future workshop</li> <li>May 2018: costings being reviewed.</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
functions with adjacent Primary School & Recreation Ground			<ul style="list-style-type: none"> <li>Application for upgrade and expansion of child care centre submitted for the Building Better Regions Fund. Outcome known February 2019.</li> <li>Council Agenda item 10/12/2018.</li> </ul>
<b>Town Structure Plan</b> (GHD)			<ul style="list-style-type: none"> <li>Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted.</li> <li>Perth Structure Plan adopted by Council on 10 April 2017.</li> <li>Session for Perth business owners/managers held 15 August 2017.</li> <li>Council endorsed the Plan at the 10 April 2017 Council Meeting.</li> <li>Final report to November 2017 Council meeting.</li> <li>Perth Prospectus prepared January 2018.</li> <li>April 2018: Awaiting finalisation of the Perth Bypass prior to progressing the structure plan.</li> </ul>
<b>Sheepwash Creek Open Space Plan</b> (Lange Design, GHD)			<ul style="list-style-type: none"> <li>Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan</li> <li>Dec 2016: West Perth Flood Mitigation Working Group established</li> <li>Draft concept plans received from GHD Woodhead</li> <li>Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision.</li> <li>Stage 1 work completed and interpretation signage installed.</li> <li>July 2018: WSUD Open Space Corridor Concept Plan and costings – Phillip St to Drummond St – received.</li> </ul>
<b>Ross</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> <li>Draft Master Plan received May 2016: structural assessment approved August 2016</li> <li>Final plan received June 2017</li> <li>Final report to be presented to workshop September 2017</li> <li>Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season. Pool usage data received May 2018.</li> </ul>
<b>Village Green Master Plan</b> (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> <li>Master Plan accepted in principle at Council 12 December 2016 Meeting.</li> <li>Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG.</li> <li>17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan.</li> <li>Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful.</li> <li>Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan</li> <li>Concept design presented to Council workshop on 8 May.</li> <li>Planning application advertised: closed 28 November 2017.</li> <li>Planning approval with conditions to be met passed at January 2018 Council Meeting.</li> <li>March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers.</li> <li>June 2018: quotes received for new switchboard and mains</li> <li>July 2018: costings being reviewed.</li> <li>Work now underway.</li> </ul>
<b>Western Junction</b>			
<b>Launceston Gateway Precinct Master Plan</b> Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> <li>Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting.</li> <li>Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale.</li> <li>March 2018: Council seeking meeting with Dept of State Growth to discuss planning for the Evandale Main Road upgrade, Breadalbane roundabout to Airport roundabout. State Government budget papers state this planning is to commence in the first quarter 2019.</li> <li>Project committee met Sept 2018.</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<b>Translink Stormwater Upgrade Project</b>			<ul style="list-style-type: none"> <li>Applications lodged with National Stronger Regions Fund 2015 &amp; 2016: unsuccessful.</li> <li>Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780). Application unsuccessful.</li> <li>Application submitted December 2017 for Round Two Building Better Regions Fund: notified July 2018 unsuccessful.</li> <li>Continuing with purchase of parcel for stormwater detention purpose.</li> </ul>

## 16 NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING

Prepared by: *Fiona Dewar, Tourism Officer*

Councillors have requested a list of current and upcoming events in the Northern Midlands be listed in the Council Agenda on a monthly basis.

The following list of current and upcoming events has been compiled from information obtained from a variety of sources, including: contact with event organisers; social media; publications; word of mouth; and general knowledge.

The directory is updated on a weekly basis.

A more comprehensive directory of events for the Heritage Highway region is issued each Thursday and is distributed to the five visitor centres in the Northern Midlands; the Tourism Visitor Information Network's 'Yellow i' centres around the state; the Heritage Highway Tourism Region Association board members and social media writer; Tourism Northern Tasmania; Destination Southern Tasmania; a number of event organisers; the Northern Midlands Courier; and individuals as requested. Each month the directory is distributed to several hundred tourism operators in the Heritage Highway region for sharing with their visitors.

This event directory has a large reach. To add an event to this directory, event organisers can contact Council's Tourism Officer [Fiona.Dewar@nmc.tas.gov.au](mailto:Fiona.Dewar@nmc.tas.gov.au), or 6397 7303.

Date	Village / Town	Event	About the event	NMC Support
<b>November 2018</b>				
Until 30 Nov 2018	<b>Evandale</b> 18 High St	Exhibition: Local Artists	An art display by local artists is on exhibition at the Evandale Visitor Information Centre. It's free to enter, and artworks are available for sale. 10am - 4pm daily.	
Until 7 Dec 2018	<b>Evandale</b> 2 Russell St	Exhibition: Peter Gouldthorpe - Dragon's Veins	Current exhibition at Evandale's Handmark Gallery. his exhibition features landscapes or more specifically, seascapes, from Frederick Henry Bay in the south to Wybalenna in the north. They are all idyllic scenes in ideal weather when the vivid colours of our east coast are at their most intense.	
Until 30 Nov 2018	<b>Perth</b> 16087 Midland Hwy	Exhibition: 'CAST' Combined Art Societies of Tas	A very diverse range of works will be on show at Eskleigh Gallery. This exhibition of art works is from members of several Tasmanian art groups: Art Society of Tasmania, Burnie Coastal Art Group, North West colour Circle, The Meander Valley Art Society, and the Launceston Art Society. 10.30am - 4pm daily.	
Until end Jan 2019	<b>Perth</b> 16087 Midland Hwy	Exhibition: Summer	Art Show by Launceston Art Society members, now exhibiting on the walls of the Eskleigh Gallery. Enjoy this wonderful gallery in the historic building, Eskleigh. Open daily 10.30 till 4pm.	
28 Nov 2018	<b>Longford</b>	Jazz Club	Come to a Jazz filled evening with The Longford Jazz Club at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. BYO alcohol, tea and coffee provided. All welcome.	
<b>December 2018</b>				
1 Dec 2018 1st Sat each month	<b>Longford</b> 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
1 Dec 2018	<b>Campbell Town</b> 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	

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Date	Village / Town	Event	About the event	NMC Support
1 Dec 2018	<b>Campbell Town</b> 55 High St	Seafood Feast Night	Hosted by The Church Campbell Town, fresh Tasmanian produce a highlight of this evening. 5.30pm - 11pm.	
1 Dec 2018	<b>Powranna</b>	2018 CopRice Tasmanian Yard Dog Championships	Spectators are welcome to come and watch the best working dogs in Tasmania as they battle it out in 3 classes to be our 2018 champions. Held at Roberts Powranna Saleyards, Powranna Rd. From 8am.	
1 & 2 Dec 2018	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday til 24 Feb. From 11am onwards. Enjoy a wonderful garden setting.	
2 Dec 2018	<b>Evandale</b> 868 Nile Rd	Garden Day	Strathmore Historic Gardens is open for the annual Garden Day Fundraiser for the Royal Flying Doctor Service, West Tamar Volunteer fire Brigade and Days For Girls. Please support these worthy causes and enjoy a lovely day including tea, coffee, scones, music, garden and bric-a-brac stalls. \$10 adults, gold coin donation for children. 10am-5pm. (just past the Clarendon House turnoff).	
2 Dec 2018	<b>Breadalbane</b> 859 Hobart Rd	Blowing Glass: Taking it Further	Take hot glass skills even further, make a tumbler, a bowl, spin out a platter. 9.30 am - 4.30 pm. Bookings and prices via the facebook event page.	
2 Dec 2018	<b>Campbell Town</b> 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	
2 Dec 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
2 Dec 2018	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
8 Dec 2018 2nd Sat each month	<b>Liffey</b> 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more. 9am - 1pm, Sept - May.	
8 & 9 Dec 2018	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday til 24 Feb. From 11am onwards.	
9 Dec 2018	<b>Campbell Town</b> 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	
9 Dec 2018	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
9 Dec 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
9 Dec 2018	<b>Evandale</b> 9 High St	Carols in the Village	A delightful evening of Carols in the grounds of the Evandale Uniting Church. BYO picnic, coffee and tea provided. From 5pm. Donations collected for the Christmas bowl.	
9 Dec 2018	<b>Symmons Plains</b> 1487 Midland Hwy	December Ride Day	Hosted by Tasmanian Motorcycle Club Events, the ride day is all about having fun and an opportunity to ride without traffic and surprises, as fast as you want and not lose your licence, exploring your own and your bike's limits. All conditions and details on the facebook event page.	
10 Dec 2018	<b>Campbell Town</b> 55 High St	Christmas Lunch	Hosted by The Church Campbell Town, starting at 12pm. \$49 per person, \$29 child under 12, Free under 3 years. See the facebook event for scrumptious menu.	
11 Dec 2018	<b>Cressy</b> Main Rd	Christmas Carols	Community Carols in the Parish Hall at Cressy Anglican Church, from 5pm, followed by a BBQ. A plate to share will be welcomed. All welcome.	
15 Dec 2018	<b>Relbia</b> 370 Relbia Rd	Summer Moon Country Music Festival	Blockbuster event showcases the cream of Australian Country Music, held at the stunning Josef Chromy Wines. Artists include Lee Kernaghan, The McCymonts, Catherine Britt, Matt Cornell, Alyce Simmonds, Casey Barnes and Montgomery Church. 11am - 9.30pm.	
15 Dec 2018	<b>Perth</b> 35 Drummond St	Adams Distillery First Release Launch	Held at Glen Ireh Estate - First Preview, Tastings and Official Launch of Adams Distilleries First Release Single Malt Whisky including First Release Sales. Drinks and walk around dinner. Semi Formal Dress. Tickets \$65. 6.30 - 11.30pm.	
15 Dec 2018 3rd Sat each month	<b>Campbell Town</b> 55 High St	Trivia Night	Hosted by The Church & Hall Campbell Town, fun prizes. \$20 per person, limited numbers, please book. 6 - 10pm.	

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15 & 16 Dec 2018	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday till 24 Feb. From 11am onwards.	
16 Dec 2018	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
16 Dec 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
16 Dec 2018 3rd Sunday each month	<b>Ross</b> Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
22 & 23 Dec 2018	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday til 24 Feb. From 11am onwards.	
23 Dec 2018	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
23 Dec 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
29 Dec 2018 Last Saturday each month	<b>Longford</b> 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
29 & 30 Dec 2018	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday till 24 Feb. From 11am onwards.	
30 Dec 2018	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
30 Dec 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
30 Dec 2018 Last Sun each month	<b>Campbell Town</b> Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
<b>January 2019</b>				
1 Jan 2019 Every year	<b>Longford</b>	Longford New Year's Day Picnic Races Jim Osborne Longford Cup	A New Year's Day tradition, the Jim Osborne Longford Cup at the historic Longford Racecourse is a fun day for the whole family. As well as enjoying the country races, families enjoy live music and Fashions in the Field.	
6 Jan 2019 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
6 Jan 2019 Every Sunday	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
5 Jan 2019	<b>Symmons Plains</b> 1487 Midland Hwy	Symmons Plains - Skid Pan	from noon - 5pm, hosted by Performance Driving Australia. Drive your car on the Symmons Plains skid pan - fun, safe, sideways.	
5 Jan 2019	<b>Symmons Plains</b> 1487 Midland Hwy	Race Track in YOUR Car	Join Performance Driving Australia at Symmons Plains Raceway for a full track day in your own car. PDA trainers available all day for coaching and tips. A day based around safely enjoying your car. 9am - 5pm.	
5 - 12 Jan 2019	<b>Poatina</b>	Faith and the Arts 2019	Faith and the Arts Summer School is an inspiring and practical week-long residential arts program. Focus on a variety of creative art forms in the context of an enlivening and supportive Christian faith environment, in the unique and picturesque setting of Poatina village in Tasmania's heartland. An awesome team from around Australia are gearing up to lead a fantastic line-up of elective workshops, and daily gatherings of creative worship and faith-art exploration.	
6 & 7 Jan 2019	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday till 24 Feb. From 11am onwards.	
13 Jan 2019 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
13 Jan 2019 Every Sunday	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
9 Jan 2019	<b>Longford</b>	Festival of Small Halls Summer Tour	The best folk and contemporary acoustic music hits the road, and comes to the Longford Town Hall from 6.30pm - 9.30pm. Details on the facebook event page.	

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

Date	Village / Town	Event	About the event	NMC Support
13 Jan 2019 2nd Sat each month	<b>Liffey</b> 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasurers, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more. 9am - 1pm, Sept - May.	
12 Jan 2019 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
12 & 13 Jan 2019	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday til 24 Feb. From 11am onwards.	
20 Jan 2019 3rd Sunday each month	<b>Ross</b> Town Hall, Church St	Ross Village Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
18 - 20 Jan 2019	<b>Symmons Plains</b> 1487 Midland Hwy	Powercruise #75	Cruise Race Drift & Skid for 2 massive days on track at Powercruise #75. See Tassie's toughest Street Machines on and off track. Enter your own car. Must be 18+, have valid driver lic, and a cool or modified car. See online for all conditions and details.	
19 & 20 Jan 2019	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday till 24 Feb. From 11am onwards.	
20 Jan 2019 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
20 Jan 2019 Every Sunday	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
26 Jan 2019	<b>Perth</b>	Australia Day Celebrations		
26 Jan 2019	<b>Evandale</b>	Australia Day Celebrations		
26 Jan 2019	<b>Poatina</b>	Australia Day Family Festival & Great Wheelbarrow Race		
26 Jan 2019 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
26 Jan 2019 Last Saturday each month	<b>Longford</b> 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 8am - 12 noon.	
26 & 27 Jan 2019	<b>Perth</b> 86 Main Rd	Wood Fired Pizza in the Garden	Hosted by Saltire Café, every Saturday and Sunday til 24 Feb. From 11am onwards.	
27 Jan 2019 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
27 Jan 2019 Every Sunday	<b>Evandale</b> 11 Russell St	Sunday Live Music in the Garden	Every Sunday at the Clarendon Arms join us for some live music from great local artists.	
27 Jan 2019 Last Sun each month	<b>Campbell Town</b> Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	

## 17 TOURISM UPDATE

Prepared by: *Lorraine Green, Project Officer; and  
Fiona Dewar, Tourism Officer*

Current as of 13 November 2018

### New products/Experiences

Project	Partners/funding sources	Current status
Longford Village Green Playground Stage 3	Council Tas. Community Fund Variety Tas (TBC)	<ul style="list-style-type: none"> <li>• Council approved revised stage 3 July 2018: total cost \$45,341.50.</li> <li>• TCF grant of \$29,539 secured.</li> <li>• Variety grant of \$7,703 received.</li> <li>• Community fundraised \$3,100.</li> <li>• Council committed \$5,000.</li> <li>• Installation occurring Nov-Dec 2018.</li> </ul>
Longford Destination Dog Park	Council Mars Petcare Esk Ridge	<ul style="list-style-type: none"> <li>• \$3,000 grant secured from Mars Petcare.</li> <li>• Council committed \$5,000.</li> <li>• Esk Ridge contracted to design and produce agility equipment and donated additional features.</li> </ul>

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

Project	Partners/funding sources	Current status
		<ul style="list-style-type: none"> <li>• Concept plan for equipment layout prepared.</li> <li>• Planning application approved. Advised by Works Manager equipment to be installed in the new year.</li> </ul>
Woolmers Lane Bridge Interpretation	Council Bridge Renewal Program	<ul style="list-style-type: none"> <li>• Panel designed, approved by Australian Government, and produced.</li> <li>• Planning approval lodgment awaiting decision on location of the sign.</li> </ul>
Northern Heritage Precinct Destination Action Plan (DAP)	Council Tourism Northern Tasmania Visitor Centre volunteers	<ul style="list-style-type: none"> <li>• Participated in workshops to develop the DAP: currently in draft format.</li> <li>• Working with TNT on a Northern Heritage Precinct attractions and experiences tear-off map.</li> <li>• Worked with TNT and Birrelli architects to prepare funding application to BBRF for REASSIGN.</li> <li>• Submitted application 15.11.18. Outcome anticipated Feb 2019.</li> </ul>
Heritage Highway Region DAP	Council Heritage Highway Tourism Region Association Destination Southern Tas Tourism Northern Tas	<ul style="list-style-type: none"> <li>• Participated in workshops to develop DAP: currently in draft format.</li> <li>• Collaborated on the development of the 'Ross Revealed – Augmented Realty' project.</li> <li>• Funding applications submitted to Tas Community Fund and Stronger Communities Programme for the Ross Revealed project.</li> </ul>
Northern Tasmania Dog Friendly Tourism Strategy	Council Tourism Northern Tas	<ul style="list-style-type: none"> <li>• Collaborating to develop an online user-friendly resource to inform visitors and locals on places to go and experiences to have in Northern Tasmania that are dog friendly.</li> </ul>
Evandale Catholic Cemetery Peace Garden	Council Friends of Evandale Catholic Cemetery	<ul style="list-style-type: none"> <li>• Prepared application to Tas Community Fund: \$11,980 secured.</li> <li>• Memorial Peace Garden planted.</li> <li>• Stormwater remediation completed.</li> </ul>
Poatina Playground	Council Fusion Australia	<ul style="list-style-type: none"> <li>• Assisting with funding applications for the redevelopment of the Poatina playground.</li> </ul>
Cressy Swimming Pool Playground	Council Swimming Pool Committee	<ul style="list-style-type: none"> <li>• Concept plan developed.</li> <li>• Prepared funding application to Tas Community Fund for 50% of funds required – outcome awaited. Prepared funding application to Stronger Communities Programme for 50% – funding secured.</li> </ul>
Tour of Tasmania Cycling event at Longford	Council Tour of Tasmania	<ul style="list-style-type: none"> <li>• Cycling event from 15 – 17 Nov, held a race event in Longford on 16 Nov. Worked with organisers re logistics and promotion.</li> </ul>
Campbell Town Plaques Replacement	Council	<ul style="list-style-type: none"> <li>• Will replace a few each year, with design in keeping with the new signs in Valentine Park.</li> <li>• Commenced discussions with designers and Works Dept. investigating options for panels without sharp edges.</li> <li>• Liaising with Campbell Town Museum to determine if changes required to the information.</li> <li>• Prices obtained.</li> </ul>
Paddle Tas	Council Paddle About Tasmania	<ul style="list-style-type: none"> <li>• Participated in a visioning workshop on the proposal for Paddle Tas to become the Southern Hemisphere Premier whitewater sport and recreation destination. Has potential for involvement of Longford Mill dam and Poatina Dam Tailrace. Await further advice from Paddle Tas</li> </ul>
Drone Park	Council	<ul style="list-style-type: none"> <li>• Council is in the process of investigation a suitable location.</li> </ul>
Heritage Highway Tourism Region Association – signage Avoca	Council	<ul style="list-style-type: none"> <li>• With the removal of the old Avoca welcome signs, the HH signs look lost high up on the posts. To relocate the sign at the eastern side of Avoca to the Northern Midlands boundary along with the NMC sign, and to relocate the sign near the Midland Highway on shorter poles. Jonathan is arranging to have the sign west of Avoca lowered by our works dept. The sign east of Avoca is still being discussed. In progress.</li> </ul>
Ross Cannon visual presentation	Council	<ul style="list-style-type: none"> <li>• Planning to create short visual/video presentation about the cannon.</li> <li>• Liaising with military historian re research.</li> <li>• Liaising with videographer re project.</li> </ul>
Visitor Information Display at Perth	Council	<ul style="list-style-type: none"> <li>• DIER to install a highway sign for Perth, intending to include an information symbol.</li> <li>• Set up small visitor information at Perth Post Office, supplying racks and brochures/flyers.</li> </ul>
Drive Journeys	Council Tourism Northern Tasmania	<ul style="list-style-type: none"> <li>• Contributing to the conversation and development of Tourism Tasmania's 4 drive journeys, to ensure the northern midlands receives suitable representation.</li> </ul>
History of Conara Junction	Council Mr Bill Chugg Conara Residents	<ul style="list-style-type: none"> <li>• Mr Chugg is recording the history of Conara Junction. Supporting council support.</li> <li>• Item on Feb 2019 council workshop.</li> </ul>
Perth Food and Wine Festival	Perth District Committee Council	<ul style="list-style-type: none"> <li>• Preliminary discussions held.</li> </ul>

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

Project	Partners/funding sources	Current status
	Perth Businesses	<ul style="list-style-type: none"> <li>• Provided sample business cases to assist committee to prepare their business case.</li> </ul>
Northern Midlands Community Organisations & Business Expo	Council NM businesses NM community organisations	<ul style="list-style-type: none"> <li>• Success of the expo held when Governor visited has generated enthusiasm for an annual community organisations and business expo.</li> <li>• Agenda item for Feb 2019 Council workshop.</li> </ul>
Longford Community Event	Longford Rotary Club Council Local Youth	<ul style="list-style-type: none"> <li>• Longford Rotary Club is planning on establishing a committee comprising several Rotarians and 3 – 4 senior students or recent former students of Cressy District High School.</li> <li>• Committee will work to plan, carry through and evaluate 4 events annual:               <ul style="list-style-type: none"> <li>○ Easter Egg Hunt</li> <li>○ Christmas in Winter</li> <li>○ Halloween</li> <li>○ Valentine's Day 2020</li> </ul> </li> </ul>

#### Other activities

Activity	Current status
Heritage Highway Tourism Region Association	<ul style="list-style-type: none"> <li>• Supporting HHTRA through financial contributions, provision of secretarial support, assistance with projects including:</li> <li>• Social Media Campaign: plan and manage comprehensive campaign in collaboration with the HHTRA Board. Provide content, review and approve blog posts.</li> <li>• Update website as relevant. Assist with transition to new developer, working through site challenges as they arise.</li> <li>• DAP – Ross Revealed Augmented Reality project, as described above in new projects.</li> <li>• Quick Reference Guide: a practical guide on tourism facilities and features is updated yearly and distributed to visitor centres around the state.</li> </ul>
Forthcoming Heritage Highway region events calendar	<ul style="list-style-type: none"> <li>• Comprehensive calendar maintained and updated weekly. Calendar contents used to populate the Council and HHTRA websites, the ATDW database and CMCA website, as well as distributed to visitor centres around the state, tourism operators in the northern and southern midlands, other key tourism industry organisations.</li> </ul>
Northern Midlands Business Promotion and Visitor Information Centre	<ul style="list-style-type: none"> <li>• Manage the centre and centre volunteers.</li> </ul>
Ross highway sign	<ul style="list-style-type: none"> <li>• Created original design, worked with professional designer to polish up. Design complete and is now with Dept of State Growth.</li> </ul>
Convict Brick Trail	<ul style="list-style-type: none"> <li>• Discussions re progressing the expansion of the trail.</li> </ul>
Ross Bridge National Heritage Listing application	<ul style="list-style-type: none"> <li>• Council developed application with assistance from Nic Haygarth. Application submitted. Expect to hear during 2018 if the application has progressed to the next stage.</li> </ul>
Northern Midlands Visitor Centres Network	<ul style="list-style-type: none"> <li>• Plan and manage biannual meetings for the centre volunteers. Useful networking, discuss issues/challenges and solutions, share advice, assist with sourcing brochures for their centres.</li> <li>• Represent Ross and Evandale Visitor Centres at Tourism Visitor Information Network Quarterly Northern Region meetings, networking and sharing information about tourism related happenings in the whole northern midlands, bringing information back to the NMVCs, assisting the NMVCs to participate in training and development activities, i.e. this year the NMVCs had the opportunity to participate in customer service training delivered via an online portal, and the modules were distributed via email to the centres as well.</li> <li>• General distribution of NM related brochures statewide as practicable.</li> </ul>
NMC Event funding Round 2 applications received	<ul style="list-style-type: none"> <li>• The Longford Project: Exhibition 13 – 17 March 2019.</li> <li>• Northern Districts Cycling Club: PE Green Memorial Bike Race 27 Oct 2019.</li> <li>• Fusion Australia: Tera Populous (Peoples Land) 27.1.19.</li> <li>• Ross Progress Group: Spring Festival Oct 2019.</li> <li>• Campbell Town Anzac Group: ANZAC Day breakfast &amp; Lewis McGee Memorial Medallion Project 25.4.19.</li> <li>• Longford Show Society: 162 Longford Show 20.10.18.</li> <li>• Longford Fishing club: National Gone Fishing Juniors Day 14.10.18.</li> <li>• Tour of Tasmania: sponsorship for 2018 event – stage starting at Longford.</li> <li>• International Farm Management Congress: Sponsorship \$5000 or 50% or two delegates.</li> <li>• YMCA Skate Park League in Tas: Event during 2018/19.</li> <li>• Australian Fly Fishing Championships: sponsorship.</li> </ul>

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 18 STRATEGIC PROJECTS OUTCOMES AND DELIVERY 2017-2027

Prepared by: Departmental Managers

Progress Report:

Not Started (obstacles)
  On Hold
  On Track
  Completed

	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
<b>GOVERNANCE</b>						
Local Government Reform	✓	Review	Review	✓		Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils. NOA Group report finalised, GM's meeting to be arranged to finalise. Legal Services tender submissions being considered. NOA workshops on 5 priority Council functions: IT, Regulatory Services (Planning/Building Compliance), Payroll/Rates, Risk Management/WH&S. Completed, report being reviewed by GMs. Legal Services project being considered by GMs, awaiting endorsement. The GMs Group at its next meeting has listed on the agenda the matter of establishing a Weed Management Strategy and Action Plan, particularly as to whether this is a resource sharing opportunity for the group.
Elected Members Development and Annual Plans		✓	Review	✓		Policy and Annual Plan to be prepared.
People and Culture Plan	✓	✓	Update	✓		Framework utilised for recruitment is best practice Current recruitment activities: Municipal Work – complete, successful applicant commenced 3 Dec 2018; Pool Lifeguards – complete and successful applicants have commenced; Casual Cleaner (Campbell Town) – complete and successful applicant commenced 26 Nov 2018; Youth Officer – currently interviewing; Early Childhood Educator – applications close on 9 Dec 2018 Corporate Services Department Review – report in progress Pool Lifeguard Induction and Policy Manual - reviewed for 2018 Pool Lifeguard Induction Program – reviewed and implemented Employer of Choice nomination – in progress and to be submitted by 20 Dec 2018 Enterprise Agreement – mark up in preparation for EBA negotiations in 2019 Completing annual review of the Pool Lifeguard and Operations Manual Handbook. General human resource matters - ongoing Employee relations are professional, fair and consistent – ongoing (as required) Performance management and disciplinary matters – ongoing (as required) Employee learning and development – ongoing Policy and Procedure development, review and implementation ongoing
Best Business Practice, Governance and Compliance	✓	Update	Update	✓		Legislative Audit, Delegations Review and Policy Manual update ongoing.
Media and Marketing		Update	Update	✓		Communications Strategy and Framework to be developed. Expanding Council's communications through social media and other publications. Marketing Plan to be prepared by mid-2018.
<b>CORPORATE SERVICES</b>						
Asset Management Plan Annual Review	✓	✓	Review	2017 - 2027		Building Asset Management Plan updated for building componentisation, adopted by Council at May 2017 meeting.
Annual Budget and Quarterly Review	✓	✓	Review	2017 - 2027		Long Term Financial Plan updated, and annual budget adopted by Council at June 2018 meeting.
Information Technology Upgrade Program	✓	✓	Review	2017 - 2027		Planning/Building software upgrade implemented July 2018. Security review Sept 2018. Livepro implemented December 2018.
Emergency Management	✓	✓	Review	2017 - 2027		Next municipal emergency meeting scheduled in Mar 2019, updated Emergency Recovery Plan adopted May 2017 by Council, revision of Emergency Management Plan approved by State Govt April 2018.
Workplace Health and Safety Action Plan Annual Review	✓	✓	Review	2017 - 2027		New Risk Register complete June 2018. WHS audit assessment complete Nov 2018. Asbestos – individual registers for all properties completed.
Customer Service Standards	✓	Review	Review	Review		LGAT state-wide community satisfaction annual survey scheduled December 2018. Attending the National Local Government Customer Service Network state meetings on regular basis.

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
<b>COMMUNITY &amp; DEVELOPMENT</b>						
Land Use and Development Strategy		✓		Review	2017 - 2018	JMG Engineers & Planners appointed 18 September 2017. Draft document prepared. To be presented to Council workshop. Community meetings and survey Completed.
Tasmanian Planning Scheme Integration	✓	✓		Review	2017 - 2020	Working with JMG Engineers & Planners on Local Provisions Schedules through the Land Use Strategy process. Special Workshop scheduled for December 2018.
<b>Strategic Projects Team</b>						
Economic Development Master Plan - Prepare, Prioritise, Implement	✓	✓		Review	✓	Council and NMBA are collaborating on a small-scale project to identify opportunities to grow the number of businesses in the TRANSlink precinct. The resultant report will be one of the documents underpinning the development of the economic development strategy. Report to September 2018 Council meeting.
<b>Strategic Infrastructure Projects</b>						
Launceston Gateway Precinct Master Planning	✓				2017 - 2020	Listed as a component of the Municipal Land Use & Development Strategy. Options for southern expansion prepared. Work group to meet and make recommendation to Council. Northern Gateway Precinct meeting to be held 25 September.
Northern Midlands Rural Processing Centre	✓	✓	✓		2017 - 2020	Combined with Launceston Gateway Precinct component of the Municipal Land Use & Development Strategy.
Perth Town Structure Plan	✓				2017 - 2018	Council has endorsed the plan and draft amendments to planning scheme to be prepared. Included in NMC Priority Projects 2018 document.
Perth Community & Recreation Centre & Primary School Integrated Master Plan	✓				2017 - 2018	Included in NMC Priority Projects 2018 document. Oval lighting upgrade commenced September 2018.
Sense of Place Planning - all villages and towns	✓	✓	✓	✓		Master planning for townships underway.
Longford CBD Urban Design Strategy	✓	✓				Included in NMC Priority Projects 2018 document. Allocated \$250,000 urban street design and parklets in 2018/19 budget.
Longford Place Activation Plan	✓	✓				Complete.
Campbell Town CBD Urban Design and Traffic Management Strategy	✓	✓	✓	✓		Awaiting detailed design. Allocation in 2018/2019 budget to commence works.
Ross Town Centre Park Development Master Plan	✓				2017 - 2020	Planning approval received. Stormwater works commenced.
Ross Swimming Pool Master Plan	✓				2017 - 2020	Included in NMC Priority Projects 2018 document.
Cressy Recreation Ground Master Plan		✓			2017 - 2020	Council accepted Cressy Recreation Ground 2030 Master Plan at April 2018 Council meeting.
Cressy Swimming Pool Master Plan		✓			2017 - 2020	Included in NMC Priority Projects 2018 document. Election funding grant of \$100,000 received.
Evandale Morven Park Master Plan		✓			2017 - 2020	Council accepted Morven Recreation Ground 2030 Master Plan at April 2018 Council meeting. Scoreboard and oval lighting upgrade commenced September 2018.
Feasibility Study: Investment in Ben Lomond Ski Field Northern Tasmania	✓	✓		✓		Study being driven by external stakeholders, Council support provided when requested. Included in NMC Priority Projects 2018 document.
Sheepwash Creek WSUD Open Space Corridor						July 2018: WSUD space corridor concept plan and concepts – Phillip to Drummond streets – received from consultants. Land acquisition has commenced.
<b>Economic Development</b>						
Economic Development Master Plan Strategy Delivery		✓	✓	✓		To be implemented once developed. Final version of the key Directions Report is awaited.
Economic Development (incl. Tourism) Strategy Delivery		✓	✓	✓		To be implemented once developed. Final version of the key Directions Report is awaited.
Tourism Strategy Implementation		✓	✓	✓		Beacon Project - For the northern part of the Heritage Highway, Ross is the first town to come on board. The proposal of products/experiences/stories from the developer is expected shortly. HHTRA board to then make decisions about which to go with, and provide the appropriate content required for the relevant beacon types. Dependant on which is chosen, some experiences may be up and running within a few months, others early next year.  The towns in the southern part of the Heritage Highway, Pontville, Kempton and Oatlands are in final, or finished stages, expected to be ready for visitors to explore in September, along with Richmond, New Norfolk, Brighton.

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
						Hobart City Council has come onboard, and Huonville is also considering their involvement.
<b>Community Development</b>						
Youth and Ageing Strategy		✓	Review	✓		Review of Youth services report to September 2018 Council meeting..
Discrimination Strategy		✓	Review	✓		Not yet commenced.
Family Violence Strategy		✓	Review	✓		Council continues to support <i>End Men's Violence Against Women</i> campaign
Supporting Health and Education Programs	✓	✓	Review	✓		Participating in the Northern Health Providers Networks meetings. Further Education Bursary Program reviewed in 2017.
Supporting Employment Programs	✓	✓	Review	✓		Participation in the Northern Midlands Business Partnership Group meeting coordinated by Beacon Foundation. Participate in LGAT special interest groups on a quarterly basis. Support Work for the Dole program. Participate in work experience and University placements.
Supporting Sport and Recreation Programs	✓	✓	Review	✓		Participation in quarterly northern Sport & Recreation meetings. Planning and implementation of upgrade to Council owned sporting facilities underway. Support provided to participants in sporting activities on a state and national level. Provided input in the State Sport & Recreation Strategy.
Social Recovery Plan	✓			✓		Review complete
Disability Action Plan	✓			✓		Review complete
Cohesive Communities and Communities at Risk		✓	Review	✓		Not yet commenced.
<b>Regulatory</b>						
Legislative Audit	✓			✓		Review of legislation ongoing. Regulatory software purchased to assist.
Delegations Reviews	✓			✓		Review as new staff commence and legislation changes.
Council Policy Manual Review	✓			✓		Policies due for review, relevant managers and officers notified, schedule for review in place. Ongoing.
<b>WORKS &amp; INFRASTRUCTURE</b>						
TRANSlinc Precinct Renewal - Stormwater	✓	✓		2017 - 2020		Process of land acquisition underway. Seeking grant assistance to fund planned works. Included in NMC Priority Projects 2017 document.
Campbell Town War Memorial Oval	✓			2017 - 2020		Progressing with Tenderer. Further application made for additional funding. Works commenced. Oval lighting upgrade practically complete, awaiting power connection.
Longford NM Sport and Fitness Centre		✓	✓	2017 - 2020		Building framework and cladding in-progress.
Evandale Honeysuckle Banks				2017 - 2020		Masterplan complete. Only minor works being undertaken. Included in NMC Priority Projects 2017 document. Table and bench seating replaced.
Nile Road Upgrade		✓	✓			Included in Roads 5-year Capital Works program. Included in NMC Priority Projects 2017 document.
Stormwater Management Plans	✓	✓	Review	2017 - 2027		Initial data collection survey complete. Model build for all Towns in progress. Funding application to be made to fund modelling work for Campbell Town.
Waste Management 2017 - 2020		✓	Review	2017 - 2027		Member of the Northern Waste Management Committee. WTS disposal and supervision contracts tendered for long term provision of services. Concrete material being collected, to be crushed at a later date.
NRM Program Collaboration	✓	✓	Review	✓		Collaborating with NRM North on the WSUD Master Plan for Sheepwash Creek.
Longford Recreation Ground Master Plan	✓	✓				Staged works commenced. Funding components of the Master Plan to be considered in forthcoming Council budgets, Council Officers to seek to secure external grant funding to assist with implementation. Included in NMC Priority Projects 2017 document. Oval lighting upgrade completed. Storage shed construction practically complete.
Sheepwash Creek	✓	✓				Stage 1 complete. Stage 2 planning commenced.

## 19 TASWATER: QUARTERLY REPORT TO OWNERS' REPRESENTATIVES

Report Prepared by: Des Jennings, General Manager

TasWater has presented its first quarter (Q1) FY 2018-19 Quarterly Report to Owners' representatives (attached), in accordance with the requirements of the shareholder's letter of expectations.

The report outlines reports on the key aspects of the performance for the quarter ended 30 September 2018. These are followed by scorecards reflecting the status of the performance against key performance indicators outlined in the FY2019-23 Corporate Plan and the financial performance compared to FY2018-19 Budget.

Status of capital works within the Northern Midlands Municipal area include:



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

- Longford STP Upgrade – Northern Midlands Sewerage Improvement Plan  
Current Project State: Tender stage  
Project Budget: \$25,100,000  
Comments: On track for completion June 2021.

## **Attachments:**

- Quarterly Report to Owners' Representatives – Progress update to 30 September 2018

## **20 NTDC LTD QUARTERLY ORGANISATION PROGRESS REPORT TO COUNCIL MEMBERS: SEPTEMBER 2018**

Provided by: Maree Tetlow, CEO, NTDC

The CEO of NTDC has provided the attached quarterly report in accordance with Section 21 of the *Local Government Act 1993*.

## **21 FESTIVAL OF SMALL HALLS**

The Longford Town Hall will once again welcome the Festival of Small Halls into its doors with the 2019 event booked in for Wednesday 9 of January 2019. The 2019 event will see Fru Skagerrak (Nor/ Swe/ Den) and Australia's own Liam Gerner.

Fru Skagerrak takes you on a journey through Scandinavia; from lowlands to mountains, from slow airs to roaring polkas, and everything in between. Three master musicians from each of the Scandinavian countries – the result is an explosion of the sounds that exist in Scandinavian traditional music today.

Liam's a 35-year-old singer songwriter who has toured his story songs and played guitar for artists through Europe, USA and Australia including Ryan Bingham, Paul Weller, Jason Isbell, Robbie Fulks and more. He's released two albums and a book of original songs 'Ukulele Songs By Kids For Kids'.

The Festival of Small Halls is a series of tours produced by Woodfordia Inc in partnership with major festivals and local communities across regional Australia. It takes the best folk and contemporary acoustic artists performing at two large festivals and sends them on the road to tiny halls all over Australia. It's an opportunity for music-lovers from welcoming communities to invite artists from home and abroad into their towns, and a way of exploring this vast country in the spirit of hospitality and great fun.

From our farmlands to the flood lands, the rainforests to the outback, Festival of Small Halls audiences can expect a beautiful night of original music, as well as a chance to catch up with their families and friends during a supper break, where cake and tea are served. It's an all ages event and all are welcome.

Tickets are available online or directly through Council Office at 13 Smith Street, Longford.

Tickets will also be available at the door on the night unless sold out prior.

## **22 NORTHERN TASMANIAN REGIONAL WASTE MANAGEMENT GROUP**

Provided by: Jonathan Galbraith, Engineering Officer

The Northern Tasmanian Regional Waste Management Group met on 19 October. Topics discussed at the meeting included:

- Waste minimization grants awarded to community groups and businesses, including the Perth Primary School and Campbell Town District High School
- Review of the "Garage Sale Trail"
- Agreed to engage a consultant to carry out audit a number of truck loads of recyclables from across the region.

## **Attachments:**

- NTRWMG quarterly newsletter

## **DECISION**

Cr Lambert/Cr Goss

That the Information items be received.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

**357/18**

## **PROPOSED NORTHERN TASMANIA'S REASSIGN TOURISM EXPERIENCE**

*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Lorraine Green, Project Officer

### **1 PURPOSE OF REPORT**

To

- i) provide Council with information on the funding applications submitted to the Australian Government's 2018 Building Better Regions Fund – Infrastructure Projects Stream and Community Investment Funding Stream – for funds towards the development of the REASSIGN tourism experience; and
- ii) seek Council's in-principle support for the funding applications.

### **2 INTRODUCTION/BACKGROUND**

This project aims to, in part, address the imbalance created by the current focus on Port Arthur as the key destination in Tasmania for visitors and locals to engage with, experience and understand the lives of the convicts in the penal system.

In fact, only 7% of convicts experienced the penal system at Port Arthur. So where do people go to engage with, experience and understand the lives and contributions of the vast majority of convicts who were not incarcerated at Port Arthur, but instead worked as assigned convicts for landowners and the government?

They can do this in a disjointed manner by visiting heritage sites e.g. Clarendon, Woolmers and Brickendon Estates, but there is a huge gap in Tasmania's cultural tourism market.

Our vision is for the built heritage and landscape of the Norfolk Plains, and more broadly the Northern Plains, to be the "Port Arthur" of the assignment system, and for the story and experiences of the development of this region to resonate with this significant history. Through meticulous research of convict records and innovative product development and bundling, the story of the assignment system and the inherent themes/stories will be exposed for all to experience and relish.

The project has two key components:

- Firstly, the development of further thematic and integrated product and experiences, derived from the findings of archival documentation. The products will accommodate the challenges of multiple locations and distance, and include coordinated site specific heritage performances.
- Secondly, the creation of a trail of iconic sculptural wayfinding signifiers that are instantly recognisable as a suite of interpretation stations/units. These will be of varying size dependent upon the specific locations, that is:
  - A large 'hub' wayfinding sculpture at Longford and Launceston;
  - Medium size wayfinding sculptures (gateway semaphores) at Campbell Town, Perth and Evandale;
  - Small wayfinding sculptures at Launceston Airport, Eskleigh, Clarendon House, Franklin House, Woolmers and Brickendon.

This project commits to significantly increasing the tourism dollar yield for heritage tourism businesses in the Northern Midlands.

Utilising the products of this project, two REASSIGN festivals will be held each year, attracting an estimated 3,000 visitors to the Northern Midlands for each festival – resulting in a direct impact injection of over \$1 million additional dollars into the Northern Midlands economy each year.

The business case for the project is held as an Attachment.

## 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
  - Money Matters  
Core Strategies:
    - ♦ Improve community assets responsibly and sustainably
- Progress –
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Maximise external funding opportunity
  - Tourism Marketing & Communication
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Developments enhance existing cultural amenity
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

## 4 POLICY IMPLICATIONS

N/A

## 5 STATUTORY REQUIREMENTS

N/A

## 6 FINANCIAL IMPLICATIONS

The total project cost is \$215,160 which includes \$19,560 of Council in-kind in terms of project management, permits, surveys and supervision. Council has requested 50% of the cash funding from the Building Better Regions Fund: \$97,800. If Council secures the grant, Council will need to commit \$97,800 towards the project across the 2018/2019 and 2019/2020 financial years.

## 7 RISK ISSUES

The Building Better Regions Fund grants will be forfeited if Council does not commit to matching the grant.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

### **8 CONSULTATION WITH STATE GOVERNMENT**

Tourism Northern Tasmania, the regional tourism organisation, has partnered on the preparation of the two funding applications.

### **9 COMMUNITY CONSULTATION**

Community consultation will be a key component in the development and implementation of the REASSIGN project.

### **10 OPTIONS FOR COUNCIL TO CONSIDER**

Council can either provide in-principle support for the project, or not provide in-principle support.

### **11 OFFICER'S COMMENTS/CONCLUSION**

Successful implementation of the REASSIGN project will yield highly significant economic, social and cultural benefits for the Northern Midlands. This project has the potential to be the "MONA of Northern Tasmania."

### **12 ATTACHMENTS**

12.1. Development of Northern Tasmania's REASSIGN Tourism Experience: Business Case.

### **RECOMMENDATION**

That Council provide in-principle support for the funding applications submitted to the Australian Government's 2018 Building Better Regions Fund – Infrastructure Projects Stream and Community Investment Stream for funds towards the development of the REASSIGN project.

### **DECISION**

Cr Goninon/Cr Goss

That the matter be further discussed at a future Council workshop.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## **358/18      PROPOSED UPGRADE AND EXPANSION OF THE PERTH EARLY LEARNING CENTRE (PERTH CHILD CARE CENTRE)**

*Responsible Officer:*                *Des Jennings, General Manager*  
*Report prepared by:*                *Lorraine Green, Project Officer*

### **1      PURPOSE OF REPORT**

To

- i)      provide Council with information on the funding application submitted to the Australian Government's 2018 Building Better Regions Fund – Infrastructure Projects Stream for funds towards the upgrade and expansion of the Perth Early Learning Centre; and
- ii)     seek Council's in-principle support for the funding application.

### **2      INTRODUCTION/BACKGROUND**

The Perth Early Learning Centre (PELC) was constructed as an extension of the Perth Community Centre in Fairtlough Street adjacent to Perth Primary School and Perth Recreation Ground. The Centre opened two days/week in early 2003.

Demand for the Perth service warranted investigation of the possibility of operating that service five days/week. This was achieved and the service transferred to the Long Day Care Funding Program – effective September 22<sup>nd</sup> 2003. The service initially offered child care only; however, as a result of community demand, the service has expanded to provide after school care, vacation care and a toy library.

The 20 place Centre comprises a large activity room, sleep/quiet time room, small office, change/toilet facilities and an outdoor playground. Staff access the community centre kitchen, use the community centre meeting room for after school and vacation care activities, and share the use of the storeroom in the community centre's stadium.

The sharing of these community centre facilities with other community organisations creates a number of challenges that the Centre staff struggle to overcome. The after school and vacation care children have to use the community centre toilets which creates safety and supervisory challenges. Other community organisations cannot use the community centre meeting room between 3pm-6pm weekdays and during school holiday weekdays. This creates angst and tension between the Centre staff and the other community organisations.

The Centre consistently has a waiting list and struggles to juggle staffing to accommodate mandated staffing ratios for babies through to five year olds.

Given the rapid residential growth occurring in Perth that is being escalated by the positive impact of the town highway bypass, it is evident that the demand on the PELC will continue to grow at a rapid pace. Hence the decision by the General Manager to request the preparation of the funding application to the Building Better Regions Fund for the Centre upgrade and expansion.

The vision is that Perth will have an upgraded and expanded Early Learning Centre [catering for child care (20 to 60 places), after school and vacation care (24 to 40 places), and the toy library], and Community Centre which necessitates the relocation of the town's tennis courts to the recreation ground, expansion of the adjacent car park and significant landscaping around the community centre. Further, the aged skate park will need to be demolished to make room for the relocated tennis courts, and a new multi-purpose concrete loop track for use by local young children and youth developed.

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

The PELC provides more than a child care service for parents who work or are studying. The centre staff provide high quality, individualised early learning programs for the children. Our Northern Midlands 0-4 year olds are in desperate need of these positive early learning experiences as the 2015 Australian Early Development Census, an Australian Government Initiative, reports that only 29.3% of Northern Midlands' parents of children aged 0-4 years old have completed Year 12 (the Tasmanian average is 39.5% and the national average is 53.6%). A sound early learning environment is essential for the children of these parents, to ensure the children prosper in the education system and progress to at least complete Year 12, if not into further education to obtain post-school qualifications. This all odes well for the Tasmanian economy in the future as there will be a more highly skilled workforce and less Tasmanians reliant on the welfare system for financial support.

The 2015 Australian Early Development Census data was utilised to create Community Profiles for each Local Government Area. The Northern Midlands profile includes the following concerning data:

AEDC Domain	2012 Developmentally on track (% of children in first year at school)	2015 Developmentally on track (% of children in first year at school)	2012-2015 change in percent on track
Physical health and well-being	91.3%	81.1%	-10.2%
Social competence	80.4%	75.8%	-4.7%
Emotional maturity	81.2%	75.8%	-5.4%
Language and cognitive skills (school-based)	84.1%	82.6%	-1.5%
Communication skills and general knowledge	90.6%	84.8%	-5.7%

It is vitally important that young children in the Northern Midlands have access to high quality early learning experiences so that these concerning statistics can be turned around.

The upgraded and expanded Early Learning Centre will be able to cater for an additional 20-40 children each day – and a particular focus will be on enrolling children from families with parents who did not complete Year 12, and were the children are known to be exhibiting signs of developmental delay.

As well as completing the funding application form, a number of other documents were prepared and submitted including:

- A business case (attached);
- A project management plan;
- Risk management plan;
- Asset management plan;
- Cost Benefit Analysis (attached).

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
  - Money Matters  
Core Strategies:
    - Improve community assets responsibly and sustainably
- Progress –
  - Economic Development – Supporting Growth & Changes

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

- ♦ Towns are enviable places to visit, live & work
- ♦ Maximise external funding opportunity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Developments enhance existing cultural amenity
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

#### 4 POLICY IMPLICATIONS

N/A

#### 5 STATUTORY REQUIREMENTS

N/A

#### 6 FINANCIAL IMPLICATIONS

The total project cost is \$4,213,300. Council has requested 50% of the funding from the Building Better Regions Fund: \$2,106,650. If Council secures the grant, Council will need to commit \$2,106,650 towards the project across the 2018/2019 and 2019/2020 financial years.

The following amounts will be funded by Council as they are not included in the construction contract amount: permitting, project management and supervision, including safety and environmental oversight. These amounts are expected to equate 10% of construction cost: being \$421,330.

#### 7 RISK ISSUES

The Building Better Regions Fund grant will be forfeited if Council does not commit to matching the grant.

#### 8 CONSULTATION WITH STATE GOVERNMENT

The expanded centre will require Council utilising the crown land in the vicinity of the current tennis courts. Council doesn't currently have a lease in place for the land and preliminary discussions are underway with regard to this lease. Should a lease not be offered by the Department of Education, Council will need to seek a green-field site for the new centre.

#### 9 COMMUNITY CONSULTATION

Community consultation will be a key component in the development of the new centre plans.

#### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either provide in-principle support for the project, or not provide in-principle support.

#### 11 OFFICER'S COMMENTS/CONCLUSION

Working parents need safe, reliable and affordable child care. For low-income parents moving from welfare into the

workforce, that can be hard to find. The upgraded and expanded Early Learning Centre will assist such parents, as Council operates the Centre as a not-for-profit, and maintains the fees at the lowest rate possible to cover costs. Thus another positive economic benefit of the project will be a reduction in welfare payments as these parents move into the workforce. The attached Cost-Benefit Analysis provides the supporting argument.

## 12 ATTACHMENTS

- 12.1 PELC Upgrade and Expansion Project: Business Case
- 12.2 PELC Upgrade and Expansion Project: Cost-Benefit Analysis

## RECOMMENDATION

That

- i) Council provide in-principle support for on the funding application submitted to the Australian Government's 2018 Building Better Regions Fund – Infrastructure Projects Stream for funds towards the upgrade and expansion of the Perth Early Learning Centre; and
- ii) Officers prepare funding options to support the Council contribution to the project and report back to Council.

## DECISION

Cr Goninon/Cr Goss

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Goninon

That

- i) Council provide in-principle support for on the funding application submitted to the Australian Government's 2018 Building Better Regions Fund – Infrastructure Projects Stream for funds towards the upgrade and expansion of the Perth Early Learning Centre; and
- ii) Officers prepare a business case (incl. privatisation, community centre separation/use) and funding options to support the Council contribution to the project and report back to Council.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

**359/18**

## **MEMORIAL PEACE GARDEN AT THE EVANDALE CATHOLIC CEMETERY**

Responsible Officer: Des Jennings, General Manager  
Report prepared by: Lorraine Green, Project Officer

### **1 PURPOSE OF REPORT**

To

- i) provide Council with background on the Memorial Peace Garden Project at the Evandale Catholic Cemetery; and
- ii) seek Council's position on a proposal to replace the wooden fence at the front of the cemetery with entrance gates.

### **2 INTRODUCTION/BACKGROUND**

In late 2017 Councillor Polley requested assistance on behalf of the Friends of the Evandale Catholic Cemetery, with the preparation of an application to the Tasmanian Community Fund for a grant to create a Peace Garden at the cemetery, and to restore the grave of Alban Joseph Roper.

St Marys Catholic Church at Evandale was built c.1863 and serviced the Evandale community until it was deconsecrated in 2003. The church's cemetery dates from 1842 and includes an estimated 100 burials. The last burial was in 1962. The cemetery is located behind Berresford Reserve and has views across rich farmland to magnificent Ben Lomond.

Alban Joseph Roper, Evandale School's Headmaster from 1889 until his sudden death in April 1911, is buried in the cemetery. As well as being highly respected as the School's Headmaster, he was devoted supporter of his church as a well-known musician, conductor and benefactor. As a result his friends resolved at his funeral "*...That his last resting-place should be marked by a monument commemorative of the place he held in the hearts of those who loved him in Evandale and else-where.*" Within three months the substantial sum required to erect a large Celtic Cross of blue pearl granite, resting on a bluestone base on his grave was raised by "*...the people of Evandale who without distinction of class or creed, contributed to the expense of the memorial.*"

Worldwide there is a growing recognition of the vital importance of protecting, restoring and preserving historic cemeteries. These cemeteries are markers of human history; of all the love, toil, tears, joys and triumphs of the past by those who created a better place for those that followed.

The project aimed to restore Mr Roper's grave and the damaged Celtic Cross, and to create a memorial peace garden, complete with a watering system, as a reflective community space that would be inviting to locals and visitors. The memorial garden required the purchase and planting of 30 advanced trees and 200 Alchemilla Mollis plants. An interpretation panel was also included in the proposal.

The total cost of the project was \$23,760 GST exclusive. The request to the Tasmanian Community Fund was for \$11,980. The other funding partners were: Council (\$3,800 for remediation of stormwater problems that result in substantial flooding of the cemetery during heavy rain periods); Gillon Holdings Pty Ltd \$3,980; Kings Meadows Catholic Parish \$500; Brand Production \$900 (design and production of the interpretation panel), and the Friends of the Cemetery fundraised \$2,600.

The Tasmanian Community Fund grant was secured and the stormwater work was completed in October 2018. The garden was planted across October-November 2018, and Mr Roper's grave is to be restored, ideally by the end of 2018.

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

The revigorated cemetery is already receiving increased visitation and it is anticipated this visitation by locals and tourists will steadily grow. It is anticipated families will undertake the restoration of the remaining graves.

The cemetery is behind Berresford Reserve and is separated from the reserve by a high wooden fence.

A section of the Memorial Peace Garden



Fence between cemetery and reserve



The 'icing on the cake' for this project would be the replacement of the wooden fence by an entrance similar to that at the Fingal Historic cemetery – photo below.



## 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
  - Money Matters  
Core Strategies:
    - Improve community assets responsibly and sustainably
- Progress –
  - Economic Development – Supporting Growth & Changes

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

- ♦ Towns are enviable places to visit, live & work
- ♦ Maximise external funding opportunity
- Tourism Marketing & Communication
  - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Developments enhance existing cultural amenity
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

## 4 POLICY IMPLICATIONS

N/A

## 5 STATUTORY REQUIREMENTS

N/A

## 6 FINANCIAL IMPLICATIONS

The following estimated costs have been provided:

• Footings and concrete pour	\$ 3,000
• Bricks and labour	\$ 7,000
• Arc panels and gate	\$ 4,659
• <b>Total</b>	<b>\$ 14,659</b>

## 7 RISK ISSUES

Failure to enhance the entrance to the cemetery will lessen the enjoyment of the Memorial Peace Garden as at present it is hidden from the passing public's view. Further, the opening up of the front of the cemetery will enable public surveillance of the cemetery which will assist with diminishing the possibility of vandalism.

## 8 CONSULTATION WITH STATE GOVERNMENT

N/A

## 9 COMMUNITY CONSULTATION

This is a grass roots community project: conceived by the community, planned by the community, driven by the community, and significantly funded by the community.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either support or not support in-principle the proposal to open up the front of the cemetery by installing feature cemetery gates, and Council can either commit or not commit to consider funding the cemetery gates in the 2019/2020 Council budget.

**11 OFFICER'S COMMENTS/CONCLUSION**

Cemeteries offer a quiet respite from our modern hectic lives. Stepping out of the mad rush of our daily life onto a hushed burial ground of the dead is like crossing a threshold between their and our world. Visiting such sites provides us with the opportunity to pay respect and to remember former community members, and to reflect on our own lives.

The letter of support for the project provided by Evandale primary School outlines the role the memorial garden will play in their impressive student garden program, and school special occasions including Easter, Harmony Day and Remembrance Day.

**12 ATTACHMENTS**

N/A

**RECOMMENDATION**

That Council support in-principle the proposal to open up the front of the Evandale Catholic cemetery by installing feature cemetery gates, and Council commits to considering funding the cemetery gates in the 2019/2020 Council budget.

**DECISION**

Cr Polley/Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Adams

That Council

- i) support in-principle the proposal to open up the front of the Evandale Catholic cemetery; and
- ii) works with the community and determine as to how the proposed works can be funded.

Carried unanimously

**360/18 TASMANIAN DEVELOPMENT REGULATORY REFORM PROJECT**

Responsible Officer: Des Jennings, General Manager  
Report prepared by: Des Jennings, General Manager

**1 PURPOSE OF REPORT**

The purpose of this report is to make Council aware of a State Government reform project that will examine the opportunities to improve the regulatory processes associated with development in Tasmania.

**2 INTRODUCTION/BACKGROUND**

Detailed below is an excerpt from correspondence received from Stuart Clues, Red Tape Reduction Coordinator:

*“The primary purpose of the project will be to examine the opportunities to improve the regulatory processes associated with development in Tasmania.*

*“With your assistance; it is intended to identify how the regulatory processes could be reformed to reduce timeframes and cost implications for business operators, developers and the wider community while still ensuring that the objectives of the various statutory and/or regulatory controls are maintained.*

*“The project will examine the regulatory framework associated with development in Tasmania for residential, small business, commercial and industrial projects.*

*“It is anticipated the reforms may include the potential for concurrent approvals, prescribed permit approval timeframes for regulators; reduction of regulatory requirements for low risk development, and other red tape reduction measures.”*

**3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
  - Core Strategies:
    - ♦ Communicate – Connect with the community
- Progress –
  - Economic Development – Supporting Growth & Changes

**4 POLICY IMPLICATIONS**

N/a.

**5 STATUTORY REQUIREMENTS**

**5.1 Land Use Planning & Approvals Act 1993**

The Property Council’s document recommends amendments to the *Land Use Planning & Approvals Act 1993* for timeframes for processing post planning detailed design information.

**6 FINANCIAL IMPLICATIONS**

No financial implications have been identified at this time.

## 7 RISK ISSUES

No risk issues have been identified at this time.

## 8 CONSULTATION WITH STATE GOVERNMENT

The Tasmanian Government have identified that local government is an important stakeholder in the *Tasmanian Development Regulatory Reform Project*, subsequently will be seeking Council's input.

## 9 COMMUNITY CONSULTATION

It would be expected that any amendments to legislation will necessitate community input.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either provide comment or take no action.

## 11 OFFICER'S COMMENTS/CONCLUSION

Attached for Council information is the additional advice referred to in the correspondence from the Red Tape Reduction Coordinator.

Further, to assist with discussion, the following advice in dot form are general comments from Council officers for consideration:

- LUPAA and associated legislation such as *Historic Cultural Heritage Act 1993*, *Water and Sewerage Industry Act 2008* and *Environmental Management and Pollution Control Act 1994* **does** include specific requirements for development application (planning) referrals to State Agencies (such as Heritage Tasmania, TasWater and the Environmental Protection Authority), contrary to the Property Council report, although the referral process is not clearly defined in a single document.
- Assumed consent by referral agencies (if response not received within a certain timeframe) is risky and does not provide surety that information has been assessed and consistent record keeping of responses.
- Local provision schedules are unlikely to create additional referral requirements or impact on existing statutory referral processes.
- Frustration has been noted around the process of getting Crown Consent/Ministers Consent from the different State Departments (State Growth/DPIPWE etc.) and lack of clarity around which Minister has responsibility for different types of Crown Land. There are multiple examples of where this has caused significant delays in allowing the statutory timeframes for development applications to commence.

An annual development value of 100 Billion and projected addition to the economy of \$360,000,000 if red tape is reduced is a net addition of 0.3% of overall development value. It would be expected that this reduction would have little or no effect on property prices overall.

With regards to Tasmania, the Property Council report fails to consider other relevant Acts within the Tasmanian framework that require statutory referrals of development applications, including response times for requests for further information and resulting decisions. Within the Tasmanian system, statutory bodies such as TasWater and the Department of State Growth can refuse to issue consent which effectively results in refusal of the permit by Council, or even in it not being a valid application in the first instance. The resolution of this is not possible by making changes to one Act, but rather requires amendments to multiple Acts and regulations.

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

The cost of legislative change and ongoing costs relating to maintenance of a singular referral body as suggested in the report would far outweigh the benefit to developers (suggested as being 0.3% by the Property Council's own figures) – and further costs would be passed onto said developers to cover the infrastructure required to provide the service.

There are savings to be made within the Tasmanian system by properly resourcing government departments to allow for referrals to be completed well within the statutory timeframe – currently responses are received right on the deadline more often than not. Alternatively, a reduction in the statutory timeframes allowed for these referrals would also assist.

The streamlining of Crown Land Services and the consents required under their jurisdiction, as well as the issuing of relevant permits/licenses as part of that process would make a significant difference to the timeframes for issuing of permits.

## 12 ATTACHMENTS

- 12.1 News Article - *Transforming state agency approval processes can cut costs on new housing*
- 12.3 Property Council Publication - *Cutting the costs - streamlining state agency approvals*
- 12.4 News Article - *Property Council lays path to greater housing supply*
- 12.5 Property Council Publication - *Removing the Regulatory Handbrake*

## RECOMMENDATION

That Council provide input with regard to the Tasmanian Development Regulatory Reform Project.

## DECISION

Cr Goninon/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Goninon/Cr Brooks

That council facilitate a meeting with members of the construction industry (including: builders, planners, architects, etc.), to obtain feedback with regard to the Tasmanian Development Regulatory Reform Project.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## **361/18      MUNICIPAL SWIMMING POOLS**

*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Des Jennings, General Manager

### **1      PURPOSE OF REPORT**

To present to Council information on the operation and future development costs associated with the municipal swimming pools at Cressy, Campbell Town and Ross.

### **2      INTRODUCTION/BACKGROUND**

Council is committed to promoting the health and well-being of Northern Midlands residents by ensuring the provision of sport and recreation facilities and programs/activities that enable residents to participate in physical activity. The swimming pools and recreation grounds across the municipality are an integral component of the sport and recreation infrastructure of the Northern Midlands, serving as the towns' main sport and recreation precincts.

Council has completed the development of master plans for the Cressy and Ross swimming pools and recreation grounds to enable Council to gain a clear understanding of what the current user groups require for their sporting activities, and to identify solutions for the future that can be integrated and consolidated within the facilities and the existing infrastructure.

Loop Architecture (LOOP) was engaged by Council to undertake analysis of the existing facilities at the Cressy and Ross swimming pools with specific reference to identification of deficiencies and opportunities for improvement. LOOP also engaged Lange Design to assist with broad-brush Landscape assessment in addition to Core Construction Management to provide an overall opinion of probable costs for the recommended outcomes identified.

#### **2.1      Cressy Swimming Pool**

The Cressy Pool is located upon Main Street, which runs through the town centre and is within close proximity to the Bowls Club and Recreation Ground. The current facilities consist of a 25m pool, toddlers' pool, electric BBQ, shade area, contemporary changerooms (circa 2010) and kiosk.

Current use of the existing facilities is seasonal (Late November through to March) and generally consists of local patronage and school groups in addition to swimming club, lessons, program and private functions.

#### **2.2      Ross Swimming Pool**

The existing Ross Pool is located within close proximity to the town centre and is reasonably accessible from Bridge and Church Streets. The current facilities were originally constructed by the residents of the Ross Municipality in conjunction with the Council of that time. It was subsequently opened in 1962.

Current use of the existing facilities is seasonal (December through to March) and generally consists of local patronage with some additional visitors attending from the local caravan park.

#### **2.3      Campbell Town Swimming Pool**

The Campbell Town Pool is located on High Street, which runs through the town centre and is located within the Campbell Town Recreation Ground precinct. The pool is heated by heat pumps, the current facilities consist of a 25m pool, toddlers' pool, shade area, contemporary changerooms and kiosk.

Current use of the existing facilities is seasonal (Late November through to March) and generally consists of local patronage and school groups in addition to swimming club, lessons, program and private functions.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Budgets are responsible yet innovative
    - ♦ Improve community assets responsibly and sustainably
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

### 4 POLICY IMPLICATIONS

The swimming pools are community pools and were mostly built with community funding.

### 5 STATUTORY REQUIREMENTS

#### 5.1 Employment

- *Fair Work Act 2009*
- *Northern Midlands Council Enterprise Agreement 2016-2019*

#### 5.2 Work Health and Safety

- *Work Health and Safety Act 2012*
- *Work Health and Safety Regulations 2012*
- *Australian Standard AS1926.1 - Safety Barriers for Swimming Pools*

#### 5.3 Planning & Building

- **Cressy**
  - **Planning** - Sport and recreation is permitted in the zone, a Permitted Planning Permit would b

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

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required. Depending on the final design and layout a discretionary permit may need to be applied for in place of the Permitted Permit.

- **Ross**
  - **Planning** – Discretionary Planning Permit would be required due to its location in a heritage precinct, but not limited to as other factors may bring discretion to the application.
- **Building & Plumbing** – Both Cressy and Ross pools would require Building permits. Ross pool would also need a Plumbing Permit due to the Amenities/Kiosk proposed upgrade.

## 6 FINANCIAL IMPLICATIONS

Actual operating costs in 2017/2018 totalled \$121,443.92, as follows:

	<i>Council funded:</i>	<i>Committee funded:</i>
• Campbell Town	\$39,955.85	\$4,229.08
• Cressy	\$41,756.50	\$5,467.80
• Ross	\$25,838.92	\$4,195.77

Budget and actual operating costs to date in 2018/2019:

	<i>Operating costs:</i>	<i>Capital:</i>	
• Campbell Town	\$46,839		
• Cressy	\$50,128	\$40,000	Solar blanket
		\$100,000	State Grant for improvements to kiosk, playground, etc
• Ross	\$32,431	\$22,000	Chlorination system

Costs associated with future improvements to Cressy and Ross swimming pools:

Cressy swimming pool master plan costs:

Water treatment	\$ 27,600	Complete
Entry signage	\$ 12,420	
Resurface existing carpark	\$ 55,062	
Pool surrounds	\$ 270,480	
New entry	\$ 96,600	
Shade structures	\$ 129,720	
Sun deck	\$ 29,808	
Playground	\$ 32,154	
Internal screen	\$ 12,420	
Bus shelter	\$ 13,800	
Design fees allowance	\$ 68,000	
<b>Total</b>	<b>\$ 748,064</b>	
Completed works	\$ (27,600)	
	<b>\$ 720,464</b>	

Ross:

Playground	\$ 117,300	
Water Treatment	\$ 27,600	Complete
Entry signage	\$ 12,420	
Extend existing carpark	\$ 6,624	
New Parking	\$ 62,100	
Amenities	\$ 426,365	
Pool surrounds	\$ 162,840	

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

Kiosk	\$ 44,160
New entry	\$ 29,946
Shade structures	\$ 27,600
Paddlers pool	\$ 17,250
Design fees allowance	\$ 95,000
<b>Total</b>	<b>\$ 1,029,205</b>
Completed works	\$ (27,600)
	<b>\$ 1,001,605</b>

## 7 RISK ISSUES

The risks associated with the pools are:

- Cost associated with the future upgrade of each facility and the funding of same, source from general revenue or grants.
- The pools will continue to operate at a loss and without the substantial support of local volunteers the cost would be significantly increased.
- The reports prepared for both the Cressy and Ross pools have identified the need for significant improvements and a number relate to long-term Work Health and Safety matters that would need to be attended to if any major structural changes were made.
- Upgrade of only certain items of the proposed improvements for each pool could trigger other areas of work to be done in conjunction to comply with the National Construction Code. The two main areas are pool fencing and access and mobility standards.
- Community reaction to any major closure due to financial sustainability.

## 8 CONSULTATION WITH STATE GOVERNMENT

N/a.

## 9 COMMUNITY CONSULTATION

The community were consulted when preparing the master plan for each site. Any additional future action may be put out for community comment.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

- i) Review the long-term plan and Council's capacity to fully fund the recommended improvements to the pools.
- ii) Assess the viability of continuing with all pools.
- iii) Consideration to be given to closing one pool and maintaining two, improving the viability of the remaining two. It is recognised that the pools are a social service and would continue to cost more than they generate in income.

## 11 OFFICER'S COMMENTS/CONCLUSION

The monies to be utilised to raise these facilities to the standard of amenity required is significant as identified in the financial detail.

Council has the responsibility to be fair and equitable with the expenditure of funds, supporting social and economic benefit for the community.

The swimming pools like all community infrastructure must recognise the dynamic and changing nature of communities.

The actual pool attendance numbers for the Ross swimming pool show low utilisation of this facility (data attached).

The municipality has three swimming pools, the Ross and Campbell Town facilities are in close proximity with the Cressy swimming pool located in the small community near Longford. It is understood that, over a number of years, the questions have been asked about the possibility of building a pool in Longford. Council's position has been that a pool exists at Cressy within a short commute from Longford and the viability of building and operating a new pool is significant.

Direction is sought in the matter of the funding of the improvement to the Cressy and Ross pools and the viability of providing the three pools within the municipality long-term.

## 12 ATTACHMENTS

- 12.1 Cressy Swimming Pool Master Plan
- 12.2 Cressy Swimming Pool Master Plan Report
- 12.3 Ross Swimming Pool Master Plan
- 12.4 Ross Swimming Pool Master Plan Report
- 12.5 Ross Swimming Pool visitation data

## RECOMMENDATION

That Council's management identify the funding options to improve the amenity of the Cressy and Ross Swimming Pools on a fair and equitable basis to meet community needs and support the optimal use of facilities exploring the following options:

- i) the retention of all three swimming pools;
- ii) the closure of the Ross swimming pool;
- iii) the upgrade of the remaining two pools to meet community needs and support the optimal use of facilities.

## DECISION

Cr Goninon/

That Council's management identify the funding options to improve the amenity of the Cressy and Ross Swimming Pools on a fair and equitable basis to meet community needs and support the optimal use of facilities exploring the following options:

- i) the closure of the Ross swimming pool;
- ii) the upgrade of the remaining two pools to meet community needs and support the optimal use of facilities.

The motion lapsed for want of a seconder

Cr Goninon/Cr Calvert

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Adams

That a decision be deferred subject to further information being available.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## **362/18 COUNCIL CALENDAR: BUS TOUR**

Cr Goss requested that Council reconsider the decision of Council in relation to the date identified to conduct Council's Annual Bus Tour in 2019. The decision of the Council meeting of 19 November 2018 determined the Bus Tour be held on 27 March 2019.

Cr Goss requested Council reconsider the date and proposed the Bus Tour be held on 24 April 2019.

### **DECISION**

Cr Goss/Cr Polley

That the bus tour date be amended to 24 April 2019.

Motion withdrawn

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 363/18 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Trent Atkinson, Community & Development Supervisor

### 1 PURPOSE OF REPORT

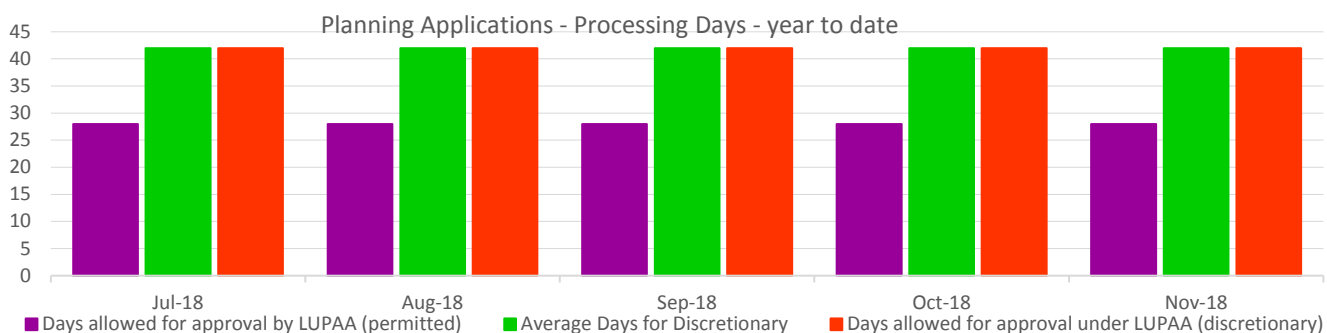
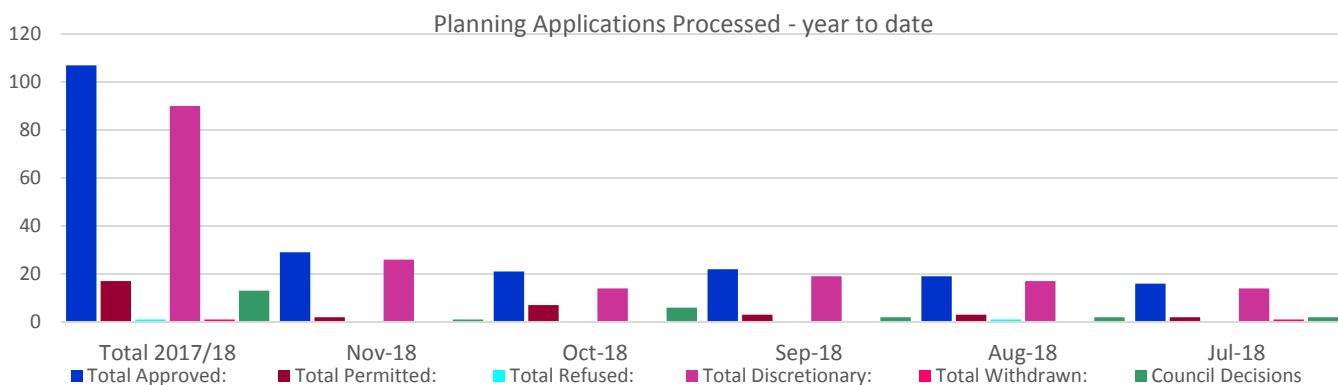
The purpose of this report is to present the Development Services activities as at the month end.

### 2 DEVELOPMENT SERVICES REPORTING

#### 2.1 Planning Decisions

	Total YTD	Jun- 19	May- 19	Apr- 19	Mar- 19	Feb- 19	Jan- 19	Dec- 18	Nov- 18	Oct- 18	Sep- 18	Aug- 18	Jul- 18
Total Approved	107								29	21	22	19	16
Total Permitted	17								2	7	3	3	2
Average Days for Permitted									28	28	28	28	28
Days allowed for approval by LUPAA									28	28	28	28	28
Total Exempt under IPS	5								5	0	0	0	0
Total Refused	1								0	0	0	1	0
Total Discretionary	90								26	14	19	17	14
Average Days for Discretionary									42	42	42	42	42
Days allowed for approval under LUPAA									42	42	42	42	42
Total Withdrawn	1								0	0	0	0	1
Council Decisions	13								1	6	2	2	2

Please note that the statutory days are not counting correctly in the new software (there is a fix in the pipeline) the default has therefore been set to those allowed under LUPAA.



# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

November 2018

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
<b>DELEGATED DECISIONS</b>					
PLN-18-0231	Banner poles (Heritage Precinct)	Road reserve outside of, 53 Wellington Street, Longford TAS 7301	Northern Midlands Council	28	D
PLN-18-0232	Bus Shelter (Heritage Precinct)	Road reserve adjacent to, 81 Main Road, Perth TAS 7300	Northern Midlands Council	19	D
PLN-18-0234	Dwelling (9m x 6m) - vary setbacks in rural zone & access	11 (Lot 4) Wellington Street, Ross TAS 7209	Mr Randall Russell	29	D
PLN-18-0235	Dwelling (12m x 6m) - vary setbacks in rural zone & access	Lot 3, 11 Wellington Street, Ross TAS 7209	Mr Randal Russell	29	D
PLN-18-0256	Removal of 5 dead/dangerous trees (native vegetation)	5 Summit Drive, Devon Hills TAS 7300	Mr Thomas and Mrs Anne Robarts	25	D
PLN-18-0259	Replace timber bridge with concrete bridge (road works within 50m of watercourse)	Lewis Hill, 2239 Royal George Road, Royal George TAS 7213	Northern Midlands Council	40	D
PLN-18-0261	Install dog agility equipment (vary setback) & signage	Cressy Road, Longford TAS 7301	Northern Midlands Council	34	D
PLN-18-0262	Addition to dwelling & repaint exterior of existing dwelling	23 Collins Street, Evandale TAS 7212	Ms Rachael Dilger	21	D
PLN-18-0264	Carport (6m x 6m) - vary setbacks in Rural Resource zone	322 Marlborough Street, Longford TAS 7301	L & C Roberts	14	D
PLN-18-0271	Ground-based Entrance Sign	Conara Park, Midland Highway, Conara TAS 7211	Northern Midlands Council	25	D
PLN-18-0273	Garage (18m x 8.4m) (vary [S] side setback)	15 Cox Street, Nile TAS 7212	Mr Robert Briede	19	D
PLN-18-0284	Additions & Alterations (Attenuation Distance)	18 Hay Street, Longford TAS 7301	Mr Phillip Williams	19	D
PLN-18-0287	Visitor Accommodation	16 Lyttleton Street, Longford TAS 7301	Mr Robert McEachern	28	P
PLN-18-104	Dwelling (ancillary to Resource Development) - vary setbacks in Rural Resource Zone (irrigation district)	13002 Midland Highway, CLEVELAND Tasmania 7211	David Denman	42	D
PLN-18-0237	Bridge Replacement (road works within 50m of watercourse)	Brambletye Road, Deddington TAS 7212	Northern Midlands Council	43	D
PLN-18-0245	Vibration Monitoring Camera (vary setbacks, heritage precinct, priority habitat overlay)	High Street, Campbell Town TAS 7210	Department of State Growth	39	D
PLN-18-0267	Awning (heritage precinct)	1/11 Collins Street, Evandale TAS 7212	Ms Jillian Cooper	11	D
PLN-18-0275	Installation of exercise equipment (heritage precinct)	2A Cambock Lane West, Evandale TAS 7212	Northern Midlands Council	19	D
PLN-18-0282	Carpark (Car parking & Sustainable Transport Code; Biodiversity Code)	Ben Lomond National Park, Ben Lomond Road, Mangana TAS 7214	Parks and Wildlife Service	18	D
PLN-18-0227	Carport (vary side [N] setback)	7 Cootamundra Drive, Perth TAS 7300	Geoffrey Mills	23	D
PLN-18-0242	3-lot subdivision (stage 1: lot 3, stage 2: lot 1 & 2) within heritage precinct	9C Queen Street, Campbell Town TAS 7210	Woolcott Surveys	18	D
PLN-18-0265	Shed, attached carport & shipping container (vary rear & side [N] setbacks)	24 Charles Street, Cressy TAS 7302	Ms Theresa Hatton	22	D
PLN-18-0269	Shed (9m x 12m) & shipping container (vary side & rear setbacks)	417 Relbia Road, Relbia TAS 7258	Mr Craig Anthony	21	D
PLN-18-0254	Harness Shed (retrospective) with new garage addition, garage (9m x 9m) & carport attached to existing garage (vary setbacks in rural zone)	25 Bond Street, Campbell Town TAS 7210	Mr Kel Clark	26	D

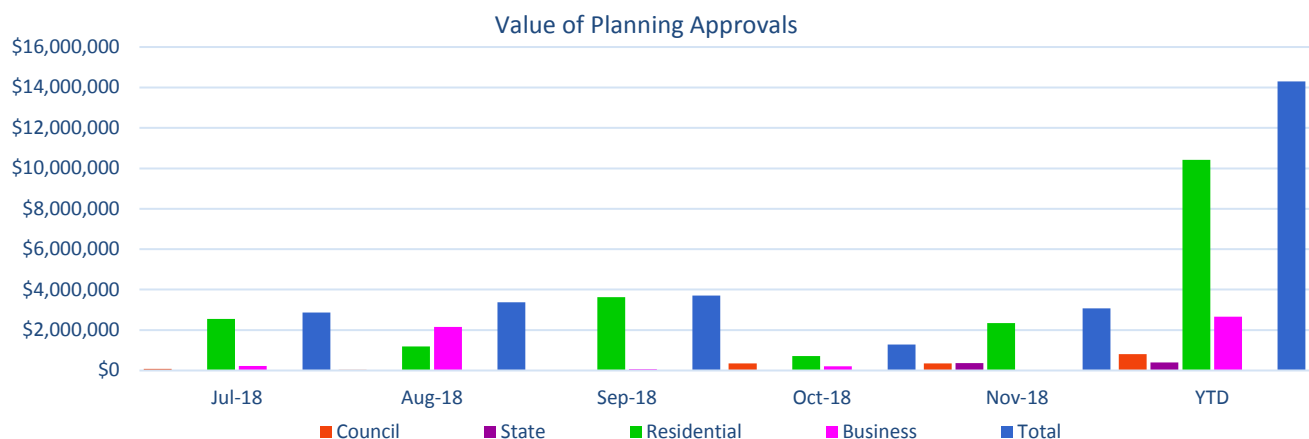
# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

November 2018

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
<b>DELEGATED DECISIONS</b>					
PLN-18-0278	Extension to existing shed (vary rear setback)	2 Equus Court, Longford TAS 7301	Mr Arthur & Mrs Denise Dawson	18	D
PLN-18-0281	Farm storage shed (vary setbacks in Rural Resource zone)	Pateena Road, Longford TAS 7301	Mr Peter Hughes	15	D
PLN-18-0283	Swimming pool, safety fence & 30mx12m farm shed	318 Lake River Road, Cressy TAS 7302	Mr Stuart Murfett	28	P
PLN-18-0270	Alterations to dwelling (vary building envelope), shed demolition & new shed (vary side [W] setback, heritage precinct)	24 Russell Street, Evandale TAS 7212	Building Design Studio	11	D
<b>COUNCIL DECISIONS</b>					
PLN-18-0224	Multiple Dwellings x 7 & additional access	40 Burghley Street, Longford TAS 7301	MZSR Developments	42	D
<b>COUNCIL DECISIONS - REFUSAL</b>					
<b>RMPAT DECISIONS</b>					
<b>TPC DECISIONS</b>					

## 2.2 Value of Planning Approvals

	Council	State	Residential	Business	Total
Jul-18	87,500	0	2,550,000	226,000	2,863,500
Aug-18	32,800	2,000	1,182,500	2,152,000	3,369,300
Sep-18	0	17,000	3,627,400	60,000	3,704,400
Oct-18	345,000	15,000	718,500	204,000	1,282,500
Nov-18	346,000	370,000	2,340,000	23,000	3,079,000
YTD	<b>811,300</b>	<b>404,000</b>	<b>10,418,400</b>	<b>2,665,000</b>	<b>14,298,700</b>



## 2.3 Matters Awaiting Decision by TPC & RMPAT

TPC	TASMANIAN PLANNING COMMISSION
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPPs). The SPPs came into effect on 2/3/2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
03/2018 P18-086	176 High Street Campbell Town, Ambulance Station – Amendment to allow Emergency Services as a discretionary use in the General Residential zone. S39 report sent to TPC. Awaiting decision.

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

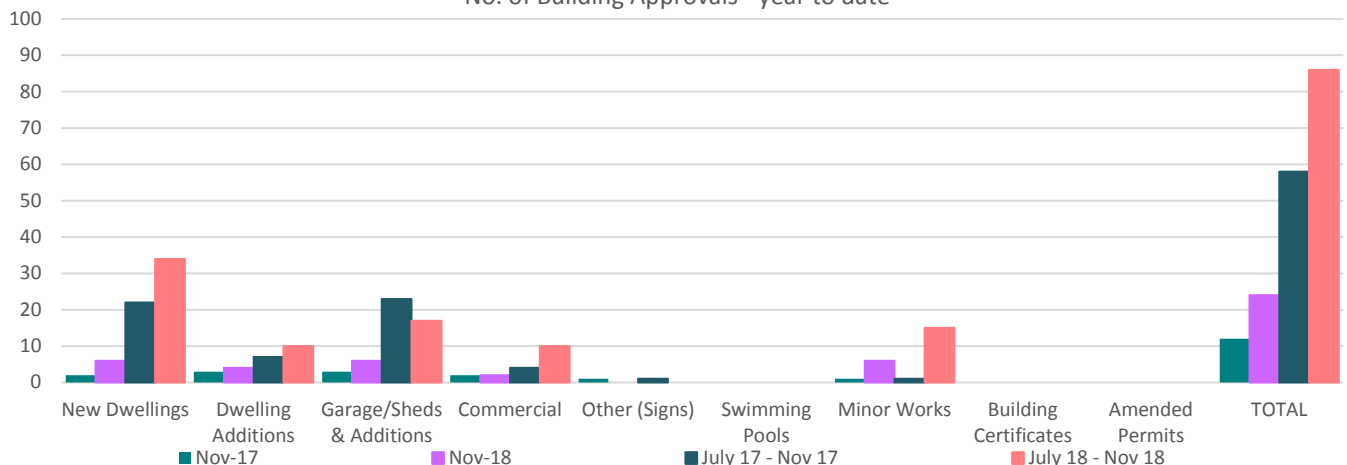
TPC TASMANIAN PLANNING COMMISSION	
05/2018 PLN18-0248	3960 Macquarie Road Cressy – Include St Mark's Church in the Heritage Code. No representations received. TPC advised.
06/2018 PLN18-0249	110 Main Street Cressy – Include Holy Trinity Church in the Heritage Code – one representation received, to be considered by Council at December meeting.
07/2018 PLN18-0253	6b Saundridge Road Cressy – Include Methodist Cemetery in the list of Archaeologically Significant Sites. No representations received. TPC advised.
RMPAT RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL	
22/17P (P16-077)	Tyre Storage & Shredding, 437 Woolmers Lane, Longford – Tyre Recycle Tasmania Pty Ltd vs Northern Midlands Council & EPA. Hearing date to be set.
P18-037	10 Russell St, preliminary conference 15/5/2018. Hearing postponed. Hearing date to be set.
Decisions received	
TPC	
RMPAT	

## 2.4 Building Approvals

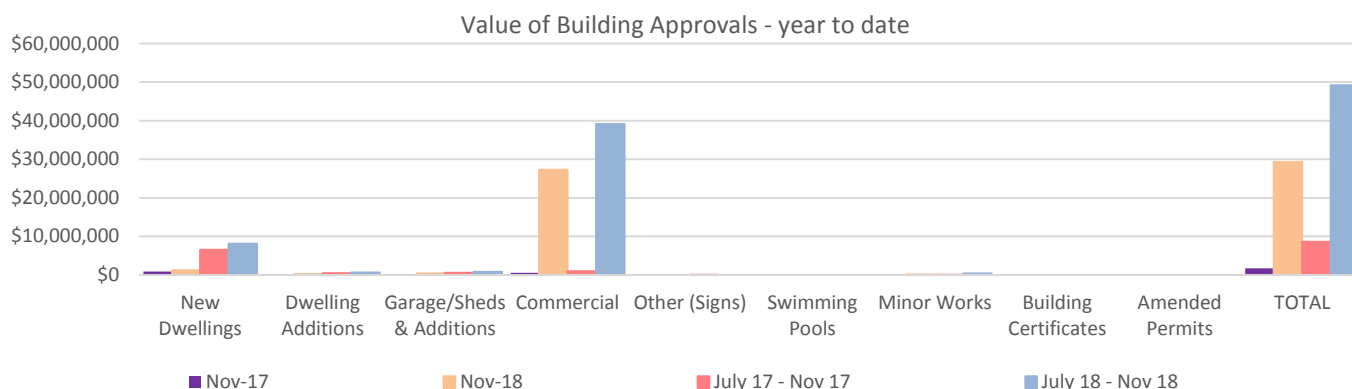
The following table provides a comparison of the number and total value of building works for 2017/2018 -2018/2019:

	YEAR - 2017/18				YEAR - 2018/19			
	Nov-17		July 17 - Nov 17		Nov-18		July 18 - Nov 18	
	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$
New Dwellings	2	867,150	22	6,549,529	6	1,235,501	34	8,160,425
Dwelling Additions	3	221,000	7	514,700	4	233,166	10	666,166
Garage/Sheds & Additions	3	66,000	23	605,300	6	410,236	17	795,236
Commercial	2	600,000	4	970,000	2	27,294,282	10	39,152,414
Other (Signs)	1	8000	1	8,000			0	0
Swimming Pools			0	0			0	0
Minor Works	1	4,200	1	4,200	6	125,033	15	374,114
Building Certificates			0	0			0	0
Amended Permits			0	0			0	0
<b>TOTAL</b>	<b>12</b>	<b>1,766,350</b>	<b>58</b>	<b>8,651,729</b>	<b>24</b>	<b>29,298,218</b>	<b>86</b>	<b>49,148,355</b>
<b>Inspections</b>								
Building	35		144		0		5	
Plumbing	21		107		42		135	

No. of Building Approvals - year to date



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018



Councillors have requested a comparison of Northern Midlands Council approval with State approvals. Review of the Australian Bureau of Statistics website shows the following data, to 30 June 2016.

Description	2011	2012	2013	2014	2015	2016
Private sector houses (no.)	2 183	1 699	1 485	1 800	2 403	1 966
Private sector dwellings excluding houses (no.)	701	394	367	336	456	441
Total private sector dwelling units (no.)	2 884	2 093	1 852	2 136	2 859	2 407
Total dwelling units (no.)	3 124	2 126	1 897	2 184	2 872	2 416
Value of private sector houses (\$m)	635	546	438	514	660	613
Value of private sector dwellings excluding houses (\$m)	117	62	63	52	80	75
Total value of private sector dwelling units (\$m)	752	608	500	565	739	688
Value of residential building (\$m)	810	614	536	596	770	719
Value of non-residential building (\$m)	461	539	458	690	479	557
Value of total building (\$m)	1 271	1 153	994	1 286	1 248	1 276

## 2.5 Planning and Building Compliance – Permit Review

Officers are continually monitoring works throughout the municipality and works are generally in accordance with permits in place.

Officers are pleased with the amount of enquires seeking council advice and direction into the process of performing works to their property's

Below is a table of inspections and action taken for the financial year.

### Planning permit reviews

	This Month	2018/2019	Total 2017/2018
Number of Inspections	3	13	41
Property owner not home or only recently started			
Complying with all conditions / signed off	3	3	5
Not complying with all conditions		1	1
Re-inspection required		1	16
Enforcement Notices issued			
Enforcement Orders issued			
Infringement Notice			1
No Further Action Required		9	19

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## Building permit reviews

	This Month	2018/2019	Total 2017/2018
Number of Inspections	3	17	47
Property owner not home or only recently started			3
Complying with all conditions / signed off	3	3	
Not complying with all conditions			
Re-inspection required			7
Building Notices issued			
Building Orders issued			
No Further Action Required		13	27

## Illegal works - Building

	This Month	2018/2019	Total 2017/2018
Number of Inspections	1	6	42
Commitment provided to submit required documentation	1 <small>Documents to be provide by end of January 2019</small>	1	7
Re-inspection required		4	14
Building Notices issued		1	5
Building Orders issued		1	1
Emergency Order			1
No Further Action Required			16

## Illegal works - Planning

	This Month	2018/2019	Total 2017/2018
Number of Inspections	3	9	49
Commitment provided to submit required documentation	2 <small>Both need Documents to be provide by end of January 2019</small>	4	9
Re-inspection required		3	22
Enforcement Notices issued			1
Enforcement Orders Issued			
Notice of Intention to Issue Enforcement Notice issued			1
No Further Action Required	1	2	17

## 3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive  
*A Land Use and Development Strategy to direct growth*
  - Economic Development – Supporting Growth and Change  
Core Strategies:
    - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

- ♦ Council nurtures and respects historical culture
- ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
  - Environment – Cherish and Sustain our Landscapes
  - Core Strategies:
    - ♦ Meet environmental challenges
  - History – Preserve and Protect our Built Heritage for Tomorrow
    - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
  - Planning and Development

## 4 STATUTORY REQUIREMENTS

### 4.1 *Land Use Planning & Approvals Act 1993*

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

### 4.2 *Building Act 2016*

The *Building Act 2016* requires Council to enforce compliance with the Act.

## 5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and people are aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes driven by the State despite public exhibition may not always further this aim.

## 6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

## 7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of discretionary applications is 42 days (42 days last month) (42 days allowed by LUPAA). It should be noted that the statutory days are not counting correctly in the new software (there is a fix in the pipeline) the default has therefore been set to those allowed under LUPAA.

There were 86 building approvals valued at \$49,148,355 (year to date) for 2018/2019, compared to 58 building approvals valued at \$8,651,729 (year to date) for 2017/2018.

## RECOMMENDATION

That the report be noted.

## DECISION

Cr Goninon/Cr Goss

That the report be noted.

Carried unanimously

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 364/18 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023  
Responsible Officer: Maree Bricknell, Corporate Services Manager  
Report Prepared by: Maree Bricknell, Corporate Services Manager

### 1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30 November 2018.

### 2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 30 November 2018.

### 3 ALTERATIONS TO 2018-19 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

#### SUMMARY FINANCIAL REPORT

For Month Ending: 30-Nov-18 5

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$10,748,672	-\$10,748,672	-\$10,549,036	-\$200	98.1%	
Recurrent Grant Revenue	-\$4,131,618	-\$1,721,508	-\$1,877,081	\$156	109.0%	
Fees and Charges Revenue	-\$1,743,731	-\$726,555	-\$960,306	\$234	132.2%	
Interest Revenue	-\$629,300	-\$262,209.33	-\$172,163	-\$90	65.7%	Accrued revenue adjustment included
Reimbursements Revenue	-\$51,609	-\$21,504	-\$72,403	\$51	336.7%	
Other Revenue	-\$1,414,805	-\$589,502	-\$416,419	-\$173	70.6%	
	-\$18,719,735	-\$14,069,949	-\$14,047,408	-\$23	99.8%	
Employee costs	\$5,258,745	\$2,191,144	\$1,866,812	\$324	85.2%	
Material & Services Expenditure	\$4,805,979	\$2,002,491	\$1,795,866	\$207	89.7%	
Depreciation Expenditure	\$5,400,473	\$2,250,197	\$2,250,221	\$0	100.0%	
Government Levies & Charges	\$773,062	\$322,109	\$294,535	\$28	91.4%	
Councillors Expenditure	\$197,640	\$82,350	\$21,851	\$60	26.5%	
Interest on Borrowings	\$0	\$0	\$32,593	-\$33		
Other Expenditure	\$1,252,385	\$521,827	\$717,133	-\$195	137.4%	Pension rebates for full year
Plant Expenditure Paid	\$505,520	\$210,633	\$226,674	-\$16	107.6%	
	\$18,193,804	\$7,580,752	\$7,205,685	\$375	95.1%	
	-\$525,931	-\$6,489,198	-\$6,841,723			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$520,505	\$216,877	\$0	\$217	0.0%	
Underlying (Surplus) / Deficit	-\$5,426	-\$6,272,321	-\$6,841,723			
	-		-			



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

Capital Grant Revenue	-\$1,399,186	-\$582,994	-\$905,530	\$323	155.3%	
Subdivider Contributions	-\$523,827	-\$218,261	0	-\$218	0.0%	
Capital Revenue	-\$1,923,013	-\$801,255	-\$905,530			
	\$0		-			

## Budget Alteration Requests

- For Council authorisation by absolute majority

### Capital Budget

### Actuals

No capital works budget variance above 10% or \$10,000

## Nov

Lfd - High Street kerb and channel	750559	-\$95,000			Defer project until 2019/20
Lfd - High Street Stormwater diversion from Paton Street	788616	\$80,000			Additional allocation

## Oct

Cry - Recreation Ground Building Redevelopment	707923	-\$110,000			Defer part budget to 2019/20
Lfd - Council Chamber roof replacement		\$110,000			New project Min. 332/18

## Sept

B1469 Storys Creek Road Bridge replacement	741469	-\$100,000			Defer replacement until 2019/20
deferred to fund tender prices of other bridge replacements during 2018-19					
Ctown - Barton Road reconstruction	750100	-\$70,000			Savings from gravel cartage transfer
Lfd - Cracroft Street kerb and channel	New	\$70,000			New project Min. 263/18
Lfd - Caravan Park Improvements	New	\$100,000			New project Min. 274/18

## August

No budget alterations for August 2018.

## July

Hobhouse St - Recon Catherine to Burghley	750579	-\$71,000		\$0	Defer project until 2019/20
Grant Revenue - Natural Disaster Resilience	505653	-\$73,137		\$0	Grant Revenue allocated
Lfd - Flood Levee Back Creek Automation		\$144,137	\$0	\$0	New Capital Project

## July

Council Chamber Carpark	720114	\$130,000		\$211,107	Works substantially complete
Council Chamber Access	759352	\$70,000	\$200,000	\$167,437	\$378,543 Works substantially complete

## July

Less Council labour and plant hire				-\$131,981	# Council labour & plant hire
Hobhouse St - Recon Catherine to Burghley	750579	-\$50,000			
Council Chamber Access	759352	\$35,000			
Council Chamber Carpark	720114	\$15,000	\$50,000		Additional Budget allocation
			\$250,000	\$246,562	Net cost of project expected

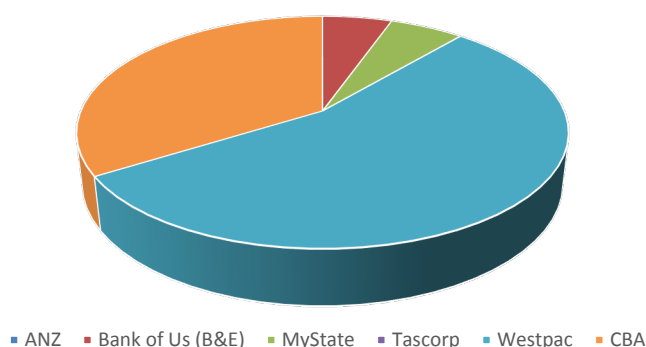
## July

Visitor Accommodation Permit Fee		\$250			Adjust Fees & Charges Schedule from \$251
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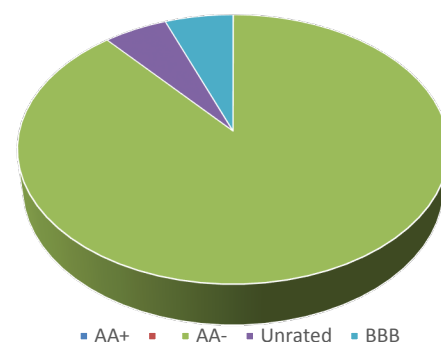
# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

B. Balance Sheet Items					
	Year to Date Actual		Monthly Change		Same time last year
Cash & Cash Equivalents					
Balance					
- Opening Cash balance	\$20,475,543		\$22,370,457		
- Cash Inflow	\$12,181,052		\$2,831,610		
- Cash Payments	-\$9,431,672		-\$1,977,144		
- Closing Cash balance	\$23,224,923		\$23,224,923		
	-		-		
Account Breakdown					
- Trading Accounts	\$2,179,489				
- Investments	\$21,045,433				
	\$23,224,923				
Summary of Investments					
	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	1/11/2018	30/11/2018	1.50	\$5,300	\$5,306
CBA Call Account	21/11/2018	30/11/2018	1.40	\$620,637	\$620,851
CBA	13/07/2018	13/12/2018	2.49	\$1,500,000	\$1,515,656
CBA	21/06/2018	21/12/2018	2.60	\$1,000,000	\$1,013,036
My State Financial	25/12/2017	25/12/2018	2.70	\$1,223,229	\$1,256,256
Westpac	15/06/2018	15/01/2019	2.67	\$2,500,000	\$2,539,136
Bank of Us (B&E)	24/05/2018	24/01/2019	2.75	\$646,268	\$658,197
Bank of Us (B&E)	30/05/2018	30/01/2019	2.75	\$500,000	\$509,229
CBA	13/08/2018	13/02/2019	2.52	\$1,000,000	\$1,012,704
CBA	31/08/2018	28/02/2019	2.55	\$2,000,000	\$2,025,290
CBA	22/11/2018	22/05/2019	2.48	\$1,000,000	\$1,012,298
Westpac	7/11/2018	7/11/2019	2.75	\$2,500,000	\$2,568,750
Westpac	4/10/2018	4/07/2022	3.37	\$5,500,000	\$6,195,189
Westpac	29/06/2018	29/06/2023	3.30	\$1,050,000	\$1,223,345
Total Investments				\$21,045,433	\$22,155,244

Investments by Institution



Total Investments by Rating (Standard & Poor's)

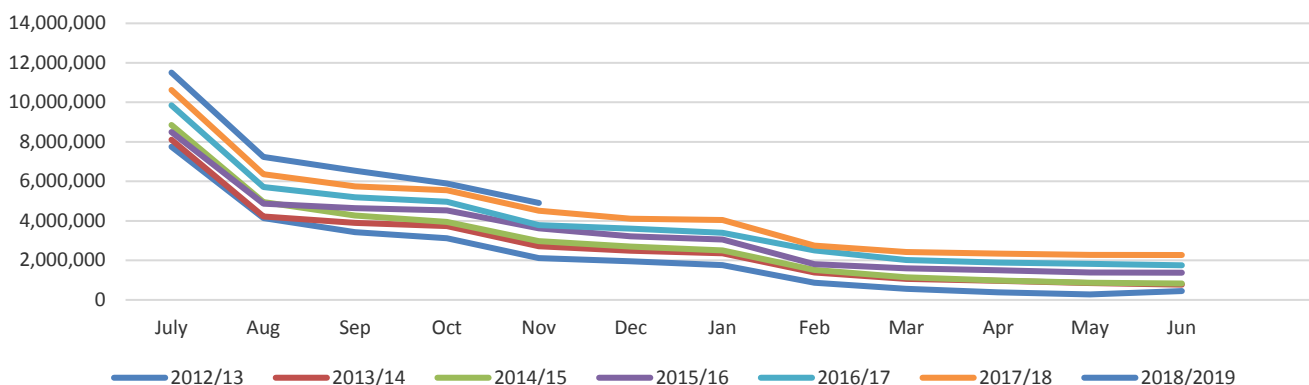


Rate Debtors	2018/19	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$2,245,313		\$1,742,445	
Rates Raised	\$10,614,887		\$10,129,482	
	\$12,860,200		\$11,871,927	

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

Rates collected	\$7,562,901	71.2%	\$7,005,086	69.2%	
Pension Rebates	\$448,553	4.2%	\$444,322	4.4%	
Discount & Remissions	\$101,394	1.0%	\$49,648	0.5%	
	<b>\$8,112,849</b>		<b>\$7,499,056</b>		
Rates Outstanding	\$4,907,792	46.2%	\$4,507,404	44.5%	
Advance Payments received	<b>-\$160,441</b>	1.5%	<b>-\$134,532</b>	1.3%	

Rates Outstanding



## Trade Debtors

Current balance	\$781,239	
- 30 Days	\$685,368	
- 60 Days	\$38,083	
- 90 Days	\$1,421	
- More than 90 days	\$56,367	
Summary of Accounts more than 90 days:	-	
- Norfolk Plains Book sales	711	Paid by outlet as sold
- Hire/lease of facilities	2,093	
- Removal of fire hazards	11,269	
- Dog Registrations & Fines	35,001	Sent to Fines Enforcement
- Private Works	1,959	
- Regulatory Fees	5,335	

## C. Capital Program

	Budget	Actual (\$,000)	Target 42%	Comments
Renewal	\$12,232,839	\$2,969,792	24%	
New assets	\$8,121,136	\$4,117,765	51%	
Total	\$20,353,975	\$7,087,557	35%	

## Major projects:

- Woolmers Bridge Replacement	\$2,830,000	\$2,451,327incl c/fwd	87%	Bridge structure substantially complete
- Campbell Town Rec Ground Building	\$2,575,237	\$281,221	11%	Commencement of works Aug 18
- Campbell Town Rec Ground Site Works	\$484,933	\$37,046	8%	
- Campbell Town Rec Ground Tennis Centre	\$315,000	\$2,192	1%	
- Campbell Town Rec Ground Cenotaph	\$170,000	\$990	1%	
- Longford Rec Ground Redevelopment	\$1,340,000	\$528,548incl c/fwd	39%	Commenced Sept 18
- Longford Sports Centre Extension	\$1,000,000	\$594,811incl c/fwd	59%	Slab / Shed stage
- Council Chamber toilet/kitchen/roof	\$335,000	\$3,600	1%	Design stage
- Recreation Lighting Upgrade	\$1,365,379	\$1,301,259incl c/fwd	95%	In progress

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 10 DECEMBER 2018

- Barton Road Reconstruction	\$520,000	\$94,371	18%	In progress
- Bishopsbourne Road Reconstruction	\$379,000	\$0	0%	
- Campbell Town Main Street Improvements	\$900,000	\$108,414incl c/fwd	12%	Design
- Bridge Replacements				
Tooms Lake Road B4619	\$265,000	\$970		Tender accepted
Royal George Road B2380	\$196,000	\$780		Tender accepted
Brambletyre Road B1820	\$124,000	\$456		Tender accepted

\* Full year to date capital expenditure for 2017/18 provided as an attachment.

#### D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	57.4%	75.1%	-17.7%	↘	
- Own Source Revenue / Total Revenue	78%	87%	-8.7%	↘	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	0.0%	48.7%	-48.7%	↘	
- Debt / Own Source Revenue	50.9%	61.0%	-10.1%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	39.0%	37.0%	2.0%	↘	
- Employee costs / Revenue	28.1%	13.3%	14.8%	↗	
- Renewal / Depreciation	226.5%	132.0%	94.5%	↗	
Unit Costs					
- Waste Collection per bin	\$10.43	\$10.77		↔	
- Employee costs per hour	\$43.82	\$36.32		↗	
- Rate Revenue per property	\$1,520.54	\$1,492.30		↔	
- IT per employee hour	\$3.17	\$3.41		↘	

#### E. Employee & WHS scorecard

	YTD	This Month	
Number of Employees	81	81	
New Employees	5	2	
Resignations	4	2	
Total hours worked	51400.21	9509.5	
Lost Time Injuries	1	0	
Lost Time Days	0	0	
Safety Incidents Reported	7	3	
Hazards Reported	12	0	
Risk Incidents Reported	0	0	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	0	0	
Insurance claims - Motor Vehicle	2	1	
IT - Unplanned lost time	0	0	
Open W/Comp claims	5	1	

#### F. Waste Management

Waste Transfer Station	2016/17	2017/18	2018/19 Budget	2018/19 Year to Date
Takings				
- Refuse		\$96,262	\$91,682	\$29,764
- Green Waste		\$55,282	\$49,600	\$15,082
- Concrete		\$1,333	\$1,500	\$625
Total Takings	\$143,942	\$152,877	\$59,493	\$45,471

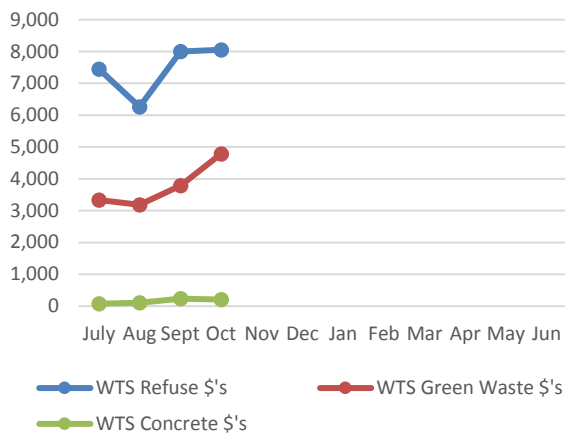
# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## Tonnes Disposed

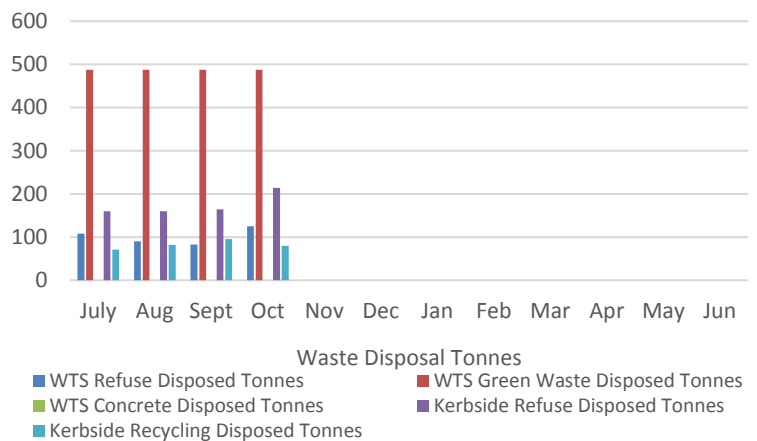
WTS Refuse Disposed Tonnes	1787	1510	1717	406
WTS Green Waste Disposed Tonnes	2500	4123	3631	1950
WTS Concrete Disposed Tonnes	0	0	0	0
Kerbside Refuse Disposed Tonnes	2340	2201	2299	698
Kerbside Recycling Disposed Tonnes	1101	1037	1164	328
<b>Total Waste Tonnes Disposed</b>	<b>7728</b>	<b>8871</b>	<b>8811</b>	<b>3382</b>



Waste Transfer Station Fees 2018/19



Tonnes Waste Disposed



## 4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

## 5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending November 2018.
- 5.2 Capital Works Report to end November 2018.

## RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 30 November 2018.
- ii) authorise budget alterations as detailed in section 3A above.

## DECISION

Cr Polley/Cr Goninon

That Council

- i) receive and note the Monthly Financial Report for the period ending 30 November 2018.
- ii) authorise budget alterations as detailed in section 3A above.

Carried unanimously

Mayor Knowles adjourned the meeting for the meal break at 6.02pm.

Mayor Knowles reconvened the meeting after the meal break at 6.45pm.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 365/18 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

### 1 PUBLIC QUESTIONS

No questions were forthcoming from the gallery.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 366/18 COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

### DECISION

Cr Lambert/Cr Goninon

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda items PLAN 1 and PLAN 2.

Carried unanimously

## 2 STATEMENTS

No statements were forthcoming from the gallery.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## **367/18      PLANNING APPLICATION PLN-18-0251 22 MUIRTON WAY, PERTH**

*File Number:* 108370.31; CT 175207/10  
*Responsible Officer:* Trent Atkinson, Community and Development Supervisor  
*Report prepared by:* Erin Boer, Urban & Regional Planner

### **1 INTRODUCTION**

This report assesses an application for 22 Muirton Way, Perth to construct dwelling & carport (vary building envelope & private open space).

### **2 BACKGROUND**

<b>Applicant:</b> TasBuilt Homes	<b>Owner:</b> Sebastian Mihai & Cristina Xantopol
<b>Zone:</b> General Residential Zone	<b>Codes:</b> Car Parking and Sustainable Transport Code
<b>Classification under the Scheme:</b> Discretionary	<b>Existing Use:</b> Residential
<b>Deemed Approval Date:</b> Extension of time till 14.10.2018	<b>Recommendation:</b> Approve

#### **Discretionary Aspects of the Application**

- Variation to development standards (building envelope & private open space).

**Planning Instrument:** *Northern Midlands Interim Planning Scheme 2013*

#### **Preliminary Discussion**

Prior to the application becoming valid / being placed on public exhibition, further information was requested from the applicant – copies of outgoing correspondence attached.

### **3 STATUTORY REQUIREMENTS**

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application). Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

### **4 ASSESSMENT**

#### **4.1 Proposal**

It is proposed to:

- Construct a dwelling & carport (vary building envelope & private open space).

**EAVE & SOFFIT CONSTRUCTION** BCA VOLUME 2 PART 3.5.5.5  
EAVE WIDTH - 100mm DESIGN WIND SPEED N3

**SOFFIT / EAVE LINED WITH "HARDYPLEX" GYPOUM SHEETING**

- TRIMMERS LOCATED WITHIN 1200 MM OF EXTERNAL CORNERS TO BE SPACED @ 500 MM CENTERS, REMAINDER OF SHEET - 700 MM CENTERS
- FASTENERS / FIXINGS WITHIN 1200 MM OF EXTERNAL CORNERS @ 200 MM CENTERS, REMAINDER OF SHEET - 500 MM CENTERS



**ENGINEERING PLUS**  
PROFESSIONAL ENGINEERING CONSULTANTS



**NORTH ELEVATION**  
SCALE: 1:100

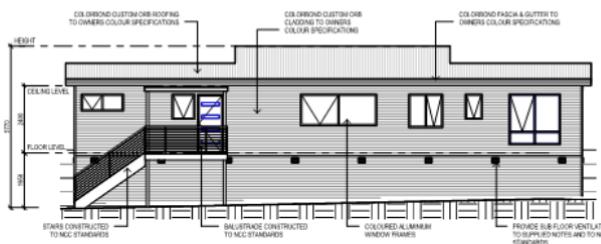
**SELECTED ALUMINIUM FRAMED WINDOWS - BCA VOLUME 2 PART 3.6**

POWDER COATED ALUMINIUM WINDOW & DOOR FRAMES, UNLESS OTHERWISE NOTED.

TAPMANN OAK REVEALS AND TRIPS, ALL FLASHING AND FIXINGS TO MANUFACTURERS SPECIFICATIONS.

**GLAZING & FRAME CONSTRUCTION TO AS 2047 & AS 1288**  
ALL FIXINGS AND FLASHINGS TO MANUFACTURERS REQUIREMENTS

- WIND CLASSIFICATION: AS4-55 WIND DESIGN: N3 64M/S
- TERRAIN CATEGORY: T2 (No sheltering)
- SERVICEABILITY DESIGN & WIND PRESSURE: 1000
- WATER RESISTANCE: 150



**SOUTH ELEVATION**  
SCALE: 1:100

**ISSUED FOR APPROVAL**

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Client: **S. XANTOPOL**

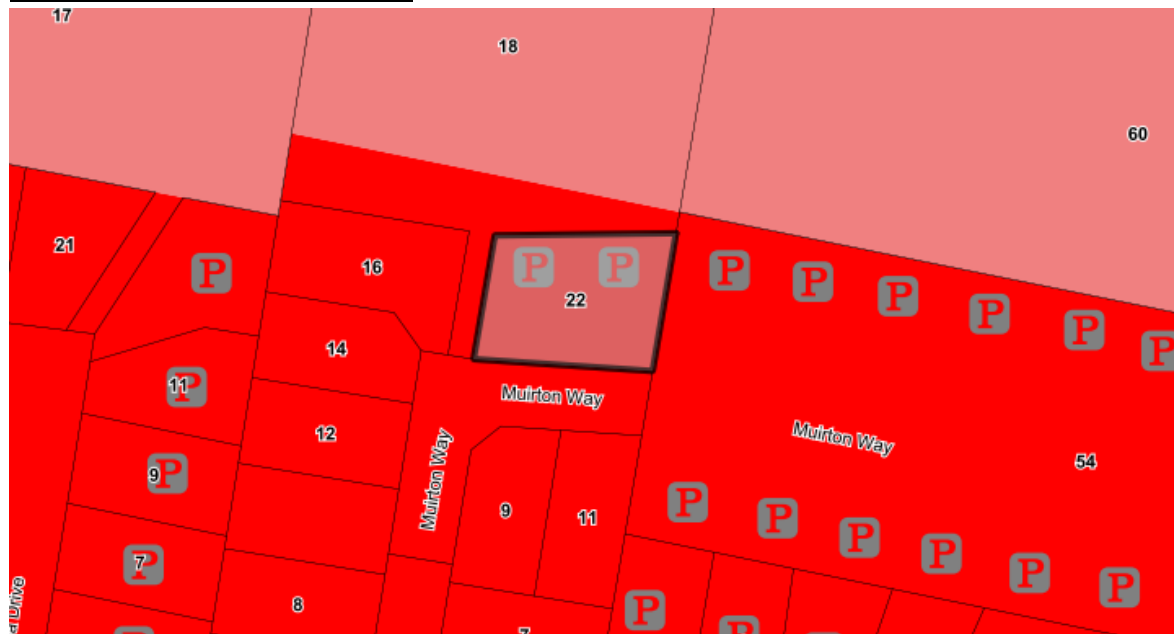
Project: **PROPOSED DWELLING**

Address: **LOT 10 MURTON WAY, PERTH**

Site NO: 102-103-104-105-106-107-108-109-110-111-112-113-114-115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-9

## 4.2 Zone and land use

### Zone Map – General Residential Zone



The land is zoned General Residential Zone, and is subject to the Car Parking and Sustainable Transport Code.

The relevant Planning Scheme definition is:

<i>single dwelling</i>	<i>means a dwelling on a lot on which no other dwelling is situated; or a dwelling and an ancillary dwelling on a lot on which no other dwelling is situated.</i>
<i>outbuilding</i>	<i>means a non-habitable detached building of Class 10a of the Building Code of Australia and includes a garage, carport or shed.</i>

A Residential use is a *No Permit Required* use in the zone; however, due to variations to the development standards, the application became discretionary.

## 4.3 Subject site and locality

The subject site is a 774m<sup>2</sup> residential lot, which has been developed as part of a recent subdivision. The site is currently vacant; however, a number of other lots within the subdivision are being developed with single and multiple dwellings. The site slopes to the south, with approximately 4m fall across the site and has an existing crossover located to the western side of the site.

Aerial photograph of area



Photograph of subject site



#### 4.4 Permit/site history

Relevant permit history includes:

- Nil – vacant lot.

#### 4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Records management system after completion of the public exhibition period revealed that representation (attached) was received from:

- Shane Holmburg & Deeanne Burns, owner of 24 Muirton Way, Perth.

Map showing location of representor properties in relation to subject site



The matters raised in the representations are outlined below followed by the planner's comments.

### Issue 1

- Street Appeal – visual bulk due to large expanse of custom orb and minimal windows to break up wall expanse.

#### Planner's comment:

It is agreed that the house has poor street appeal due to height and expanse of Colourbond to the front façade. Several suggestions were made to the applicant during the review process for changes that could help soften the front of the building and improve street appeal. Minor changes were undertaken, as well as an increased front setback, meaning the proposed dwelling complies with the acceptable solution for the front setback.

### Issue 2

- Visual Appeal – dwelling does not compliment or respect neighbourhood character and is not compatible with surrounding dwellings. May impact on the sale/reduced valuation of adjoining properties.

#### Planner's comment:

While it is agreed that the dwelling is lacking compatibility with other dwellings being established in the street, the Planning Scheme does not allow this as a consideration unless there is a variation to the front setback. The acceptable solution of 4.5m for the front setback is met. The impact of a development on the value of adjoining properties is not a matter for consideration under the Planning Scheme.

### Issue 3

- House looks to be constructed 'back-to-front' with the front being designed similar to the rear of other dwellings, which does not enhance streetscape or respect new developments.

#### Planner's comment:

As the front setback requirement is met, there is little scope within the Planning Scheme to consider the development's impact on the streetscape. The buildings streetscape appeal could be improved significantly through extensive landscaping; however, there is no requirements within the Planning Scheme to enforce this.

## **4.6 Referrals**

The application did not require any referrals.

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#### 4.7 Planning Scheme Assessment

GENERAL RESIDENTIAL ZONE
ZONE PURPOSE
<i>To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.</i>
<i>To provide for compatible non-residential uses that primarily serve the local community.</i>
<i>Non-residential uses are not to be at a level that distorts the primacy of residential uses within the zones, or adversely affect residential amenity through noise, activity outside of business hours traffic generation and movement or other off-site impacts.</i>
<i>To encourage residential development that respects the neighbourhood character and provides a high standard of residential amenity.</i>
<b>Assessment:</b> The proposal meets the zone purpose.

LOCAL AREA OBJECTIVES
<i>To consolidate growth within the existing urban land use framework of the towns and villages.</i>
<i>To manage development in the General residential zone as part of or context to the Heritage Precincts in the towns and villages.</i>
<i>To ensure developments within street reservations contribute positively to the Heritage Precincts in each settlement.</i>
<b>Assessment:</b> The proposal meets the local area objectives.

PRECIS OF DEVELOPMENT STANDARDS FOR SINGLE DWELLINGS		
10.4.2 Setback and building envelopes for dwellings		
	A1	Unless within a building area, then
✓	(a)	4.5m from primary frontage; or not less than existing dwelling on site; OR
N/a	(b)	3m to secondary frontage; or not less than existing dwelling on site; OR
N/a	(b)	if vacant lot, setback which is not more or less than dwellings on immediately adjoining lots; OR
N/a	(c)	not less than the existing dwelling setback if less than 4.5m; OR
N/a	(d)	as per road setback specified in Planning Scheme
	A2	Garage or carport to be set back:
✓	(a)	5.5m from primary frontage or 1m behind the façade, OR
N/a	(b)	The same as the dwelling façade if under dwelling
N/a	(c)	1m if gradient > 1:5 for 10m from frontage
	A3	Dwellings (excluding minor protrusions extending to 1.5m)
X	(a)	to be within <u>building envelope</u> (i) frontage setback (as above), or 4.5m from rear boundary of adjoining frontage lot for internal lot (ii) 45 degrees from the horizontal at a height of 3m above natural ground level, 4m rear setback, and max height 8.5m AND
✓	(b)	1.5m side setback or built to the boundary (existing boundary wall within .2m of boundary or; 9m or ⅓ of the side boundary, whichever is lesser)
10.4.3 Site coverage and private open space for dwellings		
✓	A1	(a) max. site coverage of 50% (excluding eaves)
✓		(c) at least 25% free from impervious surfaces
✓	A2	(a) POS of 24m <sup>2</sup> in one location
X		(b) horizontal dimension of 4m; AND
✓		(c) directly accessible from, & adjacent to, a habitable room (other than bedroom); AND
N/a		(d) not located to the S, SE or SW of dwelling, unless receives at least 3 hours of sunlight to 50% of area between 9am and 3pm on 21June; AND
N/a		(e) between dwelling and frontage only if frontage is orientated between 30 degrees west of north and 30 degrees east of north; AND
X		(f) not steeper than 1:10, AND
✓		(g) not used for vehicle parking
10.4.4 Sunlight and overshadowing		
✓	A1	1 habitable room (other than bedroom) with window facing between 30 degrees west of north and 30 degrees east of north
10.4.5 Width of openings for garages and carports		

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	✓	A1 Garage or carport within 12m of a primary frontage (whether free-standing or not), total width of openings facing frontage of < 6m or half the width of the frontage (whichever is lesser).
<b>10.4.6 Privacy</b>		
	N/a	<p>A1 Balconies, decks, carports etc. OR windows/glazed doors to a habitable room, more than 1m above natural ground level must have a permanently fixed screen to a height of at least 1.7m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a:</p> <p>(a) side boundary – 3m</p> <p>(b) rear boundary – 4m</p> <p>A2 Window or glazed door to be offset 1.5m from neighbour's window, OR sill height 1.7m above floor level, OR obscure glazing to 1.7m OR external screen to 1.7m</p>
<b>10.4.7 Frontage fences for single dwellings</b>		
	N/a	A1 Applies to maximum building height of fences on and within 4.5m of a frontage
	N/a	(a) 1.2m if solid; OR
	N/a	(b) 1.8m if above 1.2m has openings which provide a minimum 50% transparency
<b>Easements</b>		
	✓	No construction over an easement

The application meets the acceptable solutions of the General Residential zone, except for the variation to the building envelope of the south eastern roofline and private open space. Accordingly, the development relies on the following performance criteria:

#### 10.4.2 Setbacks and building envelope for all dwellings

P3	The siting and scale of a dwelling must:
(a)	not cause unreasonable loss of amenity by:
(i)	reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or
(ii)	overshadowing the private open space of a dwelling on an adjoining lot; or
(iii)	overshadowing of an adjoining vacant lot; or
(iv)	visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot;
and	
(b)	provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.

#### Comment –

It is considered that the variation to the rear setback meets the performance criteria as follows:

- P3 (a) (i) – N/a – vacant lot.
- (ii) – N/a – vacant lot.
- (iii) – The variation to the building envelope caused by the south eastern tip of the roof will not cause an unreasonable loss of amenity, due to being located at the southern end of the site and adjacent to the crossover of the adjacent lot.
- (iv) – It is not considered that the siting and scale of the proposed dwelling will cause an unreasonable loss of amenity to the neighboring property when viewed from the adjoining lot (not front), as the building steps in away from the common boundary, reducing the impact of the development as the elevation of the site increases. Due to the location of the crossover on the adjoining lot, it is likely that a driveway or garage will be located on the adjoining lot, closest to the variation to the building envelope.
- (b) As there is no variation proposed to the side boundary setbacks, the separation between dwellings on adjoining lots is compatible with that prevailing in the surrounding area.

#### 10.4.3 Site coverage and private open space for all dwellings

P2	A dwelling must have private open space that:
(a)	includes an area that is capable of serving as an extension of the dwelling for outdoor relaxation, dining, entertaining and children's play and that is:
(i)	conveniently located in relation to a living area of the dwelling; and
(ii)	orientated to take advantage of sunlight.

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#### Comment –

The performance criteria is considered to be met. The site has approximately 62m<sup>2</sup> of northerly orientated private open space across two deck areas adjacent to habitable rooms, which are capable of serving as an extension of the dwelling for outdoor relaxation, dining, entertaining and children's play. While the deck areas have a maximum width of 3m, additional area is available within the backyard, albeit steeper than 1:10.

CODES		
E1.0	BUSHFIRE PRONE AREAS CODE	N/a
E2.0	POTENTIALLY CONTAMINATED LAND	N/a
E3.0	LANDSLIP CODE	N/a
E4.0	ROAD AND RAILWAY ASSETS CODE	N/a
E5.0	FLOOD PRONE AREAS CODE	N/a
E6.0	CAR PARKING AND SUSTAINABLE TRANSPORT CODE	Complies – See code assessment below
E7.0	SCENIC MANAGEMENT CODE	N/a
E8.0	BIODIVERSITY CODE	N/a
E9.0	WATER QUALITY CODE	N/a
E10.0	RECREATION AND OPEN SPACE CODE	N/a
E11.0	ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a
E12.0	AIRPORTS IMPACT MANAGEMENT CODE	N/a
E13.0	LOCAL HISTORIC HERITAGE CODE	N/a
E14.0	COASTAL CODE	N/a
E15.0	SIGNS CODE	N/a

#### ASSESSMENT AGAINST E6.0 CAR PARKING & SUSTAINABLE TRANSPORT CODE

#### E6.6 Use Standards

##### E6.6.1 Car Parking Numbers

Objective: To ensure that an appropriate level of car parking is provided to service use.			
Acceptable Solutions		Performance Criteria	
A1	The number of car parking spaces must not be less than the requirements of:	P1	The number of car parking spaces provided must have regard to:
a)	Table E6.1; or	a)	the provisions of any relevant location specific car parking plan; and
b)	a parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).	b)	the availability of public car parking spaces within reasonable walking distance; and
		c)	any reduction in demand due to sharing of spaces by multiple uses either because of variations in peak demand or by efficiencies gained by consolidation; and
		d)	the availability and frequency of public transport within reasonable walking distance of the site; and
		e)	site constraints such as existing buildings, slope, drainage, vegetation and landscaping; and
		f)	the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity; and
		g)	an empirical assessment of the car parking demand; and
		h)	the effect on streetscape, amenity and vehicle, pedestrian and cycle safety and convenience; and
		i)	the recommendations of a traffic impact assessment prepared for the proposal; and
		j)	any heritage values of the site; and
		k)	for residential buildings and multiple dwellings, whether parking is adequate to meet the needs of the residents having regard to:
		i)	the size of the dwelling and the number of bedrooms; and
		ii)	the pattern of parking in the locality; and
		iii)	any existing structure on the land.
Comment:			

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Complies with A1 – 2 spaces provided in carport.

**Table E6.1: Parking Space Requirements**

Use <i>Residential:</i>	Parking Requirement	
	Vehicle	Bicycle
If a 1 bedroom or studio dwelling in the General Residential Zone (including all rooms capable of being used as a bedroom)	1 space per dwelling	1 space per unit or 1 spaces per 5 bedrooms in other forms of accommodation.
If a 2 or more bedroom dwelling in the General Residential Zone (including all rooms capable of being used as a bedroom)	2 spaces per dwelling	

#### E6.6.2 Bicycle Parking Numbers

Objective: To encourage cycling as a mode of transport within areas subject to urban speed zones by ensuring safe, secure and convenient parking for bicycles.

Acceptable Solutions		Performance Criteria	
A1.1	Permanently accessible bicycle parking or storage spaces must be provided either on the site or within 50m of the site in accordance with the requirements of Table E6.1; or	P1	Permanently accessible bicycle parking or storage spaces must be provided having regard to the:
A1.2	The number of spaces must be in accordance with a parking precinct plan contained in Table E6.6: Precinct Parking Plans.	a)	likely number and type of users of the site and their opportunities and likely preference for bicycle travel; and
		b)	location of the site and the distance a cyclist would need to travel to reach the site; and
		c)	availability and accessibility of existing and planned parking facilities for bicycles in the vicinity.

Comment:

Complies – available within carport.

#### E6.6.3 Taxi Drop-off and Pickup

Objective: To ensure that taxis can adequately access developments.

Acceptable Solutions		Performance Criteria	
A1	One dedicated taxi drop-off and pickup space must be provided for every 50 car spaces required by Table E6.1 or part thereof (except for dwellings in the General Residential Zone).	P1	No performance criteria.

Comment:

N/a

#### E6.6.4 Motorbike Parking Provisions

Objective: To ensure that motorbikes are adequately provided for in parking considerations.

Acceptable Solutions		Performance Criteria	
A1	One motorbike parking space must be provided for each 20 car spaces required by Table E6.1 or part thereof.	P1	No performance criteria.

Comment:

N/a

#### E6.7 Development Standards

##### E6.7.1 Construction of Car Parking Spaces and Access Strips

Objective: To ensure that car parking spaces and access strips are constructed to an appropriate standard.

Acceptable Solutions		Performance Criteria	
A1	All car parking, access strips manoeuvring and circulation spaces must be:	P1	All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.
a)	formed to an adequate level and drained; and		
b)	except for a single dwelling, provided with an impervious all weather seal; and		
c)	except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.		

Comment:

Complies with A1 (a). (b) & (c) are not applicable.

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#### E6.7.2 Design and Layout of Car Parking

Objective: To ensure that car parking and manoeuvring space are designed and laid out to an appropriate standard.			
Acceptable Solutions		Performance Criteria	
A1.1	Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for dwellings in the General Residential Zone) must be located behind the building line; and	P1	The location of car parking and manoeuvring spaces must not be detrimental to the streetscape or the amenity of the surrounding areas, having regard to:
A1.2	Within the General residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	a)	the layout of the site and the location of existing buildings; and
		b)	views into the site from the road and adjoining public spaces; and
		c)	the ability to access the site and the rear of buildings; and
		d)	the layout of car parking in the vicinity; and
		e)	the level of landscaping proposed for the car parking.
Comment: A1.1 – N/a. A1.2 – Complies.			
A2.1	Car parking and manoeuvring space must:	P2	Car parking and manoeuvring space must:
a)	have a gradient of 10% or less; and	a)	be convenient, safe and efficient to use having regard to matters such as slope, dimensions, layout and the expected number and type of vehicles; and
b)	where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and	b)	provide adequate space to turn within the site unless reversing from the site would not adversely affect the safety and convenience of users and passing traffic.
c)	have a width of vehicular access no less than prescribed in Table E6.2 and Table E6.3, and		
A2.2	The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking</i> .		
Comment: A2.1 a) complies – refer notation on site plan. (b) – N/a. (c) – Complies. A2.2 – Complies.			

**Table E6.2: Access Widths for Vehicles**

Number of parking spaces served	Access width (see note 1)	Passing bay (2.0m wide by 5.0m long plus entry and exit tapers) (see note 2)
1 to 5	3.0m	Every 30m

#### E6.7.3 Car Parking Access, Safety and Security

Objective: To ensure adequate access, safety and security for car parking and for deliveries.			
Acceptable Solutions		Performance Criteria	
A1	Car parking areas with greater than 20 parking spaces must be:	P1	Car parking areas with greater than 20 parking spaces must provide for adequate security and safety for users of the site, having regard to the:
a)	secured and lit so that unauthorised persons cannot enter or;	a)	levels of activity within the vicinity; and
b)	visible from buildings on or adjacent to the site during the times when parking occurs.	b)	opportunities for passive surveillance for users of adjacent building and public spaces adjoining the site.
Comment: N/a			

#### E6.7.4 Parking for Persons with a Disability

Objective: To ensure adequate parking for persons with a disability.			
Acceptable Solutions		Performance Criteria	
A1	All spaces designated for use by persons with a disability must be located closest to the main entry point to the building.	P1	The location and design of parking spaces considers the needs of disabled persons, having regard to:
		a)	the topography of the site;
		b)	the location and type of relevant facilities on the site or in the vicinity;

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		c) the suitability of access pathways from parking spaces, and d) applicable Australian Standards.
A2	One of every 20 parking spaces or part thereof must be constructed and designated for use by persons with disabilities in accordance with <i>Australian Standards AS/NZ 2890.6 2009</i> .	P2 The number of parking spaces provided is appropriate for the needs of disabled persons, having regard to: a) characteristics of the populations to be served; b) their means of transport to and from the site; and c) applicable Australian Standards.
Comment: N/a – private residence.		

#### E6.7.6 Loading and Unloading of Vehicles, Drop-off and Pickup

Objective: To ensure adequate access for people and goods delivery and collection and to prevent loss of amenity and adverse impacts on traffic flows.		
Acceptable Solutions		Performance Criteria
A1	For retail, commercial, industrial, service industry or warehouse or storage uses: a) at least one loading bay must be provided in accordance with Table E6.4; and b) loading and bus bays and access strips must be designed in accordance with <i>Australian Standard AS/NZS 2890.3 2002</i> for the type of vehicles that will use the site.	P1 For retail, commercial, industrial, service industry or warehouse or storage uses adequate space must be provided for loading and unloading the type of vehicles associated with delivering and collecting people and goods where these are expected on a regular basis.
Comment: N/a – residential use.		

#### E6.8 Provisions for Sustainable Transport

##### E6.8.1 Bicycle End of Trip Facilities

Not used in this planning scheme

##### E6.8.2 Bicycle Parking Access, Safety and Security

Objective: To ensure that parking and storage facilities for bicycles are safe, secure and convenient.		
Acceptable Solutions		Performance Criteria
A1.1	Bicycle parking spaces for customers and visitors must: a) be accessible from a road, footpath or cycle track; and b) include a rail or hoop to lock a bicycle to that meets <i>Australian Standard AS 2890.3 1993</i> ; and c) be located within 50m of and visible or signposted from the entrance to the activity they serve; and d) be available and adequately lit in accordance with <i>Australian Standard AS/NZS 1158 2005 Lighting Category C2</i> during the times they will be used; and A1.2 Parking space for residents' and employees' bicycles must be under cover and capable of being secured by lock or bicycle lock.	P1 Bicycle parking spaces must be safe, secure, convenient and located where they will encourage use.
A2	Bicycle parking spaces must have: a) minimum dimensions of: i) 1.7m in length; and ii) 1.2m in height; and iii) 0.7m in width at the handlebars; and b) unobstructed access with a width of at least 2m and a gradient of no more 5% from a public area where cycling is allowed.	P2 Bicycle parking spaces and access must be of dimensions that provide for their convenient, safe and efficient use.
Comment: Complies with A1.2 & A2.		

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## E6.8.5 Pedestrian Walkways

Objective: To ensure pedestrian safety is considered in development	
Acceptable Solution	Performance Criteria
A1 Pedestrian access must be provided for in accordance with Table E6.5.	P1 Safe pedestrian access must be provided within car park and between the entrances to buildings and the road.
Comment: N/a	

**Table E6.5: Pedestrian Access**

Number of Parking Spaces Required	Pedestrian Facility
1–10	No separate access required (i.e. pedestrians may share the driveway). [Note (a) applies].
11 or more	A 1m wide footpath separated from the driveway and parking aisles except at crossing points. [Notes (a) and (b) apply].

### Notes

- a) In parking areas containing spaces allocated for disabled persons, a footpath having a minimum width of 1.5m and a gradient not exceeding 1 in 14 is required from those spaces to the principal building.
- b) Separation is deemed to be achieved by:
- a horizontal distance of 2.5m between the edge of the driveway and the footpath; or
  - protective devices such as bollards, guard rails or planters between the driveway and the footpath; and
  - signs and line marking at points where pedestrians are intended to cross driveways or parking aisles.

SPECIFIC AREA PLANS	
F1.0 TRANSLINK SPECIFIC AREA PLAN	N/a
F2.0 HERITAGE PRECINCTS SPECIFIC AREA PLAN	N/a

SPECIAL PROVISIONS	
9.1 Changes to an Existing Non-conforming Use	N/a
9.2 Development for Existing Discretionary Uses	N/a
9.3 Adjustment of a Boundary	N/a
9.4 Demolition	N/a

STATE POLICIES
The proposal is consistent with all State Policies.

OBJECTIVES OF LAND USE PLANNING & APPROVALS ACT 1993
The proposal is consistent with the objectives of the <i>Land Use Planning &amp; Approvals Act 1993</i> .

STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES
<b>Strategic Plan 2017-2027</b> <i>Statutory Planning</i>

## 5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

## 6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.

## 7 DISCUSSION

Discretion to refuse the application is limited to:

- Variation to development standards – Building envelope and private open space provisions.

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

A representation was received regarding the visual impact of the development on the streetscape. While the dwelling does not have good street appeal, the front setback requirements of the Planning Scheme are met, meaning that the impact of the development on the streetscape is not able to be considered in assessment of Planning Scheme provisions.

Suggestions to improve the impact of the dwelling on the streetscape were recommended to the applicant during the 'review' process; however, the applicant's client did not wish to make further changes.

Conditions that relate to any aspect of the application can be placed on a permit. The proposal will be conditioned to be used and developed in accordance with the proposal plans.

## 8 ATTACHMENTS

- A Application & plans, correspondence with applicant
- B Representations & applicant's response

## RECOMMENDATION

That land at 22 Muirton Way, Perth be approved to be developed and used for a dwelling & carport in accordance with application PLN-18-0251, and subject to the following condition:

### 1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1 – P8** (*Architectural drawings by Tasbuilt Homes: Drawing No: 1652017, Sheet No's: A02-A04, A06, A07, A11 & A12, Dated: 07.03.18 & Shed Elevations by Sheds N Homes: Drawing No: rebt11810042, Dated: 16.10.2018*).

## DECISION

Cr Goss/Cr Calvert

That land at 22 Muirton Way, Perth be approved to be developed and used for a dwelling & carport in accordance with application PLN-18-0251, and subject to the following condition:

### 1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1 – P8** (*Architectural drawings by Tasbuilt Homes: Drawing No: 1652017, Sheet No's: A02-A04, A06, A07, A11 & A12, Dated: 07.03.18 & Shed Elevations by Sheds N Homes: Drawing No: rebt11810042, Dated: 16.10.2018*).

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## **368/18      DRAFT AMENDMENT 06/2018 110 MAIN STREET, CRESSY**

*Responsible Officer:* Trent Atkinson, Community & Development Supervisor  
*Report prepared by:* Paul Godier, Senior Planner  
*File Number:* PLN-18-0249

### **1 INTRODUCTION**

At its October meeting Council resolved to initiate and certify a draft amendment to include Holy Trinity Church, 110 Main Street, Cressy, in the Local Heritage Code of the Planning Scheme.

The draft amendment was placed on public notification and one representation was received. The representation is considered in this report.

### **2 BACKGROUND**

**Applicant:**

Northern Midlands Council

**Proposal:**

Draft Amendment to Include Holy Trinity Church in the Local Heritage Code

**Critical Date:**

Report on representation to be sent to Planning Commission by 31 December 2018.

**Recommendation:**

Endorse statement of opinion as to the merit of the representation

**Planning Instrument:**

*Northern Midlands Interim Planning Scheme 2013*

**Planning Authority:**

Northern Midlands Council

### **3 STATUTORY REQUIREMENTS**

In accordance with Schedule 6 (3) (2) (b) of the *Land Use Planning & Approvals Act 1993*,

Council is required under Section 39 (2) to forward to the Planning Commission a report comprising –

- (a) *a copy of each representation received by the authority in relation to the draft amendment; and*
- (b) *a statement of its opinion as to the merit of each such representation, including, in particular, its views as to–*
  - (i) *the need for modification of the draft amendment in the light of that representation; and*
  - (ii) *the impact of that representation on the draft amendment as a whole; and*
- (c) *such recommendations in relation to the draft amendment as the authority considers necessary.*

These matters are discussed below.

### **4 ASSESSMENT OF REPRESENTATION**

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's ECM system after completion of the public exhibition period revealed that a representation (attached) was received from:

- The Rev. A Bulmer OAM, Priest-in-Charge, Holy Trinity Rectory, 2 Saundridge Road, Cressy

#### **Consideration of the Representation**

The representation does not oppose the heritage listing of the Church but raises concern that the listing would create problems for carrying out works to modernise the service and infrastructure to make it 'user friendly' and

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

more attractive to people, such as replacement of the pews with chairs, carpeting the floor and removing the pulpit for better use of the TV screen during services.

**Comment:** Heritage listing in the planning scheme does not include the interior of a building. As such the proposed listing in the local heritage code will not cause additional problems for interior works as mentioned.

## **Impact of the Representation on the Draft Amendment and Need for Modification of the Draft Amendment**

The representation does not oppose the draft amendment and the amendment as drafted will not impact on the internal works outlined in the representation. There is no need to modify the draft amendment.

## **5 OPTIONS**

- Move the recommendation; or
- Move alterations to the recommendation.

## **6 ATTACHMENTS**

- Representation and response

## **RECOMMENDATION**

That Council, in accordance with section 39 (2) (b) (former provisions) of the *Land Use Planning & Approvals Act 1993*, forward to the Tasmanian Planning Commission the following regarding the representation:

The representation does not oppose the draft amendment and the amendment as drafted will not impact on the internal works outlined in the representation. There is no need to modify the draft amendment.

## **DECISION**

Cr Goss/Cr Goninon

1. That Council, in accordance with section 39 (2) (b) (former provisions) of the *Land Use Planning & Approvals Act 1993*, forward to the Tasmanian Planning Commission the following regarding the representation:  
The representation does not oppose the draft amendment and the amendment as drafted will not impact on the internal works outlined in the representation. There is no need to modify the draft amendment.
2. That Council write to the Anglican Parish of Cressy and advise that it recommends that to preserve their historic significance, any items that are removed from inside the church be kept in storage rather than sold.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

**369/18**

**COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION**

## **RECOMMENDATION**

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

## **DECISION**

Cr Goninon/Cr Polley

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously

Ms Boer left the meeting at 6.49pm.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## **370/18 DELEGATION APPROVAL: CHILD CARE SERVICES**

*Responsible Officer:* Maree Bricknell – Manager Corporate Services  
*Report prepared by:* Maree Bricknell – Manager Corporate Services

### **1 PURPOSE OF REPORT**

The purpose of this report is to seek delegated authority from Council for officers to operate the Midlands Rural & Remote Childcare Services.

### **2 INTRODUCTION/BACKGROUND**

Council was granted Child Care Service (CCS) Approval for its child care services as at 1 July 2018. However, under the new child care package process there are some changes to the requirements for CCS Approval in terms of Persons with Management or Control of the provider, in our case Northern Midlands Council.

Providers who completed an “add service” CCS application for any of their services during transition to the new child care package, must also provide to the Department any outstanding documentation for all Persons with Management and Control at a Provider level.

This is a requirement of any child care provider before completing an application to add a service, however during the busy transition period it may not have been previously conveyed to some of the former providers.

Therefore, it is suggested that Council confirm its delegation to operate the service to the General Manager as per the attached Instrument of Delegation and Schedule.

### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

### **4 POLICY IMPLICATIONS**

No policy implications have been identified, however Council has operated child care services for many years.

### **5 STATUTORY REQUIREMENTS**

Section 98 (1) of the Local Government Act provides the necessary delegation authority.

### **6 FINANCIAL IMPLICATIONS**

No financial implications have been identified.

### **7 RISK ISSUES**

If requirements for CCS Approval in terms of Persons with Management or Control are not met the child care services funding/support will cease.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

## 9 COMMUNITY CONSULTATION

Not applicable.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

Whether to approve the delegation or not.

## 11 OFFICER'S COMMENTS/CONCLUSION

It is noted that Council had previously approved delegation to the General Manager but not specifically for the child care services.

## 12 ATTACHMENTS

12.1 Instrument of Delegation and Schedule

### RECOMMENDATION 1

That Council in exercising its powers conferred by section 22(1) of the *Local Government Act 1993* delegate the General Manager the powers, duties and functions to operate the child care services and prepare an Instrument of Delegation (with schedules if applicable), in accordance with Council's Delegation Register.

### DECISION

Cr Polley/Cr Goninon

That Council in exercising its powers conferred by section 22(1) of the *Local Government Act 1993* delegate the General Manager the powers, duties and functions to operate the child care services and prepare an Instrument of Delegation (with schedules if applicable), in accordance with Council's Delegation Register.

Carried unanimously

## **371/18      REMOVAL OF CLARET ASH TREES: HIGH STREET CAMPBELL TOWN**

*Responsible Officer:* Leigh McCullagh, Works Manager

*Report prepared by:* Leigh McCullagh, Works Manager

### **1      PURPOSE OF REPORT**

The purpose of this report is to seek Councils direction in relation to the proposal to remove six (6) Claret Ash trees at the frontage of Valentine Park and the Caltex Service Station in High Street Campbell Town.

### **2      INTRODUCTION/BACKGROUND**

The Campbell Town Streetscape Redevelopment Stage 1 Concept Plan, prepared by Lange Design & RARE, provides for the realignment of the kerb against the existing tree line, closer to the road centre which will reduce the width of asphalt pavement, and the removal and replacement of the existing trees.

Following requests from the Department of State Growth, the trees have been pruned on numerous occasions to prevent limbs encroaching on the running lane.

The following factors relating to the proposed replacement of the trees should be noted:

- The trees are in poor condition as a result of being heavily pruned and their placement within the kerb surround islands and surrounding two coat seal.
- These trees do not reflect the true habit of this species as the canopy is compromised by the extent of pruning, due to their location, the new trees will not be compromised by the passing traffic.
- The repositioning and planting of new trees will allow the trees to develop a true canopy habit.
- The structural integrity of the trees has been reduced due to damage to the tree trunks.
- Proposed streetscape work is likely to disturb existing tree roots as and may lessen the structural stability of the trees.

Condition/structure of existing Claret Ash Trees



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## Alignment of existing Claret Ash Trees



## 3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
  - Money Matters  
Core Strategies:
    - ♦ Improve community assets responsibly and sustainably
  - Workforce Standards  
Core Strategies:
    - ♦ Workplace Health & Safety is fully compliant
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Public assets meet future lifestyle challenges

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

- Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
  - ♦ Participate – Communities engage in future planning
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges

## 4 POLICY IMPLICATIONS

N/A

## 5 STATUTORY REQUIREMENTS

The proposed removal and planting of trees requires a planning permit under s.57 of the *Land Use Planning & Approvals Act 1993*.

## 6 FINANCIAL IMPLICATIONS

The cost estimate for the removal and replacement of the trees is \$10,000.

## 7 RISK ISSUES

The following risk factors should be noted:

- The trees are in poor condition as a result of being heavily pruned and their placement within the kerb surround islands and surrounding two coat seal.
- The canopy of the trees has been compromised by the extent of pruning.
- The structural integrity of the trees has been reduced due to damage to the tree trunks.
- Proposed streetscape work is likely to disturb existing tree roots as and may lessen the structural stability of the trees.

## 8 CONSULTATION WITH STATE GOVERNMENT

Consultation has not been undertaken with the State Government at this time.

Should Council agree to progress with the proposal to remove the trees, consultation will take place as part of the planning process for the works.

## 9 COMMUNITY CONSULTATION

Council officers have met with 4 representatives from the Local District Committee, who indicated their support for the project.

Should Council agree to progress with the proposal to remove the trees, further community consultation is to be undertaken.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can support/not support the proposal to submit a development application to remove six (6) Claret Ash trees at the frontage of Valentine Park and the Caltex Service Station in High Street Campbell Town and replace the trees on the

new alignment.

#### 11 OFFICER'S COMMENTS/CONCLUSION

The Campbell Town Streetscape Redevelopment Stage 1 Concept Plan, prepared by Lange Design & RARE, provides for the realignment of the kerb against the existing tree line, closer to the road centre which will reduce the width of asphalt pavement. The plan includes the removal and replacement of the existing trees on a new alignment within the grass naturestrip, together with the installation of a watering system.

The trees are in poor condition, which has resulted from heavy pruning, placement within the kerb surround islands and surrounding two coat seal; and consequently do not reflect the true habit of this species as the canopy is compromised. The repositioning and planting of new trees will allow the trees to develop a true canopy habit.

Proposed streetscape work is likely to disturb the trees existing tree roots as and may lessen the structural stability; their structural integrity has also been compromised due to damage to the tree trunks.

#### 12 ATTACHMENTS

12.1 Campbell Town Streetscape Redevelopment Plan (28 November 2018 – Issue E)

#### RECOMMENDATION

That Council supports/ does not support

- i) the proposal to remove six (6) Claret Ash trees at the frontage of Valentine Park and the Caltex Service Station in High Street Campbell Town; and
- ii) replace the trees on the new alignment in accordance with the Campbell Town Streetscape Redevelopment Stage 1 Concept Plan, prepared by Lange Design & RARE.

#### DECISION

Cr Polley/Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Goninon/Cr Davis

That Council seek a further report on the feasibility of planting new trees.

Lost

Voting for the motion:

Mayor Knowles, Cr Davis, Cr Goninon

Voting against the motion:

Cr Adams, Cr Brooks, Cr Calvert, Cr Goss, Cr Lambert, Cr Polley

#### Foreshadowed motion

Cr Polley/Cr Brooks

That Council does not support the proposal to remove six (6) Claret Ash trees at the frontage of Valentine Park and the Caltex Service Station in High Street Campbell Town.

Carried

Voting for the motion:

Mayor Knowles, Cr Adams, Cr Brooks, Cr Calvert, Cr Davis, Cr Goss, Cr Lambert, Cr Polley

Voting against the motion

Cr Goninon



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 372/18 ITEMS FOR THE CLOSED MEETING

### DECISION

Cr Goninon/Cr Lambert

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Works Manager and Executive Assistant.

Carried by absolute majority

## 373/18 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

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## 374/18 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY COUNCIL MEETING

Confirmation of the Closed Council Minutes of the Ordinary Council Meeting of 19 March 2018, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

## 375/18 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

## 376/18 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

## 376/18 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

*Management Meetings*

## 376/18 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.

*Correspondence Received*

## 376/18 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

*Action Items – Status Report*



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

## 376/18 (5) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Property Matters*

## 376/18 (6) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Northern Midlands Further Education Bursary Program 2018*

## 377/18 CONTRACT NUMBER 18/10 – STORMWATER MAIN: HIGH STREET, LONGFORD

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

### DECISION

Cr Polley/Cr Brooks

That

- A) Council accept the tender from Sherriff Civil and negotiate regarding possible cost savings;
- B) Council defer the High Street, Longford kerb works to the 2019/2020 financial year and the budget allocation be transferred to the High Street Stormwater main construction works to cover the additional costs; and
- C) Council, in relation to this matter:
  - i) considered whether any discussion, decision, report or document is kept confidential or released to the public.
  - ii) determined to release the decision to the public.

Carried unanimously

## 378/18 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Property Purchase: Sheepwash Creek*

## 379/18 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Northern Midlands Further Education Bursary Program*

## 380/18 LOCAL DISTRICT COMMITTEE MEMBERSHIP

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

### DECISION

Cr Polley/Cr Adams

That Council in relation to this matter:

- A) accept Joanne Clarke as a member of the Longford Local District Committee until the conclusion of the 2018-2020 term.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 10 DECEMBER 2018

- B) i) considered whether any discussion, decision, report or document is kept confidential or released to the public; and  
ii) determined to release the decision to the public.

Carried unanimously

### DECISION

Cr Goninon/Cr Calvert

That Council move out of the closed meeting.

Carried by absolute majority

### **381/18 APPOINTMENT OF COUNCIL REPRESENTATIVES TO SPECIAL COMMITTEES**

### DECISION

Cr Polley/Cr Goninon

That Cr Matthew Brooks fulfil the position on the Australia Day Awards Committee 2018 due to the withdrawal of Deputy Mayor Richard Goss.

Carried unanimously

Cr Goninon/Cr Lambert

That Council recommend the nomination of Cr Polley as the Tasmanian State representative to AMAC (Australian Mayoral Aviation Council).

Carried unanimously

Mayor Knowles closed the meeting at 7.33pm.

MAYOR \_\_\_\_\_

DATE \_\_\_\_\_