



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

ORDINARY MEETING OF COUNCIL

MONDAY, 9 DECEMBER 2019



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

MINUTES OF THE ORDINARY MEETING OF THE NORTHERN MIDLANDS COUNCIL
HELD AT THE COUNCIL CHAMBERS, 13 SMITH STREET, LONGFORD AT 5.08PM ON MONDAY,
9 DECEMBER 2019

401/19 ATTENDANCE

1 PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Richard Goss, Cr Dick Adams OAM, Cr Matthew Brooks, Cr Andrew Calvert, Cr Ian Goninon, Cr Janet Lambert

In Attendance:

Mr Des Jennings – General Manager, Miss Maree Bricknell – Corporate Services Manager, Mr Leigh McCullagh – Works Manager, Mrs Amanda Bond – Community & Development Manager, Mr Paul Godier – Senior Planner (to 7.16pm), Mrs Gail Eachar – Executive Officer

2 APOLOGIES

Cr Jan Davis, Cr Michael Polley AM

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403/19 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

404/19 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

[No declarations of interest were received.](#)

405/19 CONFIRMATION OF MINUTES

1 OPEN COUNCIL: ORDINARY COUNCIL MEETING MINUTES

[DECISION](#)

[Cr Goss/Cr Adams](#)

[That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday 18 November 2019 be confirmed as a true record of proceedings.](#)

[Carried unanimously](#)

2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	08/10/2019	Liffey Hall Committee	Ordinary
ii)	11/2019	Evandale Community Centre and Memorial Hall Management Committee	Ordinary
iii)	06/11/2019	Longford Local District Committee	Ordinary
iv)	27/11/2019	Cressy Local District Committee	Ordinary



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DECISION

Cr Lambert/Cr Goss

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

3 RECOMMENDATIONS OF SUB COMMITTEES

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.*

Longford Local District Committee

At the ordinary meeting of the Longford Local District Committee held on 6 November 2019 the following motion/s were recorded for Council's consideration:

Fred Davies stand

That this committee advise the Council that they are in favour of the retention of the Fred Davies stand.

Officers comment:

At the 18 November 2019 Council meeting, Council resolved to retain the grandstand.

Recommendation:

That Council note the motion of the Committee.

DECISION

Cr Adams/Cr Goss

That Council note the motion of the Committee.

Carried unanimously

Cressy Local District Committee

At the ordinary meeting of the Cressy Local District Committee held on 27 November 2019 the following motion/s were recorded for Council's consideration:

Doggy Waste Bag Dispenser – Cressy Recreation Ground

That a waste bag dispenser for dogs be provided at the Cressy Recreation ground for patrons that walk their dogs "on lead".

Suggested location for the Dispenser to be near the main gate.

Officers comment:

It is Council policy to provide the bags in off lead areas only. The Recreation Ground is used for sporting games and there are restrictions in the Dog Control Act regarding animals on sporting grounds. Officers are of the view placing a disposal bag dispenser will encourage users to run their dogs off lead in this area which is prohibited.

Recommendation:

That Council does not place a waste bag dispenser for dog faeces at the Cressy Recreation Ground.

DECISION

Cr Goss/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Goss/Cr Lambert

That Council install a waste bag dispenser for dog faeces at the Cressy Recreation Ground.

Carried unanimously

Spraying of Cape Weed

That a request to council be made to incorporate spraying of Cressy parks and footpath in autumn.

Officers comment:

There is no provision in the 2019/2020 budget for the spraying of nature strips, other than the provision for spraying at the frontage of Council's parks and reserves.



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Recommendation:

That the request be noted and considered through the 2020/2021 budget deliberations.

DECISION

Cr Goss/Cr Calvert

That the matter be discussed.

Carried unanimously

Cr Goss/

That the request be noted and considered through the mid-year budget review or 2020/2021 budget deliberations.

The motion lapsed for want of seconder

AMENDMENT

Cr Goninon/Cr Lambert

That the request be noted and consideration be given to spraying for cape weed in all towns in the municipality through the 2020/2021 budget deliberations.

Carried unanimously

The amendment became the motion and
was Put and

Carried unanimously

406/19 DATE OF NEXT COUNCIL MEETING: 20 JANUARY 2020

Mayor Knowles advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 20 January 2020.



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407/19 INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
25/11/2019	Council Workshop Discussion: <ul style="list-style-type: none"> Strategic Business Case: NMC Integrated Priority Projects Plan 2020-2030 Tasmania's Fallow Deer Local District Committees: Memorandum of Understanding LGAT: 21st Century Council Round Table Northern Midlands Further Education Bursary Program Overhanging Trees: Hedge Removal
09/12/2019	Council Workshop Discussion: <ul style="list-style-type: none"> Council Meeting Agenda items

2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 19 November 2019 to 9 December 2019 are as follows:

Date	Activity
19 November 2019	Attended selection panel meeting for Northern Tasmania Development Corporation, Launceston
20 November 2019	Attended media interview with ABC, Gipps Creek
20 November 2019	Attended Campbell Town Show Executive meeting, Campbell Town
21 November 2019	Attended meeting with Education Department, Longford
21 November 2019	Attended Brian Mitchell End of Year Function, Perth
21 November 2019	Attended Tourism Northern Tasmania Awards Evening, Longford
25 November 2019	Attended Reconciliation Tasmania Reconciliation Action Plan Collective breakfast, Launceston
27 November 2019	Attended Launceston Airport Stakeholder meeting, Invermay
28 November 2019	Attended Avoca, Royal George and Rossarden Local District Committee meeting, Avoca
28 November 2019	Attended meeting with Toosey, Longford
28 November 2019	Attended Councillor and Management Christmas Function, Campbell Town
30 November 2019	Attended Avoca Primary School 'The Last Bell' Assembly, Avoca
30 November 2019	Attended Welcome Party for Seasonal Berry Workers, Longford
30 November 2019	Attended E-School 100 Year Celebration, Riverside
3 December 2019	Attended Southern Local District Committee Function, Campbell Town
4 December 2019	Attended Northern Local District Committee Function, Cressy
5 December 2019	Attended LGAT Mayors Workshop, Hobart
5 December 2019	Attended LGAT Mayors Workshop Dinner, Hobart
6 December 2019	Attended LGAT General meeting, Hobart
8 December 2019	Attended Rossarden and Friends Kids Christmas Party, Avoca
9 December 2019	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	



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3 PETITIONS

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993*, S57 – S60, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

- (a) a clear and concise statement identifying the subject matter and the action requested; and
- (b) in the case of a paper petition, a heading on each page indicating the subject matter; and
- (c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and
- (d) a statement specifying the number of signatories; and
- (e) at the end of the petition –
 - (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and
 - (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

(3) In this section –

electronic petition means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

paper petition means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

petition means a paper petition or electronic petition;

signatory means –

- (a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and
- (b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

3 Petitions Received

No petitions received.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture

2 CONFERENCES AND SEMINARS

2.1 ALGA: National Local roads and Transport Congress 2019

Report provided by: Councillor Matthew Brooks

Laratinga Wetlands Tour

Participated in a tour of Laratinga Wetlands in the Mount Barker Shire. A beautiful man-made oasis in the heart of Mount Barker, developed in the late 1990's as part of a natural waste water treatment facility to sustainably provide for the waste

water of the towns growing population. The design of the wetland provides for the filtration of water through a number of basins in which plant species with the ability to remove residual phosphorous and nitrogen from the water are grown.

The area features

- approximately 8 cells which are fed from the treatment plant
- shared walk and cycleway which meanders through the wetland and is widely used by the community.

In addition, the treatment plant on-sells the reclaimed water to nearby farms and a mine; as well as being used on Council's parks and reserves. The area is a well-used community asset.

A most impressive tour.

2019 Success

- \$500M per year Roads to Recovery money available
- In addition, \$138.9M drought funding
- \$85M for bridges, increased from \$60M
- \$110M Black Spot funding

Infrastructure

- Around 9% of our assets are in poor or very poor condition, at a value of more than \$40 Billion
- Local Government roads total 662,000 km and more than 75% of Australian roads by length.

Road Safety

- Over 1,200 people are killed each year on roads
- 480 people killed on local roads
- 66% of fatalities occur in regional Australia

Stimulus Asset Management

Questions for Council's to ask themselves:

- Are our plans up to date
- Do they cover key asset classes
- Have we got a priority list
- How quickly can these projects be commenced

Heavy Vehicle National Law

Paul Davies spoke on the big issues around heavy vehicle nation law, which were:

- Simple rules on risks
- Fatigue management
- Over size / over mass review

Paul conveyed that the Tasmanian Government along with Local Government is recognised as the gold standard in reform.

Infrastructure Australia

Romilly Madew spoke on Infrastructure Australia with important projects that they are working on:

- Regional Audits
- 180 opportunities and projects
- Economical and social
- Road user charges for rural areas

Matthew Lugg (United Kingdom)

Matthew talked about the similarities between UK and Australia except that local authorities in the UK are responsible for maintaining 97% of roads compared to Australia's 75%.

Michael Caltabiano (ARRB)

- It's time for a reset in infrastructure
- Platooning for freight and passengers
- Driverless trains
- New materials and products, e.g. solar roads, waste plastics
- Circular Vs Linear economy
- ARRB researching best practice e.g. crumb rubber and recycled plastics in our asphalt. This practice is widely used in all other states in Australia and everyone is talking about **crumb rubber**. *With the help of ARRB, state and federal*

government NMC could reduce the tyre stockpile and support the construction of a tyre crumb facility. Councils in Victoria are transporting wool bales of crumb rubber to all the states of Australia.

- Next generation transport e.g. autonomous vehicles, drones, etc.
- ARRB assists local government to innovate
- New facilities to meet new challenges
- Suggest local government clear trees in road reserves
- IPave is an efficient management tool as it will measure the condition of road with a single pass, will test bitumen ageing and suggest when a reseal is required.
- FTIR bitumen testing and ARRB have all data for every road in Australia – condition, roughness, accidents, etc.

Peter Damen (Chairman) – Innovate

Peter spoke extensively about electric vehicles, battery, as well as ride sharing (Uber) expanding into rural areas. *Longford, Perth and Evandale can now access Uber rideshare.* E-Bikes, car sharing similar to lease is becoming popular within bigger cities.

- Transport is Australia's third largest source of greenhouse emissions.
- There has been a slow uptake of electric vehicles in Australia
- SEA manufacture electric garbage trucks
- Charging stations in Tasmania are keeping up with the rest of Australia, but WA, SA and NT have some work to do in that area.
- Quality line marking needs an active policy for the use of autonomous vehicles.

Lord Mayor Sandy Verschoor

Toner cartridges, plastic bottles and other plastics are now being used in Adelaide's roads

Joe DiSanto, SEA Electric

SEA Electric is based in Melbourne, they specialise in Hino and Isuzu trucks that are fitted with an electric drive train fitted between the chassis. The trucks range between 6 tonnes and 23.5 tonnes and can be driven 200km on a full charge. Three phase or 32 amp plug, the unique battery placement minimises possible damage to occur outside of the chassis rails. The units are double the price of diesel powered trucks, but with low running and maintenance costs the price difference long term, evens up considerably.

Benedict Lyons – Drones

- Asset management investigations are conducted with less risk to the officer as well as shorter time frames to conduct the inspection in hard to access areas and assets.
- Need to work towards a national consistent approach, but not necessarily uniform.
- Also promotes opportunities within local councils to resource share the drone complete with competent operator.

Maria Catanzariti – Drone Delivery Service

- Starting to be used in major capital cities around Australia
- Connects local businesses to customers
- Benefits to consumers, include the reduced time in delivery and reduces traffic on our roads.

Richard Delplace (Network Program Manager) – Austroads

Projects that Austroads have completed and are working on are as follows:

- \$10.4M research work program managed, 104 projects
- A guide to temp traffic management
- Public transport research
- De-carbonisation of road networks
- Road freight.

Lou Boyle (National Manager) – Teletrac Navman

- Telematics – vehicle technology
- Reduce fuel consumption
- Retrieve data from a council vehicle
- Can track where the vehicle has gone, e.g. spraying, rubbish collection, etc



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Graham Henderson - Downer

- Recycled asphalt is being used successfully
- Recycled toner cartridges, glass being used
- 13 million bottles went into construction of the Tullamarine Freeway
- Recycled oil and the use of crumbed rubber also used in the spray seal
- Reconophalt has the following ingredients per ton: 800 plastic bags, 252 glass bottles, 18 tonnes cartridges
- Resource recovery and reuse precincts and collect this resource from street sweepers waste, gully pit waste and all goes back into our roads
- Councils need to focus on the reuse of waste.

Liam O'Keefe – Tyre Stewardship

- 56 million tyres are collected annually around Australia
- Only use 40% of tyres collected productively
- Crumbed rubber is used extensively in the asphalt mix, rubber in our roads is proven and effective
- *There is funding available for trials.*
- Crumb rubber benefits are cost savings and environmental benefits, melting 15% of crumbed rubber into the binder, that is the only change to the mix and it doesn't crack, Permade pavement.
- A crumb rubber plant the size of the plant in Victoria would cost between \$5-\$10M to build.

Gabby O'Neil (General Manager) – Office of Road Safety

- 99 fatalities in October 2019
- Innovation grant available to local councils.

*Roads to recovery money can be pulled forward to use if councils had any large projects that required significant funding.

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2018/2019 year												Total 2019/2020 YTD	Total 2018/2019
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		
132	96	50	68	100	74								388	934
337	48	25	29	49	43								194	462

6 ANIMAL CONTROL

Prepared by: Maree Bricknell, Corporate Services Manager and
Tammi Axton, Animal Control Officer

Item	Income/Issues 2018/2019		Income/Issues for November		Income/Issues 2019/2020	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,224	101,911	67	2,303	4129	97,808
Dogs Impounded	77	4,771	7	706	20	1,861
Euthanized	7	-	-	-	-	-
Re-claimed	56	-	7	-	17	-
Re-homed/To RSPCA	14	-	-	-	3	-
New Kennel Licences	8	576	3	216	11	360
Renewed Kennel Licences	70	3,080	-	-	74	3,256
Infringement Notices (paid in full)	54	10,773	5	1,344	10	2,719
Legal Action	-	-	-	-	-	-
Livestock Impounded	-	-	-	-	-	-
TOTAL		121,112		4,596		106,004

Registration Audit of the Municipality:

Unregistered dogs are now being followed up by Alyshia and infringements will be issued. Audit will start again one day a



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week early 2020 Perth, Longford and Cressy to start with.

Kennel Licences

All kennel licence renewals have been received.

Microchips:

0 dogs microchipped.

Infringements:

3 infringements issued.

Attacks:

1 minor attack on a dog. Infringement issued.

Impounded Dogs:

7 dogs impounded – 7 reclaimed by owners.

7 HEALTH ISSUES

Prepared by: Chris Wicks, Environmental Health Officer

Immunisations

The *Public Health Act 1997* requires that Councils 'A council must develop and implement an approved program for immunisation in its municipal area'. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2017/2018		2018/2019		2019/2020	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	82	82	64	99	72	42
October-December	39	31	41	41	46	31
January-March	39	38	-	-		
April-June	39	37	62	45		

Northern Midlands Medical Services provide the school immunisation program for the Northern Midlands Council.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2016/2017	2017/2018	2018/2019	2019/2020
Notifiable Diseases	4	4	5	0
Inspection of Food Premises	75	77	127	83

Notifiable Disease investigations are carried out by Council's Environmental Health Officer at the request of the Department of Health. Investigations typically relate to cases of food borne illness. While some investigations are inconclusive others can be linked to other cases and outbreaks within Tasmania and across Australia. Under the Public Health Act 1997, investigations are confidential.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July in each financial year.

Inspections are conducted according to a risk-based assessment and cover all aspects of food storage, handling and preparation. A total of 35 criteria are assessed for either compliance, non-compliance or serious non-compliance. Actions, including follow-up inspections, are taken according to the outcome of inspections.



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8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	1	-	-	2	-							
Building & Planning	1	-	-	1	3							
Community Services	-	-	-	1	3							
Corporate Services	-	-	-	1	-							
Governance	-	1	-	-	-							
Waste	-	-	-	-	-							
Works	6	8	3	24	33							

9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount \$
	Council wages and plant	Assistance to Campbell Town SES	
	Council gifts and donations	Flowers and gifts	
19-Sep-18	Campbell Town District High School	Chaplaincy	\$1,500
19-Sep-18	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
23-Jul-19	Reptile Rescue	Reptile rescue	\$1,000
14-Oct-19	Campbell Town District High School	Donation - School Achievement Awards	\$150
14-Oct-19	Perth Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Evandale Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Longford Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Cressy District High School	Donation - School Achievement Awards	\$150
14-Oct-19	Perth Fire Brigade	Donation	\$100
14-Oct-19	Longford Fire Brigade	Donation	\$100
School & Bursary Programs			
14-Oct-19	Aladdin Addicoat	Bursary Program 2019 - instalment 2	\$1,000
23-Oct-19	Ruby Graham	Bursary Program 2019 - instalment 1	\$1,000
28-Oct-19	Eden Arrieta-Shadbolt	Bursary Program 2019 - instalment 2	\$1,000
Sporting Achievements			
8-Jul-19	Lucy Johnston	Australian Interschools Equestrian Championships	\$100
8-Jul-19	Jock Johnston	Australian Interschools Equestrian Championships	\$100
8-Jul-19	Nick Smart	Australian U12 Boys AFL Football Championships	\$100
8-Jul-19	Sophie Cuthbertson-Cass	National Primary Athletics School Sports Competition	\$100
23-Jul-19	Hayden Scott	Junior World Darts Championships 2019 in Gibraltar	\$200
31-Jul-19	Katie Campbell	U12 Nth Tas Junior Soccer Assoc Oceania Cup NSW	\$100
31-Jul-19	Judy Gurr	Australian Senior Sides Bowls Championships	\$100
31-Jul-19	Celeste Nicholson	U12 Nth Tas Junior Soccer Assoc Oceania Cup NSW	\$100
31-Jul-19	Jonty Groves	Tasmanian School Sport Australia U12 Touch Football Team	\$100
31-Jul-19	Logan Groves	Tasmanian School Sport Australia U12 Touch Football Team	\$100
5-Aug-19	Narrinda Cawthen	Australian Indoor Bias Bowls Championships 2019	\$100
5-Aug-19	Ava Walker	U12 Girls School Sport Australia Touch Football Championships	\$100
22-Aug-19	Lucy Smith	NTJSA Girls Rep Team - Oceania Cup NSW	\$100
19-Sep-19	Jade McLennan	U15 Aust School Football carnival	\$100
23-Sep-19	Lachlan Colgrave	U13 State Soccer team	\$100
		TOTAL DONATIONS	\$15,750



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10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status
18/11/2019	374/19	Conara Park Proposal	That Council: a) accept in principle the concept plan for the proposed Conara Park at the corner of Panec Street and Conara Road, Conara; and b) authorise officers to contact the Department of Primary Industries and Water regarding transfer of the land to Council; and c) release the concept plan for public comment following discussions with Department of Primary Industries and Water; and d) seek external funding; and e) consider the development in the 2020/21 budget deliberations.	Community & Development Manager	Email sent to Crown Land Services 25/11/2019.
18/11/2019	372/19	Delegation Review	That Council endorses the delegations -Local Government Act 1993 & Building Act 2016 and Building Regulations 2016	Community & Development Manager	Complete.
24/06/2019	174/19	Draft By-Law: Placement of Shipping Containers By-Law	That Council proceed with the development of a Placement of Shipping Containers By-law; seek a solution to the issues, identify what measures are taken by other councils and that the matter be further workshopped.	Community & Development Manager	Officers to consult with other Councils and report back to Council workshop.
18/11/2019	373/19	National Airport Safeguarding Framework Review	That Council i) make the submission to the National Airports Safeguarding Advisory Group in response to the review of the National Airports Safeguarding Framework ii) ...	Community & Development Manager	Complete.
18/11/2019	373/19	National Airport Safeguarding Framework Review	That Council i) ... ii) refer the matter to the Local Government Association of Tasmania (LGAT) to ensure that the guidelines are incorporated into legislation	Community & Development Manager	Letter sent.
21/10/2019	323/19	Northern Midlands Land Use and Development Strategy	That Council 1. endorse the Draft Northern Midlands Land Use and Development Strategy for submission with the Local Provisions Schedules documentation to the Tasmanian Planning Commission and, subject to advice from the Tasmanian Planning Commission regarding estimated timeframes, undertake public consultation on the Strategy in conjunction with the Local Provisions Schedules	Community & Development Manager	Awaiting submission of LPS (see note below)
21/10/2019	323/19	Northern Midlands Land Use and Development Strategy	That Council 2. receive updates, to be provided in the INFO items section of the Council Meeting Agenda	Community & Development Manager	Officers working through amendments for submission to TPC. Target - early Dec 2019.
21/10/2019	324/19	Overhanging Trees – Hedge at Evandale	That Council requires the owners of 12 Macquarie Street, Evandale, and any other locations in the municipality to remove their hedges in accordance with Council's Overhanging Tree Policy, and that Council officers notify the owners accordingly and proceed in accordance with Council's Overhanging Tree Policy.	Community & Development Manager	Owner invited to meet with GM and C&DM. Council workshopped 25/11, to be further workshopped prior to report to Council.
22/07/2019	207/19	Policy – Bond Payment and Return	That the matter of bond payment consolidation be listed for discussion at a future workshop.	Community & Development Manager	Listed for workshop discussion.
18/11/2019	375/19	Proposed Mural Installation – Perth	That Council i) seek comment from the Perth Local District Committee, in particular in relation to 1)Timeline 2)Images; and 3)Location; prior to the matter being referred back to Council for a decision at the 20 January 2020 Council meeting.	Community & Development Manager	Bicentennial History Group and Mural Artists advised of Council decision. Matter referred to the 5/12/2019 PLDC meeting.
	375/19	Proposed Mural Installation – Perth	That Council ii) encourages the groups to work together to get the best possible outcome.	Community & Development Manager	Bicentennial History Group and Mural Artists advised of Council decision. Matter referred to the 5/12/2019 PLDC meeting.
18/11/2019	376/19	Proposed Mural Installation – Perth: Additional Locations	That Council does include and fund the additional sites of the Perth Primary School and Perth Newsagency and IGA Xpress in the Perth Mural Project	Community & Development Manager	Bicentennial History Group notified re decision.
18/11/2019	361/19	Sub Committee Recommendations - Evandale Advisory Committee - Hedge Removal	That Council reconsider its decision to require the owners of 12 Macquarie Street, Evandale, to remove the Heritage hedge, bearing in mind the degree of community concern over this decision. - That the request be noted and that Council liaise with affected parties & That Council seek	Community & Development Manager	See 324/19 above. Owner invited to meet with GM and C&DM. Council workshopped 25/11, to be further workshopped prior to report to Council.



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Date	Min. Ref.	Details	Action Required	Officer	Current Status
			legal advice in regard to Council's obligation with regard to the hedges		
17/09/2018	258/18	Initiation of Draft Planning Scheme Amendment 04/2018 Include Flood Risk Mapping in the Planning Scheme for land along Sheepwash Creek from Arthur Street to Cemetery Road, Perth	That Council, acting as the Planning Authority, pursuant to section 34 of the former provisions of the Land Use Planning and Approvals Act 1993 resolve to initiate draft Planning Scheme Amendment 04/2018 to the Northern Midlands Interim Planning Scheme 2013 to include the flood risk mapping for land zoned General Residential and Future Residential, based on the mapping shown in the attachment, in the planning scheme maps.	Senior Planner	Certification Report to be tabled at future Council meeting, once Sheepwash Creek works finalised.
21/10/2019	313/19	Confirmation of Minutes - Ross Local District Committee - 7.1 Macquarie River	The Ross Local District Committee requests that the Northern Midlands Council progress the dual naming of the Macquarie River to Tinamirakuna which includes community consultation and investigation. - That Council support the proposal and progress the request	Corporate Services Manager	Community consultation to be progressed.
18/11/2019	365/19	Council Calendar: Schedule of Council Meeting & Workshop Dates	the Council bus tour be conducted on 21 April 2020	Corporate Services Manager	Diarised.
18/11/2019	367/19	National Timber Council's Association: Membership	That Council agree to become a member of the National Timber Councils Association, with membership commitment to be listed in the 2020/2021 financial year budget deliberations	Corporate Services Manager	to be included in the 2020/2021 budget deliberations.
18/11/2019	383/19	Nomenclature: Naming Of Road – Keryn Court Perth	That Council assign the name 'Affleck Court' to the new road created by subdivision off Clarence Street at Perth, and that the Nomenclature Board be advised of the new name within 40 days	Corporate Services Manager	Advice sent. Complete.
21/10/2019	316/19	Perth Main Street Flower Pots	C) in the mid-year review, allow for an increased number of flower pots with a suitable external finish to be determined.	Corporate Services Manager	Listed for consideration.
16/09/2019	280/19	Northern Midlands Youth Advisory Group	That the matter be deferred to a workshop, in order to consider the inclusion of youth across the municipality who are in attendance at other schools which may be outside of the municipal area (inclusive of logistics).	Youth Officer	Discussed at Council workshop 5/11/2019.
18/11/2019	366/19	Building Better Regions Fund (BBRF) Infrastructure Projects: Campbell Town Main Street Development; & Ross Caravan Park	That Council continue to seek funds for Campbell Town Main Street Development subject to the tabling of reports to Council	General Manager	Officers will pursue funding as opportunities arise.
21/01/2019	008/19	Establishment of Bendigo Bank Service in Longford	That Council proceed to Stage 1 of the Bendigo Bank process and organise a community meeting to gauge the support for the formation of a steering committee to investigate the establishment of a Community Bank/ Agency.	General Manager	Meeting with representative from Bendigo Bank 5/12/2019.
18/11/2019	368/19	Event Funding Support: Tasmanian State Championships – Tasmanian Working Sheepdog Association Inc.	That i) Council provide a 50% donation of the total hire cost and lighting for the event of \$460.50; and ii) the Association be advised that future funding requests should be made through the Major Festivals, Events and Promotions funding rounds.	General Manager	Advice sent.
19/08/2019	238/19	Local District Committees: Review of Memorandum of Understanding	That the matter be deferred to a workshop	General Manager	Listed for further workshop discussion.
10/12/2018	361/18	Municipal Swimming Pools	That a decision be deferred subject to further information being available.	General Manager	Discussed at 28/10/2019 Special Projects Workshop. Awaiting outcome of grant funding application.
21/10/2019	345/19	Stormwater Infrastructure at Perth	That existing, and future, stormwater needs for Perth be investigated and the information be presented at a Council workshop.	General Manager	Presentation prior to Council meeting.
18/11/2019	361/19	Sub Committee Recommendations -	That Council be aware that the Evandale Advisory Committee opposes the idea of a Street Library in	General Manager	Noted.



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Date	Min. Ref.	Details	Action Required	Officer	Current Status
		Evandale Advisory Committee - Street Libraries	Evandale as the town already has a flourishing free Library open seven days per week - That the recommendation be noted		
18/11/2019	364/19	Annual General Meeting	That the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 9 December 2019, commencing at 5pm	Exec Assistant	Complete.
18/11/2019	365/19	Council Calendar: Schedule of Council Meeting & Workshop Dates	Ordinary Council Meetings (preceded by workshop) and monthly Workshops for the period January to December 2020 be held in accordance with the schedule	Exec Assistant	Diarised.
18/11/2019	365/19	Council Calendar: Schedule of Council Meeting & Workshop Dates	the Councillors Christmas function be held on Thursday, 3 December 2020	Exec Assistant	Diarised.
24/06/2019	162/19	Perth Local District Committee - Train Park	That Council officers assess the appropriateness of the relocation of the shelter to the Train Park and report back to Council.	Exec Assistant	Report to Council - January.
21/10/2019	320/19	Street Libraries Project	ii) quotes be sought from the Mens Shed to build the street libraries and a report be presented to Council.	Exec Assistant	Quotes to be sought from Mens Shed
18/11/2019	361/19	Sub Committee Recommendations - Evandale Advisory Committee - Banner Poles	That Council proceed with the installation of the banner poles as approved.	Exec Assistant	Committee advised of Council decision.
18/11/2019	361/19	Sub Committee Recommendations - Evandale Advisory Committee - Power points at the Memorial Hall	That the Committee be advised to include the provision of power points at the Memorial Hall in their 2020/2021 budget request list	Exec Assistant	Committee advised to include the request in the annual budget list.
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign commenced with article in media.
16/09/2019	281/19	Northern Midlands Further Education Bursary Program Update	That i) Council maintain its number of bursaries for this cycle (5 bursaries); and ii) Council workshop the review of the criteria for the award of bursaries in the new cycle; and iii) a report be presented to Council following workshop discussion.	Project Officer	Workshop date to be set.
19/11/2018	323/18	Tom Roberts Interpretation at Longford	That Council approve the proposal to develop a Tom Roberts interpretation panel for erection in the grounds of Christ Church Longford and a short Tom Roberts' video, and consider funding these items in the mid-year budget review process.	Project Officer	Interpretation panel in final stages of design. Awaiting feedback on video production.
21/10/2019	313/19	Confirmation of Minutes - Longford Local District Committee - 7.2 Characteristics of Longford - (see also 8.5)	That this committee request that a planner attend a meeting to explain the future direction of the planning in Longford, with reference to the 'desired future characteristics' for planning out the town in the future. - That the General Manager arrange a presentation	Executive & Communications Officer	To be arranged when the Land Use Strategy is released for public comment.
21/10/2019	313/19	Confirmation of Minutes - Longford Local District Committee - 7.4 Longford Equestrian facility and recreational path	That this committee supports the Councillors to continue the development of the horse centre and trails and forward the Longford Equestrian Centre paperwork to the General Manager for consideration and a time line. - That the Longford Local District Committee be advised that Council is awaiting advice from TasRacing on opportunities associated with the Longford Race Track.	Executive & Communications Officer	Awaiting response from TasRacing.
18/11/2019	369/19	Support for Taswater Mural Project	That Council agree to provide support and assistance to the TasWater Water Reservoir Mural Program.	Executive & Communications Officer	TasWater advised of Council decision.
21/10/2019	339/19	Bus Turning Circle: Pateena Road	That Council i) accept the offer of Mr Hugh Mackinnon to gift a portion of land located on Pateena Road to relocate the bus shelter and construct a bus turning facility, with the costs associated with the transfer of the land (as identified in this report) to be borne by Council	Engineering Officer	Subdivision process commenced.

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Date	Min. Ref.	Details	Action Required	Officer	Current Status
18/11/2019	370/19	Shared Path: Haggerston Road, Devon Hills – Speed Reductions	That Council: i) obtain a traffic management assessment of Haggerston Road from a qualified traffic engineer to ensure the safety of both pedestrians and vehicle operators in relation to the proposal to reduce the speed limit from 70km/h to 60km/h and for the removal of the white guide posts; and ii) make formal application to the Transport Commissioner to reduce the speed limit on Haggerston Road from 70km/h to 60km/h and for the removal of the white guide posts.	Engineering Officer	Quote has been sought from a Consultant Traffic Engineer.
20/05/2019	148/19	Concerns Relating to Upgrade Works on State Roads: Evandale Main Road & Woolmers Lane/Midland Highway Intersection	That Council request the State Government to review: iii) the safety of Leighlands Road intersection	Works Manager	iii) DSG response received. Department investigated and advise that available sight distances significantly exceed that required under the Austroads Guidelines. As such there is no apparent issue at this location.
18/11/2019	377/19	Proposal to Retain the Fred Davies Grandstand	That Council i) retain the Fred Davies Grandstand; and ii) undertake the works recommended by the structural engineer to make the grandstand safe; and iii) in the future consult with the community with regard to the future use of the grandstand	Works Manager	Listed to be undertaken in Works programme.
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Advice received from DSG. Integrity of infrastructure needs to be established by DSG prior to any works being undertaken. The presence of undermining can only be confirmed after flood waters have receded and engineers are able to gain safe access under the bridge. This was a critical issue on Leighlands Road.

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	To be listed for Workshop discussion.
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names - listed for workshop.
17/09/2018	262/18	Nomenclature: Rescind Town Name "Lymington"; and Gazette Town Name "Nile"	That Council request assistance and proceed in proclaiming a new Town boundary of Nile.	Corporate Services Manager	Awaiting electoral office for procedure and process for elector poll.
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	Community sessions held in June 2019 in Longford and Campbell Town. Report to Council meeting once finalised.
15/04/2019	101/19	Recommendations of Sub Committees - Longford Local District Committee - 6.11 Cycling in Longford	That Council consider the request of the Committee.	General Manager	Master Plan to be developed when funding available.
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display.	Exec Assistant	To be undertaken following completion of Council office extension.

Matters that are grey shaded have been finalised and will be deleted from these schedules

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11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

1. GOVERNANCE

a. Meetings/Conferences

- Council meetings:
 - Ordinary Meeting 18 November
- Council Workshops:
 - 5 November - Scheduled
 - 25 November – Scheduled
- Executive Management Team:
 - 5 November
 - 19 November
- Staff Meeting
 - 12 November
 - 26 November
- Community meetings:



- Meetings:
 - Attended Citizenship ceremony
 - Met with Minister Ferguson re TRANSlink
 - Met with consultants re future Perth main street development
 - Attended NTDC Annual General Meeting
 - Met with proponent re potential to establish industry location at TRANSlink
 - Attended Regional General Manager's meeting
 - Attended TasWater AGM
 - Met with ratepayer
 - Attended meeting of Premier's Local Government Council Officials (PLGCO) Committee, Hobart
 - Attended TEER Strategy and Partnerships Committee meeting
 - Met with Peter Lorraine & Kathy Henry re Toosey
 - Met with Councillor Ian Goninon

b. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Management Agreements and Committee Administration



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- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Citizenship ceremonies
- Newsletters
- General correspondence.

c. Human Resources

- Recruitment
 - Early Childhood Educators – part time and casual vacancies
 - Pool Lifeguards – applications continue to be accepted
 - 2nd or 3rd year Engineering Student – Commenced on 25/11/19 to 7/2/20 for Summer placement
- Corporate Services Department review – summary document provided to Corporate Services Manager for her feedback before providing to her team
- Family and Domestic Violence Policy – complete in draft format. With General Manager for his review
- Corporate voice and Organisational Branding Project – draft documents received. Further work required on the Style Guide. Kingthing Marketing currently working on this before finalising both documents
- All staff end of year dinner confirmed for 20 December 2019. Invitation distributed to staff and their partners. RSVP by 29/11/19
- All necessary preparations for upcoming pool season (offer documentation, monthly roster, preparing for pre-season inspections and onsite lifeguard inductions. Cressy opened on 18/11/19, Campbell Town to open on 30/11/19 and Ross to open on 7/12/19
- Reviewing select C&D positions and benchmarking same
- General human resource matters – ongoing
- Performance management and disciplinary matters – as required
- Employee learning and development – as required
- Development and implementation of new Human Resources Policies and Procedures – as required
- Continuous Improvement meeting – next meeting on 19/2/20

d. Media and communications

- Preparation of Council pages in Northern Midlands Courier
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

e. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

f. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

2. COMMUNITY & DEVELOPMENT

a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines
- Respond and investigate reported dog attacks
- Conduct routine dog patrols within the municipality
- Review and renew kennel licenses within the municipality
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit
- Chairing Cat Management Working Group meetings (NRM North, surrounding Councils and other relevant groups)
- Taking complaints regarding cat management and other animal related issues, including livestock matters
- Investigating development of Dog Management Plan for municipality
- Mentored Animal Control Officer from neighbouring Council for two days.

b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Meeting with developers to discuss requirements, as required
- Attendance at Consumer, Building & Occupation Services Permit authority forums
- Participation in Planning & Building Portal
- Ongoing review of Building for Bushfire Bulletins
- Plumbing Surveyor appointed as Vice Chair of Tasmanian Plumbing Surveyors Association.

c. Planning

- Finalising Local Provisions Schedules for incorporation into statewide Planning Scheme for submission to Tasmanian Planning Commission
- Northern Midlands Land Use Strategy (endorsed, to be publicly advertised in line with Local Provisions Schedule)
- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Attendance at forums regarding State Planning Portal development
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- Preparation of Perth Recreation Strategy brief
- Response to enquiries and development opportunities
- Amendments to Interim Scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals and attendance at Tribunal hearings for Planning Appeals
- Review of policies, by-laws and procedures.

d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, following up on complaints and feedback and sharing information about the permit requirements
- Audit of On Street Dining within the municipality, issuing reminders and notices where licences have not been applied for
- Reviewing Council's Display of Goods on Highway By-Law, On Street Dining By-Law, Freestanding Sign By-Law which expire in 2020 and working to consolidate into one by-law
- Inspection and issue of Fire Abatement notices (seasonal).



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e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food registrations and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Use of drone for investigations, as required
- Facilitation of School Immunisation Program.

f. Policy

- Review and update Council's Policy Manual as required
- Delegations register – review and update as required
- *Public Interest Disclosures Act* procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation.

g. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Planning for Northern Midlands Business and Volunteer Expo
- Reviewing and improving Council's Event Management Guide
- Participation in MAV Insurance forums relating to events.

h. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Council's End Men's Violence Against Women Campaign.

i. Tourism

- Heritage Highway Tourism Region Association
 - Marketing activities, itineraries, newsletter and social media campaigns
 - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including information plaques in Campbell Town, various interpretation panels/signage opportunities throughout the municipality
- Attendance at Destination Action Plan workshops for region
- Northern Midlands Business Association
- Coordinating Northern Midlands Visitor & Information Centre
- Research and investigate various Tourism opportunities for the Northern Midlands
- Attendance at Tourism related forums and conferences.

3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.
- MGB maintenance and allocation.



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b. Finance

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal revaluation 2019, valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, one touch payroll process, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Manage Agency Debt Collection contracted services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Related Party Disclosures.
- Grants Commission administration, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2019/20 Rating and instalments, coding and maintenance.
- General Finance issues, Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit, Internal Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

c. Risk Management

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Incident reporting.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.



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d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests, strategic upgrade planning.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Website, and Town / Local District Committee website maintenance and upgrades.
- Livepro System setup and development
- Support Open Office Town Planning & Development system
- Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots & CCTV camera setup and maintenance.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software maintenance.
- Audio system improvements in community facilities
- Tech One Information System – move to hosting in cloud
- Sundry IT reports, audits and analysis.

f. Childcare

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Cressy School After School Care service.
- Longford After School Care service.
- Review funding of replacement of BBF funding in 2018/19.
- Administer capital funding projects to improve services.

4. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- 3 Lot Dixon Subdivision, Anstey Street, Longford has reached practical completion.
- 9 Lot Youl Road Subdivision, Perth at practical completion.
- Stage 1 of 25 Lot Dixon Subdivision, Clarence Street, Perth has reached practical completion.

d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Input into discussions on the format of a statewide waste authority – ongoing.



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- Regular safety audits of all sites – ongoing.
- e. Tenders and Contracts**
- Tender for Campbell Town Main Street Urban Design and Traffic Management in progress.
 - Tender for Sportsground Lighting – at practical completion.
 - Tenders awarded for Snow Hill Road, Old Coach Road, Storys Creek Road and Gipps Creek Road.
- f. Flood levee**
- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.
- g. Engineering**
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
 - Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
 - Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.
- h. Capital works**
- Longford Sports Centre Carpark – in progress.
 - Water main relocation Drummond Street Perth (to allow for flood mitigation works to be carried out) – in progress.
 - Old Punt Road footpath Perth- complete.
 - Smith Street footpath Longford – complete.
 - Saundridge Road reconstruction works – in progress.

12 RESOURCE SHARING SUMMARY: 01 JULY 2019 TO 30 JUNE 2020

Resource Sharing Summary 1/7/19 to 30/6/20 As at 30/11/19	Units Billed	Amount Billed GST Exclusive \$
Meander Valley Council		
Service Provided by NMC to MVC		
Street Sweeping Plant Operator Wages and Oncosts	105.00	5,668.35
Street Sweeper - Plant Hire Hours	94.50	7,952.03
Total Services Provided by NMC to Meander Valley Council		13,620.38
Service Provided by Meander Valley Council to NMC		
Wages and Oncosts		
Plumbing Inspector Services	244.90	18,287.36
Total Service Provided by MVC to NMC		18,287.36
Net Income Flow		- 4,666.98
Total Net		- 4,666.98
Private Works and Council Funded Works for External Organisations		
	Hours	
Economic & Community Development Department		
Northern Midlands Business Association		
Promotion Centre Expenditure		Not Charged to Association Funded
- Tourism Officer	28.00	from Council Budget A/c 519035
Works Department Private Works Carried Out	23.50	
	51.50	



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13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		Nov 2019	Total 2019/20	Nov 2018
Nil reported	-	\$ -		
TOTAL COST VANDALISM		\$ -	\$ 3,250	\$ -

14 YOUTH PROGRAM UPDATE

Prepared by: Billie-Jo Lowe, Youth Officer

Council contracts Launceston PCYC to provide youth programs in Evandale and Perth.

PCYC sessions were held in Evandale and Perth during November with the following attendance:

Session Venue	Date of Session	Attendees	Total Sessions	Total Attendance
Perth	7/11	12	3	37
	14/11	11		
	21/11	14		
	28/11	N/A		
Evandale	1/11	Not held due to Teacher Learning Day	3	18
	8/11	Nil attended		
	15/11	Nil attended		
	22/11	18		
	29/11	N/A		

Perth sessions have been well attended. Evandale has had some attendance issues, however, changed location back to the school and some promotion has increased numbers later in the month.

Free2B girls program

The Free2B girls program is facilitated on Thursdays 3-4.30 during school term at the Longford Town Hall. Attendance for the month of November as follows:

Date of Session	Attendance
7/11	5
14/11	6
21/11	5
28/11	N/A

The girls group are preparing wool craft to decorate trees in Longford Village Green for Christmas.

Billie-Jo is currently applying for a Tasmanian Community Fund grant to support the longevity of the Longford group and extension of the program to Campbell Town.

Rotary Longford are sponsoring volunteer Emily Maloney for \$500 for her commitment and dedication to co-facilitating the program each week.

Campbell Town District High School

Billie-Jo is assisting with the Beacon Foundation High Impact program providing mentoring to year 10 students to develop job readiness skills.

Avoca Primary School

Avoca students have been transitioned to Campbell Town full time as of term 4. Billie-Jo is supporting the school to organise the end of year school closure event ('The Last Bell') to be held on 30 November 2-5pm.

Perth Primary School

Billie-Jo is supporting the school to develop their kitchen garden with the assistance of Bunnings Kings Meadows.

Evandale Primary School – Junior Action Group



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The Junior Action Group successfully raised over \$2,100 for the Wheelchair fundraiser with a Wheel-a-thon event and a stall at the Evandale Market on 10 November. Fund will go towards the purchase of wheelchairs for children in developing countries.

Longford Skate Park Art project

Billie-Jo is currently liaising with Cressy High School and artists Fakington Wilde and Sam Shand who were involved in the painting of the George Town skate park. The project will involve art students from Cressy District High School to work with the artists to design and paint the skate ramps. The painting was postponed from the original set date of 15 November and rescheduled

Longford Skate Park League Competition

This event was held on Sunday 17 November and was attended by over 240 people with 19 competitors.

Christmas Street Banners

Billie-Jo is working with primary schools in Evandale, Perth and Avoca to produce Christmas themed art to be displayed on banners in each of the townships throughout December.

Meetings

Billie-Jo represents Council on the Northern Youth Coordinating Committee and the Northern Midlands Interagency Group.

15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

CURRENT AS OF 3 DECEMBER 2019

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Blessington			•
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15		<ul style="list-style-type: none"> Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. State Government budget included commitment of \$400,000 to upgrade the shuttle bus carpark below Jacob's Ladder. Project completed June 2019 Jan 2019: Application submitted nominating Ben Lomond as the state's next iconic walk. Nomination unsuccessful. Being discussed with Tourism Northern Tasmania
Campbell Town			
War Memorial Oval Precinct Cenotaph redevelopment			<ul style="list-style-type: none"> Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade. Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Final report due 31 Dec 2019. Work complete: acquittal report being prepared. September 2017: Funding application submitted to TCF for \$55,000 towards the courts development: application successful. Grant deed executed and funds received. Final report due date extended to 31 Dec 2019. November 2017: Funding application submitted to Sport & Recreation Tas for \$80,000 to assist with the courts development: application successful. Final report due 31 Dec 2019. Work completed: Acquittal reports being prepared.
Tennis/multi-purpose courts			
CBD Urban Design and Traffic Management Strategy (GHD) (Lange Design and Rare Innovations)	May-16		<ul style="list-style-type: none"> GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017 Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy Strategy adopted for consultation purposes at May 2017 meeting. Final report accepted at November 2017 Council Meeting. Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy. 20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders. Stage 1 concept plan received April 2018.



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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<ul style="list-style-type: none"> June 2019: Landscape Works Technical Specification received.
Cressy			
Swimming Pool Master Plan (Loop Architecture)	Dec 15		<ul style="list-style-type: none"> Master Plan accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure. Liberal election commitment of \$100,000 to upgrade the complex. Agreed completion date 30.11.19. Extension being sought. Playground installation completed May 2019 externally funded by Tasmanian Community Fund and Stronger Communities Programme. Acquittal reports accepted. Nationals in Government funding commitment of \$400,000 made March 2019. Documentation to secure funds submitted 1 Oct 2019. Outcome anticipated Dec 2019.
Recreation Ground Master Plan (Lange Design & Loop Architecture)	Feb-17		<ul style="list-style-type: none"> 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package. Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. Master Plan accepted at April 2018 Council Meeting. Levelling the Playing Field grant for inclusive changerooms (\$354,076) secured October 2019 (to be matched by Council funding). October 2019: assisted Cressy Cricket Club with funding application to Stronger Communities Programme for clubrooms upgrade: outcome anticipated Dec 2019.
Evandale			
Honeysuckle Banks			<ul style="list-style-type: none"> At May 2017 Council meeting, Council i) accepted in principle the Honeysuckle Banks Plan; ii) consider funding the minor works components of the plan in future Council budgets, and iii) request Council Officers to seek to secure external grants to assist with the implementation of the full plan.
Morven Park Master Plan (Lange Design) Clubhouse	Nov-16 April 18	April 18	<ul style="list-style-type: none"> Nov 2016 Lange Design contracted to develop master plan. Council accepted 2030 Master Plan at April 2018 Council Meeting. State Liberal election commitment of \$158,000 towards facilities' upgrades. Progress reports submitted Dec 2018, March 2019 and Sept 2019. Feb 2019: funding of 50% matching grant by Council (\$430,300) secured under Levelling the Playing Field State Government Grant Program. First progress report submitted 7 Oct 2019. Final report due 30 June 2020. AFL Tas funding commitment of \$60,000 secured – to be paid upon project completion. November 2019: tender process underway.
Longford			
Community Sports Centre Master Plan (RT & NJ Construction Services)	Feb-15	Jun-15	<ul style="list-style-type: none"> 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package March 2018: Tender for new gym and amenities shed awarded to RT & NJ Construction Services. Work underway. November 2019: Work progressing within available funding.
CBD Urban Design Strategy (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> Site Investigation Report completed October 2016. December 2016: Draft Urban Design Strategy received. Parklet design & plans approved June 2017. Strategy and Guidelines manual accepted at the October 2017 Council Meeting. Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout. Nationals in Government funding commitment of \$4 million made in March 2019. Documentation to secure funds submitted 3 October 2019. Outcome anticipated Dec 2019.
Memorial Hall & Village Green Infrastructure			<ul style="list-style-type: none"> Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Report received. March 19: Nationals in Govt commitment of \$4m to Longford Urban Design Project memorial hall redevelopment and village green infrastructure upgrade are components of the project. Application to secure the funding commitment submitted 3 October 2019. Outcome anticipated Dec 2019.



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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Perth			
Community Centre Development Plan/Perth Early Learning Centre Redevelopment (Loop Architecture)	Oct-15		<ul style="list-style-type: none"> Application for upgrade and expansion of child care centre submitted for the Building Better Regions Fund. Outcome unsuccessful. March 2019: Nationals in Government funding commitment of \$2.6million for the redevelopment of the Early Learning Centre. Documentation to secure funds submitted 4 Oct 2019. Outcome anticipated Dec 2019.
Ross			
Swimming Pool Master Plan (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> Draft Master Plan received May 2016: structural assessment approved August 2016 Final plan received June 2017 Final report to be presented to workshop September 2017 Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season. Pool usage data received May 2018.
Village Green Master Plan (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> Master Plan accepted in principle at Council 12 December 2016 Meeting. Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG. 17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan. Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful. Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan. Concept design presented to Council workshop on 8 May. Planning approval with conditions to be met passed at January 2018 Council Meeting. March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers. July 2018: costings being reviewed. Work progressing.
Western Junction			
Launceston Gateway Precinct Master Plan Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting. Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale. March 2018: Council seeking meeting with Dept of State Growth to discuss planning for the Evandale Main Road upgrade, Breadalbane roundabout to Airport roundabout. State Government budget papers state this planning is to commence in the first quarter 2019.
TRANSlInk Stormwater Upgrade Project			<ul style="list-style-type: none"> Applications lodged with National Stronger Regions Fund 2015/ 2016: unsuccessful. Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and private investors \$1,215,780). Application unsuccessful. Application submitted December 2017 for Round Two Building Better Regions Fund: notified July 2018 unsuccessful. Purchase of parcel of land for stormwater detention purpose.



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16 STATE GOVERNMENT ELECTION COMMITMENTS 2018

Prepared by: Lorraine Green, Project Officer

CURRENT AS OF 5 NOVEMBER 2019

Election Commitment	Estimated Completion Date	Current Status
Ben Lomond		
Assisting to improve water supply to Ben Lomond Village and ski fields (\$60,000 commitment to Ben Lomond Committee)		Informal report May 2019 that the stakeholders are working to reach agreement with the way forward for this project.
Campbell Town		
Redevelopment of Cenotaph (\$70,000)	31/12/2019	13 June 2018: signed grant deed returned with tax invoice for the funds. Progress reports submitted Dec 2018 and June 2019. Final report due Dec 2019. Work completed: acquittal report being prepared.
Midlands Highway pedestrian underpass (\$1.5million)		Project listed in the State Government 2019 Budget.
Cressy		
Infrastructure upgrade at Cressy Swimming Pool (\$100,000)	30/11/2019	13 June 2018: signed grant deed returned with tax invoice for the funds. July 2018: Loop Architecture preparing concept plans for kiosk upgrade and toddler's pool shade structure. Dec 2018: first progress report submitted. June 2019: completion extended to 30 Nov 2019 – acquittal report due 31 Dec 2019. Completion date extension being requested (in light of \$400,000 Aust. Govt commitment).
Evandale		
Morven Park Recreation Ground Upgrades (\$158,000)	30/6/2020	Recipient information form submitted 16 July 2018. Grant deed signed Sept 2018. Election commitment first progress report submitted March 2019, second report submitted June 2019: third report submitted Sept 2019.
Western Junction		
Duplication of road from Breadalbane roundabout to Airport roundabout (\$5.5million)		March 2018: Council wrote to State Growth to initiate participation in the design for the road duplication. State Government 'Building Your Future: First Year Agenda' document states planning for this work will commence in the quarter Jan-March 2019.

17 DRIVING SOCIAL INCLUSION THROUGH SPORT AND PHYSICAL ACTIVITY GRANT OPPORTUNITY

Prepared by: Lorraine Green, Projects Officer

The Australian Government has announced up to \$19million for the Driving Social Inclusion through Sport and Physical Activity Grant Program to run over two years: 2019-2020 and 2020-2021.

The grant opportunity targets the following community groups: newly arrived migrants and refugees, women, people with a physical or mental disability and Aboriginal and Torres Strait Islander people.

The intended outcomes of the grant opportunity are to:

- Increase the participation of vulnerable, disadvantaged individuals and families from the targeted community groups in sport and physical activity
- Increase community pride and connection within targeted community groups, and
- Increase the range of flexible, community based, participation opportunities available.

Council officers have collaborated with Healthy Tasmania Pty Ltd to prepare an application to the grant program for a proposed 'Healthy Northern Midlands' program. The funding sought will enable the employment of a 0.8FTE Project Coordinator to manage the project, under the mentorship of Healthy Tasmania Pty Ltd. A project management committee, proposed to be chaired by a Councillor, with a membership across a wide variety of stakeholders and community representatives, will be established to guide, direct and co-create the project.



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The outcome of the application is anticipated in early 2020.

18 INVITATION FOR PUBLIC COMMENT – LAUNCESTON AIRPORT PRELIMINARY DRAFT MASTER PLAN 2020

Prepared by: Paul Godier, Senior Planner

Australia Pacific Airports (Launceston) Pty Ltd, the operator of Launceston Airport, has prepared a Preliminary Draft of the Launceston Airport Master Plan 2020.

Copies of the Preliminary Draft Master Plan will be available for inspection and purchase by members of the public throughout a period of 60 business days from 3 December 2019, at the office of Australia Pacific Airports (Launceston) Pty Ltd, Launceston Airport, 201 Evandale Road, Western Junction, Tasmania, between 9.00am and 5.00pm Monday to Friday.

The Preliminary Draft Master Plan will also be available to view and download free of charge on the airport's website at: www.launcestonairport.com.au

Members of the public are invited to make written comment on the Preliminary Draft Master Plan via email to: 2020masterplan@lst.com.au or via mail to: Planning & Development Manager, PO Box 1220, Launceston, Tasmania 7250.

The closing time for receipt of submissions is 5.00pm, Friday 6 March 2020.

DECISION

[Cr Brooks/Cr Goninon](#)

[That the Information items be received.](#)

[Carried unanimously](#)



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408/19 NORTHERN TASMANIA DEVELOPMENT CORPORATION: REGIONAL ECONOMIC DEVELOPMENT STRATEGY

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

That Council consider the final Regional Economic Development Strategy (REDS) as provided by Northern Tasmania Development Corporation (NTDC) Ltd taking into account the changes as requested by Council Members and Stakeholders (referenced in this report and listed in the appendix).

2 INTRODUCTION/BACKGROUND

Council previously considered the strategy at its 21 October 2019 meeting, minute reference 319/19, at which time the following was the decision of Council.

That Council advise Northern Tasmania Development Corporation it is supportive of the Regional Economic Development Strategy (RED Strategy) along with the matters for review as identified within the report.

Due to the Tasmanian Government's request to remove the detailed implementation plan and measures until more workshops and negotiation has occurred, the final document is now a strategy. The document title has therefore changed from the Regional Economic Development Plan (REDP) to the Regional Economic Development Strategy (REDS).

The REDS includes strategic themes and 'Priority Actions' but does not assign actions with responsibilities. The next stage is to develop a Three Year Implementation Plan by scheduling workshops with Council officers and then State Government officers to determine how to better align current programs to achieve the objectives of the REDS and to consider how the 'Priority Actions' may be achieved through current resources or by making budget submissions in future budget rounds.

The development of the Three Year Implementation Plan will include more detailed measures and KPI's aligned with agreed actions.

It should be noted that the aspirational regional targets set in 2016 as part of the Regional Futures Framework are still highlighted in The REDS, and the strategic intent of the document has not changed from original version previously considered by Council.

After taking into account the feedback from Council Members, the Tasmanian Government, and general consultation with stakeholders and the public in October, the Final REDS is now provided for Council Member endorsement.

The October report noted the following:

A key strategic activity of Northern Tasmania Development Corporation has been the development of a Regional Economic Development Strategy to provide the guidance necessary to achieve the KPIs for the region which were established in consultation with Councils when NTDC was formed.

As part of the 2017 Launceston City Deal, NTDC was given the responsibility to develop a Regional Economic Development Strategy to ensure the Launceston City Deal is leveraged to benefit the whole region. The City Deal requires the strategy to set out an economic vision for Northern Tasmania and identify where future economic growth and employment is likely to come from.

The Regional Economic Development Strategy (RED Strategy) aims to encourage collaboration amongst all stakeholders to achieve positive outcomes for the region. It is not just NTDC's Strategy but it belongs to the whole Region. The Tasmanian Government contributed \$140,000 toward funding the plan.

In 2016 regional stakeholders and council members launched a Regional Futures Framework that targeted improved economic outcomes. It set the economic growth targets for the next decade. They were: 50% GRP growth (or 5% per annum including CPI); 8,000 net jobs growth and \$100/week increase in average take home pay.

The following methodology was used over the past 12 months to develop the RED Strategy; consider how the region could meet the targets; and start work on issues and opportunities raised with NTDC:

- *Regional stakeholders were appointed to assist guide NTDC on what growth scenarios could be considered to meet the targets. The three reference groups were: (1) RED Strategy Steering Committee (made up of State Government Officers, UTAS, Launceston Chamber of Commerce, Cityprom, NRM North, Tourism Northern Tasmania, RDA Tasmania); (2) General Manager's (Councils) Reference Group; and (3) the NTDC Board.*
- *National Institute of Economic and Industry Research (NIEIR) was appointed to review our economic history and also to work with the regional stakeholders to consider growth scenarios for how and when we might achieve these aspirational targets.*
- *100 progressive businesses throughout the region were interviewed as well as other industry organisations.*

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service
 - Workforce Standards
Core Strategies:
 - ♦ People & Culture Framework generates professionalism
 - ♦ Workplace Health & Safety is fully compliant
 - ♦ Emergency Management & Safety Plans work well
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service



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- ♦ Towns are enviable places to visit, live & work
- ♦ Minimise industrial environment impact on amenity
- ♦ Developers address climate change challenges
- ♦ Maximise external funding opportunity
- Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties
 - History – Preserve & Protect our Built Heritage for Tomorrow
Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 POLICY IMPLICATIONS

No policy implications have been identified at this time.

5 STATUTORY REQUIREMENTS

Not directly, been referred to in Quarterly reports to member Councils as required through the exercise of Enterprise powers under the Local Government Act.

6 FINANCIAL IMPLICATIONS

The upcoming workshops (Jan- March 2020) will identify where current programs and resources can be maximised to reduce duplication and maximise the benefits to Northern Tasmania (the Tasmanian Government's Population Plan that has been tailored to meet the needs of Northern Tasmania is a good example of this).

The Draft Three Year Implementation Plan will indicate what can be done from within existing resources and where the gaps in funding and resources may be for future funding bids to be considered by the three levels of government.

Endorsing the REDS does not commit any Council Member to a future funding obligation.

Each Council Member will also receive a revised NTDC Ltd three-year Member's Agreement (20/21 – 2022/23) including



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base funding request in early 2020 to be considered for the 2020/21 budget year.

Review of the Strategy and provision of feedback results in no direct financial implications. These may arise from implementation of specific recommendations or activities which will be the subject of a separate Council decision.

7 RISK ISSUES

No risks have been identified at this time.

8 CONSULTATION WITH STATE GOVERNMENT

The Regional Economic Development Strategy committee liaised with the Department of State Growth, Skills Tasmania, Infrastructure Tasmania and the Co-ordinator General's Office, inclusive of the Commonwealth's RDA Tasmania.

9 COMMUNITY CONSULTATION

The Strategy identified that more than 100 enterprises were interviewed along with the members councils, other regional stakeholders and individuals who participated in workshops and meetings to provide input.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may endorse or not endorse the Regional Economic Development Strategy.

11 OFFICER'S COMMENTS/CONCLUSION

The Final REDS better presents the Northern Region's economic strengths, improves the readability, and includes some aesthetic improvements that better present the key points and opportunities for the region.

All council feedback has been considered in the Final REDS presented here. The REDS can now be used to attract new residents, businesses and provide our current community with our regional economic direction and help inform future regional priorities.

The NTDC Ltd Board have approved and endorsed the Final REDS for the seven Council Members to consider and endorse at December council meetings. Once this is achieved the State and Commonwealth Governments will be provided with a copy after 17 December for review. State Government and the Commonwealth Government acknowledge The REDS is a regional strategy and therefore incumbent on the region to endorse. All indications are that the State Government will support The REDS and assist with its implementation where possible.

If all Council Members endorse The REDS in December, the next step is to organise workshops with council officers to work through how to implement the 'Priority Actions' outlined in The Reds from within current programs and budgets. Similar workshops will then be scheduled with the State Government and Commonwealth (where appropriate).

Timing for a first draft Three Year Implementation Plan is planned for April 2020. This timing will be dependent on three levels of government's capacity to provide adequate input into the process between January – March 2020.

Summary of Amendments

- **Update Meander Valley Council logo**
Requested by Meander Valley Council (Page 3)
- **What is unique about the Region?**
A one-page summary, requested by City of Launceston. See Amendments (page 5)

- **Linkages to Local and State strategies**
Requested by City of Launceston. See Amendments (page 12)
Add Plans provided by West Tamar Council – Appendix 3
- **Note wool, poppy & cannabis production**
Requested by Northern Midlands Council. See Amendments (page 15)
- **Implementation Framework/Governance**
Requested by City of Launceston. See Amendments (page 34)
- **Additional minor amendments**
As per email from City Deal review (Nicole Deane)
- **Summary of amendments, process, timeline & coordinate with graphic design**
As outlined in this document.
- **Include NTDC contact info, copyright & disclaimer (page 2)**

To achieve the 2031 vision, NTDC have organised their efforts around the following themes:

1. **Strengthening Regional collaboration** – acknowledging that we need more sharing of information, trends and collaboration to become more globally competitive. The LGA's working together has improved significantly over the past 18 months, this needs to extend with more commitment from the State Government to work regionally, and into the private sector via clusters or consortia where appropriate to maximise and leverage our economic potential.
2. **Growing our exports** -to Increase international and interregional exports by 45% from current levels in order to significantly reduce the \$1.4B/year gap between our region's exports and imports. An industry focus to achieve this growth is recommended around 'Food Systems' (everything from agricultural production through to food science, processing, biosecurity, high tech applications, etc). According to NIEIR this is the largest export growth opportunity by 2031 for the region.
3. **Increasing our population** - We need to increase the working age population (18-64) by approximately 10,000 to provide the skills and fill the jobs required for our growing economy. Additional resources will be required to achieve the work plan set by the Population Taskforce (details attached) and Chaired by Michael Stretton. This is a major focus that will require funding support from three levels of government.
4. **Encouraging a culture of innovation** - Innovation underpins investment, skills development and economic growth in adaptable and successful regions. To be globally competitive we will need to nurture an innovative and creative culture in all areas starting from our school children. We will also need to ensure we update our digital infrastructure and technical capabilities to support and increase innovation. Some LGA's in the region are active participants in the Smart Cities Program which is a mechanism to support greater innovation.
5. **Attracting investment** - We need to increase the public and private investment by approximately an additional 40% by 2031 - this equates to an additional \$500M per annum with two thirds of this investment required from and through the private sector. An Investment Taskforce has been appointed to help address funding options for SME's.
6. **Boosting productivity** - We need to improve our productivity to improve our global competitiveness. Productivity directly links to our education attainment, health outcomes, investment in technology, digital capacity and our ability to foster an innovative culture. Our increasing productivity will be reflected in higher paid (and higher skilled) jobs in current and future industries.
7. **Investing in place making infrastructure** – Councils are already active in this space. The Strategy acknowledges the important work required to ensure the region has the amenities, community assets and lifestyle factors that will attract (and retain) a growing and diverse population that underpins our regional prosperity.

The Strategy also builds on strategies already in place and is the next step in the region's economic journey. It will support a three-year delivery program that prioritises actions and a measurement framework to be prepared.

The Role of Member Councils:

The RED Strategy sets the region on a clear and achievable path to growth. Its success and the future success of the region will be dependent, in significant part, on the commitment of the key organisations in the region.



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NTDC is requesting that the seven progressive Northern Tasmania council members consider reshaping communications and alignment of programs and policies to consider and progress the RED Strategy findings. High level considerations include:

- *Leadership in the region*
 - *Review council communications with the community and people looking to invest or live here*
- *Supporting Investment in the RED Strategy:*
 - *Resourcing NTDC and any other council resources to focus on economic development, social capital, and underpinning environmental programs*
 - *Participation in future regional economic development programs*
- *Underpinning economic development:*
 - *Endorsing and supporting the RED Strategy and ensure we resource economic development (through NTDC and any other additional resources) to make a step change in the economic sustainability within the LGA and the region.*

Following the *current* review and feedback process (and assuming support and ultimate endorsement by the key stakeholders) member Councils will need to apply resources in a number of ways:

- *Encouraging collaboration at a local, regional and state level.*
- *Investigate opportunities to support export-related sectors within our LGA and the region for eg. Education Services, Food, Wine, Tourism, Manufacturing, etc.*
- *Refer investment opportunities to the NTDC Investment Taskforce whenever appropriate*
- *Participate in the Smart Cities Program or other programs that encourage innovation within our council operations or within the LGA*
- *Work with NTDC and other LGAs to identify new industry sectors, job opportunities and proactively communicate this information within our community*
- *Work collaboratively to maximise the place-making opportunities in our LGA and the region, for example participating in regional strategic planning activities, and developing sustainable attractive localities and destinations.*

The Regional Economic Development Strategy has been developed through an exhaustive process and it does set what appears to be ambitious targets but they are potential achievable with the right application of effort and resources. It is important to recognise that each key element needs to occur as part of the puzzle which is the solution as a whole. Not addressing or acting on an element will weaken the overall solution and make it difficult if not impossible to achieve the targets.

When considering the Strategy, the question naturally arises as to its relevance to Northern Midlands? This is a natural question as there is no doubt that it is very focussed on what we might refer to as the 'central north' based on Launceston and the surrounding areas. To this end Council needs to ask questions such as; What might be in it for us in relation to each implementation decision? Or, how might the Northern Midlands area ultimately benefit from a strong and vibrant northern economy? In places the Strategy may have particular relevance to the Northern Midlands area such as population growth which is addressed in a separate report.

Council considered the regional Economic Development Strategy at its recent workshop.

Councillors raised a number of matters to be communicated to NTDC which include:

- A number of the targets are ambitious, and may not be achievable, though Council does agreed targets are critical, particularly as a means to measure outcomes.
- The document has a focus on food production within the region, with little or no mention of wool, poppy or cannabis production.

Council would easily identify with a number of the strategic priorities as they particularly relate to northern midlands:

- 1) Increasing Exports
 - Food



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- Tourism
- 2) Population Growth
 - Attracting working age
 - Plan for growth essential infrastructure and appropriate housing
- 3) Innovation
 - Infrastructure enabling – for example NBN
- 4) Investment
 - Priority public infrastructure projects
 - Region prime location for renewable energy
- 5) Infrastructure
 - Liveability / Place-making / Land Use Planning
 - Private and public infrastructure
 - Investment to grow freight / warehousing
- 6) Participation and Productivity
 - Training and higher education

After all of the work which has occurred over the last two (2) years it is logical that Council review the Strategy, provide feedback and ultimately consider support for the Strategy.

12 ATTACHMENTS

- 12.1 Northern Tasmania Development Corporation – Regional Economic Development Strategy - Final
- 12.2 Northern Tasmania Development Corporation – Regional Economic Development Strategy:
 - Summary of Changes (Draft 4-5)
 - Summary of Changes (Draft 5)

RECOMMENDATION

That Council endorse the final Regional Economic Development Strategy (REDS) as provided by Northern Tasmania Development Corporation (NTDC) Ltd taking into account the changes as requested by Council Members and Stakeholders.

DECISION

Cr Adams/Cr Goninon

That Council endorse the final Regional Economic Development Strategy (REDS) as provided by Northern Tasmania Development Corporation (NTDC) Ltd taking into account the changes as requested by Council Members and Stakeholders.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

409/19 WASTE MANAGEMENT: RECYCLING

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of the report is to consider an initiative suggested by Councillor Ian Goninon regarding the establishment of a local Recycling Committee, made up of interested municipal stakeholders to explore achievable recycling initiatives.

2 INTRODUCTION/BACKGROUND

It is important that Council promotes its actions to date in the area of waste management and look to further opportunities in partnership with its Community that are achievable.

Communities like Northern Midlands that actively recycle send a message that they wish to reduce the impact of waste on our environment.

The establishment of a Local Recycling Committee will allow interested parties to explore ways to encourage the community to recycle.

This may be as simple as increasing the number of recycling bins in public area, writing regular columns in the Northern Midlands Courier and promoting further awareness through schools to name a few.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
 - Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
- Place –
 - Environment – Cherish & Sustain our Landscapes
 - Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties

4 POLICY IMPLICATIONS

Council is a member of the Northern Regional Waste Management Group, a group made up of representatives from all Northern Councils. The proposed local Recycling Group should work with and share information with the Northern Regional Waste Management Group.



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5 STATUTORY REQUIREMENTS

Environmental Management and Pollution Control (Waste Management) Regulations 2010

Local Government Act 1993:

24. Special committees

- (1) A council may establish, on such terms and for such purposes as it thinks fit, special committees.
- (2) A special committee consists of such persons appointed by the council as the council thinks appropriate.
- (3) The council is to determine the procedures relating to meetings of a special committee.

6 FINANCIAL IMPLICATIONS

The identified cost will include Council officer support and meeting room facilities.

Costs associated with identified initiatives will be assessed as they arise.

7 RISK ISSUES

N/a.

8 CONSULTATION WITH STATE GOVERNMENT

N/a.

9 COMMUNITY CONSULTATION

Council may determine to establish the committee membership through community expressions of interest.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council is to consider whether they support/not support the proposal.

11 OFFICER'S COMMENTS/CONCLUSION

To reduce our footprint on the environment, each person must work together by considering the Waste and Resource Management Hierarchy as outlined below:

AVOID: (waste minimisation), which represents avoiding unnecessary resource consumption.

REDUCE: if you can't avoid waste, attempts should be made to reduce the quantity of waste hence reducing your environmental footprint.

RE-USE: if you can't prevent it, then try to re-use it. Reusing items means that you don't have to buy new ones, which saves precious resources. Consider opportunities to reuse items before sending them to the rubbish dump. Waste should only be sent to landfill as a last resort after having considered every other waste reduction avenue.

RECYCLE: the fourth step in the waste cycle. Recycling recovers value from things that would otherwise simply be disposed of. There are many items that can be recycled such as steel, aluminium, glass, paper, cardboard, plastic, waste oil and waste batteries. It is also important to note that ORGANIC waste makes up nearly 30% of all waste received at our landfills. This allows great opportunities for mulching, composting, building worm farms etc.

Managing waste in our region is an expensive business, which costs ratepayers \$1.2m year, so the more we can do to



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manage waste as individuals the better the outcome.

A large range of materials are already recycled at the Longford, Campbell Town and Evandale waste transfer station including:

- Colour separated glass
- Aluminium tins and cans
- All types of batteries
- Fluorescent tubes
- Paint
- Polystyrene
- Soft plastics (e.g. plastic bags etc.)
- Oil

Council regularly promotes these recycling streams through the Facebook page but many residents who do not follow the Facebook page are unaware that these services are offered. Council may need to look at other ways of making residents aware of what can be recycled.

Council's waste oil's, including engine, hydraulic and gear oil, is placed in a tank at the Longford Depot for collection and recycling; oil filters are drained before being placed in a scrap bin.

Further investigations are also being carried out regarding other materials that can be recycled such as CDs & DVDs, x-rays, eye glasses, printer cartridges, bread tags, bottle tops and aluminium coffee pods.

This may be carried further by establishing separation bins at key sites throughout the municipal towns.

Council already shreds our green waste, the content of which Council has control over. If possible, consideration needs to be given to expanding to our community if the quality of the material dumped can be maintained.

A further initiative of Council has been the stockpiling of construction material, for example concrete, bitumen and bricks for crushing and using same as a base construction material.

It is suggested that Council establish a committee of interested stakeholders, Councillors and officers to investigate and implement opportunities focussed on waste minimisation and recycling within the constraints of Council's resources.

The community initiatives may be numerous and Council will not know unless they engage with the community.

If Council supports the initiative a Committee Terms of Reference may be prepared and presented to Council.

12 ATTACHMENTS

Nil.

RECOMMENDATION

That Council officers prepare a *Terms of Reference* for a Local Recycling Committee.

DECISION

Cr Goninon/Cr Adams

That Council officers prepare a *Terms of Reference* for a Local Recycling Committee.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

410/19 NOMINATION AS LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) REPRESENTATIVE TO THE FAMILY AND SEXUAL VIOLENCE CONSULTATIVE GROUP

Responsible Officer: Des Jennings, General Manager

Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

Mayor Knowles is seeking Council endorsement for renomination as the Local Government of Tasmania's (LGAT) representative on the Family and Sexual Violence Consultative Group.

2 INTRODUCTION/BACKGROUND

In March 2016, Cr Mary Knowles was appointed to the Family and Sexual Violence Consultative Group (FSVCG) as the Local Government representative. The Consultative Group provides feedback and is consulted on family violence issues, particularly in response to the National Plan to Reduce Violence Against Women and Children, and Tasmania's Family Violence Action Plan.

The role of the Family and Sexual Violence Consultative Group (FSVCG) is to:

- Provide expert advice to inform Tasmanian Government responses to family violence issues;
- Provide feedback on Tasmanian Government policies, programs, services and initiatives that address and respond to family violence;
- Identify issues faced by those affected by family violence and the services that support those families;
- Support the sharing of information between the Tasmanian Government and the community sector organisations (CSOs);
- Participate in the implementation of sub-projects and actions as required;
- Support the collaborative delivery of Safe Homes, Families, Communities, Tasmania's action plan for family and sexual violence 2019-2022 (Safe Homes, Families, Communities);
- Assist the Tasmanian Government in monitoring the implementation of Safe Homes, Families, Communities;
- Provide input into the development of Tasmania's Implementation Plans under the National Plan to Reduce Violence Against Women and their Children 2010-2022 (National Plan); and
- Provide feedback as part of evaluations of Tasmania's Implementation Plans under the National Plan.

The FSVCG comprises of key family violence community service organisations and stakeholders, as well as stakeholders representing key cohorts including: Aboriginal and Torres Strait Islander, women, disability, culturally and linguistically diverse (CALD), rural and remote, children and young people, older people, lesbian, gay, bisexual, transgender and intersex (LGBTI) and men.

The Terms of Reference and Correspondence received from Premier Will Hodgman are included in the attachments to this report.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.



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- Lead –
 - Leaders with ImpactCore Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
- People –
 - Lifestyle – Strong, Vibrant, Safe and Connected CommunitiesCore Strategies:
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

N/a

5 STATUTORY REQUIREMENTS

N/a

6 FINANCIAL IMPLICATIONS

N/a

7 RISK ISSUES

N/a.

8 CONSULTATION WITH STATE GOVERNMENT

Mayor Knowles received a letter of invitation to renominate as the LGAT representative to the Family and Sexual Violence Consultative Group.

Membership is reviewed annually by the Minister for Prevention of Family Violence to ensure expertise aligns with the priorities of the current Three Year Action Plan of the National Plan and Safe Homes, Families, Communities.

Members are appointed as representatives of their organisation, not as individuals.

9 COMMUNITY CONSULTATION

N/a.

10 OPTIONS FOR COUNCIL TO CONSIDER

To endorse or not endorse Mayor Knowles' renomination as the Local Government Association of Tasmania (LGAT) representative to the Family and Sexual Violence Consultative Group.

11 OFFICER'S COMMENTS/CONCLUSION

Premier Will Hodgman recently wrote to Mayor Knowles inviting her to renominate as LGAT's representative, in his correspondence, he noted:



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

I am writing to thank you/your organisation for its continued membership of the Tasmanian Government's Family Violence Consultative Group (the Consultative Group). Your organisation's contributions to date have been critical to driving real change in our response to family violence, and violence against women and their children in Tasmania.

The Government is committed to taking a responsive and evidence-based approach to family violence, listening to emerging issues and learning from new evidence. We will continue to take this approach as we begin to implement the new action plan released on July 1 2019, Safe Homes, Families, Communities: Tasmania's action plan for family and sexual violence 2019-2022 (Safe Homes, Families, Communities).

It is my pleasure to invite you to remain a member of the Consultative Group. A copy of the Terms of Reference is provided at Attachment 1 for your information.

To accept this invitation, please provide written confirmation and the contact details of the nominated representative using the form provided at Attachment 2. Please return the form by 5 December 2019 via email to fsvap@communities.tas.gov.au or by post to Attn: Family and Sexual Violence Portfolio, Department of Communities, GPO Box 65, Hobart, Tasmania 7001. Should your organisation have any queries, please contact Alison van den Eynde, Family and Sexual Violence Portfolio on 6165 8320.

It is recommended that Council endorse Mayor Knowles membership and renomination as LGAT's representative to the Group.

12 ATTACHMENTS

- 12.1 Correspondence from Premier Will Hodgman
- 12.2 Terms of Reference
- 12.3 Membership form

RECOMMENDATION

That Council endorse Mayor Knowles renomination as the Local Government of Tasmania's (LGAT) representative to the Family and Sexual Violence Consultative Group.

DECISION

Cr Goss/Cr Lambert

That Council endorse Mayor Knowles renomination as the Local Government of Tasmania's (LGAT) representative to the Family and Sexual Violence Consultative Group.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

411/19 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Amanda Bond, Community & Development Manager; and
Trent Atkinson, Community & Development Supervisor

1 PURPOSE OF REPORT

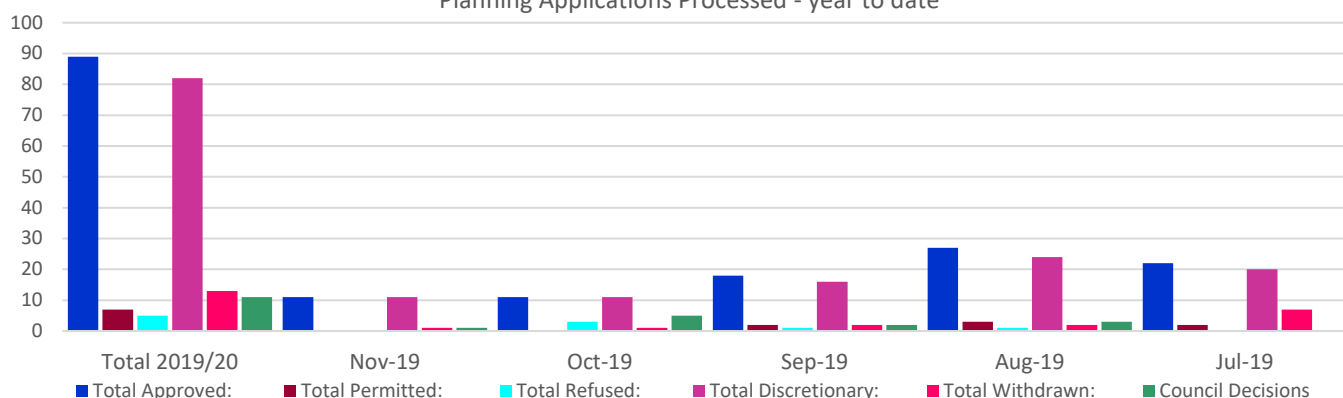
The purpose of this report is to present the Development Services activities as at the month end.

2 DEVELOPMENT SERVICES REPORTING

2.1 Planning Decisions

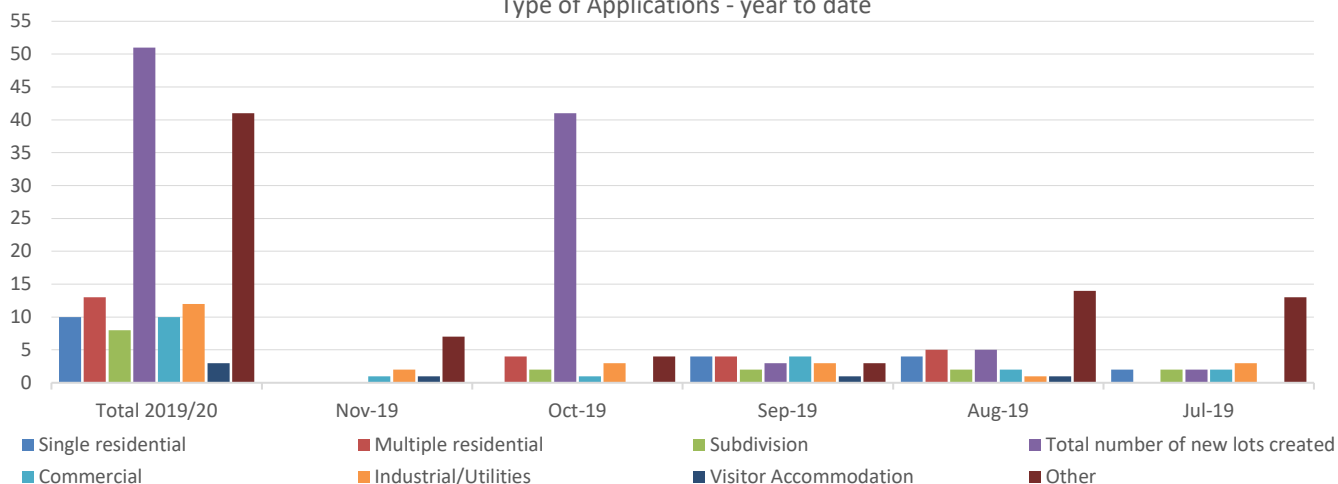
Planning decisions	Total 2019/20	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19
Number of valid applications	81	18	11	11	18	23
Single residential	10	0	0	4	4	2
Multiple residential	13	0	4	4	5	0
Subdivision	8	0	2	2	2	2
Total number of new lots created	51	0	41	3	5	2
Commercial	10	1	1	4	2	2
Industrial/Utilities	12	2	3	3	1	3
Visitor Accommodation	3	1	0	1	1	0
Total permitted	0	0	0	0	0	0
Total discretionary	3	1	0	1	1	0
Other	41	7	4	3	14	13
Total Approved:	89	11	11	18	27	22
Total Permitted:	7	0	0	2	3	2
Average Days for Permitted		-	-	28	25	25
Days allowed for approval by LUPAA		28	28	28	28	28
Total Exempt under IPS:	25	9	5	0	4	7
Total Refused:	5	0	3	1	1	0
Total Discretionary:	82	11	11	16	24	20
Average Days for Discretionary:		36	40	38	41	40
Days allowed for approval under LUPAA:		42	42	42	42	42
Total Withdrawn:	13	1	1	2	2	7
Council Decisions	11	1	5	2	3	0
Appeals lodged by the Applicant		1	0	1	0	1
Appeals lodged by third party		1	0	0	0	0

Planning Applications Processed - year to date

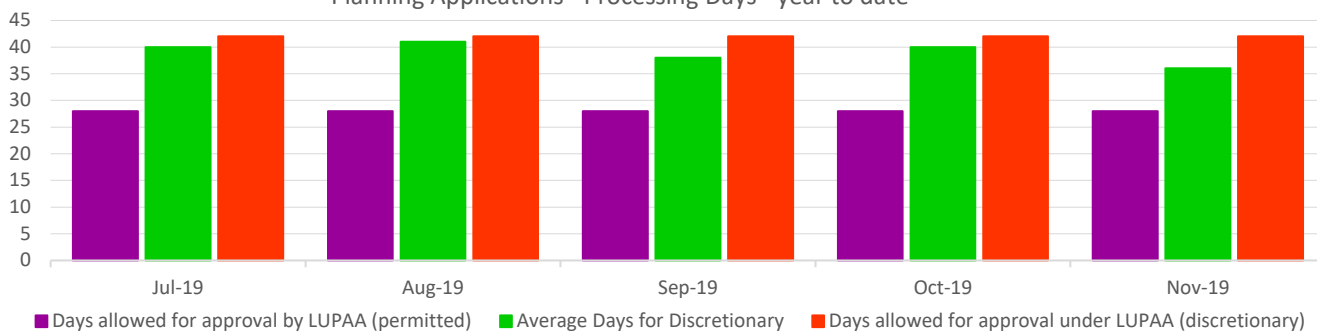


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Type of Applications - year to date



Planning Applications - Processing Days - year to date



November 2019					
Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
PLN-19-0163	Four Banner Poles (partially within Heritage Listed place)	Museum Old School, 16 Blenheim Street, Avoca TAS 7213	R Green & Associates	42	D
PLN-19-0190	Extension (7m x2.5m) to existing shed (vary internal front & side [E] setback)	4 Nelson Place, Perth TAS 7300	Mr Trent McCarthy	41	D
PLN-19-0186	5 Sculptures (Species Hotels) (natural & cultural values management) within irrigation district; flood prone area; priority habitat area; within 50m of watercourse & heritage listed place under planning scheme	Chiswick, 54 Chiswick Road, Ross TAS 7209	UTAS School of Architecture	39	D
PLN-19-0198	Carport (Heritage precinct)	14 Macquarie Street, Evandale TAS 7212	Nicholas & Andrea Evans	31	D
PLN-19-0202	Removal of dangerous Gum Tree, scrub & self-seeded vegetation (Native Vegetation)	4 Summit Drive, Devon Hills TAS 7300	Chloe Reeve	25	D
PLN-19-0085	Removable planters adjacent to bi-fold windows (heritage listed property within heritage precinct)	118 High Street & adjacent road reserve, Campbell Town TAS 7210	Mr Carlton Dixon	38	D
PLN-19-0194	Installation of grain dryer, conveyor, silos & gas tanks (vary height & setbacks; priority habitat overlay)	135 Powranna Road, Cressy TAS 7302	TAP Agrico	29	D
PLN-19-0172	Signage (Awning Fascia, Building Fascia & Other (window) signs)	Pharmacy, 7A Wellington Street, Longford TAS 7301	All Urban Planning Pty Ltd	40	D
PLN-19-0187	Dwelling additions/alterations (vary front [S] setback)	510 Green Rises Road, Cressy TAS 7302	Elsie & Jono Lindsay	41	D
PLN-19-0197	Alterations and additions (vary side [E] setback; within Attenuation Area)	9 Lyttleton Street, Longford TAS 7301	Narelle Lobdale and Geoff Wing	27	D



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COUNCIL DECISIONS

PLN-19-0115	Visitor Accommodation (vary setbacks of sensitive use)	495 Nile Road, Evandale TAS 7212	Mr Peter Holmes	42	C
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COUNCIL DECISIONS - REFUSAL

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RMPAT DECISIONS

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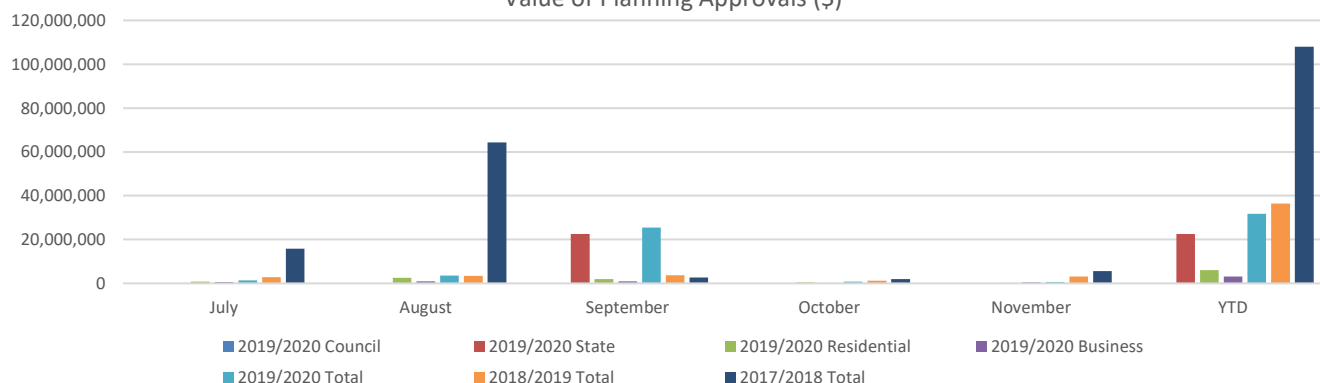
TPC DECISIONS

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2.2 Value of Planning Approvals

	Council	State	2019/2020 Residential	2019/2020 Business	2019/2020 Total	2018/2019 Total	2017/2018 Total
July	30,500	0	721,500	677,000	1,429,000	2,863,500	15,790,718
August	0	0	2,595,000	908,000	3,503,000	3,369,300	64,268,900
September	0	22,600,000	1,999,000	858,550	25,457,550	3,704,400	2,749,945
October	20,900	0	491,000	206,000	717,900	1,282,500	1,922,200
November	2,000	0	180,000	466,500	648,500	3,079,000	5,671,000
YTD	53,400	22,600,000	5,986,500	3,116,050	31,755,950	36,482,950	108,049,468

Value of Planning Approvals (\$)



2.3 Matters Awaiting Decision by TPC & RMPAT

TPC	TASMANIAN PLANNING COMMISSION
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPPs). The SPPs came into effect on 2/3/2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
02/2019	PLN19-0070, 86 Burghley St Longford, rezone to General Residential and s43A application for 7 Lot Subdivision. Hearing set for 13 December 2019.
03/2019	PLN19-0151, 7 & 7A Wellington St Longford - Rezoning, realignment of urban growth boundary & site specific amendment to rural resource zone. TPC advised of no representations on 15 November 2019. Awaiting decision.
RMPAT	RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL
PLN18-0216	Appeal 82/19S, 16338 Midland Highway Perth - 25 Lot Subdivision. Hearing held 21 & 22 November 2019. Awaiting decision.
PLN19-0182	Appeal 116/19P, Road Reserve adjacent to and opposite 55a Main St Perth, 2 bus stops, Dept State Growth. Preliminary Conference held 20 November 2019. Hearing set for 20 January 2020.
Decisions received	
TPC	
-	
RMPAT	
-	

NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

2.4 Building Approvals

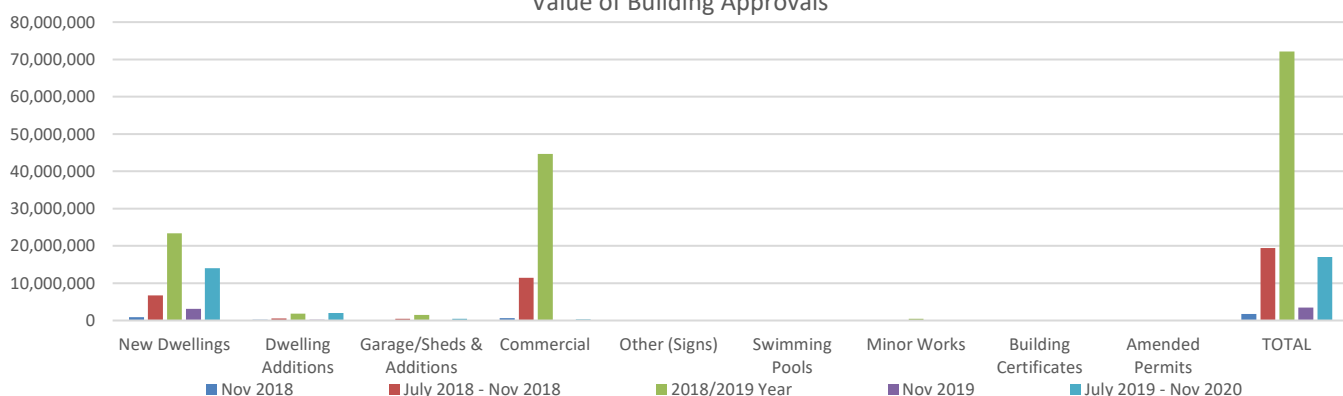
The following table provides a comparison of the number and total value of building works for 2018/2019 – 2019/2020:

	YEAR: 2018-2019						YEAR: 2019-2020			
	Nov 2018		July 2018 - Nov 2018		July 2018 - June 2019		Nov 2019		July 2019 - Nov 2020	
	No.	Total Value	No.	Value YTD	No.	Total Value	No.	Total Value	No.	Value YTD
		\$		\$		\$		\$		\$
New Dwellings	2	867,150	26	6,762,121	108	23,419,306	13	3,106,846	53	14,016,005
Dwelling Additions	3	221,000	8	564,000	23	1,846,538	4	248,750	21	2,000,001
Garage/Sheds & Additions	3	66,000	17	494,600	39	1,536,420	2	32,800	18	493,800
Commercial	2	600,000	10	11,478,132	17	44,672,414	0	0	1	320,000
Other (Signs)	1	8,000	1	8,000	1	10,000	0	0	1	5,000
Swimming Pools	0	0	0	0	2	98,000	0	0	0	0
Minor Works	1	4,200	8	100,281	21	479,264	2	58,700	13	160,705
Building Certificates	0	0	0	0	0	0	0	0	0	0
Amended Permits	0	0	0	0	1	35,000	0	0	2	0
TOTAL	12	1,766,350	70	19,407,134	212	72,096,942	21	3,447,096	109	16,995,511
Inspections										
Building	35		40		9		1		1	
Plumbing	21		114		317		35		155	

No. of Building Approvals



Value of Building Approvals



2.5 Planning and Building Compliance – Permit Review

There has been a spike in compliance issues this month. Generally, the response to complaints raised is positive with property owners working with Council to remedy the issue, whether it be by removing the works or applying for the appropriate permits.

Below are tables of inspections and action taken for the financial year.

NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

Planning Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections	12	18	47
Property owner not home or only recently started		1	
Complying with all conditions / signed off	1	5	28
Not complying with all conditions			1
Re-inspection required	8	8	6
Notice of Intention to Issue Enforcement Notice			
Enforcement Notices issued			
Enforcement Orders issued			
Infringement Notice			1
No Further Action Required	3	4	16
Building Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections	3	18	42
Property owner not home or only recently started			
Complying with all conditions / signed off		5	3
Not complying with all conditions		1	
Re-inspection required	1	4	
Building Notices issued			
Building Orders issued			
No Further Action Required	2	9	34
Illegal Works - Building	This Month	2019/2020	Total 2018/2019
Number of Inspections	2	11	14
Commitment provided to submit required documentation			3
Re-inspection required	1	2	4
Building Notices issued		2	3
Building Orders issued		1	3
Emergency Order			
No Further Action Required	1	4	2
Illegal Works - Planning	This Month	2019/2020	Total 2018/2019
Number of Inspections	11	32	17
Commitment provided to submit required documentation	2	2	5
Re-inspection required	8	17	5
Enforcement Notices issued			3
Enforcement Orders Issued			
Notice of Intention to Issue Enforcement Notice issued		1	1
No Further Action Required	1	5	5

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
A Land Use and Development Strategy to direct growth
 - Economic Development – Supporting Growth and Change
Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:



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- ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our LandscapesCore Strategies:
 - ♦ Meet environmental challenges - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 *Land Use Planning & Approvals Act 1993*

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 *Building Act 2016*

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Lack of public awareness is a risk to Council. If people are not aware of requirements for planning, building and plumbing approvals, this may result in work without approval. Council continues to promote requirements to ensure the public is aware of its responsibility when conducting development.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

From time to time articles are placed in the Northern Midlands Courier and on Council's Facebook page, reminding the public of certain requirements.

7 OFFICER'S COMMENTS/CONCLUSION

To date there has been 1 commercial building approval valued at \$320,000 for 2019/2020 (year to date), compared to 10 commercial building approvals valued at \$11,478,132 (year to date) for 2018/2019.

In total, there were 109 building approvals valued at \$16,995,511 (year to date) for 2019/2020, compared to 70 building approvals valued at \$19,407,134 (year to date) for 2018/2019.

RECOMMENDATION

That the report be noted.

DECISION

Cr Goss/Cr Brooks

That the report be noted.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

412/19 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023
Responsible Officer: Maree Bricknell, Corporate Services Manager
Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30 November 2019.

2 INTRODUCTION/BACKGROUND

The Monthly Financial Summary for the period ended 30 November 2019 is circulated for information.

3 ALTERATIONS TO 2019-20 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

SUMMARY FINANCIAL REPORT

For Month Ending: 30-Nov-19 5

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$11,271,634	-\$11,271,634	-\$11,308,866	\$37	100.3%	
Recurrent Grant Revenue	-\$4,218,203	-\$1,757,585	-\$1,457,829	-\$300	82.9%	Advanced grants to come
Fees and Charges Revenue	-\$1,901,837	-\$792,432	-\$1,013,780	\$221	127.9%	
Interest Revenue	-\$863,007	-\$359,587	-\$338,011	-\$22	94.0%	
Reimbursements Revenue	-\$53,079	-\$22,116	-\$74,887	\$53	338.6%	
Other Revenue	-\$1,490,085	-\$620,869	-\$287,005	-\$334	46.2%	Problem with Plant Income
	-\$19,797,845	-\$14,824,223	-\$14,480,378	-\$344	97.7%	
Employee costs	\$5,635,968	\$2,348,320	\$2,113,375	\$235	90.0%	
Material & Services Expenditure	\$4,831,396	\$2,013,082	\$2,116,041	-\$103	105.1%	
Depreciation Expenditure	\$5,458,770	\$2,274,488	\$2,274,358	\$0	100.0%	
Government Levies & Charges	\$845,274	\$352,198	\$202,865	\$149	57.6%	
Councillors Expenditure	\$204,330	\$85,138	\$56,765	\$28	66.7%	
Interest on Borrowings	\$272,007	\$113,336	\$87,216	\$26	77.0%	
Other Expenditure	\$1,291,540	\$797,725	\$700,975	\$97	87.9%	Pension rebates for full year
Plant Expenditure Paid	\$519,210	\$216,338	\$273,212	-\$57	126.3%	
	\$19,058,495	\$8,200,623	\$7,824,807	\$376	95.4%	
	-\$739,350	-\$6,623,600	-\$6,655,571			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$566,317	\$0	\$0	\$0	0.0%	
Underlying (Surplus) / Deficit	-\$173,033	-\$6,623,600	-\$6,655,571			
Capital Grant Revenue	-\$1,484,666	-\$618,611	-\$621,537	\$3	100.5%	
Subdivider Contributions	-\$541,533	\$0	0	\$0	0.0%	
Capital Revenue	-\$2,026,199	-\$618,611	-\$621,537			



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

9 DECEMBER 2019

Budget Alteration Requests

- For Council authorisation by absolute majority

	Budget Operating	Budget Capital	Actuals
--	---------------------	-------------------	---------

Capital works budget variances above 10% or \$10,000 are highlighted

November

State Growth - Bus Shelter Grant

325043

-\$22,830

Teddy Sheean Grant - Campbell Town War Memorial

515772

-\$900

October

September

August

Carried Forward budgets

Lfd - Parklet actual exp plus \$10k instal

707987

\$61,716

Grant - R&R Childcare Capital Shed / Bathroom

791099

\$7,362

Evan - Lamp Posts Main Street

707774

\$15,000

Street Tree Program

707814

\$38,500

Evan - Town Entrance Statement

707855

\$3,141

Cry - Recreation Ground Building Redevelopment

707923

\$12,795

Ross - Town Square Development

707972

\$21,262

Grant - Avoca Museum Solar Panels and Heat Pump

707994

\$23,000

Lfd - Rec Ground Grandstand Improvements

707962

\$161,239

Lfd - Recreation Ground Amenities Redevelopment

707995

\$2,408,386

Lfd - Recreation Ground Carpark Upgrade

708008

\$33,022

Ctown - Recreation Ground Redevelopment

707805

\$3,484,792

Lfd - Longford Community Sports Centre Redevelopment

707990

\$1,000,000

Perth - Bus Shelter

707877.2

\$9,914

Lfd - Council Chambers Toilet and Kitchen Upgrade

720117

\$34,168

Pth - Old Punt Rd Midlands Hwy to William St Footpaths

750971.6

\$92,000

Ctown - High St Streetscape Improvements (Bridge St to

King St)

750544

\$110,000

Evan - Morven Park Amenies Redevelopment

720119

-\$6,557

Total c/fwds

\$7,509,740

Ctown - War Memorial Oval Upgrade - Audio Equip

707805.9

\$30,000

Ctown - War Memorial Oval Upgrade - Curtains

707805.9

\$10,000

Ctown - War Memorial Oval Upgrade - Irrigation

707805.44

-\$40,000

Waste - Kerbside Collection additional

321800

\$11,500

July

HR Consultancy - transfer budget allocation

100500

-\$3,000

Media Consultancy - for Corporate branding review

103700

\$3,000

B. Balance Sheet Items

	Year to Date Actual	Monthly Change		Same time last year	Comments
Cash & Cash Equivalents Balance					
- Opening Cash balance	\$16,539,074	\$19,582,345			
- Cash Inflow	\$12,578,854	\$2,673,483			
- Cash Payments	-\$7,864,411	-\$1,002,310			
- Closing Cash balance	\$21,253,517	\$21,253,517			
	-	-			
Account Breakdown					
- Trading Accounts	\$2,605,479				
- Investments	\$18,648,038				
	\$21,253,517				
	-				
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	1/11/2019	30/11/2019	0.75	\$5,369	\$5,372
CBA Call Account	1/11/2019	30/11/2019	0.65	\$1,159,463	\$1,160,061
Commonwealth Bank	26/11/2019	24/01/2020	1.40	\$1,000,000	\$1,002,263
Westpac	7/11/2019	10/03/2020	1.38	\$2,500,000	\$2,511,721
Commonwealth Bank	26/11/2019	24/01/2020	1.40	\$1,000,000	\$1,002,263
My State Financial	25/12/2018	25/12/2019	2.90	\$1,256,237	\$1,292,668
Westpac	30/09/2019	28/12/2019	3.30	\$1,050,000	\$1,058,449
Commonwealth Bank	28/10/2019	2/01/2020	1.32	\$1,000,000	\$1,002,387
Westpac	15/10/2019	15/01/2020	1.60	\$2,500,000	\$2,510,068
Bank of Us (B&E)	24/01/2019	24/01/2020	2.85	\$658,197	\$676,956
Westpac	3/10/2019	3/02/2020	1.49	\$500,000	\$502,511
Bank of Us	30/10/2019	30/03/2020	1.60	\$518,773	\$522,229



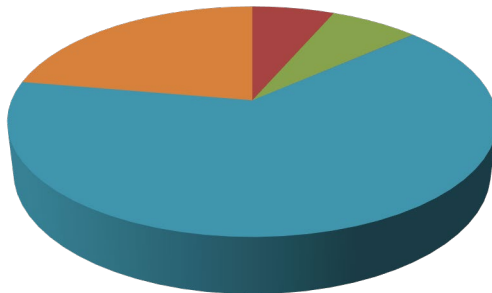
NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

Westpac
Total Investments
Total Investments

4/10/2019	4/07/2022
0/01/1900	0/01/1900
0/01/1900	0/01/1900

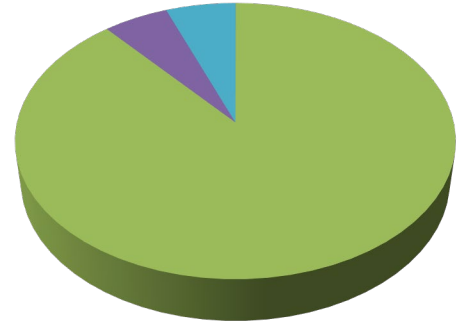
3.37	\$5,500,000	\$6,009,839
0.00	\$18,648,038	\$19,256,787
0.00	\$18,895,618	\$19,512,162

Investments by Institution



■ ANZ ■ Bank of Us (B&E) ■ MyState ■ Tascorp ■ Westpac ■ CBA

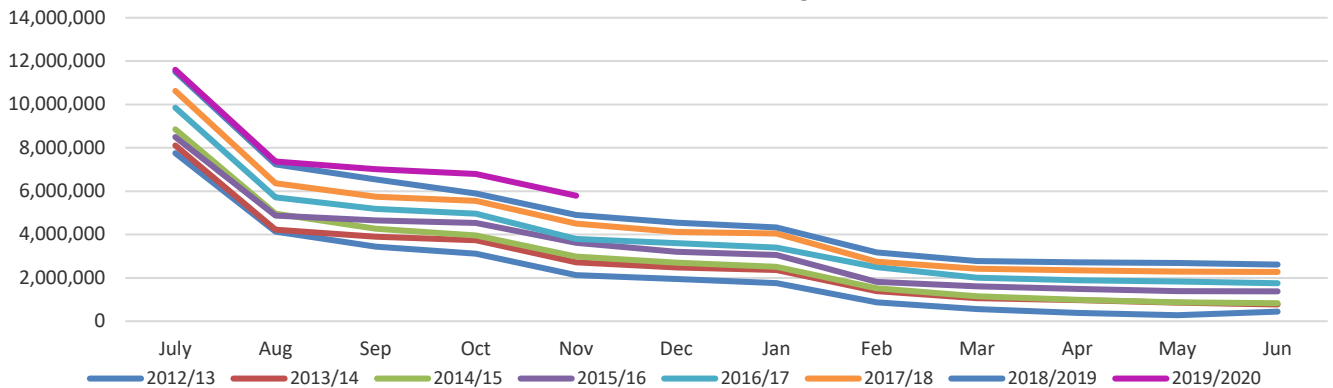
Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ Unrated ■ BBB

Rate Debtors	2019/20	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$2,275,315		\$2,245,313	
Rates Raised	\$11,389,483		\$10,614,887	
	\$13,664,798		\$12,860,200	
Rates collected	\$7,539,892	66.2%	\$7,562,901	71.2%
Pension Rebates	\$453,405	4.0%	\$448,553	4.2%
Discount & Remissions	\$42,672	0.4%	\$101,394	1.0%
	\$8,035,969		\$8,112,849	
Rates Outstanding	\$5,789,990	50.8%	\$4,907,792	46.2%
Advance Payments received	-\$161,160	1.4%	-\$160,441	1.5%

Rates Outstanding



Trade Debtors	
Current balance	\$627,008
- 30 Days	\$541,025
- 60 Days	\$19,795
- 90 Days	\$1,326
- More than 90 days	\$64,862
Summary of Accounts more than 90 days:	-
- Norfolk Plains Book sales	639
- Hire/lease of facilities	3,277
- Removal of fire hazards	9,528
- Dog Registrations & Fines	35,708
- Private Works	1,954
- Regulatory Fees	2,642
- Govt Reimbursements	11,115

■ Paid by outlet as sold
■ Send to Fines Enforcement



NORTHERN MIDLANDS COUNCIL

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9 DECEMBER 2019

C. Capital Program				
	Budget	Actual (\$,000)	Target 42%	Comments
Renewal	\$13,357,642	\$6,017,476	45%	
New assets	\$6,317,180	\$2,249,382	36%	
Total	\$19,674,822	\$8,266,858	42%	
Major projects:				
- Campbell Town Rec Ground	\$4,002,292	\$3,523,082 incl c/fwds	88%	Substantially complete
- Longford Sports Centre Extension	\$1,276,255	\$773,162 incl c/fwds	61%	Stage 2 - fitout commenced
- Campbell Town Main Street Improvements	\$1,000,000	\$125,741 incl c/fwds	13%	Design stage
- Sheepwash Creek development	\$998,500	\$36,876 incl c/fwds	4%	In progress
- Evandale Rec Ground Amenities	\$962,043	\$33,701	4%	Design stage
- Office extension/upgrades	\$744,168	\$41,086 incl c/fwds	6%	Tender stage
- Cressy Rec Ground Amenities	\$720,950	\$12,795	2%	Design stage
- Saundridge Road reconstruction	\$588,542	\$39,103	7%	Commenced
- Valleyfield Road reconstruction	\$200,000	\$0	0%	Programmed early 2020
- Bridge Replacements				
- Bridge 2057 Gipps Crk Road, Unnamed Crk	184,832	\$127	0%	Design & Construct
- Bridge 4000 Storys Crk Road, Tasmania Crk	153,445	\$127	0%	Design & Construct
- Bridge 5028 Old Coach Road,	136,723	\$954	1%	Design & Construct
- Bridge 2150 Snow Hill Road	125,000	\$872	1%	Design & Construct

* Full year to date capital expenditure for 2019/20 provided as an attachment.

D. Financial Health Indicators				
	Target	Actual	Variance	Trend
Financial Ratios				
- Rate Revenue / Total Revenue	56.9%	78.1%	-21.2%	⬇
- Own Source Revenue / Total Revenue	79%	90%	-11.2%	⬇
Sustainability Ratio				
- Operating Surplus / Operating Revenue	0.9%	46.0%	-45.1%	⬇
- Debt / Own Source Revenue	47.6%	57.0%	-9.4%	↔
Efficiency Ratios				
- Receivables / Own Source Revenue	41.2%	37.7%	3.5%	⬇
- Employee costs / Revenue	28.5%	14.6%	13.9%	⬆
- Renewal / Depreciation	244.7%	264.6%	-19.9%	⬆
Unit Costs				
- Waste Collection per bin	\$10.53	\$6.10		↔
- Employee costs per hour	\$46.97	\$38.79		⬆
- Rate Revenue per property	\$1,586.66	\$1,591.90		↔
- IT per employee hour	\$3.30	\$3.34		⬇

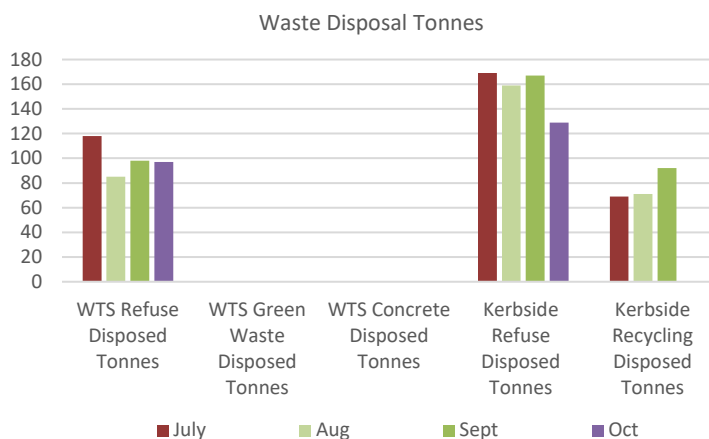
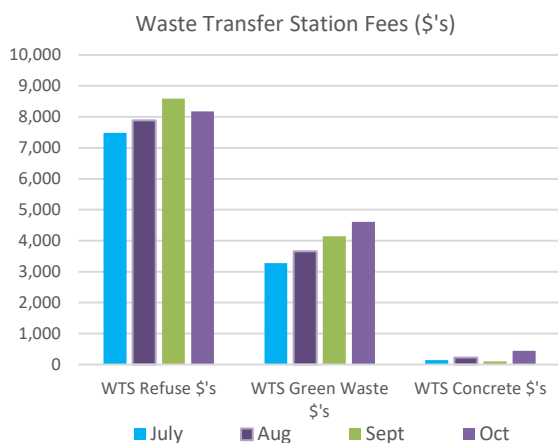
E. Employee & WHS scorecard		
	YTD	This Month
Number of Employees	96	96
New Employees	15	10
Resignations	4	1
Total hours worked	54479	10563
Lost Time Injuries	0	0
Lost Time Days	0	0
Safety Incidents Reported	4	1
Hazards Reported	43	11
Risk Incidents Reported	0	0
Insurance claims - Public Liability	0	0
Insurance claims - Industrial	0	0
Insurance claims - Motor Vehicle	0	0
IT - Unplanned lost time	1	0
Open W/Comp claims	1	0

F. Waste Management				
Waste Transfer Station		2019/20		
	2017/18	2018/19	Budget	2019/20
Takings				
- Refuse	\$96,262	\$93,411	\$38,588	\$32,151
- Green Waste	\$55,282	\$52,960	\$21,248	\$15,683
- Concrete	\$1,333	\$2,376	\$646	\$922
Total Takings	\$143,942	\$152,877	\$59,493	\$48,756
Tonnes Disposed				
WTS Refuse Disposed Tonnes	1510	1325	552	398
WTS Green Waste Disposed Tonnes	4123	5200	1966	0



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WTS Concrete Disposed Tonnes	0	0	0	0	
Kerbside Refuse Disposed Tonnes	2201	2217	715	624	
Kerbside Recycling Disposed Tonnes	1037	1051	358	232	
Total Waste Tonnes Disposed	8871	9793	3591	1254	



4 OFFICER COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending November 2019.
- 5.2 Capital Works Report to end November 2019.

RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 30 November 2019.
- ii) authorise budget alterations as detailed in section 3A above.

DECISION

Cr Goninon/Cr Adams

That Council

- i) receive and note the Monthly Financial Report for the period ending 30 November 2019.
- ii) authorise budget alterations as detailed in section 3A above.

Carried unanimously

Mayor Knowles adjourned the meeting for the meal break at 5.45pm.

Mayor Knowles reconvened the meeting after the meal break at 6.45pm.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

413/19 PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

No questions were forthcoming from the gallery.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

414/19 COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

DECISION

Cr Goninon/Cr Lambert

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item/s PLAN 1.

Carried unanimously

2 STATEMENTS

PLAN 1 DRAFT PLANNING SCHEME AMENDMENT &
PLANNING APPLICATION PLN-19-0228:
12 PEDDER STREET, CAMPBELL TOWN

No statements were forthcoming from the gallery.

**415/19 DRAFT PLANNING SCHEME AMENDMENT
& PLANNING APPLICATION PLN-19-0228
12 PEDDER STREET, CAMPBELL TOWN**

File: PLN-19-0228
Responsible Officer: Amanda Bond, Community & Development Manager
Report prepared by: Paul Godier, Senior Planner

1 INTRODUCTION

This report recommends that Council initiate and certify a draft amendment to rezone 12 Pedder Street, Campbell Town from Recreation to General Residential.



^ Subject site from Pedder Street

2 SUMMARY INFORMATION

Applicant: Commercial Project Delivery	Owner: Marian Ellis
Proposal: Rezone the land from Recreation to General Residential	Existing Use: Unused (previously tennis club)
Critical Date: Decision whether to initiate the draft amendment must be made by 1 January 2020	Recommendation: That Council initiate and certify the draft amendment and approve planning permit

Planning Instrument: *Northern Midlands Interim Planning Scheme 2013, Version 29, Effective from 3 June 2019.*

Preliminary Discussion

The applicant has discussed the proposed amendment with Council planners.

3 STATUTORY REQUIREMENTS

The *Land Use Planning & Approvals Act 1993* contains the following provisions:

Section 33 (1) – A person may request planning authority to initiate an amendment of a planning scheme administered by it.

Section 33 (2B) - Before making a decision as to whether or not to initiate an amendment of the planning scheme, the planning authority must consider –

- (a) *whether the requested amendment is consistent with the requirements of [section 32](#); and*
- (ab) *any representation made under [section 30I](#), and any statements in any report under [section 30I](#) as to the merit of a representation, that may be relevant to the amendment; and*
- (b) *any advice referred to in [section 65 of the Local Government Act 1993](#) received by it.*

Section 34 (1) A planning authority may –

- (a) *in response to a request under [section 33](#) ; or*
- (b) *of its own motion –
initiate an amendment of a planning scheme administered by it.*

Section 35 (1) After preparing a draft amendment of a planning scheme, the planning authority must determine whether the draft amendment meets the requirements specified in [section 32](#) and –

- (a) *if satisfied that it does, certify the draft amendment as so meeting those requirements; or*
- (b) *if not so satisfied, proceed to modify the draft amendment until it does meet those requirements and then certify the modified draft amendment as so meeting those requirements.*

Comment:

- (a) Part 7 of this report finds that the draft amendment is consistent with section 32 of the Act.
- (ab) There are no representations under section 30I relevant to the draft amendment.
- (b) This report provides advice in relation to section 65 of the Local Government Act 1993 (advice of qualified persons).

4 PROPOSAL

It is proposed to rezone 12 Pedder Street, Campbell Town from Recreation to General Residential.

Figure1: Current zone - Recreation

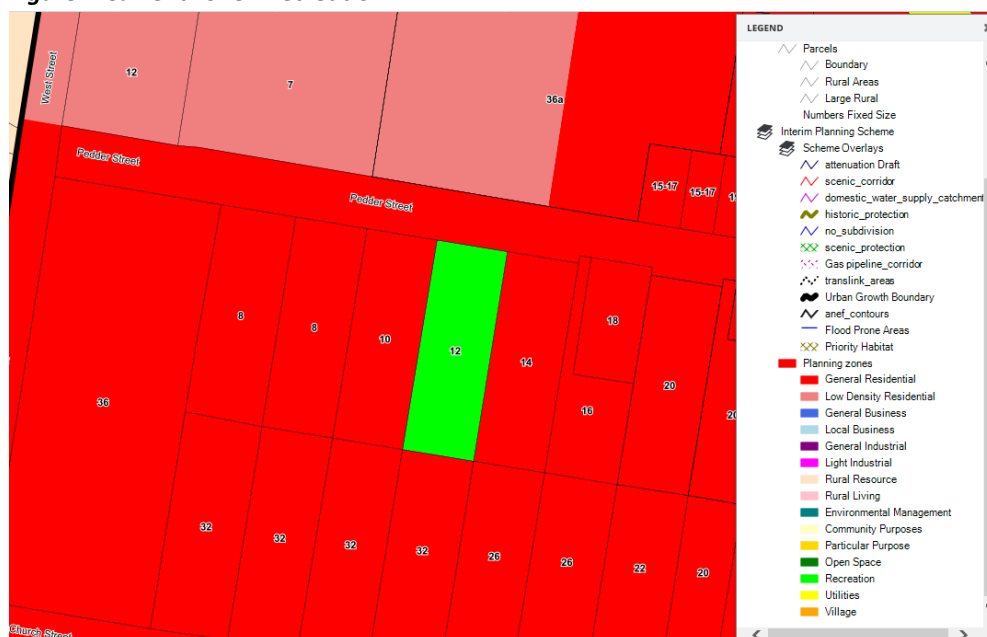


Figure2: Proposed zone – General Residential



Table 1 - Comparison of Allowable Uses in the Recreation and General Residential zones

Recreation zone (current)	General Residential zone (proposed)
No permit required	
Natural and cultural values management	Residential (if a single dwelling)
Passive recreation	Natural and cultural values management
	Passive recreation
Permitted	
Crematoria and cemeteries (if for existing crematoria or cemeteries)	Residential (if a caretakers dwelling or home-based business)
Sports and recreation	Utilities (if for minor utilities)
Discretionary	
Community meeting and entertainment	Business and professional services (medical centre)
Crematoria and cemeteries (if not for existing crematoria or cemeteries)	Educational and occasional care
Emergency services	Food services (if a café or takeaway food premises)
Motor racing facility	General retail and hire (if a local shop)
Tourist operation	Community meeting & entertainment (if not a cinema or function centre)
Pleasure boat facility (if for a marina)	
Utilities	Residential (if a boarding house communal residence, hostel, residential aged care facility, retirement village)
Visitor accommodation	Utilities
	Visitor accommodation

Subject site and locality

The author of this report viewed the site on 19 November 2019. The site contains tennis courts, trees and a building containing a kitchen, change rooms and storage. Surrounding land contains single dwellings.



^Aerial photograph of area showing subject site

Permit/site history

- Tennis club – sold in July 2019

Public Exhibition

Public Exhibition of the draft amendment and permit occurs after it has been certified, as per section 38 of the *Land Use Planning and Approvals Act 1993*:

- (1) After giving to the Commission a copy of a draft amendment of a planning scheme and the instrument certifying that the amendment meets the requirements specified in [section 32](#), the planning authority must –
 - (a) cause a copy of the draft amendment to be placed on public exhibition for a period of 28 days or a longer period agreed to by the planning authority and the Commission; and
 - (b) advertise, as prescribed, the exhibition of the draft amendment.

5 FINANCIAL IMPLICATIONS TO COUNCIL

Assessment of the application is within budget allocations.

6 OPTIONS

Initiation of draft amendment

Council can:

- Initiate the draft amendment; or
- Not initiate the draft amendment

Certification of draft amendment

If Council initiates the draft amendment, Council can:

- Certify the draft amendment as meeting the requirements of section 32; or
- Modify the draft amendment until meets the requirements of section 32, and then certify it.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 9 DECEMBER 2019

7 DISCUSSION

7.1 Assessment for Consistency with Section 32 of the Land Use Planning & Approvals Act 1993

Section 32 of the Land Use Planning & Approvals Act 1993 requires that an amendment of a planning scheme–

Must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area.

Comment: The draft amendment proposes to zone the land General Residential which is the same zone as the surrounding land. The surrounding land is developed with dwellings. The draft amendment therefore avoids the potential for land use conflict with the adjacent land.

Must be consistent with the Regional Land Use Strategy and any mandatory provisions ([section 30O](#)).

Comment: The draft amendment is consistent with the Regional Land Use Strategy which identifies Campbell Town as a District Service Centre. District Service Centres are identified as having some ‘in-centre’ residential development, complemented by infill and consolidation of surrounding residential areas.

The proposal is consistent with mandatory provisions under section 30(O) of the former provisions of the *Land Use Planning & Approvals Act 1993*.

Must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.

Comment: Use and development permissible under the amendment is expected to have a positive impact in environmental, economic and social terms.

Must be consistent with the overarching requirements for planning schemes [sections 20(2), (3), (4), (5), (6), (7), (8), and (9)]:

- (2) A planning scheme may–
- (aa) make any provision which relates to the use, development, protection or conservation of any land in the area; and
- (a) set out policies and specific objectives; and
- (b) regulate or prohibit the use or development of any land; and
- (c) designate land as being reserved for public purposes; and
- (d)
- (e) set out requirements for the provision of public utility services to land; and
- (f) require specified things to be done to the satisfaction of the Commission, relevant agency or planning authority; and
- (g) apply, adopt or incorporate any document which relates to the use, development or protection of land; and
- (h) provide that any use or development of land is conditional on an agreement being entered into under Part 5; and
- (ha) set out provisions relating to the implementation in stages of uses or developments; and
- (i) provide for any other matter which this Act refers to as being included in a planning scheme; and
- (j) provide for an application to be made to a planning authority to bring an existing use of land that does not conform to the scheme into conformity, or greater conformity, with the scheme.

Comment: The draft amendment does not conflict with the requirements in section (2)(aa-j) above.

- (3) Subject to subsections (4), (5) and (6), nothing in any planning scheme is to be taken (including by virtue of requiring a permit to be obtained) to–
- (a) prevent the continuance of the use of any land, upon which buildings or works are not erected, for the purposes for which it was being lawfully used before the coming into operation of the scheme; or

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- (b) *prevent the use of any building which was erected before that coming into operation for any purpose for which it was lawfully being used immediately before that coming into operation, or the maintenance or repair of such a building; or*
- (c) *prevent the use of any works constructed before that coming into operation for any purpose for which they were being lawfully used immediately before that coming into operation; or*
- (d) *prevent the use of any building or works for any purpose for which it was being lawfully erected or carried out immediately before that coming into operation; or*
- (e) *require the removal or alteration of any lawfully constructed buildings or works; or*
- (f) *prevent a development, which was lawfully commenced but not completed before the coming into operation of the scheme, from being completed within–*
- (i) *3 years of that coming into operation; or*
- (ii) *any lesser or greater period specified in respect of the completion of that development under the terms of a permit or special permit granted before the coming into operation of the scheme.*

Comment: The draft amendment does not conflict with these requirements.

- (4) *Subsections (3) and (3A) do not apply to a use of land–*
- (a) *which has stopped for a continuous period of 2 years; or*
- (b) *which has stopped for 2 or more periods which together total 2 years in any period of 3 years; or*
- (c) *in the case of a use which is seasonal in nature, if the use does not take place for 2 years in succession.*

Comment: The draft amendment does not conflict with these requirements.

- (5) *Subsection (3) does not apply to the extension or transfer from one part of a parcel of land to another of a use previously confined to the first-mentioned part of that parcel of land.*

Comment: The draft amendment does not conflict with these requirements.

- (6) *Subsections (3) and (3A) do not apply where a use of any land, building or work is substantially intensified.*

Comment: The draft amendment does not conflict with these requirements.

- (7) *Nothing in any planning scheme or special planning order affects –*
- (a) *forestry operations conducted on land declared as a private timber reserve under the Forest Practices Act 1985; or*
- (b) *the undertaking of mineral exploration in accordance with a mining lease, an exploration licence, or retention licence, issued under the Mineral Resources Development Act 1995, provided that any mineral exploration carried out is consistent with the standards specified in the Mineral Exploration Code of Practice; or*
- (c) *fishing; or*
- (d) *marine farming in State waters.*

Comment: The draft amendment does not conflict with these requirements.

- (8) *The coming into operation of a planning scheme or a special planning order does not legitimize a use or development which was illegal under a planning scheme or a special planning order in force immediately before that coming into operation.*

Comment: The draft amendment does not conflict with these requirements.

- (9) *A planning scheme may require a use to which subsection (3) applies to comply with a code of practice approved or ratified by Parliament under an Act.*

Comment: The draft amendment does not conflict with these requirements.

Must seek to further the objectives in Schedule 1 of the Act

Part 1 – The objectives of the resource management and planning system of Tasmania are –

- (a) *to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity.*

Comment: The draft amendment results in the efficient use of land for residential purposes in a location

identified and supported in the Regional Land Use Strategy.

(b) *to provide for the fair, orderly and sustainable use and development of air, land and water.*

Comment: The site is within an area identified within the Regional Land Use Strategy that is a District Service Centre. Future residential development as a result of the amendment will result in efficient utilisation of existing services.

(c) *to encourage public involvement in resource management and planning.*

Comment: If initiated, the draft amendment will be placed on public exhibition, providing an opportunity for public involvement.

(d) *to facilitate economic development in accordance with the objectives set out in [paragraphs \(a\), \(b\) and \(c\)](#).*

Comment: The draft amendment is consistent with this objective.

(e) *to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.*

Comment: The application has been referred to TasWater. It will be decided on by the Tasmanian Planning Commission, consistent with this objective.

Part 2 – The objectives of the planning process established by the Act are, in support of the objectives set out in Part 1 of the Schedule –

(a) *to require sound strategic planning and co-ordinated action by State and local government.*

Comment: The proposed General Residential zone is consistent with the surrounding zone and land uses. The draft amendment is consistent with the Regional Land Use Strategy. The proposal is therefore consistent with this objective. It is considered that the proposal is consistent with this objective.

(b) *to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land.*

Comment: The Northern Midlands Interim Planning Scheme 2013 is the planning instrument that applies to the subject land.

(c) *to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land.*

Comment: Future development of the site will be connected to reticulated sewer and stormwater systems. It is considered that the proposal is consistent with this objective.

(d) *to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels.*

Comment: The draft amendment is consistent with this objective.

(e) *to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals.*

Comment: The draft amendment is consistent with this objective.

(f) *to secure a pleasant, efficient and safe working, living and recreational environment for all Tasmanians and visitors to Tasmania.*

Comment: The draft amendment is consistent with this objective.

(g) *to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*

Comment: The site is not listed as having such values. The draft amendment is consistent with this objective.



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- (h) *to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community.*

Comment: No adverse impact on public infrastructure has been identified through the referral process. It is considered that the draft amendment is consistent with this objective.

- (i) *to provide a planning framework which fully considers land capability.*

Comment: The draft amendment does not impact on agricultural land capability.

Must be in accordance with State Policies.

- State Policy for the Protection of Agricultural Land – the site is within an urban area.
- Water Quality Management State Policy – the site is connected to reticulated stormwater system.
- State Coastal Policy - There is no coastal land within the municipal area of the Northern Midlands.
- National Environmental Protection Measures – There are none relevant to this application.

8 ATTACHMENTS

- Application
- TasWater response

RECOMMENDATION

- 1 That Council, acting as the Planning Authority, under section 34 of the former provisions of the *Land Use Planning and Approvals Act 1993*, initiate draft Planning Scheme Amendment 07/2019 to rezone 12 Pedder Street, Campbell Town from Recreation to General Residential; and
- 2 That Council, acting as the Planning Authority, under section 35 of the former provisions of the *Land Use Planning and Approvals Act 1993*, resolve to certify that draft amendment 07/2019 to the Northern Midlands Interim Planning Scheme 2013 meets the requirements specified in Section 32 of the Act.

DECISION

Cr Goss/Cr Goninon

- 1 That Council, acting as the Planning Authority, under section 34 of the former provisions of the *Land Use Planning and Approvals Act 1993*, initiate draft Planning Scheme Amendment 07/2019 to rezone 12 Pedder Street, Campbell Town from Recreation to General Residential; and
- 2 That Council, acting as the Planning Authority, under section 35 of the former provisions of the *Land Use Planning and Approvals Act 1993*, resolve to certify that draft amendment 07/2019 to the Northern Midlands Interim Planning Scheme 2013 meets the requirements specified in Section 32 of the Act.

Carried unanimously



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416/19 COUNCIL ACTING AS A PLANNING AUTHORITY: CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr Goninon/Cr Lambert

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried unanimously



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417/19 ITEMS FOR THE CLOSED MEETING

DECISION

Cr Brooks/Cr Adams

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Community & Development Manager, Works Manager, Senior Planner and Executive Assistant.

Carried unanimously

418/19 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

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419/19 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY & SPECIAL COUNCIL MEETINGS

Confirmation of the Closed Council Minutes of Ordinary and Special Council Meetings, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

420/19 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

421/19(1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

421/19(2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Management Meetings

421/19(3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.

Correspondence Received

421/19(4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Action Items – Status Report

421/19(5) CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

Supply of Consultant Services – Morven Park



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422/19 CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.
Council Chambers Upgrade

423/19 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Council Acting as Planning Authority

424/19 MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Planning Appeal

425/19 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Cessation of Council Acting as Planning Authority

426/19 NORTHERN MIDLANDS INTEGRATED PRIORITY PROJECTS PLAN 2020-2030

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goninon/Cr Goss

That the matter be discussed.

Carried unanimously

Cr Goninon/Cr Adams

That Council

- A) i) agree to engage Jacobs to prepare the refined Northern Midlands Integrated Priority Projects Plan 2020-2030 and consider the funding allocation at the half yearly budget review; and
- ii) progress subject to available funding mid-year and the 2020/2021 budget; and
- B) in relation to this matter:
 - i) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to release the decision to the public.

Carried

Voting for the motion:

Mayor Knowles, Cr Adams, Cr Brooks, Cr Calvert, Cr Goninon, Cr Lambert

Voting against the motion:

Cr Goss



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427/19 REQUEST TO RELEASE STORMWATER MODEL: CROMWELL STREET, PERTH

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Adams/Cr Calvert

That Council

A) release:

- Proposed Cromwell Street Subdivision Modelling Memo; and
- Cromwell Street Proposed Subdivision Flood Plan”;

B) in relation to this matter:

- considered whether any discussion, decision, report or document is kept confidential or released to the public; and
- determined to release the decision and the documents as detailed in A) above to the public.

Carried unanimously

428/19 PERTH TO BREADALBANE AND PERTH LINK ROADS: ROAD TRANSFERS, MAINTENANCE AND LANDSCAPING

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goninon/Cr Adams

That

- the General Manager be authorised to negotiate the road transfers, maintenance and landscaping requirements associated with the Perth to Breadalbane and Perth Link Roads.
 - Council reaffirms its decision of 11 December 2017 and accept the responsibility of the following areas to be transferred:

Area	Description	Area/Length	Owned	Maintained
A	Eskleith Road roundabout approach	15,820m ²	Council	Council
C	Main Road roundabout approach	13,160m ²	Council	Council
E	Drummond Street through Perth	1,350m	Council	Council
F	Illawarra Main Road east of Perth link roads	8,480m ²	Council	Council
G	Through western interchange to Pateena Road	10,900m ²	State	Council
H	Youl Main Road	1,310m	Council	Council
I	Minor roads at north of Perth interchange	60,146m ²	Council	Council
K	Old Midland Highway, north of Perth	55,240m ²	Council	Council
L	Devon Hills interchange and western roads	30,880m ²	Council	Council
M	Shared path north of Devon Hills interchange	9,080m ²	State	Council
N	Rehabilitated Old Midland Highway (shared path)	19,070m ²	Council	Council

iii) Council accept the responsibility of the following additional areas to be transferred:

Area	Description	Area/Length	Owned	Maintained
B	South roundabout surrounds	26,235m ²	State	Council
D	Main Road through Perth	1,940m	Council	Council
J	Minor roads at north of Perth interchange	37,020m ²	State	Council

- Council seek a financial contribution of \$3M from the Department of State Growth to facilitate the transfer of the identified road infrastructure and maintenance responsibilities.
- Council clarify the ownership of the tree corridor along the shared path at the northern end of Haggerston Road in the vicinity of Devon Hills

B) Council in relation to this matter:



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- i) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
- ii) determined to release the decision to the public.

Carried unanimously

429/19 LOCAL DISTRICT COMMITTEE MEMBERSHIP

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goss/Cr Lambert

That Council

- A) accept Keith Wenn as a member of the Perth Local District Committee until the conclusion of the 2018-2020 term.
- B) in relation to this matter:
 - i) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to release the decision to the public.

Carried unanimously

DECISION

Cr Goninon/Cr Adams

That Council move out of the closed meeting.

Carried unanimously

Mayor Knowles closed the meeting at 7.42pm.

MAYOR _____

DATE _____