



**NORTHERN  
MIDLANDS  
COUNCIL**

# **MINUTES**

**ORDINARY MEETING OF COUNCIL**

**MONDAY, 18 NOVEMBER 2019**



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

MINUTES OF THE ORDINARY MEETING OF THE NORTHERN MIDLANDS COUNCIL  
HELD AT THE COUNCIL CHAMBERS, 13 SMITH STREET, LONGFORD AT 5.03PM ON MONDAY,  
18 NOVEMBER 2019

## 357/19 ATTENDANCE

### 1 PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Richard Goss, Cr Dick Adams OAM, Cr Andrew Calvert, Cr Jan Davis, Cr Ian Goninon, Cr Janet Lambert, Cr Michael Polley AM

#### In Attendance:

Mr Des Jennings – General Manager, Miss Maree Bricknell – Corporate Services Manager, Mrs Amanda Bond – Community & Development Manager, Ms Erin Boer – Urban & Regional Planner (from 6.50pm to 7.11pm), Mrs Gail Eacher – Executive Officer

### 2 APOLOGIES

Cr Matthew Brooks

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### DECISION

Cr Goninon/Cr Adams

That Council agree to the inclusion of the following late item in the Closed Council Meeting Agenda:  
CON 7: Personnel Matters.

Carried unanimously

### **359/19 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

### **360/19 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE**

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

No declarations of interest were received.

### **361/19 CONFIRMATION OF MINUTES**

#### **1 OPEN COUNCIL: ORDINARY COUNCIL MEETING MINUTES**

### DECISION

Cr Adams/Cr Goss

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 21 October 2019 be confirmed as a true record of proceedings.

Carried unanimously





# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	07/05/2019	Avoca Museum and Information Centre	Ordinary
ii)	08/10/2019	Evandale Community Centre and Memorial Hall Management Committee	Ordinary
iii)	09/10/2019	Ross Community Sports Club Inc.	Ordinary
iv)	05/11/2019	Campbell Town District Forum	Ordinary
v)	05/11/2019	Ross Local District Committee	Ordinary
vi)	05/11/2019	Evandale Advisory Committee	Ordinary

### DECISION

Cr Lambert/Cr Adams

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

## 3 RECOMMENDATIONS OF SUB COMMITTEES

**NOTE:** Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.

### **Evandale Advisory Committee**

At the ordinary meeting of the Evandale Advisory Committee held on 5 November 2019 the following motion/s were recorded for Council's consideration:

#### **Banner Poles**

That Council reconsider its decision to position the 4 banner poles in High Street outside the Medical Centre, and that Council look at some alternative sites in consultation with the Evandale Advisory Committee.

#### **Officers comment:**

The site was selected for logistical reasons and to minimise the impact of noise, etc on any neighbouring residents. The site will also be aesthetically pleasing at the frontage of the memorial hall enhancing Council's asset and providing advertising space for hirers of the hall should they wish to install banners for their functions.

The planning application was placed on public notification, 1 representation was received. The planning approval was not appealed.

#### **Recommendation:**

That Council proceed with the installation of the banner poles as approved.

### DECISION

Cr Goss/Cr Polley

That Council proceed with the installation of the banner poles as approved.

Carried

Voting for the Motion:

Mayor Knowles, Cr Adams, Cr Calvert, Cr Goninon, Cr Goss, Cr Lambert, Cr Polley

Voting against the Motion:

Cr Davis

#### **Power points at the Memorial Hall**

That Council investigate the provision of more outside power points at the Memorial Hall to meet the needs of events such as Anzac Day, the Village Fair and National Penny Farthing Championships, Australia Day etc.

#### **Officers comment:**

Matter to be investigated. The Committee to be advised to include the matter as a future budget request item.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

**Recommendation:**

That the Committee be advised to include the provision of power points at the Memorial Hall in their 2020/2021 budget request list.

**DECISION**

Cr Goss/Cr Goninon

That the Committee be advised to include the provision of power points at the Memorial Hall in their 2020/2021 budget request list.

Carried unanimously

**Street Libraries**

That Council be aware that the Evandale Advisory Committee opposes the idea of a Street Library in Evandale as the town already has a flourishing free Library open seven days per week.

**Officers comment:**

That Council note the opposition of the Evandale Advisory Committee to the provision of Street Libraries in Evandale

**Recommendation:**

That the recommendation be noted.

**DECISION**

Cr Goss/Cr Adams

That the recommendation be noted.

Carried unanimously

**Hedge Removal**

That Council reconsider its decision to require the owners of 12 Macquarie Street, Evandale, to remove the Heritage hedge, bearing in mind the degree of community concern over this decision.

**Officers comment:**

It is proposed to further workshop this matter with Council. The removal of the hedge is required to go through the discretionary planning process.

**Recommendation:**

That the request be noted.

**DECISION**

Cr Lambert/Cr Davis

That the request be noted and that Council liaise with affected parties.

Carried unanimously

Cr Polley/Cr Goss

That Council seek legal advice in regard to Council's obligation with regard to the hedges.

Carried unanimously

**362/19      DATE OF NEXT COUNCIL MEETING: 9 DECEMBER 2019**

Mayor Knowles advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 9 December 2019.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 363/19 INFORMATION ITEMS

### 1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
28/10/2019	<b>Special Council Workshop</b> Discussion: <ul style="list-style-type: none"> <li>Strategic Projects</li> </ul>
05/11/2019	<b>Council Workshop</b> Discussion: <ul style="list-style-type: none"> <li>Save the Fred Davies Stand presentation</li> <li>Haggerston Road, Devon Hills – Guide Posts and Speed Limit</li> <li>Review of Public Open Space – Perth</li> <li>Perth Township Development</li> <li>Northern Midlands Youth Advisory Group</li> <li>Shipping Container By-Law</li> <li>Proposal to Relocate Lions Park Picnic Shelter</li> </ul>
18/11/2019	<b>Council Workshop</b> Discussion: <ul style="list-style-type: none"> <li>Council Meeting Agenda items</li> </ul>

### 2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 22 October 2019 to 18 November 2019 are as follows:

Date	Activity
23 October 2019	Attended meeting with UTAS Clinical School, Launceston
23 October 2019	Attended Student Awards, Riverside
24 October 2019	Attended Tamar Futures Forum, Riverside
24 October 2019	Attended Free2B Girls Art Exhibition, Longford
25 October 2019	Attended Ross Quarry Opening, Ross
25 October 2019	Attended Ross Arts Festival opening, Ross
27 October 2019	Attended Nile Harp Concert, Nile
28 October 2019	Attended Evandale Primary School Wheel-A-thon, Evandale
29 October 2019	Attended Eskleigh AGM, Perth
1 November 2019	Attended Citizenship Ceremony, Longford
1 November 2019	Attended meeting with Minister Ferguson, Launceston
5 November 2019	Attended Campbell Town District Forum meeting, Campbell Town
5 November 2019	Attended Ross Local District Committee meeting, Ross
5 November 2019	Attended Council Workshop, Longford
6 November 2019	Attend Northern Tasmanian Development Corporate meeting, Launceston
6 November 2019	Attended Tourism Northern Tasmania Forum, Longford
11 November 2019	Attended Remembrance Day Service, Campbell Town
12 November 2019	Attended University College workshop forum, Campbell Town
12 November 2019	Attended Avoca Museum and Information Centre meeting, Avoca
13 November 2019	Attended TW Meeting, Riverside
13 November 2019	Attended Northern Community Football Awards, Longford
15 November 2019	Attended Skate Park project
17 November 2019	Attended Longford Blooms event, Longford
18 November 2019	Attended meeting with Bob Strachan, Longford
18 November 2019	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 3 PETITIONS

### 1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993*, S57 – S60, provision is made for Council to receive petitions tabled at the Council Meeting.

### 2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

#### Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

- (a) a clear and concise statement identifying the subject matter and the action requested; and
- (b) in the case of a paper petition, a heading on each page indicating the subject matter; and
- (c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and
- (d) a statement specifying the number of signatories; and
- (e) at the end of the petition –
  - (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and
  - (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

(3) In this section –

**electronic petition** means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

**paper petition** means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

**petition** means a paper petition or electronic petition;

**signatory** means –

- (a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and
- (b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

### 3 Petitions Received

No petitions received.

## 4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

### 1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Continuous improvement is embedded in staff culture

### 2 CONFERENCES AND SEMINARS

No reports received.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2018/2019 year												Total 2019/2020 YTD	Total 2018/2019
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		
<b>132</b>	96	50	68	100									<b>314</b>	<b>934</b>
<b>337</b>	48	25	29	49									<b>151</b>	<b>462</b>

## 6 ANIMAL CONTROL

Prepared by: *Martin Maddox, Accountant and  
Tammi Axton, Animal Control Officer*

Item	Income/Issues 2018/2019		Income/Issues for October		Income/Issues 2019/2020	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,224	101,911	235	9,121	4062	95,505
Dogs Impounded	77	4,771	1	65	13	1,155
Euthanized	7	-	-	-	-	-
Re-claimed	56	-	1	-	10	-
Re-homed/To RSPCA	14	-	-	-	3	-
New Kennel Licences	8	576	-	-	8	576
Renewed Kennel Licences	70	3,080	2	88	74	3,256
Infringement Notices (paid in full)	54	10,773	1	72	6	1,375
Legal Action	-	-	-	-	-	-
Livestock Impounded	-	-	-	-	-	-
<b>TOTAL</b>		<b>121,112</b>		<b>9,346</b>		<b>101,867</b>

### Registration Audit of the Municipality:

Unregistered dogs are now being followed up by Alyshia and infringements will be issued. Audit will start again one day a week early 2020 Perth, Longford and Cressy to start with.

### Kennel Licences

All kennel licence renewals have been received.

### Microchips:

2 dogs microchipped October

### Infringements:

1 infringement issued in October.

### Attacks:

1 minor attack on a dog. Infringement issued.

### Impounded Dogs:

1 dog impounded – 1 reclaimed by owner.

## 7 HEALTH ISSUES

Prepared by: *Chris Wicks, Environmental Health Officer*

### Immunisations

The *Public Health Act 1997* requires that Councils 'A council must develop and implement an approved program for immunisation in its municipal area'. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

MONTH	2017/2018		2018/2019		2019/2020	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	82	82	64	99	72	42
October-December	39	31	41	41		
January-March	39	38	-	-		
April-June	39	37	62	45		

Northern Midlands Medical Services provide the school immunisation program for the Northern Midlands Council.

## Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2016/2017	2017/2018	2018/2019	2019/2020
Notifiable Diseases	4	4	5	0
Inspection of Food Premises	75	77	127	74

Notifiable Disease investigations are carried out by Council's Environmental Health Officer at the request of the Department of Health. Investigations typically relate to cases of food borne illness. While some investigations are inconclusive others can be linked to other cases and outbreaks within Tasmania and across Australia. Under the Public Health Act 1997, investigations are confidential.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July in each financial year.

Inspections are conducted according to a risk-based assessment and cover all aspects of food storage, handling and preparation. A total of 35 criteria are assessed for either compliance, non-compliance or serious non-compliance. Actions, including follow-up inspections, are taken according to the outcome of inspections.

## 8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	1	-	-	2								
Building & Planning	1	-	-	1								
Community Services	-	-	-	1								
Corporate Services	-	-	-	1								
Governance	-	1	-	-								
Waste	-	-	-	-								
Works	6	8	3	24								



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount \$
	Council wages and plant	Assistance to Campbell Town SES	
	Council gifts and donations	Flowers and gifts	
19-Sep-18	Campbell Town District High School	Chaplaincy	\$1,500
19-Sep-18	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
23-Jul-19	Reptile Rescue	Reptile rescue	\$1,000
14-Oct-19	Campbell Town District High School	Donation - School Achievement Awards	\$150
14-Oct-19	Perth Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Evandale Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Longford Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Cressy District High School	Donation - School Achievement Awards	\$150
14-Oct-19	Perth Fire Brigade	Donation	\$100
14-Oct-19	Longford Fire Brigade	Donation	\$100
<b>School &amp; Bursary Programs</b>			
14-Oct-19	Aladdin Addicoat	Bursary Program 2019 - instalment 2	\$1,000
23-Oct-19	Ruby Graham	Bursary Program 2019 - instalment 1	\$1,000
28-Oct-19	Eden Arrieta-Shadbolt	Bursary Program 2019 - instalment 2	\$1,000
<b>Sporting Achievements</b>			
8-Jul-19	Lucy Johnston	Australian Interschools Equestrian Championships	\$100
8-Jul-19	Jock Johnston	Australian Interschools Equestrian Championships	\$100
8-Jul-19	Nick Smart	Australian U12 Boys AFL Football Championships	\$100
8-Jul-19	Sophie Cuthbertson-Cass	National Primary Athletics School Sports Competition	\$100
23-Jul-19	Hayden Scott	Junior World Darts Championships 2019 in Gibraltar	\$200
31-Jul-19	Katie Campbell	U12 Nth Tas Junior Soccer Assoc Oceania Cup NSW	\$100
31-Jul-19	Judy Gurr	Australian Senior Sides Bowls Championships	\$100
31-Jul-19	Celeste Nicholson	U12 Nth Tas Junior Soccer Assoc Oceania Cup NSW	\$100
31-Jul-19	Jonty Groves	Tasmanian School Sport Australia U12 Touch Football Team	\$100
31-Jul-19	Logan Groves	Tasmanian School Sport Australia U12 Touch Football Team	\$100
5-Aug-19	Narrinda Cawthen	Australian Indoor Bias Bowls Championships 2019	\$100
5-Aug-19	Ava Walker	U12 Girls School Sport Australia Touch Football Championships	\$100
22-Aug-19	Lucy Smith	NTJSA Girls Rep Team - Oceania Cup NSW	\$100
19-Sep-19	Jade McLennan	U15 Aust School Football carnival	\$100
23-Sep-19	Lachlan Colgrave	U13 State Soccer team	\$100
<b>TOTAL DONATIONS</b>			<b>\$15,750</b>

## 10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status
21/05/2018	128/18	Conara Park	That Council seek quotes for the development of a concept plan for the Panec Street site.	Community & Development Manager	Report to Council.
24/06/2019	174/19	Draft By-Law: Placement of Shipping Containers By-Law	That Council proceed with the development of a Placement of Shipping Containers By-law; seek a solution to the issues, identify what measures are taken by other councils and that the matter be further workshopped.	Community & Development Manager	Officers to consult with other Councils and report back to Council workshop.
21/10/2019	321/19	Local Government Association of Tasmania (LGAT) – Motions for the General Meeting: 6 December 2019	list the following matters for consideration at the LGAT General Meeting to be held on 6 December 2019:ii) That LGAT seek support from member councils to set up a fund to contribute to legal costs in relation to matters which have the potential to have an impact on future planning decisions of councils across the state	Community & Development Manager	Motion submitted.
21/10/2019	323/19	Northern Midlands Land Use and Development Strategy	That Council 1. endorse the Draft Northern Midlands Land Use and Development Strategy for submission with the Local Provisions Schedules documentation to the Tasmanian Planning Commission and, subject to advice from the	Community & Development Manager	Awaiting submission of LPS (see note below)



# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 18 NOVEMBER 2019

Date	Min. Ref.	Details	Action Required	Officer	Current Status
			Tasmanian Planning Commission regarding estimated timeframes, undertake public consultation on the Strategy in conjunction with the Local Provisions Schedules		
21/10/2019	323/19	Northern Midlands Land Use and Development Strategy	That Council 2. receive updates, to be provided in the INFO items section of the Council Meeting Agenda	Community & Development Manager	Officers working through amendments for submission to TPC. Target - early Dec 2019.
21/10/2019	324/19	Overhanging Trees – Hedge at Evandale	That Council requires the owners of 12 Macquarie Street, Evandale, and any other locations in the municipality to remove their hedges in accordance with Council's Overhanging Tree Policy, and that Council officers notify the owners accordingly and proceed in accordance with Council's Overhanging Tree Policy.	Community & Development Manager	Owner invited to meet with GM and C&DM. Council to workshop hedge issues.
22/07/2019	207/19	Policy – Bond Payment and Return	That the matter of bond payment consolidation be listed for discussion at a future workshop.	Community & Development Manager	Listed for workshop discussion.
21/10/2019	338/19	Proposed Mural Installation Perth	That Council endorses the attached implementation plan for the Perth Mural Project and the artists be approached to provide finalised designs for the four designated sites this financial year; and that possible locations for the murals be referred to the Perth Local District Committee.	Community & Development Manager	Artists notified. Referred to Perth LDC 24/10. Report to Council.
21/10/2019	326/19	Public Notification to Adjoining Property Owners	That Council Officers a) notify discretionary planning applications pursuant to section 57 of the Land Use Planning & Approvals Act 1993, as per the requirements of Regulation 9 of the Land Use Planning & Approvals Regulations; and b) in the case of applications for subdivisions with four (4) or more lots being created, notify property owners of: i) All properties facing the proposed subdivision site and extending to the end of the affected street; ii) All properties on the adjacent corners to the subdivision site; and iii) All properties on the block on which the subdivision is to occur. And c) in the case of any development, notify the property owners of all properties directly adjacent, opposite and diagonally opposite the subject site.	Community & Development Manager	Administration staff notified. Complete.
21/10/2019	320/19	Street Libraries Project	That i) the Local District Committees be asked to comment on the community project and identify locations for the street libraries, if supported	Community & Development Manager	To be listed on Cressy LDC agenda in November.
17/09/2018	258/18	Initiation of Draft Planning Scheme Amendment 04/2018 Include Flood Risk Mapping in the Planning Scheme for land along Sheepwash Creek from Arthur Street to Cemetery Road, Perth	That Council, acting as the Planning Authority, pursuant to section 34 of the former provisions of the Land Use Planning and Approvals Act 1993 resolve to initiate draft Planning Scheme Amendment 04/2018 to the Northern Midlands Interim Planning Scheme 2013 to include the flood risk mapping for land zoned General Residential and Future Residential, based on the mapping shown in the attachment, in the planning scheme maps.	Senior Planner	Certification Report to be tabled at future Council meeting, once Sheepwash Creek works finalised.
21/10/2019	343/19	Application to Declare Property As 'Urban Farm Land': 485 Marlborough Street, Longford	That Council declare Mr Nigel Taylor's land known as 'Maldon', Marlborough Street at Longford as 'urban farm land'	Corporate Services Manager	Valuer General to assess and advise ratepayer.
21/10/2019	313/19	Confirmation of Minutes - Ross Local District Committee - 7.1 Macquarie River	The Ross Local District Committee requests that the Northern Midlands Council progress the dual naming of the Macquarie River to Tinamirakuna which includes community consultation and investigation. - That Council support the proposal and progress the request	Corporate Services Manager	
21/10/2019	342/19	Nomenclature: Naming of Road – Keryn Court Perth	That the matter be deferred pending a further report to Council.	Corporate Services Manager	Report to Council.
21/10/2019	316/19	Perth Main Street Flower Pots	C) in the mid-year review, allow for an increased number of flower pots with a suitable external finish to be determined.	Corporate Services Manager	
21/10/2019	341/19	Public Land Register	That Council accept the 'Register of Public Land' as at 1 July 2019 owned/controlled by Council under the section 177A of the Local Government Act 1993.	Corporate Services Manager	Register available.
21/10/2019	344/19	Round 2 Assistance: Major Festivals, Events & Promotions	That Council allocate Round 2 Special Event Funding	Corporate Services Manager	Complete.
16/09/2019	280/19	Northern Midlands Youth Advisory Group	That the matter be deferred to a workshop, in order to consider the inclusion of youth across the municipality who are in attendance at other schools which may be outside of the municipal area (inclusive of logistics).	Youth Officer	Discussed at Council workshop 5/11/2019.
21/10/2019	313/19	Confirmation of Minutes - Longford Local District Committee - 7.8 Removal of Fred Davies Stand	That the Committee request the Council to hold a meeting with the representatives of the Save the "Fred Davis Grandstand Committee" and the Councillors to explore the preservation of the stand and the cost of same. - That Council receive a presentation from Save the Fred Davies Grandstand group at a future Council workshop.	General Manager	Report to Council.





# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 18 NOVEMBER 2019

Date	Min. Ref.	Details	Action Required	Officer	Current Status
21/01/2019	008/19	Establishment of Bendigo Bank Service in Longford	That Council proceed to Stage 1 of the Bendigo Bank process and organise a community meeting to gauge the support for the formation of a steering committee to investigate the establishment of a Community Bank/ Agency.	General Manager	Further advice awaited from Bendigo Bank.
21/10/2019	317/19	Funding Request from Community Led Impact Partnerships Pty Ltd for The Great Regional City Challenge Trial	That Council not support the Community Led Impact Partnerships Pty Ltd (CLIP) delivery of a Greater Regional City Challenge trial.	General Manager	Complete.
19/08/2019	238/19	Local District Committees: Review of Memorandum of Understanding	That the matter be deferred to a workshop	General Manager	Listed for workshop discussion.
10/12/2018	361/18	Municipal Swimming Pools	That a decision be deferred subject to further information being available.	General Manager	Discussed at 28/10/2019 Special Projects Workshop. Awaiting outcome of grant funding application.
21/10/2019	319/19	Northern Tasmania Development Corporation: Regional Economic Development Strategy	That Council advise Northern Tasmania Development Corporation it is supportive of the Regional Economic Development Strategy (RED Strategy) along with the matters for review as identified within the report.	General Manager	Letter sent.
21/10/2019	316/19	Perth Main Street Flower Pots	That A) future streetscape design works for the main street of Perth include the provision of flower pots/ planters; and	General Manager	To be considered as part of streetscape design.
21/10/2019	345/19	Stormwater Infrastructure at Perth	That existing, and future, stormwater needs for Perth be investigated and the information be presented at a Council workshop.	General Manager	
21/10/2019	320/19	Street Libraries Project	ii) quotes be sought from the Mens Shed to build the street libraries and a report be presented to Council.	General Manager	
21/10/2019	321/19	Local Government Association of Tasmania (LGAT) – Motions for the General Meeting: 6 December 2019	list the following matters for consideration at the LGAT General Meeting to be held on 6 December 2019: i) That LGAT give consideration to and coordinate an investigation into the possible need for a Women's Shelter/s to be located in and to service the entire Lyons electoral area and other rural areas, to service the population across the greater part of rural Tasmania.	Exec Assistant	Motion submitted.
24/06/2019	162/19	Perth Local District Committee - Train Park	That Council officers assess the appropriateness of the relocation of the shelter to the Train Park and report back to Council.	Exec Assistant	Report to Council - December.
21/10/2019	320/19	Street Libraries Project	That i) the Local District Committees be asked to comment on the community project and identify locations for the street libraries, if supported	Exec Assistant	Considered by Evandale Committee on 5/11, recommendation to Council. To be listed on PLDC Agenda for 3/12 and ARGR LDC for 28/11.
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign commenced with article in media.
16/09/2019	281/19	Northern Midlands Further Education Bursary Program Update	That i) Council maintain its number of bursaries for this cycle (5 bursaries); and ii) Council workshop the review of the criteria for the award of bursaries in the new cycle; and iii) a report be presented to Council following workshop discussion.	Project Officer	Workshop date to be set.
19/11/2018	323/18	Tom Roberts Interpretation at Longford	That Council approve the proposal to develop a Tom Roberts interpretation panel for erection in the grounds of Christ Church Longford and a short Tom Roberts' video, and consider funding these items in the mid-year budget review process.	Project Officer	Interpretation panel being designed. In discussion re video production.
21/10/2019	313/19	Confirmation of Minutes - Longford Local District Committee - 7.2 Characteristics of Longford (see also 8.5)	That this committee request that a planner attend a meeting to explain the future direction of the planning in Longford, with reference to the 'desired future characteristics' for planning out the town in the future. - That the General Manager arrange a presentation	Executive & Communications Officer	To be arranged when the Land Use Strategy is released for public comment.
21/10/2019	313/19	Confirmation of Minutes - Longford Local District Committee - 7.4 Longford Equestrian facility and recreational path	That this committee supports the Councillors to continue the development of the horse centre and trails and forward the Longford Equestrian Centre paperwork to the General Manager for consideration and a time line. - That the Longford Local District Committee be advised that Council is awaiting advice from TasRacing on opportunities associated with the Longford Race Track.	Executive & Communications Officer	Awaiting response from TasRacing.
21/10/2019	325/19	Policy Review – Public Open Space Contribution	That Council endorse the amended Public Open Space Contribution Policy (attachment 12.2) increasing the cash payment per additional lot to \$1,400; and retain the option to accept 5% of the value of the land.	Executive & Communications Officer	Policy manual updated.



# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 18 NOVEMBER 2019

Date	Min. Ref.	Details	Action Required	Officer	Current Status
21/10/2019	337/19	Policy Review: Mobile Food Vendors	That council adopt the changes to the Mobile Food Vendor Policy, with the inclusion of a timeframe of 4pm to 9pm for operation being included, and maintain the exclusion of special events from the timeframe.	Executive & Communications Officer	Policy manual updated.
21/10/2019	320/19	Street Libraries Project	That i) the Local District Committees be asked to comment on the community project and identify locations for the street libraries, if supported	Executive & Communications Officer	Included on Local District Committee agendas for consideration.
21/10/2019	339/19	Bus Turning Circle: Pateena Road	That Council i) accept the offer of Mr Hugh Mackinnon to gift a portion of land located on Pateena Road to relocate the bus shelter and construct a bus turning facility, with the costs associated with the transfer of the land (as identified in this report) to be borne by Council	Engineering Officer	Subdivision process commenced.
21/10/2019	313/19	Confirmation of Minutes - Evandale Advisory Committee - Parking on Market Days	That Council consider designated parking and restrict parking to one side of the street only between 7am and 1pm on Sundays/Market Days in Hartnoll Place, Berresford Place, Coachmans Road and Saddlers Court. - That the request be investigated	Engineering Officer	Already in place in Hartnoll Place and Berresford Place. Residents of Coachman's Road and Saddlers Court have previously raised concerns about parking restrictions. No further action at this stage.
21/10/2019	313/19	Confirmation of Minutes - Evandale Advisory Committee - Traffic Calming Russell Street:	That Council investigate the installation of traffic calming measures on Russell Street. - That the request be investigated	Engineering Officer	Investigations carried out by Council officers indicate that there is insufficient road width to install traffic calming measures. No further action.
20/05/2019	148/19	Concerns Relating to Upgrade Works on State Roads: Evandale Main Road & Woolmers Lane/Midland Highway Intersection	That Council request the State Government to review: iii) the safety of Leighlands Road intersection	Works Manager	iii) DSG advised, awaiting response.
20/05/2019	148/19	Concerns Relating to Upgrade Works on State Roads: Evandale Main Road & Woolmers Lane/Midland Highway Intersection	That Council request the State Government to review: i) road reconstruction works on Evandale Main Road; ii) the safety of the Woolmers Lane intersection; iv) the appropriateness of the give way sign on the underpass at Breadalbane (needs to be Stop sign); v) the guard rails on Brumby's Creek bridge; and vi) the Bridge at Bowthorpe on Pateena Road.	Works Manager	i) Works on Evandale Main Road in progress; ii) Leighlands Road intersection – reviewed and centre barrier location was adjusted; iv) DSG have advised that they have reviewed and the giveway signage at Breadalbane is appropriate and don't intend to make any changes; v) guard rail at Brumby's Creek reviewed by Council officers and meets the standard, also requested DSG to review; vi) bridge at Bowthorpe, Pateena Road, DSG and Council officers reviewed - signage complies with standard, does not meet requirements for giveway sign.
21/10/2019	313/19	Confirmation of Minutes - Evandale Advisory Committee - Compliance:	That Council investigate the provision of a toilet amenity in the vicinity of Honeysuckle Banks in order to alleviate the issue of persons defecating in the parkland. - That Council officers investigate this request	Works Manager	Recommended not to progress.
21/10/2019	316/19	Perth Main Street Flower Pots	B) Council maintain the current flower pots in Perth Main Street; and	Works Manager	Maintenance scheduled.
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Council pursuing with State Growth. Meeting has taken place, awaiting formal advice.

#### LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	To be listed for Workshop discussion.
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names - listed for workshop.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Date	Min. Ref.	Details	Action Required	Officer	Current Status
17/09/2018	262/18	Nomenclature: Rescind Town Name "Lymington"; and Gazette Town Name "Nile"	That Council request assistance and proceed in proclaiming a new Town boundary of Nile.	Corporate Services Manager	Awaiting electoral office for procedure and process for elector poll.
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	Community sessions held in June 2019 in Longford and Campbell Town. Report to Council meeting once finalised.
15/04/2019	101/19	Recommendations of Sub Committees - Longford Local District Committee - 6.11 Cycling in Longford	That Council consider the request of the Committee.	General Manager	Master Plan to be developed when funding available.
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display.	Exec Assistant	To be undertaken following completion of Council office extension.

*Matters that are grey shaded have been finalised and will be deleted from these schedules*

## 11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

### 1. GOVERNANCE

#### a. Meetings/Conferences

- Council meetings:
  - Special Meeting 7 October
  - Ordinary Meeting 21 October
- Council Workshops:
  - 7 October - Scheduled
  - 14 October – Land Use Strategy
  - 28 October – Strategic Projects
- Executive Management Team:
  - 8 October
- Staff Meeting
  - 1 October
  - 15 October
  - 29 October
- Community meetings:



- Meetings:
  - Attended Campbell Town War Memorial Oval Multi-Purpose Complex opening
  - Met with service provider re Recycling proposal
  - Met with Mr Hugh Mackinnon re Bus Stop at Pateena Road
  - Met with Mr Shane Gregory, General Manager – State Roads re various matters
  - Met with Cr Polley and ratepayer at Longford
  - Met with Minister Ferguson re Perth Links Road
  - Met with service providers re IT service



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- Met with proponents re development proposal at Longford
- Attended meeting re Perth streetscape
- Attended opening of Ross Quarry
- Met with ratepayer re rates matter
- Met with proponents re development proposal at Evandale

### **b. General Business:**

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSLink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Citizenship ceremonies
- Newsletters
- General correspondence.

### **c. Human Resources**

- Recruitment
  - Early Childhood Educators – part time and casual vacancies. Shortlisting and then interviewing
  - Pool Lifeguards – applications continue to be accepted
  - 2<sup>nd</sup> or 3<sup>rd</sup> year Engineering Student – will commence on 25/11/19 to 7/2/20 for his Summer placement
- Corporate Services Department review – summary document being prepared for the Corporate Services team (almost complete)
- Family and Domestic Violence Policy – complete in draft format. With General Manager for his review
- Corporate voice and Organisational Branding Project – draft documents received. Further work required on the Organisational Branding Style Guide. Kingthing Marketing currently working on this
- All staff end of year dinner confirmed for 20 December 2019. Invitation distributed to all staff and their partners. RSVP by 29/11/19
- All necessary preparations for upcoming pool season (offer documentation, monthly roster, preparing for pre-season inspections and onsite lifeguard inductions\_). Cressy to open on 18/11/19, Campbell Town on 30/11/19 and Ross on 7/12/19
- Annual Report – Human Resources section complete
- Employee Handbook – review complete
- General human resource matters – ongoing
- Performance management and disciplinary matters – as required
- Employee learning and development – as required
- Development and implementation of new Human Resources Policies and Procedures – as required
- Continuous Improvement meeting – next meeting on 19/2/20



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### **d. Media and communications**

- Preparation of Council pages in Northern Midlands Courier
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

### **e. Council Volunteer committees and projects**

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

### **f. NRM**

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

## **2. COMMUNITY & DEVELOPMENT**

### **a. Animal Control**

- Respond and investigate complaints in respect to dog management, including issuing notices and fines
- Respond and investigate reported dog attacks
- Conduct routine dog patrols within the municipality
- Review and renew kennel licenses within the municipality
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit
- Chairing Cat Management Working Group meetings (NRM North, surrounding Councils and other relevant groups)
- Taking complaints regarding cat management and other animal related issues, including livestock matters
- Investigating development of Dog Management Plan for municipality

### **b. Building/Plumbing**

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Meeting with developers to discuss requirements, as required
- Attendance at Consumer, Building & Occupation Services Permit authority forums
- Participation in Planning & Building Portal
- Ongoing review of Building for Bushfire Bulletins
- Plumbing Surveyor appointed as Vice Chair of Tasmanian Plumbing Surveyors Association

### **c. Planning**

- Preparation of Local Provisions Schedules for incorporation into statewide Planning Scheme
- Northern Midlands Land Use Strategy
- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Attendance at forums regarding State Planning Portal development
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- Preparation of Perth Recreation Strategy brief
- Response to enquiries and development opportunities
- Amendments to Interim Scheme



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals
- Review of policies, by-laws and procedures

### d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, following up on complaints and feedback and sharing information about the permit requirements
- Audit of On Street Dining within the municipality, issuing reminders and notices where licences have not been applied for
- Reviewing Council's Display of Goods on Highway By-Law, On Street Dining By-Law, Freestanding Sign By-Law which expire in 2020 and working to consolidate into one by-law
- Inspection and issue of Fire Abatement notices (seasonal)

### e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food registrations and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Use of drone for investigations, as required
- Facilitation of School Immunisation Program 2019
- Hosted work experience Environmental Health Officer Graduate

### f. Policy

- Review and update Council's Policy Manual as required
- Delegations register – review and update as required
- *Public Interest Disclosures Act* procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

### g. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Planning for Northern Midlands Business and Volunteer Expo
- Reviewing and improving Council's Event Management Guide
- Participation in MAV Insurance forums relating to events

### h. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Council's End Men's Violence Against Women Campaign

### i. Tourism

- Heritage Highway Tourism Region Association
  - Marketing activities, itineraries, newsletter and social media campaigns
  - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including information plaques in Campbell Town, various interpretation



# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 18 NOVEMBER 2019

panels/signage opportunities throughout the municipality

- Attendance at Destination Action Plan workshops for region
- Northern Midlands Business Association
- Coordinating Northern Midlands Visitor & Information Centre
- Research and investigate various Tourism opportunities for the Northern Midlands
- Attendance at Tourism related forums and conferences

### 3. CORPORATE SERVICES

#### a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.
- MGB maintenance and allocation.

#### b. Finance

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal revaluation 2019, valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, one touch payroll process, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Manage Agency Debt Collection contracted services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Related Party Disclosures.
- Grants Commission administration, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2019/20 Rating and instalments, coding and maintenance.
- General Finance issues, Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.





## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

### **c. Risk Management**

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Incident reporting.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

### **d. Insurance**

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

### **e. Information Technology**

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests, strategic upgrade planning.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Website, and Town / Local District Committee website maintenance and upgrades.
- Livepro System setup and development
- Support Open Office Town Planning & Development system
- Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots & CCTV camera setup and maintenance.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software maintenance.
- Audio system improvements in community facilities
- Sundry IT reports, audits and analysis.

### **f. Childcare**

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Cressy School After School Care service.
- Longford After School Care service.
- Review funding of replacement of BBF funding in 2018/19.
- Administer capital funding projects to improve services.





# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 4. WORKS & INFRASTRUCTURE

### a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

### b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

### c. Development Work

- 3 Lot Dixon Subdivision, Anstey Street, Longford has reached practical completion.
- 9 Lot Youl Road Subdivision, Perth at practical completion.
- Stage 1 of 25 Lot Dixon Subdivision, Clarence Street, Perth has reached practical completion.

### d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Input into discussions on the format of a statewide waste authority – ongoing.
- Regular safety audits of all sites – ongoing.

### e. Tenders and Contracts

- Tender for Campbell Town Main Street Urban Design and Traffic Management in progress.
- Tender for Sportsground Lighting – at practical completion.
- Tenders awarded for Snow Hill Road, Old Coach Road, Storrs Creek Road and Gipps Creek Road.

### f. Flood levee

- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

### g. Engineering

- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
- Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.

### h. Capital works

- Longford Sports Centre Carpark – in progress.
- Water main relocation Drummond Street Perth (to allow for flood mitigation works to be carried out) – in progress.
- Old Punt Road footpath Perth- in progress.
- Smith Street footpath Longford – in progress.
- Saundridge Road reconstruction works – in progress.

## 12 RESOURCE SHARING SUMMARY: 01 JULY 2019 TO 30 JUNE 2020

Resource Sharing Summary 1/7/19 to 30/6/20	Units	Amount
As at 31/10/19	Billed	Billed GST
<b>Meander Valley Council</b>		
<b>Service Provided by NMC to MVC</b>		
Street Sweeping Plant Operator Wages and Oncosts	79.50	4,341.53
Street Sweeper - Plant Hire Hours	72.00	6,010.32
<b>Total Services Provided by NMC to Meander Valley Council</b>		<b>10,351.85</b>
<b>Service Provided by Meander Valley Council to NMC</b>		
<b>Wages and Oncosts</b>		
Plumbing Inspector Services	205.40	15,337.79
<b>Total Service Provided by MVC to NMC</b>		<b>15,337.79</b>
<b>Net Income Flow</b>		<b>- 4,985.94</b>
<b>Total Net</b>		<b>- 4,985.94</b>



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## Private Works and Council Funded Works for External Organisations

### Economic & Community Development Department

#### Northern Midlands Business Association

Promotion Centre Expenditure

- Tourism Officer

#### Works Department Private Works Carried Out

Hours

Not Charged to Association Funded  
from Council Budget A/c 519035

28.00

23.50

51.50

## 13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Oct 2019	Total 2019/20	Oct 2018
New street tree damaged in Smith St	Longford	\$ 650		
<b>TOTAL COST VANDALISM</b>		<b>\$ 650</b>	<b>\$ 3,250</b>	<b>\$ 1,000</b>

## 14 YOUTH PROGRAM UPDATE

Prepared by: Billie-Jo Lowe, Youth Officer

Council contracts Launceston PCYC to provide youth programs in Evandale and Perth.

PCYC sessions were held in Evandale and Perth during October with the following attendance:

Session Venue	Date of Session	Attendees	Total Sessions	Total Attendance
Perth	3/10	Not held due to school holidays	3	29
	10/10	Not held due to school holidays		
	17/10	11		
	24/10	12		
	31/10	6		
Evandale	4/10	Not held due to school holidays	1	9
	11/10	Not held due to school holidays		
	18/10	9		
	25/10	0 attended due to weather		

### Free2B girls program

The Free2B girls program is facilitated on Thursdays 3-4.30 during school term at the Longford Town Hall. Attendance for the month of October as follows:

Date of Session	Attendance
3/10	Not held due to school holidays
10/10	Not held due to school holidays
17/10	11
24/10	7
31/10	Not held due to school social

The girls group held an Art Exhibition at the Longford Memorial Hall on 24<sup>th</sup> October showcasing artwork they have completed during the program sessions.

Billie-Jo is currently applying for a Tasmanian Community Fund grant to support the longevity of the Longford group and extension of the program to Campbell Town.

### Campbell Town District High School

Billie-Jo is assisting with the Beacon Foundation High Impact program providing mentoring to year 10 students to develop job readiness skills.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## Avoca Primary School

Avoca students have been transitioned to Campbell Town full time as of term 4. Billie-Jo is supporting the school to organise the end of year school closure event ('The Last Bell') to be held on 30 November 2-5pm.

## Perth Primary School

Billie-Jo is supporting the school to develop their kitchen garden with the assistance of Bunnings Kings Meadows.

## Evandale Primary School – Junior Action Group

Billie-Jo supported the Junior Action Group to organise the Wheel-a-thon event held on 28<sup>th</sup> October to raise funds for the purchase of wheelchairs for children in developing countries. A fundraising stall will be held at the Evandale Market on 10<sup>th</sup> November.

## Longford Skate Park Art project

Billie-Jo is currently liaising with Cressy High School and artists Fakington Wilde and Sam Shand who were involved in the painting of the George Town skate park. The project will involve art students from Cressy District High School to work with the artists to design and paint the skate ramps. The painting is scheduled to occur on 15 November and the next Skate Park competition will be held in Longford on Sunday 17 November.

## Christmas Street Banners

Billie-Jo is working with primary schools in Evandale, Perth and Avoca to produce Christmas themed art to be displayed on banners in each of the townships.

## Meetings

Billie-Jo represents Council on the Northern Youth Coordinating Committee and the Northern Midlands Interagency Group.

## 15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

### CURRENT AS OF 5 NOVEMBER 2019

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<b>Blessington</b>			•
<b>Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania</b> (TRC Tourism)	Jun-15		<ul style="list-style-type: none"> <li>• Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations.</li> <li>• State Government budget included commitment of \$400,000 to upgrade the shuttle bus carpark below Jacob's Ladder. Project completed June 2019</li> <li>• Jan 2019: Application submitted nominating Ben Lomond as the state's next iconic walk. Nomination unsuccessful. Being discussed with Tourism Northern Tasmania</li> </ul>
<b>Campbell Town</b>			
<b>War Memorial Oval Precinct</b> Cenotaph redevelopment			<ul style="list-style-type: none"> <li>• . Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade.</li> <li>• Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Final report due 31 Dec 2019.</li> <li>• Work due for completion Nov-Dec 2019.</li> </ul>
Tennis/multi-purpose courts			<ul style="list-style-type: none"> <li>• September 2017: Funding application submitted to TCF for \$55,000 towards the courts development: application successful. Grant deed executed and funds received. Final report due date extended to 31 Dec 2019.</li> <li>• November 2017: Funding application submitted to Sport &amp; Recreation Tas for \$80,000 to assist with the courts development: application successful. Final report due 31 Dec 2019.</li> <li>• Courts completed October 2019: acquittal reports to be prepared.</li> </ul>
<b>CBD Urban Design and Traffic Management Strategy</b> (GHD) (Lange Design and Rare	May-16		<ul style="list-style-type: none"> <li>• GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017</li> <li>• Feb 2017: State Government budget submission made for matching funding for the</li> </ul>



# NORTHERN MIDLANDS COUNCIL

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Innovations)			<ul style="list-style-type: none"> <li>implementation of the Main Street component of the urban design strategy</li> <li>Strategy adopted for consultation purposes at May 2017 meeting. Final report accepted at November 2017 Council Meeting.</li> <li>Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy.</li> <li>20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders. Stage 1 concept plan received April 2018.</li> <li>June 2019: Landscape Works Technical Specification received.</li> </ul>
<b>Cressy</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec 15		<ul style="list-style-type: none"> <li>Master Plan accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure.</li> <li>Liberal election commitment of \$100,000 to upgrade the complex. Agreed completion date 30.11.19.</li> <li>Playground installation completed May 2019 externally funded by Tasmanian Community Fund and Stronger Communities Programme. Acquittal reports accepted.</li> <li>Nationals in Government funding commitment of \$400,000 made March 2019. Documentation to secure funds submitted 1 Oct 2019.</li> </ul>
<b>Recreation Ground Master Plan</b> (Lange Design & Loop Architecture)	Feb-17		<ul style="list-style-type: none"> <li>17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package.</li> <li>Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. Master Plan accepted at April 2018 Council Meeting.</li> <li>May 2019: Expression of Interest to Levelling the Playing Field grant program for inclusive changerooms submitted. Funding (\$354,076) secured October 2019 (to be matched by Council funding).</li> <li>October 2019: assisted Cressy Cricket Club with funding application to Stronger Communities Programme for clubrooms upgrade: outcome anticipated Dec 2019.</li> </ul>
<b>Evandale</b>			
<b>Honeysuckle Banks</b>			<ul style="list-style-type: none"> <li>At May 2017 Council meeting, Council i) accepted in principle the Honeysuckle Banks Plan; ii) consider funding the minor works components of the plan in future Council budgets, and iii) request Council Officers to seek to secure external grants to assist with the implementation of the full plan.</li> </ul>
<b>Morven Park Master Plan</b> (Lange Design)	Nov-16	April 18	<ul style="list-style-type: none"> <li>Nov 2016 Lange Design contracted to develop master plan. Council accepted 2030 Master Plan at April 2018 Council Meeting.</li> </ul>
<b>Clubhouse</b>	April 18		<ul style="list-style-type: none"> <li>State Liberal election commitment of \$158,000 towards facilities' upgrades. Progress reports submitted Dec 2018, March 2019 and Sept 2019.</li> <li>Feb 2019: funding of 50% matching grant by Council (\$430,300) secured under Levelling the Playing Field State Government Grant Program. Grant deed signed and tax invoice submitted. First progress report submitted 7 Oct 2019. Final report due 30 June 2020.</li> <li>AFL Tas funding commitment of \$60,000 secured – to be paid upon project completion.</li> <li>October 2019: tender process underway.</li> </ul>
<b>Longford</b>			
<b>Community Sports Centre Master Plan</b> (RT & NJ Construction Services)	Feb-15	Jun-15	<ul style="list-style-type: none"> <li>17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package</li> <li>March 2018: Tender for new gym and amenities shed awarded to RT &amp; NJ Construction Services. Work underway.</li> <li>Funding application to TCF for funds towards the fitness room, meeting rooms, entrance, amenities and external services upgrade submitted August 2018. Outcome unsuccessful.</li> <li>Work progressing within available funding.</li> </ul>
<b>CBD Urban Design Strategy</b>	May-16	Oct-17	<ul style="list-style-type: none"> <li>Site Investigation Report completed October 2016.</li> <li>December 2016: Draft Urban Design Strategy received.</li> <li>Parklet design &amp; plans approved June 2017.</li> </ul>



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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
(Lange Design and Loop Architecture)			<ul style="list-style-type: none"> <li>• Strategy and Guidelines manual accepted at the October 2017 Council Meeting.</li> <li>• Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout.</li> <li>• Nationals in Government funding commitment of \$4 million made in March 2019. Documentation to secure funds submitted 3 October 2019.</li> </ul>
<b>Memorial Hall &amp; Village Green Infrastructure</b>			<ul style="list-style-type: none"> <li>• Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017 and presentation made to November 2017 Council Workshop. Community engagement process closed 18 July 2018. Only 1 written response received from Helping Hand Association, requesting that showers be incorporated for the use of homeless people.</li> <li>• March 19: Nationals in Govt commitment of \$4m to Longford Urban Design Project memorial hall redevelopment and village green infrastructure upgrade are components of the project. Application to secure the funding commitment submitted 3 October 2019.</li> </ul>
<b>Perth</b>			
<b>Community Centre Development Plan/Perth Early Learning Centre Redevelopment</b> (Loop Architecture)	Oct-15		<ul style="list-style-type: none"> <li>• Application for upgrade and expansion of child care centre submitted for the Building Better Regions Fund. Outcome unsuccessful.</li> <li>• March 2019: Nationals in Government funding commitment of \$2.6million for the redevelopment of the Early Learning Centre. Documentation to secure funds submitted 4 Oct 2019.</li> </ul>
<b>Ross</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> <li>• Draft Master Plan received May 2016: structural assessment approved August 2016</li> <li>• Final plan received June 2017</li> <li>• Final report to be presented to workshop September 2017</li> <li>• Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season. Pool usage data received May 2018.</li> </ul>
<b>Village Green Master Plan</b> (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> <li>• Master Plan accepted in principle at Council 12 December 2016 Meeting.</li> <li>• Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG.</li> <li>• 17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan.</li> <li>• Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful.</li> <li>• Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan. Concept design presented to Council workshop on 8 May. Planning approval with conditions to be met passed at January 2018 Council Meeting.</li> <li>• March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers.</li> <li>• July 2018: costings being reviewed.</li> <li>• Work progressing.</li> </ul>
<b>Western Junction</b>			
<b>Launceston Gateway Precinct Master Plan</b> Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> <li>• Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting.</li> <li>• Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale.</li> <li>• March 2018: Council seeking meeting with Dept of State Growth to discuss planning for the Evandale Main Road upgrade, Breadalbane roundabout to Airport roundabout. State Government budget papers state this planning is to commence in the first quarter 2019.</li> </ul>
<b>TRANSLink Stormwater Upgrade Project</b>			<ul style="list-style-type: none"> <li>• Applications lodged with National Stronger Regions Fund 2015/ 2016: unsuccessful.</li> <li>• Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and private investors \$1,215,780). Application unsuccessful.</li> </ul>



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<ul style="list-style-type: none"> <li>Application submitted December 2017 for Round Two Building Better Regions Fund: notified July 2018 unsuccessful.</li> <li>Purchase of parcel of land for stormwater detention purpose.</li> </ul>

## 16 STATE GOVERNMENT ELECTION COMMITMENTS 2018

Prepared by: Lorraine Green, Project Officer

CURRENT AS OF 5 NOVEMBER 2019

Election Commitment	Estimated Completion Date	Current Status
<b>Ben Lomond</b>		
Assisting to improve water supply to Ben Lomond Village and ski fields (\$60,000 commitment to Ben Lomond Committee)		Informal report May 2019 that the stakeholders are working to reach agreement with the way forward for this project.
<b>Campbell Town</b>		
Redevelopment of Cenotaph (\$70,000)	31/12/2019	13 June 2018: signed grant deed returned with tax invoice for the funds. Progress reports submitted Dec 2018 and June 2019. Final report due Dec 2019. Work due for completion Nov-Dec 2019.
Midlands Highway pedestrian underpass (\$1.5million)		Project listed in the State Government 2019 Budget.
<b>Cressy</b>		
Infrastructure upgrade at Cressy Swimming Pool (\$100,000)	30/11/2019	13 June 2018: signed grant deed returned with tax invoice for the funds. July 2018: Loop Architecture preparing concept plans for kiosk upgrade and toddler's pool shade structure. Dec 2018: first progress report submitted. June 2019: completion extended to 30 Nov 2019 – acquittal report due 31 Dec 2019. March 2019: Nationals in Government funding commitment of \$400,000 towards the facility upgrade. Documentation to secure funds submitted 1 Oct 2019.
<b>Evandale</b>		
Morven Park Recreation Ground Upgrades (\$158,000)	30/6/2020	Recipient information form submitted 16 July 2018. Grant deed signed Sept 2018. Election commitment first progress report submitted March 2019, second report submitted June 2019: third report submitted Sept 2019.
<b>Western Junction</b>		
Duplication of road from Breadalbane roundabout to Airport roundabout (\$5.5million)		March 2018: Council wrote to State Growth to initiate participation in the design for the road duplication. State Government 'Building Your Future: First Year Agenda' document states planning for this work will commence in the quarter Jan-March 2019.

## 17 STRATEGIC PROJECTS OUTCOMES AND DELIVERY 2017-2027

Prepared by: Departmental Managers

Progress Report:

Not Started (obstacles)
On Hold
On Track
Completed

Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
<b>GOVERNANCE</b>					
Local Government Reform	✓	Review	Review	✓	Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils. NOA Group report finalised, GM's meeting to be arranged to finalise. Legal Services tender submissions being considered. NOA workshops on 5 priority Council functions: IT, Regulatory Services (Planning/Building Compliance), Payroll/Rates, Risk Management/WH&S.

# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

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	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
						Completed, report being reviewed by GMs. Legal Services project considered by GMs, contract finalised. Joint IT platform to be investigated.
Elected Members Development and Annual Plans		✓	Review	✓		Policy and Annual Plan to be prepared.
People and Culture Plan	✓	✓	Update	✓		<p>Framework utilised for recruitment is best practice</p> <ul style="list-style-type: none"> <li>▪ Early Childhood Educators – casual and part time vacancies. Currently shortlisting for interview</li> <li>▪ Planning Officer – withdrawn, insufficient suitably qualified interest</li> <li>▪ Pool Lifeguards - applications continue to be accepted</li> <li>▪ 2<sup>nd</sup> or 3<sup>rd</sup> year Engineering Student – Appointed. Commences 25/11/19</li> </ul> <p>Corporate Services Department review – preparing summary document for Corporate Services team</p> <p>EBA – approved with undertakings on 18/9/19</p> <p>HR Workplace Behaviour Policy Suite – review complete</p> <p>Reviewing Employee Handbook – complete</p> <p>Pool Lifeguard and Operations Manual – review complete</p> <p>Developing Family and Domestic Violence Policy – complete and with General Manager for his review before going to future Council meeting</p> <p>Corporate Voice and Organisational Branding Project – workshop held. Draft documents provided. Further work needed on Style Guide, which Kingthing Marketing are currently working on</p> <p>All staff end of year dinner to be held on 20/12/19. RSVP's to Sam by 29/11/19</p> <p>Working through all necessary preparations for upcoming opening of the pool season. Cressy to open on 18/11, Campbell Town on 30/11 and Ross on 7/12</p> <p>Annual report – Human Resources section complete</p> <p>General human resource matters - ongoing</p> <p>Performance management and disciplinary matters – ongoing (as required)</p> <p>Employee learning and development - ongoing</p> <p>Development and implementation of Human Resources Policies and Procedures – ongoing.</p>
Best Business Practice, Governance and Compliance	✓	Update	Update	✓		Legislative Audit, Delegations Review and Policy Manual update ongoing.
Media and Marketing		Update	Update	✓		Communications Strategy and Framework to be developed. Expanding Council's communications through social media and other publications. Marketing Plan to be prepared.
<b>CORPORATE SERVICES</b>						
Asset Management Plan Annual Review	✓	✓	Review	2017 - 2027		Road and Building revaluation currently being undertaken, review of Asset Plans to be completed upon receipt of review.
Annual Budget and Quarterly Review	✓	✓	Review	2017 - 2027		Long Term Financial Plan updated, and annual budget adopted by Council at 24 June 2019 meeting.
Information Technology Upgrade Program	✓	✓	Review	2017 - 2027		Security review Sept 2018. Livepro implemented December 2018. Security penetration testing report Feb 2019 and recommendations implemented by end of May 2019. One-Touch Payroll implemented from June 2019. ECM scheduled to be hosted in the cloud by Dec 2019.
Emergency Management	✓	✓	Review	2017 - 2027		Next municipal emergency meeting scheduled in Nov 2019, updated Emergency Recovery Plan adopted May 2017 by Council, revision of Emergency Management Plan approved by State Govt April 2018.
Workplace Health and Safety Action Plan Annual Review	✓	✓	Review	2017 - 2027		<p>Risk Register reviewed. WHS audit assessment complete Nov 2018.</p> <p>Asbestos – individual registers for all properties completed.</p> <p>1 WorkSafe Tasmania notifiable incident Feb 2019.</p>
Customer Service Standards	✓	Review	Review	Review		<p>LGAT state-wide community satisfaction annual survey was complete early 2019.</p> <p>Attending the National Local Government Customer Service Network state meetings on regular basis. Implemented Live-Pro customer service system early 2019.</p>





# NORTHERN MIDLANDS COUNCIL

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### 18 NOVEMBER 2019

	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
<b>COMMUNITY &amp; DEVELOPMENT</b>						
Land Use and Development Strategy		✓	Review	2017 - 2019		Endorsed 21 October 2019.
Tasmanian Planning Scheme Integration	✓	✓	Review	2017 - 2020		Endorsed 21 October 2019 with some amendments required. Anticipated amendments to be completed and lodged with TPC by early December 2019.
<b>Strategic Projects Team</b>						
Economic Development Master Plan - Prepare, Prioritise, Implement	✓	✓	Review	✓		1) Council and NMBA are collaborating on a small-scale project to identify opportunities to grow the number of businesses in the TRANSlink precinct. Council accepted in principle the TRANSlink Pilot Project: Consultation, Analysis and Recommendations for Growing and Enhancing the TRANSlink Business Precinct in Northern Tasmania Report, August 2018. NMBA contracted April 2019 to implement the TRANSlink Engagement Project. Project underway. 2) Community and business consultation sessions on the draft Economic Development Framework held June 2019. Preliminary report received July 2019.
<b>Strategic Infrastructure Projects</b>						
Launceston Gateway Precinct Master Planning	✓			2017 - 2020		Listed as a component of the Municipal Land Use & Development Strategy. Options for southern expansion prepared.
Northern Midlands Rural Processing Centre	✓	✓	✓	2017 - 2020		Combined with Launceston Gateway Precinct component of the Municipal Land Use & Development Strategy.
Perth Town Structure Plan	✓			2017 - 2018		Council has endorsed the plan and draft amendments to planning scheme to be prepared.
Perth Community & Recreation Centre & Primary School Integrated Master Plan	✓			2017 - 2018		Funding committed from Federal Government toward expansion of Perth Childcare Centre. Pursuing funding commitment.
Sense of Place Planning - all villages and towns	✓	✓	✓	✓		Master planning for townships underway.
Longford CBD Urban Design Strategy	✓	✓				Commitment of \$4million from National Party prior to federal election being called. Documentation to secure funds due 4 October 2019.
Longford Place Activation Plan	✓	✓				Complete.
Campbell Town CBD Urban Design and Traffic Management Strategy	✓	✓	✓	✓		Awaiting detailed design. Allocation in 2018/2019 budget to commence works. State Liberal election commitment of \$1.9 million for underpass between War Memorial Oval and School/Multipurpose Centre
Ross Town Centre Park Development Master Plan	✓			2017 - 2020		Planning approval received. Stormwater and footpath works commenced.
Ross Swimming Pool Master Plan	✓			2017 - 2020		Plan complete. No funding committed for implementation.
Cressy Recreation Ground Master Plan		✓		2017 - 2020		Council accepted Cressy Recreation Ground 2030 Master Plan at April 2018 Council meeting. Levelling the Playing Field funding received. Final plans being prepared.
Cressy Swimming Pool Master Plan		✓		2017 - 2020		State election funding grant of \$100,000 received. \$400,000 commitment from National Party prior to federal election being called.
Evandale Morven Park Master Plan		✓		2017 - 2020		Council accepted Morven Recreation Ground 2030 Master Plan at April 2018 Council meeting. State Government levelling the Playing Field grant: \$430,300 secured towards development of inclusive changerooms.
Feasibility Study: Investment in Ben Lomond Ski Field Northern Tasmania	✓	✓		✓		Study being driven by external stakeholders, Council support provided when requested. Included in NMC Priority Projects 2019 document.
Sheepwash Creek WSUD Open Space Corridor						July 2018: WSUD space corridor concept plan and concepts – Phillip to Drummond streets – received from consultants. Land acquisition has commenced.
<b>Economic Development</b>						
Economic Development Master Plan Strategy Delivery		✓	✓	✓		NMBA contracted to undertake community consultations. - See <i>Strategic Projects Team</i> above.
Economic Development		✓	✓	✓		





# NORTHERN MIDLANDS COUNCIL

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	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
(incl. Tourism) Strategy Delivery						
Tourism Strategy Implementation		✓	✓	✓		Augmented Reality Project - For the northern part of the Heritage Highway, Ross is the first town to come on board. Work commenced June 2019. Northern Midlands Business and Volunteer Expo – planning underway for March 2020 expo.
<b>Community Development</b>						
Youth and Ageing Strategy		✓	Review	✓		Youth programs and services being pursued.
Discrimination Strategy		✓	Review	✓		Officers investigating development of strategy
Family Violence Strategy		✓	Review	✓		Council continues to support <i>End Men's Violence Against Women</i> campaign. Officers investigating development of strategy
Supporting Health and Education Programs	✓	✓	Review	✓		Participating in the Northern Health Providers Networks meetings. Further Education Bursary Program.
Supporting Employment Programs	✓	✓	Review	✓		Participate in LGAT special interest groups on a quarterly basis. Support Work for the Dole program. Participate in work experience and University placements.
Supporting Sport and Recreation Programs	✓	✓	Review	✓		Participation in quarterly northern Sport & Recreation meetings. Planning and implementation of upgrade to Council owned sporting facilities underway. Support provided to participants in sporting activities on a state and national level.
Social Recovery Plan	✓			✓		Review complete
Disability Action Plan	✓			✓		Review complete
Cohesive Communities and Communities at Risk		✓	Review	✓		Not yet commenced.
<b>Regulatory</b>						
Legislative Audit	✓			✓		Review of legislation ongoing.
Delegations Reviews	✓			✓		Review as new staff commence and legislation changes. Regulatory software purchased to assist.
Council Policy Manual Review	✓			✓		Policies due for review, relevant managers and officers notified, schedule for review in place. Ongoing.
<b>WORKS &amp; INFRASTRUCTURE</b>						
TRANSLink Precinct Renewal - Stormwater	✓	✓		2017 - 2020		Seeking grant assistance to fund planned works. Included in NMC Priority Projects 2019 document.
Campbell Town War Memorial Oval	✓			2017 - 2020		Ancillary works being finalised.
Longford NM Sport and Fitness Centre		✓	✓	2017 - 2020		Internal framing commenced.
Evandale Honeysuckle Banks				2017 - 2020		Masterplan complete. Only minor works being undertaken. Included in NMC Priority Projects 2019 document. Table and bench seating replaced.
Nile Road Upgrade		✓	✓			Included in Roads 5-year Capital Works program. Included in NMC Priority Projects 2019 document.
Stormwater Management Plans	✓	✓	Review	2017 - 2027		Model build for all Towns in progress.
Waste Management 2017 - 2020		✓	Review	2017 - 2027		Member of the Northern Waste Management Committee. WTS disposal and supervision contracts tendered for long term provision of services. Concrete material being collected, to be crushed at a later date.
NRM Program Collaboration	✓	✓	Review	✓		Collaborating with NRM North on the WSUD Master Plan for Sheepwash Creek.
Longford Recreation Ground Master Plan	✓	✓				Ancillary works being finalised, car park works commenced.
Sheepwash Creek	✓	✓				Stage 2 planning commenced.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 18 NORTHERN TASMANIA DEVELOPMENT CORPORATION (NTDC): QUARTERLY PROGRESS REPORT JULY – SEPTEMBER 2019

Prepared by: Maree Tetlow, CEO, NTDC

### 1. Regional Economic Development Strategy (REDS) - Update

The draft REDS was progressed with the Office of Coordinator General and Department of State Growth over this quarter.

The REDS replaces the Regional Economic Development Plan (REDP) as it was noted by stakeholders that a lot of the detailed plan components have been removed at the request of the State Government, so therefore the document becomes more of a strategy which outlines the priority actions.

The State Government and NTDC are scheduling workshops that intend to develop an Implementation Plan that the State will support via reallocation/refinement of State programs or by overtly supporting applications from Federal Government/City Deal.

A communications plan was developed including direct email contact with over 1,100 stakeholders and business contacts to advise them of the release of the draft and ask for their feedback.

#### Next Steps:

- a) 1 October - Draft REDS (no 5) is finalized and distributed according to the Communications Plan
- b) 22 October – Consultation deadline for feedback of the Draft REDS
- c) November/December – Workshops with Council Members and State Government to commit to supporting specific actions and programs to deliver on the REDS.
- d) February 2020 – Draft Implementation Plan available for review (this is dependent on agreement of State Government and Council Members)

### 2. Population Action Program

The Population Taskforce met in April and endorsed the Final Population Strategy. The request for a \$50,000 contribution by Council Members for one year was supported and has been paid for the 2019/2020 financial year. Edward Obi, Population Coordinator, is working to implement the Population Action Plan.

Work underway between July – September included:

- **Assisting Skilled Migrants** - Edward is seeing between 5-10 skilled migrants per month that have been referred to us via the State Government program. Edward assists these migrants to revise their CV's and connect them to potential employers.
- **MakeItTasmania Website** – the State Government's website for potential interstate and international migrants has developed a 'Launceston and the North East' section to better reflect the regional variation to the otherwise 'Hobart' focus. To ensure this website reflects the images and content that the Council Members require – consultation is underway with each Council to better reflect the key messages and images to further enhance the website to our regional needs.
- **Jobs in Northern Tasmania (FaceBook page)** – Edward has developed a FaceBook page for people looking for jobs in Northern Tasmania to connect with employers – and also to receive tips and support from NTDC.
- **Population Symposium** - Edward led/contributed to a roundtable session at the Population Symposium.
- **Migrant Case Studies** – these profiles of interstate and international migrants that have successfully settled in Northern Tasmania region, provide real examples of how people have settled into the region. The case studies are then used by NTDC to educate our employers and residents of the type of people that have moved to the region.
- [www.australiamagazine.co.uk](http://www.australiamagazine.co.uk) - an article organized by State Government was provided by NTDC with a focus on the Greater Launceston area for the UK market considering relocating to Australia.
- **Population Network/Steering Committee** - the Terms of Reference for a Population Network/Steering Committee is being finalized (the next iteration of a taskforce) that will have more emphasis on ensuring the work already underway in our community is better connected and can offer new arrivals a more seamless level of support.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- **Population Program Funding** – NTDC has submitted a funding request for the Regional Jobs Trial – but was unsuccessful due to funds being already allocated. Also the alignment of this funding stream with the ‘Welcoming Region’ proposal may not have met the needs of the program. The ongoing identification of new revenue streams is still underway.

### 3. Hydrogen Energy Plant (Bell Bay)

The development of a hydrogen energy hub concept at Bell Bay was endorsed by the Northern Tasmania Development Corporation (NTDC) 7 Member Councils as one of the priority projects for the region in early 2019. John Pitt the Chair of NTDC has been actively promoting the opportunity for the past 18 months, including lobbying State and Federal politicians to consider the opportunity.

This was in response to the Federal Government’s investigation of the potential for Hydrogen as a new export sector in Australia, and the quickly developing interest of green hydrogen as a way to reduce emissions domestically, and for developing a new export industry as a result of increasing interest in Asia. A COAG sponsored National Hydrogen Energy Strategy is now due for release in December.

NTDC has been working with Council Members to position Bell Bay as a potential green hydrogen energy hub that could attract support from the Federal Government for demonstration and early stage commercial projects.

High-level economic modelling by ACIL Allen estimates that hydrogen exports could provide around \$4 billion direct and indirect economic benefits to Australia by 2040 based on a medium growth assumption and up to 7000 jobs. A Hydrogen Energy Hub at Bell Bay could ramp up to a \$1.3B export industry with 2,300 jobs by 2040. Construction of demonstration projects is occurring in other states now, with small scale commercial plants possibly operating as early as 2022.

Bell Bay has been identified by various proponents, and by a recent Geoscience Australia study as a competitive location for hydrogen production because of the abundant and competitively priced renewable energy, coupled with Bell Bay’s industrial port infrastructure and skills base.

A green hydrogen energy hub at Bell Bay also complements the Battery of the Nation and Marinus projects and also aligns with Tasmania’s clean green brand. NTDC has been actively working with the Office of the Coordinator General, lobbying State Government Ministers to be more explicit in the support for the hydrogen energy as a complementary energy project, and working with various proponents to support their efforts to secure investment for Bell Bay as their preferred hydrogen energy site.

Activities over the last quarter have included:

- **Site inspections** – by two proponents to Bell Bay with OCG and meetings with stakeholders
- **Green Ammonia Conference** – the CEO attended a conference in Melbourne to better understand some of the technical aspects of using ‘green’ ammonia as a carrier of hydrogen energy, and the potential to use green ammonia as a marine bunker fuel.
- **Tasports** – with OCG we met with Tasports to ensure they understood the strategic nature of any investment and to clarify tanker access for hydrogen transport into the future.

NTDC has been actively working with the Office of the Coordinator General, lobbying State Government Ministers to be more explicit in the support for the hydrogen energy as a complementary energy project, and working with various proponents to support their efforts to secure investment for Bell Bay as their preferred hydrogen energy site.

### 4. Lamb Tasmania

In response to the concerns regarding meat processing in Northern Tasmania over the past 12 months, NTDC organised a guest facilitator, Richard Webb, to work with farmers and potential meat processors to consider alternative processing, marketing and distribution of meat products.

There have been two sessions to date that have outlined the possibility of farmers considering alternative and direct distribution of quality ‘Tasmanian’ branded products including details of the provenance of meat products to premium markets (such as direct to international hotel chains, restaurants, etc). Next steps include a branding workshop with Brand Tasmania with agricultural producers looking to add greater value to their products and assist them to develop their provenance and branding.

### 5. LoRaWAN ‘Internet of Things’

NTDC is assisting with facilitating opportunities to integrate the LoRaWAN ‘Internet of Things’ into the municipalities across the region. Definium has installed a number of gateways across Tasmania (with an aim to provide full coverage) creating wireless sensor networks that with a small battery powered IoT device can remotely monitor assets and collect data.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

During August Definium presented an overview of the LoRa network and its potential to relevant council staff and Councilors at WTC and GTC. The presentations focused on an overview of the product & the opportunities it presents, sharing some specific case studies that may have potential municipal applications, discussing the value and opportunities that can be derived from the available data, small business opportunities and to provide a clearer understanding of the costs involved.

### 6. Policy Submissions

NTDC made submissions to the following Federal Government enquiries on behalf of the Region:

- Parliamentary Committee on Migration into Regional Australia
- Select Committee on Regional Jobs

### 7. Funding Submissions

NTDC made the following funding submissions:

- Regional Jobs Trial – Welcome Region Program (unsuccessful)

NTDC assisted the following funding submissions by other proponents that will positively impact on the region:

- Tasmanian Food Incubator Funding Submission (by Hazel McTavish West)
- Tasmanian Food Export Hub Funding Submission (By Van Diemen Project)

## 19 FESTIVAL OF SMALL HALLS

*Prepared by: Lucie Copas, Executive & Communications Officer*

The majestic Longford Town Hall will once again welcome the Festival of Small Halls into its doors with the 2020 event booked in for Wednesday 8th of January 2020. The 2020 event features Scotland's Siobhan Miller and Australia's own Jack Carty.

One of Scotland's foremost singers, Siobhan Miller is an exceptional talent, renowned for her unique vocal style paired with her evocative song-writing. Miller creates music with detail and rich melodies that combine the sounds of indie and alternative music with sounds from her roots in folk music.

Critically acclaimed Australian songwriter Jack Carty writes with an honesty, patience and love of the craft learned through the sheltered valleys and close-knit communities of a rural childhood spent in sleepy Bellingen, NSW. It's a rare thing that has allowed the poetic traveller to take his quiet truths and breathtaking live show to audiences across the UK, Europe, North America, New Zealand and Australia since he first started recording and releasing original music in 2010

The Festival of Small Halls is a series of tours produced by Woodfordia Inc in partnership with major festivals and local communities across regional Australia. It takes the best folk and contemporary acoustic artists performing at two large festivals and sends them on the road to tiny halls all over Australia. It's an opportunity for music-lovers from welcoming communities to invite artists from home and abroad into their towns, and a way of exploring this vast country in the spirit of hospitality and great fun.

From our farmlands to the flood lands, the rainforests to the outback, Festival of Small Halls audiences can expect a beautiful night of original music, as well as a chance to catch up with their families and friends during a supper break, where cake and tea are served. It's an all ages event and all are welcome.

Tickets are available online or directly through Council Office at 13 Smith Street, Longford.

\*Tickets will also be available at the door on the night unless sold out prior.

### DECISION

Cr Goninon/Cr Adams

That the Information items be received.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 364/19 ANNUAL GENERAL MEETING

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Gail Eacher, Executive Assistant

### 1 PURPOSE OF REPORT

The purpose of this report is to determine a time and date for Council's Annual General Meeting 2019.

### 2 INTRODUCTION/BACKGROUND

Section 72A of the *Local Government Act (LGA)* requires Council to hold an Annual General meeting no later than 15 December.

### 3 STRATEGIC PLAN 2017/2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Budgets are responsible yet innovative
    - ♦ Efficiency in resource sharing and Council reform
    - ♦ Improve community assets responsibly and sustainably
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Continuous improvement is embedded in staff culture
    - ♦ Effective and efficient marketing, communications & IT
    - ♦ Excellent standards of customer service
  - Workforce Standards  
Core Strategies:
    - ♦ People & Culture Framework generates professionalism
    - ♦ Workplace Health & Safety is fully compliant
    - ♦ Emergency Management & Safety Plans work well
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries
    - ♦ Attract healthy, wealth-producing business & industry
  - Economic Development – Supporting Growth & Changes
    - ♦ New & expanded small business is valued
    - ♦ Support new businesses to grow capacity & service
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Minimise industrial environment impact on amenity
    - ♦ Developers address climate change challenges
    - ♦ Maximise external funding opportunity



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- Tourism Marketing & Communication
  - ♦ Tourism thrives under a recognised regional brand
  - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

#### 4 STATUTORY REQUIREMENTS

The *Local Government Act 1993* requires Council to prepare an Annual Plan for the municipal area for each financial year. The Council is also required to prepare an Annual Report which provides a summary of the Annual Plan for the preceding financial year. The Act sets out the details of what must be provided in the Annual Report which includes a copy of the Audit opinion for the preceding financial year.

The *Local Government Act 1993* requires:

##### ***Section 72. Annual Report***

*(2) The General Manager is to*

*(d) advertise in a daily newspaper circulating in the municipal area the availability of the report, together with an invitation to electors to lodge submissions on the report with the council for discussion at its annual general meeting.*

##### ***Section 72B Annual General Meeting***

*(1) A council must hold an Annual General Meeting on a date that*

*(b) is not before 14 days after the date of the first publication of a notice under subsection (2).*

*(2) a Council must publish a notice in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.*

#### 5 FINANCIAL IMPLICATIONS

Council prepares the Annual Report internally and distributes the report on disc and/or hard copy.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### **6 RISK MANAGEMENT**

Council has a responsibility under the *Local Government Act 1993* to hold an Annual General Meeting.

### **7 COMMUNITY CONSULTATION**

The Annual General Meeting provides an opportunity for Council to inform and engage with the community on current issues within the community. The meeting provides an opportunity for the public to gauge the success of the Council over the twelve-month period taking into account the initiatives that were set in the preceding Annual Plan.

### **8 OFFICER'S COMMENTS/CONCLUSION**

The Annual Report is currently being prepared and will be advertised for public comment on Saturday, 23 November and Wednesday, 27 November.

It is recommended that the Annual General Meeting be held at the Longford Council Office on Monday, 9 December 2019 at 5pm, in conjunction with the Council Meeting planned for that date.

### **RECOMMENDATION**

That the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 9 December 2019, commencing at 5pm.

### DECISION

Cr Polley/Cr Goninon

That the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 9 December 2019, commencing at 5pm.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 365/19 COUNCIL CALENDAR: SCHEDULE OF COUNCIL MEETING & WORKSHOP DATES

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Gail Eacher, Executive Assistant

### 1 PURPOSE OF REPORT

The purpose of this report is to set up a calendar of dates for the holding of Ordinary Council Meetings and workshops for the 2020 year and other scheduled meetings/ functions.

### 2 INTRODUCTION/BACKGROUND

In accordance with the provisions of the *Local Government (Meeting Procedures) Regulations*, an Ordinary Meeting of a Council is to be held at least once in each month and the schedule as shown hereunder fulfils this requirement.

In accordance with Section 6 of the *Local Government (Meeting Procedures) Regulations*:

#### 6. Times of meetings

- (1) A meeting is not to start before 5:00 p.m. unless otherwise determined by the council by absolute majority or by the council committee by simple majority.
- (2) After each ordinary election, a council and a council committee are to review the times of commencement of their meetings.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Budgets are responsible yet innovative
    - ♦ Efficiency in resource sharing and Council reform
    - ♦ Improve community assets responsibly and sustainably
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Continuous improvement is embedded in staff culture
    - ♦ Effective and efficient marketing, communications & IT
    - ♦ Excellent standards of customer service
  - Workforce Standards  
Core Strategies:
    - ♦ People & Culture Framework generates professionalism
    - ♦ Workplace Health & Safety is fully compliant
    - ♦ Emergency Management & Safety Plans work well
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise





## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- ♦ Collaborative partnerships attract key industries
  - ♦ Attract healthy, wealth-producing business & industry
  - Economic Development – Supporting Growth & Changes
    - ♦ New & expanded small business is valued
    - ♦ Support new businesses to grow capacity & service
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Minimise industrial environment impact on amenity
    - ♦ Developers address climate change challenges
    - ♦ Maximise external funding opportunity
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

#### 4 STATUTORY REQUIREMENTS

*Local Government (Meeting Procedures) Regulations 2015.*

#### 5 OFFICER'S COMMENTS/CONCLUSION

Generally, with the exception of December, Council meetings are held on the third Monday of each month thereby providing Council staff adequate time to finalise data from the previous month and enabling the inclusion of accurate and complete information in the agenda.

The following key dates should be noted:

- LGAT Elected Members' Professional Development Weekend – 29 February to 1 March
- ALGA National General Assembly (NGA) of Local Government – 14 to 17 June
- LGAT AGM & Local Government Conference – 22 to 24 July.

The dates for the Annual National Local Roads and Transport Congress 2020 have not as yet been set, however, the conference is usually held in November.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

It is common practice each year for Council to undertake a Municipal Bus Tour to inspect projects that have been identified for inclusion in the forthcoming budget and also to meet with Local District Committee representatives to discuss their issues of priority. It is suggested that a date for the Bus Tour be identified and included in the 2020 Council Meeting Schedule. An itinerary for the proposed Council Bus Tour is prepared and circulated prior to the tour. It is proposed to take photographs of capital works items listed which could be provided to Councillors who are unable to attend. Consideration should be given to the following dates for the bus tour:

- Wednesday, 25 March
- Thursday, 26 March
- Thursday, 2 April;
- Tuesday, 7 April;
- Wednesday, 8 April
- Tuesday, 21 April
- Wednesday, 22 April

The following key dates should be taken into consideration in determining the date for the bus tour:

- Easter weekend                      10 to 14 April 2020
- School holidays                      9 to 27 April 2020

In considering the Calendar for 2020 it may also be prudent to identify the date that the Councillor Christmas function be held, the following dates are suggested:

- Thursday, 26 November or
- Thursday, 3 December 2020.

## 6 ATTACHMENTS

- 6.1 2020 Statutory Holidays for Tasmania
- 6.2 2020 Tasmanian School Term Schedule
- 6.3 2020 LGAT Calendar Events

## RECOMMENDATION

That

- i) Ordinary Council Meetings and Workshops for the period January to December 2020 be held in accordance with the following schedule:

COUNCIL MEETING SCHEDULE 2020			
Council Meetings commencing at 5.00pm		Council Workshops commencing at 5.15pm	
Monday	20 January		
Monday	17 February	Monday	3 February
Monday	16 March	Monday	2 March
Monday	*27 April	Monday	6 April
Monday	18 May	Monday	4 May
Monday	*22 or 29 June	Monday	1 June
Monday	20 July	Monday	6 July
Monday	17 August	Monday	3 August
Monday	21 September	Monday	7 September
Monday	19 October	Monday	5 October
Monday	16 November	Tuesday	#3 November
Monday	14 December	Monday	#30 November

\* Not third Monday in the month

# Not first Monday in the month



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- ii) a Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December.
- iii) the Council bus tour be conducted on ..... 2020.
- iv) the Councillors Christmas function be held on Thursday, 26 November or Thursday, 3 December 2020.
- v) Council consider other dates for inclusion in the Annual Council Calendar.

## DECISION

Cr Polley/Cr Goninon

That

- i) Ordinary Council Meetings and Workshops for the period January to December 2020 be held in accordance with the following schedule:

COUNCIL MEETING SCHEDULE 2020				
Council Meetings commencing at 5.00pm		Council Workshops commencing at 5.15pm		
Monday	20 January			
Monday	17 February	Monday		3 February
Monday	16 March	Monday		2 March
Monday	*27 April	Monday		6 April
Monday	18 May	Monday		4 May
Monday	*29 June	Monday		1 June
Monday	20 July	Monday		6 July
Monday	17 August	Monday		3 August
Monday	21 September	Monday		7 September
Monday	19 October	Monday		5 October
Monday	16 November	Tuesday		#3 November
Monday	14 December	Monday		#30 November

\* Not third Monday in the month

# Not first Monday in the month

- ii) a Council Workshop be scheduled for 4pm, prior to each Ordinary Council Meeting for the period January to December.
- iii) the Council bus tour be conducted on 21 April 2020.
- iv) the Councillors Christmas function be held on Thursday, 3 December 2020.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## **366/19 BUILDING BETTER REGIONS FUND (BBRF) INFRASTRUCTURE PROJECTS: CAMPBELL TOWN MAIN STREET DEVELOPMENT; AND ROSS CARAVAN PARK**

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Des Jennings, General Manager

### **1 PURPOSE OF REPORT**

The purpose of this report is to seek support for lodging funding applications for:

- 1.1 the Campbell Town Main Street Development; and
- 1.2 the Ross Caravan Park.

### **2 INTRODUCTION/BACKGROUND**

#### **2.1 Campbell Town Main Street Development**

Conveniently located in the heart of the state, close to the midpoint of the Midland Highway, Campbell Town is a popular stopping point for tourists and Tasmanians travelling between Hobart and Launceston. Whilst the town has many fine examples of colonial architecture including the iconic Red Bridge, the town's main street is in dire need of a makeover to capitalise on existing assets, improve urban design and landscaping, and to address traffic management and pedestrian safety concerns.

In 2016 Council contracted GHD Pty Ltd to develop the Campbell Town Urban Design and Traffic Management Strategy, seeking a highly responsive and dynamic strategy to underpin the development of a vibrant and attractive town centre with a high level of amenity.

The resultant strategy was accepted in principle by Council at the November 2017 Council Meeting. This main street rejuvenation plan is robust and innovative, and community members and town businesses have indicated strong support for the project.

Lange Design and Rare Innovations have prepared comprehensive design and construction specifications for Stage One of the Strategy's implementation.

A State Government interest free loan of \$1 million has been secured towards the implementation of the strategy.

Rejuvenation of the town's main street from the town hall in the north to the Red Bridge in the south will attract more travellers to stop in the town, stay longer and spend in the growing number of eateries and unique gift shops and galleries. Thus this project has the potential to yield significant economic benefits for the town as well as the social and health benefits associated with addressing the traffic management and pedestrian safety concerns.

#### **2.2 Ross Caravan Park**

On 27 March 2019 Council visited the Ross Caravan Park as part of the annual Bus Tour, at that time the lessees made representation to Council that en-suites be added to the five accommodation units as it was not suitable for people to walk in the dark of night to the public conveniences in the park.

### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- Lead –
  - Leaders with Impact  
Core Strategies:
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- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries
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  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
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Core Strategies:
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  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

## 4 POLICY IMPLICATIONS

N/a.

## 5 STATUTORY REQUIREMENTS

N/a.

## 6 FINANCIAL IMPLICATIONS

Financial details relating to the two proposed applications are listed below:

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 6.1 Campbell Town Main Street Development

\$875,000	Main Street – Streetscape Redevelopment William Street to Commonwealth Lane
	- Design complete
• \$100,000	Town Hall painting
• \$100,000	Single Unit Toilets – Campbell Town War Memorial Oval
	- Design complete
• \$100,000	2020/2021 – Capital – Footpaths / kerb and WT
• \$ ?	State Roads - Collaboration
<u>\$2,350,000</u>	Total Cost
\$1,175,000	Council
\$1,175,000	Federal Government Contribution – BBRF
<u>\$2,350,000</u>	Total Project

## 6.2 Ross Caravan Park

• \$200,000	En-suites
	- Design complete
• \$200,000	Other works
	- Toilet / Amenities / Shelter / Barbecue – upgrade
	- Seal internal access roads
<u>\$400,000</u>	Total Cost
\$200,000	Council
\$200,000	Federal Government Contribution – BBRF
<u>\$400,000</u>	Total Project

## 7 RISK ISSUES

Risks associated with the proposal include:

- Council fails to lodge an application and misses out on an opportunity to secure external funding to meet the cost of the works.
- Council still risks the possibility of providing all the funding to support the projects if not successful in the program.

## 8 CONSULTATION WITH STATE GOVERNMENT

### 8.1 Campbell Town Main Street Development

This project has required significant consultation with the State Government to ensure the main street design meets safety requirements associated with pedestrian and traffic movement.

### 8.2 Ross Caravan Park

N/a.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 9 COMMUNITY CONSULTATION

### 9.1 Campbell Town Main Street Development

GHD undertook extensive community and business consultation and sought the input of relevant state government departments (in particular, State Growth with regard to traffic management) and community organisations.

### 9.2 Ross Caravan Park

Community consultation has not been undertaken; Councillors and officers received a request from the Ross Caravan Park lessees during the annual Bus Tour in March 2019 to improve the accommodation units.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

To endorse the proposal or not.

## 11 OFFICER'S COMMENTS/CONCLUSION

The proposal is to seek external funds to match existing funds to complete and improve the outcome of the identified projects.

Attached are plans detailing the opportunities associated with the projects:

- Campbell Town Main Street Development; and
- Ross Caravan Park en-suites.

## 12 ATTACHMENTS

12.1 Campbell Town Main Street Development – plans

12.2 Ross Caravan Park en-suites – plans

## RECOMMENDATION

That Council authorise the submission of funding applications to the Building Better Regions Fund (BBRF) for the Campbell Town Main Street Development and the Ross Caravan Park infrastructure Projects.

## DECISION

Cr Gonion/Cr Davis

That Council continue to seek funds for Campbell Town Main Street Development subject to the tabling of reports to Council.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 367/19 NATIONAL TIMBER COUNCIL'S ASSOCIATION: MEMBERSHIP

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

### 1 PURPOSE OF REPORT

The purpose of this report is for Council to consider becoming members of the National Timber Council's Association.

### 2 INTRODUCTION/BACKGROUND

At the last Local Government Association of Tasmania (LGAT) General Meeting Mayors Howard and Quilliam encouraged other councils to become members of the National Timber Councils Association.

LGAT has provided the following background information to aid Council in their decision:

*The National Timber Councils Taskforce, now known as National Timber Councils Association (NTCA,) was founded in 2007 following a request from the Howard Commonwealth Government to establish a national network of councils involved in forestry and plantation, referred to in Victoria as "timber towns".*

*The establishment of the NTCA provides a significant opportunity for local government to engage in effective dialogue with the Commonwealth, State and Territory Governments on forestry related issues and to discuss their impact on councils and local communities*

#### **What We Do**

##### **Representation and advocacy**

*The National Timber Councils Association provides an important service to Australian Councils affected by forestry activities, including increased ability to liaise with the Federal Government; an important information service and a valuable Australia-wide network. A key part of this is to promote forest policies that involve and support local communities.*

*A core objective of the Association is to provide all Australian municipalities with an interest in forest management an opportunity to actively contribute to policy setting and information dissemination through the National Timber Councils Association. The Association provides a united front on issues of common interest and also provides the opportunity to the Commonwealth Government to effectively consult and communicate with the local government sector on forestry issues across the country.*

*The National Timber Councils Association is keen to assist with the development of state associations in Australia in order to increase local government capacity to be effectively involved in forestry policy setting at the national and state level.*

##### **Communication**

*The National Timber Councils Association delivers an important communication service to its member councils, providing regular information about forestry policy and management initiatives. The Association communicates directly with member councils through delegated representatives, newsletter and website.*

*The National Timber Council Association facilitates the sharing of knowledge, experience and information between its members through meetings of representatives and other communications channels*

##### **Key Policy Areas**

*The priorities of the National Timber Councils Association vary over time reflecting the changing nature of forest policy, however, a number of key long-term challenges face the local government sector in relation to the management of forests on both public and private land. These include:*

- *Improving the infrastructure for transporting timber and timber products*
- *Plantation expansion of both hardwoods and softwoods*
- *Climate change, carbon storage and emissions*
- *Bioenergy*





## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- *Procurement policies and impacts*
- *Industry skill development*

*Some of our milestones:*

- *Bridges to Recovery funding –direct result of lobbying government (announced on the Lake Glenmaggie bridge)*
- *Recognised by both the Australian Local Government Association (ALGA) and the Municipal Association of Victoria (MAV) on Timber issues*
- *Have established a strong, reliable and factual relationship with Federal Government members on both sides*
- *Lobbied successfully for urgent road funding for NSW council to deliver safe traffic movements for export industry*
- *Recognition of the role of local government by FIAC*
- *Have established a strong, reliable and factual relationship with Federal Government members on both sides*
- *Continue to lobby Federal Government to support local government maintain timber impacted roads. Was instrumental in having Roads to Recovery funding continue and it being doubled until 2020/2021.*

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
  - Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
  - Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - ♦ Proactive engagement drives new enterprise
    - ♦ Collaborative partnerships attract key industries
    - ♦ Attract healthy, wealth-producing business & industry
- People –
  - Sense of Place – Sustain, Protect, Progress
  - Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities
  - Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes
  - Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow
  - Core Strategies:
    - ♦ Our heritage villages and towns are high value assets



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### 4 POLICY IMPLICATIONS

N/a.

### 5 STATUTORY REQUIREMENTS

N/a.

### 6 FINANCIAL IMPLICATIONS

The annual subscription for membership is:

- Councils with populations below 10 000 - \$1,500.00 plus GST
- Councils with populations above 10 000 - \$2,500.00 plus GST

### 7 RISK ISSUES

A key risk is if Council does not take up membership is that it is not part of a key representatives group that is recognised as an advocate for improved infrastructure for transporting timber and timber products; climate change, carbon storage and emissions.

### 8 CONSULTATION WITH STATE GOVERNMENT

N/a.

### 9 COMMUNITY CONSULTATION

N/a.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council may support or not support the membership proposal.

### 11 OFFICER'S COMMENTS/CONCLUSION

The report is self-explanatory and a copy of the National Timber Councils Association *Strategic Directions 2018-2020* document is attached.

### 12 ATTACHMENTS

12.1 National Timber Councils Association *Strategic Directions 2018-2020* document

### RECOMMENDATION

That Council agree to become a member of the National Timber Councils Association.

### DECISION

Cr Davis/Cr Polley

That Council agree to become a member of the National Timber Councils Association, with membership commitment to be listed in the 2020/2021 financial year budget deliberations.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## **368/19 EVENT FUNDING SUPPORT: TASMANIAN STATE CHAMPIONSHIPS – TASMANIAN WORKING SHEEPDOG ASSOCIATION INC.**

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Des Jennings, General Manager

### **1 PURPOSE OF REPORT**

This report considers a request for funding for the Tasmanian State Championships by the Tasmanian Working Sheepdog Association Inc.

### **2 INTRODUCTION/BACKGROUND**

The Tasmanian Working Sheep Dog Association Inc. (TWSDA) is a small incorporated community association that runs the working sheep dog trials in Tasmania.

The Tasmanian State Championships were held at the Campbell Town War Memorial Oval from 8 to 10 November 2019.

### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- People –
    - Lifestyle – Strong, Vibrant, Safe and Connected Communities
- Core Strategies:
- ♦ Communicate – Communities speak & leaders listen
  - ♦ Participate – Communities engage in future planning
  - ♦ Connect – Improve sense of community ownership
  - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

### **4 POLICY IMPLICATIONS**

Council provides a funding stream through the Major Festivals, events and Promotions rounds.

The Association missed both rounds of funding.

The event application guidelines set out a process for a fair and equitable distribution of financial assistance to local community groups.

It is recommended that the association is advised of the funding rounds and that future applications be considered.

### **5 STATUTORY REQUIREMENTS**

N/a.

### **6 CONSULTATION WITH STATE GOVERNMENT**

N/a.

### **7 OPTIONS TO CONSIDER**

Council could:



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- Fund 100% of the Campbell Town Recreation Ground hire and lighting fees \$ 921
- Fund 50% of the Campbell Town Recreation Ground hire and lighting fees \$ 460.50
- Fund 100% of the Campbell Town Recreation Ground hire fees only \$ 876

### 8 OFFICER'S COMMENTS/CONCLUSION

The 2019/2020 budget allocation of \$64,680 for Major Festivals, Events and Promotions rounds has been expended.

Support of 50 percent of the amount being \$460.50 has been offered, to be allocated from underspent event funding allocations.

The group has sought the full amount of \$921, by way of fees and lighting charge being waived:

- Ground and facilities use fees: 4 days @ \$219 per day \$ 876
- Ground Lighting: 3 hours @ \$15 per hour \$ 45
- Total \$ 921

### 9 ATTACHMENTS

9.1 Email request and Funding Application

### RECOMMENDATION

That

- i) Council provide a 100% donation for the total hire cost and lighting for the event of \$921; and
- ii) the Association be advised that future funding requests should be made through the Major Festivals, Events and Promotions funding rounds.

### DECISION

Cr Polley/Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Calvert

That

- i) Council provide a 50% donation of the total hire cost and lighting for the event of \$460.50; and
- ii) the Association be advised that future funding requests should be made through the Major Festivals, Events and Promotions funding rounds.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 369/19 SUPPORT FOR TASWATER MURAL PROJECT

*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Lucie Copas, Executive & Communications Officer

### 1 PURPOSE OF REPORT

To seek Council's position regarding a request from TasWater for Northern Midlands Council to participate in their mural project.

### 2 INTRODUCTION/BACKGROUND

Council Officers were contacted by TasWater in mid-2019 requesting Council's support with their ongoing mural program. The program identifies TasWater owned water reservoirs that would benefit from their mural painting program.

Three water reservoir sites within the Northern Midlands have been identified:

- Avoca
- Cressy
- Campbell Town

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
  - Core Strategies:
    - ♦ Communicate – Connect with the community
- Progress –
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
  - Tourism Marketing & Communication
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities
  - Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
- Place –
  - Environment – Cherish & Sustain our Landscapes
  - Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Eco-tourism strongly showcases our natural beauties

### 4 POLICY IMPLICATIONS

N/a

### 5 STATUTORY REQUIREMENTS

Planning approval is required for the mural painting in Avoca only.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### **6 FINANCIAL IMPLICATIONS**

There is no direct financial cost to Council, however TasWater have requested in kind support to facilitate the project.

In kind support identified by TasWater includes:

- Officer time
- Use of portaloos (if available)
- Use of scaffolding/ elevated work platform (if available)
- Venue and food provisions for planning session
- Cleaning and preparation of towers (if resources are available)
- Consultation with local schools

TasWater has advised that all costs including artist time and paint will be covered by TasWater.

### **7 RISK ISSUES**

N/a

### **8 CONSULTATION WITH STATE GOVERNMENT**

N/a

### **9 COMMUNITY CONSULTATION**

Council Officers have consulted with the Local District Committees in the identified areas.

The Cressy Local District Committee raised this as an idea at their September meeting, without knowing that Council officers had previously been consulted.

All Committees are in support of the project, however the Campbell Town District Forum suggested that other sites were given preference as the identified water reservoir in Campbell Town is not located in a high traffic area.

### **10 OPTIONS FOR COUNCIL TO CONSIDER**

Council is to consider whether they support/ not support the project.

### **11 OFFICER'S COMMENTS/CONCLUSION**

TasWater has advised that their Kingborough Council pilot mural program was very successful and that it will continue as a permanent program.

### **12 ATTACHMENTS**

12.1 TasWater report

### **RECOMMENDATION**

That Council agree/ do not agree to provide support and assistance to the TasWater Water Reservoir Mural Program.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## DECISION

Cr Goss/Cr Calvert

That the matter be discussed.

Carried unanimously

Cr Goss/Cr Lambert

That Council agree to provide support and assistance to the TasWater Water Reservoir Mural Program.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## **370/19 SHARED PATH: HAGGERSTON ROAD, DEVON HILLS – SPEED REDUCTIONS**

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Des Jennings, General Manager

### **1 PURPOSE OF REPORT**

The purpose of this report is to review the existing local road 70km/h speed limit on Haggerston Road, Perth, in response to concerns relating to the number of white guide posts delineating the road from the shared path.

### **2 INTRODUCTION/BACKGROUND**

Haggerston Road, Perth is not a local service road, with a share path incorporated.

Previously, the road was designated Midland Highway until the new Breadalbane to Perth Highway was constructed.

Haggerston Road currently has a speed limit of 70km/h and at this speed limit it is necessary to install guide posts to provide a separation between the shared path and the open road.

The installed guide posts have not been well received by the community due to the visual impact. They are installed to meet safety requirements due to the close proximity of the shared path and the open road, being pedestrians in the close proximity of vehicle movements.

To allow the removal of the guide posts, Council will need to make a request to the Department of State Growth to reduce the speed limit from 70km/h to 60km/h.

### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
    - Core Strategies:
      - ♦ Lead – Councillors represent honestly with integrity
      - ♦ Manage – Management is efficient and responsive
- People –
  - Sense of Place – Sustain, Protect, Progress
    - Core Strategies:
      - ♦ Planning benchmarks achieve desirable development
      - ♦ Council nurtures and respects historical culture
      - ♦ Developments enhance existing cultural amenity
      - ♦ Public assets meet future lifestyle challenges
    - Lifestyle – Strong, Vibrant, Safe and Connected Communities
      - Core Strategies:
        - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
        - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes
    - Core Strategies:
      - ♦ Cherish & sustain our landscapes
      - ♦ Meet environmental challenges
      - ♦ Eco-tourism strongly showcases our natural beauties





## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
  - ♦ Our heritage villages and towns are high value assets

### **4 POLICY IMPLICATIONS**

The significant implication is the adoption of a recommendation that may stand as a precedent in determining a change to speed limit values.

### **5 STATUTORY REQUIREMENTS**

Council has no direct authority in such matters with the Department of State Growth responsible for approving the speed limit changes. Application is required to be made to the Transport Commissioner.

### **6 FINANCIAL IMPLICATIONS**

At this time no cost to Council, but if the road in question is transferred to Council ownership a minor cost to install any speed limit signage, as approved, will be the responsibility of Council.

### **7 RISK ISSUES**

At this time Haggerston Road is the responsibility of the Department of State Growth, and when the road is transferred to Council, Council will then have to care for and manage the local road with the general requirements to review local road safety concerns.

### **8 CONSULTATION WITH STATE GOVERNMENT**

General discussions have been held with Department of State Growth officers in regard to guidelines for the removal of the guide posts and the establishment of speed limits. The final decision on any speed limit change rests with the Transport Commissioner.

### **9 COMMUNITY CONSULTATION**

No community consultation has been undertaken at this time, though it is understood Councillors and Council officers have been approached seeking the removal of the guide posts.

### **10 OPTIONS FOR COUNCIL TO CONSIDER**

Options for Council to consider:

- i) No change, i.e. maintain the present 70km/h speed zone.
- ii) Reduce the speed limit to 60km/h to allow for the removal of the white guide posts.

### **11 OFFICER'S COMMENTS/CONCLUSION**

It is recommended that a traffic management assessment be sought from a traffic engineer to support Council's request for the removal of the white guide posts.

### **12 ATTACHMENTS**

Nil.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### RECOMMENDATION

That Council:

- i) obtain a traffic management assessment of Haggerston Road from a qualified traffic engineer to ensure the safety of both pedestrians and vehicle operators in relation to the proposal to reduce the speed limit from 70km/h to 60km/h and for the removal of the white guide posts; and
- ii) make formal application to the Transport Commissioner to reduce the speed limit on Haggerston Road from 70km/h to 60km/h and for the removal of the white guide posts.

### DECISION

Cr Goninon/Cr Lambert

That Council:

- i) obtain a traffic management assessment of Haggerston Road from a qualified traffic engineer to ensure the safety of both pedestrians and vehicle operators in relation to the proposal to reduce the speed limit from 70km/h to 60km/h and for the removal of the white guide posts; and
- ii) make formal application to the Transport Commissioner to reduce the speed limit on Haggerston Road from 70km/h to 60km/h and for the removal of the white guide posts.

Carried unanimously

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 371/19 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Amanda Bond, Community & Development Manager; and  
Trent Atkinson, Community & Development Supervisor

### 1 PURPOSE OF REPORT

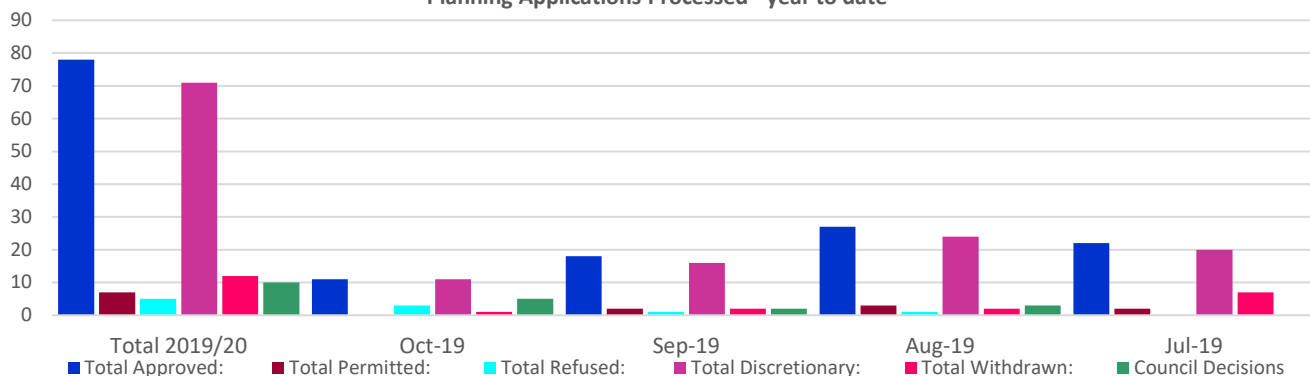
The purpose of this report is to present the Development Services activities as at the month end.

### 2 DEVELOPMENT SERVICES REPORTING

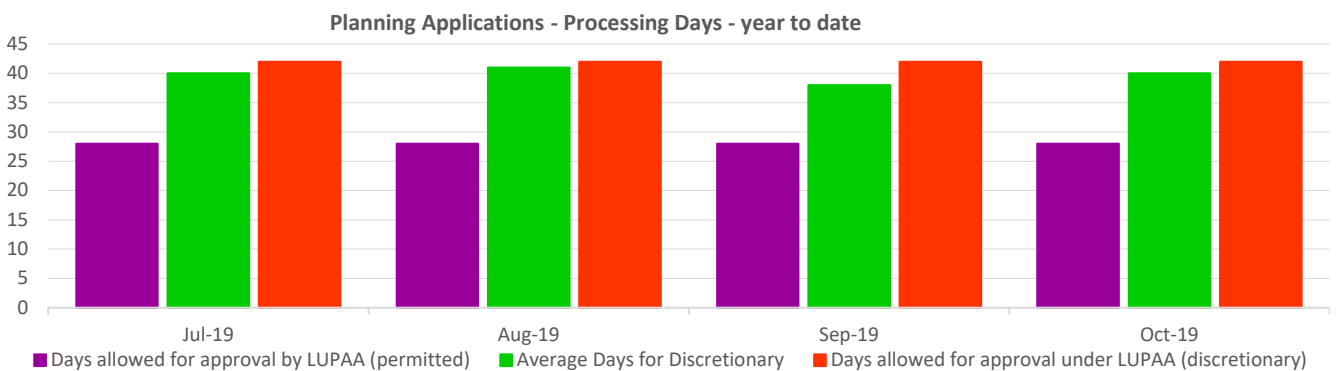
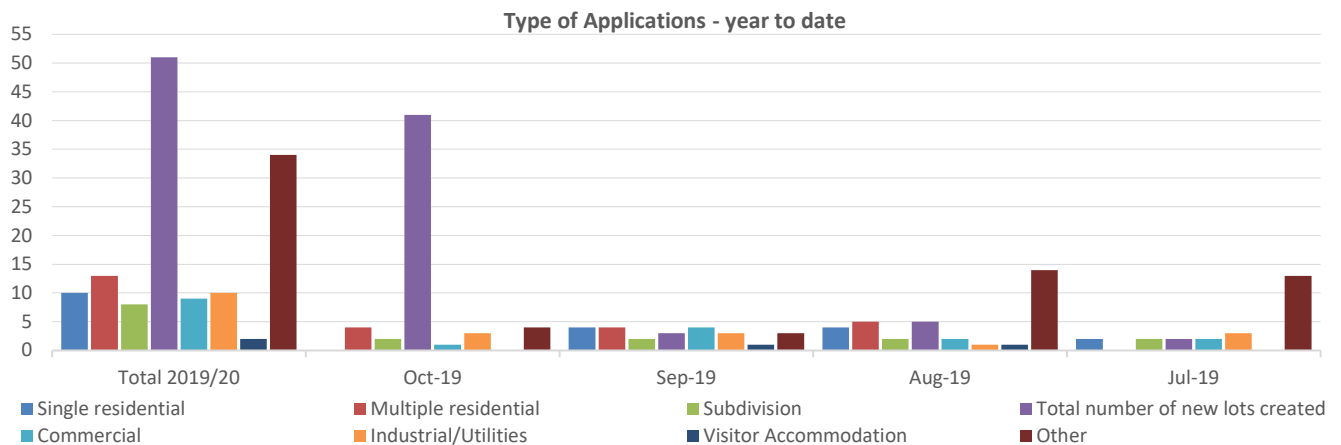
#### 2.1 Planning Decisions

Planning decisions	Total YTD	Oct-19	Sep-19	Aug-19	Jul-19
Number of valid applications	63	11	11	18	23
Single residential	10	0	4	4	2
Multiple residential	13	4	4	5	0
Subdivision	8	2	2	2	2
Total number of new lots created	51	41	3	5	2
Commercial	9	1	4	2	2
Industrial/Utilities	10	3	3	1	3
Visitor Accommodation	2	0	1	1	0
Total permitted	0	0	0	0	0
Total discretionary	2	0	1	1	0
Other	34	4	3	14	13
Total Approved:	78	11	18	27	22
Total Permitted:	7	0	2	3	2
Average Days for Permitted		-	28	25	25
Days allowed for approval by LUPAA		28	28	28	28
Total Exempt under IPS:	16	5	0	4	7
Total Refused:	5	3	1	1	0
Total Discretionary:	71	11	16	24	20
Average Days for Discretionary:		40	38	41	40
Days allowed for approval under LUPAA:		42	42	42	42
Total Withdrawn:	12	1	2	2	7
Council Decisions	10	5	2	3	0
Appeals lodged by the Applicant		0	1	0	1
Appeals lodged by third party		0	0	0	0

Planning Applications Processed - year to date



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019



## October 2019

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
<b>DELEGATED DECISIONS</b>					
PLN-19-0158	Bus turning circle (new accesses), relocation of bus shelter & vegetation trimming (Heritage Listed Place)	390 Illawarra Road, Longford TAS 7301	Northern Midlands Council	42	D
PLN-19-0175	Solar Panels (Heritage Listed property)	Museum Old School, 16 Blenheim Street, Avoca TAS 7213	Northern Midlands Council	41	D
PLN-19-0181	Alterations & Additions (Heritage listed property within heritage precinct)	58 Marlborough Street, Longford TAS 7301	Jason & Vanessa Bester	42	D
PLN-19-0130	8-lot staged subdivision (including new stormwater main, access & footpath - access via Right of Way, vary setbacks to existing buildings & passing bays, partially within bushfire-prone area)	34 Edward Street & 21 Napoleon Street, Perth TAS 7300	Mr Carlton Dixon	42	D
PLN-19-0160	additional crossover off Horne St	9 Lewis Street, Longford TAS 7301	Felicity Anne Smith & Peter John Gilling	31	D
PLN-19-0171	6 x 6m shed (vary [W] side setback)	26 Edward Street, Perth TAS 7300	Mr Matthew Pitchford	42	D
PLN-19-0174	As constructed retaining walls (vary side setbacks)	36 Muirton Way, Perth TAS 7300	Mrs Wendy Mitchell	42	D
PLN-19-0176	Multiple Dwellings (2) (vary visitor parking) & 2nd access	15 Effra Court, Perth TAS 7300	Mr Brad Van Zetten	41	D
PLN-19-0177	New accesses & upgrade of existing accesses associated with Resource Development (controlled environment agriculture) inc. site office & amenities	218 Macquarie Settlement Road, Cressy TAS 7302	Mr James Knaggs	42	D
<b>COUNCIL DECISIONS</b>					
PLN-19-0164	4 Banner Poles (vary setbacks, Heritage Precinct)	Road reserve outside of 8, High St, EVANDALE TAS 7212	Rebecca Green & Associates (obo NM Council)	42	C
PLN-19-0184	37-lot Subdivision (vary setbacks of existing buildings, Bushfire Prone Area, new road & accesses, realign/pipe watercourse)	84, 94 and, 96-102 Fairtlough Street, Perth TAS 7300	Ashley Brook	36	C

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## COUNCIL DECISIONS - REFUSAL

PLN-19-0170	Rezone from Community Purpose to General Residential (heritage precinct)	74 Marlborough Street, Longford TAS 7301	Chloe Lyne	42	C
PLN-19-0182	Two bus stops (utilities) (heritage precinct)	Road reserve adjacent to and opposite 55A Main Road, Perth TAS 7300	Department of State Growth	42	C
PLN-19-0155	25.5m x 6m x 4.2m eave commercial storage shed (changes to an existing non-conforming use, vary rear setback, heritage precinct)	4 Mason Street, Longford TAS 7301	Mr James Darcey	42	C

## RMPAT DECISIONS

PLN-19-0090	Multiple Dwellings (2) Permit issued in accordance with RMPAT decision.	22 Drummond Street, Perth TAS 7300	Wilkin Design	42	RMPAT
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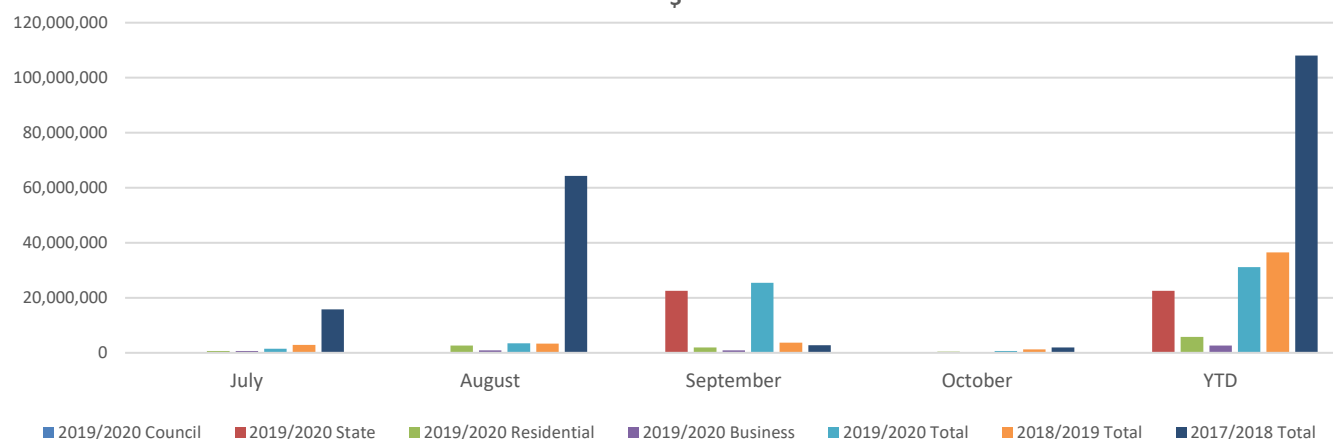
## TPC DECISIONS

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## 2.2 Value of Planning Approvals

	2019/2020			2018/2019		2017/2018	
	Council	State	Residential	Business	Total	Total	Total
July	30,500	0	721,500	677,000	1,429,000	2,863,500	15,790,718
August	0	0	2,595,000	908,000	3,503,000	3,369,300	64,268,900
September	0	22,600,000	1,999,000	858,550	25,457,550	3,704,400	2,749,945
October	20,900	0	491,000	206,000	717,900	1,282,500	1,922,200
YTD	51,400	22,600,000	5,806,500	2,649,550	31,107,450	36,482,950	108,049,468

Value of Planning Approvals  
\$



## 2.3 Matters Awaiting Decision by TPC & RMPAT

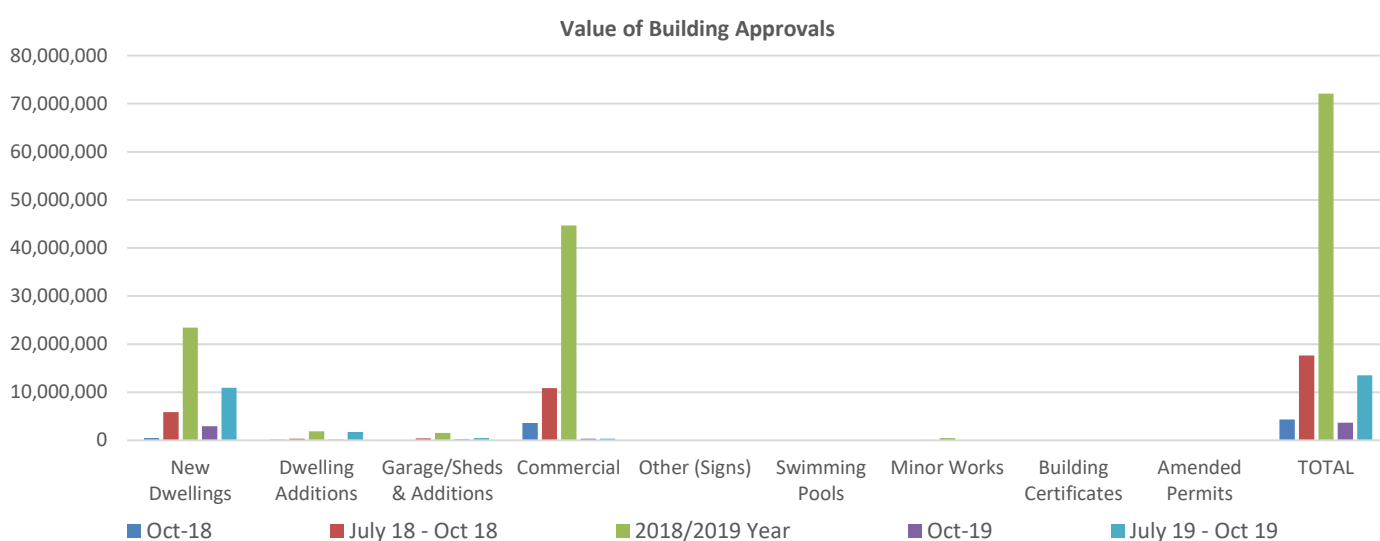
TPC	TASMANIAN PLANNING COMMISSION
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPPs). The SPPs came into effect on 2/3/2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
02/2019	PLN19-0070, 86 Burghley St Longford, rezone to General Residential and s43A application for 7 Lot Subdivision
03/2019	PLN19-0151, 7 & 7A Wellington St Longford - Rezoning, realignment of urban growth boundary & site specific amendment to rural resource zone
RMPAT	RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL
PLN18-0216	Appeal 82/19S, 16338 Midland Highway Perth - 25 Lot Subdivision. Hearing set for November 21 & 22 in Hobart.
PLN19-0182	Appeal 116/19P, Road Reserve adjacent to and opposite 55a Main St Perth, 2 bus stops, Dept State Growth. Preliminary Conference set for Wednesday 20 November
Decisions received	
TPC	
-	
RMPAT	
-	

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 2.4 Building Approvals

The following table provides a comparison of the number and total value of building works for 2018/2019 – 2019/2020:

	YEAR: 2018-2019						YEAR: 2019-2020			
	Oct-18		July 18 - Oct 18		2018/2019 year		Oct-19		July 19 – Oct 19	
	No.	Total Value	No.	Value YTD	No.	Total Value	No.	Total Value	No.	Value YTD
	\$		\$		\$		\$		\$	
New Dwellings	1	500,000	24	5,894,971	108	23,419,306	15	2,957,110	40	10,909,159
Dwelling Additions	2	178,000	5	343,000	23	1,846,538	4	175,000	17	1,751,251
Garage/Sheds & Additions	2	45,000	14	428,600	39	1,536,420	4	188,000	16	461,000
Commercial	2	3,620,000	8	10,878,132	17	44,672,414	1	320,000	1	320,000
Other (Signs)	0	0	0	0	1	10,000	0	0	1	5,000
Swimming Pools	0	0	0	0	2	98,000	0	0	0	0
Minor Works	1	2,000	7	96,081	21	479,264	2	21,725	11	102,005
Building Certificates	0	0	0	0	0	0	0	0	0	0
Amended Permits	0	0	0	0	1	35,000	2	0	2	0
TOTAL	8	4,345,000	58	17,640,784	212	72,096,942	28	3,661,835	88	13,548,415
Inspections										
Building	0		5		9		0		0	
Plumbing	39		93		317		36		120	



## 2.5 Planning and Building Compliance – Permit Review

There has been a spike in compliance issues this month. Generally, the response to complaints raised is positive with property owners working with Council to remedy the issue, whether it be by removing the works or applying for the appropriate permits.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Below are tables of inspections and action taken for the financial year.

Planning Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections		6	47
Property owner not home or only recently started		1	
Complying with all conditions / signed off		4	28
Not complying with all conditions			1
Re-inspection required			6
Notice of Intention to Issue Enforcement Notice			
Enforcement Notices issued			
Enforcement Orders issued			
Infringement Notice			1
No Further Action Required		1	16

Building Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections		15	42
Property owner not home or only recently started			
Complying with all conditions / signed off		5	3
Not complying with all conditions		1	
Re-inspection required		3	
Building Notices issued			
Building Orders issued			
No Further Action Required		7	34

Illegal Works - Building	This Month	2019/2020	Total 2018/2019
Number of Inspections	5	9	14
Commitment provided to submit required documentation			3
Re-inspection required	1	1	4
Building Notices issued		2	3
Building Orders issued		1	3
Emergency Order			
No Further Action Required	1	3	2

Illegal Works - Planning	This Month	2019/2020	Total 2018/2019
Number of Inspections	10	21	17
Commitment provided to submit required documentation			5
Re-inspection required	2	9	5
Enforcement Notices issued			3
Enforcement Orders Issued			
Notice of Intention to Issue Enforcement Notice issued		1	1
No Further Action Required	1	4	5

## 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
  - Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
    - A Land Use and Development Strategy to direct growth*
  - Economic Development – Supporting Growth and Change
  - Core Strategies:
    - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
  - Sense of Place – Sustain, Protect, Progress



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## Core Strategies:

- ♦ Planning benchmarks achieve desirable development
- ♦ Council nurtures and respects historical culture
- ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
  - Environment – Cherish and Sustain our Landscapes
- Core Strategies:
  - ♦ Meet environmental challenges
  - History – Preserve and Protect our Built Heritage for Tomorrow
    - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
  - Planning and Development

## 4 STATUTORY REQUIREMENTS

### 4.1 *Land Use Planning & Approvals Act 1993*

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

### 4.2 *Building Act 2016*

The *Building Act 2016* requires Council to enforce compliance with the Act.

## 5 RISK ISSUES

Lack of public awareness is a risk to Council. If people are not aware of requirements for planning, building and plumbing approvals, this may result in work without approval. Council continues to promote requirements to ensure the public is aware of its responsibility when conducting development.

## 6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

From time to time articles are placed in the Northern Midlands Courier and on Council's Facebook page, reminding the public of certain requirements.

## 7 OFFICER'S COMMENTS/CONCLUSION

To date there has been 1 commercial building approval valued at \$320,000 for 2019/2020 (year to date), compared to 8 commercial building approvals valued at \$10,878,132 (year to date) for 2018/2019.

In total, there were 88 building approvals valued at \$13,548,415 (year to date) for 2019/2020, compared to 58 building approvals valued at \$17,640,784 (year to date) for 2018/2019.

## RECOMMENDATION

That the report be noted.

## DECISION

Cr Lambert/Cr Goss

That the report be noted.

Carried unanimously





# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 372/19 DELEGATION REVIEW

Responsible Officer: Des Jennings, General Manager  
Report prepared by: Amanda Bond, Community & Development Manager

### 1 PURPOSE OF REPORT

The purpose of this report is to update Council's Delegations Register.

### 2 INTRODUCTION/BACKGROUND

Legislation provides Council with numerous powers and authority. Legislation also gives provision for those powers to be delegated to the General Manager, and in some cases, on to other officers employed within Council.

The Local Government Association of Tasmania, on behalf of its member Councils engages Simmons Wolfhagen Lawyers to periodically review and update a template delegations register for Councils to use.

A recent internal review has identified updates pursuant to the *Building Act 2016*, *Building Regulations 2016* and *Local Government Act 1993*.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Best Business Practice & Compliance
- Core Strategies:
  - ♦ Council complies with all Government legislation

### 4 POLICY IMPLICATIONS

No policy implications have been identified.

### 5 STATUTORY REQUIREMENTS

#### 5.1 Local Government Act 1993

Provision	Function or power	Nature	Conditions/ restrictions	Notes
Section 82(6)	A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.	Delegation to General Manager	Limited to \$20,000 Any adjustment made under this delegation must be reported to Council at the next Council meeting.	This provision allows the General Manager to make adjustments to budget estimates, of an amount of \$20,000 or less, but without amending the final budget estimate amount.

Subsection (2) states:

Estimates are to contain details of the following:

- (a) the estimated revenue of the council;
- (b) the estimated expenditure of the council;
- (c) the estimated borrowings by the council;
- (d) the estimated capital works of the council;

(e) any other detail required by the Minister.

## 5.2 Building Act 2016 and Building Regulations 2016

Provision	Function or power	Nature	Conditions/ restrictions	Notes
Section 27(3) and (4)	Make information retained pursuant to s.27(2) available to the persons specified in s.27(3), and to provide a copy of that information upon payment of a fee.	Delegation to General Manager		This delegation relates to a request for information, for example, someone may request a copy of the building file relating to their property. The General Manager will then delegate this power on to relevant Council officers. It is sensible for Council officers to have this delegation as they are the people who physically provide the information requested.
Section 41(1)	Take steps to (a) ensure that the owners of property are informed of their duties under this Act –(i) in relation to any building work, plumbing work or demolition work; and (ii) in maintaining and using a building; and (b) make itself aware of – (i) building work, plumbing work or demolition work being performed in the municipal area; and (ii) the use and occupation of buildings in its municipal area; and (c) if applicable, ensure proceedings are instituted against any person or body failing to comply with this Act; and (d) enforce an order issued by a building surveyor, if appropriate to do so.	Delegation to General Manager		The ability to take steps pursuant to this section can be delegated. However, the Council itself will retain an obligation to comply with these requirements. This delegation provides officers the power to ensure the provisions of this section are enforced.
Section 266	Take proceedings to obtain possession of a building or temporary structure if any occupier fails to allow any person to do work pursuant to s.265.	Delegation to General Manager		
Section 267(1)&(2)	Serve an order to demolish building work.	Delegation to General Manager		
Section 267(3)	Enter onto land and demolish any building work in respect of an order to demolish building work.	Delegation to General Manager		
Section 269	Enter land or a building and perform the required work. Make an application to recover the cost of performing any work, and to impose a charge on land.	Delegation to General Manager		
Section 271(1)	Sell a building for removal or after demolishing a building, sell the materials on the premises for removal.	Delegation to General Manager		
Section 271(2)	Grant the purchaser of a building sold pursuant to s.271(1) all of the powers Council has under s.265.	Delegation to General Manager		The powers under section 265 relate to performing the works required by an emergency order.

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Provision	Function or power	Nature	Conditions/ restrictions	Notes
Section 271(6)	Authority to pay, on behalf of the Council, the owner of the building or materials sold under subsection (1) the balance of any proceeds of the sale after deducting any reasonable expenses incurred by it.	Delegation to General Manager		
Regulation 43(1)	Provide written consent for works proposed pursuant to r.43(1)	Delegation to General Manager		Written consent relates to
Regulation 43(3)	If not satisfied that a stormwater drainage system is sealed in accordance with the Act, enter the premises and perform any work necessary	Delegation to General Manager		
Regulation 43(5)(a)	Recover costs as a charge under the Local Government Act 1993	Delegation to General Manager		
Regulation 53	Assessment of land as having a reasonable probability of flooding	Delegation to General Manager		
Regulation 78(3)	Recover costs as a charge under the Local Government Act 1993	Delegation to General Manager		

## 6 FINANCIAL IMPLICATIONS

No financial implications have been identified.

## 7 RISK ISSUES

It is important for a Council to have an up to date Delegations Register so that it is clear to all staff and elected members who has power and responsibilities to make certain decisions. Failure to clarify such delegations may result in individuals authorising actions they do not have the delegated power to do.

## 8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

## 9 COMMUNITY CONSULTATION

Not applicable.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

To accept the proposed delegations, or not.

## 11 OFFICER'S COMMENTS/CONCLUSION

An explanation regarding each delegation has been provided in the report above. The delegations identified are rarely required to be used by Council, however, having staff delegated the powers allows decisions and action to be taken in a more timely manner rather than presenting back to Council for approval.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 12 ATTACHMENTS

Nil.

## RECOMMENDATION

That Council endorses the following delegations:

### *Local Government Act 1993*

Provision	Function or power	Nature	Conditions/ restrictions
Section 82(6)	A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.	Delegation to General Manager	Limited to \$20,000 Any adjustment made under this delegation must be reported to Council at the next Council meeting

### *Building Act 2016 and Building Regulations 2016*

Provision	Function or power	Nature	Conditions/restrictions
Section 27(3) and (4)	Make information retained pursuant to s.27(2) available to the persons specified in s.27(3), and to provide a copy of that information upon payment of a fee.	Delegation to General Manager	
Section 41(1)	Take steps to (a) ensure that the owners of property are informed of their duties under this Act –(i) in relation to any building work, plumbing work or demolition work; and (ii) in maintaining and using a building; and (b) make itself aware of – (i) building work, plumbing work or demolition work being performed in the municipal area; and (ii) the use and occupation of buildings in its municipal area; and (c) if applicable, ensure proceedings are instituted against any person or body failing to comply with this Act; and (d) enforce an order issued by a building surveyor, if appropriate to do so.	Delegation to General Manager	
Section 266	Take proceedings to obtain possession of a building or temporary structure if any occupier fails to allow any person to do work pursuant to s.265.	Delegation to General Manager	
Section 267(1)&(2)	Serve an order to demolish building work.	Delegation to General Manager	
Section 267(3)	Enter onto land and demolish any building work in respect of an order to demolish building work.	Delegation to General Manager	
Section 269	Enter land or a building and perform the required work. Make an application to recover the cost of performing any work, and to impose a charge on land.	Delegation to General Manager	
Section 271(1)	Sell a building for removal or after demolishing a building, sell the materials on the premises for removal.	Delegation to General Manager	
Section 271(2)	Grant the purchaser of a building sold pursuant to s.271(1) all of the powers Council has under s.265.	Delegation to General Manager	
Section 271(6)	Authority to pay, on behalf of the Council, the owner of the building or materials sold under subsection (1) the balance of any proceeds of the sale after deducting any reasonable expenses incurred by it.	Delegation to General Manager	
Regulation 43(1)	Provide written consent for works proposed pursuant to r.43(1)	Delegation to General Manager	



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Regulation 43(3)	If not satisfied that a stormwater drainage system is sealed in accordance with the Act, enter the premises and perform any work necessary	Delegation to General Manager	
Regulation 43(5)(a)	Recover costs as a charge under the <i>Local Government Act 1993</i>	Delegation to General Manager	
Regulation 53	Assessment of land as having a reasonable probability of flooding	Delegation to General Manager	
Regulation 78(3)	Recover costs as a charge under the <i>Local Government Act 1993</i>	Delegation to General Manager	

## DECISION

Cr Goss/Cr Calvert

That Council endorses the following delegations:

*Local Government Act 1993*

Provision	Function or power	Nature	Conditions/restrictions
Section 82(6)	A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.	Delegation to General Manager	Limited to \$20,000 Any adjustment made under this delegation must be reported to Council at the next Council meeting

*Building Act 2016 and Building Regulations 2016*

Provision	Function or power	Nature	Conditions/restrictions
Section 27(3) and (4)	Make information retained pursuant to s.27(2) available to the persons specified in s.27(3), and to provide a copy of that information upon payment of a fee.	Delegation to General Manager	
Section 41(1)	Take steps to (a) ensure that the owners of property are informed of their duties under this Act –(i) in relation to any building work, plumbing work or demolition work; and (ii) in maintaining and using a building; and (b) make itself aware of – (i) building work, plumbing work or demolition work being performed in the municipal area; and (ii) the use and occupation of buildings in its municipal area; and (c) if applicable, ensure proceedings are instituted against any person or body failing to comply with this Act; and (d) enforce an order issued by a building surveyor, if appropriate to do so.	Delegation to General Manager	
Section 266	Take proceedings to obtain possession of a building or temporary structure if any occupier fails to allow any person to do work pursuant to s.265.	Delegation to General Manager	
Section 267(1)&(2)	Serve an order to demolish building work.	Delegation to General Manager	
Section 267(3)	Enter onto land and demolish any building work in respect of an order to demolish building work.	Delegation to General Manager	
Section 269	Enter land or a building and perform the required work. Make an application to recover the cost of performing any work, and to impose a charge on land.	Delegation to General Manager	
Section 271(1)	Sell a building for removal or after demolishing a building, sell the materials on the premises for removal.	Delegation to General Manager	
Section 271(2)	Grant the purchaser of a building sold pursuant to s.271(1) all of the powers Council has under s.265.	Delegation to General Manager	
Section 271(6)	Authority to pay, on behalf of the Council, the owner of the building or materials sold under subsection (1) the balance of any proceeds of the sale after deducting any reasonable expenses incurred by it.	Delegation to General Manager	
Regulation 43(1)	Provide written consent for works proposed pursuant to r.43(1)	Delegation to General Manager	



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Provision	Function or power	Nature	Conditions/restrictions
Regulation 43(3)	If not satisfied that a stormwater drainage system is sealed in accordance with the Act, enter the premises and perform any work necessary	Delegation to General Manager	
Regulation 43(5)(a)	Recover costs as a charge under the <i>Local Government Act 1993</i>	Delegation to General Manager	
Regulation 53	Assessment of land as having a reasonable probability of flooding	Delegation to General Manager	
Regulation 78(3)	Recover costs as a charge under the <i>Local Government Act 1993</i>	Delegation to General Manager	

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 373/19 NATIONAL AIRPORT SAFEGUARDING FRAMEWORK REVIEW

*Responsible Officer:* Amanda Bond, Community & Development Manager

*Report prepared by:* Amanda Bond, Community & Development Manager

### 1 PURPOSE OF REPORT

The purpose of this report is to seek Council's input into a National Airports Safeguarding Framework Implementation Review.

### 2 INTRODUCTION/BACKGROUND

The National Airports Safeguarding Framework (NASF) is a national land use planning framework that aims to:

- Improve community amenity by minimising aircraft noise-sensitive developments near airports; and
- Improve safety outcomes by ensuring aviation safety requirements are recognised in land use planning decisions through guidelines being adopted by jurisdictions on various safety related issues.

The National Airports Safeguarding Advisory Group (NASAG), comprising of Commonwealth, State and Territory Government planning and transport officials, the Australian Government Department of Defence, the Civil Aviation Safety Authority (CASA), Airservices Australia and the Australian Local Government Association (ALGA), has developed the National Airports Safeguarding Framework (the Framework).

NASAG has commenced a NASF Implementation Review and Council is invited to make a submission so that a broad range of views may be taken into consideration. The Review is intended to consider implementation of the NASF across jurisdictions; and seeks submissions from all levels of government, industry and community stakeholders.

The period for submissions closes at 5pm on 22 November 2019.

A copy of the Terms of Reference for the Review is attached to this report.

The review is considering progress with implementation of the National Airports Safeguard Framework (NASF) in terms of:

- whether the NASF has been/is being embedded in legislation/regulations?
- whether the NASF is reflected in policy, guidance and any other planning advice?
- what impediments (if any) have there been to full implementation?
- the level of awareness, consideration and use of the NASF principles and Guidelines A to I by relevant government agencies, public and private airport operators;
- the level of industry and community stakeholder awareness and familiarity with the NASF framework and guidelines; and
- any specific case studies to illustrate the impact of NASF on land use planning decisions.

Each of these points is specifically address in the officers comments below.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
- Core Strategies:
  - ♦ Communicate – Connect with the community



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- People –
    - Sense of Place – Sustain, Protect, Progress
- Core Strategies:
- ♦ Planning benchmarks achieve desirable development
  - ♦ Council nurtures and respects historical culture
  - ♦ Developments enhance existing cultural amenity
  - ♦ Public assets meet future lifestyle challenges

## 4 POLICY IMPLICATIONS

The Launceston Airport is situated in the Northern Midlands municipality, therefore input into this review is relevant to Council.

## 5 STATUTORY REQUIREMENTS

No legislative requirements have been identified with respect to this review.

## 6 FINANCIAL IMPLICATIONS

No financial implications have been identified with respect to this review.

## 7 RISK ISSUES

Not applicable.

## 8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

## 9 COMMUNITY CONSULTATION

Not applicable.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

To note the report, and endorse the proposed submission.

## 11 OFFICER'S COMMENTS/CONCLUSION

*Whether the NASF has been/is being embedded in legislation/regulations?*

The National Airports Safety Framework consists of the following:

- Principles for National Airports Safeguarding Framework
- Guideline A: Managing Aircraft Noise
- Guideline B: Managing Building Generated Windshear and Turbulence
- Guideline C: Managing Wildlife Strike Risk
- Guideline D: Managing wind Turbine Risk to Aircraft
- Guideline E: Managing Pilot Lighting Distraction
- Guideline F: Managing Protected Airspace Intrusion
- Guideline G: Communications, Navigations and Surveillance
- Guideline H: Protecting Strategically Important Helicopter Landing Sites
- Guideline I: Managing the Risk in Public Safety Areas at the Ends of Runways





## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Only Guidelines A and F are embedded in the *Northern Midlands Interim Planning Scheme 2013*.

*Whether the NASF is reflected in policy, guidance and any other planning advice?*

Planning officers make developers who are planning development in the proximity of the Launceston Airport aware of the NASF Guidelines A and F, and that development will be referred to the Launceston Airport.

*What impediments (if any) have there been to full implementation?*

The State Planning Provisions only address Guidelines A & F.

*The level of awareness, consideration and use of the NASF principles and Guidelines A to I by relevant government agencies, public and private airport operators.*

Council is mainly aware of Guidelines A and F of the NASF, however, relies on the referral process to the Launceston Airport for implementation.

*The level of industry and community stakeholder awareness and familiarity with the NASF framework and guidelines.*

Not applicable.

*Any specific case studies to illustrate the impact of NASF on land use planning decisions.*

An example is the building of the Dalness Dam. Planning approval was not required for the development, as such the Airport were not afforded the opportunity to comment on bird movements between water bodies across flight paths.

## 12 ATTACHMENTS

### 12.1 Terms of Reference

## RECOMMENDATION

That Council make the following submission to the National Airports Safeguarding Advisory Group in response to the review of the National Airports Safeguarding Framework:

*Whether the NASF has been/is being embedded in legislation/regulations?*

Only Guidelines A and F are embedded in the *Northern Midlands Interim Planning Scheme 2013*.

*Whether the NASF is reflected in policy, guidance and any other planning advice?*

Planning officers make developers who are planning development in the proximity of the Launceston Airport aware of the NASF Guidelines A and F, and that development will be referred to the Launceston Airport.

*What impediments (if any) have there been to full implementation?*

The State Planning Provisions only address Guidelines A & F.

*The level of awareness, consideration and use of the NASF principles and Guidelines A to I by relevant government agencies, public and private airport operators.*

Council is mainly aware of Guidelines A and F of the NASF, however, relies on the referral process to the Launceston Airport for implementation.

*The level of industry and community stakeholder awareness and familiarity with the NASF framework and guidelines.*

Not applicable.

*Any specific case studies to illustrate the impact of NASF on land use planning decisions.*

An example is the building of the Dalness Dam. Planning approval was not required for the development, as such the Airport were not afforded the opportunity to comment on bird movements between water bodies across flight paths.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### DECISION

Cr Davis/Cr Polley

That Council

- i) make the following submission to the National Airports Safeguarding Advisory Group in response to the review of the National Airports Safeguarding Framework:

*Whether the NASF has been/is being embedded in legislation/regulations?*

Only Guidelines A and F are embedded in the *Northern Midlands Interim Planning Scheme 2013*.

*Whether the NASF is reflected in policy, guidance and any other planning advice?*

Planning officers make developers who are planning development in the proximity of the Launceston Airport aware of the NASF Guidelines A and F, and that development will be referred to the Launceston Airport.

*What impediments (if any) have there been to full implementation?*

The State Planning Provisions only address Guidelines A & F.

*The level of awareness, consideration and use of the NASF principles and Guidelines A to I by relevant government agencies, public and private airport operators.*

Council is mainly aware of Guidelines A and F of the NASF, however, relies on the referral process to the Launceston Airport for implementation.

*The level of industry and community stakeholder awareness and familiarity with the NASF framework and guidelines.*

Not applicable.

*Any specific case studies to illustrate the impact of NASF on land use planning decisions.*

An example is the building of the Dalness Dam. Planning approval was not required for the development, as such the Airport were not afforded the opportunity to comment on bird movements between water bodies across flight paths.

- ii) refer the matter to the Local Government Association of Tasmania (LGAT) to ensure that the guidelines are incorporated into legislation.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 374/19 CONARA PARK PROPOSAL

Responsible Officer: Amanda Bond, Community & Development Manager

Report prepared by: Amanda Bond, Community & Development Manager

### 1 PURPOSE OF REPORT

The purpose of this report is to present to Council a final concept plan and draft costing for a proposed park at Conara.

### 2 INTRODUCTION/BACKGROUND

Conara is located slightly north of the intersection to Avoca and the East Coast of Tasmania. There is a large area of public space at the entrance to Conara including a playground and car park.

The Department of State Growth owns and is responsible for maintaining the current park site, except for the playground which Council maintains. In 2015 the Department of State Growth removed the public toilet facility at the Conara Park due to structural safety concerns. At that time, the Department offered to re-build a public toilet facility on the proviso Council would accept responsibility for the site and clean and maintain the facility. Council declined the offer.

In 2018 the Department of State Growth removed the public BBQ and shelter at the site, as well as the water connection, due to vandalism concerns. Council agreed with this removal.

The site is not a recognised free camping area. The site has previously been identified on some camping websites as a free rest area for self-contained vehicles, however, it is understood these references have now been removed. Despite this, the site is regularly used by self-contained and in some instances non self-contained campers. This use has caused issues with residents of Conara, in particular with the lighting of camp fires in summer, public defecation and privacy with some campers parking against backyards of private residents.

Discussion has been had with the Department of State Growth regarding the Conara Park and potential for improvement to the site.

It has previously been informally proposed by the Department of State Growth that:

- A master plan for the site be prepared;
- The playground be relocated and car parking area be tidied, with the land then becoming the responsibility of the Northern Midlands Council;
- The Department of State Growth maintain or develop the remaining land owned by it at the site.

Council considered the proposal at its meeting of 26 June 2017 (Min. Ref. 202/17) and made the following decision:

*Cr Polley/Cr Goninon*

*That Council*

- does not progress the development of a master plan for the Conara Park site; and*
- formally approaches the Department of State Growth to fund the relocation of the playground to an alternate identified site within the township.*

*Carried unanimously*

Council officers have investigated alternative sites in Conara for a park facility and have identified the following area of land on the corner of Panec Street and Conara Road.



The site is owned by Crown Land Services (Department of Primary Industries Water & Environment). There is water infrastructure on the Conara Road side of the property. There is sewer infrastructure on the other side of the Fingal railway line, according to Council's Intramaps system.

The site is zoned Village.

Passive Recreation, as described below, is no permit required in the zone (ie could occur in the current zone without a permit). Nevertheless, if it were to be developed as a park, a more appropriate zone would be Open Space.

Passive recreation	use of land for informal leisure and recreation activities principally conducted in the open. Examples include public parks, gardens and playgrounds, and foreshore and riparian reserves.
--------------------	--

Enquiries have been made with Crown Land Services about obtaining the above identified site for a park, however, due to its proximity to the railway, TasRail requested a concept plan for the site, to enable them to complete a risk assessment to determine what, if any controls may be required to manage identified risks of having the park on that site.

A concept plan has been prepared for the site. TasRail have had input into the concept plan and their suggestions have been incorporated into the design.

A draft costing for the design has also been prepared.

Attached to this report is the concept plan and draft costing.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
    - Leaders with Impact
- Core Strategies:



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- ♦ Communicate – Connect with the community
- Money Matters  
Core Strategies:
  - ♦ Improve community assets responsibly and sustainably
- Progress –
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Connect – Improve sense of community ownership

#### **4 POLICY IMPLICATIONS**

Not applicable.

#### **5 STATUTORY REQUIREMENTS**

Not applicable.

#### **6 FINANCIAL IMPLICATIONS**

A draft costing of \$170,001.70 has been provided for the development of the park in accordance with the concept plan. A copy of the draft costing is attached to this report. The draft costing is being reviewed by Council officers.

There is no budget allocation in the 2019/20 financial year for this development to proceed.

#### **7 RISK ISSUES**

There is a risk that the Department of Primary Industries and Water will not want to transfer the land to Council.

#### **8 CONSULTATION WITH STATE GOVERNMENT**

If Council is content with the concept design it is timely to approach the Department of Primary Industries and Water again regarding transfer of the land to Council.

#### **9 COMMUNITY CONSULTATION**

Community consultation has not occurred with regard to the concept plan or proposed park location.

#### **10 OPTIONS FOR COUNCIL TO CONSIDER**

To accept the concept plan, release to the public for comment and authorise officers to contact the Department of Primary Industries and Water regarding transfer of the land to Council, or, do nothing.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### 11 OFFICER'S COMMENTS/CONCLUSION

Conara is a popular place for travellers to the East Coast of Tasmania to stop and rest. With the removal of the public toilet and barbecue shelter there are few amenities to attract travellers to stop in Conara. This modest park design encompasses new play equipment, a barbecue and single unisex toilet. The proposed location is also adjacent to the existing bus shelter in Conara.

### 12 ATTACHMENTS

- 12.1 Concept Plan
- 12.2 Draft Costing

### RECOMMENDATION

That Council:

- a) accept in principle the concept plan for the proposed Conara Park at the corner of Panec Street and Conara Road, Conara;
- b) release the concept plan for public comment;
- c) authorise officers to contact the Department of Primary Industries and Water regarding transfer of the land to Council; and
- d) the development be considered in the 2020/21 budget deliberations.

### DECISION

Cr Davis/Cr Polley

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Adams

That Council:

- a) accept in principle the concept plan for the proposed Conara Park at the corner of Panec Street and Conara Road, Conara; and
- b) authorise officers to contact the Department of Primary Industries and Water regarding transfer of the land to Council; and
- c) release the concept plan for public comment following discussions with Department of Primary Industries and Water; and
- d) seek external funding; and
- e) consider the development in the 2020/21 budget deliberations.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 375/19 PROPOSED MURAL INSTALLATION – PERTH

Responsible Officer: Amanda Bond, Community & Development Manager

Report prepared by: Amanda Bond, Community & Development Manager

### 1 PURPOSE OF REPORT

The purpose of this report is to seek Council approval on the proposed images for the Perth Mural project.

### 2 INTRODUCTION/BACKGROUND

Late in 2018 Cr Janet Lambert and General Manager, Des Jennings met with Rosalie Wrigley, a Perth resident, with a proposal for a mural installation for Perth. The proposal is to paint a series of murals depicting Perth and its history and locate them throughout the town. With the impending by-pass of the town, the idea behind the proposal is to create attractions to draw visitors to the town.

Council received a presentation at its February Workshop regarding the proposal and requested a formal report for consideration.

A report was presented to Council on 18 February 2019 and the following decision was made (Minute Reference 047/19):

*Cr Lambert/Cr Gonion*

*That Council supports the proposed mural installation in Perth and the following steps now be taken:*

- a) Council officers, in conjunction with Ms Wrigley develop a draft implementation strategy for the project including:
  - i) A series of suitable locations for the murals;*
  - ii) Suggested images for the murals;*
  - iii) An implementation plan for the project.*
  - iv) A suggested budget allocation**
- b) The draft implementation strategy be referred to the Perth Local District Committee for comment;*
- c) The draft implementation strategy be advertised in the Northern Midlands Courier and on Council's Facebook page, inviting public comment.*
- d) Upon receipt of feedback from the Perth Local District Committee and the community a final implementation strategy be presented to Council for approval.*

*Carried unanimously*

At its meeting of 21 October 2019 Council endorsed an Implementation Plan for the project making the following decision (Minute Reference: 338/19):

*That Council endorses the attached implementation plan for the Perth Mural Project and the artists be approached to provide finalised designs for the four designated sites this financial year; and that possible locations for the murals be referred to the Perth Local District Committee.*

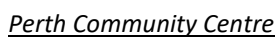
The purpose of this report is to present the finalised image designs for the Perth Train Park, Perth Community Centre and Perth Bridge pillars. The original images will be available at the meeting of 18 November, however, photographs of the images are shown below.



Perth Train Park











Perth Bridge pillars











As per the decision of the last Council meeting the mural locations have been referred to the next meeting of the Perth Local District Committee for their information.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
  - Core Strategies:
    - ♦ Communicate – Connect with the community
- Progress –
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities
  - Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - History – Preserve & Protect our Built Heritage for Tomorrow
  - Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

## 4 POLICY IMPLICATIONS

Not applicable.

## 5 STATUTORY REQUIREMENTS

### 5.1 Northern Midlands Interim Planning Scheme 2013

A planning permit is required for the Train Park (if not within setbacks), Community Centre and William Street Reserve Walkway sites.

## 6 FINANCIAL IMPLICATIONS

The project is to be funded from the 2019/20 allocation for Tourism & Promotion – Signage and Town Brochures.

Funding will need to be allocated in the 2020/21 financial year to complete the project.

## 7 RISK ISSUES

This is a project brought to council by individuals in the community. There is a risk that it does not fall within current town planning for Perth and will appear ad hoc and out of place.

## 8 CONSULTATION WITH STATE GOVERNMENT

Consultation with the State Government will need to occur with the Bridge Pillar site, as this is Crown land.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### 9 COMMUNITY CONSULTATION

The proposal has been referred to the Perth Local District Committee and the Community in general through the public survey.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

To endorse the images, or not.

### 11 OFFICER'S COMMENTS/CONCLUSION

Artist, Aileen Gough, has requested it be noted that the images provided are concept images only and the final artwork will be of a much more detailed nature.

If the images are endorsed by Council, officers must now work with Mrs Wrigley and the artists to determine the exact location for the murals and progress development applications if required.

### 12 ATTACHMENTS

Nil.

### RECOMMENDATION 1

That Council endorses the attached images for the Perth Mural Project

#### DECISION

Cr Polley/Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Davis

That Council

i) seek comment from the Perth Local District Committee, in particular in relation to

- Timeline;
- Images; and
- Location

prior to the matter being referred back to Council for a decision at the 20 January 2020 Council meeting.

and

ii) encourages the groups to work together to get the best possible outcome.

Carried unanimously





# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 376/19 PROPOSED MURAL INSTALLATION – PERTH: ADDITIONAL LOCATIONS

*Responsible Officer:* Amanda Bond, Community & Development Manager

*Report prepared by:* Amanda Bond, Community & Development Manager

### 1 PURPOSE OF REPORT

The purpose of this report is to seek Council approval to include two additional sites in the Perth Mural Project referred to in C&D 5.

### 2 INTRODUCTION/BACKGROUND

Council has been approached by Ms Sue Field, a member of the Perth Local District Committee, who is involved with the organisation of the Perth Bicentenary celebrations.

Ms Field has a number of ideas to celebrate the bicentenary and one of those is to expand on the existing Perth Mural Project by incorporating the following:

- A mural depicting the history of Perth in chronological order on the wall of the Perth Newsagency and IGA Xpress (Talisker Street); and
- A mural depicting the history of the Perth Primary School at the school; and
- Entrance statement murals to Perth.

After discussion with Ms Field it has been proposed to separate the Newsagency & IGA Xpress and Primary School murals from the Entrance Statement murals, as the Entrance Statement murals will require significant planning and input from the Department of State Growth.

This report considers the Perth Newsagency and IGA Xpress and Perth Primary School Murals.

In principle support has been provided by the Principal of the Perth Primary School and the owner of the Perth Newsagency and IGA Xpress for the project.

The artists for the Perth Mural Project have indicated they are happy to complete the artwork.

Ms Field is seeking that Council fund the project by way of provision of the materials, installation and the planning approval required.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
  - Core Strategies:
    - ♦ Communicate – Connect with the community
- Progress –
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand
    - ♦ Tourism partnerships build sense of place identity
- People –



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
  - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
  - ♦ Connect – Improve sense of community ownership
  - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

## 4 POLICY IMPLICATIONS

Not applicable.

## 5 STATUTORY REQUIREMENTS

### 5.1 Northern Midlands Interim Planning Scheme 2013

A planning permit is required for the Perth Newsagency and IGA Xpress mural.

## 6 FINANCIAL IMPLICATIONS

The Perth Mural Project is to be funded from the 2019/20 allocation for Tourism & Promotion – Signage and Town Brochures.

It is estimated the cost of inclusion of the two additional sites will cost \$1,292, broken down as:

- Cement sheeting - \$ 600
- Labour to install - \$ 300
- Planning approval fees - \$ 392

## 7 RISK ISSUES

This is a project brought to council by individuals in the community. There is a risk that it does not fall within current town planning for Perth and will appear ad hoc and out of place.

## 8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

## 9 COMMUNITY CONSULTATION

Ms Field is a member of the Perth Local District Committee and has discussed this proposal with the committee.

The community has not been consulted regarding the additional sites. Community will have the opportunity for input through the planning approval process for the Perth Newsagency and IGA Xpress site.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

To include and fund the additional sites in the Perth Mural Project, or not.





## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### 11 OFFICER'S COMMENTS/CONCLUSION

No further comment.

### 12 ATTACHMENTS

Nil.

### RECOMMENDATION

That Council does/does not include and fund the additional sites of the Perth Primary School and Perth Newsagency and IGA Xpress in the Perth Mural Project.

### DECISION

Cr Davis/Cr Goss

That Council does include and fund the additional sites of the Perth Primary School and Perth Newsagency and IGA Xpress in the Perth Mural Project.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 377/19 PROPOSAL TO RETAIN THE FRED DAVIES GRANDSTAND

Responsible Officer: Leigh McCullagh, Works Manager  
Report prepared by: Jonathan Galbraith, Engineering Officer &  
Damien Wilson, Building & Maintenance Supervisor

### 1 PURPOSE OF REPORT

The purpose of this report is to provide Council with information about the proposal to retain the Fred Davies Grandstand at Longford.

### 2 INTRODUCTION/BACKGROUND

This matter was considered at the 19 August 2019 Council Meeting (minute reference 245/19) at which time the following was the decision of Council:

*Cr Polley/Cr Goss*

*That the matter be deferred to a Council workshop.*

*Carried unanimously*

At the 5 November 2019 Council workshop, Council received a presentation from the *Save the Fred Davies Stand* group. At this time, the group suggested that the grandstand:

- Should remain in its current location;
- Can be utilised by White Tigers and Junior Football Club for functions on match days;
- Provide a facility to house memorabilia;
- Would allow the retention of the unique aspects of our past history.

Further the group indicated that should Council agree to the retention of the grandstand they would:

- seek sponsorship to meet the costs to retain and upgrade the building.
- plan the building concept;
- put in place a timetable for works;
- meet with Council Works Department to progress the project.

In July 2016 an inspection of the Fred Davies Grandstand was carried out by Council's Building and Maintenance Supervisor, Damien Wilson. The inspection concluded that the existing building does not meet current safety standards and has high maintenance costs. A significant amount of work is required to upgrade the grandstand and it was recommended that a new building be constructed which met the needs of all user groups. The new building was completed in June 2019.

In September 2019 the building was assessed by structural engineer, Scott Sherriff, Senior Structural Engineer with Coordinated Engineering Services, who has provided the attached report.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates. The following sections from the Strategic Plan have relevance to this proposal:

- Lead –
  - Money Matters
- Core Strategies:
  - ♦ Budgets are responsible yet innovative
  - ♦ Efficiency in resource sharing and Council reform



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- ♦ Improve community assets responsibly and sustainably
- Best Business Practice & Compliance
  - Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Continuous improvement is embedded in staff culture
    - ♦ Effective and efficient marketing, communications & IT
    - ♦ Excellent standards of customer service
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
    - Core Strategies:
      - ♦ Strategic, sustainable, infrastructure is progressive
      - ♦ Proactive engagement drives new enterprise
      - ♦ Collaborative partnerships attract key industries
      - ♦ Attract healthy, wealth-producing business & industry
  - Economic Development – Supporting Growth & Changes
    - ♦ New & expanded small business is valued
    - ♦ Support new businesses to grow capacity & service
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Minimise industrial environment impact on amenity
    - ♦ Developers address climate change challenges
    - ♦ Maximise external funding opportunity
- Place –
  - History – Preserve & Protect our Built Heritage for Tomorrow
    - Core Strategies:
      - ♦ Our heritage villages and towns are high value assets

## 4 POLICY IMPLICATIONS

N/A

## 5 STATUTORY REQUIREMENTS

The following Acts and Codes have relevance to the proposed works:

- Building Code of Australia
- Work Health and Safety Act 2012

## 6 FINANCIAL IMPLICATIONS

Costs below for rectification work to comply with engineers initial structural report:

<b>Retaining wall</b>			
Excavator	8hrs @ \$120hr	\$	960.00
Truck Hire	4hrs @ 120hr	\$	480.00
Reinforcement		\$	593.20
Chairs and tie wire		\$	50.00
Concrete 1.93m3		\$	480.00
Block work	\$8 a block including labour	\$	1,200.00
Water proofing		\$	240.00
Core fill concrete		\$	240.00
Building labour	\$60hr	\$	1,440.00
<b>Fix stumps and sole plates</b>			
Treated pine post	112 x 112 x 20m	\$	843.33
Treated pine sole plate	140 x 45 x 32m	\$	262.40



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Fixings		\$ 250.00
Labour	\$60hr	\$ 960.00
<b>Waterproof the rear wall</b>		
Miscellaneous timbers		\$ 500.00
Battens	140 x 45 x 80lm	\$ 692.00
Wall cladding	64m <sup>2</sup>	\$ 1,152.00
Fixings		\$ 300.00
Labour	\$60hr	\$ 2,880.00
<b>Reinstate rear gutter</b>		
Fixings/hardware		\$ 100.00
HWD Timber fascia	190x 35 x 16lm	\$ 260.00
Labour	\$60hr	\$ 480.00
<b>Check nailing of boards and timbers</b>		
Fixings		\$ 100.00
Labour	\$60hr	\$ 480.00
<b>Provide handrails to concrete steps</b>		
Materials and labour		\$ 1,500.00
<b>Fix front balustrade</b>		
Fixings		\$ 100.00
Labour	\$60hr	\$ 480.00
<b>Tie down of roof framing</b>		
Fixings		\$ 600.00
Labour	\$60hr	\$ 960.00
<b>New knee braces to posts</b>		
Material		\$ 150.00
Labour	\$60hr	\$ 300.00
<b>Repair seats</b>		
Materials		\$ 300.00
Labour	\$60hr	\$ 960.00
<b>Repair holes in flooring</b>		
Materials		\$ 420.00
Labour	\$60hr	\$ 720.00
<b>Total</b>		<b>\$ 21,432.93</b>

These funds would be directed from the *Building Improvements all areas* budget allocation during 2019/2020.

An additional estimate of \$11,000 has been provided to undertake the painting of the grandstand once the structural works are complete. It is suggested that this occur in the 2020/2021 financial year.

There will be significant ongoing maintenance costs, even with the proposed upgrade works the Grandstand will continue to be a higher maintenance building than the new facility that has been constructed.

## 7 RISK ISSUES

There are a number of significant risk issues that need to be considered

- If Council does not undertake the required structural improvements the building cannot be used.
- If the proposed structural works are undertaken, the grandstand will continue to be a maintenance issue for Council.

The risks relating to the volunteers undertaking the works are:

- The works are likely to be significantly more expensive than the estimate provided in the Business Plan for the Fred Davies Grandstand.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

- The report proposes using volunteer labour – it is important to ensure that all contractors have the appropriate inductions and skills to undertake the works.
- Responsibility/liability if works aren't completed to a standard or fail.
- If the group undertake the upgrade, the grandstand will continue to be a maintenance issue for Council.

### 8 CONSULTATION WITH STATE GOVERNMENT

N/A

### 9 COMMUNITY CONSULTATION

In December 2016 Council contracted Leon Lange to develop a master plan for the Longford Recreation Ground. Which included the removal of the Fred Davies Grandstand and the construction of the new multi-purposes building. Broad community consultation underpinned the development of the Master Plan, including consultation with the Longford Recreation Ground Management Committee and Longford residents, and a survey of user groups.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

The options for Council are:

- 10.1 To demolish the Fred Davies Grandstand immediately.
- 10.2 To retain the Fred Davies Grandstand as is, and make safe.
- 10.3 To permit the volunteer group to develop the Fred Davies Grandstand as a memorabilia centre.

### 11 OFFICER'S COMMENTS/CONCLUSION

A new building has been constructed at the Longford Recreation Ground that is suitable for all user groups. The upgraded grandstand would provide an additional open-air seating area on game days. The cost of maintenance of the Fred Davies grandstand will be significant due to its age and condition even once upgraded.

### 12 ATTACHMENTS

- 12.1 Business Plan and Presentation for Fred Davies Grandstand provided by the *Save the Fred Davies Stand* group
- 12.2 Structural Engineer Scott Sherriff's Report
- 12.3 19 August 2019 Council minute reference 245/19

### RECOMMENDATION

That Council retain the Fred Davies Grandstand and undertake the works recommended by the structural engineer to make the grandstand safe for use in its current form.

### DECISION

Cr Polley/Cr Goninon  
That the matter be discussed.

Carried unanimously

Cr Polley/Cr Goninon  
That Council

- i) retain the Fred Davies Grandstand; and
- ii) undertake the works recommended by the structural engineer to make the grandstand safe; and
- iii) in the future consult with the community with regard to the future use of the grandstand.

Carried unanimously



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

*Mayor Knowles adjourned the meeting for the meal break at 6.05pm.*

*Mayor Knowles reconvened the meeting after the meal break at 6.50pm, at which time Ms Boer attended the meeting.*

### 378/19 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

### 1 WHITE RIBBON OATH

White Ribbon Australia is a community owned and driven social movement that understands social change is necessary to prevent men’s violence against women. White Ribbon values and depends on the participation of the community in getting the word out and helping drive much needed changes.

At the request of Councillor Knowles, Council in 2017 developed a Northern Midlands Ending Men’s Violence against Women campaign which was unanimously approved at the 15 May 2017 Council Meeting.

That Council make the oath this evening.

As part of the campaign, it is proposed that Councillors annually renew their White Ribbon Oath in the leadup to White Ribbon Day.

Prior to the commencement of public question time, Mayor Knowles requested that the following video be played:

<https://www.ourwatch.org.au/>

Councillors and public present proceeded to take the White Ribbon oath, as follows:

***“I will stand up, speak out and act to prevent men’s violence against women”.***



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2 PUBLIC QUESTIONS

No questions were forthcoming from the gallery.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 379/19 COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

### DECISION

Cr Goninon/Cr Calvert

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item/s PLAN 1.

Carried unanimously

## 3 STATEMENTS

### PLAN 1 PLANNING APPLICATION PLN-19-0115: 495 NILE ROAD, EVANDALE

#### Anthea White, proponent

Ms White provided background in relation to the proposal to develop a farm stay/visitor accommodation business at 495 Nile Road.

Advised that:

- following the advice received from Council she had met with building surveyors;
- she had consulted with neighbours who supported her proposal;
- significant costs had been incurred;
- guidelines provided by Council had been adhered to;
- as requested, an extensive agricultural and environmental report had been prepared and submitted to Council.

Ms White noted:

- Council had commissioned a further agricultural report;
- that the consultant commissioned by Council had not visited the property and it appeared that only excerpts of that report had been included in the Council report;
- performance criteria 2, related to the possibility of environmental nuisance, and advised that she had not experienced such issue;
- the prevailing winds are from the north/north west and the property referred to is situated to the south;
- that a vegetation buffer is planted within the boundary of her property.

#### Chris Cocker, Nile Road

Mr Cocker noted that

- he is a neighbour and is not opposed to the development;
- he is opposed to the siting of the development being too close to their shearing shed, holding yards, etc.;
- the boundary hedge is 40-50m high and could be a fire threat;
- he is concerned about the proximity to his shearing activities;
- as a visitor accommodation development, visitors may not be familiar with farming activities which impact on amenity;
- he would like to see the siting of the visitor accommodation moved.

#### Shirley Saunders Cocker, Nile Road

Ms Saunders Cocker advised that she wished to confirm that they are not opposed to the activity, but the site; the site being too close to the outdoor activities of their farming enterprise. She noted that their yards would be 14m from the proposed development.

She urged Council to consider the placement of the proposed development.



**380/19 PLANNING APPLICATION PLN-19-0115: 495 NILE ROAD, EVANDALE**

*File Number:* 203700.11; CT 202939/1  
*Responsible Officer:* Amanda Bond, Community & Development Manager  
*Report prepared by:* Erin Boer, Urban & Regional Planner

## 1 INTRODUCTION

This report assesses an application for 495 Nile Road, Evandale to construct Visitor Accommodation (vary setbacks of sensitive use).

## 2 BACKGROUND

**Applicant:**

Mr Peter Holmes

**Owner:**

Anthea Louise White

**Zone:**

Rural Resource Zone

**Codes:**

Car Parking and Sustainable Transport Code

**Classification under the Scheme:**

Discretionary

**Existing Use:**

Residential

**Deemed Approval Date:**

Extension of time until 22.11.2019

**Recommendation:**

Refuse

### Discretionary Aspects of the Application

- Reliance on the performance criteria of the Rural Resource Zone.
  - Discretionary use
  - Irrigation District
  - Variation to south eastern and north eastern boundaries.

**Planning Instrument:** *Northern Midlands Interim Planning Scheme 2013, Version 29, Effective from 3<sup>rd</sup> June 2019.*

### Preliminary Discussion

Prior to the application being placed on public exhibition, further information was requested from the applicant for an Agricultural Consultant Report to demonstrate compliance with the Rural Resource Zone provisions.

### Subject site





# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application). Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

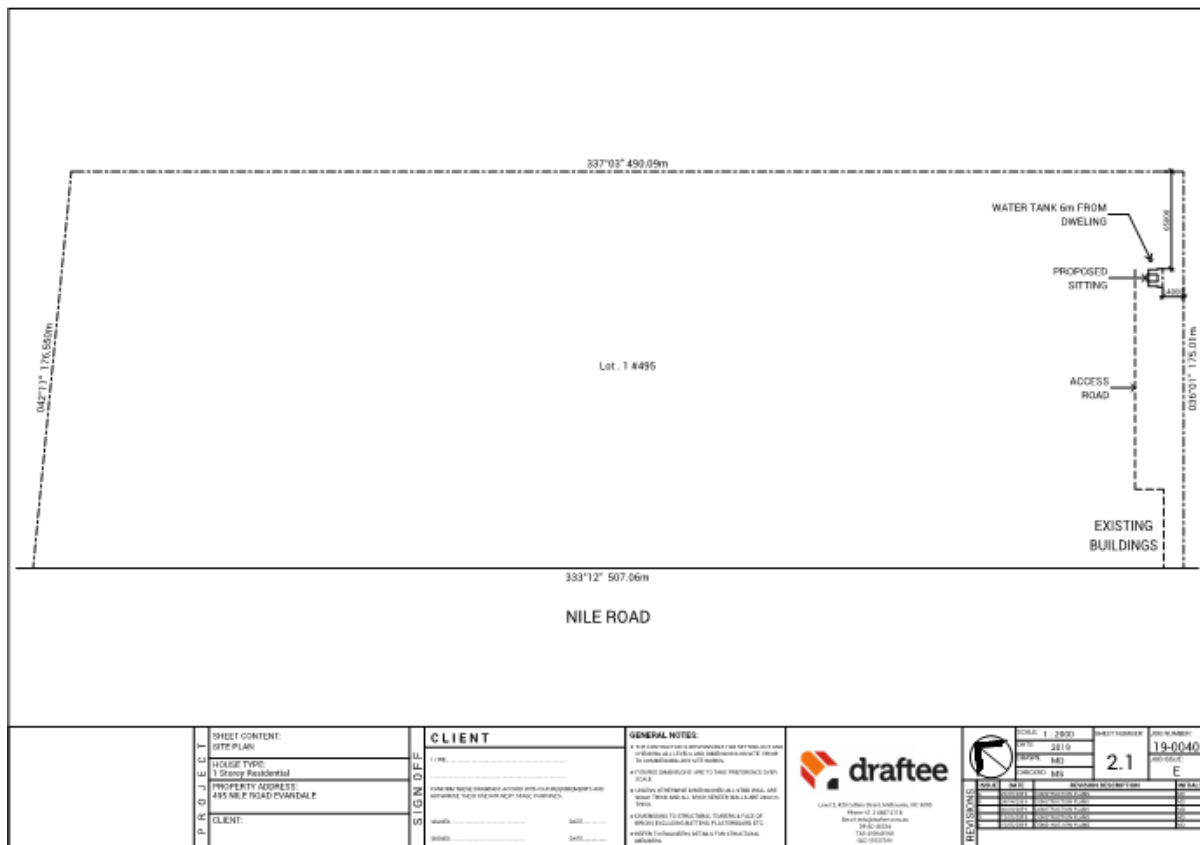
## 4 ASSESSMENT

### 4.1 Proposal

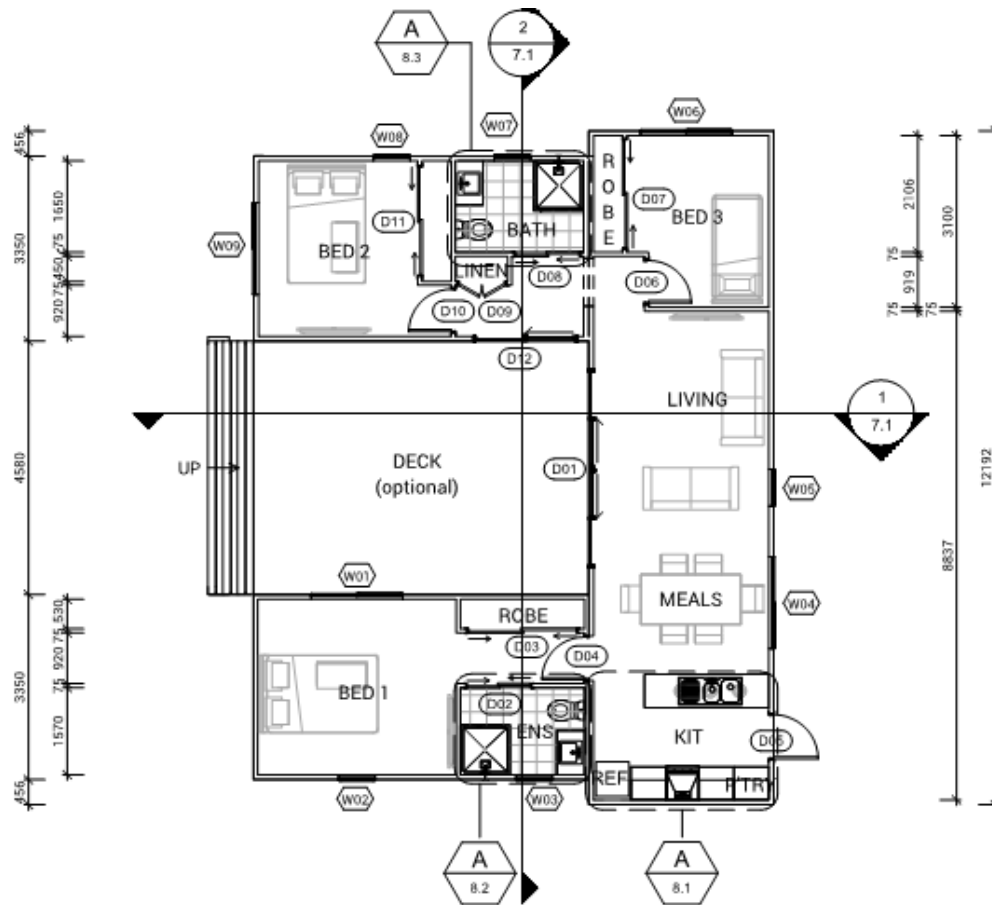
It is proposed to:

- Construct a three bedroom, two bathroom, Visitor Accommodation building and associated access road.

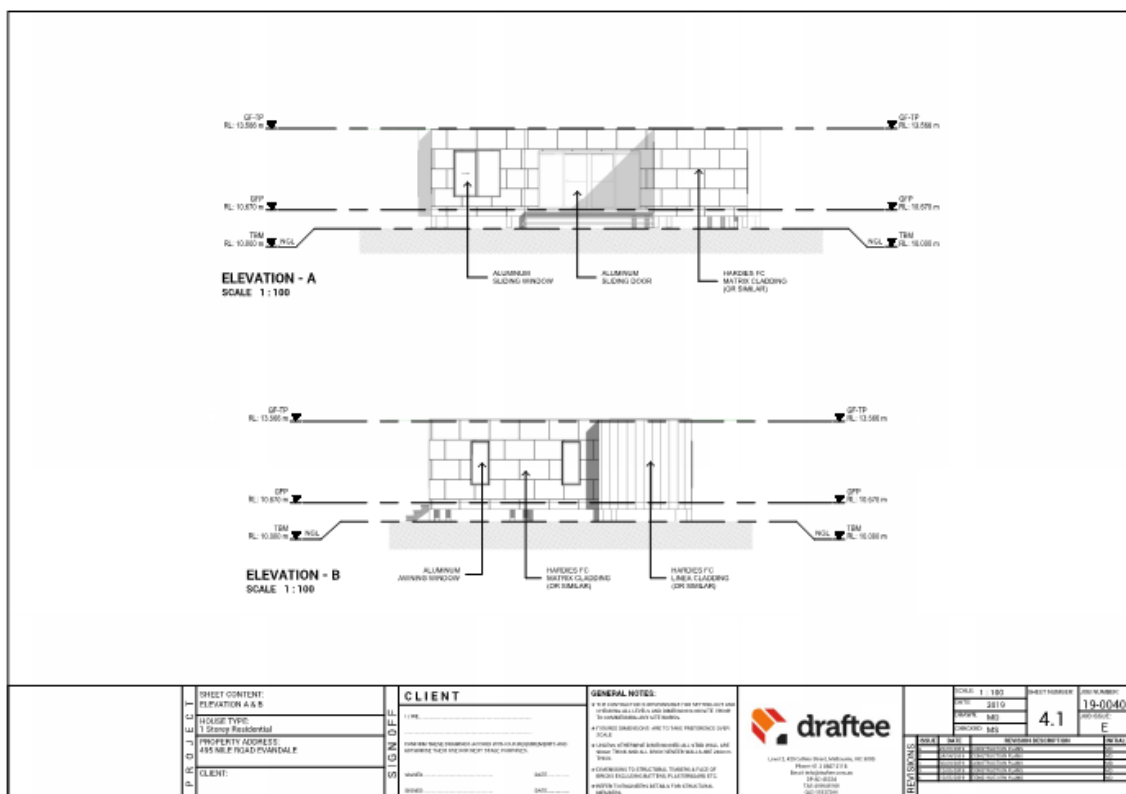
#### Site Plan

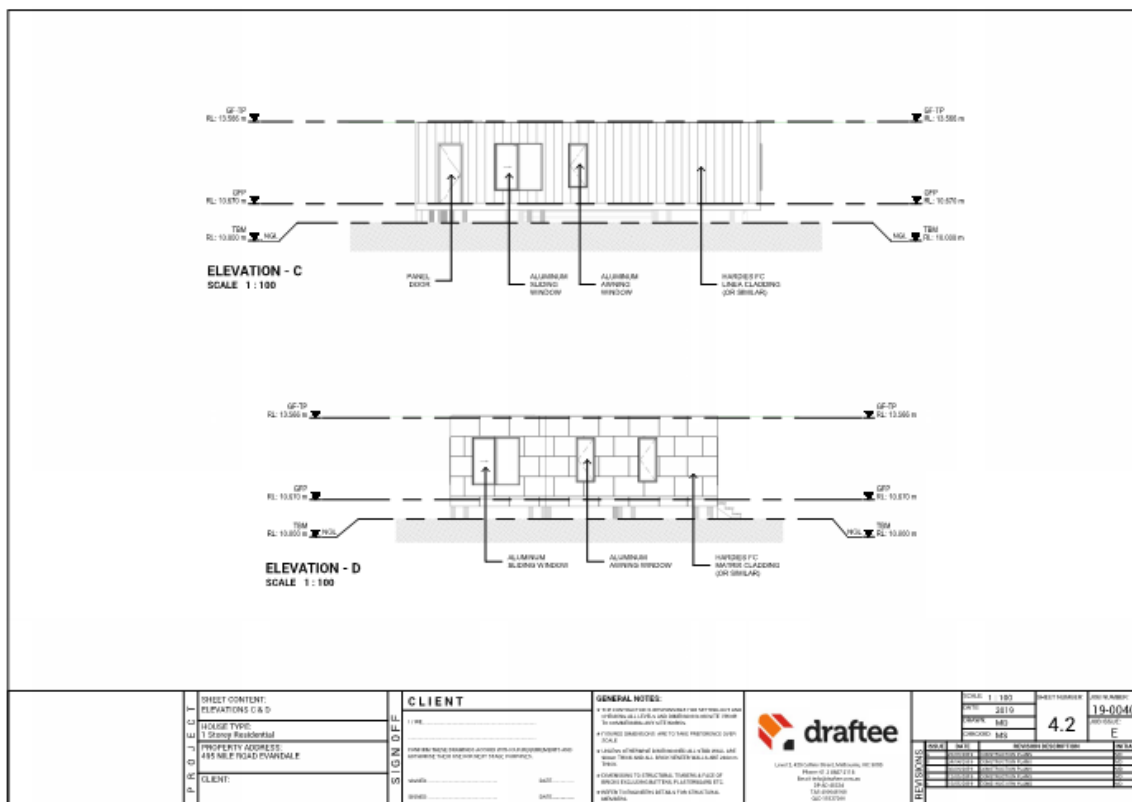


## Floor Plan



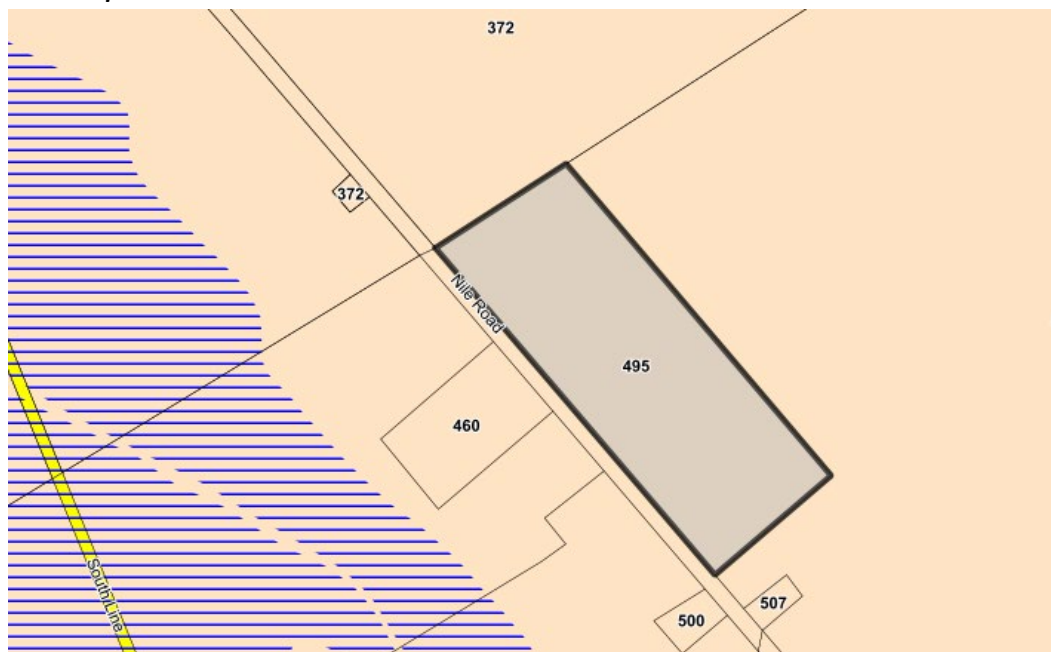
## Elevations





## 4.2 Zone and land use

### Zone Map – Rural Resource Zone



The land is zoned Rural Resource Zone and is subject to the Car Parking and Sustainable Transport Code.

The relevant Planning Scheme definition is:

Visitor accommodation	use of land for providing short or medium term accommodation for persons away from their normal place of residence. Examples include a backpackers hostel, bed and breakfast establishment, camping and caravan park, holiday cabin, holiday unit, motel, overnight camping area, residential hotel and serviced apartment.
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Visitor accommodation is Discretionary in the zone.

#### 4.3 Subject site and locality

The author of this report carried out a site visit on the 27<sup>th</sup> August 2019. The subject consists of a total area of approximately 9.2ha and has an existing dwelling and associated outbuildings, located in the south western corner of the lot, adjacent to Nile Road. The remainder of the site is vacant, other than a small dam, vegetation and fencing.

##### *Aerial photograph of area*



##### *Photographs of subject site*







#### 4.4 Permit/site history

Relevant permit history includes:

- P77-26 – stable at rear of dwelling.

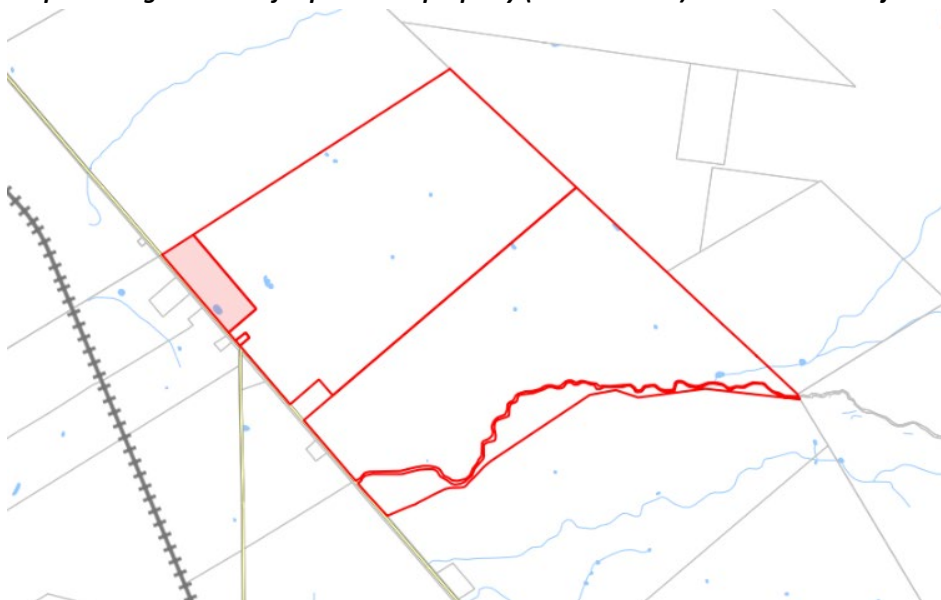
#### 4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Records management system after completion of the public exhibition period revealed that a representation (attached) was received from:

- Chris Cocker and Shelley Saunders Cocker, 507 Nile Road, Evandale.

A mediation session between the applicant, property owner, representor and Council's Planner was conducted on 7<sup>th</sup> October 2019. Matters discussed included: explanation of the primary industry operations that occur at 507 Nile Road, explanation of how the proposed visitor accommodation use and development would occur, and an evaluation of alternative sites on the subject site that the development could be located. It was concluded that if the development remained as proposed, there were no grounds that could be mediated.

**Map showing location of representor property (outline in red) in relation to subject site (highlighted)**





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The matters raised in the representation are outlined below followed by the planner's comments.

### **Issue 1**

- Proximity to shearing shed, outdoor covered treatment/sheep handling area – used to hold up to several hundred sheep at a time. The northern side of the sheep yards form the boundary with the subject site, approximately 14m from the proposed development. All other residential uses are adjacent to Nile Road, west of intensive work areas and further protected by outbuildings and gardens.

#### **Planner's comment:**

The proposed development requires a variation to the side and rear setbacks. To achieve the relevant acceptable solution, a 200m setback would be required. The corresponding performance criteria requires that buildings must be setback so that the use is not likely to constrain adjoining primary industry operations having regard to a number of factors, such buffers and adjoining uses.

### **Issue 2**

- Impact of visitor accommodation on the use and future expansion of yard/shearing shed/treatment areas which are integral to nature of the farming enterprise.

#### **Planner's comment:**

The use and location of the proposed development are the primary factors which will impact on the adjoining primary industry operation. As noted above, where a variation to the setback is sought, it must be demonstrated that buildings must be setback so that the use is not likely to constrain adjoining primary industry operations.

### **Issue 3**

- Future operators of the use and users of the visitor accommodation not understanding level of amenity and practices conducted as part of primary industry operations.

#### **Planner's comment:**

The use standards of the Rural Resource zone require that primary industry uses will not be unreasonably confined or restrained from conducting normal operations by the proposed use.

### **Issue 4**

- Agricultural consultant report underestimates impact of practices conducted on adjoining land – the impact work environment will have on visitor accommodation and impact visitor accommodation may have on the management and running of operational area.

#### **Planner's comment:**

Council sought independent advice from an Agricultural Consultant (John Paul Cumming, GeoSolutions) on the proposal's compliance with the relevant standards of the Rural Resource Zone. The comments are referred to in assessment against the zone standards, in part 4.7 of this report.

### **Issue 5**

- Visitor accommodation being subjected to amenity issues associated with odour, noise, dust, flies and air borne pathogens such as Q fever.

#### **Planner's comment:**

These matters are relevant in assessment against the zone standards for use and development, particularly in determining if there is sufficient buffer/separation distance etc.

### **Issue 6**

- Potential for injury to stock when yarded due to crush, if suddenly disturbed.

#### **Planner's comment:**

These matters are relevant in assessment against the zone standards for use and development, particularly in determining if there is sufficient buffer/separation distance etc.





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## 4.6 Referrals

The only referral required was as follows:

### Environmental Health Officer

**Precis:** Council's Environmental Health Officer (Chris Wicks) reported that a design report for an on-site wastewater management system has been provided. The report specifies the installation of an accredited aerated wastewater treatment system and is in accordance with the Directors Specified List and Wastewater Guidelines. Therefore, consent to install the system as specified in the report, can be provided.

## 4.7 Planning Scheme Assessment

RURAL RESOURCE ZONE	
26.1 ZONE PURPOSE	
<p><b>26.1.1 Zone Purpose Statements</b></p> <p>26.1.1.1 To provide for the sustainable use or development of resources for agriculture, aquaculture, forestry, mining and other primary industries, including opportunities for resource processing.</p> <p>26.1.1.2 To provide for other use or development that does not constrain or conflict with resource development uses.</p> <p>26.1.1.3 To provide for economic development that is compatible with primary industry, environmental and landscape values.</p> <p>26.1.1.4 To provide for tourism-related use and development where the sustainable development of rural resources will not be compromised.</p>	
<p><b>Assessment:</b> The proposal does not meet the zone purpose, as it has been demonstrated that the proposed development will constrain or conflict with a resource development use and the sustainable development of rural resources will be compromised.</p>	
26.1.2 LOCAL AREA OBJECTIVES	
<p>a) <b>Primary Industries:</b> Resources for primary industries make a significant contribution to the rural economy and primary industry uses are to be protected for long-term sustainability. The prime and non-prime agricultural land resource provides for variable and diverse agricultural and primary industry production which will be protected through individual consideration of the local context. Processing and services can augment the productivity of primary industries in a locality and are supported where they are related to primary industry uses and the long-term sustainability of the resource is not unduly compromised.</p> <p>b) <b>Tourism:</b> Tourism is an important contributor to the rural economy and can make a significant contribution to the value adding of primary industries through visitor facilities and the downstream processing of produce. The continued enhancement of tourism facilities with a relationship to primary production is supported where the long-term sustainability of the resource is not unduly compromised. The rural zone provides for important regional and local tourist routes and destinations such as through the promotion of environmental features and values, cultural heritage and landscape. The continued enhancement of tourism facilities that capitalise on these attributes is supported where the long-term sustainability of primary industry resources is not unduly compromised.</p> <p>c) <b>Rural Communities:</b> Services to the rural locality through provision for home-based business can enhance the sustainability of rural communities. Professional and other business services that meet the needs of rural populations are supported where they accompany a residential or other established use and are located appropriately in relation to settlement activity centres and surrounding primary industries such that the integrity of the activity centre is not undermined and primary industries are not unreasonably confined or restrained.</p>	
<p><b>Assessment:</b> The use alone, does not conflict with the Local Area Objectives; however, the enhancement of tourism operations is only supported where long-term sustainability of the resource is not unduly compromised. Due to the location of the proposed development, the use and development cannot meet the local area objectives.</p>	
26.1.3 DESIRED FUTURE CHARACTER STATEMENTS	
<p>The visual impacts of use and development within the rural landscape are to be minimised such that the effect is not obtrusive.</p>	
<p><b>Assessment:</b> The proposal meets the local area objectives, as the development would not be readily visible from public viewpoints.</p>	

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#### USE AND DEVELOPMENT STANDARDS

#### 26.3 Use Standards

##### 26.3.1 Discretionary Uses if not a single dwelling

Objective	
a)	To provide for an appropriate mix of uses that support the Local Area Objectives and the location of discretionary uses in the rural resources zone does not unnecessarily compromise the consolidation of commercial and industrial uses to identified nodes of settlement or purpose-built precincts.
b)	To protect the long-term productive capacity of prime agricultural land by minimising conversion of the land to non-agricultural uses or uses not dependent on the soil as a growth medium, unless an overriding benefit to the region can be demonstrated.
c)	To minimise the conversion of non-prime land to a non-primary industry use except where that land cannot be practically utilised for primary industry purposes.
d)	Uses are located such that they do not unreasonably confine or restrain the operation of primary industry uses.
e)	Uses are suitable within the context of the locality and do not create an unreasonable adverse impact on existing sensitive uses or local infrastructure.
f)	The visual impacts of use are appropriately managed to integrate with the surrounding rural landscape.
Acceptable Solutions	Performance Criteria
A1 If for permitted or no permit required uses.	<p>P1.1 It must be demonstrated that the use is consistent with local area objectives for the provision of non-primary industry uses in the zone, if applicable; and</p> <p>P1.2 Business and professional services and general retail and hire must not exceed a combined gross floor area of 250m<sup>2</sup> over the site.</p>
Relies on performance criteria.	<p>P1.1 – Does not comply. The use alone, does not conflict with the Local Area Objectives; however, the enhancement of tourism operations is only supported where long-term sustainability of the resource is not unduly compromised. Due to the location of the proposed development, the use and development cannot meet the local area objectives.</p> <p>P1.2 – N/a</p>
A2 If for permitted or no permit required uses.	<p>P2.1 Utilities, extractive industries and controlled environment agriculture located on prime agricultural land must demonstrate that the:</p> <p>i) amount of land alienated/converted is minimised; and</p> <p>ii) location is reasonably required for operational efficiency; and</p> <p>P2.2 Uses other than utilities, extractive industries or controlled environment agriculture located on prime agricultural land, must demonstrate that the conversion of prime agricultural land to that use will result in a significant benefit to the region having regard to the economic, social and environmental costs and benefits.</p>
Relies on performance criteria.	<p>P2.1 – N/a</p> <p>P2.2 – N/a – not class 1-3 (prime agricultural) land – refer P3.</p>
A3 If for permitted or no permit required uses.	<p>P3 The conversion of non-prime agricultural to non-agricultural use must demonstrate that:</p> <p>a) the amount of land converted is minimised having regard to:</p> <p>i) existing use and development on the land; and</p> <p>ii) surrounding use and development; and</p> <p>iii) topographical constraints; or</p> <p>b) the site is practically incapable of supporting an agricultural use or being included with other land for agricultural or other primary industry use, due to factors such as:</p> <p>i) limitations created by any existing use and/or development surrounding the site; and</p> <p>ii) topographical features; and</p> <p>iii) poor capability of the land for primary industry; or</p> <p>c) the location of the use on the site is reasonably required for operational efficiency.</p>
Relies on performance criteria.	<p>Complies with P3 a as follows:</p> <p>a) i-ii) The proposed visitor accommodation forms a small proportion of the overall subject site and is located directly behind the existing dwelling on the subject site. The subject site is limited by land area (9.2ha) and irrigation supply and is therefore unlikely to be developed intensively for primary industry. The land is currently grazed and the location of the proposed visitor accommodation at one end of the subject site does lend the remainder of the land to being grazed or developed in conjunction with</p>



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	adjoining properties if required. iii) The land is mostly flat and consists of class 4 land. The site is not restricted by topography. b) N/a c) N/a
A4 If for permitted or no permit required uses.	P4 It must demonstrated that: a) emissions are not likely to cause an environmental nuisance; and b) primary industry uses will not be unreasonably confined or restrained from conducting normal operations; and c) the capacity of the local road network can accommodate the traffic generated by the use.
Relies on performance criteria.	P4 a) <u>Complies</u> – the use and development ‘visitor accommodation’ is unlikely to cause emissions that would result in an environmental nuisance. b) <u>Does not comply</u> . The location of the development, adjacent to the neighbouring shearing shed, undercover processing area, sheep yards and holding paddocks, is likely to unreasonably confine and restrain the adjoining primary industry operation from conducting normal operations. Normal operations in this area create noise, dust, odours and air borne pathogens which may impact on the amenity of an adjacent sensitive use if the development were to be constructed. The applicant provided an agricultural consultant report which noted that an existing vegetation buffer (approximately 8m) and fence would assist in reducing the potential for the development to confine or constrain the adjoining operation; however, Council engaged a peer review of this advice, which noted that a setback of at least 40m planted out with vegetation would be required to meet “design of buffers based upon accepted principles/publications”. The proposed use and development, as currently proposed, would create a conflicting use that constrains an existing resource development use. c) The subject site has direct access to a Council maintained road and the local road network can accommodate the traffic generated by the use, which is anticipated to be under 10 vehicle movements per day.
A5 The use must: a) be permitted or no permit required; or b) be located in an existing building.	P5 It must be demonstrated that the visual appearance of the use is consistent with the local area having regard to: a) the impacts on skylines and ridgelines; and b) visibility from public roads; and c) the visual impacts of storage of materials or equipment; and d) the visual impacts of vegetation clearance or retention; and e) the desired future character statements.
Relies on performance criteria.	Complies with P5 - the development would not be readily visible from public viewpoints, as the existing dwelling, outbuildings and garden would provide adequate screening. The site is relatively flat, and the development would not impact on skylines or ridgelines. No storage of materials is proposed. The proposal is therefore consistent with the desired future character statement.

#### 26.3.2 Dwellings – N/a

#### 26.3.3 Irrigation Districts

Objective To ensure that land within irrigation districts proclaimed under Part 9 of the <i>Water Management Act 1999</i> is not converted to uses that will compromise the utilisation of water resources.	
Acceptable Solutions	Performance Criteria
A1 Non-agricultural uses are not located within an irrigation district proclaimed under Part 9 of the <i>Water Management Act 1999</i> .	P1 Non-agricultural uses within an irrigation district proclaimed under Part 9 of the <i>Water Management Act 1999</i> must demonstrate that the current and future irrigation potential of the land is not unreasonably reduced having regard to: a) the location and amount of land to be used; and b) the operational practicalities of irrigation systems as they relate to the land; and c) any management or conservation plans for the land.
Relies on P1.	The subject site is located within the North Esk and Lower South Esk Irrigation Districts.



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	The subject site does not have any current water allocations or licences associated with it, and minimal capacity for irrigation or water storage given the size of the land and existing residential use. The current and future irrigation potential of the land is not unreasonably reduced by the proposed development.
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#### 26.4 Development Standards

##### 26.4.1 Building Location and Appearance

<b>Objective</b> To ensure that the: <ul style="list-style-type: none"> <li>a) ability to conduct extractive industries and resource development will not be constrained by conflict with sensitive uses; and</li> <li>b) development of buildings is unobtrusive and complements the character of the landscape.</li> </ul>	
Acceptable Solutions	Performance Criteria
<b>A1</b> Building height must not exceed: <ul style="list-style-type: none"> <li>a) 8m for dwellings; or</li> <li>b) 12m for other purposes.</li> </ul>	<b>P1</b> Building height must: <ul style="list-style-type: none"> <li>a) be unobtrusive and complement the character of the surrounding landscape; and</li> <li>b) protect the amenity of adjoining uses from adverse impacts as a result of the proposal.</li> </ul>
Complies with A1 (a).	N/a
<b>A2</b> Buildings must be set back a minimum of: <ul style="list-style-type: none"> <li>a) 50m where a non-sensitive use or extension to existing sensitive use buildings is proposed; or</li> <li>b) 200m where a sensitive use is proposed; or</li> <li>c) the same as existing for replacement of an existing dwelling.</li> </ul>	<b>P2</b> Buildings must be setback so that the use is not likely to constrain adjoining primary industry operations having regard to: <ul style="list-style-type: none"> <li>a) the topography of the land; and</li> <li>b) buffers created by natural or other features; and</li> <li>c) the location of development on adjoining lots; and</li> <li>d) the nature of existing and potential adjoining uses; and</li> <li>e) the ability to accommodate a lesser setback to the road having regard to:</li> <li>i) the design of the development and landscaping; and</li> <li>ii) the potential for future upgrading of the road; and</li> <li>iii) potential traffic safety hazards; and</li> <li>iv) appropriate noise attenuation.</li> </ul>
Relies on performance criteria.	<p>Does not comply with P2. The reduced setback to 14m is likely to constrain adjoining primary industry operations, having regard to the following:</p> <ul style="list-style-type: none"> <li>a) The topography of the land is mostly flat and does not assist with mitigation of the reduced visual amenity, noise, odour, dust etc that is likely to be experienced by a sensitive use, adjacent to the main operational area of the adjoining farming operation.</li> <li>b) The subject site does benefit from some established screening in the form of a 'Leighton Green' hedge of varied maturity established on the adjoining farming property and a native tree belt of varying density on the subject site. The combined width of the vegetation at the canopy is approximately 8-9m. Council sought advice from an independent agricultural consultant (John Paul Cumming – Geo Solutions) who commented: <i>"There needs to be some design of buffers based upon accepted principles/publications. In particular there should be a design element of a vegetative buffer to help screen the development from adjacent land use, both visually and in terms of chemical drift and noise. This is normally at least a 40m setback from the adjacent ag use, and preferable that 40m being planted out."</i></li> <li>C &amp; D) The nature of the use and development on the adjoining lot is integral and subservient to the livestock operation on the adjoining property, and consists of sheep yards, shearing shed and undercover work area. Sheep are brought into this area on a regular basis for animal husbandry requirements and can remain in this area overnight. This is likely to create conflicts with an adjacent sensitive use, particularly with visitor accommodation, where guests typically expect a certain level of amenity and may be unfamiliar with a rural environment.</li> </ul>

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e) The proposed visitor accommodation building achieves a setback of approximately 100m and the existing dwelling is located between the road and the development area. The reduced setback to the road can be accommodated.

#### 26.4.2 Subdivision – N/a

CODES		
E1.0	BUSHFIRE PRONE AREAS CODE	N/a
E2.0	POTENTIALLY CONTAMINATED LAND	N/a
E3.0	LANDSLIP CODE	N/a
E4.0	ROAD AND RAILWAY ASSETS CODE	N/a
E.5.0	FLOOD PRONE AREAS CODE	N/a
E6.0	CAR PARKING AND SUSTAINABLE TRANSPORT CODE	Complies – See code assessment below
E7.0	SCENIC MANAGEMENT CODE	N/a
E8.0	BIODIVERSITY CODE	N/a
E9.0	WATER QUALITY CODE	N/a
E10.0	RECREATION AND OPEN SPACE CODE	N/a
E11.0	ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a
E12.0	AIRPORTS IMPACT MANAGEMENT CODE	N/a
E13.0	LOCAL HISTORIC HERITAGE CODE	N/a
E14.0	COASTAL CODE	N/a
E15.0	SIGNS CODE	N/a

#### ASSESSMENT AGAINST E6.0 CAR PARKING & SUSTAINABLE TRANSPORT CODE

#### E6.6 Use Standards

##### E6.6.1 Car Parking Numbers

Objective: To ensure that an appropriate level of car parking is provided to service use.

Acceptable Solutions		Performance Criteria	
A1	The number of car parking spaces must not be less than the requirements of:	P1	The number of car parking spaces provided must have regard to:
a)	Table E6.1; or	a)	the provisions of any relevant location specific car parking plan; and
b)	a parking precinct plan contained in Table E6.6:	b)	the availability of public car parking spaces within reasonable walking distance; and
	Precinct Parking Plans (except for dwellings in the General Residential Zone).	c)	any reduction in demand due to sharing of spaces by multiple uses either because of variations in peak demand or by efficiencies gained by consolidation; and
		d)	the availability and frequency of public transport within reasonable walking distance of the site; and
		e)	site constraints such as existing buildings, slope, drainage, vegetation and landscaping; and
		f)	the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity; and
		g)	an empirical assessment of the car parking demand; and
		h)	the effect on streetscape, amenity and vehicle, pedestrian and cycle safety and convenience; and
		i)	the recommendations of a traffic impact assessment prepared for the proposal; and
		j)	any heritage values of the site; and
		k)	for residential buildings and multiple dwellings, whether parking is adequate to meet the needs of the residents having regard to:
		i)	the size of the dwelling and the number of bedrooms; and
		ii)	the pattern of parking in the locality; and
		iii)	any existing structure on the land.

Comment:

Complies with A1 – sufficient space is available on site for one car parking space, in addition to the two car parking spaces required for the dwelling.



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**Table E6.1: Parking Space Requirements**

<b>Use</b>	<b>Parking Requirement</b>	
	<b>Vehicle</b>	<b>Bicycle</b>
<i>(bed and breakfast, camping, caravan park, unit/cabin, backpacker hostel, motel, serviced apartments)</i>	<i>1 space per unit or 1 space per 4 beds whichever is greater</i>	<i>1 space per 10 beds</i>

## **E6.6.2 Bicycle Parking Numbers**

Objective: To encourage cycling as a mode of transport within areas subject to urban speed zones by ensuring safe, secure and convenient parking for bicycles.

<b>Acceptable Solutions</b>	<b>Performance Criteria</b>
A1.1 Permanently accessible bicycle parking or storage spaces must be provided either on the site or within 50m of the site in accordance with the requirements of Table E6.1; or	P1 Permanently accessible bicycle parking or storage spaces must be provided having regard to the: a) likely number and type of users of the site and their opportunities and likely preference for bicycle travel; and b) location of the site and the distance a cyclist would need to travel to reach the site; and c) availability and accessibility of existing and planned parking facilities for bicycles in the vicinity.
A1.2 The number of spaces must be in accordance with a parking precinct plan contained in Table E6.6: Precinct Parking Plans.	

Comment:

Sufficient space is available for 1 bicycle parking space.

## **E6.6.3 Taxi Drop-off and Pickup**

Objective: To ensure that taxis can adequately access developments.

<b>Acceptable Solutions</b>	<b>Performance Criteria</b>
A1 One dedicated taxi drop-off and pickup space must be provided for every 50 car spaces required by Table E6.1 or part thereof (except for dwellings in the General Residential Zone).	P1 No performance criteria.

Comment:

N/a

## **E6.6.4 Motorbike Parking Provisions**

Objective: To ensure that motorbikes are adequately provided for in parking considerations.

<b>Acceptable Solutions</b>	<b>Performance Criteria</b>
A1 One motorbike parking space must be provided for each 20 car spaces required by Table E6.1 or part thereof.	P1 No performance criteria.

Comment:

N/a

## **E6.7 Development Standards**

### **E6.7.1 Construction of Car Parking Spaces and Access Strips**

Objective: To ensure that car parking spaces and access strips are constructed to an appropriate standard.

<b>Acceptable Solutions</b>	<b>Performance Criteria</b>
A1 All car parking, access strips manoeuvring and circulation spaces must be: a) formed to an adequate level and drained; and b) except for a single dwelling, provided with an impervious all weather seal; and c) except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.	P1 All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.

Comment:

Relies on P1 for compliance (non-imperious surface). A condition would be required on the permit (if issued), in order to ensure compliance so that all car parking, access strips, manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.



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#### E6.7.2 Design and Layout of Car Parking

Objective: To ensure that car parking and manoeuvring space are designed and laid out to an appropriate standard.

Acceptable Solutions		Performance Criteria	
A1.1	Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for dwellings in the General Residential Zone) must be located behind the building line; and	P1	The location of car parking and manoeuvring spaces must not be detrimental to the streetscape or the amenity of the surrounding areas, having regard to:
		a)	the layout of the site and the location of existing buildings; and
A1.2	Within the General residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	b)	views into the site from the road and adjoining public spaces; and
		c)	the ability to access the site and the rear of buildings; and
		d)	the layout of car parking in the vicinity; and
		e)	the level of landscaping proposed for the car parking.
Comment: A1.1 – N/a A1.2 – N/a			
A2.1	Car parking and manoeuvring space must:	P2	Car parking and manoeuvring space must:
a)	have a gradient of 10% or less; and	a)	be convenient, safe and efficient to use having regard to matters such as slope, dimensions, layout and the expected number and type of vehicles; and
b)	where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and	b)	provide adequate space to turn within the site unless reversing from the site would not adversely affect the safety and convenience of users and passing traffic.
c)	have a width of vehicular access no less than prescribed in Table E6.2 and Table E6.3, and		
A2.2	The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking</i> .		
Comment: A2.1 – a) Complies b) Complies. c) A condition would be required on the permit (if issued), in order to ensure compliance with vehicle access widths. A2.2 - A condition would be required on the permit (if issued), in order to ensure compliance with <i>Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking</i> .			

**Table E6.2: Access Widths for Vehicles**

Number of parking spaces served	Access width (see note 1)	Passing bay (2.0m wide by 5.0m long plus entry and exit tapers) (see note 2)
1 to 5	3.0m	Every 30m

#### E6.7.3 Car Parking Access, Safety and Security

Objective: To ensure adequate access, safety and security for car parking and for deliveries.

Acceptable Solutions		Performance Criteria	
A1	Car parking areas with greater than 20 parking spaces must be:	P1	Car parking areas with greater than 20 parking spaces must provide for adequate security and safety for users of the site, having regard to the:
a)	secured and lit so that unauthorised persons cannot enter or;	a)	levels of activity within the vicinity; and
b)	visible from buildings on or adjacent to the site during the times when parking occurs.	b)	opportunities for passive surveillance for users of adjacent building and public spaces adjoining the site.
Comment: N/a			



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#### E6.7.4 Parking for Persons with a Disability

Objective: To ensure adequate parking for persons with a disability.

Acceptable Solutions	Performance Criteria
A1 All spaces designated for use by persons with a disability must be located closest to the main entry point to the building.	P1 The location and design of parking spaces considers the needs of disabled persons, having regard to: <ul style="list-style-type: none"> <li>a) the topography of the site;</li> <li>b) the location and type of relevant facilities on the site or in the vicinity;</li> <li>c) the suitability of access pathways from parking spaces, and</li> <li>d) applicable Australian Standards.</li> </ul>
A2 One of every 20 parking spaces or part thereof must be constructed and designated for use by persons with disabilities in accordance with <i>Australian Standards AS/NZ 2890.6 2009</i> .	P2 The number of parking spaces provided is appropriate for the needs of disabled persons, having regard to: <ul style="list-style-type: none"> <li>a) characteristics of the populations to be served;</li> <li>b) their means of transport to and from the site; and</li> <li>c) applicable Australian Standards.</li> </ul>

Comment:

N/a – not accessible accommodation.

#### E6.7.6 Loading and Unloading of Vehicles, Drop-off and Pickup

Objective: To ensure adequate access for people and goods delivery and collection and to prevent loss of amenity and adverse impacts on traffic flows.

Acceptable Solutions	Performance Criteria
A1 For retail, commercial, industrial, service industry or warehouse or storage uses: <ul style="list-style-type: none"> <li>a) at least one loading bay must be provided in accordance with Table E6.4; and</li> <li>b) loading and bus bays and access strips must be designed in accordance with <i>Australian Standard AS/NZS 2890.3 2002</i> for the type of vehicles that will use the site.</li> </ul>	P1 For retail, commercial, industrial, service industry or warehouse or storage uses adequate space must be provided for loading and unloading the type of vehicles associated with delivering and collecting people and goods where these are expected on a regular basis.

Comment:

N/a – no retail, commercial, industrial, service industry or warehouse or storage uses proposed.

#### E6.8 Provisions for Sustainable Transport

##### E6.8.1 Bicycle End of Trip Facilities

Not used in this planning scheme

##### E6.8.2 Bicycle Parking Access, Safety and Security

Objective:

To ensure that parking and storage facilities for bicycles are safe, secure and convenient.

Acceptable Solutions	Performance Criteria
A1.1 Bicycle parking spaces for customers and visitors must: <ul style="list-style-type: none"> <li>a) be accessible from a road, footpath or cycle track; and</li> <li>b) include a rail or hoop to lock a bicycle to that meets <i>Australian Standard AS 2890.3 1993</i>; and</li> <li>c) be located within 50m of and visible or signposted from the entrance to the activity they serve; and</li> <li>d) be available and adequately lit in accordance with <i>Australian Standard AS/NZS 1158 2005 Lighting Category C2</i> during the times they will be used; and</li> </ul>	P1 Bicycle parking spaces must be safe, secure, convenient and located where they will encourage use.
A1.2 Parking space for residents' and employees' bicycles must be under cover and capable of being secured by lock or bicycle lock.	
A2 Bicycle parking spaces must have: <ul style="list-style-type: none"> <li>a) minimum dimensions of:               <ul style="list-style-type: none"> <li>i) 1.7m in length; and</li> <li>ii) 1.2m in height; and</li> <li>iii) 0.7m in width at the handlebars; and</li> </ul> </li> </ul>	P2 Bicycle parking spaces and access must be of dimensions that provide for their convenient, safe and efficient use.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

b) unobstructed access with a width of at least 2m and a gradient of no more 5% from a public area where cycling is allowed.	
Comment: A condition would be required on the permit (if issued), in order to ensure compliance with A1.1 and A2.	

## E6.8.5 Pedestrian Walkways

Objective: To ensure pedestrian safety is considered in development	
Acceptable Solution	Performance Criteria
A1 Pedestrian access must be provided for in accordance with Table E6.5.	P1 Safe pedestrian access must be provided within car park and between the entrances to buildings and the road.
Comment: Complies with A1.	

**Table E6.5: Pedestrian Access**

Number of Parking Spaces Required	Pedestrian Facility
1–10	No separate access required (i.e. pedestrians may share the driveway). [Note (a) applies].
11 or more	A 1m wide footpath separated from the driveway and parking aisles except at crossing points. [Notes (a) and (b) apply].

### Notes

- a) In parking areas containing spaces allocated for disabled persons, a footpath having a minimum width of 1.5m and a gradient not exceeding 1 in 14 is required from those spaces to the principal building.
- b) Separation is deemed to be achieved by:
  - i) a horizontal distance of 2.5m between the edge of the driveway and the footpath; or
  - ii) protective devices such as bollards, guard rails or planters between the driveway and the footpath; and
  - iii) signs and line marking at points where pedestrians are intended to cross driveways or parking aisles.

SPECIFIC AREA PLANS	
F1.0 TRANSLINK SPECIFIC AREA PLAN	N/a
F2.0 HERITAGE PRECINCTS SPECIFIC AREA PLAN	N/a

SPECIAL PROVISIONS	
9.1 Changes to an Existing Non-conforming Use	N/a
9.2 Development for Existing Discretionary Uses	N/a
9.3 Adjustment of a Boundary	N/a
9.4 Demolition	N/a

STATE POLICIES
The proposal is consistent with all State Policies.

OBJECTIVES OF LAND USE PLANNING & APPROVALS ACT 1993
The proposal is consistent with the objectives of the <i>Land Use Planning &amp; Approvals Act 1993</i> .

STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES
<b>Strategic Plan 2017-2027</b> Statutory Planning

## 5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

## 6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.



## NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

### 7 DISCUSSION

Discretion to refuse the application is limited to:

- Reliance on the performance criteria of the Rural Resource Zone.
  - Discretionary use
  - Irrigation District
  - Variation to south eastern and north eastern boundaries.

A representation was received from the adjoining property owner, who run a stock-based farming enterprise. The area immediately adjacent to the proposed visitor accommodation is the primary area for all animal husbandry operations and sheep holding on the property. The representation noted the potential for amenity issues (noise, dust, odour, air borne pathogens) for occupants of the visitor accommodation and constraints on the current and future operations of the business, due to a sensitive use being located immediately adjacent to their primary operation area.

Council engaged an independent consultant to review the proposal's compliance with the planning scheme, and this concluded that a 40m planted buffer would be required to mitigate the amenity issues and provide adequate buffer for the farming operation to continue without constraint.

A mediation session with all relevant parties was unsuccessful in determining a new suitable location for the proposed development.

### 8 ATTACHMENTS

- A. Application & plans, correspondence with applicant
- B. Responses from referral agencies
- C. Representations & applicant's response

### RECOMMENDATION

That application PLN-19-0115 for Visitor Accommodation (vary setbacks of sensitive use) at 495 Nile Road, Evandale be refused on the following grounds:

1. **The proposal fails to comply with clause 26.3.1 P4 (b) of the *Northern Midlands Interim Planning Scheme 2013*.**  
The location of the proposed sensitive use, adjacent to the main stock processing area on the adjoining farm, will result in primary industry uses being unreasonably confined or restrained from conducting normal operations.
2. **The proposal fails to comply with clause 26.4.1 P2 of the *Northern Midlands Interim Planning Scheme 2013*.**  
The variation to the south-eastern side setback to 14m, will result in insufficient buffer between the proposed visitor accommodation (sensitive use) and the main stock processing area on the adjoining farm. The reduced setback is likely to constrain adjoining primary industry operations.

### DECISION

Cr Calvert/Cr Davis

That Application PLN-19-0115 for Visitor Accommodation (vary setbacks of sensitive use) at 495 Nile Road, Evandale be approved.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 381/19 COUNCIL ACTING AS A PLANNING AUTHORITY: CESSATION

### RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

### DECISION

Cr Goninon/Cr Lambert

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously

*Ms Boer left the meeting at 7.11pm.*



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 382/19 MONTHLY FINANCIAL STATEMENT

File: *Subject 24/023*  
Responsible Officer: *Maree Bricknell, Corporate Services Manager*  
Report Prepared by: *Maree Bricknell, Corporate Services Manager*

### 1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 October 2019.

### 2 INTRODUCTION/BACKGROUND

The Monthly Financial Summary for the period ended 31 October 2019 is circulated for information.

### 3 ALTERATIONS TO 2019-20 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

#### SUMMARY FINANCIAL REPORT

For Month Ending: 31-Oct-19 4

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$11,271,634	-\$11,271,634	-\$11,287,256	\$16	100.1%	
Recurrent Grant Revenue	-\$4,218,203	-\$1,406,068	-\$803,038	-\$603	57.1%	Advanced grants to come
Fees and Charges Revenue	-\$1,901,837	-\$633,946	-\$857,978	\$224	135.3%	
Interest Revenue	-\$863,007	-\$287,670	-\$252,533	-\$35	87.8%	
Reimbursements Revenue	-\$53,079	-\$17,693	-\$56,894	\$39	321.6%	
Other Revenue	-\$1,490,085	-\$496,695	\$213,631	-\$710	-43.0%	Problem with Plant Income
	-\$19,797,845	-\$14,113,705	-\$13,044,068	-\$1,070	92.4%	
Employee costs	\$5,635,968	\$1,878,656	\$1,673,065	\$206	89.1%	
Material & Services Expenditure	\$4,831,396	\$1,610,465	\$1,849,750	-\$239	114.9%	
Depreciation Expenditure	\$5,458,770	\$1,819,590	\$1,819,442	\$0	100.0%	
Government Levies & Charges	\$845,274	\$281,758	\$202,471	\$79	71.9%	
Councillors Expenditure	\$204,330	\$68,110	\$56,765	\$11	83.3%	
Interest on Borrowings	\$272,007	\$90,669	\$87,216	\$3	96.2%	
Other Expenditure	\$1,291,540	\$727,180	\$671,866	\$55	92.4%	Pension rebates for full year
Plant Expenditure Paid	\$519,210	\$173,070	\$226,918	-\$54	131.1%	
	\$19,058,495	\$6,649,498	\$6,587,493	\$62	99.1%	
	-\$739,350	-\$7,464,207	-\$6,456,575			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$566,317	\$0	\$0	\$0	0.0%	
Underlying (Surplus) / Deficit	-\$173,033	-\$7,464,207	-\$6,456,575			
	-		-			
Capital Grant Revenue	-\$1,460,936	-\$486,979	-\$443,989	-\$43	91.2%	
Subdivider Contributions	-\$541,533	\$0	0	\$0	0.0%	
Capital Revenue	-\$2,002,469	-\$486,979	-\$443,989			
	-		-			





# NORTHERN MIDLANDS COUNCIL

## MINUTES – ORDINARY MEETING

### 18 NOVEMBER 2019

#### Budget Alteration Requests

- For Council authorisation by absolute majority

Budget Operating	Budget Capital	Actuals
---------------------	-------------------	---------

*Capital works budget variances above 10% or \$10,000 are highlighted*

October

September

August

Carried Forward budgets

Lfd - Parklet actual exp plus \$10k instal	707987	\$61,716
Grant - R&R Childcare Capital Shed / Bathroom	791099	\$7,362
Evan - Lamp Posts Main Street	707774	\$15,000
Street Tree Program	707814	\$38,500
Evan - Town Entrance Statement	707855	\$3,141
Cry - Recreation Ground Building Redevelopment	707923	\$12,795
Ross - Town Square Development	707972	\$21,262
Grant - Avoca Museum Solar Panels and Heat Pump	707994	\$23,000
Lfd - Rec Ground Grandstand Improvements	707962	\$161,239
Lfd - Recreation Ground Amenities Redevelopment	707995	\$2,408,386
Lfd - Recreation Ground Carpark Upgrade	708008	\$33,022
Ctown - Recreation Ground Redevelopment	707805	\$3,484,792
Lfd - Longford Community Sports Centre Redevelopment	707990	\$1,000,000
Perth - Bus Shelter	707877.2	\$9,914
Lfd - Council Chambers Toilet and Kitchen Upgrade	720117	\$34,168
Pth - Old Punt Rd Midlands Hwy to William St Footpaths	750971.6	\$92,000
Ctown - High St Streetscape Improvements (Bridge St to King St)	750544	\$110,000
Evan - Morven Park Amenies Redevelopment	720119	-\$6,557
Total c/fwds		\$7,509,740

Ctown - War Memorial Oval Upgrade - Audio Equip	707805.9	\$30,000
Ctown - War Memorial Oval Upgrade - Curtains	707805.9	\$10,000
Ctown - War Memorial Oval Upgrade - Irrigation	707805.44	-\$40,000

Waste - Kerbside Collection additional	321800	\$11,500
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July

HR Consultancy - transfer budget allocation	100500	-\$3,000
Media Consultancy - for Corporate branding review	103700	\$3,000

#### B. Balance Sheet Items

	Year to Date Actual	Monthly Change	Same time last year	Comments
<b>Cash &amp; Cash Equivalents Balance</b>				
- Opening Cash balance	\$16,539,074	\$20,603,117		
- Cash Inflow	\$9,905,371	\$562,127		
- Cash Payments	-\$6,862,100	-\$1,582,899		
- Closing Cash balance	\$19,582,345	\$19,582,345		
	-	-		
<b>Account Breakdown</b>				
- Trading Accounts	\$686,726			
- Investments	\$18,895,618			
	\$19,582,345			
	-			

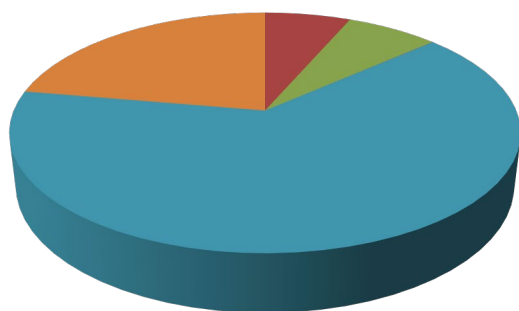


# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## Summary of Investments

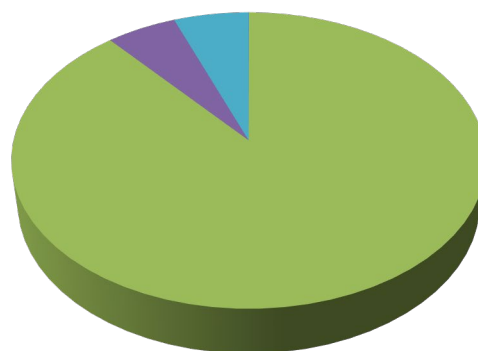
	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	2/10/2019	31/10/2019	0.75	\$5,365	\$5,369
CBA Call Account	31/10/2019	1/11/2019	0.90	\$657,046	\$657,062
Commonwealth Bank	3/09/2019	6/11/2019	1.59	\$1,750,000	\$1,754,879
Westpac	7/08/2019	7/11/2019	2.75	\$2,500,000	\$2,517,329
Commonwealth Bank	27/09/2019	26/11/2019	1.47	\$1,000,000	\$1,002,416
My State Financial	25/12/2018	25/12/2019	2.90	\$1,256,237	\$1,292,668
Westpac	30/09/2019	28/12/2019	3.30	\$1,050,000	\$1,058,449
Commonwealth Bank	28/10/2019	2/01/2020	1.32	\$1,000,000	\$1,002,387
Westpac	15/10/2019	15/01/2020	1.60	\$2,500,000	\$2,510,068
Bank of Us (B&E)	24/01/2019	24/01/2020	2.85	\$658,197	\$676,956
Westpac	3/10/2019	3/02/2020	1.49	\$500,000	\$502,511
Bank of Us	30/10/2019	30/03/2020	1.60	\$518,773	\$522,229
Westpac	4/10/2019	4/07/2022	3.37	\$5,500,000	\$6,009,839
Total Investments				\$18,895,618	\$19,512,162
Total Investments	0/01/1900	0/01/1900	0.00	\$18,895,618	\$19,512,162

Investments by Institution



■ ANZ  
■ Bank of Us (B&E)  
■ MyState  
■ Tascorp  
■ CBA

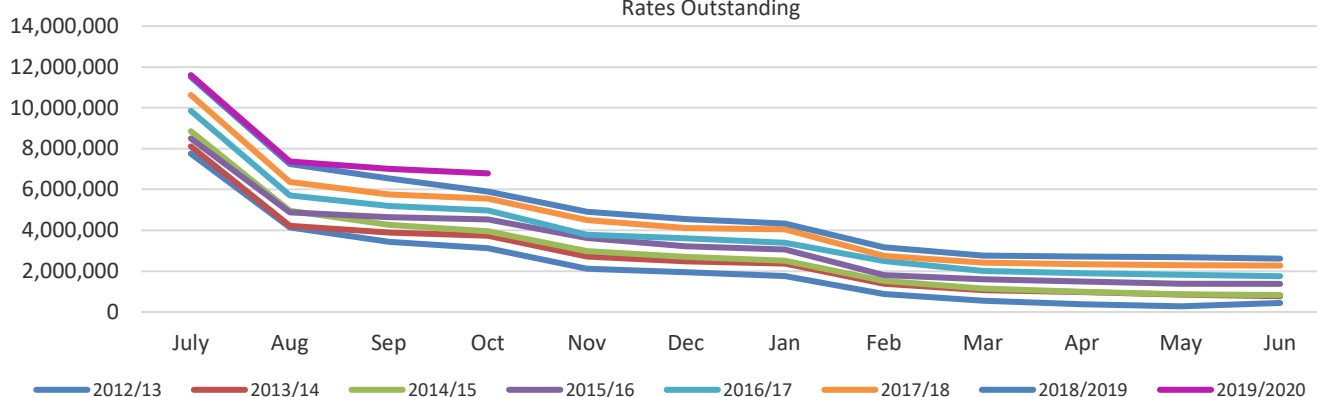
Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ Unrated ■ BBB ■ BBB-

Rate Debtors	2019/20	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$2,275,315		\$2,245,313	
Rates Raised	\$11,348,089		\$10,608,077	
	\$13,623,405		\$12,853,390	
Rates collected	\$6,484,354	57.1%	\$6,555,743	61.8%
Pension Rebates	\$453,635	4.0%	\$447,577	4.2%
Discount & Remissions	\$43,141	0.4%	\$101,992	1.0%
	\$6,981,129		\$7,105,311	
Rates Outstanding	\$6,786,805	59.8%	\$5,889,731	55.5%
Advance Payments received	-\$144,530	1.3%	-\$141,651	1.3%

Rates Outstanding





# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## Trade Debtors

Current balance	\$526,024	
- 30 Days	\$439,836	
- 60 Days	\$15,060	
- 90 Days	\$16,940	
- More than 90 days	\$54,186	
Summary of Accounts more than 90 days:	-	
- Norfolk Plains Book sales	639	Paid by outlet as sold
- Hire/lease of facilities	4,318	
- Removal of fire hazards	9,528	
- Dog Registrations & Fines	35,772	Send to Fines Enforcement
- Private Works	1,954	
- Regulatory Fees	1,976	
- Govt Reimbursements	-	

## C. Capital Program

	Budget	Actual (\$,000)	Target 33%	Comments
Renewal	\$13,310,320	\$5,819,835	44%	
New assets	\$6,340,772	\$2,165,777	34%	
Total	\$19,651,092	\$7,985,611	41%	
Major projects:				
- Campbell Town Rec Ground	\$4,001,392	\$3,508,065incl c/fwds	88%	Substantially complete
- Longford Sports Centre Extension	\$1,276,255	\$771,028incl c/fwds	60%	Stage 2 - fitout commenced
- Campbell Town Main Street Improvements	\$1,000,000	\$125,741incl c/fwds	13%	Design stage
- Sheepwash Creek development	\$998,500	\$29,962incl c/fwds	3%	In progress
- Evandale Rec Ground Amenities	\$962,043	\$35,377	4%	Design stage
- Office extension/upgrades	\$744,168	\$41,086incl c/fwds	6%	Tender stage
- Cressy Rec Ground Amenities	\$720,950	\$12,795	2%	Design stage
- Saundridge Road reconstruction	\$588,542	\$7,864	1%	Commenced
- Valleyfield Road reconstruction	\$200,000	\$0	0%	Programmed early 2020
- Bridge Replacements				
- Bridge 2057 Gipps Crk Road, Unnamed Crk	184,832	\$127	0%	Design & Construct
- Bridge 4000 Storrs Crk Road, Tasmania Crk	153,445	\$127	0%	Design & Construct
- Bridge 5028 Old Coach Road,	136,723	\$954	1%	Design & Construct
- Bridge 2150 Snow Hill Road	125,000	\$872	1%	Design & Construct

\* Full year to date capital expenditure for 2019/20 provided as an attachment.

## D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	56.9%	86.5%	-29.6%	↘	
- Own Source Revenue / Total Revenue	79%	94%	-15.2%	↘	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	0.9%	49.5%	-48.6%	↘	
- Debt / Own Source Revenue	47.6%	60.6%	-13.0%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	46.9%	48.1%	-1.2%	↘	
- Employee costs / Revenue	28.5%	12.8%	15.6%	↗	
- Renewal / Depreciation	243.8%	319.9%	-76.0%	↗	
Unit Costs					
- Waste Collection per bin	\$10.53	\$8.14		↔	
- Employee costs per hour	\$46.97	\$38.10		↗	
- Rate Revenue per property	\$1,586.66	\$1,588.86		↔	
- IT per employee hour	\$3.30	\$4.14		↘	

## E. Employee & WHS scorecard

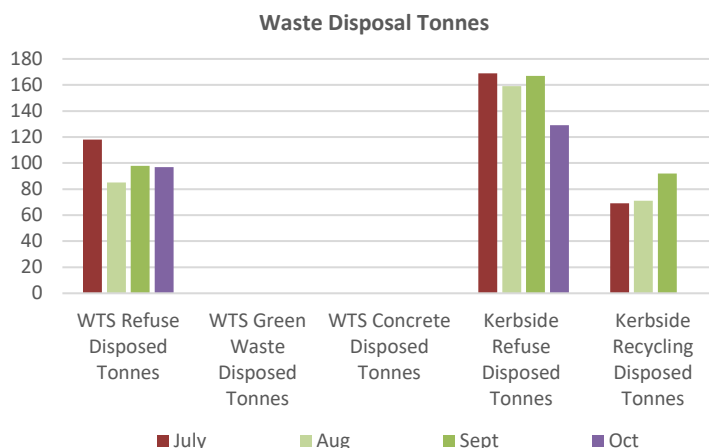
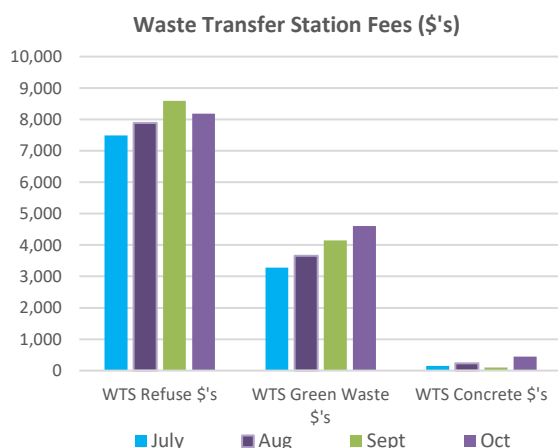
	YTD	This Month	
Number of Employees	87	87	
New Employees	5	1	
Resignations	3	2	
Total hours worked	43916	10578	
Lost Time Injuries	0	0	

# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

Lost Time Days	0	0	
Safety Incidents Reported	3	1	
Hazards Reported	32	9	
Risk Incidents Reported	0	0	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	0	0	
Insurance claims - Motor Vehicle	0	0	
IT - Unplanned lost time	1	0	
Open W/Comp claims	1	0	

## F. Waste Management

Waste Transfer Station	2017/18	2018/19	2019/20 Budget	2019/20
<b>Takings</b>			Year to Date	
- Refuse	\$96,262	\$93,411	\$30,870	\$32,151
- Green Waste	\$55,282	\$52,960	\$16,999	\$15,683
- Concrete	\$1,333	\$2,376	\$517	\$922
<b>Total Takings</b>	<b>\$143,942</b>	<b>\$152,877</b>	<b>\$47,594</b>	<b>\$48,756</b>
<b>Tonnes Disposed</b>				
WTS Refuse Disposed Tonnes	1510	1325	414	398
WTS Green Waste Disposed Tonnes	4123	5200	1475	0
WTS Concrete Disposed Tonnes	0	0	0	0
Kerbside Refuse Disposed Tonnes	2201	2217	537	624
Kerbside Recycling Disposed Tonnes	1037	1051	268	232
<b>Total Waste Tonnes Disposed</b>	<b>8871</b>	<b>9793</b>	<b>2694</b>	<b>1254</b>



## 4 OFFICER COMMENTS

Copies of the financial reports are also made available at the Council office.

## 5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending October 2019.
- 5.2 Capital Works Report to end October 2019.

## RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 October 2019.
- ii) authorise budget alterations as detailed in section 3A above.



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## DECISION

Cr Davis/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Adams/Cr Lambert

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 October 2019.
- ii) authorise budget alterations as detailed in section 3A above.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## **383/19 NOMENCLATURE: NAMING OF ROAD – KERYN COURT PERTH**

*File:* 34/007  
*Responsible Officer:* Maree Bricknell, Corporate Services Manager  
*Report prepared by:* Natalie Horne, Records Management Officer

### **1 PURPOSE OF REPORT**

This report considers the naming of a new court created by subdivision in Clarence Street, Perth.

### **2 INTRODUCTION/BACKGROUND**

The subdivision consists of 8 new properties facing the court. The developer was asked to submit 3 names for consideration:

- Keryn Court- available
- Louise Court – not available, existing in 4 other locations in the state.
- Barbara Court – not available, existing in 5 other locations in the state.

Neighboring councils and the nomenclature board were asked if they had any objections to the proposed name Keryn Court. No objections were received.

This matter was previously considered at the 21 October 2019 Council meeting, at which time it was agreed to defer the matter in order to seek further naming options which would have relevance to Perth and its surrounds.

### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Manage – Management is efficient and responsive
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Excellent standards of customer service

### **4 POLICY IMPLICATIONS**

The Tasmanian Place Naming Guidelines from the DPIPW is used to suggest new road names to Council, with the preference to local heritage and ancestry.

### **5 STATUTORY REQUIREMENTS**

Under the *Survey Coordination Act 1944*, urban roads which are wholly contained within a proclaimed town boundary, Council has authority to assign the names. If Council agrees to assign a name for the road then the Council is to advise the Nomenclature Board Secretary within forty days of assigning the name and advise property owners.

### **6 FINANCIAL IMPLICATIONS**

It is proposed that Council be responsible for installing street name signage associated with renaming this road.





# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 7 RISK ISSUES

The DPIPWE guiding principles for the assignment of place names state:

*Existing road names should not be duplicated within adjoining municipalities and ideally within the state. More critically they should not be duplicated within adjoining localities or suburbs (as recently gazetted for addressing purposes). Even the re-arrangement of the generic or type from say "Court" to "Place" may still result in potential misinformation and confusion to the user.*

## 8 CONSULTATION WITH STATE GOVERNMENT

If Council agrees to assign a name for the road then the Council is to advise the Nomenclature Board Secretary within forty days of assigning the name.

## 9 COMMUNITY CONSULTATION

Under the Tasmanian Place Naming Guidelines renaming a road is within town boundary is at Council discretion.

## 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can agree / not agree to assign a name as suggested.

## 11 OFFICER'S COMMENTS/CONCLUSION

The name Keryn Court has been recommended by the subdivider, but does not have any connection to local history.

According to the Tasmanian Place Naming Guidelines – the process of selecting a name should be commenced during the development approval process with the name to be approved once construction of the road has commenced. The name should be approved prior to the selling of the subdivision plan by Council.

The following names are available as noted on the Placenames Tasmania search database for the Perth Street Name Register and may also be considered:

### 11.1 Family names prominent in St Andrews Church Cemetery at Perth

- Peachey Court / Place
- Stancombe Court / Place
- Wigan Court / Place

### 11.2 Early pioneer graves in cemetery

- Captain Wood Place/Court  
The vault of Captain William Wood, later paymaster in her Majesty's 15<sup>th</sup> Regiment of Foot, who died in 1864, aged 86, and his French wife Marie Hyacinthe Genevieve, a romantic figure credited with being the prototype of the French lady in G.B. Lancaster's popular novel "Pageant", who also dies in 1864 aged 60. Wood who lived at 'Hawkridge' near Powanna, also featured in 'Pageant' and supported transportation during the strong movement to end in 1851-52. This led John West in his 'Examiner' article of the times to describe Wood as being 'timber' by name and a blockhead to boot.
- Affleck Court / Place  
Graves of the Affleck family, Thomas, a noted miller who died in 1898, aged 61, and his wife. Thomas arrived from Scotland in 1861 and after a period working for David Ritchie in his 'Scone' mills, he bought the mill at Newry on the South Esk River from Alexander Clarke of 'Mountford'. When this was burnt down in the 1890's he built the old mill which still stands at the corner of Wellington and Union Streets, Longford. One monument records the tragic deaths of two young Afflecks at the site of Newry Mill on



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the South Esk River and now one of Longford's most attractive picnic spots; Richard who accidentally drowned at Newry Mill on 29 Oct 1872, aged two and Roland, who died on 29 Dec 1879 also accidentally drowned at Newry Mills, aged two years.

### 11.3 Origins

Perth township in Scotland, which Perth was named after by Governor Macquarie, is located on the River Tay

- Tay Court / Place

### 11.4 Ministers of the St Andrews Church at Perth

- Stackhouse Court / Place
- Fookes Court / Place
- Galer Court / Place

## 12 ATTACHMENTS

12.1 Location Plan

12.2 For reference: Link to place names website: <https://www.placenames.tas.gov.au/#p1>

## RECOMMENDATION

That Council assign the name 'Keryn Court' or ..... to the new road created by subdivision off Clarence Street at Perth, and that the Nomenclature Board be advised of the new name within 40 days.

## DECISION

Cr Davis/Cr Polley

That Council assign the name 'Affleck Court' to the new road created by subdivision off Clarence Street at Perth, and that the Nomenclature Board be advised of the new name within 40 days.

Carried unanimously



# NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 18 NOVEMBER 2019

## 384/19 ITEMS FOR THE CLOSED MEETING

### DECISION

Cr Goninon/Cr Davis

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Community & Development Manager and Executive Assistant.

Carried unanimously

### 385/19 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

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### 386/19 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY & SPECIAL COUNCIL MEETINGS

Confirmation of the Closed Council Minutes of Ordinary and Special Council Meetings, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

### 387/19 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

### 388/19(1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

### 388/19(2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

*Management Meetings*

### 388/19(3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.

*Correspondence Received*

### 388/19(4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

*Action Items – Status Report*



NORTHERN MIDLANDS COUNCIL  
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**389/19 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR  
INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION  
IT IS KEPT CONFIDENTIAL**

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Flood levee*

**390/19 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST  
IN LAND OR FOR THE DISPOSAL OF LAND**

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Land issues*

**391/19 PERSONNEL MATTERS**

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goninon/Davis

That Council move out of the closed meeting.

Carried unanimously

*Mayor Knowles closed the meeting at 8.18pm.*

MAYOR \_\_\_\_\_

DATE \_\_\_\_\_